



STRATHBOGIE SHIRE COUNCIL

Notice is hereby given that a Meeting of the Strathbogie Shire Council will be held on Tuesday 21 June 2022, at the Euroa Community Conference Centre, commencing at 6.00 pm

Chair:	Paul Murray (Deputy Mayor)	(Hughes Creek Ward)
Councillors:	Laura Binks (Mayor)	(Mount Wombat Ward)
	David Andrews	(Lake Nagambie Ward)
	Reg Dickinson	(Lake Nagambie Ward)
	Sally Hayes-Burke	(Seven Creeks Ward)
	Kristy Hourigan	(Seven Creeks Ward)
	Chris Raeburn	(Honeysuckle Creek Ward)
Officers:	Julie Salomon	Chief Executive Officer (CEO)
	David Roff	Director, Corporate Operations (DCO)
	Amanda Tingay	Director, Community and Planning (DCP)
	Dawn Bray	Director, People and Governance (DPG)
	Kristin Favaloro	Executive Manager, Communications and Engagement (EMCE)

Due to the Mayor currently attending the Australian Local Government Association National General Assembly 2022 in Canberra, the Deputy Mayor will Chair this meeting. However, the Mayor will be participating in the meeting virtually.

It is also noted that Councillor Andrews will be participating in the meeting virtually.

The gallery is open to the public, and checking-in to enter the Conference Room is no longer required.

Community members are encouraged to watch the livestreaming of the meeting online at www.strathbogie.vic.gov.au

*Questions for the Ordinary Council Meeting must be submitted by **12 noon on Tuesday 21 June 2022** by emailing info@strathbogie.vic.gov.au, Questions will be read out by the Mayor during the Public Question Time component of the meeting and responded to in the usual way by Councillors and/or Officers.*

1. Welcome
2. Acknowledgement of Traditional Land Owners

We acknowledge the Traditional Custodians of the places we live, work and play.

We recognise and respect the enduring relationship they have with their lands and waters, and we pay respects to the Elders past, present and emerging.

Today we are meeting on the lands of the Taungurung peoples of the Eastern Kulin nation, whose sovereignty here has never been ceded.
3. Apologies / Leave of Absence
4. Disclosure of Conflicts of Interest
5. Confirmation of Minutes of Previous Meetings

RECOMMENDATION

1. ***That the Minutes of the Council meeting held on 17 May 2022 be confirmed.***
2. ***That the Minutes of the Extraordinary Council meeting held on 7 June 2022 be confirmed.***

6. Petitions
7. Reports of Mayor and Councillors and Delegates
8. Public Question Time

Public Question Time will be conducted as per Rule 31 of Strathbogie Shire Council's Governance Rules. A copy of the required form for completion and lodgment, and associated Procedural Guidelines, are attached for information.

As the questions are a permanent public record and to meet the requirements of the Privacy and Data Protection Act 2014, only the initials of the person asking the question will be used together with a Council reference number.

Response/s to Public Questions raised and responded to at the Council meeting held on Tuesday 17 May 2022 were documented in the Minutes of the meeting.

9. Officer Reports
 - 9.1 Strategic and Statutory
 - 9.2 Community
 - 9.3 Infrastructure
 - 9.4 Corporate
 - 9.5 Governance and Customer Service
 - 9.6 Executive
10. Notices of Motion

11. Notices of Rescission
12. Urgent Business
13. Confidential Business

Julie Salomon
CHIEF EXECUTIVE OFFICER

17 June 2022

NEXT MEETING

An Extraordinary Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 28 June 2022, at the Euroa Community Conference Centre, commencing at 6.00 pm

The next monthly Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 19 July 2022, at the Euroa Community Conference Centre, commencing at 6.00 pm



Public Question Time Form Ordinary Council Meeting

Council Ref: .. / 2022

Strathbogie Shire Council has allocated a time for the public to ask questions in the business of an Ordinary Meeting of the Council.

How to ask a question:

Questions submitted to Council must be:

- (a) in writing, state the name, address and telephone number of the person submitting the question and generally be on this form, approved by Council; and
- (b) submitted to Council in person or electronically.

The Chair may refrain from reading a question or having a question read if the person who submitted the question is not present in the gallery at the time when the question is due to be read. Please refer to the back of this form for procedural guidelines.

Question/s: (please print clearly with a maximum of 25 words)

1.....
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2.....
.....
.....
.....
.....

Name:

Address:

Telephone Number:

Signature: (signature not required if submitted by email)

Date of Ordinary Council Meeting:

Privacy Declaration: Personal information is collected on this form to allow Council to undertake follow-up / response and to confirm identity for future reference where necessary. The questioner's initials only, together with a question reference number, will be included in Council's Minutes. Council Minutes are a public document which will be published on Council's Website and are available for public scrutiny at any time. Other personal details included on this form will not be included in the Minutes and will be kept for Council reference only, unless disclosure is required for law enforcement purposes or under any other statutory requirement

Public Question Time – as per Rule 31 of the Strathbogie Shire Council Governance Rules

31. QUESTION TIME

- 31.1 There must be a public question time at every Council meeting fixed under Rule 19 to enable members of the public to submit questions to Council.
- 31.2 Sub-Rule 31.1 does not apply during any:
- 31.2.1 period when a meeting is closed to members of the public in accordance with section 66(2) of the Act; or
 - 31.2.2 election period.
- 31.3 Public question time will not exceed 30 minutes in duration.
- 31.4 Questions submitted to Council must meet all of the following:
- (a) be in writing and state the name and address of the person submitting the question;
 - (b) be generally be in a form approved or permitted by Council; and
 - (c) be lodged either by delivery to Council's main office, or electronically at the prescribed email address prior to 12 noon on the day of the Council meeting.
- 31.5 No person may submit more than two questions at any one meeting.
- 31.6 If a person has submitted two questions to a meeting, the second question may:
- 31.6.1 at the discretion of the Chair, be deferred until all other persons who have asked a question have had their questions asked and answered; or
 - 31.6.2 not be asked if the time allotted for public question time has expired and Council has not resolved to extend the time allocated for public questions.
- 31.7 If the person who has submitted the question is not present at the meeting the Chair, or a member of Council staff nominated by the Chair, will read out the question on the person's behalf if the person has elected not to participate in the meeting either by way of the live streaming software or by teleconference.
- 31.8 A question may be disallowed by the Chair if the Chair determines that it:
- (a) relates to a matter outside the duties, functions and powers of Council;
 - (b) Is defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable in language or substance;
 - (c) deals with a subject matter already answered;
 - (d) is aimed at embarrassing a Councillor or a member of Council staff;
 - (e) relates to personnel matters;
 - (f) relates to the personal hardship of any resident or ratepayer;
 - (g) relates to industrial matters;
 - (h) relates to contractual matters;
 - (i) relates to proposed developments;
 - (j) relates to legal advice;
 - (k) relates to matters affecting the security of Council property; or
 - (l) relates to any other matter which Council considers would prejudice Council or any person.
- 31.9 Any question which has been disallowed by the Chair must be made available to any other Councillor upon request.
- 31.10 All questions and answers must be as brief as possible, and no discussion may be allowed other than by Councillors for the purposes of clarification.
- 31.11 Like questions may be grouped together and a single answer provided.
- 31.12 The Chair may nominate a Councillor or the Chief Executive Officer to respond to a question.
- 31.13 A Councillor or the Chief Executive Officer may require a question to be put on notice. If a question is put on notice, a written copy of the answer will be sent to the person who asked the question within five (5) working days and the answer included in the following Council meeting's agenda.
- 31.14 A Councillor or the Chief Executive Officer may advise Council that it is his or her opinion that the reply to a question should be given in a meeting closed to members of the public. The Councillor or Chief Executive Officer (as the case may be) must state briefly the reason why the reply should be so given and, unless Council resolves to the contrary, the reply to such question must be so given.

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	Confidential Appendices		
	<p><i>APPENDICES DEEMED CONFIDENTIAL IN ACCORDANCE WITH SECTION 66(2)(A) AND PART 1, CLAUSE 3 OF THE LOCAL GOVERNMENT ACT 2020</i></p> <p><i>(g) private commercial information, being information provided by a business, commercial or financial undertaking that -</i></p> <p><i>(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage</i></p>		
	Appendix 1:	Tender for Contract No. 21-22-07: Design and Supply of Chlorination System Municipal Outdoor Pools	
	Appendix 2:	Tender for Contract No. 21/22 – 33: Provision of Wet & Dry Hire Suppliers - Panel of Suppliers	

9. OFFICER REPORTS

9.1 STRATEGIC AND STATUTORY PLANNING

9.1.1 Planning Applications Received and Planning Applications Determined - 1 to 31 May 2022

Author: Manager Planning & Investment

Responsible Director: Director Community and Planning

EXECUTIVE SUMMARY

This report provides listings of all Planning Applications Received (Attachment 1) and Planning Applications Determined (Attachment 2) for the period of 1st to 31st May 2022. The latest available Planning Permit Activity Performance Figures are also attached (Attachment 3). The contents of this report are provided for information purposes only.

It is noted that there were 13 new planning applications received and 18 planning permit applications decided upon during the reporting period.

RECOMMENDATION

That Council:

- 1. Note that there were 13 new planning applications received, and 18 planning permit applications decided on during the period of 1st to 31st May 2022.***
- 2. Note the report.***

PURPOSE AND BACKGROUND

To report to Council on the current planning application activity and matters considered under delegation.

ISSUES, OPTIONS AND DISCUSSION

One of the overarching governance principles in section 9 of the Local Government Act 2020 is that Priority is to be given to achieving the best outcomes for the municipal community, including future generations.

Council is a Responsible Authority under the *Planning and Environment Act 1987* (the Act). In this role, Council administers the Strathbogie Planning Scheme (Planning Scheme) and, among other things, determines planning permit applications made for the use and development of the land in the municipality. Under delegated authority of Council, Council officers determine some matters.

9.1.1 Planning Applications Received and Planning Applications Determined
- 1 to 31 May 2022 (cont.)

Many types of use and development do not require a planning permit and may take place without being recorded as part of the planning approvals data. The statistics presented do not represent all development activity in the municipality. In addition, some planning permits are not acted on, or there may be a delay between when the approval is granted and when works take place.

COMMUNITY ENGAGEMENT

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the municipal community is to be engaged in strategic planning and strategic decision making.

Individual applications consider these requirements through assessment phase of each application as per the Planning and Environment Act 1987 and the provisions of the Strathbogie Planning Scheme.

Conflict of Interest Declaration

All officers, and/or contractors, involved in the preparation of this report have signed a written declaration that they do not have a conflict of interest in the subject matter of this report.

Transparency

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the transparency of Council decisions, actions and information is to be ensured.

This report continues to demonstrate that Council is being transparent in its position in relation to all applications received and determined by the Council.

CONCLUSION

This report is provided for Council to note the current planning permit application activity.

ATTACHMENTS

Attachment 1: Planning Applications Received

Attachment 2: Planning Applications Determined

Attachment 3: Planning Permit Activity Performance Figures

ATTACHMENT 1:**Wednesday, 4 May 2022**

Site Address	Application Number Display	Application Description	Cost Of Works
112 Vearings Road, Avenel VIC 3664	P2022-050	Construction of a Residential Shed in the Low-Density Residential Zone	\$80,000.00

Monday, 9 May 2022

Site Address	Application Number Display	Application Description	Cost Of Works
157 High Street, Nagambie VIC 3608	P2022-052	Multi Lot Residential Subdivision (58 lots ranging 598m2 -1500m2)	\$0.00
20 Nolans Road, Ruffy VIC 3666	P2022-051	Two lot subdivision in FZ (59ha lot & 67ha lot)	\$0.00

Friday, 13 May 2022

Site Address	Application Number Display	Application Description	Cost Of Works
197 High Street, Violet Town VIC 3669	P2022-055	Two (2) Lot subdivision (4425m2 lot & 5691m2 lot)	\$0.00

Monday, 16 May 2022

Site Address	Application Number Display	Application Description	Cost Of Works
32 Longwood Road, Avenel VIC 3664	P2022-054	Development of land for a single dwelling and shed	\$550,000.00

Thursday, 19 May 2022

Site Address	Application Number Display	Application Description	Cost Of Works
390 Curries Road, Molka VIC 3666	P2022-059	Development of land for rural worker accommodation associated with a lamb fattening, cropping and wool production business on 129ha.	\$450,000.00

Friday, 20 May 2022

Site Address	Application Number Display	Application Description	Cost Of Works
795 Harrys Creek Road, Boho VIC 3669	P2022-056	Development of land for a farm shed	\$19,200.00

Monday, 23 May 2022

Site Address	Application Number Display	Application Description	Cost Of Works
65 Down Street, Longwood VIC 3665	P2022-060	Development of land for an extension to the existing CFA building (multi-purpose room and amenities).	\$95,000.00

Wednesday, 25 May 2022

Site Address	Application Number Display	Application Description	Cost Of Works
5 Nicholson Street, Violet Town VIC 3669	P2022-058	Two (2) Lot Subdivision Realignment of Boundary in the Township Zone (1.276ha lot & 2250m2ha lot)	\$0.00
902 Creek Junction Road, Creek Junction VIC 3669	P2022-061	Use development of land for two moveable glamping pods	\$9,000.00

Monday, 30 May 2022

Site Address	Application Number Display	Application Description	Cost Of Works
240 Racecourse Road, Nagambie VIC 3608	P2022-062	2 Lot re-subdivision & use and development of land for a dwelling on the Farming Zone (8ha lot & 24ha lot)	\$450,000.00
25 Young Street, Nagambie VIC 3608	P2022-057	Use and development of land for a Private Jetty	\$4,700.00

Tuesday, 31 May 2022

Site Address	Application Number Display	Application Description	Cost Of Works
129 Jackas Lane, Kithbrook VIC 3666	P2022-063	Use and development for a dwelling and change of use to existing dwelling to dependent persons unit	\$550,000.00

ATTACHMENT 2:

3/05/2022 12:00:00 AM

Site Address	Application Number Display	Application Description	Cost Of Works	Decision
22 Kettels Road, Kirwans Bridge VIC 3608	P2022-045	Development of land for a domestic shed in the Farming Zone	\$9,000.00	Issued
45 Wattlevale Road, Bailieston VIC 3608	P2021-216	Private Boat Storage Area and Viewing Platform	\$30,000.00	Issued

4/05/2022 12:00:00 AM

Site Address	Application Number Display	Application Description	Cost Of Works	Decision
346 Longwood-Shepparton Road, Pranjip VIC 3666	P2022-033	Construction of a Replacement CFA Building	\$350,000.00	Issued

10/05/2022 12:00:00 AM

Site Address	Application Number Display	Application Description	Cost Of Works	Decision
66 Loddings Lane, Nagambie VIC 3608	P2022-040	Removal of Native Vegetation (Associated with the construction of the proposed Nagambie Lake Foreshore Pathway). No trees to be removed native water plants only.	\$3,900,000.00 (this is the cost of boardwalk construction)	Issued
77 McKindleys Road, Arcadia South VIC 3631	P2022-021	Development of land for the construction of a replacement dwelling	\$495,000.00	Issued

11/05/2022 12:00:00 AM

Site Address	Application Number Display	Application Description	Cost Of Works	Decision
2 Henry Street, Avenel VIC 3664	P2022-022	Two Lot Subdivision (Boundary Realignment) – 3443m2 lot and 604m2 lot.	\$0.00	Issued
74-94 Tarcombe Street, Euroa VIC 3666	P2021-218	Construction of a storage shed and removal of one yellow box tree	\$25,000.00 (cost of construction works only)	Issued

12/05/2022 12:00:00 AM

Site Address	Application Number Display	Application Description	Cost Of Works	Decision
2209 Creightons Creek Road, Creightons Creek VIC 3666	P2022-010	Two Lot Re-Subdivision (Dwelling Excision) – 2ha lot & 83ha lot	\$0.00	Issued
44 Punt Road, Mitchellstown VIC 3608	P2022-035	Development of land for a Private Jetty	\$30,000.00	Issued

18/05/2022 12:00:00 AM

Site Address	Application Number Display	Application Description	Cost Of Works	Decision
1 Saleyard Road, Avenel VIC 3664	P2020-127	Twenty Seven Lot Subdivision	\$0.00	NOD
59 Starling Road, Locksley VIC 3665	P2022-047	Use and Development for a Dwelling and Host Farm (thoroughbred horse spelling and breeding)	\$100,000.00	Issued
7 Hill Close, Ruffy VIC 3666	P2021-089	Use and development of land for a dwelling and access in an unnamed unmade road reserve.(for Crown Allotment 2 Sec H).	\$200,000.00	NOD

19/05/2022 12:00:00 AM

Site Address	Application Number Display	Application Description	Cost Of Works	Decision
2 James Grant Lane, Longwood VIC 3665	P2022-025	Development of land for a dwelling in the Land Subject to Inundation Overlay.	\$30,000.00	Issued
686 Drysdale Road, Euroa VIC 3666	P2022-017	Development of outbuildings associated with an existing Egg Production Farm (workshop and staff amenities)	\$350,000.00	Issued

24/05/2022 12:00:00 AM

Site Address	Application Number Display	Application Description	Cost Of Works	Decision
25 Filson Street, Nagambie VIC 3608	P2022-015	Two Lot Subdivision (200m2 lot & 500m2 lot)	\$0.00	Issued
75 Railway Street, Euroa VIC 3666	P2022-020	Two (2) Lot Subdivision (boundary realignment) – 1316m2 lot & 701m2 lot	\$0.00	Issued

27/05/2022 12:00:00 AM

Site Address	Application Number Display	Application Description	Cost Of Works	Decision
44 Punt Road, Mitchellstown VIC 3608	P2020-017	Development of land for a farm storage shed and removal of 3 small grey box trees	\$40,000.00 (construction costs only)	Issued
795 Harrys Creek Road, Boho VIC 3669	P2022-056	Development of land for a farm shed	\$19,200.00	Issued

ATTACHMENT 3:

Performance figures

	This Month	Last Month	Financial Year to Date	Rural Average	SMR Average
Applications with: ⓘ					
Public notice	<u>8</u>	<u>12</u>	<u>86</u>	9	5
Further information	<u>10</u>	<u>12</u>	<u>110</u>	11	6
Referrals	<u>8</u>	<u>12</u>	<u>86</u>	10	5
Submissions	<u>5</u>	<u>6</u>	<u>23</u>	2	1
Financial ⓘ					
Total value of fees for applications received	\$18,191	\$22,870	\$214,698	\$26,341	\$13,953
Average fee per application received	\$910	\$1,089	\$971	\$1,017	\$935
Total estimated cost of works for permits issued	\$3,784,166	\$3,014,112	\$42,859,425	\$7,892,526	\$2,253,098
Average cost of works per permit issued	\$236,510	\$158,637	\$193,934	\$383,831	\$181,284
Processing times ⓘ					
Average gross days to Responsible Authority determination	127	134	98	118	92
Median processing days to Responsible Authority determination	110	120	74	72	62
Completed within sixty days	68.8%	88.9%	77.6%	65.1%	68.8%
Average gross days to final outcome	163	154	105	119	99
Median processing days to final outcome	146	128	75	70	61
VicSmart applications ⓘ					
Received	<u>1</u>	<u>1</u>	<u>24</u>	3	2
Completed	<u>0</u>	<u>1</u>	<u>29</u>	4	3
Completed within ten days	0.0%	100.0%	79.3%	72.6%	70.4%

9.2 COMMUNITY

9.2.1 Graytown Community Action Plan 2021 - 2025

Author: Coordinator Community Services & Inclusion

Responsible Director: Director Community & Planning

EXECUTIVE SUMMARY

As a part of the community planning process, Community Planning Reference Groups (Action Groups) undertake community consultation to come together and identify priorities for their community and create a 4-year plan. In line with the funding conditions of Council's Community Planning Program Guidelines, all Action Groups must have a current plan, noted by Council to be eligible to receive funding.

The Graytown Community Plan was developed through engagement and consultation with the Graytown community with this process being undertaken during January to May 2021. The final version being agreed by the Committee on 15th May 2021. The delay in presenting this plan to Council was due to due staffing changes, however as this plan is initiated and owned by the Community, the community have continued to progress the actions within the plan.

This report presents the Graytown Community Action Plan 2021-25 for noting by Council and acknowledge the significant contribution of Graytown Community Incorporated to the development of the Plan.

RECOMMENDATION

That Council:

- 1. Acknowledge the significant contribution of Graytown Community Incorporated in the development of the Graytown Community Action Plan 2021-2025; and***
- 2. Note the Graytown Community Action Plan 2021-2025 and publish on Council's website.***

PURPOSE AND BACKGROUND

A review of the Graytown Community Action Plan was undertaken by Graytown Community Incorporated (GCI) formally known as Graytown Community Action Group. GCI gathered information and suggestions from local community groups and conducted community consultation sessions to identify actions and further strengthen and develop the 2021-2025 Community Action Plan. The Action Plan is included as an attachment to the Council Meeting Agenda.

The community plan was compiled using information from:

- Strathbogie Shire Council – Management Agreement - 2021
- Strathbogie Shire Council – Community Planning Program Guidelines
- Strathbogie Shire Council – Graytown Community Charter - 2017
- Strathbogie Shire Council website
- Graytown Community Plan 2017 – 2021
- Graytown Action Plan -2010

9.2.1 Graytown Community Action Plan 2021 – 2025 (cont.)

Council's 2021 – 2025 Plan was not available at the time this Community Action Plan was developed, as a new Council Plan was in development.

ISSUES, OPTIONS AND DISCUSSION

One of the overarching governance principles in section 9 of the Local Government Act 2020 is that priority is to be given to achieving the best outcomes for the municipal community, including future generations.

The Community Action Plan identifies the following key priorities:

1. Communication and Community Engagement

The committee has a high priority to continue to develop methods of communication with all residents to ensure everyone can be involved in community affairs. A focus on the need to engage all residents to make sure they receive local and Council information and involve everyone in discussing and carrying out projects at the Community Centre (known locally as the Hub).

2. History and Heritage

Maintain the history of Graytown booklets. The Graytown area has enormous history and heritage with links to the goldfields, national parks and the Prisoner of War Camps.

