



STRATHBOGRIE SHIRE COUNCIL

Notice is hereby given that the Statutory Meeting of the Strathbogrie Shire Council will be held on Wednesday 7 November 2012 at the Euroa Community Conference Centre commencing at 6.00 p.m.

Councillors:
(In order as elected)

- Patrick Storer (Honeysuckle Creek Ward)
- Malcolm Little (Hughes Creek Ward)
- Alister Purbrick (Lake Nagambie Ward)
- Debra Swan (Lake Nagambie Ward)
- Robin Weatherald (Mount Wombat Ward)
- Colleen Furlanetto (Seven Creeks Ward)
- Graeme (Mick) Williams (Seven Creeks Ward)

Officers:

- Steve Crawcour - Chief Executive Officer
- Roy Hetherington - Director, Asset Services
- David Woodhams – Director, Corporate and Community
- Phil Howard – Director, Sustainable Development

BUSINESS

1. Introduction and Welcome by Temporary Chair / Acknowledgement of Traditional Land Owners
'In keeping with the spirit of Reconciliation, we acknowledge the traditional custodians of the land on which we are meeting today. We recognise indigenous people, their elders past and present'.
2. Apologies
3. Temporary Chair to provide overview of the Council Elections process

EXCERPT FROM MEETING PROCEDURE LOCAL LAW NO. 1

CONDUCT OF PUBLIC

52. VISITORS

- (1) Visitors must not interject or take part in debate.
- (2) Silence shall be preserved in the gallery at all times.
- (3) If any visitor is called to order by the Chairperson and again acts in breach of this Local Law, the Chairperson may order that person to be removed from the gallery.

53. CALL TO ORDER

Any person who has been called to order, including any Councillor who fails to comply with the Chairperson's direction, will be guilty of an offence.

Penalty: \$500

54. REMOVAL FOR DISRUPTION

The Chairperson has discretion to cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction under the provisions of this Local Law.

4. Statutory Reports

- 4.1 Report by Outgoing Mayor
- 4.2 Declaration of Office – Oath of Allegiance or Affirmation of Allegiance
- 4.3 Response by Newly-Elected Councillors
- 4.4 Register of Interests
- 4.5 Fixing of the Annual Councillor Allowance and Annual Allowance for the Mayor in accordance with Section 74, 74A & 74B of the Local Government Act 1989
- 4.6 Provision of a Mayoral Motor Vehicle
- 4.7 Councillors' Expense Entitlement
- 4.8 Council Meeting Timetable for forthcoming year
- 4.9 Election of Mayor for the forthcoming year
- 4.10 Response by Incoming Mayor
- 4.11 Election of Deputy Mayor for the forthcoming year
- 4.12 Incoming Mayor to assume Chair for remainder of Meeting
- 4.13 Councillor Committees / Boards Representation – 2012/2013

Steve Crawcour
CHIEF EXECUTIVE OFFICER

31st October 2012

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BUSINESS

1. Introduction and Welcome by Temporary Chair / Acknowledgement of Traditional Land Owners

In accordance with Council's Meeting Procedure Local Law, the Chief Executive Officer will act as Temporary Chair until the position of Mayor is filled.

2. Apologies

3. Temporary Chair to provide an overview of the Council Elections Process

The Temporary Chair will provide a report on the conduct of the Council elections.

Voting for the 2012 Shire of Strathbogie Council elections was held by postal vote, with voting closing at 6.00 p.m. on Friday 26 October 2012. Counting of votes took place on Saturday 27 October 2012.

Voting for the Honeysuckle Creek Ward and Mount Wombat Ward was conducted using the Preferential voting system, the process of which is outlined below.

To win an election that is being counted using the preferential system, the candidate must have more than half of the total votes. This is known as an absolute majority.

At the close of voting, election officials count all of the number "1" votes (first preferences) for each candidate. If a candidate gets more than half the total first preference votes, that candidate is elected.

If none of the candidates has an absolute majority, the candidate with the smallest number of first preference votes is excluded. That candidate's ballot papers are then transferred to the remaining candidates according to the second preferences marked on them.

If there is still no candidate with an absolute majority, then the candidate who now has the fewest votes is excluded. That candidate's votes are transferred to the remaining candidates according to the preferences marked on them. This process continues until one candidate has an absolute majority.

