



STRATHBOGIE SHIRE COUNCIL

Notice is hereby given that the Ordinary Meeting of the Strathbogie Shire Council will be held on Tuesday 19 November 2013, commencing at 6.00 p.m. at the Euroa Community Conference Centre

Councillors: Debra Swan (Chair)
Colleen Furlanetto
Malcolm Little
Alister Purbrick
Patrick Storer
Robin Weatherald
Graeme (Mick) Williams

Officers: Steve Crawcour - Chief Executive Officer
Roy Hetherington - Director, Asset Services
David Woodhams – Director, Corporate and Community
Phil Howard – Director, Sustainable Development
Gary Abley – Manager, Organisational Development

BUSINESS

1. Welcome
2. Acknowledgement of Traditional Land Owners
'In keeping with the spirit of Reconciliation, we acknowledge the traditional custodians of the land on which we are meeting today. We recognise indigenous people, their elders past and present'.
3. Apologies
4. Confirmation of Minutes of the Ordinary Meeting of Council held on Tuesday 15 October 2013 and Special Council Meetings held on Tuesday 22 October 2013 and Thursday 7 November 2013
5. Disclosure of Interests
6. Petitions
7. Reports of Mayor and Councillors and Delegates
8. Public Question Time

EXCERPT FROM MEETING PROCEDURE LOCAL LAW NO. 1

CONDUCT OF PUBLIC

52. VISITORS

- (1) Visitors must not interject or take part in debate.
- (2) Silence shall be preserved in the gallery at all times.
- (3) If any visitor is called to order by the Chairperson and again acts in breach of this Local Law, the Chairperson may order that person to be removed from the gallery.

53. CALL TO ORDER

Any person who has been called to order, including any Councillor who fails to comply with the Chairperson's direction, will be guilty of an offence.

Penalty: \$500

54. REMOVAL FOR DISRUPTION

The Chairperson has discretion to cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction under the provisions of this Local Law.

9. Reports of Council Officers

- 9.1 Climate Change
- 9.2 Infrastructure
- 9.3 Private Enterprise
- 9.4 Public Institutions
- 9.5 Housing and Recreation
- 9.6 Tourism
- 9.7 Organisation

10. Notices of Motion

11. Closure of Meeting to the Public to consider matters listed for consideration in accordance with Section 89(2) of the Local Government Act 1989

12. Urgent Business

Steve Crawcour
CHIEF EXECUTIVE OFFICER

13 November 2013

NEXT MEETING

The next Ordinary Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 17 December 2013, commencing at 6.00 p.m. at the Euroa Community Conference Centre.

REPORTS INDEX

		Page No.
9.	REPORTS	
9.1	Climate Change	
9.2	Infrastructure	
9.3	Private Enterprise	
9.4	Public Institutions	
9.5	Housing and Recreation	
9.6	Tourism	
9.7	Organisation	
9.7.1	Working Groups	1
9.7.2	Contract No. 13/14-07 Roads Surface Resealing Program	4
9.7.3	Contract No. 13/14-08 - Road Pavement Rehabilitation Program	8
9.7.4	Agreement between Strathbogie Shire Council and Owners Corporation No. 1 ("Elloura")	12
9.7.5	Designation of Neighborhood Safer Place - Avenel Recreation Reserve	18
9.7.6	Financial Report – October 2013	22
9.7.7	Documents for Signing and Sealing	36
9.7.8	Business Management System	37
10.	NOTICES OF MOTION	
11.	CLOSURE OF MEETING TO THE PUBLIC	
12.	URGENT BUSINESS	

9.7	Organisation Reports Index	
9.7.1	Working Groups	1
9.7.2	Contract No. 13/14-07 Roads Surface Resealing Program	4
9.7.3	Contract No. 13/14-08 - Road Pavement Rehabilitation Program	8
9.7.4	Agreement between Strathbogie Shire Council and Owners Corporation No. 1 ("Elloura")	12
9.7.5	Designation of Neighborhood Safer Place - Avenel Recreation Reserve	18
9.7.6	Financial Report – October 2013	22
9.7.7	Documents for Signing and Sealing	36
9.7.8	Business Management System	37

9. REPORTS

9.7 ORGANISATION

9.7.1 Working Groups

Author & Department

Chief Executive Officer / Executive Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

In relation to advice provided in this report, the author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

At the 15 October 2013 Council meeting, Councillor Furlanetto requested a report on Working Groups, in particular the Seven Creeks Working Group, asking "I request a report from the Chief Executive Officer to be provided to Council on the purpose of its Workings Groups, in particular membership and governance."

RECOMMENDATION

That the report be noted.

Background

To ensure efficiencies in its operations and to ensure Councillors do not encounter a Conflict of Interest situation, Council endorsed the establishment of Working Groups. At present, there are Working Groups for:

- Seven Creeks Park development
- Violet Town Reserve development
- Saleyards Operational and Management Group

Outside of these Working Groups, there are project teams to develop and deliver Capital Works Projects.

The purpose of the Working Groups is at an operational level to work through plans, ideas, and suggestions which can later be presented to Council for endorsement. The Working Groups are not decision making bodies on behalf of Council. They are made up of key stakeholders that have an interest in a particular project which is to be developed.

The Seven Creeks Working Group is made up of Key Stakeholders such as Rotary, Lions, Apex, Show 'n' Shine, Friends of Seven Creeks, Seven Creeks Tree Group and adjacent residents, to name a few. Sitting on the Working Group from staff are the Chief Executive Officer, Project Engineer and Council's Tree Arborist. The Working Groups remain in operation up until such time as a project has been endorsed by Council as the decision making body. Following Council's approval of the project, the working group would be part of the Project Team, with Councillor representation on it, to deliver the endorsed project.

9.7.1 Working Groups (cont.)

Should an issue arise within the group or a general issue they always have the option to contact a Councillor and either request a meeting with them and / or the Chief Executive Officer to discuss concerns. The Chief Executive Officer has always had an open door policy in relation to meeting with any stakeholder / business within the Shire.

The minutes of all meetings are distributed to Working Group members and all Councillors for information and clarity if required. This is done in a timely manner.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

9.7.1 Working Groups (cont.)

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Nil.

**9.7.2 Contract No. 13/14-07
Roads Surface Resealing Program**

Author & Department

Manager, Projects and Works / Projects and Works Department

File Reference

Contract No 13/14-07

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Strathbogie Shire Council invited tenders for its 2013/2014 Road Surface Resealing Program. Four companies submitted tenders for the project when the tenders closed on Monday 28th October 2013.

Tenders have been assessed and evaluated by Council Officers. Giving consideration to the evaluation criteria, officers are recommending that Council accept the tender submitted by Downer EDI Works Pty Ltd.

RECOMMENDATION

- 1. That the tender received from Downer EDI Works Pty Ltd of 25 Moloney Drive, Wodonga, Victoria for Contract 13/14-04 – Roads Surface Resealing Program, for the amount of \$1,089,616.00 excluding GST be accepted by Council.**
- 2. The associated Confidential Attachments provided to Councillors for their consideration be noted.**
- 3. That the unsuccessful tenderers be advised.**

Background

Tenders were invited from suitably qualified and experienced organizations to undertake Contract 13/14-07 – Roads Surface Resealing Programme.

Council advertised the tender in the following newspapers:

- The Age
- Shepparton News
- Euroa Gazette
- Benalla Ensign
- Seymour Telegraph

A total of six (6) tender documents were issued to prospective contractors for the contract.

9.7.2 Contract No. 13/14-07
Roads Surface Resealing Program (cont.)

Tenders closed at 4.00pm on Monday 28th October 2013 and were opened at 4.00pm on Monday 28th October 2013.

Four companies submitted tenders:

All tenders submitted were evaluated by a panel consisting of the following Strathbogie Shire Council staff members:

1. Mr .Peterson Asante, Manager Projects and Works
2. Mr .Darren Ritchie, Waste Engineer; and
3. Mr .Hussain AL Rammahi, Contract Officer

The principle that underlies the awarding of all Council contracts is that a contract is awarded on the basis of providing the best value for money, offering the most benefit to the community and the greatest advantage to Council.

Tenders were progressively assessed and evaluated against the following criteria and weightings:

- Pricing (50%)
- Pricing Variations (10%)
- Compliance with specification (10%)
- Previous Performance / Experience (10%)
- Quality Systems (10%)
- OH&S Systems (10%)

The following is a summary of the evaluation of the tenders received:

Tender 1 –

The tender submitted did not include all of the relevant information required to be able to evaluate it against the criteria specified. Therefore, the tenderer was scored low in the “Compliance with the Specification” and “Quality Systems” categories. Their tender price is within available budget and is the second highest of the prices submitted.

Tender 2 –

This company’s submission highlighted excellent Quality and OH&S Systems. The company also scored high in reference checks with other Councils. Their tender price is within the available budget. This submission was evaluated as #1, providing the best value for money and is deemed to be the preferred tender.

Tender 3 –

This tender was evaluated highly in terms of its compliance with the specification and its OH&S and Quality Systems. However, their tender price was the highest of the prices submitted.

9.7.2 Contract No. 13/14-07
Roads Surface Resealing Program (cont.)

Tender 4 –

As with Tender 1, not all information was provided to enable the tender to be appropriately evaluated. As a result, they received low scores against the “Compliance with the Specification” and “Quality Systems” criteria. Although the tender price is the lowest priced tender and is within the available budget.

Alternative Options

The evaluation panel providing advice in relation to this report have considered potential alternative courses of action, however regard their recommendation as providing the best value for money, most benefit to the community and the greatest advantage to Council..

Risk Management

The evaluation panel considers that there are no significant Risk Management factors relating to the report and recommendation. The recommended tenderer has provided satisfactory evidence of quality management systems that will guard against any risk management issues should they arise.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is in line with the Council Plan Objective to “*Provide well maintained, affordable and appropriate infrastructure*” and is consistent with Council Policies and key strategic documents.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The price submitted by the preferred tenderer is falls well within this available budget.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.”

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

9.7.2 Contract No. 13/14-07
Roads Surface Resealing Program (cont.)

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Conclusion

Based on the criteria of the evaluation, the tender received from Downer EDI Works Pty Ltd, for the amount of \$1,089,616.00 plus GST is regarded as providing the best value for money, the most benefit to the community and the greatest advantage to Council.

Therefore, it is recommended that this tender be accepted by Council.

9.7.3 Contract No. 13/14-08
- Road Pavement Rehabilitation Program

Author & Department

Manager, Project and Works – Projects and Works Department

File Reference

Contract No 13/14-08

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Strathbogie Shire Council invited tenders for its 2013/2014 Road Pavement Rehabilitation Program. At the close of tenders on Monday 28 October 2013, five tenders had been received.

These tenders have been assessed and evaluated by Council Officers. Giving consideration to the evaluation criteria, officers are recommending that Council accept the tender submitted by Downer EDI Works Pty Ltd.

RECOMMENDATION

- 1. That the tender received from Downer EDI Works Pty Ltd of 25 Moloney Drive, Wodonga, Victoria for Contract 13/14-08 – Road Pavement Rehabilitation Program (Option 2), for the amount of \$1,145,954.00 excluding GST be accepted by Council.**
- 2. The associated Confidential Attachments provided to Councillors for their consideration be noted.**
- 3. That the unsuccessful tenderers be advised.**

Background

Tenders were invited from suitably qualified and experienced individuals and/or organisations to undertake Contract 13/14-08, Road Pavement Rehabilitation Program.

Council advertised the tender in the following newspapers

- The Age
- Shepparton News
- Euroa Gazette
- Benalla Ensign
- Seymour Telegraph

9.7.3 Contract No. 13/14-08
- Road Pavement Rehabilitation Program (cont.)

A total of sixteen (16) tender documents were issued to prospective contractors for the contract.