3. Maintain the Hub

Continue to maintain the Hub for the use of all residents. This includes the maintenance of the building and gardens in accordance the Management Agreement as well as maintaining tools and equipment used in the Hub.

4. Administration and Training

Continue the professional administration of GCI and provide local training for the community. For example, first aid and food safety training.

GCI have identified the following future projects to be supported via the Community Planning Funding Program:

- Community Engagement - meetings and events every year, working bees to clean up around the outside of the Hub to reduce fire risk
- Maintenance of the building and outdoor area in accordance with the Management Agreement
- Refresher training for First Aid and Food Safety
- Dishwasher for kitchen
- Extra storage cabinets inside the hub
- New flooring for the Hub
- Fan for wood heater to boost heat output
- New tops on outdoor tables and benches and tables in pizza oven area
- Free standing pergola with shade for outdoor tables
- Security lighting around building and new toilet area
- Storage shelves in the shed and install lighting
- Outdoor sink for hand washing.

9.2.1 Graytown Community Action Plan 2021 – 2025 (cont.)

COMMUNITY ENGAGEMENT

One of the overarching governance principles in section 9 of the Local Government Act 2020 is that the municipal community is to be engaged in strategic planning and strategic decision making.

Graytown Community Incorporated undertook community engagement sessions to develop the Graytown Community Plan, engagement and consultation with the local community was held from January to May 2021 with the final version being agreed by the Committee on 15th May 2021.

POLICY CONSIDERATIONS

Council Plans and Policies

The report is consistent with Council Policies, key strategic documents and the Council Plan, in particular, aligning with:

- Community Planning Program Guidelines
- Community Funding and Investment Policy, adopted May 2021
- 2021-2025 Council Plan, specifically:
 - Strategic focus area 1: Engage. Create. Unite
 - Strategic focus area 4: Inclusive. Productive. Balanced
 - Strategic focus area 5: Strong. Healthy. Safe
 - Strategic focus area 6: Accountable. Transparent. Responsible

LEGAL CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that Council decisions are to be made and actions taken in accordance with the relevant law.

There are no legal or statutory implications associated with this report.

Conflict of Interest Declaration

All officers, and/or contractors, involved in the preparation of this report have signed a written declaration that they do not have a conflict of interest in the subject matter of this report.

Transparency

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the transparency of Council decisions, actions and information is to be ensured.

In the interest of transparency and open and honest communication with our community this report is presented to a public Council meeting and all community action plans are published to Strathbogie Shire Council's website for public viewing.

FINANCIAL VIABILITY CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the ongoing financial viability of the Council is to be ensured.

All community action plans must be noted by Council to be eligible for funding as per Community Planning Program Guidelines. An annual budget allocation is provided to the Community Planning Program to support applications from Community Planning Reference groups.

9.2.1 Graytown Community Action Plan 2021 – 2025 (cont.)

SUSTAINABILITY CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

Economic

Graytown community incorporated rely on funding via Council's community planning program to deliver important projects in the community and to maintain the community hub. Funding is assigned in the annual budget by Council with each community action group applying for project funding in line with their action plans.

Social

The Graytown community action plan identifies key priorities that address social inclusion and engagement within the community. The plan aims to connect community through monthly get together and key events throughout the year as well as provide education and skill development opportunities.

Environmental

The community action plan identifies training opportunities for fire season preparation.

Climate change

The community action plan identifies projects for solar power installation at the community hub, improvements to heating options as well as new outside tables and benches which will be made from recycled materials.

INNOVATION AND CONTINUOUS IMPROVEMENT

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is the pursuit of innovation and continuous improvement.

The Community Action Plan outlines priorities and key projects to deliver continuous improvements to the community and the community facilities.

HUMAN RIGHTS CONSIDERATIONS

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

CONCLUSION

Graytown Community Incorporated have undertaken sufficient community engagement and identified key projects which are aligned with community needs and consistent with Council Plans. This community action plan clearly outlines these opportunities, and the recommendation is to note the Graytown Community Plan 2021-25 acknowledging the significant contribution of Graytown Community Incorporated to their community.

ATTACHMENTS

Attachment 1: Graytown Community Plan 2021 – 2025

9.2.2 Euroa Community Action Group Strategic Plan 2022- 2025

Author: Coordinator Community Services & Inclusion

Responsible Director: Director Community & Planning

EXECUTIVE SUMMARY

As a part of the community planning process, Community Planning Reference Groups (Action Groups) undertake community consultation to come together and identify priorities for their community and create a four-year plan. In line with the funding conditions of Council's Community Planning Program Guidelines, all Action Groups must have a current plan, noted by Council to receive funding.

The Euroa Community Action Plan was developed through engagement and consultation with the Euroa community with this process being undertaken in early 2022.

This report presents the Euroa Community Action Plan 2022-25 for noting and acknowledges the significant contribution of Euroa Community Action Group to the development of the Plan.

RECOMMENDATION

That Council:

- 1. Acknowledge the significant contribution of the Euroa Community Action Group to the development of the Strategic Plan 2022-2025.***
- 2. Note the Euroa Community Action Group Strategic Plan 2022-2025 and publish on Council's website.***

PURPOSE AND BACKGROUND

A review of the Community Action Plan was undertaken by Euroa Community Action Group (ECAG) in 2021. A community survey was conducted in early 2022 to understand the community focus areas and priority actions and the plan was developed over subsequent ECAG meetings.

This plan has been agreed upon by the Euroa Community Action Group and is being presented to Council for noting.

ISSUES, OPTIONS AND DISCUSSION

One of the overarching governance principles in section 9 of the Local Government Act 2020 is that priority is to be given to achieving the best outcomes for the municipal community, including future generations.

The Community Action Plan identifies the following key goals:

1. Community Driving Positive Action Together

This goal aims to ensure that our community is empowered and motivated to work together to address challenges and opportunities that strengthen Euroa. Volunteering in Euroa will be easy, accessible and rewarding.

9.2.2 Euroa Community Action Group Strategic Plan 2022- 2025 (cont.)

2. Strong Community Inclusion and Wellbeing

This goal aims to ensure our community has a range of initiatives and facilities that support positive ageing, intergenerational relationships and initiatives to increase health and wellbeing.

3. Thriving Natural and Physical Spaces

This goal aims to ensure that our community is known for maintaining and regenerating our natural environment alongside building great spaces that bring the community together.

4. Destination for Arts and Culture

The aim for this goal is to ensure our community embraces arts and culture activities that bring the community together. Diverse art experiences, activations, and key local events attract tourists to town on a regular basis.

The plan sets out key actions for each goal including short and long term actions and identifies areas where ECAG will coordinate, collaborate and advocate for each of the identified goals.

COMMUNITY ENGAGEMENT

One of the overarching governance principles in section 9 of the Local Government Act 2020 is that the municipal community is to be engaged in strategic planning and strategic decision making.

In early 2022, ECAG conducted a community survey to understand the community focus areas and priority actions. There were 45 responses to the survey with most respondents in the 31-49 year old age range. ECAG also utilised Council's Share Strathbogie site to publish the draft community plan and sought feedback from residents.

POLICY CONSIDERATIONS

Council Plans and Policies

The report is consistent with Council Policies, key strategic documents and the Council Plan, in particular, aligning with:

- Community Planning Program Guidelines
- Community Funding and Investment Policy, adopted May 2021
- 2021-2025 Council Plan, aligning with all key strategic focus areas of Council

LEGAL CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that Council decisions are to be made and actions taken in accordance with the relevant law.

There are no legal or statutory implications associated with this report.

Conflict of Interest Declaration

All officers, and/or contractors, involved in the preparation of this report have signed a written declaration that they do not have a conflict of interest in the subject matter of this report.

9.2.2 Euroa Community Action Group Strategic Plan 2022- 2025 (cont.)

Transparency

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the transparency of Council decisions, actions and information is to be ensured.

In the interest of transparency and open and honest communication with our community this report is presented to a public Council meeting and all community action plans are published to Strathbogie Shire Council's website for public viewing.

FINANCIAL VIABILITY CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the ongoing financial viability of the Council is to be ensured.

All community action plans must be noted by Council to be eligible for funding as per Community Planning Program Guidelines. An annual budget allocation is provided to the Community Planning Program to support applications from Community Planning Reference groups.

SUSTAINABILITY CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

Economic

ECAG rely on funding via Council's community planning program to deliver important projects in the community. Funding is assigned in the annual budget by Council with each community action group applying for project funding inline with their action plans.

Social

ECAG's community plan is built around core principles that embody strong inclusive social networks to enhance the community. The goals and actions are focused on opportunities to work together, where people have opportunities to share their diverse skills and engage with a range of groups and where people have opportunities to connect and feel part of the community.

Environmental

The community action plan identifies a focus area of "Thriving Natural and Physical Spaces" which includes a key outcome for environmental protection and addressing climate change across Euroa.

Climate change

The community plan identifies a number of short- and long-term actions and advocacy opportunities to address climate change and drive improvements across Euroa. This includes advocating for the development of a solar and battery roadmap for all community facilities.

9.2.2 Euroa Community Action Group Strategic Plan 2022- 2025 (cont.)

INNOVATION AND CONTINUOUS IMPROVEMENT

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is the pursuit of innovation and continuous improvement.

The Community Action Plan outlines priorities and key projects to deliver continuous improvements to the community and community facilities.

HUMAN RIGHTS CONSIDERATIONS

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

CONCLUSION

The Euroa Community Action Group have undertaken significant community engagement and identified key projects which are aligned with community needs and consistent with Council Plans. The community action plan clearly outlines these opportunities, and the recommendation is to note the Euroa Community Action Plan 2022-25 acknowledging the significant contribution of Euroa Community Action Group to their community.

ATTACHMENTS

Attachment 1: Euroa Community Action Group 2022-2025 Strategic Plan

9.2.3 Adoption of Sponsorship Program Guidelines 2022 – 2023

Author: Manager Community & Culture

Responsible Director: Director of Community & Planning

EXECUTIVE SUMMARY

Council's Sponsorship Program provides an opportunity for eligible organisations, groups or clubs to obtain sponsorship to deliver events in the Strathbogie Shire. These events are required to complement the focus areas identified as priorities for the Strathbogie Shire Council and add significant community and economic benefit to the municipality.

The Sponsorship Program provides both financial and in-kind support for groups for events where they align with the values and priorities of Council. The Guidelines provide information for event organisers on eligibility, process and requirements for sponsorship.

Guidelines ensure that the application process is clear for all parties involved and helps to ensure decision making is informed and transparent and made in the best interest of the community. There are no significant changes to the guidelines proposed. Minor changes include;

- Clarity around decision making and timeframes required
- Update to wording around GST for greater clarity
- Update to Council plan and hyperlinks.

There is an allocation of \$30,000 in the 2022/2023 draft budget for the delivery of the sponsorship program. The Sponsorship Guidelines for 2022/23 have been drafted and adoption of the guidelines, as presented in this report is sought from Council.

RECOMMENDATION

That Council adopt the Sponsorship Program Guidelines 2022-23.

PURPOSE AND BACKGROUND

Council's Sponsorship Program provides an opportunity for eligible organisations, groups or clubs to obtain sponsorship to deliver events in the Strathbogie Shire. These events are required to complement the focus areas identified as priorities for the Strathbogie Shire Council and add significant community and economic benefit to the municipality.

An annual program of events within a Shire adds significantly to the health and social outcomes of the community, assists to raise awareness of the destination, provides yield and yield dispersal to a broad range of local businesses, and directly assists to increase the average length of stay of visitors.

Opportunities to attract or develop an event to a level of regional and state significance could be supported by Strathbogie Shire Council.

9.2.3 Adoption of Sponsorship Program Guidelines 2022 – 2023 (cont.)

In partnership with community groups and event organisers, Strathbogie Shire Council is committed to ensuring that our municipality continues to develop as a thriving destination and Council aims to provide appropriate support for groups undertaking the development and delivery of events where possible.

The Sponsorship Program provides an opportunity for groups to undertake events that complement the focus areas identified as priorities for the Strathbogie Shire Council.

Applications are sought for events that:

1. Promote community engagement and participation.
2. Support gender equality and social inclusion and improve accessibility.
3. Contribute to building healthy and vibrant communities.
4. Increase economic development, tourism and the visitor economy

The Sponsorship Program provides both financial and in-kind support for our community for events where they align with the values and priorities of Council. The Guidelines provide information for event organisers on eligibility, process and requirements for sponsorship.

Guidelines ensure that the application process is clear for all parties involved and helps to ensure decision making is informed and transparent and made in the best interest of the community. There are no significant changes to the guidelines proposed. Minor changes include;

- Clarity around decision making and timeframes required
- Update to wording around GST for greater clarity
- Update to Council plan and hyperlinks

A budget allocation of \$30,000 has been included in the Draft Council Budget 2022/23, subject to its adoption.

ISSUES, OPTIONS AND DISCUSSION

One of the overarching governance principles in section 9 of the Local Government Act 2020 is that priority is to be given to achieving the best outcomes for the municipal community, including future generations.

Clear and consistent guidelines ensure Council has access to information to make decisions and invest in events that will benefit the municipality.

COMMUNITY ENGAGEMENT

One of the overarching governance principles in section 9 of the Local Government Act 2020 is that the municipal community is to be engaged in strategic planning and strategic decision making.

Feedback from the community and applicants has been used to improve the sponsorship program and has resulted in minor changes to the Guidelines.

9.2.3 Adoption of Sponsorship Program Guidelines 2022 – 2023 (cont.)

POLICY CONSIDERATIONS

Council Plans and Policies

Strategic Focus 4

We partner with our community to achieve great things

Strategic Focus 4.2

Develop a strategy to broaden and diversify the calendar of events

Regional, State and National Plans and Policies

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that regional, state and national plans and policies are to be taken into account in strategic planning and decision-making.

There are no regional, state or national policies relevant to this report.

LEGAL CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that Council decisions are to be made and actions taken in accordance with the relevant law.

There are no legal considerations associated with this report.

Conflict of Interest Declaration

All officers involved in the preparation of this report have signed a written declaration that they do not have a conflict of interest in the subject matter of this report.

Transparency

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the transparency of Council decisions, actions and information is to be ensured.

The sponsorship guidelines will be available to download from the Strathbogie Shire website and available in hard copy on request. These Sponsorship guidelines are presented publicly to a Council Meeting to support open and transparent decision making, keeping the community informed of Council decisions and providing ample opportunity for community feedback.

FINANCIAL VIABILITY CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the ongoing financial viability of the Council is to be ensured.

There is an allocation of \$30,000 in the 2022/2023 draft budget for the delivery of the sponsorship program.

SUSTAINABILITY CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

9.2.3 Adoption of Sponsorship Program Guidelines 2022 – 2023 (cont.)

Economic

Significant economic benefit is associated with the application of the sponsorship guidelines. Sponsorship attracts major events to the Strathbogie municipality and supports funds being spent in the local area. An economic benefit report in the form of a REMPLAN is attached to each report demonstrating the estimated economic benefit to the Region.

Social

By supporting and sponsoring events in the community, Council is promoting social connectivity and partnering with the community to achieve great things. Our tourism sector is driven by the community and provides for a growing range of events which increases economic development. All sponsored events are required to address how they contribute positively to gender equity, inclusivity, access for all abilities and cultural diversity. Providing access to resources to support community events and investment can also contribute positively to social outcomes in the community.

Environmental

Strathbogie Shire Council became the 100th Council in Australia to declare a Climate Emergency in 2021. Council is committed to delivering and supporting events that are in line with Council's relevant environmental and climate change plans and strategies. Applications are required to demonstrate how they contribute to and or are consistent with Council's adopted position on climate change and the environment.

All events in the Strathbogie Shire are required to follow Council's adopted Waste Wise guidelines.

Climate change

Strathbogie Shire Council became the 100th Council in Australia to declare a Climate Emergency in 2021. Council is committed to delivering and supporting events that are in line with Council's relevant environmental and climate change plans and strategies.

All events in the Strathbogie Shire are required to follow Council's Waste Wise guidelines. Applicants are also encouraged to demonstrate how their event is consistent with Council's adopted position on climate change.

COLLABORATION

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that collaboration with other councils, levels of government and statutory bodies is to be sought.

The events and event organisations that apply for Sponsorship through this program are often of a collaborative nature, involving a range of stakeholders and community groups.

HUMAN RIGHTS CONSIDERATIONS

There are no human rights considerations associated with this report.

9.2.3 Adoption of Sponsorship Program Guidelines 2022 – 2023 (cont.)

CONCLUSION

Following a review of the sponsorship guidelines, minor changes have been made. This report seeks Council adoption of the Sponsorship Guidelines 2022 – 2023.

ATTACHMENTS

Attachment 1: Sponsorship Guidelines 2022 - 2023

9.2.4 **Draft Public Art Policy**

Author: Manager Culture and Community

Responsible Director: Director Community and Planning

EXECUTIVE SUMMARY

Public art can form an integral part of the public domain enhancing people's experiences of, and encouraging greater interaction with, public spaces. Public art is the unique association of how it is made, where it is, and what it means.

The Strathbogie Shire Council Arts and Culture Strategy and Action Plan highlights Council and the Community's commitment and desire for public art.

This report presents the draft Public Art policy to Council and requests Council endorse public consultation on the draft policy via Share Strathbogie, Council's media platforms and local networks.

This Policy has been drafted to provide a clear and transparent position and process for assessing and making decisions about the design, placement, and preservation of art in public spaces in the Strathbogie Shire. The Policy applies to public art acquired and commissioned by Council, and by third parties that are to be donated or transferred to Council and those that will be placed on Council land or maintained by Council.

RECOMMENDATION

That Council:

- 1. Endorse the release of the draft Public Art policy for broad community consultation and feedback for a period of four weeks; and***
- 2. Receive a further report detailing the outcomes of the community consultation on the Public Art Policy at a future Council meeting.***

PURPOSE AND BACKGROUND

Council is committed to arts and culture and recognises its importance to community life.

The Strathbogie Shire Council Arts and Culture Strategy and Action Plan highlights Council and the Communities commitment and desire for public art.

Public art can form an integral part of the public domain enhancing people's experiences of, and encouraging greater interaction with, public spaces.

Public art can express community values, enhance our environment, transform a landscape, heighten our awareness, or question our assumptions. Placed in public sites, this art is there for everyone, a form of collective community expression. Public art reflects how we see the world – the artist's response to our time and place combined with our own sense of who we are.

9.2.4 Draft Public Art Policy (cont.)

Public spaces are important community resources and public art should be carefully considered to ensure a positive impact is achieved.

This Policy has been drafted to provide a clear and transparent process for assessing and making decisions about the design, placement, and preservation of art in public spaces in the Strathbogie Shire, with the aims of:

- Enhancing new and existing public spaces
- Growing a public art collection that demonstrates strong contemporary art practice
- Reflecting stories, themes, and issues relevant to our community
- Providing opportunities for place-making and community engagement.

The Policy applies to public art acquired and commissioned by Council, and by third parties that are to be donated or transferred to Council and those that will be placed on Council land or maintained by Council.

The first section of the policy specifically describes Council's policy position whilst Part 2 details the processes associated with the application of the policy.

ISSUES, OPTIONS AND DISCUSSION

In considering public artwork for the shire, Council will follow these guiding principles:

- Respect and integrity – The artwork design will respect all parts of the community. Art is subjective; while not everyone may agree with the outcome, the clear and documented process for assessing and selecting public art will respect both artists and the community.
- Sense of place – The design and placement of public art will respect Indigenous heritage, local history, express the local identity, enhance people's experience of the shire's public space and will not interfere with its intended purposes, amenity or environment.
- Sense of community – The community will inform the development, selection and acquisition of public art, where appropriate
- Quality outcomes – The product is the result of a well-planned process, of excellent workmanship and of high aesthetic value.

This policy covers artwork; temporary and/ or permanent; proposed for public spaces within the Strathbogie Shire, including but not limited to;

- public art commissioned or acquired by Council
- public art proposed, commissioned and/ or transferred by private enterprise, associations, individuals, property developers, community groups, business and/ or other third parties

This Policy covers process, assessment, approval, maintenance, renewal, accessioning and de-accessioning of works to address whole of life considerations for public art works and to inform Council's decision making.

One of the overarching governance principles in section 9 of the Local Government Act 2020 is that priority is to be given to achieving the best outcomes for the municipal community, including future generations.

9.2.4 Draft Public Art Policy (cont.)

The application of this Policy will support informed decision making and ensures decisions regarding public art are clear and transparent and in the best interest of the municipal community.

COMMUNITY ENGAGEMENT

One of the overarching governance principles in section 9 of the Local Government Act 2020 is that the municipal community is to be engaged in strategic planning and strategic decision making.

Council's Tourism, Arts and Culture Advisory Committee have been given the opportunity to provide feedback and input into the draft Policy.

Officers recommend further consultation be undertaken with the broader community through Share Strathbogie, local networks, and other engagement platforms utilised by Council.

POLICY CONSIDERATIONS

Council Plans and Policies

2021-2025 Strathbogie Shire Council Plan

Community Vision

The Strathbogie Shire is a region of natural beauty with vibrant communities who are respectful, optimistic and inclusive. We have a strong sense of belonging and of our collective history. We care deeply for Country and First Nations people. We are bold. We embrace opportunities. We welcome you.

- Strategic focus area 1: *Engage. Create. Unite.*
- Strategic focus area 4: *Inclusive. Productive. Balanced.*
- Strategic focus area 5: *Strong. Healthy. Safe.*

Arts and Culture Strategy 2019 – 2023 and Action Plan

Goal One - A connected and vibrant community

To strengthen the strong sense of belonging and community pride, by increasing the opportunities for creative stimulation and connectedness.

Goal Two - A culturally capable community

To increase the capacity of the community to lead and deliver arts and cultural experiences, by supporting opportunities for growth and learning.

Goal Three - A diverse community that recognises, expresses and celebrates creativity and heritage.

To increase levels of appreciation, belonging and equality of opportunity for all people, by supporting creative communities to preserve heritage and foster cultural sustainability.

9.2.4 Draft Public Art Policy (cont.)

Regional, State and National Plans and Policies

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that regional, state and national plans and policies are to be taken into account in strategic planning and decision-making.

