



**STRATHBOGIE SHIRE COUNCIL**

Notice is hereby given that the Ordinary Meeting of the Strathbogie Shire Council will be held on Tuesday 21 October 2014, commencing at 6.00 p.m. at the Euroa Community Conference Centre

<b>Councillors:</b>	Debra Swan (Chair)	(Lake Nagambie Ward)
	Colleen Furlanetto	(Seven Creeks Ward)
	Malcolm Little	(Hughes Creek Ward)
	Alister Purbrick	(Lake Nagambie Ward)
	Patrick Storer	(Honeysuckle Creek Ward)
	Robin Weatherald	(Mt Wombat Ward)
	Graeme (Mick) Williams	(Seven Creeks Ward)

<b>Officers:</b>	Steve Crawcour - Chief Executive Officer
	Roy Hetherington - Director, Asset Services
	David Woodhams – Director, Corporate and Community
	Phil Howard – Director, People and Culture

**BUSINESS**

1. Welcome
2. Acknowledgement of Traditional Land Owners  
*'In keeping with the spirit of Reconciliation, we acknowledge the traditional custodians of the land on which we are meeting today. We recognise indigenous people, their elders past and present'.*
3. Apologies
4. Confirmation of Minutes of the Ordinary Meeting of Council held on Tuesday 16 September 2014, and Special Meetings of Council held on Tuesday 16 September 2014 and Tuesday 23 September 2014
5. Disclosure of Interests
6. Petitions
7. Reports of Mayor and Councillors and Delegates
8. Public Question Time

9. Reports of Council Officers
  - 9.1 Climate Change
  - 9.2 Infrastructure
  - 9.3 Private Enterprise
  - 9.4 Public Institutions
  - 9.5 Housing and Recreation
  - 9.6 Tourism
  - 9.7 Organisation
10. Notices of Motion
11. Urgent Business
12. Closure of Meeting to the Public to consider matters listed for consideration in accordance with Section 89(2) of the Local Government Act 1989



Steve Crawcour  
**CHIEF EXECUTIVE OFFICER**

14 October 2014

### **NEXT MEETING**

The next Ordinary Meeting of the Strathbogrie Shire Council is scheduled to be held on Tuesday 18 November 2014, commencing at 6.00 p.m. at the Euroa Community Conference Centre.

**REPORTS INDEX**

		Page No.
<b>9.</b>	<b>REPORTS</b>	
<b>9.1</b>	<b>Climate Change</b>	
<b>9.2</b>	<b>Infrastructure</b>	
<b>9.3</b>	<b>Private Enterprise</b>	
<b>9.4</b>	<b>Public Institutions</b>	
<b>9.5</b>	<b>Housing and Recreation</b>	
<b>9.6</b>	<b>Tourism</b>	
<b>9.7</b>	<b>Organisation</b>	
9.7.1	Strathbogie Shire Council Audit Committee - Draft Minutes of the Meeting held on Friday 19 September 2014	1
9.7.2	Violet Town RSL Sub-Branch - Freedom of Entry Ceremony – Cowslip Street, Violet Town ~ Sunday 22 March 2015	9
9.7.3	Authorisations, Appointments and Delegations	14
9.7.4	Shadforth Reserve, Violet Town	18
9.7.5	Community Action Plans submitted for Council Approval	20
9.7.6	Business Management System	23
<b>10.</b>	<b>NOTICES OF MOTION</b>	
<b>11.</b>	<b>URGENT BUSINESS</b>	
<b>12.</b>	<b>CLOSURE OF MEETING TO THE PUBLIC</b>	

<b>9.7</b>	<b>Organisation Reports Index</b>	
9.7.1	Strathbogie Shire Council Audit Committee - Draft Minutes of the Meeting held on Friday 19 September 2014	1
9.7.2	Violet Town RSL Sub-Branch - Freedom of Entry Ceremony – Cowslip Street, Violet Town ~ Sunday 22 March 2015	9
9.7.3	Authorisations, Appointments and Delegations	14
9.7.4	Shadforth Reserve, Violet Town	18
9.7.5	Community Action Plans submitted for Council Approval	20
9.7.6	Business Management System	23

## **9. REPORTS**

### **9.7 ORGANISATION**

#### **9.7.1 Strathbogie Shire Council Audit Committee - Draft Minutes of the Meeting held on Friday 19 September 2014**

##### **Author / Department**

Director, Corporate and Community / Corporate and Community Directorate

##### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

##### **Summary**

Attached are draft unconfirmed Minutes of the Audit Committee meeting held on Friday 19 September 2014.

##### **RECOMMENDATION**

- 1. That the draft Minutes of the Audit Committee meeting held on Friday 19 September 2014 be received.**
- 2. That Recommendations from the Audit Committee be approved.**

##### **Background**

The Strathbogie Shire Council Audit Committee is a Committee appointed by Council and pursuant to Section 139 of the Local Government Act 1989.

The primary objective of the Audit Committee is to assist Council in the effective conduct of its responsibilities for financial reporting, management of risk, good corporate governance, maintaining a reliable system of internal controls and facilitating the organisation's ethical development.

##### **Alternative Options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

##### **Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

##### **Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

9.7.5 Strathbogie Shire Council Audit Committee  
- Draft Minutes of the Meeting held on Friday 19 September 2014 (cont.)

**Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

**Financial / Budgetary Implications**

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

**Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

**Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

**Community Implications**

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

**Consultation**

The author of this report considers that the matter under consideration did not warrant a community consultation process.

**Attachments**

Draft Minutes of the Strathbogie Shire Council Audit Committee meeting held on Friday 19 September 2014.

STRATHBOGRIE SHIRE COUNCIL



**MINUTES OF A MEETING OF THE STRATHBOGRIE SHIRE COUNCIL AUDIT COMMITTEE  
HELD ON FRIDAY 19 SEPTEMBER 2014 COMMENCING AT 9.34 A.M. AT THE EUROA  
COMMUNITY CONFERENCE CENTRE**

- Committee Members:**
- Mr John McInnes - Chair
  - Ms Claire Taranto - Community Representative
  - Mr John McCracken - Community Representative
  - Cr Graeme Williams - Council Representative
- Officers:**
- Mr Roy Hetherington - Director, Asset Services
  - Mr David Woodhams - Director, Corporate and Community
  - Mr Phil Howard - Director, People and Culture
  - Ms Cathy Fitzpatrick - Manager, Financial
- Internal Auditors:** Apology
- External Auditors:** Mr Ryan Schischka - Johnsons MME
1. Welcome
  2. Acknowledgement of Traditional Land Owners

*'In keeping with the spirit of Reconciliation, we acknowledge the traditional custodians of the land on which we are meeting today. We recognise indigenous people, their elders past and present.'*
  3. Apologies
    - Mr Steve Crawcour - Chief Executive Officer
    - Brad Ead - AFS & Associates (Internal Auditors)
  4. Disclosure of Interests

Nil
  5. Confirmation of Minutes

Confirmation of the Minutes of the of Audit Committee meeting held on Friday 8 August 2014

*32/14 JOHN McCracken/CLAIRE TARANTO : That the Minutes of the Audit Committee meeting held on Friday 8 August 2014 be confirmed*

**CARRIED**
  6. Business
  7. Items raised by Committee Members
  8. Next Meeting

INDEX

		Page No.	
<b>6.</b>	<b>Business</b>		
	6.1	Financial Report, Standard Statements and Performance Statement	1
	6.2	Interim Management Letter for the period ending 30 June 2014 – Overview	2
	6.3	Draft Final Management Letter	2
<b>7.</b>	<b>Items Raised by Committee Members</b>	<b>3</b>	
<b>8.</b>	<b>Next Meeting - Friday 19 December 2014</b>	<b>3</b>	



## 6. **BUSINESS**

### 6.1 **Financial Report, Standard Statements and Performance Statement**

The Financial Report, Standard Statements and Performance Statement are finalised and currently being reviewed by Council's external auditors, Johnsons MME.