Tenders closed at 4.00pm on Monday 28th October 2013 and were opened at 4.00pm on Monday 28th October 2013.

Five companies submitted tenders

All tenders submitted were evaluated by a panel consisting of the following Strathbogie Shire Council staff members:

1. Mr .Peterson Asante, Manager Projects and Works
2. Mr .Darren Ritchie, Waste Engineer; and
3. Mr .Hussain AL Rammahi, Contract Officer

The principles that underlie the awarding of all Council contracts are that they must offer the:

- Best value for money
- Most benefit to the community, and
- Greatest advantage to Council.

Tenders were progressively assessed and evaluated against the following criteria and weightings:

- Pricing
- Compliance with Specifications
- Track Record
- Quality Systems
- OH&S
- Availability of Appropriate Skills

General descriptions of the tenders received are as follows

Tender 1 –

This submission complied fully with the specifications and rated highly in terms of previous experience, quality systems, OH&S management systems and appropriate skills in this field of work.

The tenderer has submitted two separate options for carrying out the rehabilitation works.

Reference checks were conducted with the three most recent companies the tenderer has completed stabilisation works for. Each referee highlighted the company's ability to work effectively with their employer and the very good quality of their workmanship.

In terms of the overall evaluation process, Option 1 submitted by this tenderer ranked #2 and Option 2 ranked #1. Option 2 therefore is deemed to be the preferred tender.

9.7.3 Contract No. 13/14-08
- Road Pavement Rehabilitation Program (cont.)

Tender 2 –

The price submitted with this tender was the second lowest of the tenders submitted. However, a number of requirements were not submitted with this tender and therefore the submission was scored low when evaluating compliance with the specifications, quality systems, OH&S systems and availability of appropriate skills. Overall, the tender was ranked #6

Tender 3 –

This company's submission also lacked certain details required by the specification, thus affecting their score in relation to compliance with the specification. They have good experience and appropriate skills in this field of work, with Council utilising their services in the past. Their OH&S and quality systems are also very sound. Their tender price was the second highest of those submitted, resulting in an overall ranking of #5.

Tender 4 –

This company's price was the highest of those submitted. Whilst their OH&S systems and quality systems were ranked very high, their experience in pavement rehabilitation work appears very limited. There were also a number of omissions noted in their tender submission. Overall, this has been ranked as the #4 tender.

Tender 5 –

The price submitted with this tender is the lowest of the prices submitted. The tenderer was also evaluated highly for their OH&S systems and availability of appropriate skills. However, the tenderer's track record and their quality control methods have not been evaluated as highly. In particular, recent works carried out by the tenderer for Council were not managed nor completed satisfactorily, with a number of issues still awaiting follow up action. Therefore, in terms of overall evaluation, this tender ranked #3.

Alternative Options

The evaluation panel providing advice in relation to this report have considered potential alternative courses of action, however regard their recommendation as providing the best value for money, most benefit to the community and the greatest advantage to Council.

Risk Management

The evaluation panel considers that there are no significant Risk Management factors relating to the report and recommendation. The recommended tenderer has provided satisfactory evidence of quality management systems that will guard against any risk management issues should they arise.

9.7.3 Contract No. 13/14-08
- Road Pavement Rehabilitation Program (cont.)

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is in line with the Council Plan Objective to “*Provide well maintained, affordable and appropriate infrastructure*” and is consistent with Council Policies and key strategic documents.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Conclusion

Based on the criteria of the evaluation, the tender received from Downer EDI Works Pty Ltd for the amount of \$1,145,954.18, excluding GST is regarded as providing the best value for money, the most benefit to the community and the greatest advantage to Council.

Therefore, it is recommended that this tender be accepted by Council.

9.7.4 Agreement between Strathbogie Shire Council and Owners Corporation No. 1 (“Elloura”)

Author & Department

Director, Corporate and Community / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

In relation to advice provided in this report, the author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

To provide Council with advice and information in relation to the “Elloura” subdivision and development.

Background

The “Elloura” subdivision and development officially came on line as a private subdivision in 2009. Part of the development was an Agreement between Council and the developers that saw a 39.7% discount on rates which obviously included an incentive to develop. The Agreement provided the following:

The Association will perform a selection of Strathbogie’s asset management and service provision responsibilities at the Resort in return for the provision of a rate rebate in respect of certain land within the Resort on the terms contained in an Agreement between Strathbogie Shire Council and Owners Corporation No.1.

Further to this, for the purposes of determining a rebate due to owners of Residential Land and Lifestyle Village Land, Strathbogie and the Association have agreed that the rebate will be based upon a separate calculation of the works and services required to be provided by the Association in accordance with the Agreement in relation to:

- *the Lifestyle Village Land; and*
- *the Residential Land*

compared with the balance of the Resort Land (see attached Resort Plan). The balance of Resort Land will not receive a rebate.

The Agreement also provided for 12 months’ notice to cancel and for responsibility of services to be assumed by Council (road maintenance, garbage collection and lawn mowing). Hence, a reduction in the rebate could occur as a result of this.

Numerous discussions were undertaken with the “Elloura” developer in the 12 months to 30 June 2013, but no agreement was reached on any future rebate. Internal discussions centred around “Elloura” only being responsible for nature strip maintenance and operation of the private irrigation scheme. As a result, it was decided to reduce the rebate to 5%. This being based on an assessment of the future cost to Council to provide the services.

9.7.4 Agreement between Strathbogie Shire Council and Owners Corporation No. 1 ("Elloura") (cont.)

No doubt all Councillors are aware of the effect that the reduced rebate has had. Virtually all ratepayers have phoned Council's rate staff to either complain or comment on the effect. In addition, the developer has also advised of potential house constructions being delayed or cancelled. Council has spoken to ratepayers who indicated that (a) they bought the land on the understanding that the 40% rebate was ongoing, and (b) that the developer had advised that they knew nothing of the rebate being reduced.

Four points need to be noted.

1. The developer has called in the Agreement under the terms of the original Agreement and knew the rebate would be reduced, but chose not to advise the owners of this.
2. The Agreement had a fixed term before it was to be renegotiated and the developer signed off on this.
3. No Body Corporate fees have been charged to owners so all owners have had a double rebate / discount.
4. Council should have written to the owners, advising the charges and, whilst this would not have eased the angst felt by the owners, the charge would not have come as such a shock.

The Chief Executive Officer has had numerous and ongoing discussions with the developer of "Elloura". These have included detailed discussions about who will be responsible for the various types of maintenance required. As of 1 July 2013, Council has assumed responsibility for the following works –

- Inspections, maintenance and repair of public roads and other service provisions, i.e. garbage collection.

"Elloura" management has retained responsibility for the following works –

- Maintenance works for native nature strip maintenance to a minimum specified in the Agreement, and comply with all laws and applicable Australian Standards under which the Association has responsibilities as infrastructure manager for the private. irrigation scheme.

In addition to these, significant works are required on the sealed road network to bring it up to the required standard. Council's Director of Assets has costed these works at approximately \$9,800. These works will be undertaken by "Elloura" management, separate to this Agreement.

9.7.4 Agreement between Strathbogie Shire Council and Owners Corporation No. 1 ("Elloura") (cont.)

Options:

In considering all of the information, the following options have been provided.

1. Retain the 5% rebate / discount currently applied in 2013/2014.
2. Provide a 10% rebate / discount in 2013/2014 in recognition of the works to be undertaken under the terms of the Agreement provided to Council for consideration.
3. Provide a 20% rebate / discount for 2013/2014. In addition to the works to be undertaken by "Elloura", they have also undertaken to reinstate all roadworks to a standard required by Council under its Road Management Plan. Further to this, Council would reduce the rebate / discount to 10% for the term of the Agreement (the Agreement ends 20 June 2018 after which another Agreement would need to be negotiated).

RECOMMENDATION

That Council:

1. **Enter into an Agreement with the Association recognizing the Association's desire to maintain the "Elloura" Resort to a higher standard that that generally provided by Strathbogie Shire throughout its municipal districts.**
2. **Sign and affix the Common Seal of Strathbogie Shire Council to the Agreement.**
3. **In accordance with Section 169(d) of the Local Government Act 1989, has determined that a rate rebate of 20% should be applied to:**
 - the Lifestyle Village Land; and
 - the Residential Land**to compensate the Association for works undertaken on Council's behalf to at least the minimum acceptable quality and standard specified by Council and that the balance of the Resort Land will not receive a rate rebate for the 2013/2014 rating year.**
4. **In accordance with Section 169(d) of the Local Government Act 1989, has determined that a rate rebate of 10% should be applied to:**
 - the Lifestyle Village Land; and
 - the Residential Land**for the balance of the Agreement to compensate the Association for works undertaken on Council's behalf to at least the minimum acceptable quality and standard specified by Council and that the balance of the Resort Land will not receive a rate rebate for the balance of the Agreement (2014/2015, 2015/2016, 2016/2017 and 2017/2018 rating years).**

9.7.4 Agreement between Strathbogie Shire Council and Owners Corporation No. 1 ("Elloura") (cont.)

- 5. By entering into the Agreement will result in a benefit to the community as a whole resulting from the rebate as the public infrastructure maintenance and renewal is provided within the rebate and results in net rate income for Council towards providing services to the wider shire community.**

Alternative Options

Officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified. The recommendation is considered the most appropriate option.

Risk Management

The officer preparing this report has considered the risk management factors in relation to this report and recommendation. The recommendation provided would address all risks identified.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Trade Practices Act requirements.

Financial / Budgetary Implications

The budget document was formulated on the expectation that a 10% rate rebate would be provided at \$36,543. In fact, a 5% rate rebate was applied. If a 20% rebate was to be applied, Council would forgo another \$36,543, but this is offset by the expected road works required that will be undertaken by the Association.

Economic Implications

The officer preparing this report considers the recommendation will provide improved economic conditions for Council and the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The officer preparing this report consider the recommendation has no significant community or social implications for the Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

9.7.4 Agreement between Strathbogie Shire Council and Owners Corporation No. 1
("Elloura") (cont.)

Legal / Statutory Implications

Section 169(d) of the Local Government Act 1989 provides that a Council may grant a rebate or concession in relation to any rate or charge to assist the proper development of part of the municipal district.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Council staff have had significant discussions with both the Association and affected ratepayers.

Attachments

Resort Plan

Document Tabled

Agreement between Strathbogie Shire Council and Owners Corporation No. 1

e|oura
the spirit of life

Waterfront Homes	
Hotel Accommodation	
Tourist Park	
Shopping Precinct	
Restaurants	
Conference Centre	
Chapel	
Lifestyle Village	
Beach	
Lakefront Boardwalk	
Swimming Pool	
Gymnasium	
Tennis Courts	

Plans subject to final Council approval

**9.7.5 Designation of Neighborhood Safer Place
- Avenel Recreation Reserve**

Author & Department

Municipal Fire Prevention Officer / Emergency Management Fire Coordinator / Asset Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

As part of the Royal Commission into the Black Saturday Bush Fires, the concept of Neighborhood Safer Places, Places of Last Resort (NSP) has been introduced. Council has established NSP sites in the Shire as follows.