There are no regional, State and National Plans or Policies relevant to this report.

LEGAL CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that Council decisions are to be made and actions taken in accordance with the relevant law.

There are no legal considerations to consider regarding this report.

Conflict of Interest Declaration

All officers, and/or contractors, involved in the preparation of this report have signed a written declaration that they do not have a conflict of interest in the subject matter of this report.

Transparency

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the transparency of Council decisions, actions and information is to be ensured.

In the interest of transparency and open and honest communication with community, it is recommended that this draft Policy be acknowledged in a public forum providing full disclosure of Council's policy position in regard to public art providing community with an opportunity to provide comment and engage on the subject matter.

FINANCIAL VIABILITY CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the ongoing financial viability of the Council is to be ensured.

There are no significant financial implications associated with this report. Any costs associated with this report are budgeted for within Council's operating budget and are subject to Council's annual budgetary process.

SUSTAINABILITY CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

Economic

Public art contributes to the economy of a community. It increases visitor economy through investment in public artists and attracts people to town to view and the public art.

9.2.4 Draft Public Art Policy (cont.)

Social

Public art contributes positively to a community through the development of engaging and meaningful public spaces and the creation of conversation regarding the themes captured within the art. Public art can take many forms and can inspire communities adding significant value to health, wellbeing and social outcomes of individuals and the community.

Environmental

There are no significant environmental impacts associated with this report. This policy will be applied in line with existing Council policy and will consider Council's commitment to Sustainable Strathbogie 2030, climate change and any other relevant Plans and Strategies.

Climate change

There are no significant climate change impacts associated with this report. This policy will be applied in line with existing Council policy and will consider Council's commitment to Sustainable Strathbogie 2030, climate change and any other relevant Plans and Strategies, if appropriate.

COLLABORATION

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that collaboration with other councils, levels of government and statutory bodies is to be sought.

Whilst this report considers Strathbogie Shire Council's draft policy specifically, the projects and art works that result from the application of the policy will involve collaboration. Collaboration will occur with the broader community, artistic networks, Creative Victoria and other municipalities.

HUMAN RIGHTS CONSIDERATIONS

This Policy provides a clear and transparent process for Council's decision making in regard to public art. Public art has the ability to support and enable freedom of expression and participation in public life, two substantive rights in the *Charter of Human Rights and Responsibilities Act 2006*.

CONCLUSION

Council is committed to arts and culture within the Strathbogie Community, public art has been identified as an important element of this.

Council officers have developed a draft Public Art Policy to provide a clear and transparent policy position and process for assessing and making decisions about the design, placement, and preservation of art in public spaces in the Strathbogie Shire.

The report asks Council to endorse the release of the draft Public Art policy for broad community consultation for a period of four weeks to gain feedback on the Public Art Policy; and to receive a further report detailing the outcomes of the community consultation on the Public Art Policy at a future Council meeting.

ATTACHMENTS

Attachment 1: Draft Strathbogie Shire Council Public Art Policy

9.3 INFRASTRUCTURE

9.3.1 Tender for Contract No. 21-22-07: Design and Supply of Chlorination System for x 4 Municipal Outdoor Pools

Author: Manager Projects Delivery, Project Officer, Procurement and Tenders officer

Responsible Director: Director Community and Planning

EXECUTIVE SUMMARY

Council has undertaken a competitive process for the Design and Supply of Chlorination System for four (4) Municipal Outdoor Pools located at Avenel, Nagambie, Euroa and Violet Town.

The public tender process for the Chlorination Systems for all four of Council's Municipal Pools has been undertaken to meet Council's compliance requirements under Council's Procurement Policy.

This project is required to make the necessary upgrades to the Chlorination Systems for Council's four (4) Outdoor Municipal Pools, ensuring that Strathbogie Shire region has safe, sustainable and high-quality outdoor pools. This project forms part of Council's adopted Capital Work Program for the financial year 2021-22.

Through public advertisement in local and national newspapers, Council invited tenders for the work under Contract 21/22-07, between 1 April 2022 and 29 April 2022. At close of tender on 29 April 2022, three (3) tenders were received by two tenderers (2 tenders compliant with specification, and 1 alternative tender offering an upgrade on filtration specification).

These tenders have been assessed and evaluated by Council Officers and a summary of results is shown in the tables below. Having considered the results of the evaluation, it is recommended to the Council awards the tender for Contract No 21/22-07 Chlorinators for Municipal Pools - Lump Sum to Eco Plunge Pools Pty Ltd (Wishart Victoria) for the Alternative Chlorination System submission, for a total amount of \$382,175.20 including GST.

RECOMMENDATION

That Council:

- 1. Receives and notes the outcome of the tender assessment process for Contract Number 21/22-07 - Design and Supply of Chlorination System for x 4 Municipal Outdoor Pools Lump Sum as set out in the confidential appendices attached to this report;***
- 2. Awards the tender for Contract No 21/22-07 – Design and Supply of Chlorination System for x 4 Municipal Outdoor Pools - Lump Sum to Eco Plunge Pools Pty Ltd (Wishart Victoria) for the Alternative Chlorination System submission, for a total amount of \$382,175.20 including GST;***

9.3.1 Tender for Contract No. 21-22-07: Design and Supply of Chlorination System for x 4 Municipal Outdoor Pools (cont.)

RECOMMENDATION (cont.)

- 3. Authorises officers to advise the unsuccessful tenderer; and**
- 4. Authorises the Chief Executive Officer to execute the Contract by signing and affixing with the Common Seal of Strathbogrie Shire Council.**

PURPOSE AND BACKGROUND

In 2016 audit was undertaken and in September 2020 an internal inspection was, undertaken of all Council municipal pools, Avenel, Nagambie, Euroa and Violet Town. The result of the Audit indicated that all sties did not meet OH&S requirements for handling and storage of chemicals to maintain these facilities. The project to Design and Supply new Chlorination System at all four (4) pools forms part of Council's adopted Capital Work Program for the financial year 2021-22.

This report seeks Council approval of the recommendations on Tender Evaluation exercise on Contract No 21/22-07 Chlorinators for Municipal Pools, and to award the contract to the winning tenderer as provided in this report.

TENDER PROCESS

The public tender was released on "Tendersearch" via the Council website on the 1 April 2022. The tender was advertised in Saturday's The Age newspaper (state-wide reach), Shepparton News, and Benalla Ensign, in the week following release. By the close of tenders at 4.00pm on 30 April 2022, two (2) tender submissions had been received.

All tender submissions were accessed for their compliance including the contractual terms and conditions and the requirements of the response schedules, and all tender submissions were deemed conforming.

Table 1 below lists the tenders that were received at the close of the advertised tender period.

Table 1: Tender Submissions Received

Tender Submissions Received at the close of Tender Period (in Alphabetical Order)
Eco Plunge Pools Pty Ltd (Wishart Victoria) (1 conforming tender and 1 alternative tender submitted)
Farley Pools Australia Pty Ltd (Bendigo Victoria)

Panel Assessment Process

In accordance with Council's Procurement Policy, the evaluation panel and evaluation criteria weightings were determined prior to release of the Tender documentation. The evaluation panel members were nominated prior to release of the tender submissions for evaluation. The panel signed 'Conflict of Interest' statements prior to the evaluation panel viewing the submitted tenders.

9.3.1 Tender for Contract No. 21-22-07: Design and Supply of Chlorination System for x 4 Municipal Outdoor Pools (cont.)

The Tender Evaluation Panel members were made up of the following Strathbogie Shire Council staff members:

1. Project Officer, Community Assets & Planning
2. Project Officer, Community Assets & Planning
3. Manager Project Delivery, Community Assets & Planning, and
4. Procurement & Tender Officer, Finance (moderator, non-voting member).

The principle that underlies the awarding of all Council contracts is that a contract is awarded on the basis of providing the overall Best Value, offering the most benefit to the community and the greatest advantage to Council.

The tenders were assessed and evaluated against the following criteria and weightings:

- Tendered Price (50%)
This criterion measures the price only – either lump sum or unit rates – submitted by the tenderer. In accordance with Council’s Procurement Guidelines, a price weighting of 50% is applied, unless a Council exemption is sought.
All submissions were given a weighted score for their submitted price based on a comparative assessment of pricing for all tenders. The comparative assessment awards the highest evaluation score (50%) to the lowest priced tender submission. The subsequent tender submissions received reduced evaluation scores based on the percentage difference between them and the lowest priced tender.
- Demonstrated Qualifications / Skills and Experience (20%)
Due to the high level of technical skills required to provide this service, a weighting of 10% was allocated to this criterion.
- Project Methodology (10%)
As the Work requires timely completion and elimination/mitigation of work-related risks, this criterion is considered important and therefore allocated a weighting of 5%. This is also standard for most contracts.
- Management - Schedules (10%)
Quality Management Systems, Policies, Relevant Certifications, and Insurance are likewise considered vital and therefore included with an allocated weighting of 5%.
- Local Content (10%)
In accordance with Procurement Guidelines and being consistent with value for money principles, where different products are of comparable price, quality and equivalent value can be sourced either locally or regionally; preference will be given to local suppliers. A weighting of 10% was allocated to this tender.

TABLE 2: Evaluation Criteria

Criteria	Weighting (%)
Price	50
Qualifications / Skills & Experience	20
Time Delivery, methodology and capacity to deliver	10
Management -Schedules	10
Local Content	10
Total	100

9.3.1 Tender for Contract No. 21-22-07: Design and Supply of Chlorination System for x 4 Municipal Outdoor Pools (cont.)

ISSUES, OPTIONS AND DISCUSSION

Evaluation Moderation Process

The purpose of the moderation meeting is to discuss and moderate scoring discrepancies larger than three points and to raise any concerns and/or queries that may need to be put to the tenderers prior to recommending the preferred Tenderer.

The Tender Evaluation Panel individually reviewed all tender submissions in detail and assessed tenderers submitted schedules and attachments against the evaluation criteria.

The Moderator (Procurement & Tender Officer) averaged the scores and highlighted scoring discrepancies larger than three (3) points. No scoring discrepancies were found larger than (3) three so the Panel members and the Moderator didn't need to meet for the tender moderation meeting.

Post Tender Process

On May 11 2022, Council received email correspondence from a Tenderer advising of a pricing error, and requested to increase pricing. Strathbogie Shire Council follows Procurement Best Practice and does not accept changed pricing after close of tender under any circumstance (expressed clearly several times in the Conditions of Tender and within the Tender portal).

The Procurement and Tenders Officer immediately sought probity advice from advisors Dench McClean Carlson as re-tendering would delay the Chlorination system upgrades from being carried out in the 2022 winter/spring seasons, and thus delaying the safety upgrades to the pools for the summer of 2022/23.

It was advised that Council should seek a Best and Final Offer (BAFO) from both tenderers. On May 16 2022, the following BAFO from both Tenderers was received.

Panel Assessment Summary

One of the Overarching governance principles in section 9 of the Local Government Act 2020 is that Priority is to be given to achieving the best outcomes for the municipal community, including future generations.

At the completion of the tender evaluation process, Eco Plunge Pools Pty Ltd attained the top ranking with a total score of 82.19%. Eco Plunge Pools Pty Ltd offered the lowest tendered price and thereby received the highest score available on pricing (60%), they also received a good qualitative score of 32.19% out of 40%. The Tender Evaluation Panel was therefore satisfied that their tender represents the best value outcome for Council. The company is based in Wishart, Victoria.

9.3.1 Tender for Contract No. 21-22-07: Design and Supply of Chlorination System for x 4 Municipal Outdoor Pools (cont.)

The Alternative tender submitted by Eco Plunge Pool provided for a 'lower chlorine remote operation filtration system. The benefits of this upgraded Chlorination System are both environmental and economic. Environmental benefits include reduced chlorine consumption, reduced chlorine smell, and the requirement to source of Carbon Dioxide (CO₂) removed. Economic benefits are much lower ongoing running and maintenance costs. The Tender Evaluation Panel determined this substantially more sustainable option for the four (4) municipal pools.

Eco Plunge Pools have demonstrated experience in Chlorination System Upgrades and have completed similar work for other organisations in the past. They have demonstrated capability to complete the Works outlined in the tender with minimal supervision based on their submitted documents. Their references are good and consistent with their declared project history.

COMMUNITY ENGAGEMENT

One of the overarching governance principles in section 9 of the Local Government Act 2020 is that the municipal community is to be engaged in strategic planning and strategic decision making.

Consultation

The matter under consideration does not warrant a community consultation process.

Community Implications

The recommendation has no significant community or social implications for Council or the broader community other than compliance with OHS obligations for staff and community.

Risk Management

The Tender Evaluation Panel considers early commencement of Work as vital to its successful delivery, to ensure work is completed before the start of summer when the pools are scheduled to open. The Panel therefore advise timely award and signing of Contract Agreement with the appointed contractor.

POLICY CONSIDERATIONS

Council Plans and Policies

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

This report is consistent with the Strathbogie Shire Council Procurement Policy.

The *Council Plan* is relevant under –

Strategic Focus Area 5: Strong.Healthy.Safe

- We are encouraging health and wellbeing activities in sport and recreation.
 - *A comprehensive strategic planning framework guides long term capital works program that delivers a growing range of services, infrastructure and facilities to support improved physical and mental health.*

9.3.1 Tender for Contract No. 21-22-07: Design and Supply of Chlorination System for x 4 Municipal Outdoor Pools (cont.)

Asset Management Policy

- Asset renewal – is the upgrading or replacement of an existing Asset, or a component, that restores the service capability of the Asset to its original functional condition and performance.

Asset Management Strategy

- Ensure the Shire's infrastructure enhances efficiency for people and freight movement, service delivery and community amenities.

LEGAL CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that Council decisions are to be made and actions taken in accordance with the relevant law.

The recommendation has no legal or statutory implications which require the consideration of Council.

Conflict of Interest Declaration

All officers, and/or contractors, involved in the preparation of this report have signed a written declaration that they do not have a conflict of interest in the subject matter of this report.

Transparency

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the transparency of Council decisions, actions and information is to be ensured.

It is considered by the author of this report that all steps have been taken in line with Council's Procurement Policy which ensures transparency in the process.

Decisions made by Council will be: -

- undertaken in accordance with the Act and the Governance Rules.
- will be conducted in an open and transparent forum with information available via Council reports.

Council meetings will be open to the community or can be viewed on the livestream (and available as a recording) unless closed for reasons permitted by s.66(2) of the Act.

FINANCIAL VIABILITY CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the ongoing financial viability of the Council is to be ensured

9.3.1 Tender for Contract No. 21-22-07: Design and Supply of Chlorination System for x 4 Municipal Outdoor Pools (cont.)

The budget remaining for Municipal Pools in the 2021-22 Capital Works Program is \$194,038.00. Therefore, the recommended tender price of \$347,432.00 (ex GST) implies a budget shortfall of \$153,394.00. To address the cost variance and additional works envisaged, it is proposed the shortfall of \$153,384.00 be provided from the Commonwealth Local Roads and Community Infrastructure Program (\$200,000.00 allowed).

SUSTAINABILITY CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the economic, social, and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

Economic

The work will improve safety of pool users.

Social

The author of this report considers that the proposed works will not have a negative impact on the social environment.

Environmental

By accepting and implementing the Alternative Chlorination System option in Council's Municipal Pools, the upgrade will minimize filtration by-products, control surface biofilm, reduce chlorine consumption and chlorine smell, and eliminates external supply requirements of CO₂.

Climate change

By accepting and implementing the Alternative Chlorination System option, which include the elimination of the requirements of ongoing supply of CO₂ provides benefit to working towards Net Zero by 2025 and therefor meeting the challenges of our Climate Emergency.

HUMAN RIGHTS CONSIDERATIONS

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

CONCLUSION

Council invited tenders for Contract No 21/22-07 – Design and Supply of Chlorination System for x 4 Municipal Pools. The submitted tenders were sought and evaluated strictly in accordance with the Council's Procurement Policy and against the provided brief and specifications. It is proposed that Council endorses the recommendation for the Chlorinators for Municipal Pools as discussed herein.

APPENDICES

Appendix 1: Tender Evaluation Contract No 21/22-07 – Design and Supply of Chlorination System for x 4 Municipal Pools - CONFIDENTIAL

9.3.2 Tender for Contract No. 21/22 – 33: Provision of Wet & Dry Hire Suppliers - Panel of Suppliers

Authors: Procurement and Tenders Officer, Co-Ordinator Waste and Environment and Manager Operations

Responsible Director: Director Corporate Operations

EXECUTIVE SUMMARY

Council has undertaken a competitive tender process for the Provision of Wet & Dry Hire Suppliers - Panel of Suppliers Agreement for a period of 3 years.

Wet hire is defined as the hire of equipment/machinery along with a qualified operator, Dry hire is the hire of equipment/machinery only.

The public tender process for this Panel of Suppliers has been undertaken to meet Council's compliance requirements under Council's Procurement Policy. The Panel of Suppliers will provide Strathbogie Shire Council a 'go-to-list' of preferred suppliers that meet the required skillset, demonstrated experience and quality management systems, along with valuing and rewarding local content.

Officers will be required to seek quotes from Panel of Supplier members through a further competitive process as projects arise. This process will be in accordance with the purchasing provision in Council's Procurement Policy. Experience tells us that this further competitive process often leads to a reduction in cost from the maximum rates schedule provided when the Panel of Suppliers Arrangement was created.

Where the Panel of Suppliers do not meet the required skillset for a particular project, Council is still able to seek quotations from alternative suppliers to undertake the desired works.

At the closure of the advertising process, 13 submissions to be considered for inclusion on the Panel were received. These have now been independently assessed and evaluated by a panel of Council Officers, with the results summarised in the tables within this report. It is recommended that a Panel of Suppliers Arrangement be issued to all tenderers.

This report seeks Council's authorisation to constitute this Panel of Suppliers and authorise the Chief Executive Officer to execute the agreements accordingly.

9.3.2 Tender for Contract No. 21/22 – 33: Provision of Wet & Dry Hire Suppliers - Panel of Suppliers (cont.)

RECOMMENDATION

1. ***Awards Panel of Supplier Arrangement for Provision Wet and Dry Hire, Contract No. 21/22-33 for a schedule or rates-based contract for the contract term of three (3) years to:***
 - ***BroMcc Civil Pty Ltd (Warranbayne)***
 - ***Cleave's Earthmoving & Drainage (Shepparton)***
 - ***Coates Pty Ltd (Shepparton)***
 - ***ConX Hire (Kialla)***
 - ***Euroa Rural Services (Euroa)***
 - ***Extons Pty Ltd (Benalla)***
 - ***HP Hire Pty Ltd (Euroa)***
 - ***Porter Plant Hire Pty Ltd (Cambrian Hill)***
 - ***One Stop Civil (Tatura)***
 - ***Stabilco Pty Ltd (Benalla)***
2. ***Authorises the Chief Executive Officer to execute the Panel of Supplier Arrangements by signing and affixing with the Common Seal of Strathbogie Shire Council.***
3. ***Notes that the Contracts will commence on 1 July 2022 and conclude on 30 June 2025.***

PURPOSE AND BACKGROUND

Strathbogie Shire Council requires a Panel of Suppliers Contract Agreement with suppliers for Wet and Dry Hire. Wet hire is defined as the hire of equipment/machinery along with a qualified operator, dry hire is the hire of equipment/machinery only.

The contract will provide pricing for both wet and dry hire via schedule of rates from a wide range of suppliers and will allow Council to meet its aggregate spend compliance and overall Best Value requirements, whilst supporting our locally based suppliers in a long term (3 year) agreement.

A Panel of Suppliers Arrangement creates a more efficient but competitive process when goods or services under the value of \$150,000 (i.e. at a time or for a specific location) need to be procured. Efficiencies are gained when Council has already analysed the company's expertise, their occupational health and safety/risk management systems and has locked in a (maximum) schedule of rates for goods and services.

As the need for goods and services for civil works valued at under \$150,000 arises, this type of arrangement will allow officers to issue a brief for what goods/services are being sought and seek quotes from approved Panel of Supplier members through a further competitive process.

9.3.2 Tender for Contract No. 21/22 – 33: Provision of Wet & Dry Hire Suppliers - Panel of Suppliers (cont.)

It is important to note that there is no guarantee of a contract, or a minimum spend value to any company during the life of this Panel of Suppliers Arrangement.

TENDER PROCESS

Tenders were invited by advertising on “Tendersearch” via the Council website on the 3 December 2021. Council also advertised in Saturday’s The Age newspaper (providing state-wide reach), Shepparton News, Euroa Gazette, Benalla Ensign, Violet Town Village Voice Wangaratta Chronical, and Seymour Telegraph, in the week following release. By the close of tenders at 4.00pm on 7 January 2022, 13 tender submissions had been received.

All tender submissions were accessed for their compliance including the contractual terms and conditions and the requirements of the response schedules, and five of the tender submissions were deemed conforming.

Table 1 below lists the tenders that were received at the close of the advertised tender period.

Table 1: Tender Submissions Received

Tender Submissions Received at the close of Tender Period (in Alphabetical Order)
BroMCC Civil
Cleaves Earthmoving & Drainage Pty Ltd
Coates Hire
ConPlant Pty Ltd
ConX Hire
Euroa Rural Services
Extons Pty Ltd
HP Hire Services
One Stop Civil
Porter Hire Pty Ltd
Porter Plant Hire
Rollers Australia Pty Ltd
Stabilco Pty Ltd

A complete Schedule of Rates containing pricing for products offered for hire. All tenderers supplied schedule/list of rates and their delivery fees in their submissions.

Following the process set out specifically for Panel of Suppliers Arrangements in the Strathbogie Shire Procurement Policy (adopted by Council in December 2021), pricing evaluation weighting of 50% will be applied at the second stage of evaluation. The second stage occurs after Contract Award. Once the Panel of Supplier Arrangement Contracts have been executed, Council Officers will request the Contractors provide a submission quote for individual works (using their Schedule of Rates provided or lower). Pricing evaluation will form a major component (50%) of the evaluation prior to awarding individual Works Orders under the Contract.