The final visit has been completed and minor adjustments, as discussed, were made. There are not expected to be any further adjustments.

These reports and audit files will be sent to the Auditor-General by Council's external auditors when they complete their audit work papers and documentation. It is likely the Auditor-General will provide final unqualified audit opinions next week.

Ryan Schischka, nominee from Johnsons MME, attended the Audit Committee meeting on Friday 19 September 2014 to brief the Committee on the main findings and status of the audit. He advised of some issues in terms of the reconciliation data, but these are not of a continuing nature, i.e. immaterial.

Other than minor amendments to note disclosures or presentation, no changes to the reports are anticipated.

Copies of the Financial Report, Standard Statements and Performance Statement have been distributed to Committee members, and are tabled for information purposes.

#### **RECOMMENDATION**

That the Financial Report, Standard Statements and Performance Statement, and Management Letter, for the year ended 30 June 2014, be endorsed by the Audit Committee for presentation to Council for adoption.

#### **Amendment:**

**CLAIRE TARANTO/JOHN McCracken -**

That the Financial Report, Standard Statements and Performance Statement for the year ended 30 June 2014 be endorsed by the Audit Committee for presentation to Council for adoption.

33/14

**ON BEING PUT, THE MOTION WAS CARRIED**

*The Committee requested it be noted that staff be complimented on the quality and completion of the above documents.*

## **6.2 Interim Management Letter for the period ending 30 June 2014 – Overview**

The Victorian Auditor-General (VAGO) has provided an Interim Management Letter as a result of the June 2014 visit. A final Management Letter will be issued once the audit has been completed.

The Interim Management Letter was considered by the committee at its meeting on 8 August 2014 and responses noted then.

### **RECOMMENDATION**

That the final letter be provided to the committee when it is received.

**Note:** This matter was not considered as the final Management Letter had been received by the time of the meeting, as per amended Item 6.3 (deletion of the word 'Draft' in Draft Final Management Letter).

## **6.3 Draft Final Management Letter**

The ~~draft~~ final Management Letter (which incorporated the outstanding actions of the Interim Management Letter) was tabled by Johnsons MME at the Audit Committee meeting.

The Committee and External Auditors went through the Management Letter and noted the following points –

1. 4 Low Risk areas
2. 2 Medium Risk areas
3. Management accepted all Auditor's recommendations.
4. The Auditor confirmed Actions from the Management Letter are acceptable.
5. There is no material effect on the Financial Statements.
6. It is recommended that the Management Letter be presented to, and considered by, Council

### **RECOMMENDATION**

1. That the report, as amended, be noted.
2. That an update on the actions of the Management Letter be reported to the Audit Committee each meeting as a standard item.

*34/14 JOHN McCracken/CLAIRE TARANTO : That the Recommendation be adopted.*

**CARRIED**

**GRAEME WILLIAMS/JOHN McCracken –**

**6.4 Closing Report to the Audit Committee**

**RECOMMENDATION**

*That the report be noted and confirmed no material impact on Statements.*

35/15

**ON BEING PUT, THE MOTION WAS CARRIED**

**7. ITEMS RAISED BY COMMITTEE MEMBERS**

1. The Committee received an update on the Long Term Financial Plan.
2. The Committee received an update on Shared Services.
3. Ryan Schischka, representing Johnsons MME, advised that this was their last meeting as Council's External Auditors.

The Chair conveyed thanks to Johnsons MME for their assistance and support over the past 4 years.

**8. NEXT MEETING**

Friday 19 December 2014 – 9.30 a.m.

**THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 11.25 A.M.**

Confirmed as being a true and accurate record of the Meeting

.....  
Chair

.....  
Date

**GRAEME WILLIAMS/JOHN McCracken –**

**6.4 Closing Report to the Audit Committee**

**RECOMMENDATION**

*That the report be noted and confirmed no material impact on Statements.*

35/15

**ON BEING PUT, THE MOTION WAS CARRIED**

**7. ITEMS RAISED BY COMMITTEE MEMBERS**

1. The Committee received an update on the Long Term Financial Plan.
2. The Committee received an update on Shared Services.
3. Ryan Schischka, representing Johnsons MME, advised that this was their last meeting as Council's External Auditors.

The Chair conveyed thanks to Johnsons MME for their assistance and support over the past 4 years.

**8. NEXT MEETING**

Friday 19 December 2014 – 9.30 a.m.

**THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 11.25 A.M.**

Confirmed as being a true and accurate record of the Meeting

.....  
Chair

.....  
Date

**9.7.2 Violet Town RSL Sub-Branch**  
**- Freedom of Entry Ceremony – Cowslip Street, Violet Town ~ Sunday 22**  
**March 2015**

**Author & Department**

Economic Growth Officer / Sustainable Development

**Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

**Summary**

The Violet Town RSL is seeking approval from Council to undertake the ceremony to confer 'The Freedom of the Shire' to the Commanding Officer, Men and Women of the Puckapunyal School of Combined Arms and to affix the Common Seal of the Council onto the deed.

'Freedom of Entry' Ceremony will be as follows:

- City fathers (in this case, local police officer) challenges the parade.
- The proclamation (Scroll) is read out loud by challenger.
- Company commander acknowledges the proclamation (saluting with sword).
- Company commander gives the order to advance.
- The parade will then proceed to it's destination with bayonets fixed, drums beating, band playing and colours or guidons flying.

**RECOMMENDATION**

**That Strathbogie Shire Council endorse the granting of the Freedom of the City event in Violet Town, affixing of seal on the scroll.**

**Background**

See attached history of the 'Freedom of Entry' document by the Violet Town RSL.

**Alternative Options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

**Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

**Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

9.7.2 Violet Town RSL Sub-Branch  
- Freedom of Entry Ceremony – Cowslip Street, Violet Town ~ Sunday 22 March 2015 (cont.)

**Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

**Financial / Budgetary Implications**

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

**Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

**Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

**Community Implications**

The author believes that the granting of the Freedom of the City in Violet Town, will increase pride in the town and community cohesiveness.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