1. The following seven sites have been approved by the Country Fire Authority (CFA) and have been designated by Council. They are established as Neighborhood Safer Places.
 - Longwood Community Centre Building
 - Nagambie Lakes Regatta Centre Building
 - Mangalore Airport Main Building (Privately owned)
 - Violet Town Recreation Reserve Open Space and Building
 - Strathbogie Golf Course Building
 - Ruffy Recreation Reserve Open Space
 - Euroa Service Centre, Hume Freeway, Euroa (Privately owned)

2. Council needs to consider the adoption of a further site which has been assessed as compliant by the CFA.
 - Avenel Recreation Reserve, Building, Anderson Street, Avenel

RECOMMENDATION

That Council designate a Neighbourhood Safer Place at –

- **Avenel Recreation Reserve - Building**

9.7.5 Designation of Neighborhood Safer Place
- Avenel Recreation Reserve (cont.)

Background

The Royal Commission into the Black Saturday Bush Fires has introduced the concept of Neighborhood Safer Places (NSP), Places of Last Resort.

The Emergency Services Legislation Amendment Act 2009 now provides Councils with the opportunity to prepare and adopt a Municipal Neighborhood Safer Places Plan. Council has prepared such a Plan. The purpose of the plan is to assist Councils with identifying, designing, establishing, maintaining and decommissioning NSP's (Places of Last Resort)

Section 50(F)(1) of this Act states

"A municipal Council may prepare a plan (a Municipal Neighborhood Safer Places Plan) in relation to-

- (a) the identification, suitability and designation of places as neighborhood safer places; and
- (b) the inspection, maintenance, and decommissioning of designated neighborhood safer places."

The criteria for the declaration of these sites has been established by the Royal Commission and the new legislation is being implemented by the CFA. This has included buffer distances and access for both open space and buildings.

The Municipal Fire Management Planning Committee nominated the Neighborhood Safer Place site at the Avenel Recreation Reserve to the Country Fire Authority for assessment and this has been carried out by them.

The site has been approved by CFA as conforming to the criteria.

The Avenel Recreation Reserve site includes a buffer zone that intrudes on private property adjacent to the reserve. Management of vegetation on relevant private property will be controlled through pre Fire Danger Period inspections.

Council now needs to consider the adoption of this site.

The implications for Council if it is to declare this site are to;

- Establishment and appropriate signage
- Maintenance of the site
- Inspection and monitoring of the site on a regular basis

Alternative Options

The authors and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The risk management issues are significant with this proposal

In order to have a legal defense against proceedings for death or injury to a person as a result from the use of a NSP, or the failure of a Council to adopt a NSP, Council needs to assess any proposed NSP in accordance with the Plan, before designating it.

9.7.5 Designation of Neighborhood Safer Place
- Avenel Recreation Reserve (cont.)

Additionally, the CFA have used a risk management approach in their assessment of these sites.

If Council were to adopt this site as a NSP, the site would need to be maintained in accordance with the criteria established. There is a cost implication with this which is outlined below.

Strategic Links – policy implications and relevance to Council Plan

Goal 2 A safe, connected infrastructure network that responds effectively to community needs.

No specific actions under this goal link to this issue.

There is an organizational objective to review our Municipal Emergency Management Plan, which this issue would be part of.

Goal 7 An organisation that meets the community's expectations with responsive, innovative customer service and management.

The objective links to the action "Address the Victorian Bushfire Royal Commission outstanding items via the appointment of a joint fire officer with Mansfield Council".

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

It is estimated that the establishment of a Neighborhood Safer Place at the Avenel Recreation Reserve is \$900 made up as follow.

• Mowing/slashing (within Parks & Reserves Maintenance Budget)	
• Signage Erection Maintenance	\$400
• Debris clean up and removal (within Parks & Reserves Maintenance Budget)	
• Regular Inspection - 10 times per summer	\$500
Total Estimated Cost per site	<u>\$900</u>

With the endorsement of this additional site, total cost would be \$7000

A Budget Allocation of \$7,000 has been made for this for the establishment and maintenance of Neighborhood Safer Places in this financial year.

9.7.5 Designation of Neighborhood Safer Place
- Avenel Recreation Reserve (cont.)

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community other than as listed above.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

There could well be community expectations that Council will provide Neighborhood Safer Places. This expectation should be met by this recommendation.

Victorian Charter of Human Rights and Responsibilities Act 2006

The authors of this report consider that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report consider that the recommendation has no legal or statutory implications which require the consideration of Council if the process is handled in accordance with the Legislation as outline above.

Consultation

The Avenel Recreation Reserve, is a Council owned facility. A section of the Avenel community has been consulted through the Municipal Fire Management Planning Committee and fully support the proposal.

Council's Municipal Fire Management Planning Committee has endorsed the proposed new NSP and the CFA have been involved in the assessment process.

The implementation of Neighborhood Safer Places will require further community consultation and education.

A publicity campaign should be commenced to inform our ratepayers of the location of the NSP, once it is established.

Attachments

Nil

9.7.6 Financial Report – October 2013

Author / Department

Director, Corporate and Community / Corporate and Community Directorate

File Reference

F30/0020/10

Disclosure of Interest

No officers providing advice in relation to this report have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Appended to the Agenda is a copy of Council's Financial Report for the period ending 31 October 2013.

The report contains the Standard Income Statement, Balance Sheet, Cash Flow Statement, Statement of Capital Works, and Schedule of Investments.

The operating surplus for the fourth month period ending 31 October 2013 was \$ 11,616,352. The variance to budget is detailed in the Financial Overview.

As at 31 October 2013, total capital works was \$1,041,525. This is under budget by \$514,333.

RECOMMENDATION

That the Financial Report for the four months ended 31 October 2013 be noted.

Background

Council considers and notes quarterly Financial Reports in accordance with the Local Government Act 1989 (Act). Under Section 137 and 138 of the Act, Council must establish and maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. This report satisfies those requirements.

Alternative Options

Officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified as the report is consistent with the Local Government Act 1989 obligations.

Risk Management

Regular Financial Reporting in accordance with the Local Government Act 1989 support Council's focus on Risk Management.

Strategic Links – Policy implications and relevance to Council Plan

The report is consistent with Council Policies, key strategic documents and the Council Plan.

9.7.6 Financial Report – October 2013 (cont.)

Best Value / National Competition Policy (NCP) / Competition and Consumers Act 2010 (CCA) implications

The report is consistent with Best Value, National Competition Policy and Competition and Consumers Act 2010 requirements.

Financial / Budgetary Implications

The attached report, in conjunction with the detailed briefing to Council, considers all Financial and Budgetary implications for the Financial Year ending 30 June 2014.

Economic Implications

The attached report, in conjunction with the detailed briefing to Council, considers all Economic implications for the Financial Year ending 30 June 2014.

Environmental / Amenity Implications

The recommendation in this report has no significant environmental or amenity implications for Council or the broader community.

Community Implications

This report has no significant community or social implications for the Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 1006

This report does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 1006.

Legal / Statutory Implications

Consideration and adoption of quarterly Financial reports as per the Local Government Act 1989 ensures Council complies with its Legal and Statutory obligations.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

October Financial Report

FINANCIAL OVERVIEW FOUR MONTHS ENDED 31 OCTOBER 2013

The Financial Overview to 31 October 2013 identifies total revenue \$18,967,995 with expenditure \$7,430,239 resulting in a surplus to date of \$11,616,352. The YTD October variation of budget to actual is \$990,661. This is made up of a number of variances that are outlined below.

Capital works budgeted to 31 October \$1,555,858 achieved expenditure \$1,041,525 resulting in a variation to the budget of \$514,333. Most variations are due to timing issues. A review of forecasts to year end expenditure was also conducted. It is now expected that part of the flood mitigations projects will be carried over into 2014/15 due to the scoping of works for contract preparation. These works are fully funded by grants.

The year end review of forecasts identified issues for projects still reliant on receiving grant funds. Major variations to the Capital Works Program will be required if the funding is not confirmed in the current year.

Delays on commencement dates for Nagambie Main Street, Violet Town Library Complex, Euroa Seven Creek Park Facilities and Saleyards Improvements may require budgets to be carried forward to the 2014/15 Capital Works Program or the re allocation of budgets as part of the Mid-Year Review.

Income Statement (Fav) / Unfav. Variance for 31 October 2013

Income

<u>Rates</u>	<u>267,193</u>	Pension Rebate claimed quarterly, 179K timing variance, 2014 supplementary valuations yet to be finalised.
		Rates Arrears October 785K (12/13 712K)
		Fire services Property levy raised \$1.6 million as part of rate 2013/14 (held in Trust in Balance Sheet)
<u>User Fees</u>	<u>60,149</u>	Timing variances in delivery of HACC programs, user fees 38k Saleyards income 35k will be recognized in November. Permanent variation.
<u>Contributions</u>	<u>(23,112)</u>	Favourable payments towards new infrastructure assets
<u>Grants - Recurrent</u>		
• Boho Fire 2013	<u>75,000</u>	Unfavourable timing variation.
• Grants Commission	<u>62,762</u>	Permanent variation – reduction in grant.
• Local Roads Grants	<u>(18,428)</u>	Permanent variation –increase in grant.
• National Disaster 2012 Flood Damage		Claim timing variations- final amounts to be claimed
<u>Grants - Non-Recurrent</u>		
• 2012 Flood Recovery Grant	<u>(397,974)</u>	Favourable timing variation claimed worked completed in 2013.
• Local Government Infrastructure Program	<u>(469,000)</u>	Timing variation – grant received in advance.

Other Revenue

- Interest on Investments (9,668) Permanent variation expected.
- Insurance Recovery (8,322) Permanent variation – offset to expenditure.

Expense

Employee (105,086) Corporate and Community 50k savings in salary to be redirected to contract and materials as alternate delivery method.

Contracts and Materials

Shire wide Economic Development Strategy (55,000) Timing variance
 Repositioning Nagambie Post Bypass (20,000) Timing variance.
 Compliance Contract (18,561) Timing of payment.
 Nagambie Main Street (214,000) Funding issue and timing variance
 Condition assessments various reports (23,332) Timing variance
 Fire Access tracks (30,000) Timing of works variation.
 Garbage Collection (30,961) Timing variance in contract payments
 Recycling Collection (22,116) Timing variation.
 HACC Program costs (52,915) Billing variance
 Meals on Wheels (18,429) Timing variance
 Parks and reserves operations (39,378) Timing variance
 Roads and Bridges Maintenance (114,616) Timing variance
 Works Unit Depot Maintenance 200,000 Transfer of capital expenditure on Nagambie Depot new site required
 Income Protection Insurance 109,261 Timing variance paid insurance for discount

STRATHBOGIE SHIRE COUNCIL

Profit and Loss Statement 2013/2014

	Adopted Budget 2013/2014	YTD Budget 31 Oct 2013	YTD Actual 31 Oct 2013	Variance 31 Oct 2013
REVENUE				
Rates and Charges	15,237,300	15,237,300	14,970,107	267,193
Statutory Fees & Fines	297,900	102,664	114,283	(11,619)
User Fees	1,311,400	386,788	326,639	60,149
Contributions	113,330	71,662	96,444	(24,782)
Grants - Recurrent	4,800,971	1,359,526	1,361,104	(1,578)
Grants - Non-recurrent	3,988,700	1,075,836	1,952,230	(876,394)
Other Revenue	218,700	93,900	147,187	(53,287)
Operating Revenue Total	25,968,301	18,327,676	18,967,994	(640,318)
Net Loss on Disposal Assets	(551,000)	483,336	-	483,336
Proceeds from sale of assets	-	-	78,597	(78,597)
Total Revenue	25,417,301	18,811,012	19,046,591	(235,579)
EXPENDITURE				
Employee	9,609,200	3,200,056	3,094,970	(105,086)
Contracts, Materials & Services	11,325,505	3,490,041	2,805,805	(684,236)
Depreciation	4,693,900	1,431,288	1,432,072	784
Finance	149,884	49,964	51,439	1,475
Other Expenses	170,800	13,972	45,953	31,981
WDV Infrastructure Renewed	400,000	-	-	-
	26,349,289	8,185,321	7,430,240	(755,081)
Surplus/Deficit	(931,988)	10,625,691	11,616,351	(990,660)

