



**STRATHBOGIE SHIRE COUNCIL**

**MINUTES/DECISIONS OF A MEETING OF THE STRATHBOGIE SHIRE COUNCIL  
HELD, VIRTUALLY, ON TUESDAY 16 NOVEMBER 2021, COMMENCING AT  
7.01 P.M.**

<b>Chair:</b>	Laura Binks	<i>(Mount Wombat Ward)</i>
<b>Councillors:</b>	David Andrews	<i>(Lake Nagambie Ward)</i>
	Reg Dickinson	<i>(Lake Nagambie Ward)</i>
	Sally Hayes-Burke	<i>(Seven Creeks Ward)</i>
	Kristy Hourigan	<i>(Seven Creeks Ward)</i>
	Paul Murray	<i>(Hughes Creek Ward)</i>
	Chris Raeburn	<i>(Honeysuckle Creek Ward)</i>
<b>Municipal Monitor:</b>	Janet Dore	
<b>Officers:</b>	Julie Salomon	Chief Executive Officer (CEO)
	David Roff	Director, Corporate Operations (DCO)
	Amanda Tingay	Director, Community and Planning (DCP)
	Dawn Bray	Executive Manager, Governance and Customer Service (EMGCS)
	Kristin Favaloro	Executive Manager, Communications and Engagement (EMCE)

UB

1. Welcome

2. Acknowledgement of Traditional Land Owners

*We acknowledge the Traditional Custodians of the places we live, work and play.*

*We recognise and respect the enduring relationship they have with their lands and waters, and we pay respects to the Elders past, present and emerging.*

*Today we are meeting on the lands of the Taungurung peoples of the Eastern Kulin nation, whose sovereignty here has never been ceded.*

3. Apologies / Leave of Absence

Nil

4. Disclosure of Conflicts of Interest

Nil

5. Confirmation of Minutes of Previous Meetings

**MOVED: COUNCILLOR RAEburn**  
**SECONDED: COUNCILLOR DICKINSON**

**1. That the Minutes of the Council meeting held on Tuesday 19 October 2021 be confirmed.**

**2. That the Minutes of the Extraordinary Council meeting held on Tuesday 26 October 2021 be confirmed.**

**01-21/22 CARRIED**

6. Petitions

Nil

7. Reports of Mayor and Councillors and Delegates

Cr Raeburn

- Conveyed congratulations to Councillor Binks on election as Mayor, and Councillor Murray on election as Deputy Mayor, and wished them well for the forthcoming year. Also to Cr Dickinson on nomination for Deputy Mayor.

Cr Hayes-Burke

- Conveyed a warm welcome to Councillor Binks on election as Mayor, and Councillor Murray on election as Deputy Mayor. Also to Cr Dickinson for nominating for the Deputy Mayor role.

VB

7. Reports of Mayor and Councillors and Delegates (cont.)

Cr Hayes-Burke (cont.)

- Also conveyed thanks to Cr Raeburn for his tireless work in the role of Mayor over the past year, noting the following in particular -
  - Work done by Councillors and officers in the preparation of the Council Plan
  - Climate change declaration
  - Funding for a mental health outreach worker
  - Memorandum of Understanding between Council and the Taungurung Land and Waters Council
  - Mutual Respect Charter
  - Pushing ARTC to listen to the community
  - Advocacy around digital telecommunications and energy gap
- Share Strathbogie platform – encouraged community members to view this online communication platform, with the following items currently available for community comment –
  - Nagambie Streetscape Design
  - Community Garden / gathering space proposal
  - Climate Change Action Plan
- Attended Remembrance Day Service at Euroa – thanked Euroa community

Cr Murray

- Conveyed thanks to ex-Mayor, Cr Raeburn. Also to Cr Dickinson for nominating for the Deputy Mayor role.
- Attended Remembrance Day Services at Avenel and Longwood
- Pleasing to see markets starting up again in Avenel and Violet Town
- Attended Action Group meetings and the Euroa Chamber of Business and Commerce meeting

Cr Dickinson

- Conveyed congratulations to Councillor Binks on election as Mayor, and Councillor Murray on election as Deputy Mayor.
- Acknowledged former Mayor, Cr Raeburn, and thanked him for the amount of work and time he put into the role as Mayor, and for his leadership over the past twelve months.