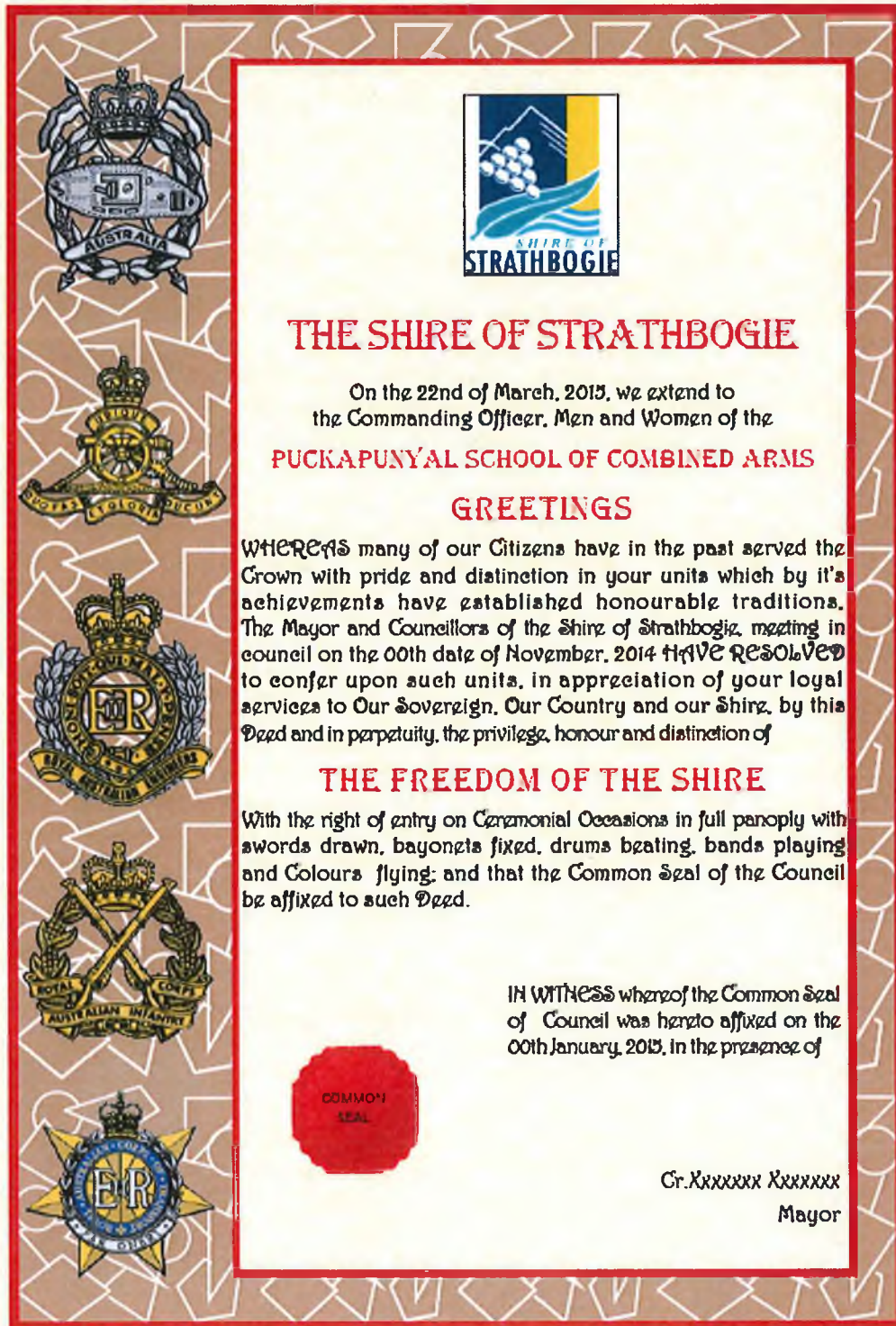
**Consultation**

The Violet Town RSL have consulted widely both within the Violet Town community, in the wider RSL's throughout Victoria, the Governor General, Military at Puckapunyal and the Australian Defense force, all of whom are very supportive of the event.


**Attachments**

Proposed Freedom of Entry Scroll

Background document prepared by the Violet Town RSL Sub Branch



The decorative border on the left side of the certificate features five military crests from top to bottom: the Australian Coat of Arms, the Royal Australian Air Force crest, the Royal Australian Armoured Corps crest, the Royal Australian Infantry Corps crest, and the Royal Australian Engineers crest.



**THE SHIRE OF STRATHBOGRIE**


On the 22nd of March, 2015, we extend to  
the Commanding Officer, Men and Women of the  
**PUCKAPUNYAL SCHOOL OF COMBINED ARMS**  
**GREETINGS**

WHEREAS many of our Citizens have in the past served the Crown with pride and distinction in your units which by it's achievements have established honourable traditions. The Mayor and Councillors of the Shire of Strathbogrie, meeting in council on the 00th date of November, 2014 HAVE RESOLVED to confer upon such units, in appreciation of your loyal services to Our Sovereign, Our Country and our Shire, by this Deed and in perpetuity, the privilege, honour and distinction of

**THE FREEDOM OF THE SHIRE**

With the right of entry on Ceremonial Occasions in full panoply with swords drawn, bayonets fixed, drums beating, bands playing and Colours flying; and that the Common Seal of the Council be affixed to such Deed.

IN WITNESS whereof the Common Seal of Council was hereto affixed on the 00th January, 2015, in the presence of



Gr. XXXXXX XXXXXX  
Mayor



## THE SHIRE OF STRATHBOGIE

On the 22nd of March, 2015, we extend to  
the Commanding Officer, Men and Women of the

**PUCKAPUNYAL SCHOOL OF COMBINED ARMS**

### GREETINGS

WHEREAS many of our Citizens have in the past served the Crown with pride and distinction in your units which by its achievements have established honourable traditions, The Mayor and Councillors of the Shire of Strathbogie, meeting in council on the 00th date of November, 2014 HAVE RESOLVED to confer upon such units, in appreciation of your loyal services to Our Sovereign, Our Country and our Shire, by this Deed and in perpetuity, the privilege, honour and distinction of

**THE FREEDOM OF THE SHIRE**





## Violet Town RSL Sub-Branch

P.O. Box 998  
Benalla. Vic. 3671  
Email [randalexander@inet.net.au](mailto:randalexander@inet.net.au)

President: Ross Walker  
Phone: (03) 5790 5111  
Secretary: Rand Alexander  
Phone: (03) 5762 7544

### The history of 'Freedom of Entry'

The right, privilege, honour and distinction of marching through the streets of a shire or city on ceremonial occasions is one of the most interesting of military traditions.

The ceremony of the granting of the ancient privilege of the Freedom of the City dates back over three centuries to a time shortly after Charles II became King of England in 1660 and reflects the ritual which had to take place before armed troops were permitted to billet in a town for the night.

Armed bodies of troops were always suspect, for obvious reasons, by the city authorities. At this time cities still had walls and gates which were barred to friend and foe alike. To the foe, for obvious reasons, and to the friend until the city authorities were either assured that the soldiers of the Regiment would be on their best behaviour or told the purpose for which the Regiment required entry.

Though the City of London lost direct authority over its military forces in 1661, the practice grew up shortly after of notifying the Lord Mayor when parties from Regiments went into the city to 'raise recruits by beat of drum'.

From this modest beginning developed, over the years, the suggestion that the City of London had the right to decide which Regiments could pass through its streets with "bayonets fixed, colours flying and bands playing".

In Australia Freedom of Entry to a City or Shire is a ceremonial honour that became popular during the nineteenth century and draws some inspiration from medieval history.

Today a military unit is granted the right of entry to the city 'in full panoply, with swords drawn, bayonets fixed, drums beating, bands playing and Colours or Guidons flying'.

In Australia this award is restricted to military and civilian units, which have a significant attachment to the City and have enjoyed a long and happy relationship with the City.

It is conferred in recognition of their achievement while on active service or overseas duty or as a mark of respect and gratitude for their efforts in the defence or service of Australia.

'Freedom of Entry' Ceremony will be as follows:

- City fathers (in this case, local police officer) challenges the parade .
- The proclamation (Scroll) is read out loud by challenger.
- Company commander acknowledges the proclamation (saluting with sword).
- Company commander gives the order to advance.
- The parade will then proceed to it's destination with bayonets fixed, drums beating, band playing and colours or guidons flying.

### **9.7.3 Authorisations, Appointments and Delegations**

#### **Authors and Department**

Director, People and Culture / People and Culture Directorate  
Director, Asset Services / Asset Services Directorate

#### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The authors of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*

#### **Summary**

The following officer titles have changed due to –

- (i) The expansion of the Statutory Services function to incorporate Governance;
- (ii) The appointment of internal temporary positions (until November 2015) by the Chief Executive Officer to properly cover the Organisational Development and Human Resources functions during other staff absences and negotiation of the next Enterprise Bargaining Agreement; and
- (iii) The restructure of the Asset Services directorate.
  - Manager Statutory Services becomes Manager Governance and Statutory Services (MGSS)
  - Director Sustainable Development becomes Director People and Culture (DPC)
  - Manager Sustainable Development becomes Group Manager Sustainable Development (GMSD)
  - Team Leader Planning becomes Manager Sustainable Development (MSD)
  - Manager Projects and Works and Manager Engineering Services positions have been superseded by Executive Manager Assets (EMA), and Strategic Assets Co-Ordinator (SAC), respectively.