9.3.2 Tender for Contract No. 21/22 – 33: Provision of Wet & Dry Hire Suppliers - Panel of Suppliers (cont.)

This process provides for controls around the requirement of obtaining Value for Money for works awarded, ensuring that quotes provided are specifically targeted to the Project Works required, whilst also improving tender processing and evaluation efficiencies.

Panel Assessment Process

In accordance with Council's Procurement Policy, the evaluation panel and evaluation criteria weightings were determined prior to release of the Tender documentation. The evaluation panel members were nominated prior to release of the tender submissions for evaluation. The panel signed 'Conflict of Interest' statements prior to the evaluation panel viewing the submitted tenders.

The Tender Evaluation Panel members were made up of the following Strathbogie Shire Council staff members:

1. Manager Operations
2. Co-ordinator Waste and Environment
3. Technical Officer Operations
4. Procurement & Tender Officer, Finance (non-voting, moderating).

The Panel assessed each of the submissions in line with the selection criteria and best value for money principals. The following tables apply to the Panel of Suppliers Agreement component.

The Strathbogie Shire complies with the Shires' Procurement Policy relating to Panel of Supplier Agreements and undertakes a two-stage evaluation process.

The primary evaluation has the tender submissions evaluated against the following criteria and corresponding weightings, to recommend suitable suppliers to be awarded a Contract:

Table 2: Evaluation Criteria – stage 1 (to assess suitable suppliers)

Criteria	Weighting (%)
Business Management Requirements	20%
Capability, Experience, Personal CVs, Methodology, Capacity to Deliver	60%
Local Content	20%
Total	100%

The second stage of evaluation uses the weightings listed below, including a weighting of 50% on pricing. Council Officer/s assess overall best value for money prior to awarding WORKS under this contract.

9.3.2 Tender for Contract No. 21/22 – 33: Provision of Wet & Dry Hire Suppliers - Panel of Suppliers (cont.)

Table 3: Evaluation Criteria – stage 2 (after Contract award, to assess Best Overall Value prior to awarding WORKS)

Criteria applied after Contracts awarded, prior to awarding works	Weighting (%)
Price	50%
Capacity to Deliver	20%
Capability, Experience, Personal CVs, Methodology, TMPs	20%
Local Content	10%
Total	100%

Evaluation Moderation Process

The purpose of the moderation meeting is to discuss and moderate scoring discrepancies larger than three points and to raise any concerns and/or queries that may need to be put to the tenderers prior to recommending the preferred Tenderer.

The Tender Evaluation Panel individually reviewed all tender submissions in detail and assessed tenderers submitted schedules and attachments against the evaluation criteria.

The Moderator (Procurement & Tender Officer) averaged the scores and highlighted scoring discrepancies larger than three (3) points. On Tuesday 26 April 2022 the Panel members and the Moderator met for the tender moderation meeting.

At the completion of the moderation meetings, it was determined that 10 tenders were compliant and suitable for Contract should they satisfactorily meet the post tender clarifications.

Three (3) tenderers were located a significant distance from the Strathbogie Local Government area (over 180kms). Due to this, the Tender Evaluation Panel determined it was not reasonable nor sustainable to award the Contract for the 3 year term, considering the large number of potential local suppliers. Those tenderers, therefore, tenderers were not further evaluated.

Due to the complexity of services and associated pricing, all those are recommended to be awarded this Panel of Suppliers contract.

Panel Assessment Summary

Recommended tenderers submitted quality tenders and all tenderers have demonstrated they can provide the specified services under the Provision of Wet and Dry Hire - Panel of Suppliers Contract.

Council Officers will always evaluate pricing, methodology and local content prior to awarding works under this contract as per Council's Procurement Policy.

9.3.2 Tender for Contract No. 21/22 – 33: Provision of Wet & Dry Hire Suppliers - Panel of Suppliers (cont.)

ISSUES, OPTIONS AND DISCUSSION

This contract provides for Purchasing Policy and Local Government Act 2020 compliance in the Provision of Wet and Dry Hire - Panel of Suppliers Contracts.

Two (2) of the ten (10) recommended Tenderers are businesses located within the Strathbogie Shire, with only one outside of the Hume/Goulburn Valley local government corridor. Hiring through these local businesses will have a significant positive economic impact to our broader community.

This Contract ensures Strathbogie Shire Council complies with the Local Government Act 2020 and the current Strathbogie Shire Procurement Policy for Panel of Supplier Agreements.

It also sets process supports in place so that Officers procure with overall Best Value for Wet and Dry Hire.

COMMUNITY ENGAGEMENT

The author of this report considers that the recommendation has no significant negative community engagement implications for Council or the broader community.

POLICY CONSIDERATIONS

Council Plans and Policies

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

This report is consistent with the Strathbogie Shire Council Procurement Policy.

The *Council Plan* is relevant under –
Strategic Focus Area 6: Accountable. Transparent. Responsible

- *Be accountable for the decisions we make and the quality of service we deliver.*
- *Be financially responsible, achieving the greatest possible community benefit from the programs, initiatives and services we fund.*

LEGAL CONSIDERATIONS

This tender complies with the Local Government Act 2020 and the Strathbogie Shire's Procurement Policy in relation to Best Value and Panel of Supplier Arrangements.

Conflict of Interest Declaration

All officers, and/or contractors, involved in the preparation of this report have signed a written declaration that they do not have a conflict of interest in the subject matter of this report.

9.3.2 Tender for Contract No. 21/22 – 33: Provision of Wet & Dry Hire Suppliers - Panel of Suppliers (cont.)

Transparency

One of the Overarching governance principles in section 9 of the *Local Government Act 2020* is that the transparency of Council decisions, actions and information is to be ensured. It is considered by the author of this report that all steps have been taken in line with Council's Procurement Policy which ensures transparency in the process.

Decisions made by Council will be: -

- undertaken in accordance with the Act and the Governance Rules.
- will be conducted in an open and transparent forum with information available via Council reports.

Council meetings will be open to the community or can be viewed on the livestream (and available as a recording) unless closed for reasons permitted by s.66(2) of the Act.

FINANCIAL VIABILITY CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the ongoing financial viability of the Council is to be ensured. The works outlined as part of this Panel are part of Councils current operational budgets for each relevant department.

SUSTAINABILITY CONSIDERATIONS

The author of this report considers that the recommendation has no significant negative sustainability implications for Council or the broader community.

Economic

The report considers that entering three (3) year Contracts with Wet and Dry hire firms will have a positive impact to the local and regional economy.

Social

The recommendation has no significant negative social implications for Council or the broader community.

Environmental

Two tenderers are located in Euroa, and with only one not located in the Hume Corridor and Goulburn Valley. The local based suppliers limit the carbon pollution of transportation of equipment.

Climate Change

The recommendation of using more local based suppliers' limits transportation, and assists Council in working towards Net Zero Carbon Emissions by 2025.

INNOVATION AND CONTINUOUS IMPROVMENT

The recommendation ensures that Council continues to achieve best value for expenditure.

9.3.2 Tender for Contract No. 21/22 – 33: Provision of Wet & Dry Hire Suppliers - Panel of Suppliers (cont.)

CONCLUSION

The author of this report has concluded that the proposed contract arrangement offers the best value to Council for the delivery of Wet and Dry Hire of machinery and equipment vital for the ongoing support and maintenance of Strathbogie infrastructure.

APPENDICES

Appendix 2: Tender Evaluation Contract No. 21/22 - 33: Provision of Wet & Dry Hire Suppliers - Panel of Suppliers - CONFIDENTIAL

9.3.3 Contracts and Works Awarded Under Delegation

Author: Procurement and Tenders Officer

Responsible Directors: Director Community & Planning / Director Corporate Operations

EXECUTIVE SUMMARY

The purpose of this report is to inform Council and the community of the status of request for publicly advertised tenders and invitations for written quotations which have been awarded under delegation for the period 1 to 31 May 2022. This report specifically relates to works that form part of Council's 2021/22 budget.

RECOMMENDATION

That Council note the:

- 1. Contracts awarded under delegated authority by the Chief Executive Officer;***
- 2. Contracts and works awarded under delegated authority by a Director; and***
- 3. Works awarded under delegated authority by a Manager.***

PURPOSE AND BACKGROUND

In line with Council's approach to transparency and good governance, the Contracts and Works Awarded Under Delegation report will be tabled for information purposes at each Council Meeting. The report details any contracts and works that have been awarded under delegated authority by the Chief Executive Officer, a Director, or a Manager within their approved financial threshold. This report specifically relates to works that form part of Council's approved 2021/22 budget.

ISSUES, OPTIONS AND DISCUSSION

Any contract awarded under delegation is undertaken in line with Council's Procurement Policy. Through the *Instrument of Delegation to the Chief Executive Officer* the Council has delegated authority to the following:

- Chief Executive Officer – award a contract up to the value of \$150,000 for Goods and Services and \$200,000 for Works
- A Director – award a contract up to the value of \$50,000 for Goods and Services and \$50,00 for Works
- A Manager – award a contract up to the value of \$15,000 for Goods and Services and \$15,000 for Works.

9.3.3 Contracts and Works Awarded Under Delegation (cont.)

Contracts Awarded Under Delegated Authority by Director/s

Contract No.	Using MAV CH8311-2020
Contract Name	Call Handling and Associated Services <i>Strathbogie Ref - PN 21-22-13 - Afterhours Telephone Service</i>
Contract Details	2 years + 1 + 1
Value Including GST	\$5,460
Awarded to	Oracle CMS
Scheduled Commencement	1 June 2022
Scheduled Completion Date	31 May 2024

COMMUNITY ENGAGEMENT

One of the overarching governance principles in section 9 of the Local Government Act 2020 is that the municipal community is to be engaged in strategic planning and strategic decision making.

Consultation

Where required, external stakeholders have been engaged providing input on relevant projects.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Conflict of Interest Declaration

All offices, and/or contracts involved in the preparation of this report have signed a written declaration that they do not have a conflict of interest in the subject matter of this report.

Transparency

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the transparency of Council decisions, actions and information is to be ensured.

This report demonstrates that Council is being transparent by providing information to the community regarding the awarding of any works projects.

FINANCIAL VIABILITY CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the ongoing financial viability of the Council is to be ensured. The contracts awarded under delegation are projects that have formed part of Council's adopted 2021/22 budget.

9.3.3 Contracts and Works Awarded Under Delegation (cont.)

SUSTAINABILITY CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the economic, social, and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

Economic

Works awarded under delegation provide an opportunity to generate great economic benefit using local contractors and the purchasing of materials and supplies. In addition, the enhancement of infrastructure continues to make our municipality a place of destination, one where people choose to live, work and play.

Social

Each project includes several social benefits to our community. Some of these benefits include infrastructure that encourages health and wellbeing activities and amenity improvements.

Environmental

The works will be undertaken in line with an approved scope of works and ensure that the site is made good upon completion of the works.

Climate Change

The author of this report considers that the recommendation has no significant implications on Climate Change and on the general environment.

HUMAN RIGHTS CONSIDERATIONS

This report considers that the recommendations do not limit any Human Rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

CONCLUSION

It is important that decisions and actions taken under delegation be properly documented and transparent in nature. The report details the publicly advertised tenders and invitations for written quotations which have been awarded by the Chief Executive Officer, Directors and Managers under delegated authority of the Council during the period 1 to 31 May 2022.

9.3.4 Adoption of Strathbogie Shire Council Asset Plan 2022-2032

Author: Manager Asset Planning

Responsible Director: Director Corporate Operations

EXECUTIVE SUMMARY

Council, at its meeting of 19 April 2022 resolved:

“That Council endorse the Draft Asset Plan for public comment until 31 May 2022 with Council to consider feedback to allow for adoption of the Plan at the Council meeting of 21 June 2022.”

The Plan has been on public exhibition for the required period and no submissions have been received.

Therefore it is recommended that Council adopt the Plan, subject to updating of figures following completion of the Condition Assessment of roads, bridges and other infrastructure, which is almost complete.

RECOMMENDATION

That Council adopt the Asset Plan 2022-2032 noting that some figures from the current Condition Assessment will be updated when the final report is received.

PURPOSE AND BACKGROUND

In accordance with the Local Government Act 2020, Council developed a draft 10-year draft Asset Plan.

The Asset Plan sets the framework for how Council manages its Infrastructure and Building assets, through their asset lifecycle. It documents Council's strategies in managing these assets, as well as future challenges and opportunities facing Council.

The Asset Plan also documents Council's commitment to investing in assets to meet the service delivery needs of our community and addresses the aspirations of the community vision, priorities of the Council Plan and alignment with the Financial Plan.

Providing effective and efficient management of assets is a key obligation of Council. As custodian of community assets, Council has the responsibility for managing these assets in the most cost-effective manner. This is achieved through managing our assets through their lifecycle from creation and acquisition to maintenance and operation, through to rehabilitation and disposal. These actions are undertaken with the goal of providing efficient, safe, and reliable services for current and future generations.

Council assets are predominantly used to provide services and amenity to our community. The standard to which they are maintained and the extent to which they are grown and improved are a key consideration in setting and delivering on our Community Vision and Council Plan. Without these assets we could not provide our diverse range of services to the quality that our community expects

9.3.4 Adoption of Strathbogie Shire Council Asset Plan 2022-2032 (cont.)

ISSUES, OPTIONS AND DISCUSSION

One of the overarching governance principles in section 9 of the Local Government Act 2020 is that priority is to be given to achieving the best outcomes for the municipal community, including future generations.

Strathbogie Shire Council (Council) is responsible for managing more than \$283 million worth of assets for our community.

Asset Group	Total Items (No.)	Total Length (km)	Area (m ²)
Sealed Roads		735	
Unsealed Roads		1469	
Road Bridges	125		
Foot Bridges	8		
Major Culverts	387		
Buildings and Structures	405		
Footpaths/Cycleways		37	
Parks and Reserves	11		
Walking Tracks		14.8	
Garden Beds			400
Aquatic Centres	4		
Playgrounds	26		
Hardcourts/ Greens	42		
Bowling			

Buildings and Structures	Total Items (No.)
Buildings	133
Structures (sheds, stores, shelters, shade sails, ramps, water tanks, etc)	272
Includes;	-
Outdoor Swimming Facilities	4
Community Halls	8
Public Toilets	4
Kindergartens	4
Maternal Child Health Centres	4
Senior Citizens Clubs	4
Public Libraries	3
Cinemas	1
Transfer Stations	7

This Asset Plan has been prepared to meet the requirements of section 92 of the Local Government Act 2020 with the requirement to be in place by 30 June 2022. The Asset Plan forms part of Councils integrated strategic planning and reporting framework. It links holistically to the Community Vision, Council Plan 2021 - 2025 and Long-Term Financial Management Plan. This approach ensures a holistic approach to planning, monitoring and performance reporting.

9.3.4 Adoption of Strathbogie Shire Council Asset Plan 2022-2032 (cont.)

Condition Assessment

Council engages external consultants to assess the condition of its assets on a regular basis and these figures provide a significant amount of data on the condition information which is included in the Asset Plan. The latest assessment of roads, bridges and associated infrastructure is almost complete, and updated information will be included in the Plan when available.

Data includes information on:

- Existing condition
- Indicative funding requirements for renewal of assets.

These figures can then be compared with the likely availability of funds through Council's Budget process.

COMMUNITY ENGAGEMENT

One of the overarching governance principles in section 9 of the Local Government Act 2020 is that the municipal community is to be engaged in strategic planning and strategic decision making.

The Asset Plan must first be "*in accordance with Council's community engagement policy by 30 June 2022*".

Community engagement was facilitated by advertising for submissions on the Asset Plan in line with the following:

Stage	Goal	Tools and methods
1	<ul style="list-style-type: none"> • Facilitate genuine stakeholder and community engagement to seek input to the draft plan. • Provide clear communications to the community to ensure providing feedback is easy • Provide timely information to the community and key stakeholders about the plan. 	<p>Communication tools</p> <ul style="list-style-type: none"> • Media release • Social media • eNews story • Advertising • Website content <p>Engagement methods</p> <ul style="list-style-type: none"> • Share Strathbogie submission tool • Letters seeking feedback
2	<ul style="list-style-type: none"> • Inform the community and stakeholders how their feedback informed the final Asset Plan • Inform the community the Asset Plan is complete 	<ul style="list-style-type: none"> • Media release • Social media • eNews story • Advertising • Letters to submitters

Depth of engagement

Depth: Consult

Public participation goal: To obtain public feedback on analysis, alternatives and/or decisions

Promise to the public: We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.

Further consultation will occur as part of Service Planning processes.

9.3.4 Adoption of Strathbogie Shire Council Asset Plan 2022-2032 (cont.)

POLICY CONSIDERATIONS

Council Plans and Policies

The Asset Plan aligns with Strategic focus area 4 of the Council Plan - Inclusive. Productive. Balanced. It is particularly relevant to the community's goal "*In the future we... are planning to protect the special place we call home.*" As the Council Plan states this means "*We are managing growth carefully to protect the environment and meet our social infrastructure needs.*"

The Council Plan contains an Action "*Implement the Asset Plan to guide future investment in buildings, plant and infrastructure through the 10 year capital budget.*"

The Asset Plan also relates directly to the performance indicator stated in the Council Plan "*Asset renewal and asset upgrade as a percentage of depreciation*".

The Asset Plan will sit alongside the Community Vision and the Financial Plan as 10+ year documents.

Regional, State and National Plans and Policies

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that regional, state and national plans and policies are to be taken into account in strategic planning and decision-making.

The National Asset Management Framework (NAMAF) is a methodology for assessing the maturity of Council's Asset Management practices and will guide further development of Council's Asset Management processes

LEGAL CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that Council decisions are to be made and actions taken in accordance with the relevant law.

In response to the *Local Government Act 2020* Council is required to develop an Asset Plan to demonstrate its approach to the stewardship of its assets. The plan must be completed and meet the requirements of the *Local Government Act 2020* Section 92.

Conflict of Interest Declaration

All officers, and/or contractors, involved in the preparation of this report have signed a written declaration that they do not have a conflict of interest in the subject matter of this report.

Transparency

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the transparency of Council decisions, actions and information is to be ensured.

The Asset Plan is being presented for Council adoption at an open Council meeting with the view to inviting members of our community to have their say during a submission process.

9.3.4 Adoption of Strathbogie Shire Council Asset Plan 2022-2032 (cont.)

FINANCIAL VIABILITY CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the ongoing financial viability of the Council is to be ensured.

The Asset Plan sets the framework for how Council manages Infrastructure and Building assets, under its control, through their asset lifecycle. The Asset Plan also documents Council's commitment to investing in assets to meet the service delivery needs of our community and addresses the aspirations of the community vision, priorities of the Council Plan and alignment with the Financial Plan.

SUSTAINABILITY CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

Economic

As previously stated the Asset Plan provides a clear comparison between Council's renewal demand (using condition and age based modelling) against the 10 year financial plan. Assets in a "fit for purpose" state assist in facilitating economic development.

Social

The acceptance of the plan in line with the Local Government Act will lead to greater transparency for the community and therefore improved trust in Councils decision making.

Future deliberative engagement using the plan in line with the above mentioned act will encourage participation from the community. This will include a program of service planning, with assets a crucial playing a crucial part in service delivery. This will create shared goals and a cooperative and collaborative approach.

Once again, assets in a "fit for purpose" State can improve social outcomes for the community – ease of access, community facility provision

Environmental

Sustainable asset renewal is what this plan implies as well as the recognition of the responsibilities of local government. In time, environmental benefits will be a by-product as assets are strategically and sustainably managed whilst the community are engaged and educated in responsible decision making with respect to asset management.

Climate change

Responsible asset management will aim to improve Councils resilience in relation climate change, examine its effects and to integrate asset management with climate change response considerations.

INNOVATION AND CONTINUOUS IMPROVEMENT

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is the pursuit of innovation and continuous improvement.

The plan is proposed to be reviewed in an iterative sense following a general election as per the provision of the Local Government Act 2020.

9.3.4 Adoption of Strathbogie Shire Council Asset Plan 2022-2032 (cont.)

COLLABORATION

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that collaboration with other councils, levels of government and statutory bodies is to be sought.

Strathbogie Shire Council collaborated with the North East Asset Management Group (NEAMG), Local Government Finance Professionals (FINPRO) and the Institute of Professional Engineers Australia (IPWEA). As a result information was shared regarding template structure for the Asset Plan and subsequently developed into the Strathbogie Shire Council Asset Plan by Council staff.

HUMAN RIGHTS CONSIDERATIONS

Responsible asset management will ensure that our community has access to the services that they need and support and enable participation in community life.

CONCLUSION

This report recommends the endorsement of the Strathbogie Shire Council Asset Plan for further community engagement. Adoption of an Asset Plan will enable Council to comply with the requirements of the Local Government Act 2020, particularly Section 92 by 30 June 2022.

ATTACHMENTS

Attachment 1: Strathbogie Shire Council Asset Plan 2022-2032

9.4 CORPORATE

9.4.1 Instruments of Appointment and Authorisation Update

Author & Responsible Director: Director People & Governance

EXECUTIVE SUMMARY

Following recent appointments to vacant positions and amendments to the Infringements Act 2006, several changes are required to be made to the S11 Instrument of Appointment and Authorisation.

This instrument gives specified officers the ability to enforce legislation and is essential to ensuring any enforcement action is undertaken on behalf of Council in a legal and robust manner. This instrument also appoints officers to key roles and positions including the Municipal Building Surveyor, Municipal Emergency Management Officer and Fire Prevention Officer.

The amended instrument, once approved by Council, will remain in force until the next update is prepared in response to legislative changes, changes in position titles or staff changes.

RECOMMENDATION

That in the exercise of the powers conferred by section 224 of the Local Government Act 1989 (the Act) and the other legislation referred to in the attached instrument of appointment and authorisation (S11), Strathbogie Shire Council (Council) resolves that:

- 1. The members of Council staff referred to in the instrument be appointed and authorised as set out in the instrument.***
- 2. The instrument endorsed by Council at its meeting of 15 March 2022 be revoked and replaced by this instrument.***
- 3. The instrument be signed and sealed by Council under the Strathbogie Shire Council Local Law No 1 Use of the Common Seal 2020.***
- 4. The instrument comes into force immediately the common seal of Council is affixed to the instruments and remains in force until Council determines to vary or revoke it.***

PURPOSE AND BACKGROUND

There is a basic distinction between a delegation and an appointment to authorise an officer. A delegate acts on behalf of the Council, exercising the Council's powers. In contrast, a person who is appointed to a position has the authority to exercise the powers of that position directly from the enabling legislation.