Cr Andrews

- Conveyed congratulations and support to Councillor Binks on election as Mayor, and Councillor Murray on election as Deputy Mayor
- Conveyed thanks and gratefulness to Cr Raeburn for his time and hard work as Mayor.
- Attended Remembrance Day Services
- Attended opening of the netball court and youth skate park at Nagambie by Danielle Green MP

VB

7. Reports of Mayor and Councillors and Delegates (cont.)

Cr Hourigan

- Conveyed sincere thanks to Cr Raeburn for his guidance to herself and the six new Councillors over the past year
- Conveyed congratulations to Councillor Binks on election as Mayor, and Councillor Murray on election as Deputy Mayor.
- Endorsed the establishment of the Federal Government's regional banking task force to assess the impact on bank branch closures, and encouraged Council's support and advocacy, bearing in mind bank closures in Euroa and now limited opening hours of the only bank.

Mayor

- Thanked fellow Councillors for their support, and Cr Raeburn for his leadership over the past twelve months.
- Attended Violet Town market – first one held for several months.
- Attended opening of murals at the Southern Aurora Memorial Garden in Violet Town. Spoke with State and Federal members who were in attendance – beneficial in keeping these conversations going.

8. Public Question Time

Nil

9. Officer Reports

- 9.1 Strategic and Statutory
- 9.2 Community
- 9.3 Infrastructure
- 9.4 Corporate
- 9.5 Governance and Customer Service
- 9.6 Executive

10. Notices of Motion

11. Notices of Rescission

12. Urgent Business

13. Confidential Business

**NEXT MEETING**

The next monthly Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 14 December 2021, commencing at 6.00 p.m. Please note: this meeting is being held a week earlier than the usual schedule for Council meetings.

It is intended that this meeting be held in the Euroa Community Conference Centre, however, that will be dependent on any COVID-19 restrictions which may be in place.



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## 9. OFFICER REPORTS

### 9.1 STRATEGIC AND STATUTORY PLANNING

#### 9.1.1 Waiver of Planning Application Fee Planning Application No. P2021-184 – Buildings and Works for a Public Netball Court ~ 2a Down Street, Longwood

Author: Manager Planning and Investment

Responsible Director: Director Community and Planning

#### **EXECUTIVE SUMMARY**

This report is in relation to a request for the waiver of fees for planning permit application number P2021-184. The planning fee for this application is \$435.90. The Longwood Community Centre Management Committee is seeking a full fee waiver.

The planning application proposes the construction of a second netball court adjacent to the existing netball court at the Longwood Recreation Reserve, Down Street, Longwood. Following the delegate assessment of the application, a planning permit has now been issued.

In considering a request to waive fees for an application lodged under Section 47 of the Planning and Environment Act 1987, a fee can only be waived pursuant to section 20 of the Planning and Environment Regulations (Fees) 2016.

The request complies with section 20(d) of these Regulations as the Longwood Community Centre Management Committee is a local community based not-for-profit organisation.

**MOVED: COUNCILLOR DICKINSON**  
**SECONDED: COUNCILLOR RAEBURN**

#### ***That Council:***

- 1. Note the request by the Longwood Community Centre Management Committee to waive the planning permit application fee.***
- 2. Endorses the decision to waive the \$435.90 planning permit application fee under Section 20(d) of the Planning and Environment Regulations (Fees) 2016 for application P2021-184 – construction of a second netball court at 2a Down Street, Longwood.***

02-21/22      **CARRIED**

JB

**9.1.2 Planning Applications Received and Planning Applications Determined  
- 1 to 31 October 2021**

Author: Manager Planning & Investment

Responsible Director: Director Community and Planning

***EXECUTIVE SUMMARY***

This report provides listings of all Planning Applications Received (Attachment 1) and Planning Applications Determined (Attachment 2) for the period 1 to 31 October 2021- provided for information. The latest Planning Permit Activity Performance Figures are also attached (Attachment 3).

It is noted that there were 20 planning applications received during the reporting period.

During the reporting period there were 24 planning permit applications decided upon. No planning applications lapsed or were withdrawn during this period.

***MOVED: COUNCILLOR MURRAY  
SECONDED: COUNCILLOR HAYES-BURKE***

***That Council:***

- 1. Note that there were 20 new planning applications received, and 24 planning permit applications decided on during the period 1<sup>st</sup> to 31<sup>st</sup> October 2021.***
- 2. Note the report.***

***03-21/22 CARRIED***

VB



## **9.2 COMMUNITY**

### **9.2.1 2021/2022 Council Christmas / New Year Closures**

Responsible Officer: Chief Executive Officer

#### ***EXECUTIVE SUMMARY***

The Council Offices in Binney Street, Euroa, Nagambie Customer Service Centre, and Operations Centres at Euroa and Nagambie close over the Christmas and New Year period each year, with the length of closure varying slightly, depending on when each public holiday falls.