It should be noted that the temporary arrangements (excluding Manager Governance & Statutory Services which is a permanent expanded role, as are the Asset Services positions) are more cost effective than appointing external staff to replace long term absences.

Therefore, the following instruments of authorisation and delegations need to be amended to reflect the changes:

- **S6.** Instrument of Delegation to Members of Council Staff
- **S11A.** Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*)

The previous delegations, authorisations and appointment functions do not change for any individuals, i.e. title change only.

9.7.3 Authorisations, Appointments and Delegations (cont.)

**RECOMMENDATION**

That, in the exercise of the powers conferred by section 98(1), section 232 and section 224 of the Local Government Act 1989 and by section 147(4) of the Planning and Environment Act 1987, and other legislation referred to in the Instrument of Delegation (S6) and Instrument of Appointment and Authorisation (Planning and Environment Act 1987) [S11A], Strathbogie Shire Council resolves that: -

1. The Instrument of Delegation to Members of Staff (S6) and the Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) be amended to reflect the following officer titles:
  - (a) Manager Statutory Services becomes Manager Governance & Statutory Services (MGSS)
  - (b) Director Sustainable Development becomes Director People and Culture (DPC)
  - (c) Manager Sustainable Development becomes Group Manager Sustainable Development (GMSD)
  - (d) Team Leader Planning becomes Manager Sustainable Development (MSD)
  - (e) Executive Manager Assets (EMA)
  - (f) Strategic Asset Co-Ordinator (SAC)
2. The above amendments to Instruments (S6 & S11A) come into force immediately the Common Seal of Council is affixed to the Instruments.
3. The instruments (S6 & S11A) be sealed after the above amendments are made.

**Background**

Delegating specific functions to staff members enables Council decisions to be made more speedily and ensures that council meetings are not tied down by procedural and every day administrative decisions. It also enables Councils to utilise the technical knowledge, training and experience of staff members to provide the best possible service.

Delegations are made at a formal Council meeting and specify what the officer is empowered to do. Delegates must observe the strategies, policies and guidelines adopted by the Council. Through the CEO and senior managers, the Council can monitor the actions of staff to ensure that they exercise their delegated authority within the general framework it has already determined. In this way the Council retains a measure of control over decision making.

### 9.7.3 Authorisations, Appointments and Delegations (cont.)

Officers to whom delegated authority is generally given include the CEO, senior staff, environmental health officers, fire prevention officers, local laws and planning officers. Many routine decisions of a Council are made by members of staff as delegates.

Council staff are required to act impartially, with integrity and to avoid real or apparent conflicts of interest.

The Council must keep a register of all delegations and this is among the documents that must be available for public inspection. All delegations to staff must be reviewed by a council within 12 months of it being elected.

Authorisations allow the relevant officers of Council to generally institute proceedings for offences against Acts and regulations as Authorised Officers under the various Act/s.

#### **Alternative Options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified

#### **Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

#### **Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

#### **Best Value / National Competition Policy (NCP / Trade Practices Act (TPA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Trade Practices Act requirements.

#### **Financial / Budgetary Implications**

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

#### **Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

#### **Environmental / Amenity**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

#### **Community Implications**

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

9.7.3 Authorisations, Appointments and Delegations (cont.)

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal / Statutory Implications**

The delegations and authorisations are controlled by the *Local Government Act and Planning and Environment Act*.

**Consultation**

Community consultation is not applicable.

**Attachments**

Nil

#### **9.7.4 Shadforth Reserve, Violet Town**

##### **Author and Department**

Director Asset Services / Asset Services Directorate

##### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

##### **Summary**

Council resolved at its Special Council meeting of September 16, 2014 to consider at this meeting submissions received under Section 223 of the Local Government Act 1989 in relation to the proposed management of Shadforth Reserve by Violet Town Community House Committee of Management.

Since that Special Meeting, the Violet Town Community House Chairperson has advised that the Committee has withdrawn its interest in becoming manager of the Reserve.

Accordingly, the proposal, being subject of the section 223 notice and submissions, should be considered to be abandoned, and Council no longer needs to consider submissions.

##### **RECOMMENDATION**

##### **That Council:**

- 1. Notes the Violet Town Community House withdrawal of its proposal to manage Shadforth Reserve.**
- 2. Abandon the Local Government Act 1989 Section 223 process relating to the proposal, and give no further consideration to the submissions.**

##### **Background**

Following correspondence from the Violet Town Golf Club advising of its decision to conclude its Committee of Management agreement with Council, the Violet Town Community House Committee expressed interest in taking up the agreement.

Council accepted, as a proposal, the management of the Shadforth Reserve by the Violet Town Community House Committee, and gave Local Government Act 1989 Section 223 notice inviting submissions. Two submissions were received.

The submissions were heard on September 9, 2014 and Council intended to consider them at this meeting.

#### 9.7.4 Shadforth Reserve, Violet Town (cont.)

The advice that the Committee has withdrawn its interest was received by email on October 10, 2014.

##### **Alternative Options**

The author has considered potential alternative courses of action. No feasible alternatives have been identified.

##### **Risk Management**

The author considers that there are no significant Risk Management factors relating to the report and recommendation.

##### **Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

##### **Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

##### **Financial / Budgetary Implications**

The author of this report considers that the recommendation has no capital or recurrent budget considerations

##### **Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

##### **Environmental / Amenity**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

##### **Community Implications**

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

##### **Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

##### **Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

##### **Consultation**

Consultation has been via the Section 223 process calling for public submissions on the proposal.

##### **Attachments**

Nil

## **9.7.5 Community Action Plans submitted for Council Approval**

### **Author and Department**

Community Development Officer / Community Development Department

### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

### **Summary**

Community planning is a vital corporate tool that helps Council to establish its future direction. Community Plans are developed by the Community Action Groups and are produced every 4 to 5 years. Council provides funding to each of the Community Action Groups to support the priority projects identified in the community plans. Each new plan is submitted to Council for approval, and subsequent receipt of annual funding. The following Community Action Groups have submitted their updated plans for approval:

- Avenel Community Action Group – Community Action Plan 2014
- Euroa Community Action Group – Community Action Plan 2013-2017
- Nagambie Community Action Group – Community Action Plan 2014-2017
- Strathbogie Tableland Action Group – Community Action Plan 2012
- Violet Town Action Group – Community Action Plan 2014-2018

The plans are tabled for information and identification purposes.

### **RECOMMENDATION**

1. **That Council endorses and adopts the attached Community Action Plans and provides the group with its allocation of funding in accordance with the Community Planning Guidelines.**
2. **That a copy of each endorsed Plan is uploaded onto Council's website.**

### **Background**

The community planning process to develop the new plans includes significant community consultation to formulate and prioritise projects. Council provides annual funding to each group to support delivery of each of these projects. Community meetings are held every four years and each plan runs for between four and five years to align to the Council Plan. During the community meetings the Action Group reports on completed projects, the timeframes for projects currently being undertaken and prioritises any new initiatives.



#### 9.7.5 Community Action Plans submitted for Council Approval (cont.)

Most of the Action Groups have now updated their new plans and these are submitted for Council to endorse and adopt. The outstanding plans are expected to be received by the end of 2014. Council has determined that funding to action groups will be released when the Community Action Plans are received. Updated Community Planning Guidelines will be developed and distributed to each of the Action Groups in coming months.

##### **Alternative Options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

##### **Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

##### **Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

##### **Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

##### **Financial / Budgetary Implications**

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

##### **Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

##### **Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

##### **Community Implications**

The Community Action Groups and the Community Action Plans ensure that projects identified by members of the community as a high priority to that community are supported by Council through its Community Action Group funding grants. The impact on communities is to increase their level of involvement in projects important to them; to participate in the Council planning process; and to directly influence the priorities of Council in developing future Council Plans.