STRATHBOGIE SHIRE COUNCIL**Balance Sheet 2013/2014**

	Adopted Budget 2013/2014	October 2013
<u>Current Assets</u>		
Cash and cash equivalents	5,123,000	9,671,178
Trade and other receivables	1,597,000	11,931,836
Other Assets	118,000	8,475
Inventories	351,000	11,324
Non- current assets for resale	-	-
Total Current Assets	<u>7,189,000</u>	<u>21,622,813</u>
<u>Non-Current Assets</u>		
Financial assets	2,000	2,032
Investments in associates	156,000	212,251
Property, plant and equipment, infrastructure	224,495,000	225,165,175
Total Non-Current Assets	<u>224,653,000</u>	<u>225,379,458</u>
Total Assets	<u>231,842,000</u>	<u>247,002,271</u>
<u>Current Liabilities</u>		
Trade and other payables	2,007,000	212,326
Trust funds and deposits	420,000	483,959
Fire Services Property Levy	-	1,284,846
Provisions	2,272,000	2,747,289
Interest bearing loans and borrowings	611,000	317,600
Total Current Liabilities	<u>5,310,000</u>	<u>5,046,020</u>
<u>Non-Current Liabilities</u>		
Trust funds and deposits	69,000	67,980
Provisions	590,000	393,471
Interest bearing loans and borrowings	2,137,000	1,948,076
Total Non-Current Liabilities	<u>2,796,000</u>	<u>2,409,527</u>
Total Liabilities	<u>8,106,000</u>	<u>7,455,547</u>
Net Assets	<u>223,736,000</u>	<u>239,546,724</u>
<u>Equity</u>		
Accumulated Surplus	72,637,000	73,736,341
Reserves	151,099,000	154,099,552
Total Equity	<u>223,736,000</u>	<u>227,835,893</u>

STRATHBOGIE SHIRE COUNCIL**Cash Flow Statement for 4 Months Ended 31 October 2013**

	Budget \$'000 Inflows (Outflows)	Oct-13 Inflows (Outflows)
Cash flows from operating activities		
Rates and charges	15,237	5,498,261
Statutory fees and fines	298	114,283
User fees	1,311	307,780
Contributions	115	96,444
Grants	8,789	3,313,334
Interest	200	147,964
Other receipts	19	-
Net GST refund/overpayment	0	392,808
Payments to suppliers	(11,048)	(3,307,904)
Payments to employees (including redundancies)	(9,737)	(3,094,970)
Other payments	(319)	(45,953)
Total cash outflows from operating activities	4,865	3,422,047
Cash flows from investing activities		
Payments for property, plant and equipment, infrastructure	(8,909)	(1,214,414)
Payments for landfill rehabilitation	(525)	-
Proceeds sales of property, plant and equip, infrastructure	1,450	78,597
Net cash used in investing activities	(7,984)	(1,135,817)
Cash flows from financing activities		
Finance costs	(150)	(51,439)
Trust funds and deposits	-	-
Proceeds from interest bearing loans and borrowings	800	-
Repayment of interest bearing loans and borrowings	(468)	(150,965)
Net cash provided by (used in) financing activities	182	(202,404)
Net decrease in cash and cash equivalents	(2,937)	2,083,826
Cash and cash equivalents at beginning of period	8,060	7,587,352
Cash and cash equivalents at end of year/month	5,123	9,671,178

Strathbogie Shire Council
2014 Capital Works Program
Actual / Budget Summary
31 October 2013

	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	YTD Budget Variance %
Capital					
Land	1,913,540.00	390,267.00	145,782.09	244,484.91	62.64
Underground Drainage	120,000.00	48,751.00	33,271.10	15,479.90	31.75
Plant & Machinery	667,000.00	196,752.00	91,811.27	104,940.73	53.33
Bridge Construction	932,900.00	266,824.00	195,146.98	71,677.02	26.86
Footpaths	54,000.00	18,000.00	23,206.65	(5,206.65)	(28.92)
Buildings - Municipal Properties	1,272,500.00	194,853.00	66,542.98	128,310.02	65.84
Waste Management	0.00	0.00	7,730.00	(7,730.00)	(100.00)
Other Furniture and Equipment	111,270.00	37,092.00	105,343.89	(68,251.89)	(184.00)
Information Technology	419,500.00	139,836.00	24,938.83	114,897.17	82.16
Reseals - Urban	0.00	0.00	615.68	(615.68)	(100.00)
Reseals - Rural	1,474,351.00	54,351.00	31,870.38	22,480.62	41.36
Pavement Rehabilitation Program	1,085,286.00	0.00	0.00	0.00	0.00
Road General	627,393.00	209,132.00	123,676.95	85,455.05	40.86
Gravel Resheeting	231,130.00	0.00	0.00	0.00	0.00
Flood Restoration Works	0.00	0.00	39,313.99	(39,313.99)	(100.00)
February 2012 Flood Restoration Works	0.00	0.00	152,274.32	(152,274.32)	(100.00)
Capital	8,908,870.00	1,555,858.00	1,041,525.11	514,332.89	33.06
Report Total :	8,908,870.00	1,555,858.00	1,041,525.11	514,332.89	33.06



Strathbogie Shire Council Account Management Report

for year to October 2013 (actuals as at 12 November 13 - 33% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Capital									
Land									
22001	\$86,000	\$66,000	\$22,000	\$10,443	\$0	\$10,443	\$11,557	\$55,557	16%
22006	\$504,000	\$504,000	\$126,000	\$6,400	\$3,460	\$9,860	\$116,141	\$494,141	2%
22008	\$51,600	\$51,600	\$20,532	\$33,520	\$0	\$33,520	-\$12,988	\$28,060	54%
22009	\$10,700	\$10,700	\$2,676	\$2,329	\$9,447	\$11,776	\$9,100	-\$1,076	110%
22011	\$240,000	\$240,000	\$60,000	\$37,000	\$0	\$37,000	\$23,000	\$203,000	15%
22012	\$475,000	\$475,000	\$20,000	\$18,113	\$0	\$18,113	\$1,888	\$456,888	4%
22013	\$531,240	\$531,240	\$132,810	\$37,978	\$31,055	\$69,032	\$63,778	\$462,208	13%
22014	\$15,000	\$15,000	\$3,750	\$0	\$0	\$0	\$3,750	\$15,000	0%
22015	\$10,000	\$10,000	\$2,499	\$0	\$0	\$0	\$2,499	\$10,000	0%
	\$1,913,540	\$1,913,540	\$390,267	\$145,782	\$43,961	\$188,743	\$200,534	\$1,767,758	10%
Buildings - Municipal Properties									
20031	\$3,800	\$3,800	\$951	\$0	\$0	\$0	\$951	\$3,800	0%
20032	\$3,000	\$3,000	\$1,000	\$0	\$0	\$0	\$1,000	\$3,000	0%
20036	\$25,000	\$25,000	\$6,332	\$6,472	\$750	\$7,222	\$1,110	\$17,778	29%
20038	\$22,700	\$22,700	\$7,568	\$0	\$0	\$0	\$7,568	\$22,700	0%
20042	\$460,000	\$460,000	\$0	\$0	\$0	\$0	\$0	\$460,000	0%
20043	\$21,000	\$21,000	\$7,000	\$0	\$0	\$0	\$7,000	\$21,000	0%
20047	\$72,000	\$72,000	\$24,000	\$0	\$0	\$0	\$24,000	\$72,000	0%
20048	\$26,000	\$26,000	\$6,501	\$2,044	\$191	\$2,235	\$4,266	\$23,765	9%
20049	\$8,000	\$8,000	\$4,000	\$0	\$0	\$0	\$4,000	\$8,000	0%
20050	\$15,000	\$15,000	\$3,750	\$0	\$0	\$0	\$3,750	\$15,000	0%
20051	\$120,000	\$120,000	\$30,000	\$0	\$0	\$0	\$30,000	\$120,000	0%
20052	\$29,000	\$29,000	\$20,000	\$20,158	\$0	\$20,158	-\$158	\$8,842	70%
20053	\$20,000	\$20,000	\$5,001	\$0	\$0	\$0	\$5,001	\$20,000	0%
20054	\$32,000	\$32,000	\$18,001	\$14,179	\$11,058	\$25,237	-\$7,236	\$6,763	79%
20055	\$30,000	\$30,000	\$7,500	\$0	\$0	\$0	\$7,500	\$30,000	0%
20056	\$15,000	\$15,000	\$3,750	\$0	\$0	\$0	\$3,750	\$15,000	0%
20057	\$10,000	\$10,000	\$2,499	\$0	\$0	\$0	\$2,499	\$10,000	0%
20058	\$10,000	\$10,000	\$10,000	\$23,690	\$0	\$23,690	-\$13,690	-\$13,690	237%
20059	\$100,000	\$100,000	\$25,000	\$0	\$0	\$0	\$25,000	\$100,000	0%
20060	\$250,000	\$250,000	\$10,000	\$0	\$3,800	\$3,800	\$6,200	\$246,200	2%
	\$1,272,500	\$1,272,500	\$194,863	\$66,543	\$15,799	\$82,342	\$112,511	\$1,205,957	6%
Furniture and Equipment (Inc. Info. Services)									
Other Furniture and Equipment									
20046	\$75,270	\$75,270	\$25,062	\$69,527	\$23,136	\$112,663	-\$87,571	-\$37,383	150%
26034	\$36,000	\$36,000	\$12,000	\$15,817	\$0	\$15,817	-\$3,817	\$20,183	44%
	\$111,270	\$111,270	\$37,062	\$105,344	\$23,136	\$128,480	-\$91,368	\$5,926	115%
Information Technology									
26012	\$132,200	\$132,200	\$44,068	\$18,476	\$0	\$18,476	\$25,562	\$113,724	14%
26018	\$15,000	\$15,000	\$5,000	\$0	\$0	\$0	\$5,000	\$15,000	0%