The candidate who gets an absolute majority is then declared elected

3. Temporary Chair to provide overview of the Council Elections Process (cont.)

Voting for the Lake Nagambie Ward and Seven Creeks Ward was conducted using the Proportional Representation voting system, the process of which is outlined below.

Candidates must win a specific proportion (or quota) of votes to be elected. The quota is calculated by dividing the total number of formal ballot papers by one more than the number of vacancies to be filled, and adding 1 to the result.

$$\frac{\text{number of formal votes}}{\text{number of vacancies} + 1} + 1 = \text{quota}$$

A candidate who achieves the required quota is elected.

For example, if there were 15,000 formal votes to fill two vacancies, a candidate would need 5,001 votes to be elected.

When a candidate receives more votes than the quota, the candidate's surplus votes are transferred to the remaining candidates according to the preferences on the ballot papers. Because it is not possible to tell which votes elected the candidate and which are surplus, all the candidate's votes are transferred, but at a value less than 1. The value of the transferred votes is worked out by dividing the surplus by the total number of ballot papers for the candidate. Each ballot paper transferred to another candidate has this value.

Any candidate who has gained the quota once the surplus votes have been transferred is elected.

If there are still vacancies to fill once the surplus votes have been distributed, the candidate with the lowest number of votes is excluded. The excluded candidate's ballot papers are then transferred to the remaining candidates (at the value they were received) according to the preferences on them.

This process of transferring surpluses from elected candidates and distributing preferences from excluded candidates continues until all positions have been filled.

3. Temporary Chair to provide overview of the Council Elections Process (cont.)

At the conclusion of the counting of votes, the following candidates were declared elected due to having the most votes for their respective Wards. The successful candidates are listed in the order in which they were elected.

Patrick Storer	-	Honeysuckle Creek Ward
Malcolm Little	-	Hughes Creek Ward (unopposed)
Alister Purbrick	-	Lake Nagambie Ward
Debra Swan	-	Lake Nagambie Ward
Robin Weatherald	-	Mount Wombat Ward
Colleen Furlanetto	-	Seven Creeks Ward
Graeme (Mick) Williams	-	Seven Creeks Ward

As there was only one candidate for the Hughes Creek Ward, voting was not required for this Ward, and Councillor Malcolm Little was automatically re-elected to Hughes Creek Ward.

A copy of the voting report from the Victorian Electoral Commission's website is attached, which includes specific details of voter numbers in each Ward, number of formal and informal votes received, number of votes per candidate, etc. (refer Attachments – Pages 15 & 16).

4. STATUTORY REPORTS

4.1 Report by Outgoing Mayor

The outgoing Mayor, Graeme Williams, will comment on major achievements of Council and significant events held during the last term of the outgoing Council.

RECOMMENDATION

That the report be noted.

4.2 Declaration of Office – Oath of Allegiance or Affirmation of Allegiance

In accordance with Sections 63 and 64 of the Local Government Act 1989, each elected Councillor must make a Declaration of Office and take an Oath of Allegiance or Affirmation of Allegiance before the Chief Executive Officer.

Councillors will be invited to make the Declaration of Office by taking the Oath of Allegiance or Affirmation of Allegiance in the order in which they were elected.

4.3 Response by Newly-Elected Councillors

All Councillors will be given the opportunity to address the meeting.

4.4 Register of Interests

In accordance with Section 81 of the Local Government Act 1989, Councillors must, within forty days of making the Declaration of Office of a Councillor, submit a Primary Return, in the prescribed form to the Chief Executive Officer. The return details the holding by the Councillor of any positions with companies, any beneficial interest exceeding \$10,000 in such companies or other bodies, the address and details of land owned in the municipal district and/or in an adjoining municipality, the beneficial interest in any trusts, and declaration of any other substantial interest in which he or she or any member of his or her family have an interest.

A Councillor is also required to submit an ordinary return on 30 June or within forty days of 30 June, and 31 December or within forty days of 31 December in subsequent years during his or her term of office.

RECOMMENDATION

That the report be noted.

4.5 Provision of a Mayoral Motor Vehicle

Council may determine whether or not a motor vehicle is provided for use by the Mayor. In 2010/2011 and 2011/2012, Council determined that a second-hand vehicle would be provided for use by the Mayor and/or Councillors, or as a staff 'pool' vehicle, if available.