##### **Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

9.7.5 Community Action Plans submitted for Council Approval (cont.)

**Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

**Consultation**

The Community Action Plans have been developed with significant community consultation by each Community Action Group and Council is satisfied that the level of consultation for each Community Action Plan is appropriate.

**Attachments**

Avenel Community Action Group 2014  
Euroa Community Action Group 2013-2017  
Nagambie Action Plan 2014-2017  
Strathbogie Tableland Community Action Plan 2012  
Violet Town Community Plan 2014-2018

### **9.7.6 Business Management System**

The October 2014 Business Management System Report includes reports as follows:-

- Building Department – September 2014 Statistics
- Planning Department – Planning Permit Activity Monthly Responsible Authority Report - August 2014
- Confirm Customer Enquiry Flow – Report for September 2014
- Actioning of Council Resolutions – Status Report
- Outstanding Actions of Council Resolutions to 30 September 2014
- Review of Council Policies – September / October 2014
- Record of Assemblies of Councillors
- Record of Meetings of Section 86 Committees of Council received in the past month

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

#### **RECOMMENDATION**

**That the report be noted.**

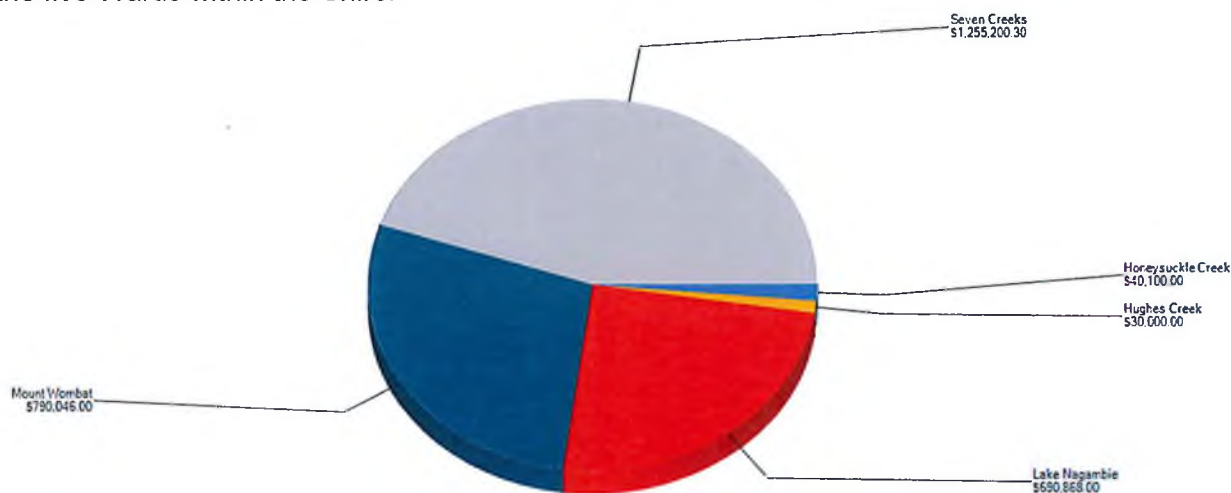
## BUILDING APPROVALS

### SEPTEMBER 2014

The value of Building approvals within the Shire of Strathbogrie for the month of September totalled **\$2,806,214**.

Expenditure involved largely works in the domestic sector with the majority of permits issued for dwellings and domestic sheds and 1 commercial permit (Euroa toilet facility), 28 permits have been issued for the September.

Charts illustrating the distribution of building permit expenditure for September 2014 over the five Wards within the Shire.



Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works	Ward
2014220/0	2/09/2014	Construction of	Swimming Pool	Violet Town	\$33,600.00	Honeysuckle Creek
2014238/0	22/09/2014	Construction of	Verandah	Violet Town	\$6,500.00	Honeysuckle Creek
2014218/0	5/09/2014	Construction of	Farm Shed	Longwood	\$30,000.00	Hughes Creek
2014212/0	26/08/2014	Construction of	Farm Shed	Mitchellstown	\$9,000.00	Lake Nagambie
2014227/0	12/09/2014	Construction of	Garage	Kirwans Bridge	\$10,446.00	Lake Nagambie
2014228/0	11/09/2014	Construction of	Verandah	Nagambie	\$15,048.00	Lake Nagambie
2014229/0	9/09/2014	Construction of	Farm Shed	Whroo	\$40,000.00	Lake Nagambie
2014230/0	12/09/2014	Construction of	Carport & Verandah	Nagambie	\$23,000.00	Lake Nagambie
2014231/0	8/09/2014	Construction of	Verandah	Nagambie	\$36,000.00	Lake Nagambie
2014232/0	18/09/2014	Construction of	Aircraft Hanger	Wahring	\$18,000.00	Lake Nagambie
2014233/0	15/09/2014	Construction of	Dwelling & Garage	Nagambie	\$485,000.00	Lake Nagambie
2014237/0	25/09/2014	Construction of	Farm Shed	Baillieston	\$17,600.00	Lake Nagambie
2014240/0	24/09/2014	Construction of	Shed	Nagambie	\$10,590.00	Lake Nagambie
2014241/0	23/09/2014	Construction of	Shed	Nagambie	\$11,994.00	Lake Nagambie
2014242/0	24/09/2014	Construction of	Shed	Nagambie	\$14,190.00	Lake Nagambie
2014213/0	27/08/2014	Re-erection of	Farm Shed	Longwood East	\$5,000.00	Mount Wombat
2014222/0	6/09/2014	Construction of	Dwelling	Strathbogrie	\$490,000.00	Mount Wombat
2014225/0	11/09/2014	Construction of	Shed	Tarcombe	\$12,000.00	Mount Wombat
2014235/0	24/09/2014	Alteration to	Dwelling	Strathbogrie	\$213,046.00	Mount Wombat
2014243/0	28/09/2014	Construction of	Farm Shed	Longwood East	\$70,000.00	Mount Wombat
2014217/0	2/09/2014	Extension to	Dwelling	Euroa	\$50,000.00	Seven Creeks
2014219/0	5/09/2014	Construction of	Swimming Pool	Balmattum	\$47,425.00	Seven Creeks
2014223/0	1/09/2014	Alteration to	Bank	Euroa	\$23,000.00	Seven Creeks
2014224/0	5/09/2014	Construction of	Verandah	Euroa	\$12,401.00	Seven Creeks
2014226/0	9/09/2014	Construction of	Public Toilets	Euroa	\$396,058.30	Seven Creeks
2014234/0	18/09/2014	Additions to	Dwelling	Euroa	\$20,750.00	Seven Creeks
2014236/0	18/09/2014	Construction of	6x Dwelling & Garages	Euroa	\$700,000.00	Seven Creeks
2014239/0	22/09/2014	Construction of	Verandah	Euroa	\$5,566.00	Seven Creeks

**PLANNING PERMIT ACTIVITY REPORTING SYSTEM  
MONTHLY RESPONSIBLE AUTHORITY REPORT - JULY 2014**

Planning Permit Activity in Victoria Online

Page 1 of 3

**Planning Permit Activity Monthly Report**

Select Year/Month: 2014 August

To print this page, click [here](#)

**Strathbogrie Shire Council - August 2014**

The following is a summary of the planning permit activity for which the [Strathbogrie Shire Council](#) was the Responsible Authority. The figures shown below are correct as at the generated date of this Report. The hyperlinked figures will search for the relevant current data in the Planning Permit Activity Reporting System (PPARS) and can only be accessed by registered Council users.