This year, Christmas Day falls on a Saturday and therefore it is proposed that the office closes from 12.00 noon Friday 24 December 2021 and reopens at 8.45 am, Tuesday 4 January 2022. Typically, the office will close at 3.00 pm on Christmas Eve. However, in recognition and appreciation of the flexibility, agility and commitment of staff in ensuring continuity of service provision to our community in what has been challenging times during the Covid-19 pandemic, it is proposed to close the offices at 12.00 noon. This length of closure remains consistent with previous years and has been widely accepted by the community.

It is important to note that this closure relates mainly to Council administration, and many of Council's services will remain available during this time. Directors and Executive Managers will make appropriate staffing arrangements to ensure that Ranger, water patrols for Lake Nagambie, after hours and emergency response services and essential services and programs required to operate during this period continue to do so without interruption.

***MOVED: COUNCILLOR DICKINSON  
SECONDED: COUNCILLOR ANDREWS***

***That Council:***

- 1. Endorse the proposed closure of Council offices at 12.00 noon on Friday 24 December 2021 and reopen at 8.45 a.m. on Tuesday 4 January 2022; and***
- 2. Authorise officers to publicise the closure by way of notice in locally circulating publications, on the Council's website, social media and notices at the Euroa Office and Nagambie Customer Service Centre.***

***04-21/22 CARRIED***





### 9.2.2 Application for Sponsorship - Scouting Association of Australia Victorian Branch

Author: Manager Tourism and Community Services

Responsible Director: Director Community and Planning

#### **EXECUTIVE SUMMARY**

Scouts Victoria have submitted a request for sponsorship from Council to be put towards the Victorian Scout Jamboree 2021 – 22 event being held from Wednesday 29 December 2021 – Saturday 8 January 2022, and located at the Nagambie Lakes Regatta Centre, Loddings Lane, Nagambie.

Their request for sponsorship is as follows:

In kind component	\$ Cost (ex GST)
Hire Regatta Centre Precinct (peninsula, toilet block and Regatta Centre)	\$13,962.00
Loan of Event Equipment (Hand sanitiser units, portable water fountains, marquee - the cost of installation and dismantling will be covered by Victorian Scouts)	\$ 3,250.00
Staff support throughout the event preparation process (10 days as part of normal duties during normal business hours)	\$ 4,503.00
<b>Additional cost to be absorbed by Council</b>	
Shire staff support during the bump-in set up phase of the event (8 hours including oncosts – public holiday rate, as the event is new to the Regatta Centre)	\$ 948.00
Additional cleaning of the toilet block (one additional clean per day for the seven days of hire)	\$ 525.00
<b>TOTAL</b>	<b>\$23,188.00</b>

The Scouts Victoria will be covering any additional waste management collection services as required. Additional waste collection services will be managed directly between the Scouts Victoria and the approved waste contractor.

The Scouts Victoria main Jamboree site will be located at Elmore in the City of Greater Bendigo (86 kilometres away) and they have booked the Regatta Centre precinct to host a satellite off-site precinct, overnight camp venue in Nagambie as part of the Victorian Jamboree event. The Jamboree program will be seven days on site/accommodation with between 200 – 250 scouts per day, plus five days of bump in and bump out required for the event.

Activities will include canoeing, sailing, paddle boarding, inflatable aquapark and raft building. Approximately 200 scouts will camp overnight along the foreshore area (this excludes Leaders and support crew) from 2 January 2022. The amenities that they will occupy will be the Regatta Centre building, Jayco Toilet Block and half the Peninsula area. Cleaning of the toilet facilities will be undertaken through the normal cleaning regime, with additional cleaning provided to meet covid-19 requirements (one additional clean per day for the seven days). Scouts Victoria will also be supplying additional portable toilet facilities for the event at their own cost. Officers have been working closely with event organisers to finalise all requirements for the event approval process.

9.2.2 Application for Sponsorship - Scouting Association of Australia Victorian Branch (cont.)

**Table of Program at Regatta Centre**

Year	Date	Activity
2021	27 -29 Dec	Bump in (3 days) Shire staff support included as part of 8 hours
2021	30-31 Dec	Water activity
2022	1 Jan	No program being run at Nagambie
2022	2-6 Jan	Overnight expeditions commence; approximately 200 youth in each expedition with overnight camping
2022	7-8 Jan	Bump out (2 days)

The Regatta Centre will remain open during the day, with the boat park and boat ramp still available for access by the general public and there will be temporary fencing erected along the peninsula between the Regatta Centre building and the Jayco toilet block. Victorian Scout Leaders will be onsite site 24 hours a day to provide security for the event. The last 750m of the rowing course, along the peninsula will be closed for on-water activities (pending approval from Maritime Safety Victoria). Given the recent changes to COVID-19 restrictions, Go Nagambie have expressed an interest in holding a New Year's Eve Fireworks event. This Scouts Jamboree Event will not impede the New Year's Eve Fireworks event, should that event proceed.