Council may also determine whether the Mayor sacrifices an amount for the additional cost of having private use of the Mayoral. In 2011/2012, the Mayor agreed to sacrifice an amount of \$200 per month from the Mayoral Allowance.

RECOMMENDATION

For determination.

4.6 Fixing of the Annual Councillor Allowance and Annual Allowance for the Mayor in accordance with Section 74, 74A & 74B of the Local Government Act 1989

A Council must pay to each of its Councillors the allowance specified in any Order in Council made for the purpose of this Section from time to time.

Under section 73B of the Local Government Act 1989, provision is made for an annual adjustment factor to be applied to Mayor and all Councillor allowances. For 2012/2013, an adjustment factor of 2.5% applies, applicable from 27 October 2012.

For Councillors, the allowance is set by an Order in Council dated 25 October 2012, and effective from 27 October 2012 (refer Attachments – Page 17), and is set to be between \$7,542 and \$17,969, plus an additional allowance of 9% (the equivalent of the superannuation guarantee contribution). For the Mayor, the allowance is to be set at up to a limit of \$53,684, plus the additional allowance of 9% (the equivalent of the superannuation guarantee contribution). A Mayor is not entitled to receive an allowance as a Councillor if he or she is receiving an allowance as a Mayor.

For 2011/2012, Council determined that the Councillor allowance would be \$17,531, and the allowance for the Mayor would be \$32,464 - plus the additional allowance of 9% being the equivalent of the superannuation guarantee contribution.

Payment of annual allowances must not exceed more than one month in advance.

There are no provisions for a separate allowance for a Deputy Mayor, if a Deputy Mayor is elected. A Deputy Mayor receives the same allowance as a Councillor.

4.6 Fixing of the Annual Councillor Allowance and Annual Allowance for the Mayor in accordance with Section 74, 74A & 74B of the Local Government Act 1989 (cont.)

Council is also required to review the level of Mayoral and Councillor allowances, as per legislation detailed below -

Section 74 of the Local Government Act 1989 'Councillor and Mayoral Allowances', in part, states that -

- (1) *A Council must review and determine the level of the Councillor allowance and the Mayoral allowance within the period of 6 months after a general election or by the next 30 June, whichever is later.*

A copy of recent advice from the Minister for Local Government which provides details in relation to –

- Annual Adjustment of Allowances
- Review of Allowances after Election
- Election of Mayor

is attached for Councillors information (refer Attachments – Pages 18 & 19).

For Strathbogie Shire Council, the review of allowances will commence with a public notice in newspapers generally circulating throughout the Shire later in November 2012 to ensure completion by 30 June 2013.

RECOMMENDATION

1. **For determination.**
2. **That Council give Public Notice in newspapers generally circulating throughout the Shire advising of the review and calling for submissions under Section 223 of the Local Government Act 1989.**

4.7 Councillors' Expense Allowance

Within Section 75 of the Act, provision exists for the reimbursement of expenses to Councillors in the following manner:-

A Council may reimburse Councillors or members of Council Committees for necessary out-of-pocket expenses incurred while performing duties as a Councillor or Committee member.

Council has adopted a Councillors' Expense Entitlement Policy covering:

- Family Care
- Travelling expenses
- Study Grants
- Fax/Phone/Computer Equipment
- Insurances
- Conferences and other approved meetings
- Stationery and other Councillor support
- Procedures for claiming of Expenses

RECOMMENDATION

That the report be noted.

4.8 Council Meeting Timetable for forthcoming year

Council meetings are held on the third Tuesday of every month (except January), commencing at 6.00 p.m. in the Euroa Community Conference Centre.

Special Council meetings are scheduled on an 'as required' basis, for example, Contracts that may require signing and sealing to enable a contract to commence, receiving of submissions under Section 223 of the Local Government Act 1989, etc.

RECOMMENDATION

For determination.

4.9 Election of Mayor for forthcoming year

Section 71(1) of the Local Government Act 1989 requires that Councillors must elect a Councillor to be Mayor of the Council.

Under Section 71(2), the Council may resolve to elect a Mayor for a term of two (2) years. This decision must be made before the Mayor is elected. If no decision is made, the term of the Mayor remains as one (1) year.

Council's Local Law No. 1 - Meeting Procedure sets the term at one (1) year.

Nominations will be called for by the Temporary Chairman. Nominations must be seconded by another Councillor.