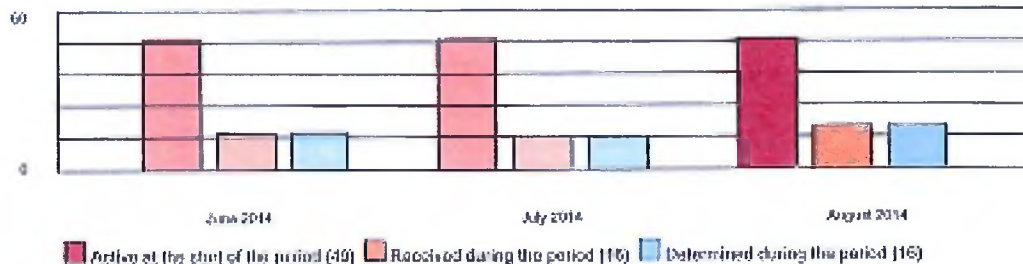
Click on the  icon for further information about how these figures are calculated.

For further information about any of these figures, please contact the relevant [Responsible Authority](#).

**Application activity**

	This Month	Last Month	% Change	Financial Year to Date	Same Time Last Financial Year	Rural Average
Total applications received	18	12	50%	26	24	21
New permit applications	14 (80%)	11 (92%)	27%	25 (96%)	34 (100%)	18
Amended permit applications	2 (12%)	1 (8%)	100%	1 (4%)	0	3
Combined applications	0	0	NA	0	0	0
Total responsible authority outcomes	16	12	33%	28	32	23
Notices of Decision to issue permit (includes amended permits)	15 (94%)	12 (100%)	25%	27 (96%)	29 (91%)	21
Refusal	0	0	NA	0	2 (6%)	0
Withdrawn, not required, lapsed	1 (6%)	0	NA	1 (4%)	1 (3%)	2

**Applications received and decided**



Planning Permit Activity in Victoria Online

Page 2 of 3

Performance figures

	This Month	Last Month	Financial Year to Date	Final Average	SMR Average
<b>Applications with:</b>					
Public notice	5	0	13	17	4
Further information	5	0	10	14	6
Referrals	0	0	13	18	5
Submissions	2	1	3	23	1
<b>Financial</b>					
Total value of fees for applications received	\$13,010	\$3,705	\$10,353	\$8,591	\$4,000
Average fee per application received	\$816	\$375	\$664	\$401	\$375
Total estimated cost of works for permits issued	\$951,670	\$1,759,112	\$2,700,806	\$5,142,205	\$2,705,285
Average cost of works per permit issued	\$64,125	\$144,825	\$160,007	\$248,817	\$201,765
<b>Processing times</b>					
Average gross days to Responsible Authority determination	88	67	87	108	114
Median processing days to Responsible Authority determination	60	56	58	67	55
Completed within sixty days	59%	63%	75%	72%	74%

Reviews at the Victorian Civil and Administrative Tribunal

Currently under review: 0

	This Month	Last Month	% Change	Financial Year to Date	Same Time Last Financial Year
<b>Total determinations</b>	0	0	NA	0	0
<b>Processing times</b>					
Average gross days to determination	0	0	NA	0	0
Median processing days to determination	0	0	NA	0	0

Planning Permit Activity in Victoria Online

**Outcomes for Permits Issued**

**Application categories for permits issued**

Note that permits may have more than one category.

	This Month	Last Month	Financial Year to Date	Same Time Last Financial Year
Change or extension of use	0	3	3	2
Additions to a building, structure or dwelling	1	0	1	3
Extension to an existing dwelling or structure associated with a dwelling	0	2	2	2
Extension to an existing building or structure (other than a dwelling)	1	0	1	1
One or more new buildings	3	0	3	4
Single dwelling	1	2	3	7
Multi-dwelling	0	1	1	2
Other buildings and works (including septic tanks, dams, earthworks)	1	2	3	1
Demolition	0	0	0	0
Native vegetation removal	0	0	0	2
Other vegetation removal	0	0	0	0
Consolidation	0	0	0	0
Subdivision of land	2	2	3	0
Subdivision of buildings	0	0	0	0
Subdivision - Change to easement and/or restrictions	0	0	0	0
Subdivision - Removal of covenant	0	0	0	0
Subdivision - Realignment of boundary	2	0	2	0
Liquor license	0	0	0	0
Signage	0	0	0	0
Telecommunications facility	0	0	0	0
Other	2	0	2	0

**Dwellings**

The number of additional dwellings approved is 1.

**Change of Land Use**

The following table displays the proposed land uses for issued permits (new and combined) where there was a change in land use.

	This Month	Last Month	Financial Year to Date	Same Time Last Financial Year
Agriculture	0	0	0	0
Food and drink premises	0	0	0	0
Industry and warehouse	0	0	0	2
Leisure and recreation	0	0	0	0
Office	0	0	0	0
Place of assembly	0	0	0	0
Residential / Accommodation	0	2	2	0
Retail premises	0	0	0	0
Vacant	0	0	0	0
Child care	0	0	0	0
Education centre	0	0	0	0
Mineral extraction	0	0	0	0
Prison host facility	0	0	0	0
Transport terminal	0	0	0	0
Utility installation	0	0	0	0
Mixed use	0	0	0	0
Other	0	1	1	0

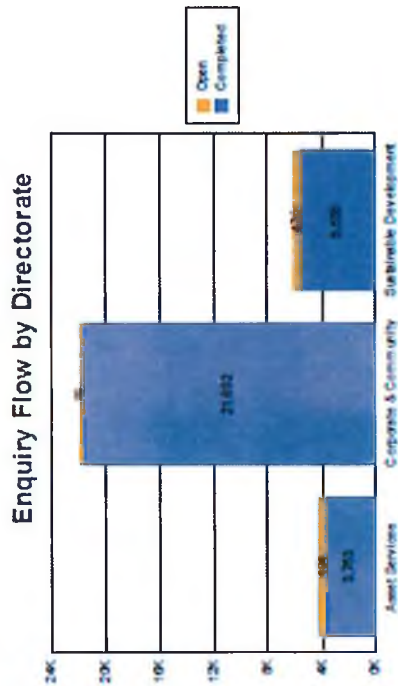
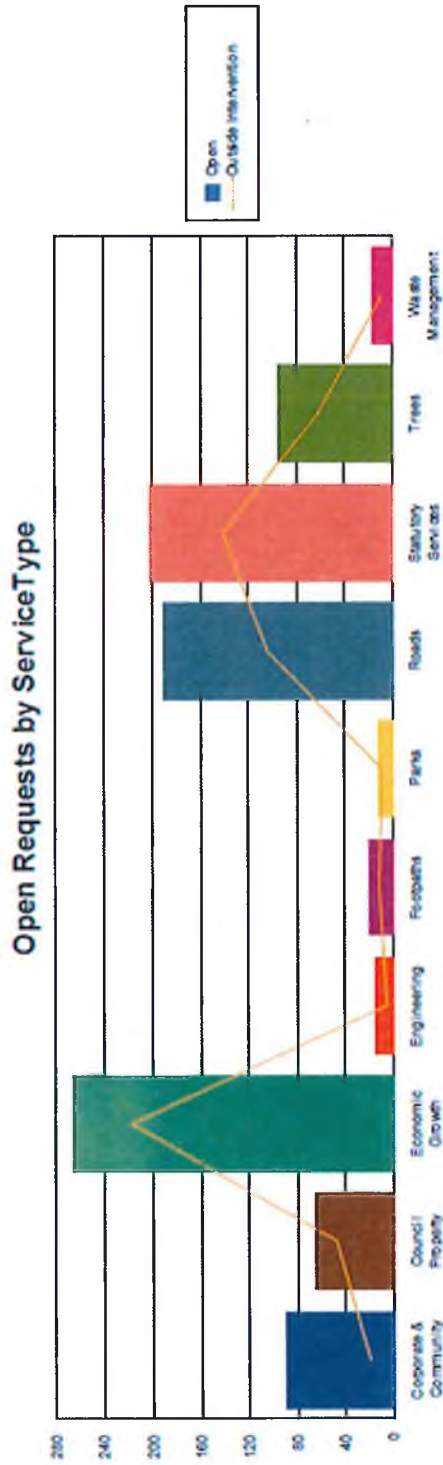
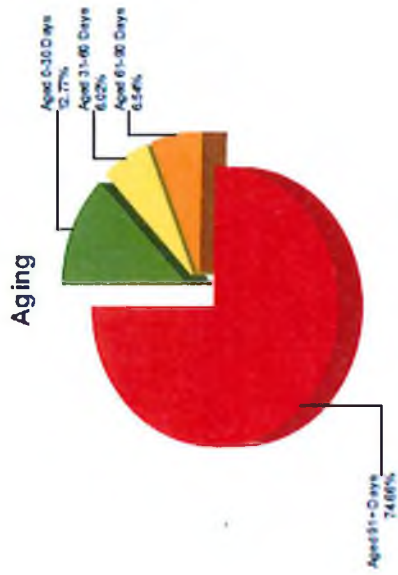
**CONFIRM CUSTOMER ENQUIRY FLOW**  
**- REPORT FOR SEPTEMBER 2014**