**Strathbogie Shire Council
Account Management Report**
for year to October 2013 (actuals as at 12 November 13 - 33% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Disaster Recovery									
26030 Aerial Photography	\$36,000	\$36,000	\$12,000	\$0	\$25,683	\$25,683	-\$13,683	\$10,317	71%
26033 HACC Minor Grant (grant funded)	\$50,000	\$50,000	\$16,668	\$0	\$0	\$0	\$16,668	\$50,000	0%
26036 Corporate Business Efficiency	\$139,800	\$139,800	\$46,600	\$6,463	\$0	\$6,463	\$40,137	\$133,337	5%
26037 External Record Management	\$11,500	\$11,500	\$3,832	\$0	\$0	\$0	\$3,832	\$11,500	0%
26038 Software Capital New Investment	\$35,000	\$35,000	\$11,688	\$0	\$0	\$0	\$11,688	\$35,000	0%
Total Information Technology	\$419,500	\$419,500	\$139,836	\$24,939	\$25,683	\$50,622	\$69,214	\$394,581	12%
Total Furniture and Equipment (Inc. Info. Services)	\$530,770	\$530,770	\$176,928	\$130,283	\$48,819	\$179,102	-\$2,174	\$400,487	34%
Plant & Machinery									
28006 Plant Replacement (Strathoon)	\$500,000	\$500,000	\$125,001	\$0	\$0	\$0	\$125,001	\$500,000	0%
28007 Motor Vehicle Fleet Replacement	\$167,000	\$167,000	\$71,751	\$91,811	\$23,636	\$115,448	-\$43,697	\$51,552	69%
Total Plant & Machinery	\$667,000	\$667,000	\$196,752	\$91,811	\$23,636	\$115,448	\$81,304	\$575,189	17%
Bridge Construction									
23005 Mitchellstown Road Bridge	\$315,000	\$315,000	\$105,000	\$0	\$0	\$0	\$105,000	\$315,000	0%
23006 Nelson's Road Bridge	\$58,000	\$58,000	\$6,444	\$68,535	\$0	\$68,535	-\$62,091	-\$10,535	118%
23007 Horse Gully Road Bridge Replacement	\$90,000	\$90,000	\$30,000	\$0	\$0	\$0	\$30,000	\$90,000	0%
23008 Hesles Road - Deck Replacement	\$0	\$0	\$0	\$3,216	\$0	\$3,216	-\$3,216	\$3,219	0%
23009 Walkers Road Bridge Replacement	\$67,800	\$67,800	\$22,632	\$114,063	\$0	\$114,063	-\$91,431	-\$46,163	169%
23014 Leekies Rd Wooden Bridge	\$31,000	\$31,000	\$0	\$0	\$0	\$0	\$0	\$31,000	0%
23015 Erosion & Kerb works	\$17,000	\$17,000	\$4,251	\$0	\$0	\$0	\$4,251	\$17,000	0%
23016 Geodetic Rd Timber Deck	\$6,000	\$6,000	\$1,500	\$0	\$0	\$0	\$1,500	\$6,000	0%
23017 Bridge Abutments & Pipes	\$43,000	\$43,000	\$10,749	\$0	\$0	\$0	\$10,749	\$43,000	0%
23018 Deilittle Country Road Bridge	\$30,000	\$30,000	\$7,330	\$9,330	\$7,136	\$16,466	\$1,034	\$13,534	55%
23019 Harrisons Road Bridge Overlay	\$60,000	\$60,000	\$15,000	\$0	\$0	\$0	\$15,000	\$60,000	0%
23020 Bridge Overlays	\$70,000	\$70,000	\$17,499	\$0	\$0	\$0	\$17,499	\$70,000	0%
23021 Leekies Road Concrete Bridge Overlay	\$145,000	\$145,000	\$36,249	\$0	\$0	\$0	\$36,249	\$145,000	0%
Total Bridge Construction	\$932,800	\$932,800	\$286,824	\$195,147	\$7,136	\$202,283	\$64,541	\$737,753	22%
Underground Drainage									
24007 Nagambie Industrial Area - Scooping	\$0	\$20,000	\$0	\$472	\$0	\$472	-\$472	\$19,528	2%
24008 Nagambie Industrial Area - Drainage	\$95,000	\$75,000	\$23,751	\$6,310	\$0	\$6,310	\$17,441	\$68,690	8%
24011 Euroa Burns Avenue - Drainage Outfall	\$25,000	\$25,000	\$26,489	\$26,489	\$0	\$26,489	-\$1,489	-\$1,489	105%
Total Underground Drainage	\$120,000	\$120,000	\$49,230	\$33,271	\$0	\$33,271	\$15,480	\$86,729	28%
Waste Management									
27800 Violet Town Landfill Cap and Closure	\$0	\$0	\$0	\$7,730	\$0	\$7,730	-\$7,730	-\$7,730	0%
Total Waste Management	\$0	\$0	\$0	\$7,730	\$0	\$7,730	-\$7,730	-\$7,730	0%
Footpaths									
27003 Euroa Northern Town Entrance - Unsealed Footpath	\$0	\$0	\$0	\$23,207	\$0	\$23,207	-\$23,207	\$23,207	0%
27004 Euroa Weir Street Footpath	\$12,000	\$12,000	\$4,000	\$0	\$0	\$0	\$4,000	\$12,000	0%
27005 Euroa Elliot Street Footpath	\$3,000	\$3,000	\$1,000	\$0	\$0	\$0	\$1,000	\$3,000	0%
27006 Nagambie High Street Footpath	\$18,000	\$18,000	\$6,000	\$0	\$0	\$0	\$6,000	\$18,000	0%

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Produced from Finance

Page 2

Strathbogie Shire Council
Account Management Report
for year to October 2013 (actuals as at 12 November 13 - 33% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
27007 Euroa Binney Street Footpath	\$21,000	\$54,000	\$7,000	\$23,207	\$0	\$0	\$7,000	\$21,000	0%
Total Footpaths	\$54,000	\$18,000	\$7,000	\$23,207	\$0	\$0	-\$5,207	\$30,793	43%
Roads and Street Resealing									
Reseals - Urban									
25031.014 Barwon Street Ch 76 - 406	\$0	\$0	\$0	\$74	\$0	\$74	-\$74	-\$74	0%
25031.0142 Blayney Lane Ch 532-795	\$0	\$0	\$0	\$37	\$0	\$37	-\$37	-\$37	0%
25031.0143 Bryde Street Ch 0-128	\$0	\$0	\$0	\$37	\$0	\$37	-\$37	-\$37	0%
25031.015 Henry Street Ch 470-639	\$0	\$0	\$0	\$270	\$0	\$270	-\$270	-\$270	0%
25031.0155 Marie Street Ch 122-202	\$0	\$0	\$0	\$37	\$0	\$37	-\$37	-\$37	0%
25031.0187 Park Street Ch 0-145	\$0	\$0	\$0	\$37	\$0	\$37	-\$37	-\$37	0%
25031.0158 Park Street Ch 380-575	\$0	\$0	\$0	\$37	\$0	\$37	-\$37	-\$37	0%
25031.016 Robinson Street Ch 0-222	\$0	\$0	\$0	\$37	\$0	\$37	-\$37	-\$37	0%
25031.0162 Rose Street Nth Bnd Causeway Ch 244-309	\$0	\$0	\$0	\$48	\$0	\$48	-\$48	-\$48	0%
Total Reseals - Urban	\$0	\$0	\$0	\$616	\$0	\$616	-\$616	-\$616	0%
Reseals - Rural									
24999 Resealing Budget	\$1,474,351	\$1,474,351	\$54,351	\$0	\$0	\$0	\$54,351	\$1,474,351	0%
25040.004 Avenel Longwood Road Ch 23895-24710	\$0	\$0	\$0	\$324	\$0	\$324	-\$324	-\$324	0%
25040.005 Balmattum Church Road Ch 1750-1770	\$0	\$0	\$0	\$224	\$0	\$224	-\$224	-\$224	0%
25040.006 Balmattum Church Road Ch 1770-2565	\$0	\$0	\$0	\$331	\$0	\$331	-\$331	-\$331	0%
25040.007 Balmattum Church Road Ch 2565-2775	\$0	\$0	\$0	\$145	\$0	\$145	-\$145	-\$145	0%
25040.009 Beho Church Road Ch 9015-9825	\$0	\$0	\$0	\$242	\$0	\$242	-\$242	-\$242	0%
25040.01 Bonnie Doon Road Ch 0-1520	\$0	\$0	\$0	\$475	\$0	\$475	-\$475	-\$475	0%
25040.011 Bonnie Doon Road Ch 1520-3260	\$0	\$0	\$0	\$1,388	\$0	\$1,388	-\$1,388	-\$1,388	0%
25040.012 Boundary Hill Road Ch 1130-1360	\$0	\$0	\$0	\$214	\$0	\$214	-\$214	-\$214	0%
25040.015 Creightons Creek Road Ch 15730-17210	\$0	\$0	\$0	\$600	\$0	\$600	-\$600	-\$600	0%
25040.02 Euroa Strathbogie Road Ch 20180-21270	\$0	\$0	\$0	\$808	\$0	\$808	-\$808	-\$808	0%
25040.027 Goulburn Weir Murchison Road Ch 1397-1620	\$0	\$0	\$0	\$793	\$0	\$793	-\$793	-\$793	0%
25040.028 Goulburn Weir Murchison Road Ch 1640-2434	\$0	\$0	\$0	\$4,075	\$0	\$4,075	-\$4,075	-\$4,075	0%
25040.029 Goulburn Weir Murchison Road Ch 2890-3343	\$0	\$0	\$0	\$1,351	\$0	\$1,351	-\$1,351	-\$1,351	0%
25040.031 Goulburn Weir Murchison Road Ch 4010-4035	\$0	\$0	\$0	\$1,838	\$0	\$1,838	-\$1,838	-\$1,838	0%
25040.032 Goulburn Weir Murchison Road Ch 4035-4326	\$0	\$0	\$0	\$1,834	\$0	\$1,834	-\$1,834	-\$1,834	0%
25040.033 Goulburn Weir Murchison Road Ch 4326-4964	\$0	\$0	\$0	\$811	\$0	\$811	-\$811	-\$811	0%
25040.035 Goulburn Weir Road Ch 75-1310	\$0	\$0	\$0	\$5,106	\$0	\$5,106	-\$5,106	-\$5,106	0%
25040.037 Grimwade Road Ch 0-1285	\$0	\$0	\$0	\$37	\$0	\$37	-\$37	-\$37	0%
25040.038 Grimwade Road Ch 1305-1485	\$0	\$0	\$0	\$1,350	\$0	\$1,350	-\$1,350	-\$1,350	0%
25040.039 Grimwade Road Ch 1485-3115	\$0	\$0	\$0	\$37	\$0	\$37	-\$37	-\$37	0%
25040.04 Grimwade Road Ch 3135-3215	\$0	\$0	\$0	\$74	\$0	\$74	-\$74	-\$74	0%
25040.041 Harrys Creek Road Ch 12645-13810	\$0	\$0	\$0	\$627	\$0	\$627	-\$627	-\$627	0%
25040.042 Harrys Creek Road Ch 15335-15430	\$0	\$0	\$0	\$145	\$0	\$145	-\$145	-\$145	0%
25040.043 Harrys Creek Road Ch 15430-15450	\$0	\$0	\$0	\$48	\$0	\$48	-\$48	-\$48	0%
25040.05 McDiamids Road Ch 3360-4730	\$0	\$0	\$0	\$556	\$0	\$556	-\$556	-\$556	0%
25040.051 Merton-Strathbogie Road Ch 7090-7434	\$0	\$0	\$0	\$287	\$0	\$287	-\$287	-\$287	0%
25040.054 Polly McQuinn Road Ch 1745-2545	\$0	\$0	\$0	\$329	\$0	\$329	-\$329	-\$329	0%

Strathbogie Shire Council
Account Management Report
for year to October 2013 (actuals as at 12 November 13 - 33% of year)