Council's Local Law No. 1 determines that voting for Mayor be done by show of hands.

RECOMMENDATION

For determination.

4.10 Response by Incoming Mayor

4.11 Determination / Election of Deputy Mayor for forthcoming year

It is at the discretion of Council as to whether a Deputy Mayor is elected. It should be noted that a Deputy Mayor does not receive a separate allowance; their allowance is the same as for a Councillor. There is no additional allowance if a Deputy Mayor is required to Chair Council meetings in the absence of the Mayor.

Council's Meeting Procedure Local Law states that –

- (1) *If the Mayor is unable to attend a Council meeting for any reason:*
 - (a) *the Deputy Mayor will be acting Chair;*
 - (b) *if no Deputy Mayor has been elected, an acting Chair shall be elected; and*
 - (c) *the Chief Executive Officer shall chair any meeting to determine the Chair.*

4.11 Determination / Election of Deputy Mayor for forthcoming year (cont.)

Section 73 of the Local Government Act 1989 states that –

73. Precedence of Mayor

- (1) *The Mayor of a Council takes precedence at all municipal proceedings within the municipal district.*
- (2) *The Mayor must take the chair at all meetings of the Council at which he or she is present.*
- (3) *If there is a vacancy in the office of Mayor or the Mayor is absent, incapable of acting or refusing to act, the Council must appoint one of the Councillors to be the acting Mayor.*
- (4) *An acting Mayor may perform any function or exercise any power conferred on the Mayor.*

An excerpt from the recently published Good Governance Guide 2012, a collaboration between the Municipal Association of Victoria (MAV), the Victorian Local Governance Association (VLGA), Local Government Professionals (LGPro) and Local Government Victoria (LGV) reads -

The Local Government Act 1989 does not deal with the election of a Deputy Mayor. Accordingly, Councils may choose to appoint a Deputy Mayor if they believe this will assist their governance. The Act does not prescribe a role or permit a level of remuneration over and above that available to Councillors.

For Councils that have a Deputy Mayor, the position is in name only. Unlike the roles of Deputy Premier or Prime Minister, a Deputy Mayor is not able to automatically step into the role of Mayor if this becomes necessary. An Acting Mayor must be appointed when the role is required and this does not have to be the Deputy Mayor.

There are arguments for and against having a deputy mayor and each Council must make its own decision.

RECOMMENDATION

For determination.

4.12 Incoming Mayor to assume Chair for remainder of Meeting

4.13 Councillor Committees / Boards Representation – 2012/2013

In past years, Councillors have had representation on the following Committees / Boards. Representation was instigated to create an indirect association with various organisations and for Council to provide input, if and when required.

Councillor representation (including a substitute representative) on the Committees / Boards is now sought.

RECOMMENDATION

For determination.

COUNCILLOR COMMITTEES / BOARDS REPRESENTATION – 2012 / 2013

SPECIAL COMMITTEES	COUNCIL REPRESENTATIVE	RESPONSIBLE OFFICER/SUPPORT	FREEQUENCY OF MEETINGS	FUNCTION
Planning Committee	All Councillors Chair - Cr	CEO / DSD / MEG / MSS	2nd & 4th Tuesdays	Committee of Council to hear and determine planning applications of a significant nature or not processed by officers under delegation
Audit Committee	Cr	CEO / Directors / MOD / Independent Chairman, Independent Internal Auditor, 3 2 community representatives	Quarterly	Committee formed to oversee Internal Audit and Risk Management systems
Nagambie Waterways Recreational and Commercial Stakeholders Advisory Committee	Two Councillors Chair - Cr	CEO	Bi-Monthly	Committee of Council appointed to set policy and direction for the Nagambie waterways recreational and commercial users, to ensure that the activities on the Nagambie waterways meet the objectives and vision of Council as set out in the Council Plan