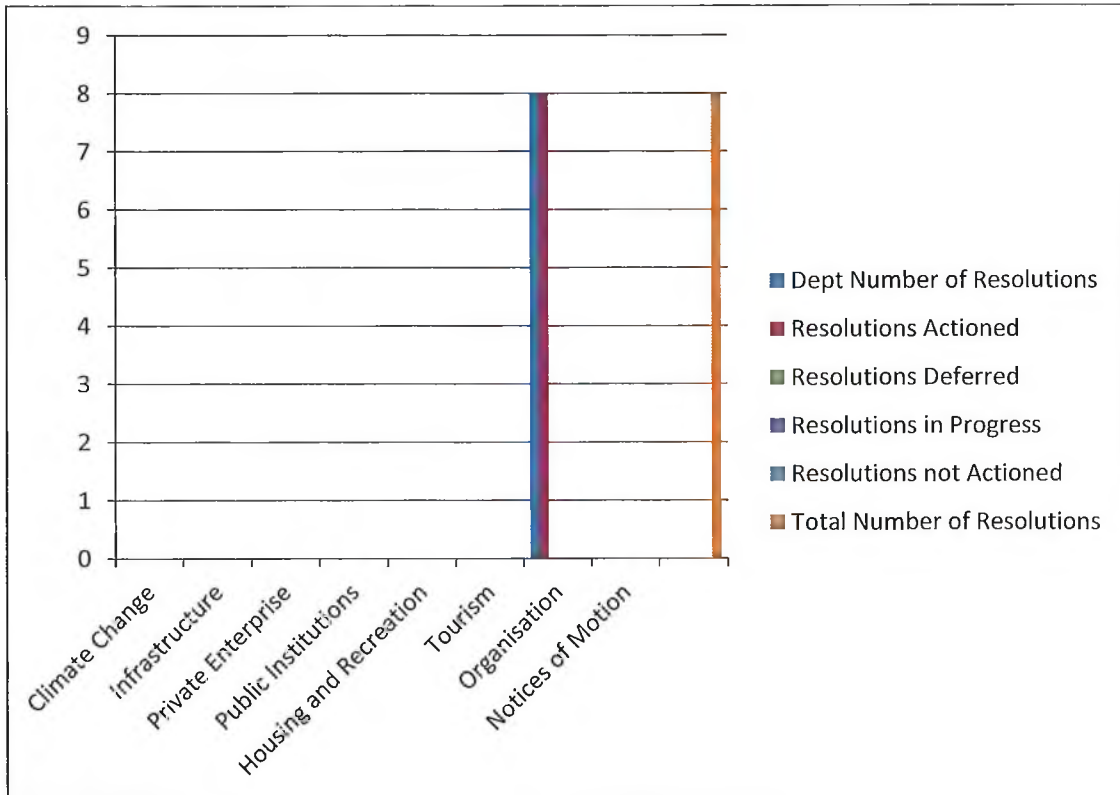
Service Type	Logged		Open		Logged		Open		Logged		Open		Aged		Aged		Open	
	Total	Total	September	September	September	September	2014-2015	2014-2015	2014-2015	2014-2015	0-30	31-60	61-90	91+	Intervention			
<b>Corporate &amp; Community</b>	21,781	89	2,130	34	5,528	71	34	34	23	14	18	20						
<b>Council Property</b>	692	64	12	9	48	19	9	4	4	4	47	47						
<b>Economic Growth</b>	2,523	266	5	3	46	7	3	2	2	2	259	217						
<b>Engineering</b>	184	14	3	2	9	2	2	0	0	0	12	5						
<b>Footpaths</b>	88	18	3	3	6	5	3	1	1	1	13	11						
<b>Parks</b>	130	11	3	1	7	3	1	1	1	1	8	8						
<b>Roads</b>	2,413	190	80	39	249	63	39	7	7	17	127	104						
<b>Statutory Services</b>	3,002	202	62	25	224	55	25	14	15	148	140							
<b>Trees</b>	589	93	13	7	39	21	7	6	8	72	62							
<b>Waste Management</b>	571	16	4	0	25	1	0	0	0	1	15	9						
	<b>31,973</b>	<b>963</b>	<b>2,315</b>	<b>123</b>	<b>6,181</b>	<b>247</b>	<b>123</b>	<b>58</b>	<b>63</b>	<b>719</b>	<b>623</b>							

Corporate & Community	Council Property	Economic Growth	Engineering	Footpaths	Parks	Roads	Statutory Services	Trees	Waste Management
CS Answered General Home Modifications	Council Property Event Control Public Art Public Lighting Salvayards Sign	Economic Growth Events Planning Sub Divisions	Engineering	Footpaths Footpaths Furniture Road/Street/Footpaths	Parks Park/Reserve Playground State Forests/National Park	Roads Bridges Drainage Emergency Call Out Neighbourhood Roads Traffic Lights	Statutory Services Building Animals - Domestic Animals - Other Environment Protection Environmental Health Fire Grants Incident Intingment Review Local Laws	Tree Waste Mngmt & Recycling	Waste Management Waste Mngmt & Recycling





**ACTIONING OF COUNCIL RESOLUTIONS**  
**COUNCIL MEETING – 16 SEPTEMBER 2014**



**OUTSTANDING ACTIONS OF COUNCIL RESOLUTIONS TO  
30 SEPTEMBER 2014**

*This Report is to advise the Senior Management Team, Councillors and the community of the status of previous Council resolutions which are in progress but are yet to be finalised.*

<b>Council Meeting Date</b>	<b>Item No. Description &amp; Recommendation</b>	<b>Action to Date</b>
<i>There are no report resolutions with outstanding actions yet to be finalised</i>		

**REVIEW OF EXISTING COUNCIL POLICIES  
AND ADOPTION OF NEW POLICIES**

<b>Period of Review</b>	<b>Policy Name</b>	<b>Policy Number</b>	<b>Outcome</b>
<i>There were no new Policies prepared or Policy reviews in the September / October period</i>			

## RECORDS OF ASSEMBLIES OF COUNCILLORS

### For period 5 September to 9 October 2014

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

*Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]*

**Name of Meeting:** Councillors Forum

**Date of Meeting:** Tuesday 9 September 2014

**Time:** 12.30 p.m. – 6.30 p.m.

**Attendees:**

Councillors

Debra Swan (left meeting at 3.30 p.m.)

Colleen Furlanetto

Malcolm Little

Patrick Storer

Graeme Williams

Officer/s

Chief Executive Officer (left meeting at 3.30 p.m.)