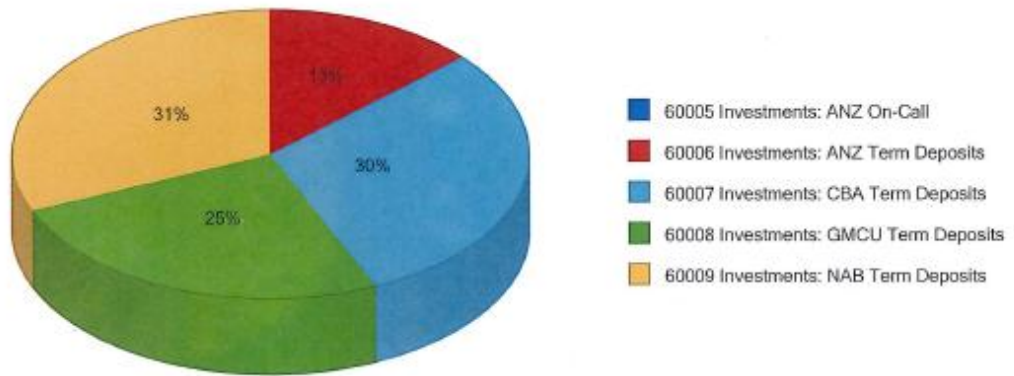
	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Pavement Rehabilitation Program									
25920 Pavement Rehabilitation Program	\$1,085,286	\$1,085,286	\$0	\$0	\$0	\$0	\$0	\$1,085,286	0%
Total Pavement Rehabilitation Program	\$1,085,286	\$1,085,286	\$0	\$0	\$0	\$0	\$0	\$1,085,286	0%
Total Roads and Street Resealing	\$2,559,637	\$2,559,637	\$54,351	\$32,486	\$0	\$32,486	\$21,865	\$2,527,151	1%
Road General									
23050 Minor Drainage Works	\$24,500	\$24,500	\$8,168	\$0	\$0	\$0	\$8,168	\$24,500	0%
23051 Euroa Garret Rd Drainage Extension	\$75,000	\$75,000	\$25,000	\$0	\$0	\$0	\$25,000	\$75,000	0%
23052 Goulburn Weir Drainage	\$7,000	\$7,000	\$2,332	\$7,559	\$0	\$7,559	-\$5,227	-\$559	109%
23053 Violet Town Daley St Railway Culvert	\$25,000	\$25,000	\$8,332	\$0	\$0	\$0	\$8,332	\$25,000	0%
23094 Euroa Swaggee Tree	\$10,000	\$10,000	\$3,332	\$0	\$0	\$0	\$3,332	\$10,000	0%
23095 Euroa Atkins Street Drainage	\$80,000	\$80,000	\$26,668	\$0	\$0	\$0	\$26,668	\$80,000	0%
23066 Avenel Drainage (contribution to Developers)	\$15,000	\$15,000	\$5,000	\$0	\$0	\$0	\$5,000	\$15,000	0%
25904 Longwood Depot Road - Widening & Sealing of Corners	\$0	\$0	\$0	-\$21	\$0	-\$21	\$21	\$0	0%
25905 Euroa Strathbogie Road - Widening by 0.5m	\$0	\$0	\$0	\$1,440	\$0	\$1,440	-\$1,440	-\$1,440	0%
25907 Avenel Queen Street Parking	\$23,400	\$23,400	\$7,600	\$52,600	\$0	\$52,600	-\$44,800	-\$29,200	225%
25908 Avenel Jones Street Parking	\$20,000	\$20,000	\$6,668	\$22,960	\$0	\$22,960	-\$16,292	-\$2,960	115%
25909 Avenel School Parking - Drainage works	\$15,000	\$15,000	\$5,000	\$31,252	\$0	\$31,252	-\$26,252	-\$16,252	208%
25910 Euroa Pleasance Avenue Widening	\$6,300	\$6,300	\$2,768	\$0	\$0	\$0	\$2,768	\$6,300	0%
25912 Ruffy School Road Widening - Outside Shop	\$0	\$0	\$0	\$500	\$0	\$500	-\$500	-\$500	0%
25913 Euroa - Replacement of Kerb Channel (Euroa Mansfield Rd)	\$20,000	\$20,000	\$6,668	\$7,093	\$0	\$7,093	-\$425	\$12,908	35%
25914 Birkett Street Euroa	\$0	\$0	\$0	-\$248	\$0	-\$248	\$248	\$0	0%
25916 Wayfinding Transport Connections (grant funded)	\$66,100	\$66,100	\$18,700	\$0	\$0	\$0	\$18,700	\$66,100	0%
25917 Euroa Binney St/Railway St Roundabout design	\$15,000	\$15,000	\$5,000	\$0	\$0	\$0	\$5,000	\$15,000	0%
25918 Locksley/Nagambie Rd Shoulder Pavement widening	\$60,000	\$60,000	\$20,000	\$0	\$0	\$0	\$20,000	\$60,000	0%
25919 Euroa Strathbogie Rd Shoulder Pavement Widening	\$60,000	\$60,000	\$20,000	\$0	\$0	\$0	\$20,000	\$60,000	0%
25921 Euroa Saxon St Drainage	\$35,000	\$35,000	\$11,668	\$0	\$0	\$0	\$11,668	\$35,000	0%
25950 Bell Street Kerb & Channel	\$21,293	\$21,293	\$7,096	\$0	\$0	\$0	\$7,096	\$21,293	0%
25951 Palmer Avenue Kerb & Channel	\$20,800	\$20,800	\$6,932	\$0	\$0	\$0	\$6,932	\$20,800	0%
25952 Small renewals	\$11,000	\$11,000	\$3,668	\$0	\$0	\$0	\$3,668	\$11,000	0%
25953 Euroa/Mansfield Road kerb & channel	\$25,000	\$25,000	\$8,332	\$541	\$0	\$541	\$7,791	\$24,456	2%
Total Road General	\$627,393	\$627,393	\$208,132	\$123,677	\$0	\$123,677	\$65,455	\$503,716	20%

Strathbogie Shire Council
Account Management Report
for year to October 2013 (actuals as at 12 November 13 - 33% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Gravel Resheeting									
25202.004 Wairing-Euroa Road Ch 7830-8820	\$231,130	\$231,130	\$0	\$0	\$0	\$0	\$0	\$231,130	0%
Total Gravel Resheeting	\$231,130	\$231,130	\$0	\$0	\$0	\$0	\$0	\$231,130	0%
Flood Restoration Works									
2023044.084 Harry's Creek Road - 2010 Flood (Culverts)	\$0	\$0	\$0	\$108	\$51,818	\$51,826	-\$51,926	-\$51,926	0%
2023334.0412 2010 Flood Saleyards Road (Culverts)	\$0	\$0	\$0	\$39,206	\$0	\$39,206	-\$39,206	-\$39,206	0%
Total Flood Restoration Works	\$0	\$0	\$0	\$39,314	\$51,818	\$91,132	-\$91,432	-\$91,432	0%
February 2012 Flood Restoration Works									
25510 Sugarloaf Road - 2012 Flood (Roads)	\$0	\$0	\$0	\$3,240	\$0	\$3,240	-\$3,240	-\$3,240	0%
25584 Prunip Road - 2012 Flood (Roads)	\$0	\$0	\$0	\$0	\$2,727	\$2,727	-\$2,727	-\$2,727	0%
25608 Drysdale Road - 2012 Flood (Roads)	\$0	\$0	\$0	\$4,927	\$0	\$4,927	-\$4,927	-\$4,927	0%
25610 Flood Damage Bridge repairs - Earthworks/Beaching - 2012 Flood (Roads)	\$0	\$0	\$0	\$8,868	\$28,315	\$37,183	-\$37,183	-\$37,183	0%
25611 Flood Damage Bridge repairs - Culvert installation - 2012 Flood (Roads)	\$0	\$0	\$0	\$30,771	\$0	\$30,771	-\$30,771	-\$30,771	0%
25613 Flood Damage Bridge repairs - Signage - 2012 Flood (Roads)	\$0	\$0	\$0	\$1,671	\$0	\$1,671	-\$1,671	-\$1,671	0%
25614 Flood Damage Bridge repairs - Handrails - 2012 Flood (Bridge)	\$0	\$0	\$0	\$1,909	\$0	\$1,909	-\$1,909	-\$1,909	0%
25615 Flood Damage Bridge repairs - Vegetation removal - 2012 Flood (Roads)	\$0	\$0	\$0	-\$121	\$0	-\$121	\$121	\$121	0%
25616 Flood Damage Bridge repairs - Bridge decking/abutment works - 2012 Flood (Roads)	\$0	\$0	\$0	\$13,500	\$0	\$13,500	-\$13,500	-\$13,500	0%
25619 Painters Road - 2012 Flood (Roads)	\$0	\$0	\$0	\$0	\$9,091	\$9,091	-\$9,091	-\$9,091	0%
25625 Longwood Gobur Road - 2012 Flood (Roads)	\$0	\$0	\$0	\$53,760	\$0	\$53,760	-\$53,760	-\$53,760	0%
25626 Syms Road - 2012 Flood (Roads)	\$0	\$0	\$0	\$2,045	\$0	\$2,045	-\$2,045	-\$2,045	0%
25627 Grimwade Road 2012 Flood (Roads)	\$0	\$0	\$0	\$29,625	\$0	\$29,625	-\$29,625	-\$29,625	0%
25630 Crosbie Lane 2012 Flood (Roads)	\$0	\$0	\$0	\$2,080	\$0	\$2,080	-\$2,080	-\$2,080	0%
25632 Longwood Mansfield Road 2012 Flood (Roads)	\$0	\$0	\$0	\$27,273	\$0	\$27,273	-\$27,273	-\$27,273	0%
Total February 2012 Flood Restoration Works	\$0	\$0	\$0	\$152,274	\$67,406	\$219,681	-\$219,681	-\$219,681	0%
Total Roads	\$3,418,160	\$3,418,160	\$263,483	\$347,751	\$119,224	\$466,976	-\$203,483	\$3,070,409	14%
CAPEXP adjustments since adoption									
Buildings - Municipal Properties									
Total Buildings - Municipal Properties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Total CAPEXP adjustments since adoption	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Total Capital	\$8,908,870	\$8,908,870	\$1,555,888	\$1,041,525	\$258,576	\$1,300,101	\$255,757	\$7,867,345	15%
Grand Total	\$8,908,870	\$8,908,870	\$1,555,888	\$1,041,525	\$328,341	\$1,300,101	\$255,757	\$7,867,345	15%

Strathbogrie Shire Council 2013/14
Schedule of Cash Investments
8.3 million at 31 October 2013

Bank Funds Held with:	YTD Actual
60006 Investments: ANZ Term Deposits	1,100,000
60007 Investments: CBA Term Deposits	2,500,000
60008 Investments: GMCU Term Deposits	2,100,000
60009 Investments: NAB Term Deposits	2,600,000
60020 Long Service Leave Invest.(NAB Investment 6 months)	1,200,000



9.7.7 Documents for Signing and Sealing

Documents are submitted for Council signing and sealing.

The details are as follows and are also included in Council's Seal Register:-

FILE NO.	DOCUMENT DESCRIPTION	NO. OF COPIES
Contract No. 13/14-06	Deed of Agreement between Strathbogie Shire Council and Geoffrey Lloyd Brooks for Operation and Management of Euroa Swimming Pool Complex	2

RECOMMENDATION

That the Documents be signed and affixed with the Common Seal of Strathbogie Shire Council.

9.7.8 Business Management System

The November 2013 Business Management System Report includes reports as follows:-

- Building Department – October 2013 Statistics
- Planning Department – Planning Permit Activity Monthly Responsible Authority Report - September. 2013
- Confirm Customer Enquiry Flow – Report for October 2013
- Actioning of Council Resolutions – Status Report
- Outstanding Actions of Council Resolutions to 31 October 2013
- Review of Council Policies – October / November 2013
- Record of Assemblies of Councillors
- Record of Meetings of Section 86 Committees of Council received in the past month

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

RECOMMENDATION

That the report be noted.