EXTERNAL COMMITTEES	COUNCIL REPRESENTATIVE	RESPONSIBLE OFFICER/SUPPORT	FREQUENCY OF MEETINGS	FUNCTION
Municipal Association of Victoria	Mayor Cr	CEO / Shire representative on State body	Bi-annual	Speak and vote on issues relevant to Strathbogie Shire / represent interests of Strathbogie Shire and LG Sector
Hume Region Local Government Network	Mayor	CEO	Quarterly	Advocate and lobby on behalf of Strathbogie Shire and NE Region. Share information with regional councils.
Municipal Emergency Management Planning Committee	Mayor (<i>Chair</i>)	DAS / Emergency services/disaster relief services	Bi-annually	Coordinating group for local disaster and emergency planning
Goulburn Valley Regional Waste Management Group (Resource GV)	Cr	DAS / Industry Board	Quarterly	Representative of Council on Industry Board. Strathbogie Shire Council Appointed Director
Goulburn Valley Regional Library Corporation	Cr	Community representative / Regional Council Library Corporation members	Quarterly	To advise and represent Strathbogie Shire on development of municipal regional libraries
Goulburn Valley Community Road Safety Council	Cr	Industry Board	Quarterly	Representative of Council on regional community board
Goulburn Valley Highway Shepparton Bypass Action Group	Mayor Cr	Shire representatives / State and Federal representatives / industry / community	As required (bi monthly)	Lobby group to Government to call for completion of the GV Highway – Nagambie & Shepparton Bypasses, reporting of progress by authorities

Goulburn Murray Local Learning and Employment Network	Cr	Industry Board	Approx. 7 meetings per year	Established to develop relationships and partnerships between local education providers, industry and community to improve outcomes for all young people aged 10 – 19 in the local government areas of Moira and Strathbogie Shires, and the City of Greater Shepparton.
L2P (Learners to Probationary Licence) Program Committee	Cr	VicRoads / Shire representatives		Program which provides driver trainer for learner drivers
Victorian Local Governance Association	Cr	Industry Board		Representative of Council on Local Government Industry Board
Goulburn Broken Greenhouse Alliance		Industry Board		Representative of Council on Industry Board

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT

ATTACHMENTS

Results for Strathbogrie Shire Council Elections 2012

Ward	Voting Count Method
Honeysuckle Creek Ward	Preferential
Hughes Creek Ward	Uncontested
Lake Nagambie Ward	Proportional representation
Mount Wombat Ward	Preferential
Seven Creeks Ward	Proportional representation

Honeysuckle Creek Ward (1 vacancy)

Elected: STORER, Patrick

Enrolment: 1323

Formal Votes: 1033

Informal Votes: 23 (2.18% of the total votes)

Voter Turnout: 1056 (79.82% of the total enrolment)

Votes for this ward were counted using [preferential voting](#).

First preference votes

[^ Top](#)

Candidate	First preference votes	Percentage
STORER, Patrick	831	 80.45%
MAHER, Tom	202	 19.55%

Hughes Creek Ward (1 vacancy)

Elected: LITTLE, Malcolm (Unopposed)

Lake Nagambie Ward (2 vacancies)

Elected: PURBRICK, Alister John (1st elected)

Elected: SWAN, Debra Elaine (2nd elected)

Enrolment: 2649

Formal Votes: 1981

Informal Votes: 31 (1.54% of the total votes)

Voter Turnout: 2012 (75.95% of the total enrolment)

Quota: 661

► Distribution Report ([Excel](#) 18kB)

Votes for this ward were counted using [proportional representation](#).

First preference votes

[^ Top](#)

Candidate	First preference votes	Percentage
SWAN, Debra Elaine	577	 29.13%
DAWN, David	361	 18.22%
PURBRICK, Timothy	172	 8.68%
PURBRICK, Alister John	871	 43.97%

Mount Wombat Ward (1 vacancy)

Elected: WEATHERALD, Robin Hull

Enrolment: 1375

Formal Votes: 1015

Informal Votes: 46 (4.34% of the total votes)

Voter Turnout: 1061 (77.16% of the total enrolment)

Votes for this ward were counted using [preferential voting](#).

First preference votes

[^ Top](#)

Candidate	First preference votes	Percentage
WEATHERALD, Robin Hull	531	52.32%
MURRAY, Neil	484	47.68%

Seven Creeks Ward (2 vacancies)

Elected: FURLANETTO, Colleen (1st elected)

Elected: WILLIAMS, Graeme Mick (2nd elected)

Enrolment: 2704

Formal Votes: 2182

Informal Votes: 43 (1.93% of the total votes)

Voter Turnout: 2225 (82.29% of the total enrolment)

Quota: 728

> Distribution Report ([Excel](#) 18kB)

Votes for this ward were counted using [proportional representation](#).