Director, Asset Services

Director, Corporate and Community

Director, People and Culture

Apologies

Councillor Alister Purbrick

Councillor Robin Weatherald

Matters discussed:

Declarations of Interest

1. Capital Works Update
2. Planned Activity Groups
3. Briefing on the Victorian Library – Goulburn Valley Regional Library Chief Executive Officer
4. Planning Agenda Review
5. Assembly of Councillors
  - 5.1 Mayor & Chief Executive Officer Meetings Update / Other
  - 5.2 Councillors Meetings Attendances
  - 5.3 Items requested by Councillors for the following months' workshop
  - 5.4 Local Law No. 1 – Meeting Procedure
  - 5.5 Ridge Road, Gooram
  - 5.6 Avenel Primary School – Parking in Anderson Street
  - 5.7 Euroa Community Action Group – works to Euroa Band Hall
  - 5.8 Skydive Nagambie – request for Council's sponsorship for Australian National Skydiving Championships
  - 5.9 Currie Park Retirement Village – invitation to attend Open Day and Fundraising Car Boot Sale
  - 5.11 MAV Conference – The Future of Communities ~ Power to the People Conference (Wednesday 15 & Thursday 16 October 2014)

- 5.10 Cr Williams  
Raffle tickets stalls in Binney Street
- 5.11 Nagambie Recreation Reserve – Request for sponsorship for purchase of Defibrillator
- 5.12 Cranksters Rod and Kustom Club of Victoria – Request for Event Sponsorship
- 5.13 2014 Rail Freight Conference (Cost is \$385/person (early bird), after that time the cost is \$440/person)
- 5.14 Councillors / Community Action Groups Combined Meeting – Tuesday 30 September, Tuesday 14 October or Tuesday 28 October at 5.00 p.m.
- 6. Planning Committee Meeting
- 7. Meeting with Business Enterprise Euroa (BEE)

Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?

## Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

*Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]*

**Name of Meeting:** Councillors Forum

**Date of Meeting:** Tuesday 16 September 2014

**Time:** 2.15 p.m. – 7.00 p.m.

### **Attendees:**

#### Councillors

Debra Swan

Malcolm Little

Alister Purbrick

Patrick Storer

Robin Weatherald

Graeme Williams

#### Officer/s

Chief Executive Officer

Director, Asset Services

Director, Corporate and Community

Director, People and Culture (did not attend Council meeting)

#### Apologies

Councillor Colleen Furlanetto

#### Matters discussed:

##### Declarations of Interest

1. Clay Shooting Application – Violet Town
2. Organic Waste Community Education Campagin
3. Dargalong Road Matter
4. Agenda Review
5. Assembly of Councillors
  - 5.1 Mayor & Chief Executive Officer Meetings Update / Other
  - 5.2 Councillors Meetings Attendances
  - 5.3 Items requested by Councillors for the following months' workshop
  - 5.4 Ridge Road, Gooram
  - 5.5 Cr Furlanetto  
Ruffy Street Trees
  - 5.6 East Central District Rifle Association – Request for letter of support for funding application
  - 5.7 Budget Workshop No. 2 – Tuesday 21 October ~ 1.00 p.m. – 3.00 p.m.
6. Special Council Meeting – Receiving / Hearing of Submissions to Proposed Management of Shadforth Reserve, Violet Town, by Violet Town Community House
7. Council Meeting

Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
Item 6	Councillor Storer	Yes
4 & 7	Councillor Swan	Yes

## Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

*Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]*

**Name of Meeting:** Councillors Forum

**Date of Meeting:** Tuesday 23 September 2014

**Time:** 2.30 p.m. – 5.15 p.m.

### **Attendees:**

#### Councillors

Debra Swan

Colleen Furlanetto

Malcolm Little

Alistair Purbrick

Patrick Storer

Robin Weatherald (left meeting at 2.50 p.m.)

Graeme Williams (left meeting at 2.45 p.m.)

#### Officer/s

Chief Executive Officer

Director, Asset Services

Director, Corporate and Community

Director, People and Culture

#### Apologies

Nil

### Matters discussed:

#### Declarations of Interest

1. Councillors Only Discussions – Firing Range Proposal
2. Assembly of Councillors
  - 2.1 Mayor & Chief Executive Officer Meetings Update / Other
  - 2.2 Councillors Meetings Attendances
  - 2.3 Items requested by Councillors for the following months' workshop
  - 2.4 Euroa Genealogical and Historical Society – invitation for Councillors to attend AGM
  - 2.5 City of Monash – Local Government Poker Machine System Reform Campaign
  - 2.6 Assembly of Councillors next week – Tuesday 30 September 2014. Please determine commencement time.
  - 2.7 Cr Furlanetto  
Ruffy Street Trees
  - 2.8 Cr Weatherald  
Waste Management Matters
  - 2.9 Meetings Tuesday 14 October 2014 ~ Assembly of Councillors / Rural Councils Victoria Forum
  - 2.10 Goulburn River Valley Tourism – invitation to attend 1st Annual Heart of Victoria Tourism Dinner



- 2.11 Euroa Secondary College Sports Stadium – Request for financial assistance for resurfacing and re-marking project
- 2.12 Minister for Local Government – response to matters raised by Cr Weatherald ~ re: Yarra City Council and Moreland City Council / East West Link matter
- 2.13 Cr Furlanetto  
Creightons Creek Road
- 2.14 Letter of congratulations to Nagambie Football Club
- 3. Special Council Meeting – Approval of Financial Statements, Standard Statements and Performance Statement

Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
Items 2.7 & 2.13	Councillor Furlanetto	No

### Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

*Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]*

**Name of Meeting:** Councillors Forum

**Date of Meeting:** Tuesday 7 October 2014

**Time:** 2.30 p.m. – 8.30 p.m.

**Attendees:**

Councillors

Debra Swan

Malcolm Little

Alister Purbrick (left meetings at 6.30 p.m.)

Patrick Storer

Graeme Williams

Officer/s

Chief Executive Officer

Director, Asset Services

Director, People and Culture

Apologies

Councillor Colleen Furlanetto

Councillor Robin Weatherald

Director, Corporate and Community

Matters discussed:

Declarations of Interest

1. Meeting with Objectors to Proposed Shooting Range application - Baddaginnie
2. Discussions on Proposed Shooting Range – Baddaginnie
3. Presentation of Community Arts Project 'Tell it with Sugar' – Community
4. Liberal Candidate for Euroa – Tony Schneider
5. Assembly of Councillors
  - 5.1 Mayor & Chief Executive Officer Meetings Update / Other
  - 5.2 Councillors Meetings Attendances
  - 5.3 Items requested by Councillors for the following months' workshop
  - 5.4 Management of Shadforth Reserve, Violet Town
  - 5.5 Goulburn Murray Community Leadership – invitation to lunch with Tim Costello, CEO of World Vision
  - 5.6 Invitation to attend Violet Town Bush Nursing Centre Annual General Meeting
  - 5.7 Attendance at Euroa Cup for official duties
  - 5.8 2015 Fairley Leadership Program
  - 5.9 Inaugural Community Food Fair Forum
  - 5.10 Community Road Safety North East Victoria – invitation to Annual General Meeting
6. Community Action Groups combined meeting with Councillors

Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
------------	--	---

**Record of Meetings of Section 86 Committees of Council**

**Minutes of Meetings received in the September / October 2014 Period**

Name of Committee	Date of Meeting
Tablelands Community Centre	
Nagambie Action Group	30/06/14 28/07/14
Avenel Action Group	14/08/14 & AGM
Ruffy Recreation Reserve	14/09/14 & AGM
Euroa Third Age Club	26/06/14 24/07/14
Violet Town Community Complex	20/15/14 17/06/14 15/07/14 19/08/14 15/09/14
Longwood Community Centre	28/08/14
Miepoll Public Hall	10/08/14
Strathbogie Action Group	04/08/14 01/09/14
Euroa Community Action Group	25/08/14 01/09/14

10. NOTICES OF MOTION
11. URGENT BUSINESS
12. CLOSURE OF MEETING TO THE PUBLIC

***THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT..... P.M.***