BUILDING APPROVALS

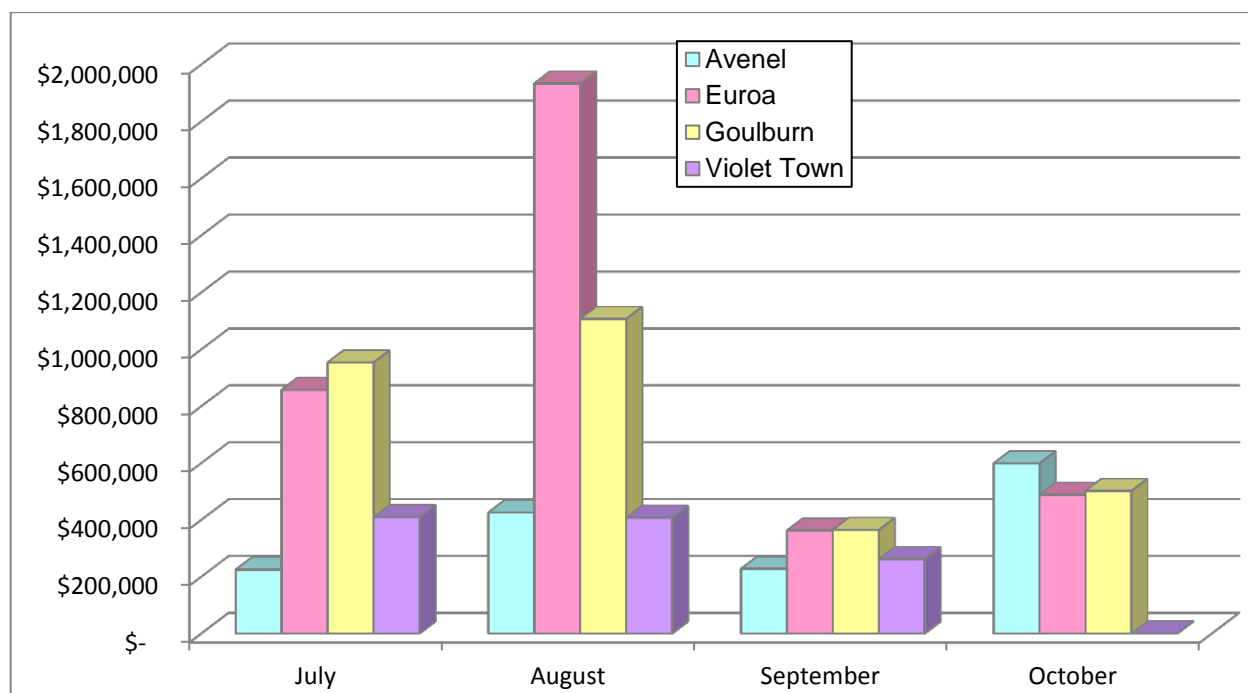
OCTOBER 2013

The value of Building approvals within the Shire of Strathbogie for the month of October totaled **\$1,589,179**

Expenditure involved largely works in the domestic sector with the majority of permits issued for dwellings and domestic sheds, 22 permits have been issued for the month.

Charts illustrating the distribution of building permit expenditure over the four localities within the Shire are below.

	July	August	September	October
Avenel	\$ 224,870	\$ 425,829	\$ 227,500	\$ 598,781
Euroa	\$ 857,865	\$ 1,933,107	\$ 362,506	\$ 488,549
Goulburn	\$ 953,901	\$ 1,107,093	\$ 364,439	\$ 501,849
Violet Town	\$ 408,926	\$ 408,084	\$ 262,218	\$ -



PLANNING PERMIT ACTIVITY REPORTING SYSTEM MONTHLY RESPONSIBLE AUTHORITY REPORT - SEPTEMBER 2013

Planning Permit Activity in Victoria Online

Page 1 of 3

Planning Permit Activity Monthly Report

Select Year/Month: 2013 ▾ September ▾

To print this page, click [here](#).

Strathbogie Shire Council - September 2013

The following is a summary of the planning permit activity for which the [Strathbogie Shire Council](#) was the Responsible Authority.

The figures shown below are correct as at the generated date of this Report. The hyperlinked figures will search for the relevant current data in the Planning Permit Activity Reporting System (PPARS) and can only be accessed by registered Council users.

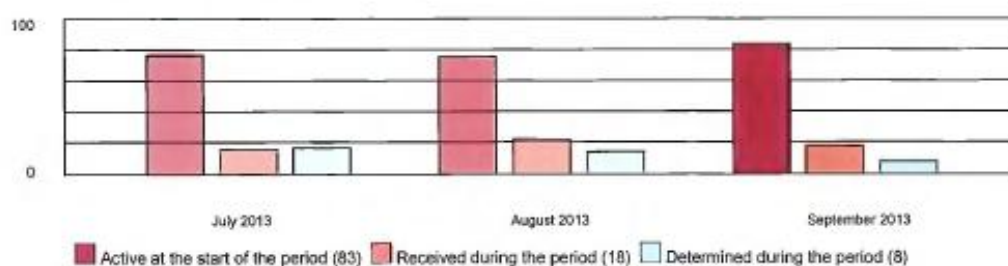
Click on the ⓘ icon for further information about how these figures are calculated.

For further information about any of these figures, please contact the relevant [Responsible Authority](#).

Application activity

	This Month	Last Month	% Change	Financial Year to Date	Same Time Last Financial Year	Rural Average
Total applications received	18	22	-18%	55	55	24
New permit applications	18 [100%]	21 [95%]	-14%	55 [98%]	48 [87%]	20
Amended permit applications	0	1 [5%]	NA	1 [2%]	7 [13%]	4
Combined applications	0	0	NA	0	0	0
Total responsible authority outcomes	8	14	-43%	39	44	27
Notices of Decision to issue permit (includes amended permits)	4 [50%]	14 [100%]	-71%	29 [74%]	35 [80%]	24
Refusal	0	0	NA	2 [5%]	2 [5%]	1
Withdrawn, not required, lapsed	4 [50%]	0	NA	8 [21%]	7 [16%]	3

Applications received and decided



Planning Permit Activity in Victoria Online

Page 2 of 3

Performance figures

	This Month	Last Month	Financial Year to Date	Rural Average	SMR Average
Applications with:					
Public notice	5	9	25	19	5
Further information	3	4	17	16	5
Referrals	5	13	30	22	7
Submissions	1	5	9	27	1
Financial					
Total value of fees for applications received	\$6,769	\$8,899	\$21,458	\$9,288	\$4,609
Average fee per application received	\$376	\$404	\$383	\$389	\$339
Total estimated cost of works for permits issued	\$144,000	\$2,639,750	\$4,149,730	\$4,335,694	\$1,474,961
Average cost of works per permit issued	\$36,000	\$188,554	\$143,094	\$182,396	\$105,895
Processing times					
Average gross days to Responsible Authority determination	85	128	134	137	130
Median processing days to Responsible Authority determination	67	88	83	65	55
Completed within sixty days	88%	64%	56%	70%	85%

Reviews at the Victorian Civil and Administrative Tribunal

Currently under review: 1

	This Month	Last Month	% Change	Financial Year to Date	Same Time Last Financial Year
Total determinations	0	0	NA	0	0
Processing times					
Average gross days to determination	0	0	NA	0	0
Median processing days to determination	0	0	NA	0	0

Planning Permit Activity in Victoria Online

Outcomes for Permits Issued

Application categories for permits issued

Note that permits may have more than one category.

	This Month	Last Month	Financial Year to Date	Same Time Last Financial Year
Change or extension of use	0	0	2	2
Alterations to a building, structure or dwelling	0	2	2	0
Extension to an existing dwelling or structure associated with a dwelling	1	0	3	3
Extension to an existing building or structure (other than a dwelling)	0	0	1	1
One of more new buildings	1	1	4	7
Single dwelling	1	4	8	5
Multi-dwelling	0	1	1	1
Other buildings and works (including septic tanks, dams, earthworks)	1	0	1	9
Demolition	0	0	0	0
Native vegetation removal	0	0	2	1
Other vegetation removal	0	0	0	0
Consolidation	0	0	0	0
Subdivision of land	0	8	9	7
Subdivision of buildings	0	0	0	0
Subdivision - Change to easement and/or restrictions	1	0	1	1
Subdivision - Removal of covenant	0	0	0	0
Subdivision - Realignment of boundary	0	0	0	0
Liquor license	0	0	0	0
Signage	0	0	0	0
Telecommunications facility	0	0	0	0
Other	0	0	0	1

Dwellings

The net number of additional dwellings approved is 1.

Change of Land Use

The following table displays the proposed land uses for issued permits (new and combined) where there was a change in land use.

	This Month	Last Month	Financial Year to Date	Same Time Last Financial Year
Agriculture	0	0	0	2
Food and drink premises	0	0	0	0
Industry and warehouse	0	0	2	1
Leisure and recreation	0	0	0	1
Office	0	0	0	0
Place of assembly	0	0	0	0
Residential / Accommodation	1	3	7	6
Retail premises	0	0	0	0
Vacant	0	0	0	0
Child care	0	0	0	0
Education centre	0	0	0	0
Mineral extraction	0	0	0	0
Pleasure boat facility	0	0	0	1
Transport terminal	0	0	0	0
Utility installation	0	0	0	1
Mixed use	0	0	0	0
Other	0	0	0	2

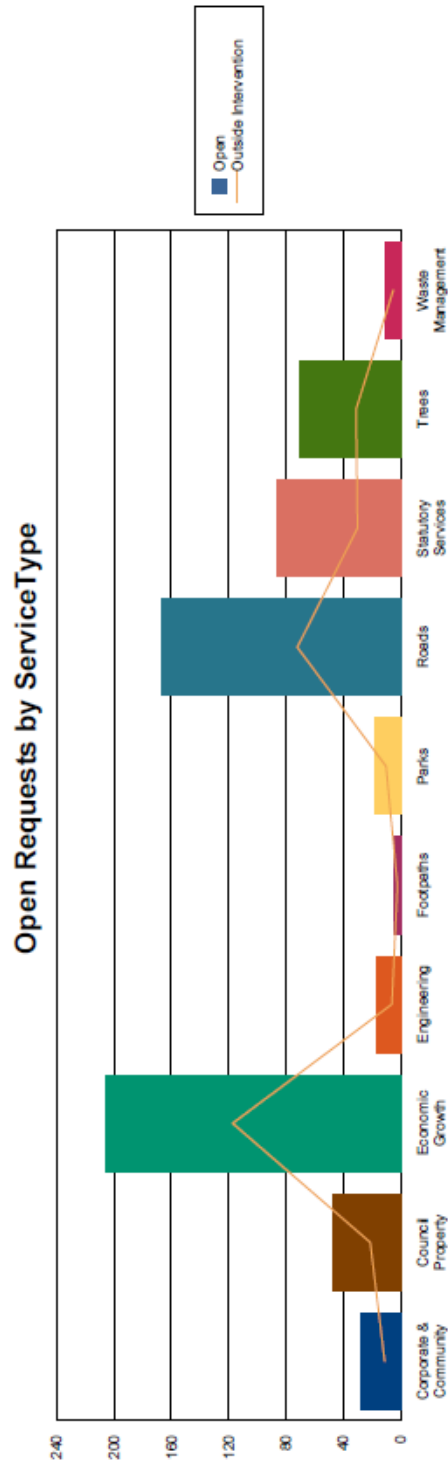
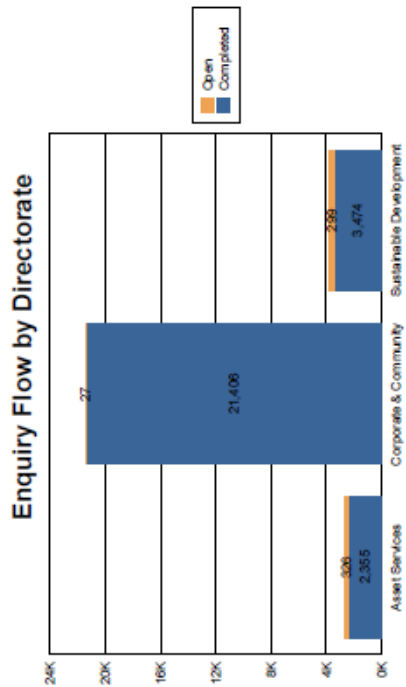
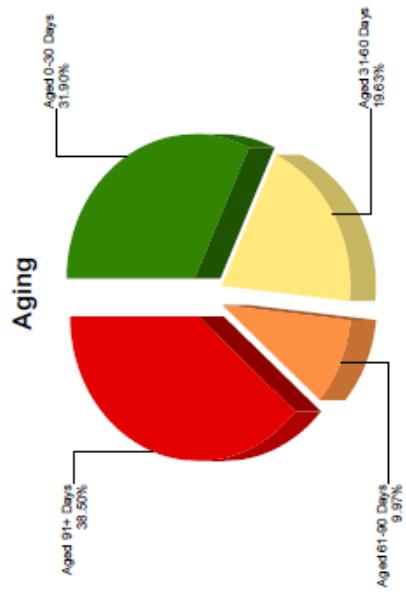
CONFIRM CUSTOMER ENQUIRY FLOW
- REPORT FOR OCTOBER 2013