Appointments identify the office to which the person is being authorised to exercise the powers legislation provides to it.

9.4.1 Instruments of Appointment and Authorisation Update (cont.)

Although the new Local Government Act 2020 is largely in place (it has been phased in over for tranches during the past year), the power to authorise an officer still sits under the Local Government 1989 (the old Act).

Authorisations also allow the relevant officers of Council to generally institute proceedings for offences against Acts and regulations as Authorised Officers under the various Act/s.

ISSUES, OPTIONS AND DISCUSSION

One of the Overarching governance principles in section 9 of the *Local Government Act 2020* is that priority is to be given to achieving the best outcomes for the municipal community, including future generations.

The main reason this report is required is to

- Update position titles following a minor restructure and change of position names,
- Update the names of officers authorised under the instrument, and
- Align the instrument with new requirements under the Infringement Act 2006 in relation to authorising officers to constitute an Infringement Review Committee to consider appeals against infringements.

It is vital that the Instruments be updated to reflect the names and position titles of the officers that are to hold authority under a range of legislation.

COMMUNITY ENGAGEMENT

One of the Overarching governance principles in section 9 of the *Local Government Act 2020* is that the municipal community is to be engaged in strategic planning and strategic decision making. Given that the instruments of authorisation are internal documents responding to a legislative requirement community engagement is not considered necessary.

POLICY CONSIDERATIONS

Council Plans and Policies

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan 2021-25 in terms of ensuring officers can legally perform their roles under a variety of legislation.

Regional, State and National Plans and Policies

One of the Overarching governance principles in section 9 of the *Local Government Act 2020* is that regional, state and national plans and policies are to be taken into account in strategic planning and decision-making. The authorisation of officers enables them to work with other agencies to ensure compliance with legislation, particularly in the local laws, environment protection and emergency management areas.

LEGAL CONSIDERATIONS

One of the Overarching governance principles in section 9 of the *Local Government Act 2020* is that Council decisions are to be made and actions taken in accordance with the relevant law.

9.4.1 Instruments of Appointment and Authorisation Update (cont.)

Failure to keep the authorisation instruments up to date can potentially impact on the enforcement of legislation and jeopardises Council's compliance with its legal obligations. A copy of the instrument will be made available to the public in accordance with the Local Government Act and regulations.

Conflict of Interest Declaration

All officers, and/or contractors, involved in the preparation of this report have signed a written declaration that they do not have a conflict of interest in the subject matter of this report.

Transparency

One of the Overarching governance principles in section 9 of the *Local Government Act 2020* is that the transparency of Council decisions, actions and information is to be ensured.

By considering this report the community becomes aware of some structures that Council has in place to manage public safety and authorised officers capable of administering various pieces of legislation.

A de-identified instrument will also be available on Council's website and members of the community can request an opportunity to inspect the full instrument with officer names during office hours.

COLLABORATION

One of the Overarching governance principles in section 9 of the *Local Government Act 2020* is that collaboration with other councils, levels of government and statutory bodies is to be sought.

This is not a major consideration in this case, however ensuing officers have appropriate authorisations enables a coordinated approach to emergency management and domestic animal enforcement with State agencies.

HUMAN RIGHTS CONSIDERATIONS

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

CONCLUSION

The endorsement and sealing of instruments of authorisation enables Council to fulfil its obligations in relation to a number of public safety matters and the enforcement of various pieces of legislation.

ATTACHMENTS

Attachment 1: S11 – Instrument of Appointment and Authorisation

ATTACHMENT 1:

S11 Instrument of Appointment and Authorisation



Strathbogie Shire Council

Instrument of Appointment and Authorisation

(Personal information has been redacted. Members of the community can request to view the full Instrument of Appointment and Authorisation during business hours)

Instrument of Appointment and Authorisation

In this Instrument 'officer' means –

Building Surveyor **[BS]**
Deputy Municipal Building Surveyor **[DMBS]**
Deputy Municipal Building Surveyor **[DMBS]**
Director Sustainable Infrastructure **[DSI]**
Municipal Fire Prevention Officer **[MFPO]**
Assistant Municipal Fire Prevention Officer **[AMFPO]**
Assistant Municipal Fire Prevention Officer **[AMFPO]**
Assistant Municipal Fire Prevention Officer **[AMFPO]**
Director Community & Planning **[DCP]**
Manager Operations **[MO]**
Municipal Emergency Management Officer **(MEMO)**
Deputy Municipal Emergency Management Officer **[DMEMO]**
Facilities Maintenance Officer **[FMO]**
Facilities Maintenance Officer **[FMO]**
Contractor **[C]**
Technical Officer Operations **[TOP]**
Municipal Recovery Manager **[MRM]**
Deputy Municipal Recovery Manager **[DMRM]**
Deputy Municipal Recovery Manager **[DMRM]**
Senior Environmental Health Officer **[SEHO]**
Manager Planning & Investment **[MPI]**
Principal Planner **[PP]**
Local Laws Officer **[LLO]**
Local Laws Officer **[LLO]**
Local Laws Officer **[LLO]**
Municipal Building Surveyor **[MBS]**
Chief Financial Officer **[CFO]**
Manager Asset Planning **[MAP]**
Revenue Coordinator **[RVC]**
Special Building Surveyor **[SBS]**
Manager Community Safety **[MCS]**
Strategic Planner **[SP]**
Senior Statutory Planner **[SSP]**
Valuations Officer **[VO]**
Valuations Officer **[VO]**
Valuations Officer **[VO]**
Valuations Officer **[VO]**
Environment & Waste Coordinator **[EWC]**
Director People and Governance **(DPG)**
Principal Conduct Officer **[PCO]**
Manager Community and Culture **(MCC)**
Procurement & Tenders Officer **[PTO]**
Senior Finance Officer **[SFO]**
School Crossing Supervisor **[SCS]**
School Crossing Supervisor **[SCS]**
School Crossing Supervisor **[SCS]**
School Crossing Supervisor **[SCS]**
School Crossing Supervisor **[SCS]**
School Crossing Supervisor **[SCS]**
School Crossing Supervisor **[SCS]**
School Crossing Supervisor **[SCS]**
School Crossing Supervisor **[SCS]**
Manager Digital Information and Technology **[MDIT]**
Coordinator Customer Service **[CCS]**

By this Instrument of Appointment and Authorisation Strathbogie Shire Council–

PART A

under s 224 of *the Local Government Act 1989* – appoints the officers to be authorised officers for the administration and enforcement of –

the <i>Building Act 1993</i>	[MBS, DMBS, SBS, BS, MCS, SEHO]
the <i>Country Fire Authority Act 1958</i>	[SEHO, MCS (MFPO), DCP, MCS (DMEMO), DSI, C (AMFPO), LLO (AMFPO)]
	TOP (MRM), MCC (DMRM)]
the <i>Domestic Animals Act 1994</i>	[MCS, SEHO, LLO]
the <i>Emergency Management Act 1986</i> ¹	[SEHO, MCS (DMEMO), LLO, DSI, MO (DMEMO), MO (MEMO), DSI, C (AMFPO), MCS (MFPO), LLO (AMFPO), TOP (MRM), SEHO (DMRM)]
the <i>Environment Protection Act 1970</i>	[SEHO, MPI, PP, SSP, SP, MCS, EWC, LLO, DCP]
the <i>Fire Rescue Victoria Act 1958</i> formerly known as <i>the Metropolitan Fire Brigades Act 1958</i>	[SEHO, (MCS (MFPO), DSI, MCS (DMEMO), MO (MEMO), DSI, C, LLO (AMFPO)]
the <i>Fire Services Property Levy Act 2012</i>	[DSI, RVC, VO, CFO, SFO]
the <i>Food Act 1984</i>	[MCS, SEHO]
the <i>Graffiti Prevention Act 2007</i>	[MBS, DMBS, SEHO, MCS, LLO]
the <i>Housing Act 1983</i>	[SEHO, MCS, MBS, DMBS, SBS, BS]
the <i>Impounding of Livestock Act 1994</i>	[MCS, LLO]
the <i>Land Act 1958</i>	[MBS, DMBS, MCS, MAP, MO, DCP, DSI]
the <i>Local Government Act 1989</i> LLO,	[DPG, DCP, DSI, SEHO, MCS, MBS, DMBS, MO, MAP, VO, RVC, CFO, SFO, PP, SSP, SP, PTO, MPI, SBS]
the <i>Local Government Act 2020</i> LLO,	[DPG, DCP, DSI, SEHO, MCS, MBS, DMBS, MO, MAP, VO, RVC, FM, SFO, PP, SSP, SP, MPI, SBS]
the <i>Public Health and Wellbeing Act 2008</i> ²	[SEHO, MCS]
Part 14 of the <i>Residential Tenancies Act 1997</i>	[MBS, DMBS, MCS, SEHO]
the <i>Road Management Act 2004</i>	[MCS, LLO, MO, MAP]
the <i>Road Safety Act 1986</i>	[MCS, LLO, MO, MAP]
the <i>Sex Work Act 1994</i>	[PP, SSP, SP, MPI, DCP]
the <i>Summary Offences Act 1966</i>	[SEHO, MCS, LLO]
the <i>Tobacco Act 1987</i> ³	[SEHO, MCS]
the <i>Valuation of Land Act 1960</i>	[DSI, CFO, SFO, RVC, VO]

the Regulations made under each of those Acts

¹ On 1 December 2020 (unless proclaimed earlier), reference to this Act is to be replaced by the *Emergency Management Act 2013* (Vic).

² Council only to appoint a person suitably qualified or trained under s 31(2) of the Act.

³ This Act provides for the CEO of a Council to nominate a person to be an inspector for the purposes of the Act and the Secretary may then appoint them to be an inspector (see s 36). An EHO appointed under the Act is also regarded as an inspector under the Act.

the local laws made under the *Local Government Act 1989* or the *Local Government Act 2020* and any other Act, Regulation or local law which relates to the functions and powers of the Council;

PART B

under s 3 of the *Building Act 1993* – appoints the officer to be Municipal Building Surveyor for the purposes of the *Building Act 1993*. [MBS]

under s 96A(1)(a) of the *Country Fire Authority Act 1958* – appoints the officer to be the fire prevention officer. [MCS (MFPO)]

under s 96A(1)(b) of the *Country Fire Authority Act 1958* – appoints the officers to be assistant fire prevention officers. [DSI, C, LLO (AMFPO)]

under s 72 of the *Domestic Animals Act 1994* – appoints the officer to be a Council authorised officer for the purposes of the *Domestic Animals Act 1994*. [MCS, LLO]

under s 21 of the *Emergency Management Act 1986* – appoints the officers to be Municipal Emergency Management Officers.⁴ [MO (MEMO), DSI, MCS (DMEMO)]

under s 4(1) of the *Environment Protection Act 1970* – appoints the officers to be litter enforcement officers for the purposes of the *Environment Protection Act 1970*. [SEHO, MCS, LLO, EWC]

AND

under s 48A of the *Environment Protection Act 1970* – appoints the officers to be authorised officers for the purposes of s 48A of the *Environment Protection Act 1970*. [SEHO, MCS, LLO]

under s 5A(1)(a) of the *Fire Rescue Victoria Act 1958* formerly known as the *Metropolitan Fire Brigades Act 1958* – appoints the officer to be the fire prevention officer for the purposes of the *Fire Rescue Victoria Act 1958*. [MCS (MFPO)]

under s 5A(1)(b) of the *Fire Rescue Victoria Act 1958* formerly known as the *Metropolitan Fire Brigades Act 1958* – appoints the officers to be assistant fire prevention officer for the purposes of the *Fire Rescue Victoria Act 1958*. [DSI, C, LLO (AMFPO)]

⁴ On 1 December 2020 (unless proclaimed earlier), this is to be replaced by the following:

- under s 59G(1) of the *Emergency Management Act 2013* – appoints the officers to be municipal emergency management officers.
- under s 59H(1) of the *Emergency Management Act 2013* – appoints the officers to be municipal recovery managers.

under s 23 of the *Fire Services Property Levy Act 2012* – appoints the officer to be authorised officers for the purposes of the *Fire Services Property Levy Act 2012*.⁵
[RVO, VO, DSI, CFO]

for the purposes of s 20 of the *Food Act 1984* – appoints the officer to be an authorised officer for the purposes of the *Food Act 1984*.^{6,7}
[MCS, SEHO]

under s 19(1) of the *Graffiti Prevention Act 2007* – appoints the officers to be authorised persons for the purposes of carrying out Council's functions under s 18 of the *Graffiti Prevention Act 2007* for a term of.⁸
[LLO, MCS]

under s 71(1) of the *Housing Act 1983* – appoints the officer to be an authorised person for the purposes of entering a house or building and conducting an inspection under s 71 of the *Housing Act 1983*.
[DMBS, MBS, SBS, BS, SEHO]

under s 3 of the *Infringements Act 2006* – appoints the officer to be an issuing officer for the purposes of the *Infringements Act 2006*. [LLO, MCS, SEHO, DPG, MO, MAP, PP, MPI, MCS (MFPO), DSI, C, LLO (AMFPO)]

under s 190 of the *Land Act 1958* – authorises the officers for the purposes of s 190 of that Act.⁹
[LLO, MCS, MO, MAP, DSI, DCP]

under s 81Y of the *Local Government Act 1989* – appoints the officer to be the Principal Conduct Officer.¹⁰
[DPG (PCO)]

⁵ Persons appointed or authorised officers under the *Local Government Act 1989* are taken to be authorised officers for the purposes of the *Fire Services Property Levy Act 2012* (except in Part 4 of that Act).

⁶ Council must be satisfied that the person appointed is suitably qualified or trained to be an authorised officer.

⁷ EHOs appointed under s 29 of the *Public Health and Wellbeing Act 2008* are regarded as an authorised officer for the purposes of the *Food Act 1984*.

⁸ Authorised person must agree in writing to exercise functions and powers of an authorised person under Part 4 of the Act and in accordance with any performance criteria determined by Council (see s 19(2)).

⁹ Authorisation requires the consent of the Minister (see s 190 of the Act).

¹⁰ Only an 'eligible person' may be appointed (see the requirements in s 81Y of the Act). Section 81Y is to be repealed on 24 October 2020 and replaced with s 150 of the *Local Government Act 2020*, which deals with the appointment of the Councillor Conduct Officer.

under s 29 of the *Public Health and Wellbeing Act 2008* – appoints the officer to be an Environmental Health Officer¹¹ for the purposes of enforcing the *Public Health and Wellbeing Act 2008* and the *Food Act 1984*. [SEHO]

under s 525(2) of the *Residential Tenancies Act 1997* – appoints the officers to exercise the powers set out in s 526 of the *Residential Tenancies Act 1997*. [SEHO, MBS, DMBS]

under s 71(3) of the *Road Management Act 2004* – appoints the officers to be authorised officer for the purposes of the *Road Management Act 2004*. [LLO, MCS, MAP, MO, DSI, DCP]

under s 59(1)(a)(ii) of the *Road Safety Act 1986* – authorises the officers to exercise the powers under s 59(1)(a) of that Act. [MCS, LLO]

AND

under s 59(1)(d) of the *Road Safety Act 1986* – authorises the officers to exercise the powers under s 59(1)(d) of the *Road Safety Act 1986*. [MCS, LLO]

AND

under s 87(1A) of the *Road Safety Act 1986* – authorises the officer to exercise the power in s 87(1A) of the *Road Safety Act 1986*.¹² [MCS, LLO]

AND

under s 87(1B)(c) of the *Road Safety Act 1986* – authorises the officer to exercise the power in s 87(1B)(c) of the *Road Safety Act 1986*. [MCS, LLO]

AND

under r 5 of the *Road Safety (Traffic Management) Regulations 2019* – authorises the officers for the purposes of r 14 of the *Road Safety (Traffic Management) Regulations 2019*. [LLO, SCS]

under s 3(1) of the *Sex Work Act 1994* – appoints the officer to be an authorised officer of the responsible authority for the purposes of enforcing Parts 4 and 5 of the *Sex Work Act 1994*. [DCP, MPI, PP, SSP, SP]

under s 13DA(1) of the *Valuation of Land Act 1960* – appoints the person who is not a member of Council's staff for the purposes of s 13DA of the *Valuation of Land Act 1960*.¹³ [VO]

AND

¹¹ Council must be sure that the EHO is suitably trained or qualified under s 31(2) of the *Public Health and Wellbeing Act 2008*.

¹² Council must ensure that a person appointed under s 87 is competent, of good repute and character and has agreed in writing to exercise the functions conferred on an authorised person (see s 87(1C) of the Act).

¹³ Council must ensure that the person appointed holds the qualifications or experience specified from time to time by the Minister by notice published in the Government Gazette.

under s 13J of the *Valuation of Land Act 1960* – appoints the person for the purposes of s 13J of the *Valuation of Land Act 1960*.¹⁴ [VO]

under s 24 of The Infringements Act 2006 – appoints the officer to be an Infringement Review Officer for the purposes of the Infringements Act 2006 [MDIT, CCS, MCS, DPG]

PART C

under –

s 313 of the *Local Government Act 2020*¹⁵ [DCP, DSI, DPG]

s 527 of the *Residential Tenancies Act 1997* [DCP, MCS, SEHO]

s 77(2)(b) of the *Road Safety Act 1986*¹⁶ [MCS, DCP, LLO, MO, MAP]

s 77(4) of the *Road Safety Act 1986* [MCS, DCP, LLO, MO, MAP]

ss 48A(9)(c) and 59(3) of the *Environment Protection Act 1970* [LLO, MCS]

s 241 of the *Building Act 1993* [MBS, DMBS]

s 92 of the *Domestic Animals Act 1994*¹⁷ [MCS, LLO]

s 96 of the *Road Management Act 2004* [MO, MAP, MCS, LLO]

s 33A of the *Impounding of Livestock Act 1994* [LLO, MCS]

s 10(4) of the *Graffiti Prevention Act 2007* [MCS, LLO]

s 219 of the Public Health and Wellbeing Act 2008 [SEHO, MCS]

s 45AC of the *Food Act 1984* [SEHO, MCS]

authorises the officers generally to institute proceedings and represent Council in proceedings for offences against the Acts, Regulations and local laws described in this instrument.

¹⁴ Council must ensure that the person appointed holds the qualifications or experience specified from time to time by the Minister by notice published in the Government Gazette.

¹⁵ A person authorised under s 313 of the *Local Government Act 2020* is also authorised to bring proceedings under the *Fire Services Property Levy Act 2012* (see s 22 of the *Fire Services Property Levy Act 2012*).

¹⁶ A person authorised under ss 77(2)(b) and/or 77(4) of the *Road Safety Act 1986* is also an authorised officer for the purposes of rr 203 and 307 of the *Road Safety Road Rules 2017*.

¹⁷ Council may only appoint an authorised officer who is also appointed under s 72 of the Act.

It is declared that this Instrument -

- comes into force immediately upon its execution
- remains in force until varied or revoked.

This Instrument is authorised by a resolution of the Strathbogie Shire Council made on June 2022.

The Common Seal of the)Councillor

Shire of Strathbogie)Councillor

was hereunto affixed)Chief Executive Officer

on the day of June 2022

9.4.2 2021-25 Council Plan 2022 Update Adoption

Author: Director People & Governance

Responsible Director: Chief Executive Officer

EXECUTIVE SUMMARY

At its April 2022 meeting Council resolved to seek community comment on an updated 2021-25 Council Plan for a period of four weeks, in parallel with the 2022-23 budget.

The 2021-25 Council Plan was adopted in October 2021 and in the past few months over 20 actions have been finalised or progressed. These actions have been deleted from the updated Plan and new initiatives added to be priorities for the 2022-23 financial year; these actions were drawn from the priorities identified in the Plan to be delivered between 2021-25.

The review process, therefore, is designed to ensure that the Plan is clearly states what Council's priorities are and reflects resource allocations in the new 2022-23 budget.

One (1) submission was received in response to the community consultation process from the Victorian Pride Lobby seeking opportunities for engagement with the LGBTIQ+ community in relation to services and requesting an additional action around celebration of the International Day Against Homophobia, Biphobia and Transphobia by raising the rainbow flag. Amendments have been made to actions in the plan in response to this submission.

Other minor amendments have been made to the updated Plan to clarify Council's role in supporting community projects around free camping initiatives, inserting information about the endorsement of the Gender Equity Action Plan and draft Climate Change Action Plan in the Health and Wellbeing background report. Performance targets will be updated in September 2020 once the annual State government reporting cycle is completed.

It is recommended that the 2022 Update be adopted by Council and subsequent notification of the community occur.

RECOMMENDATION

That Council:

- 1. Note the receipt of the submission from the Victorian Pride Lobby in response to the draft Update of the 2021-22 Council Plan.***
- 2. Endorse the 2021-22 Council Plan (2022 Update), which incorporates:***
 - a) additional wording relating to the celebration of the International Day Against Homophobia, Biphobia and Transphobia under Action 6.1.2; and***

9.4.2 2021-25 Council Plan 2022 Update Adoption (cont.)

RECOMMENDATION (cont.)

- b) amended wording to clarify Council's role in community led initiatives around free camping; and*
 - c) insertion of references to Council's Gender Equity Action Plan and draft Climate Action Plan in the Health and Wellbeing in Strathbogie Background Report.*
- 3. Inform the community that the 2021-22 Council Plan (2022 Update) has been adopted through social and printed media, with the revised document placed on Council's website.**
- 4. Write to the Victorian Pride Lobby to inform them of the proposed amendment to the 2021-22 Council Plan in response to their submission.**

PURPOSE AND BACKGROUND

The 2021-25 Council Plan was adopted in October 2021 following several months of deliberative community engagement.

It is considered prudent to align the time of review and update of the Council Plan with the budget cycle.