First preference votes

[^ Top](#)

Candidate	First preference votes	Percentage
MULLEY, Greg	399	18.29%
FURLANETTO, Colleen	680	31.16%
CARLSON, Gregory	337	15.44%
WOODHOUSE, Peter	177	8.11%
WILLIAMS, Graeme Mick	589	26.99%



Victoria Government Gazette

No. S 360 Friday 26 October 2012
By Authority of Victorian Government Printer

Local Government Act 1989

MAYORAL AND COUNCILLOR ALLOWANCES ADJUSTMENT

In accordance with section 73B(4)(a) of the **Local Government Act 1989**, notice is hereby given that an adjustment factor of 2.5% applies to Mayoral and Councillor allowances.

In accordance with section 73B(4)(b) of the **Local Government Act 1989**, the new limits and ranges of Mayoral and Councillor allowances, adjusted in accordance with the adjustment factor, are:

Category 1	Councillors: \$7,542 – \$17,969 per annum	Mayors: up to \$53,684 per annum
Category 2	Councillors: \$9,317 – \$22,405 per annum	Mayors: up to \$69,325 per annum
Category 3	Councillors: \$11,204 – \$26,843 per annum	Mayors: up to \$85,741 per annum

This notice does not apply to the Lord Mayor, Deputy Lord Mayor and Councillors of the Melbourne City Council, and the Mayor and Deputy Mayor of the Greater Geelong City Council.

The new adjusted limits and ranges take effect on 27 October 2012.

Dated 25 October 2012

JEANETTE POWELL MP
Minister for Local Government

Circular 39 / 2012

To all Chief Executive Officers
(as addressed)

Dear CEO

MAYORAL AND COUNCILLORS AND ELECTION OF MAYOR

Annual adjustment of allowances

The Minister for Local Government, the Hon Jeanette Powell MP, has reviewed the limits and ranges of the current Mayoral and Councillor allowances, and has determined under section 73B of the *Local Government Act 1989* ('the Act') that these allowances be increased by **2.5%** from 27 October 2012. The Minister has had regard to the equivalent movement in executive remuneration announced by the Premier and recently published on the website of the State Services Authority.

Therefore, for Councils (other than Melbourne City Council), the following adjusted range limits apply under section 73B(4) of the Act, from **27 October 2012**:

Category 1: Councillors: \$7,542 - \$17,969 per annum; Mayors: up to \$53,684 per annum
Category 2: Councillors: \$9,317 - \$22,405 per annum; Mayors: up to \$69,325 per annum
Category 3: Councillors: \$11,204 - \$26,843 per annum; Mayors: up to \$85,741 per annum

These adjustments were published by notice in the *Victoria Government Gazette* S360 today (available online at: www.gazette.vic.gov.au).

Under section 73B(5) of the Act, Councils must increase their current Councillor and Mayoral allowances in accordance with this notice. The amount equivalent to the superannuation guarantee under Commonwealth taxation legislation (currently 9%) is payable in addition to these amounts.

From 27 October 2012, the payment of allowances cannot exceed more than **one month** in advance.

Review of allowances after the election

Section 74(1) of the Act requires that Councils must review and determine the level of Mayoral and Councillor allowances within the period of six months after a general election or by next 30 June, whichever is later.

Under section 74(4) of the Act a person has a right to make a submission under section 223 to this review. Councils therefore need to allocate sufficient time to ensure all steps in this process are undertaken so a final determination on allowances is made by the legislated deadline.

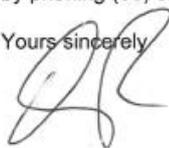
Until this review is complete and any decision subsequently made to vary existing amounts, Councils must continue to pay the current allowances as adjusted above to their Mayors and Councillors. A Council **cannot** resolve to vary any allowances payable before then.

Election of Mayor

Please be aware that under section 71(3)(a) of the Act, the Councillors must elect the Mayor by no later than **30 November 2012**. Before the process for election of Mayor is undertaken, the Council may resolve to elect the Mayor for a term of two years.

Tim Presnell, Senior Governance Analyst can assist you with enquiries on these matters by phoning (03) 9208 3672 or emailing tim.presnell@dpcd.vic.gov.au.

Yours sincerely



Kendrea Pope
Acting Executive Director
Local Government Victoria

26 / 10 / 2012