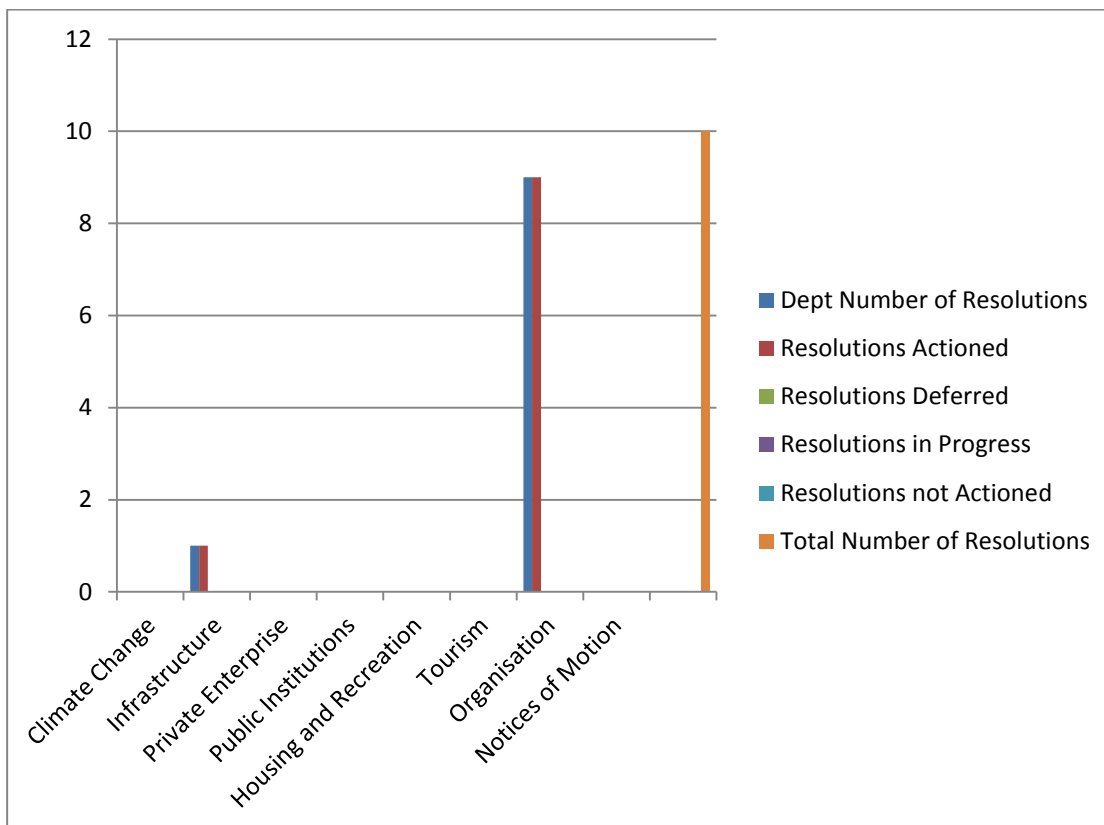
Customer Enquiry Flow
October 2013

Service Type	Logged		Open		Logged		Open		Aged		Open		Open Outside Intervention
	Total	October	Total	October	2013-2014	October	2013-2014	October	0-30	31-60	61-90	91+	
<i>Corporate & Community</i>	21,433	2,035	27	12	7,350	23	10	11	2	4	2	4	11
<i>Council Property</i>	438	48	47	22	171	36	22	6	2	17	2	17	21
<i>Economic Growth</i>	1,805	150	206	78	639	182	78	51	22	55	22	55	117
<i>Engineering</i>	127	13	16	6	56	14	5	3	4	4	4	4	6
<i>Footpaths</i>	45	0	4	0	13	1	0	0	1	3	1	3	2
<i>Parks</i>	80	10	18	7	26	14	7	2	2	7	2	7	10
<i>Roads</i>	1,463	76	167	30	491	89	28	26	17	96	17	96	72
<i>Statutory Services</i>	1,771	166	86	44	566	69	43	15	8	20	8	20	30
<i>Trees</i>	301	23	70	13	71	34	11	11	4	44	4	44	31
<i>Waste Management</i>	424	24	11	4	85	10	4	3	3	1	3	1	5
	27,887	2,545	652	216	9,468	472	208	128	65	251	65	251	305

Corporate & Community	Council Property	Economic Growth	Engineering	Footpaths	Parks	Roads	Statutory Services	Trees	Waste Management & Recycling
CS Answered General Home Modifications	Council Property Council Property Pest Control Public Art Public Lighting Saleyards Sign	Economic Growth Events Planning Sub Divisions	Engineering Engineering Footpaths Furniture Road/Street/Footpaths	Footpaths Footpaths Furniture Road/Street/Footpaths	Parks Park/Reserve Playground State Forest/National Park	Roads Bridges Drainage Emergency Call Out Naturestrip Roads Traffic Lights	Statutory Services Building Animals - Domestic Animals - Other Environment Protection Environmental Health Fire Grants Incident Infringement Review Local Laws Marine Safety Private Prop & Rural Roadside	Trees Tree	Waste Mngmt & Recycling Waste Mngmt & Recycling



ACTIONING OF COUNCIL RESOLUTIONS
COUNCIL MEETING – OCTOBER 2013



**OUTSTANDING ACTIONS OF COUNCIL RESOLUTIONS TO
OCTOBER 2013**

This Report is to advise the Senior Management Team, Councillors and the community of the status of previous Council resolutions which are in progress but are yet to be finalised.

Council Meeting Date	Item No. Description & Recommendation	Action to Date
<i>There are no report resolutions with outstanding actions yet to be finalised</i>		

**REVIEW OF EXISTING COUNCIL POLICIES
AND ADOPTION OF NEW POLICIES**

Period of Review	Policy Name	Policy Number	Outcome
<i>There were no new Policies prepared or Policy reviews in the October / November period</i>			

RECORDS OF ASSEMBLIES OF COUNCILLORS

For period 5 October to 8 November 2013

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: 8 October 2013

Time: 11.00 a.m. – 5.00 p.m.

Attendees:

Councillors

Debra Swan
Colleen Furlanetto
Malcolm Little
Alister Purbrick
Patrick Storer
Graeme Williams
Robin Weatherald

Officer/s

Chief Executive Officer
Director, Asset Services
Director, Corporate and Community
Director, Sustainable Development
Manager, Organisational Development

Matters discussed:

Declarations of Interest

1. Update of Corporate and Community Services Council Policies
2. Inclusive Communities Plan Update – Community Development Officer, Access and Inclusion
3. Planning Agenda Review
4. Update on Asset Services Council Policies
5. Assembly of Councillors
 - 5.1 Mayor & Chief Executive Officer Meetings Update / Other
 - 5.2 Councillors Meetings Attendances
 - 5.3 Matters raised by Councillors
 - 5.4 Local Government Electoral Review – Discussion Paper
 - 5.5 Future Sustainability of small Rural Councils – Towong Shire Council
 - 5.6 Cr Weatherald
Request for permission for Crs Weatherald and Williams to attend Waste and Recycling Expo
 - 5.7 Cr Weatherald
Regional Public Place Recycling Grants
 - 5.8 National Local Roads and Transport Conference
 - 5.9 U3A Use of Wesley Hall
 - 5.10 Local Government Electoral View – Discussion Paper
 - 5.11 GBCMA – Urban Centres Forum
 - 5.12 "Let's Talk" Survey
6. Planning Committee
7. Briefings by Emergency Management Fire Co-Ordinator

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: 15 October 2013

Time: 2.30 p.m. – 6.00 p.m.

Attendees:

Councillors

Debra Swan

Colleen Furlanetto (attended at 3.45 p.m.)

Malcolm Little

Alister Purbrick

Patrick Storer

Graeme Williams

Robin Weatherald

Officer/s

Chief Executive Officer

Director, Asset Services

Director, Corporate and Community

Director, Sustainable Development

Apologies

Manager, Organisational Development

Matters discussed:

Declarations of Interest

1. Corporate and Community Policies Reviews / Update – Director, Corporate and Community
2. Asset Services Policies Reviews / Update – Director, Asset Services
3. Agenda Review
4. Assembly of Councillors
 - 4.1 Mayor & Chief Executive Officer Meetings Update / Other
 - 4.2 Councillors Meetings Attendances
 - 4.3 Matters raised by Councillors
 - 4.4 Australian Made, Australian Grown Campaign – request for Council support
 - 4.5 Cr Weatherald
Requesting all documentation be forwarded by email, and not posted to home address, and requesting other Councillors consider likewise
 - 4.6 Victoria Police Bands – requesting Council's support against disbanding of bands
 - 4.7 Department of Environment and Primary Industries - Euroa Seven Creeks Public Park Reserve
 - 4.8 Seven Creeks Park Working Group
 - 4.9 Sustainability Workshop Dinner
 - 4.10 Australia Post Cuts
5. Council Meeting

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: 22 October 2013

Time: 1.00 p.m. – 6.00 p.m.

Attendees:

Councillors

Debra Swan
Colleen Furlanetto
Patrick Storer
Graeme Williams
Robin Weatherald

Officer/s

Chief Executive Officer
Director, Asset Services
Director, Corporate and Community
Director, Sustainable Development
Manager, Organisational Development

Apologies

Malcolm Little
Alister Purbrick

Matters discussed:

Declarations of Interest

1. Introduction to Social Media
2. Planning Agenda Review / 24 Hour Gym Briefing
3. Assembly of Councillors
 - 3.1 Mayor & Chief Executive Officer Meetings Update / Other
 - 3.2 Councillors Meetings Attendances
 - 3.3 Matters raised by Councillors
 - 3.4 Significant Tree Register
 - 3.5 Request from Violet Town Business Owner for Loading Zone / Signage at business location
 - 3.6 Euroa Hub (ECEC)
 - 3.7 Violet Town RSL – invitation for representative to attend Remembrance Day ceremony
4. Planning Committee
5. Seven Creeks Park Working Group / Recent media articles
6. Special Council Meeting

Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
Item 4 / 7.1	Councillor Debra Swan	No

**Record of Meetings of Section 86 Committees / Committees of Management /
Community Action Groups**

Minutes of Meetings received in the October / November 2013 Period

Name of Committee	Date of Meeting
Tablelands Community Centre	08/07/13 (AGM) 12/08/13
Euroa Third Age Club	15/08/13 26/09/13
Longwood Community Centre	23/07/13 24/07/13 (AGM) 27/08/13 24/09/13
Euroa Band Hall	30/07/12 (AGM) 31/07/13 (AGM)
Longwood Action Group	26/06/13 28/08/13 (& AGM)
Tablelands Community Centre	09/09/13 14/10/13
Euroa Community Action Group	30/09/13

10. NOTICES OF MOTION

11. CLOSURE OF MEETING TO THE PUBLIC

12. URGENT BUSINESS

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT..... P.M.