Although the Local Government Act 2020 is silent on the need for an annual update of the plan and any subsequent public engagement in this process, it was considered appropriate to seek public input into the updated document to ensure it continues to be of relevance to the community.

ISSUES, OPTIONS AND DISCUSSION

One of the overarching governance principles in section 9 of the Local Government Act 2020 is that priority is to be given to achieving the best outcomes for the municipal community, including future generations.

The 2021-25 Council Plan is the key strategic document that governs the allocation of human and financial resources and outlines the actions and strategies to be employed by Council to achieve the Community Vision.

It is essential that the Council Plan be reviewed and updated on an annual basis to not only reflect the actions that have been completed, but to ensure that the Plan remains relevant and responds to any unforeseen issues or significant changes that impact our community.

Proposed amendments to the 2021-25 Council Plan (2022 Update) in response to written submission is outlined in the next section, however there are a handful of other amendments that have been made to the draft document after the consultation process to ensure it is up to date. They include:

- Amending the wording of action 4.1 to clarify Council's role in the community driven free camping possibilities and RV friendly towns – that is to provide infrastructure to support camping activities

9.4.2 2021-25 Council Plan 2022 Update Adoption (cont.)

- Updating the Health and Wellbeing in Strathbogrie Background Report to include the development and implementation of the Gender Equity Action Plan and the continuing work on the development and adoption of a Climate Action Plan.

COMMUNITY ENGAGEMENT

One of the overarching governance principles in section 9 of the Local Government Act 2020 is that the municipal community is to be engaged in strategic planning and strategic decision making.

Community feedback into the draft updated Council Plan was sought through written submission in parallel with the draft 2022-23 Budget process. Notices were placed in local printed media, social media and on Council's website seeking community feedback on the updated document. The draft updated Plan was also available through Council's Share Strathbogrie engagement portal.

One submission was received from the Victorian Pride Lobby, which was received by Council at its Extraordinary meeting on 7 June 2022.

In summary, the submission provided the following feedback:

- Support for the action around the development of a Social Inclusion Strategy but seeks opportunities to work with the Lobby to prepare a LGBTIQ+ Action Plan
- Support for the initiative to develop and promote information to increase awareness of the services available across the municipality and the referral pathways to access them but requests an opportunity to work with Council to ensure LGBTIQ+ services and referral pathways are included
- Request for an additional action under the Strong.Healthy.Safe Strategic Focus Area around the celebration of the International Day Against Homophobia, Biphobia and Transphobia by raising the rainbow flag.

In response to the social inclusion strategy comment, Council is currently reviewing different approaches to social inclusion, this may take the form of a strategy, charter and or action plan. Options include looking at ways to link this to our obligations under the Gender Equity Act and the Victorian Human Rights Charter to ensure we deliver policies, programs and services that are inclusive for all through:

- a social impact process/ assessment to better understand the social constructs of the local community
- identifying ways to improve Council's provision of service, policy, facilities and programs making it fairer, equitable and accessible for the community, including community who are LGBTIQ+.

Council is currently undertaking a review of engagement approaches, consistent with council's Community Engagement Policy which reconsiders Council's traditional approaches to advisory committees, working groups and stakeholder engagement. This piece of work will inform the Communications and Engagement Plan for the development of the Social Inclusion Charter and Action Plan, and will identify a range of methods to ensure appropriate representation and engagement with a diverse range of stakeholders and community members.

9.4.2 2021-25 Council Plan 2022 Update Adoption (cont.)

Council is well connected at a local level through North East Pride Collective and a range of local groups, including an A-Z for young people and their families and establishing a local group of early 20's sexually diverse young people to discuss Growing up in Strathbogie in response to some VicHealth Funding we have received.

The brochure on services and referral pathways is due to be launched on Council's new website shortly. Officers will continue work with the Lobby (and other groups) on gender equity related initiatives as it implements the Council Plan actions.

It is considered that the request for Council to celebrate the International Day Against Homophobia, Biphobia and Transphobia is best incorporated into Action 6.1.2 around the implementation of our Gender Equity Action Plan:

Implement the Actions for Year 1 of the Gender Equity Action Plan 2021-25, along with celebrating the International Day Against Homophobia, Biphobia and Transphobia through our social media pages and website.

It is considered that there are many ways by which it could demonstrate support for and mark significant dates, of which there are many valuable days/ dates/ and causes.

In this instance, Council's actions could include a rainbow tile on the base of Council's social media pages, email signatures and website and/ or the lighting of trees across the municipality in representative colours or in this instance rainbow lighting. This could be included as an action in the Social Inclusion Charter and/ or associated Action Plan.

POLICY CONSIDERATIONS

Council Plans and Policies

The purpose of this report is to ensure the Council Plan remains up to date and drives the allocation of Council resources to ensure the Council and Administration work towards achieving the 2040 Community Vision.

Regional, State and National Plans and Policies

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that regional, state and national plans and policies are to be taken into account in strategic planning and decision-making.

Various actions and strategic priorities in the Council Plan are consistent with regional, State and National plans and policy directions.

LEGAL CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that Council decisions are to be made and actions taken in accordance with the relevant law.

9.4.2 2021-25 Council Plan 2022 Update Adoption (cont.)

The new Local Government Act 2020 is silent on the need for Council to review and update the plan, in contrast to its predecessor from 1989. Regardless, Council has embarked on an update of the Plan, informed by public consultation and comment.

Conflict of Interest Declaration

All officers, and/or contractors, involved in the preparation of this report have signed a written declaration that they do not have a conflict of interest in the subject matter of this report.

Transparency

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the transparency of Council decisions, actions and information is to be ensured.

The review and updating of the Council Plan ensures that Council's strategic priorities and actions to be resourced in the following financial year are clearly identified and communicated to the municipal community.

FINANCIAL VIABILITY CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the ongoing financial viability of the Council is to be ensured.

SUSTAINABILITY CONSIDERATIONS

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

Economic

There are several economic actions and initiatives that form part of the Council plan to support the economic prosperity of the municipality, with a focus on supporting local businesses in recovering from the Covid 19 pandemic and lobbying other levels of government to provide the key infrastructure required to support our economy.

Social

Actions that create social benefit form the basis of the entire Council Plan, including a focus on public health and wellbeing initiatives. There are several actions around identifying and planning for future social infrastructure to support population growth and to respond to changes across our population.

The inclusion of an initiative around the celebration of International Day Against Homophobia, Biphobia and Transphobia in Action 6.1.2 further underlines Council's commitment to social inclusion.

Environmental and Climate change

Climate change related initiatives underpin the Council Plan, not only through an action to prepare and adopt a Climate Change Action Plan, but other initiatives around tree planting, community resilience, review of planning scheme controls and improved resource recovery and waste management.

9.4.2 2021-25 Council Plan 2022 Update Adoption (cont.)

The Health and Wellbeing Statement Background Report has been updated to include the preparation of the Climate Change Action Plan to underline its importance.

INNOVATION AND CONTINUOUS IMPROVEMENT

One of the overarching governance principles in section 9 of the *Local Government Act 2020* is the pursuit of innovation and continuous improvement.

The inclusion of updated performance indicator targets in September 2022, once all data is available through State government performance reporting systems, will reflect Council's focus on continuous improvement in our services and facilities.

HUMAN RIGHTS CONSIDERATIONS

The proposed amendments to the plan in response to the issues raised by the Victorian Pride Lobby strengthen the alignment of the Council Plan with the Charter of Human Rights and Responsibilities Act by driving initiatives around social inclusion and public participation.

CONCLUSION

An update of the Council Plan is vital in ensuring its ongoing relevance and responsiveness to the changing issues, challenges and opportunities our community faces. The public consultation process seeking comments on the draft 2022 Update has strengthened the Plan's relevance and inclusivity.

ATTACHMENTS

Attachment 1: 2021-25 Council Plan (2022 Update)

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023

Responsible Director: Director Corporate Operations

EXECUTIVE SUMMARY

Council has now complied with the legislative requirements for the preparation and public notification of its Budget for the twelve (12) months ending 30 June 2023.

Concurrent with the Budget is the Financial Plan which takes a ten-year view of Council's Financial position.

The Draft Budget was considered at the Council meeting on 19 April 2022 and was placed on public exhibition for 28 days with submissions closing on Monday 23 May 2022.

Twenty-three submissions were received - a number on the same subject, and these are identified below together with proposed action and Budget impact. This follows discussion by Council.

Budget request	Number of submissions	Response	Proposed Impact
Development of Trinity Reserve Nagambie	1	Officers to have discussions with submitter to gain further detail and assess viability for possible future action	0
Rehabilitate playing surface of Memorial Oval Euroa	1	Supported. Council has funded rehab of playing surfaces in the past. Can be accommodated within annual provision for Sporting Fields. Request is for \$12,000 with a \$5,000 contribution to come from the Committee	\$12,000 from within existing budget
Funding for Nagambie Lakes Community House	1	Officers to develop Policy on potential support prior to committing any funds that all Neighbourhood Houses/Community Houses may be eligible to access.	0
Fencing at Nagambie Bowls Club	1	Supported - Increase height of fencing at boundary with Active Space	\$10,000
Planning for car park Avenel	1	Funded as Pitch My Project Submission	\$55,000
Provision of public art	10	Numerous submissions. Supported to allocate \$20,000 from existing Budget for pilot project commencing in Euroa. Further consultation on future projects	\$20,000

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

Budget request	Number of submissions	Response	Proposed Impact
Funding for operations at Friendlies Reserve – minor maintenance, ground maintenance	1	There are a range of arrangements with recreation reserves in the Shire which are largely historical. Some receive an allowance, some have work done for them, some have utilities paid and some don't. Leasing and Licensing Policy to be completed within 6 months to allow for assessment of existing arrangements with a view to adopting a transparent and equitable approach.	0
Thank you from Euroa Bowls Club	1	Acknowledgement of funding for upgrade to clubrooms and noting works required	\$17,000
Education sessions for new parents regarding healthy eating	1	Supported and can be funded through existing early years programs	0
Thank you for inclusion of Mitchell Street, VT in road program	1	Noted	0
Commentary on a range of matters	1	Comments noted (including VT land fill, Community satisfaction , free camping in Violet Town, rate level, capital expenditure, halving of proposed rate increase). Response to be provided to submitter. Budget will reflect Council view on rates and other matters.	0
Comment on community infrastructure priorities via Community Plan being different to projects in Budget	1	Work to be done to improve linkage between Community Plans and Budget based on Asset Management priorities	0
Comment on condition of Armstrong Street, Euroa	1	To be investigated	0

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

Budget request	Number of submissions	Response	Proposed Impact
Request for rate rebate agreement with Elloura development to be continued	1	Agreement has expired and not been reviewed. Expiry was flagged in the 2020/21 Budget. To ensure an equitable approach it is proposed to remove rebate and transfer funds to maintenance budget.	0

Pitch My Project

Council received a number of submissions under the Pitch My Project initiative and the following have been included in the Budget:

Project	Amount \$
Euroa Bowls Club improvements (also \$17,000 in Capital Budget – total allocation \$34,000)	17,000
Public Art installation	20,000
Longwood Master Plan	30,000
Euroa RSL Memorial to Sir Charles Ryan	4,180
Irrigation for Euroa Community Garden	8,000
Avenel Car Parking study	55,000
Strathbogie Hall Bike racks	4,000
50% contribution to Euroa Fire Brigade Track upgrade	8,500
Sevens Creek Master Plan	15,000
Euroa Play Space scoping	85,000
Strathbogie Hall Kitchen	35,000
Strathbogie Hall roof (resolve roof before toilets issue)	95,000
Strathbogie Hall public toilet access toilet scoping	10,000
	\$386,680

As a result of the submissions, a number of amendments to the advertised budget have been made and will be responded to individually.

There were no submissions received for the Financial Plan.

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

As a result of submissions, the following changes have been made to the 2022/23 Draft Budget

Budget reconciliation between advertised and adopted versions	
<u>Comprehensive Income Statement</u>	\$,000
30/6/2023 surplus as per advertised document	1,891
Add: FAG grant increase	190
Add: Loan interest savings	49
Add: Rate increase with stage 4 supps	19
Add: Tourism Grant (new)	150
Add: VicRoads contribution	13
Less: Additional roadside maintenance (Signage)	(60)
Less: Additional tree maintenance (offset Elloura rebate)	(34)
Less: Employee cost increase	(57)
Less: Rounding	(1)
Less: Tourism Grant expense	(300)
Surplus as per adopted budget	1,860
<u>Cash Flow Statement</u>	\$,000
30/6/2023 Cash balance as per advertised document	6,100
Add: Capital Landfill savings	687
Add: Completion of Elloura rebate	34
Add: Grant - VGCC increase	190
Add: Loan interest (net impact)	111
Add: Rate increase with stage 4 supps	19
Add: Repayment difference	280
Add: Tourism Grant (new)	300
Add: VicRoads contribution	13
Less: Additional roadside maintenance (Signage)	(30)
Less: Capital New	(61)
Less: Employee cost increase	(57)
Less: Loan reduction	(787)
Less: Net GST and other adjustments	(204)
Less: Tourism Expense (new)	(300)
Cash balance as per adopted budget	6,295

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

Capital Works Statement	
Capital works as per advertised budget	24,930
Add : VT carpet	25
Add: Hume freeway roundabout	26
Add: Nagambie bowls club fence	10
Less: VT landfill cost reduction	(287)
Less : CFD adjustment RLCIP 3	(1,440)
Less: CFD adjustment Nagambie Tennis lighting	(300)
Less: CFD Truck wash	(400)
Capital works as per adopted	22,564

In accordance with Section 94 of the Local Government Act 2020, Council is required to adopt the budget by 30 June 2022, and give public notice of its decision.

A copy of the adopted Strathbogie Shire Council 2022/23 Budget will be appended to the Minutes of the meeting for identification purposes.

RECOMMENDATION

That Council:

1. ***Adopt the Budget, Financial Plan, Fees and Charges for the year ending 30 June 2023.***
2. ***Declare the Rates and Charges for the year ending 30 June 2023 in accordance with the following recommendations:***

1. ***Amount Intended To Be Raised***

An amount of \$21,060,413 (or such other amount as is lawfully raised as a consequence of this resolution) be declared as the amount which Council intends to raise by general rates, annual service charges and environmental levy (described later in this Resolution), which amount is calculated as follows:

<i>General Rates</i>	<i>18,042,646</i>
<i>Annual Service Charges</i>	<i>2,800,032</i>
<i>Environmental Levy</i>	<i>217,735</i>
	<i>21,060,413</i>

2. ***General Rates***

2.1 ***A general rate be declared in respect of the 2022/23 Financial Year;***

2.2 ***It be further declared that the general rate be raised by the application of differential rates;***

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

RECOMMENDATION (cont.)

- 2.3** *A differential rate be respectively declared for rateable land having the respective characteristics specified below, which characteristics will form the criteria for each differential rate so declared:*

Residential Land

All land used primarily for residential purposes or obviously adapted to being used primarily for residential purposes but excluding farm land.

Vacant Residential Land

All vacant land which may be used primarily for residential purposes or obviously adapted to being used primarily for residential purposes but excluding farm land.

Farm Land

Any land zoned Farming under the Strathbogie Planning Scheme which is not less than 40 hectares in area and is not classified as having a commercial or industrial use.

Land situated within the Farming zone of less than 40 hectares in area may be considered for the farm differential rate, subject to satisfying Council's criteria for recognition as a bone fide farming activity.

Commercial / Industrial Land

All land used primarily for commercial or industrial purposes or obviously adapted to being used primarily for commercial/industrial purposes.

Vacant Commercial / Industrial Land

All vacant land which may be used primarily for commercial or industrial purposes or obviously adapted to being used primarily for commercial/industrial purposes.

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

RECOMMENDATION (cont.)

2.4 Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described in paragraph 2.3) by the relevant percentages indicated in the following table:

Category	Percentage
Residential Land	0.36881% (or 0.0036881 cents in the dollar of the Capital Improved Value)
Vacant Residential Land	0.77451% (or 0.0077451 cents in the dollar of the Capital Improved Value)
Farm Land	0.29505% (or 0.0029505 cents in the dollar of the Capital Improved Value)
Commercial / Industrial Land	0.44258% (or 0.0044258 cents in the dollar of the Capital Improved Value)
Vacant Commercial/Industrial Land	0.77451% (or 0.0077451 cents in the dollar of the Capital Improved Value)

2.5 It be recorded that Council considers that each differential rate will contribute to the equitable and efficient carrying of Council functions, and that:

2.5.1 the respective objectives of each differential rate be those specified in the Schedule to this Resolution;

2.5.2 the respective types or classes of land which are subject to each differential rate be those defined in the Schedule to this Resolution;

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

RECOMMENDATION (cont.)

2.5.3 *the respective uses and levels of each differential rate in relation to those respective types and classes of land be those described in the Schedule to this Resolution; and*

2.5.4 *the relevant:*

- (a) uses of;*
- (b) geographical locations of;*
- (c) planning scheme zoning of; and*
- (d) types of buildings on*

the respective types or classes of land be those identified in the Schedule to this Resolution

2.6 *It be confirmed that no amount is fixed as the minimum amount payable by way of general rate in respect of each rateable land within the municipal district.*

3. *Municipal Charge - No Municipal charge be declared in respect of the 2022/23 Financial Year.*

4. *Annual Service Charge*

4.1 *An annual service charge be declared in respect of the 2022/23 Financial Year;*

4.2 *An annual service charge be declared for the collection and disposal of refuse from land;*

4.3 *The annual service charge be in the sum of, and be based on the criteria, set out below but dependent upon which option is chosen:*

4.3.1 *for the collection and disposal of recyclables, \$191 per annum;*

4.3.2 *for the collection and disposal of waste and organics (80 litre or 120 litre bins), \$403 per annum; and*

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

RECOMMENDATION (cont.)

4.3.3 for the collection and disposal of waste and organics (240 litre bins), \$803 per annum.

in respect of each rateable land (or part) to which the service of collection and disposal is made available;

4.4 An annual service charge be declared for a Roadside Tree Management Program, \$31 per annum in respect of each rateable land (or part)

5. Rebates & Concessions

Pensioner Rebate

5.1 It also be recorded that Council grants to each owner of rateable land who is an "eligible recipient" within the meaning of the State Concessions Act 1986, a rebate as determined by the Victorian State Government, in respect of each rateable land; and

5.2 The rebate described in paragraph 5.1 be granted to assist the proper development of the municipal district, and to provide a concession to ratepayers whose circumstances may limit their capacity to pay.

6. Payment

6.1 All rates and charges to be paid in four instalments, in accordance with Section 167 (1) and (2) of the Local Government Act 1989.

7. Consequential

7.1 It be confirmed that, subject to sections 171 and 172 of the Local Government Act 1989, Council will require a person to pay interest on any rates and charges which:

7.1.1 that person is liable to pay; and

7.1.2 have not been paid by the date specified for their payment.

7.2 The Director Corporate Operations be authorised to levy and recover the general rates and annual service charge in accordance with the Local Government Act 1989.

8. That Fees and Charges for 2022/23 be adopted as presented noting that some may alter if set by legislation .

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

PURPOSE AND BACKGROUND

The proposed Budget and Financial plan were considered by Council at the Council meeting held on 19 April 2022. Subsequent to that meeting, public notice of the proposed budget was given in local newspapers calling for submissions. The proposed Budget and Financial plan were made available for inspection at various locations throughout the Shire and on Council's website and *Share Strathbogie* platform.

Twenty three submissions were received and noted at an Extraordinary Meeting of Council on 7 June 2022. They were subsequently reviewed and considered by Council.

No submissions received for the financial plan.

The Council is proposing a 1.75% increase in the average rate for 2022/23. This increase is in line with the State Government requirement under the 'Fair Go Rates' legislation. This level keeps maintenance of existing service levels, funding of a number of new initiatives and continue to allocate sufficient funds for the continuing strategic renewal of Council's infrastructure. Waste charges will increase by 3% to fund ongoing waste collection and disposal commitments.

The 2022/23 Budget provides for a \$22.56 million capital works program.

New Capital Works proposed include:

ACTIVITY	EXPENDITURE (m)
Roads - including resealing, resheeting and rehabilitation	4.325
Road Bridges and Culverts	0.100
Drainage	1.388
Footpaths and cycleways	0.502
Plant and Machinery	1.416
Buildings/Property	1.018
Information Technology	0.537
Recreation , Leisure and Community Facilities	0.879
Parks, Open Spaces, Streetscapes	1.269
Waste Management	3.257

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

The Budget and Financial Plan produces the following indicators which are considered prudent:

	2021/22	2022/23	2023/24	2024/25
Adjusted Underlying Result	12%	-3.0%	1.0%	-10 %
Working Capital Ratio	2.35	1.22	1.19	1.24
Debt servicing/repayment as % of Rate Revenue	1%	1%	2%	1 %
Asset Renewal and upgrade expenditure/Depreciation	132%	335%	149%	105%
Capital Works Expenditure	12.9 m	\$22.6 m	\$9.5 m	\$7.0 m
Cash and Investments	\$21.07 m	\$6.29 m	\$5.68 m	\$6.03 m
Cash Flow from Operations	\$12.16 m	\$6.23 m	\$10.77m	\$8.21 m

COMMUNITY ENGAGEMENT

This year we took the opportunity for meaningful input from our community into our Draft Budget to the next level.

In stage one we launched the innovative Pitch my Project initiative in November to ensure input into every stage of the Draft Budget's development.

In stage two we created a series of clear communication materials that provided our community with information about the Draft Budget and ensured they understood how they could have their say.

To ensure those who did not have access to the internet could have their say we also continued to seek submissions in writing.

Depth of Engagement

Depth of engagement: Involve

Public participation goal: To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.

Promise to the public: We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

Participation and reach

Stage	Share Strathbogie Contributions	Share Strathbogie Views
One	49	671
Two	21	495
TOTAL	70	1166

Stage	Social Media Posts	Social Media Reach
One	7	4037
Two	8	2730
TOTAL	15	6767

What our community told us

We received 23 submissions to the 2022/23 Draft Budget.

The most common theme was around a community desire to implement an art trail throughout the Shire. Ten submissions were received in support of this project.

Officers recommend initiating a broad community engagement program, to determine the type of artwork the community supports, where it should be installed and input into a possible theme.

This engagement could be completed quickly and would allow the expenditure of \$20,000 allocated in the Draft Budget to progress as supported by the Euroa Community Action Group and Euroa Chamber of Business and Commerce's submission.

POLICY CONSIDERATIONS

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan. Specifically, the proposed budget is prepared in the context of the Council Plan and Council's long term financial planning.

LEGAL CONSIDERATIONS

The Local Government Act 2020 requires that Council adopt the budget by 30 June 2022.

No member of Council staff, or other person engaged under a contract, involved in advising on or preparing this report has declared a direct or indirect interest in relation to the matter of the report.

9.4.3 Adoption of Budget, Fees and Charges, Financial Plan and Declaration of Rates and Charges for the 12 Months Ending 30 June 2023 (cont.)

FINANCIAL CONSIDERATIONS

Twenty three submissions to the budget were received and a number of amendments to the advertised budget have been made as a result of those submissions. Amendments have also been necessitated as a result of changed circumstances following the budget advertising. The amendments are primarily of a timing nature and as a result of budget submissions, expected capital works carryovers from 2021/22, bringing forward of 75% of Grants Commission payment, receipt of additional grant funds and review of the capital works program.

SOCIAL CONSIDERATIONS

The Budget contains a range of actions designed to improve the community's way of life in a range of areas including :

- (a) sense of community
- (b) provision of community services
- (c) improving community health and well-being – e.g. recreation facilities, public safety, health services and facilities or public health implications;
- (d) transport – e.g. safety for travelers, emissions and fuel consumption, public transport usage, provision of a safe road network, walking and cycling or transportation needs of all people.

HUMAN RIGHTS CONSIDERATIONS

There are no human rights considerations arising from the issues discussed in this report.

CONCLUSION

This report finalises a process to prepare and adopt the Council Budget and Financial Plan which provides for a range of outcomes to be achieved in the 2022/23 year.

ATTACHMENTS

- Attachment 1:** Schedule 1 – Residential Land
- Attachment 2:** Schedule 2 – Vacant Residential Land
- Attachment 3:** Schedule 3 – Farm Land
- Attachment 4:** Schedule 4 – Commercial / Industrial Land
- Attachment 5:** Schedule 5 – Vacant Commercial / Industrial Land
- Attachment 6:** Schedule 6 - Submissions to 2022/23 Budget

SEPARATE ATTACHMENTS

- Attachment 1:** 2022/23 Strathbogie Shire Council Budget
- Attachment 2:** 2022/23 – 2031/32 Financial Plan
- Attachment 3:** 2022/23 Fees and Charges

The adopted Strathbogie Shire Council 2022/23 Budget and associated documents will be appended to the Minutes for identification purposes.

ATTACHMENT 1:

SCHEDULE 1

RESIDENTIAL LAND

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure;
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the Resolution.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Strathbogie Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Strathbogie Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2022/23 Financial Year.

ATTACHMENT 2:

SCHEDULE 2

VACANT RESIDENTIAL LAND

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure;
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the Resolution.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Strathbogie Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Strathbogie Planning Scheme.

Types of Buildings:

All buildings and other improvements which are now constructed on the land or which are constructed prior to the expiry of the 2022/23 Financial Year and whose total value does not exceed \$20,000.

ATTACHMENT 3:

SCHEDULE 3

FARM LAND

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure;
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the Resolution.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Strathbogie Planning Scheme.

Planning Scheme Zoning:

Rural Zone under the Strathbogie Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2022/23 Financial Year.

ATTACHMENT 4:

SCHEDULE 4

COMMERCIAL / INDUSTRIAL LAND

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure;
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the Resolution.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Strathbogie Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Strathbogie Planning Scheme.

Types of Buildings:

All buildings and other improvements which are now constructed on the land or which are constructed prior to the expiry of the 2022/23 Financial Year.

ATTACHMENT 5:

SCHEDULE 5

VACANT COMMERCIAL / INDUSTRIAL LAND

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure;
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the Resolution.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Strathbogie Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Strathbogie Planning Scheme.

Types of Buildings:

All buildings and other improvements which are now constructed on the land or which are constructed prior to the expiry of the 2022/23 Financial Year and whose total value does not exceed \$20,000.

9.5 GOVERNANCE AND CUSTOMER SERVICE

9.5.1 Monthly Performance Report

The June 2022 Monthly Performance Report includes reports as follows:-

- Building Department – May 2022 Statistics
- Planning Department – Planning Application Approvals – Development Cost (Capital Improved Value) - May 2022
- Customer Enquiry Analysis Report – Report for May 2022
- Waste Management Reporting ~ Year to Date – May 2022
- Actioning of Council Reports Resolutions – Council Meeting 17 May 2022
- Outstanding Actions of Council Resolutions to 31 May 2022
- Review of Council Policies and Adoption of new Policies – May/June 2022
- Records of Informal Council Briefings / Meetings – 1 to 31 May 2022

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

RECOMMENDATION

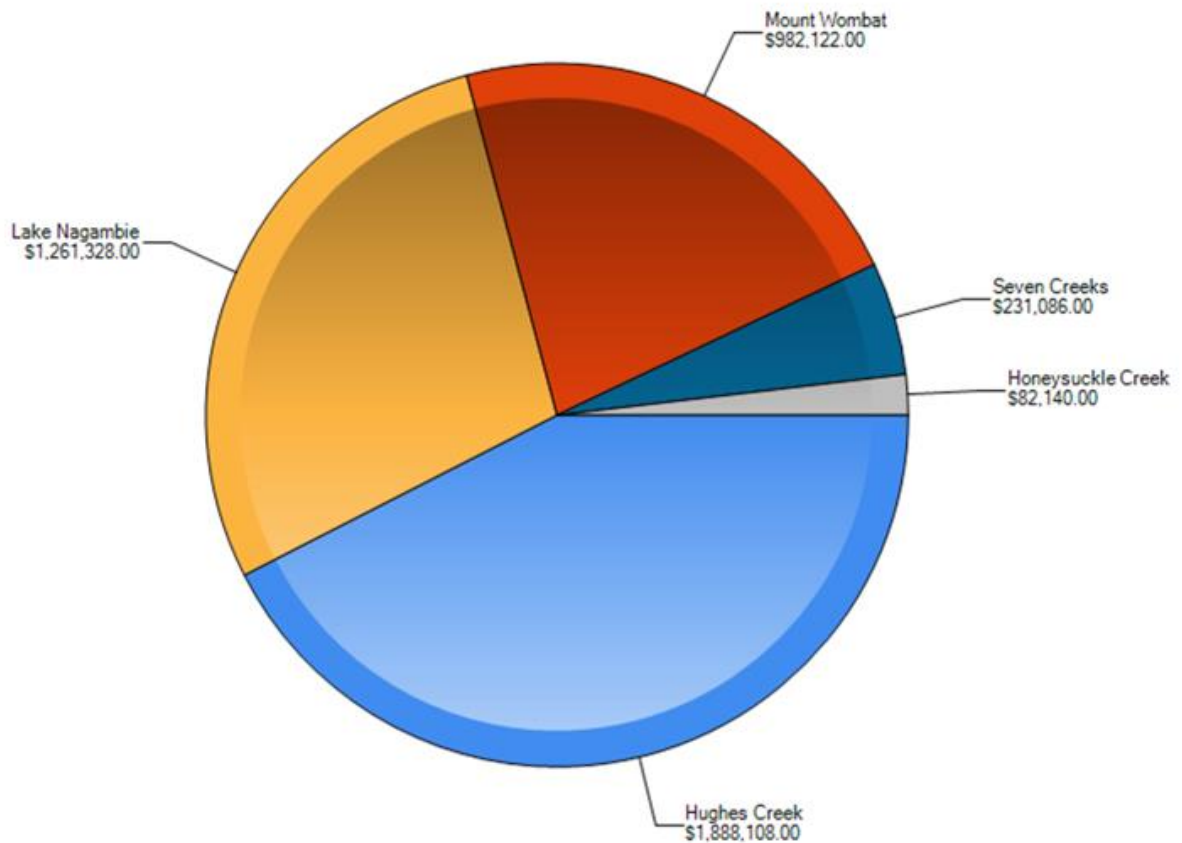
That the report be noted.

BUILDING ACTIVITY

MAY 2022

A report on new building permits recorded in Council's building permit register in May 2022

Sum(Cost Of Works Number)	Number of Lodgements	Ward
\$82,140.00	3	Honeysuckle Creek
\$1,888,108.00	10	Hughes Creek
\$1,261,328.00	13	Lake Nagambie
\$982,122.00	1	Mount Wombat
\$231,086.00	4	Seven Creeks
\$4,444,784.00	31	



Honeysuckle Creek

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
1417691086572	6/05/2022	Construction of	Farm Shed	Boho	\$18,000.00
2557619578447	6/05/2022	Construction of	Farm Shed	Baddaginnie	\$18,000.00
4909116503344	31/05/2022	Construction of	Swimming Pool and Fence	Arcadia South	\$46,140.00
					\$82,140.00

Hughes Creek

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
2654369571927	26/05/2022	Construction of	Dwelling & Garage	Avenel	\$433,430.00
3147811590122	24/05/2022	Construction of	Dwelling & Carport	Avenel	\$340,338.00
3424284317105	24/05/2022	Construction of	Shed	Avenel	\$33,480.00
5533219278121	4/05/2022	Construction of	Swimming Pool and Fence	Locksley	\$80,200.00
6654486523998	19/05/2022	Construction of	Dwelling & Garage	Avenel	\$356,690.00
6834158435164	11/05/2022	Construction of	Swimming Pool and Enclosure	Avenel	\$56,810.00
7406615808652	6/05/2022	Construction of	Farm Shed	Avenel	\$50,517.00
7432694646581	19/04/2022	Construction of	Dwelling & Garage	Avenel	\$515,158.00
7772468891685	10/05/2022	Construction of	Farm Shed	Locksley	\$11,985.00
8537501010470	30/05/2022	Construction of	Shed	Avenel	\$9,500.00
					\$1,888,108.00

Lake Nagambie

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
2683453840401	25/05/2022	Construction of	Dwelling & Garage	Nagambie	\$383,201.00
3172039806168	23/05/2022	Construction of	Machinery Shed	Whroo	\$63,255.00
3246459833653/0	9/05/2022	Construction of	Verandah, Verandah attached to an existing dwelling	Arcadia South	\$15,500.00
3775173009951	30/05/2022	Construction of	Shed	Nagambie	\$15,805.00
4885133768072	26/05/2022	Construction of	Swimming Pool Barrier	Murchison	\$500.00
5060448060673	12/05/2022	Construction of	Shed	Nagambie	\$8,000.00
6037216224714	13/05/2022	Construction of	Dwelling & Garage	Nagambie	\$278,480.00
6579850183039	30/05/2022	Construction of	Carport & Shed	Nagambie	\$40,820.00
8065455245736	29/04/2022	Construction of	Carport & Shed	Nagambie	\$29,920.00
8431797765271	17/05/2022	Construction of	Dwelling & Garage	Nagambie	\$344,000.00
8656316165666	13/05/2022	Construction of	Swimming Pool and Enclosure	Kirwans Bridge	\$60,000.00
8880562959157	19/05/2022	Demolition of	Dwelling	Kirwans Bridge	\$15,609.00
9998706705001	25/05/2022	Construction of	Shed	Nagambie	\$6,238.00
					\$1,261,328.00

Mount Wombat

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
4408056254356	10/05/2022	Construction of	Dwelling & Shed	Creightons Creek	\$982,122.00
					\$982,122.00

Seven Creeks

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
4241380908748/0	23/05/2022	Restump of	Dwelling	Euroa	\$20,900.00
6363053408702	1/05/2022	Construction of	Shed	Euroa	\$25,216.00
7557279633652	13/05/2022	Alterations & Additions to, Construction of	Dwelling & Deck	Euroa	\$150,000.00
8367555024684	9/05/2022	Construction of	Shed	Euroa	\$34,970.00
					\$231,086.00

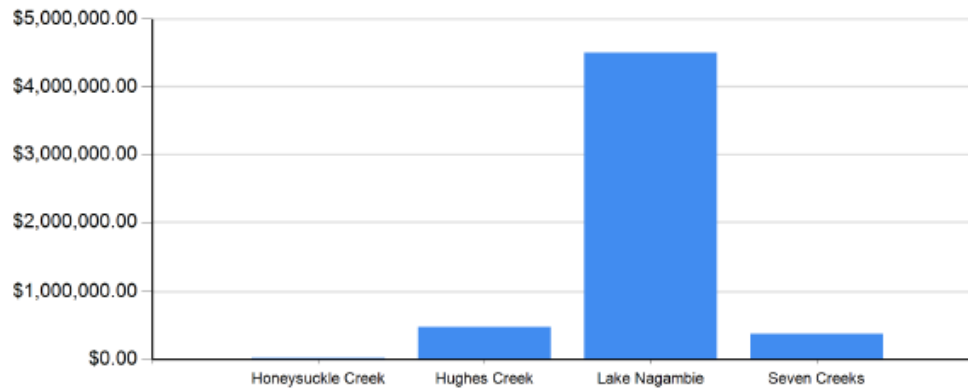
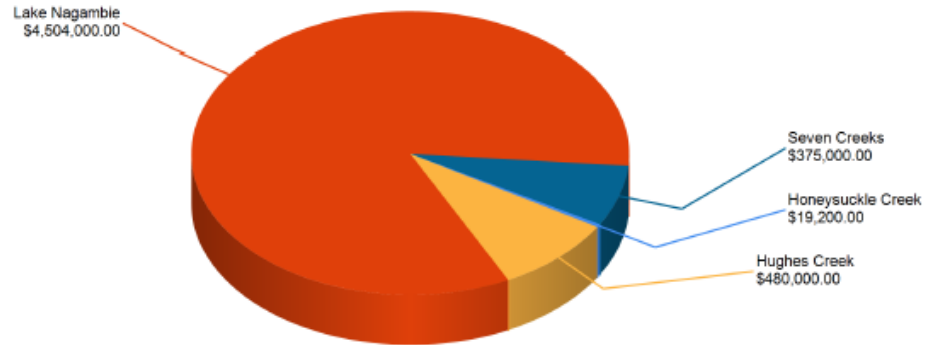
PLANNING APPLICATION APPROVALS – DEVELOPMENT COST (CAPITAL IMPROVED VALUE)
MAY 2022



Planning Applications Determined

May 2022

Honeysuckle Creek	\$19,200.00
Boho	\$19,200.00
Hughes Creek	\$480,000.00
Locksley	\$100,000.00
Longwood	\$30,000.00
Pranjip	\$350,000.00
Lake Nagambie	\$4,504,000.00
Arcadia South	\$495,000.00
Baillieston	\$30,000.00
Kirwans Bridge	\$9,000.00
Mitchellstown	\$40,000.00
Mitchellstown	\$30,000.00
Nagambie	\$3,900,000.00
Seven Creeks	\$375,000.00
Euroa	\$25,000.00
Euroa	\$350,000.00
Total Value	\$5,378,200.00



CUSTOMER ENQUIRY ANALYSIS REPORT - REPORT FOR MAY 2022



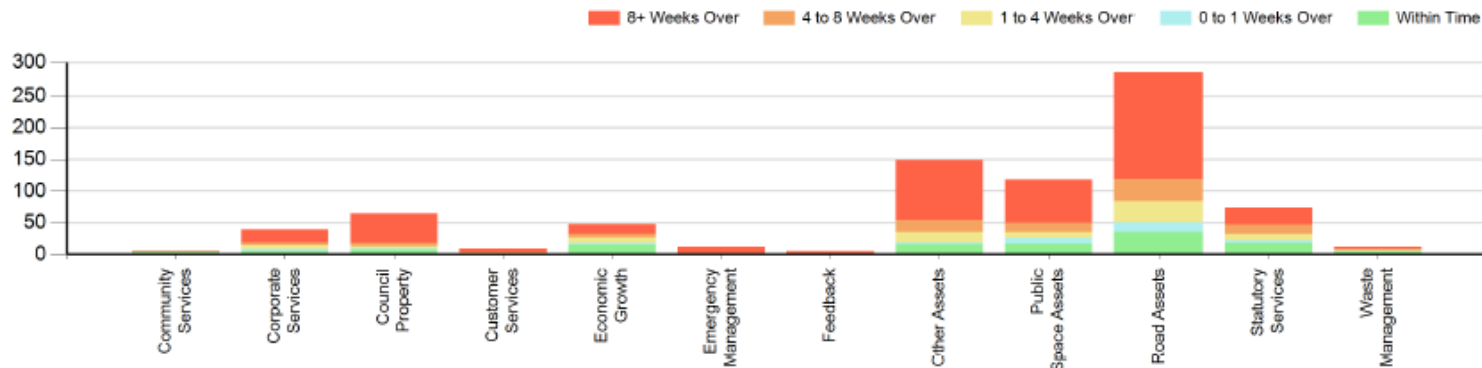
Request Throughput Analysis

01/05/2022 to 31/05/2022

C O M P L E T E	Complete / New	✔ > 80%	⚠ 50-80%	✘ < 50%
	Overdue / Remaining	< 33%	34-70%	> 70%

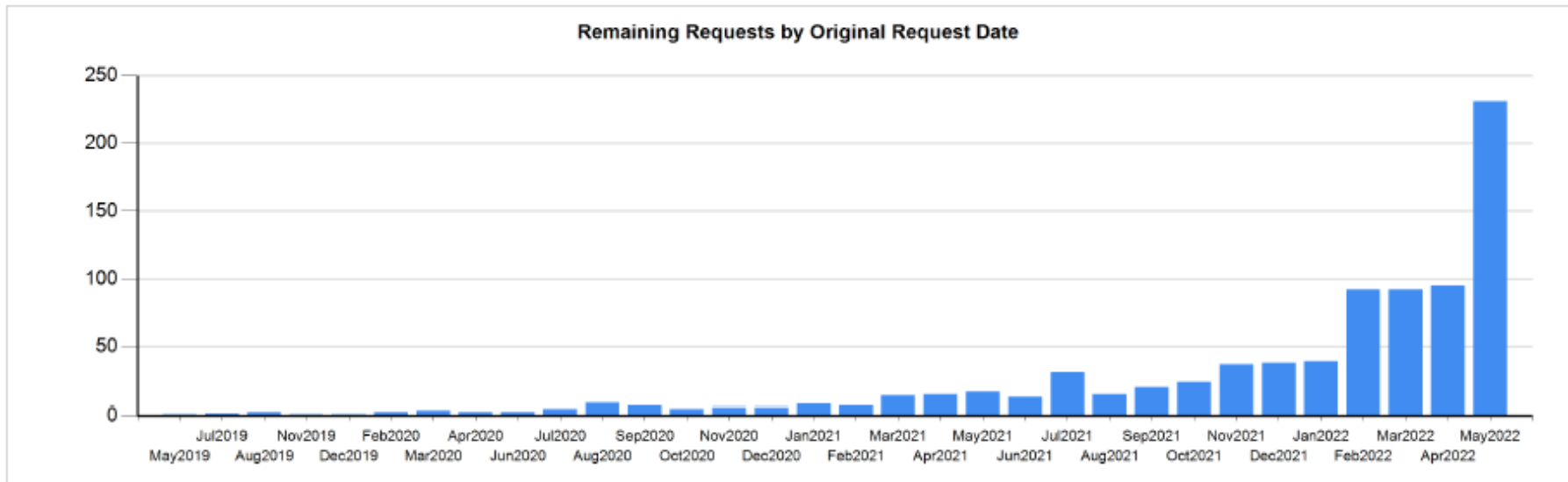
Service Area	Existing Requests	New Requests	Completed Requests	Remaining Requests	C N	Within Time	Over Time	O R	Pending Resources	Service Area Usage
Community Services	3	38	35	6	✔	4	2	✔	0	<div style="width: 100%; height: 10px; background-color: blue;"></div>
Corporate Services	34	75	69	40	✔	5	34	✘	0	<div style="width: 80%; height: 10px; background-color: blue;"></div>
Council Property	64	39	37	66	✔	7	59	✘	0	<div style="width: 10%; height: 10px; background-color: blue;"></div>
Customer Services	7	27	25	9	✔	0	9	✘	0	<div style="width: 5%; height: 10px; background-color: blue;"></div>
Economic Growth	30	162	144	48	✔	15	33	⚠	0	<div style="width: 100%; height: 10px; background-color: blue;"></div>
Emergency Management	15	4	7	12	✔	1	11	✘	0	<div style="width: 1%; height: 10px; background-color: blue;"></div>
Feedback	7	4	6	5	✔	1	4	✘	0	<div style="width: 1%; height: 10px; background-color: blue;"></div>
Other Assets	142	41	31	152	⚠	16	136	✘	0	<div style="width: 10%; height: 10px; background-color: blue;"></div>
Public Space Assets	123	41	32	118	⚠	17	101	✘	14	<div style="width: 10%; height: 10px; background-color: blue;"></div>
Road Assets	264	124	98	290	⚠	35	255	✘	0	<div style="width: 80%; height: 10px; background-color: blue;"></div>
Statutory Services	95	154	174	75	✔	18	56	✘	0	<div style="width: 100%; height: 10px; background-color: blue;"></div>
Waste Management	9	24	21	12	✔	4	8	⚠	0	<div style="width: 5%; height: 10px; background-color: blue;"></div>
Total	793	733	679	833		123	708		14	

Request Ageing



Service Usage





	Community Services	Corporate Services	Council Property	Customer Services	Economic Growth	Emergency Management	Feedback	Other Assets	Public Space Assets	Road Assets	Statutory Services	Waste Management
2019	May									1		
	July								2			
	August									3		
	November								1			
	December								1			
2020	February								1	1		1
	March								1	3		
	April									2	1	
	June						1		1		1	
	July			2					2		1	
	August			1		2		1	1	3		1
	September								2	5		
	October		1			1				3		
	November			2					2	2		
	December			1					4	1		

2021	January		3	3		1						1	
	February			1					2	3	1		
	March	1		3		1		3	1	4	1		
	April							5		10			
	May						2	5		8	2		
	June			1				6	2	4			
	July			3		2		1	12	1	11	1	
	August		2	1						4	6	2	
	September			1	1	1			2	6	8	1	
	October			2	1	1	1		2	6	9	2	
	November		1	3					7	7	15	3	1
	December		1	2	1		2	1	10	3	15	3	
2022	January		8	3		1	2		8	7	10		
	February		2	9	2	2	2	1	19	19	31	5	
	March	1	4	9	1	4	1		22	12	23	15	
	April		6	7		8			24	10	29	10	1
	May	4	12	12	3	24	2	1	26	34	80	26	7
Total		6	40	66	9	48	12	5	152	132	290	75	12

Definitions

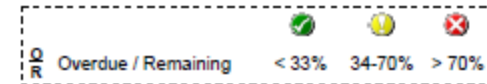
Service Area	Grouping of services by area of responsibility
Existing	Requests open prior to reporting period
New	Requests made during reporting period
Within Time	Remaining Requests where defined deadline is after reporting period
Pending Resources	Requests where additional resources are required to continue. This includes labour, materials, and financial resources.

Complete New An indicator showing the ratio of Completed requests and New requests. Designed to represent how well we are keeping up with the demand for a service.

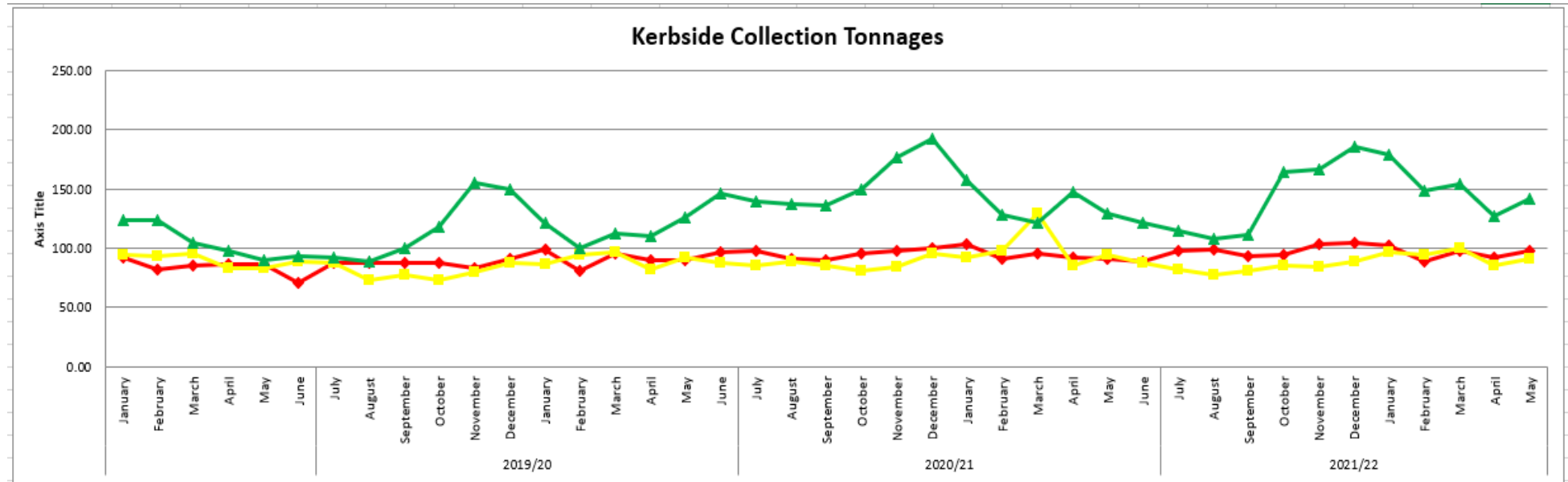


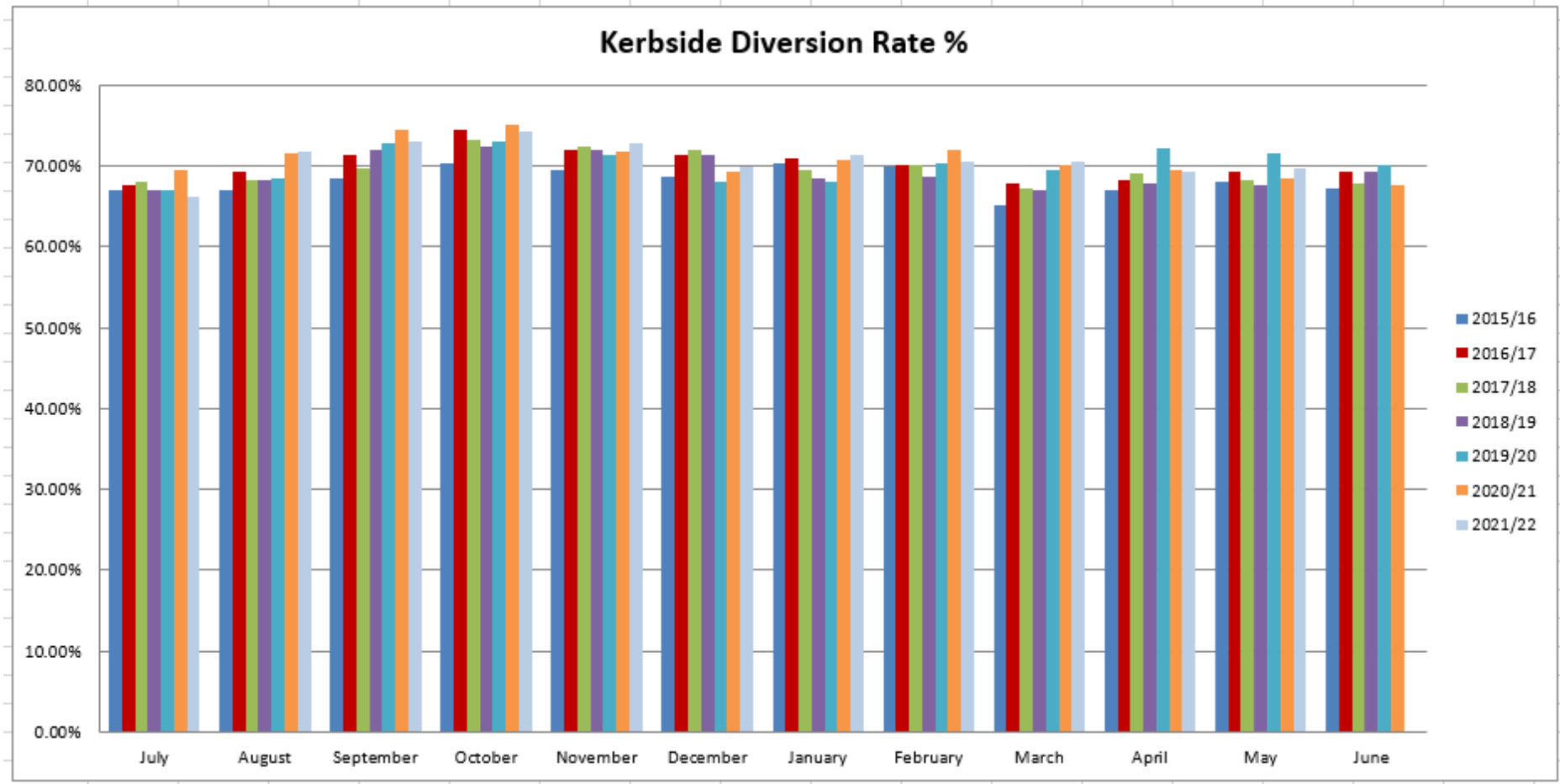
Service	Activities that provide value to the customer
Remaining	Requests incomplete at end of reporting period
Completed	Requests completed during reporting period
Over Time	Remaining Requests where defined deadline is before the end of the reporting period

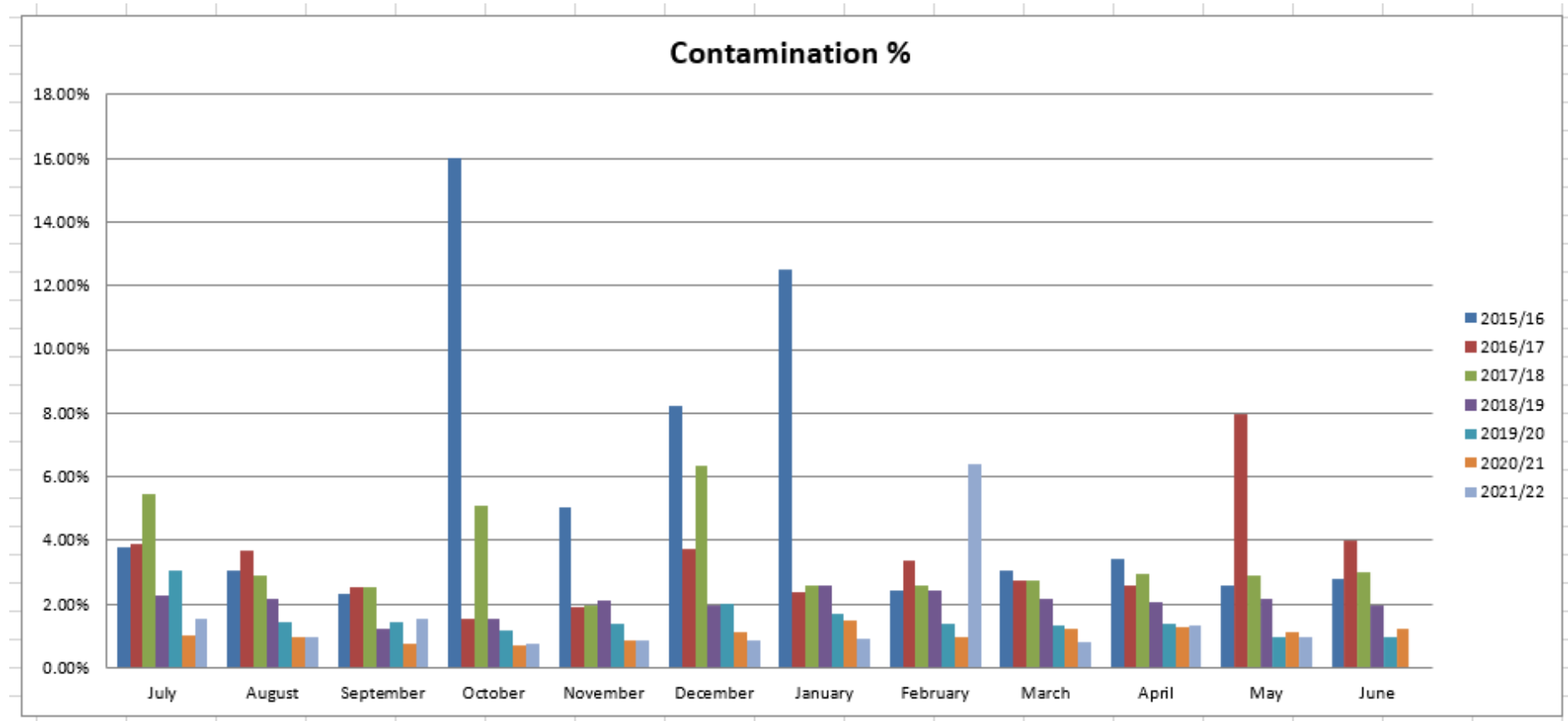
Overdue Remaining An indicator showing the ratio of Overdue requests and Remaining requests. Designed to represent how well we are keeping to the defined deadlines.



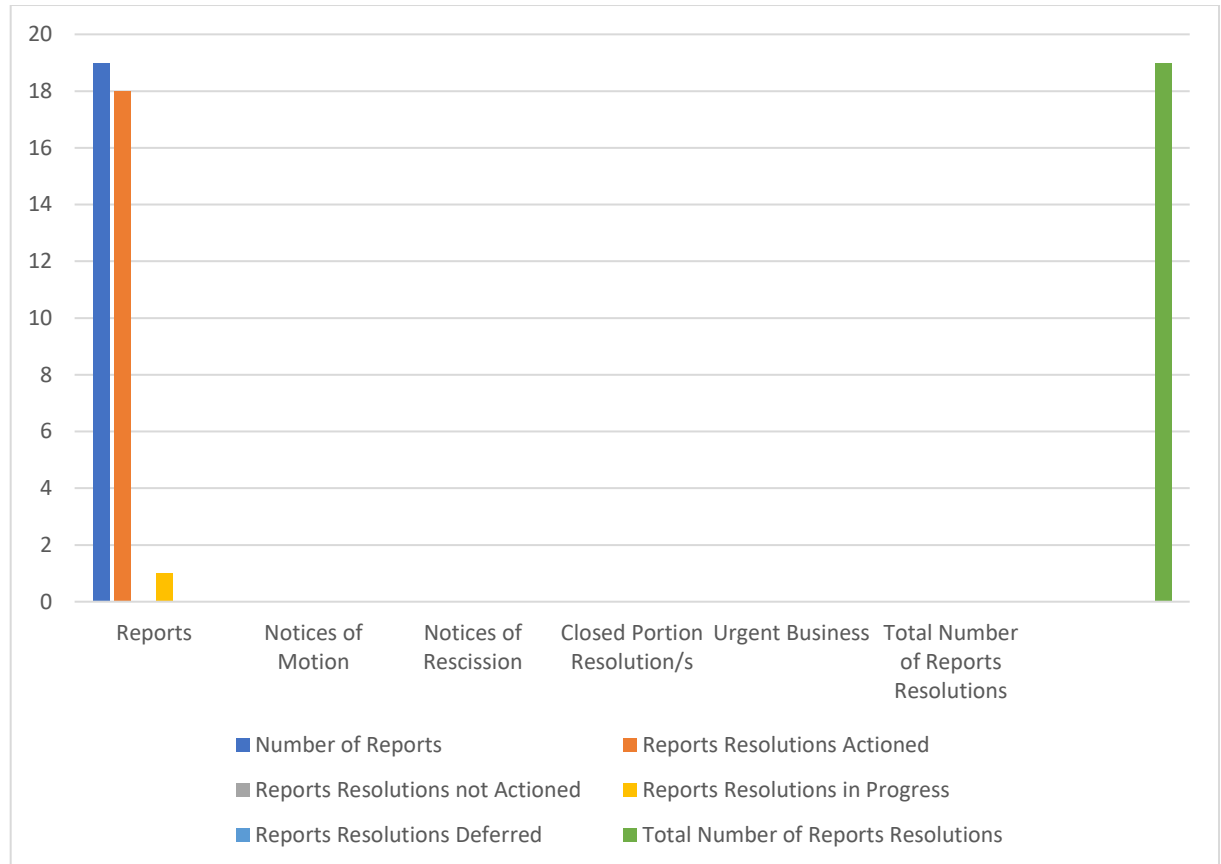
WASTE MANAGEMENT REPORTING
YEAR TO DATE - MAY 2022







ACTIONING OF COUNCIL REPORTS RESOLUTIONS
COUNCIL MEETING – 17 MAY 2022



**OUTSTANDING ACTIONS OF COUNCIL RESOLUTIONS TO
31 MAY 2022**

This Report is to advise the Executive Management Team, Councillors and the community of the status of previous Council resolutions which are in progress but are yet to be finalised.

Council Meeting Date	Item No.	Description
17/05/2022	9.1.4	Elevating Environmentally Sustainable Development (ESD) Targets

**REVIEW OF EXISTING COUNCIL POLICIES
AND ADOPTION OF NEW POLICIES**

Review of Policy / New Policy	Policy Name	Details
New Policy	Draft Public Art Policy	Refer to Item 9.2.4

RECORDS OF INFORMAL COUNCIL BRIEFINGS / MEETINGS

For period 1 to 31 May 2022

Record in accordance with Council's Public Transparency Policy 2020

Note: Details of matters discussed at the meeting that have been designated confidential under Rule 103 of the Governance Rules and sections 3 and 125 of the LG Act 2020 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting

Name of Meeting: Informal Council Briefings / Meetings

Date of Meeting: Tuesday 3 May 2022

Time: 12.30 pm to 3.45 pm

Attendees:

Councillors

Laura Binks (Mayor)

David Andrews

Reg Dickinson

Sally Hayes-Burke

Kristy Hourigan

Paul Murray (Deputy Mayor)

Chris Raeburn

Officers

Julie Salomon (Chief Executive Officer)

Amanda Tingay [Director, Community and Planning]

David Roff (Director, Corporate Operations)

Kristin Favaloro (Executive Manager, Communications and Engagement)

Braydon Aitken (Manager, Planning and Investment), Gillian Williamson (Principal Planner), Trish Hall (Senior Statutory Planner), Daniel Moloney (Strategic Planner) (Item 3)

Rachael Frampton (Manager, Community and Culture) (Item 4)

Apologies:

Dawn Bray (Director, People and Performance)

1. Councillors / CEO Discussions
2. Councillors Discussions
3. Briefing on Planning Applications to be presented to May Council meeting
4. Christmas Decorations – Presentation and Guidelines
5. Local Roads and Community Infrastructure Program Phase 3 Projects

Declaration of Interest/s under Local Government Act 2020 (General Conflict of Interest - Section 127 / Material Conflict of Interest – Section 128)

Councillor/s - NIL

Officer/s - NIL

Record of Informal Council Briefings / Meetings

Record in accordance with Council's Public Transparency Policy 2020

Note: Details of matters discussed at the meeting that have been designated confidential under Rule 103 of the Governance Rules and sections 3 and 125 of the LG Act 2020 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting

Name of Meeting: Informal Council Briefings / Meetings

Date of Meeting: Tuesday 10 May 2022

Time: 11.30 am – 4.15 pm

Attendees:

Councillors

Laura Binks (Mayor) (*attended at 12.30 pm*)

David Andrews

Reg Dickinson

Sally Hayes-Burke

Kristy Hourigan

Chris Raeburn

Officers

Julie Salomon (Chief Executive Officer)

Amanda Tingay [Director, Community and Planning]

David Roff (Director, Corporate Operations)

Dawn Bray (Director, People and Performance)

Kristin Favaloro (Executive Manager, Communications and Engagement)

Rachael Frampton (Manager, Community and Culture) (*Item 2*)

Apologies:

Councillor Paul Murray (Deputy Mayor)

1. Councillors Discussions
2. Review of draft May Council Meeting Agenda
3. Naturally Cooler Towns Project presentation
4. Tahbilk's environmental journey to achieve Carbon Zero accreditation presentation

Declaration of Interest/s under Local Government Act 2020 (General Conflict of Interest - Section 127 / Material Conflict of Interest – Section 128)

Councillor/s

Matter No.	LGA 2020 Interest Section	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
2 / 9.5.2	128	Cr Binks	Yes (left meeting at 1.45 pm / returned at 1.49 pm)
2 / 9.5.2	128	Cr Raeburn	Yes (left meeting at 1.45 pm / returned at 1.49 pm)2 / 9.2.1

Officer/s

Matter No.	LGA 2020 Interest Section	Names of Officer/s who disclosed interest	Did the Officer/s leave the meeting?
2 / 9.2.1	127	Director, Community and Planning	Yes <i>(left meeting at 1.05 pm / returned at 1.08 pm)</i>

Record of Informal Council Briefings / Meetings

Record in accordance with Council's Public Transparency Policy 2020

Note: Details of matters discussed at the meeting that have been designated confidential under Rule 103 of the Governance Rules and sections 3 and 125 of the LG Act 2020 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting

Name of Meeting: Informal Council Briefings / Meetings

Date of Meeting: Tuesday 17 May 2022

Time: 3.00 pm – 8.45 pm

Attendees:

Councillors

Laura Binks (Mayor)

David Andrews

Reg Dickinson

Sally Hayes-Burke

Kristy Hourigan

Paul Murray (Deputy Mayor)

Chris Raeburn

Officers

Julie Salomon (Chief Executive Officer)

Amanda Tingay [Director, Community and Planning]

David Roff (Director, Corporate Operations)

Dawn Bray (Director, People and Performance)

Kristin Favaloro (Executive Manager, Communications and Engagement)

Braydon Aitken (Manager, Planning and Investment) *(Item 1)*

Dan Moloney (Strategic Planner) *(Item 1)*

Apologies:

1. Joint Planning Scheme Amendment to implement Flood Studies
2. Future Use of the Strathbogie Ranges Immediate Protection Areas – discussions with Eminent Panel for Community Engagement
3. Councillors Discussions.
4. Council Meeting

Declaration of Interest/s under Local Government Act 2020 (General Conflict of Interest - Section 127 / Material Conflict of Interest – Section 128)

Councillor/s

Matter No.	LGA 2020 Interest Section	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
4 / 9.2.5	127	Cr Hourigan	Yes <i>(left the meeting at 7.08 pm and returned at 7.38 pm)</i>
4 / 9.5.2	128	Cr Binks	Yes <i>(left meeting at 8.09 pm / returned at 8.15 pm)</i>
4 / 9.5.2	128	Cr Raeburn	Yes <i>(left meeting at 8.08 pm / returned at 8.15 pm)</i>

Officer/s

Matter No.	LGA 2020 Interest Section	Names of Officer/s who disclosed interest	Did the Officer/s leave the meeting?
4 / 9.2.1	127	Director, Community and Planning	Yes <i>(left the meeting at 6.38 pm and returned at 6.42 pm)</i>

10. NOTICES OF MOTION

11. NOTICES OF RESCISSION

12. URGENT BUSINESS

13. CONFIDENTIAL BUSINESS

Confidential Appendices

These appendices have been classified as being confidential in accordance with section 66(2)(a) and Part 1, section 3 of the Local Government Act 2020 as they relate to:

- (g) *private commercial information, being information provided by a business, commercial or financial undertaking that—*
 - (ii) *if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage*

- C.A. 1 (g) Tender for Contract No. 21-22-07: Design and Supply of Chlorination System Municipal Outdoor Pools
- C.A. 2 (g) Tender for Contract No. 21/22 – 33: Provision of Wet & Dry Hire Suppliers - Panel of Suppliers

NEXT MEETING

An Extraordinary Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 28 June 2022, at the Euroa Community Conference Centre, commencing at 6.00 pm

The next monthly Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 19 July 2022, at the Euroa Community Conference Centre, commencing at 6.00 pm

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT..... P.M.