**MOVED: COUNCILLOR ANDREWS**  
**SECONDED: COUNCILLOR RAEURN**

**That Council:**

- 1. Pending the event approval process, support the request to provide 'in-kind' sponsorship support to Scouts Victoria to support the delivery of the Scout Jamboree event in the form of:**
  - a. Twelve (12) days of complimentary venue hire of the Regatta Centre Precinct to a value of \$13,962;**
  - b. Loan of Event Equipment (Hand sanitiser units, portable water fountains, marquee) with a value of \$3,250; and**
  - c. staff support during the bump-in set up phase of the event totalling \$948.**
- 2. Absorb the additional costs of the toilet cleaning with a value of \$525.00**
- 3. Note the 10 days of in-kind staff support throughout the event preparation process to a total of approximately \$4,503 including oncosts.**

UB

9.2.2 Application for Sponsorship - Scouting Association of Australia Victorian Branch (cont.)

*MOTION (cont.)*

4. ***Require Scouts Victoria to reduce overall waste at the event to provide alternatives to single use items to support the objectives of the Sustainable Strathbogie 2030 in being "A Zero Waste Shire". Future funding is contingent on post event evaluation with demonstrated evidence of compliance of the Waste Wise Event Guidelines required.***
5. ***Request Scouts Victoria to fully comply with COVID-19 directions issued by the Chief Health Officer/Department of Health at the time of the event. Future funding is contingent on post event evaluation with demonstrated evidence of compliance of these directions is required.***
6. ***Request Scouts Victoria provide a briefing of the outcomes of the event to Council.***
7. ***Require Scouts Victoria to recognise Council's sponsorship in accordance with the Strathbogie Shire Council Acknowledgement and Publicity Guidelines.***

05-21/22      **CARRIED**





### 9.2.3 Greening Euroa Advocacy Plan

Author: Environment and Waste Coordinator

Responsible Director: Director Corporate Operations

#### ***EXECUTIVE SUMMARY***

At its meeting on 21 April 2020 Strathbogie Shire Council recommended to form the Greening Euroa Project Steering Committee. Since this time the committee has been formed and has been working diligently to bring this important community project to fruition. A detailed design for this project is nearly complete and now funding is required to complete construction phase (Stage 3) of this project.

In July 2021 the Strathbogie Shire Council recommended to develop the Greening Euroa Advocacy Plan to help Council and Goulburn Valley Water to secure funding for Stage 3 of the Project.

***MOVED: COUNCILLOR HOURIGAN***

***SECONDED: COUNCILLOR HAYES-BURKE***

***That Council endorse and action the attached Greening Euroa Advocacy Plan to secure the required funding required to complete the Greening Euroa Project.***

06-21/22

***CARRIED***





**9.2.4 Strathbogie Shire Council Audit and Risk Committee  
- Unconfirmed Minutes of the Meeting held on Friday 17 September 2021**

Author: Director Corporate Operations

Responsible Director: Director Corporate Operations

**EXECUTIVE SUMMARY**

This report presents the draft unconfirmed Minutes of the Strathbogie Shire Council Audit and Risk Committee meeting held on Friday 17 September 2021

Items considered by the Committee at the meeting were:

- 2020/21 Annual Financial Report
- 2020/21 Performance Statement and Governance and Management Checklist
- Closing Report to Audit Committee
- Draft Final Management Letter
- Audit Committee Work Plan
- Review of Committee Charter
- Financial Reporting
- Key Strategic Indicators – Human Resources
- Risk Management Update
- Internal Audit Reports
  - Local Laws
  - Payroll

It is recommended that Council notes the unconfirmed minutes of the Audit and Risk Committee meeting held on Friday 17 September 2021.

**MOVED: COUNCILLOR MURRAY  
SECONDED: COUNCILLOR HAYES-BURKE**

***That Council:***

- 1. Notes the unconfirmed Minutes of the Audit and Risk Committee meeting held on Friday 17 September 2021.***
- 2. Notes that the unconfirmed Minutes will be signed by the Chair of the Committee, once accepted, at the next Committee meeting, and any substantive changes to the unconfirmed Minutes will be reported to the next Council meeting.***

**07-21/22 CARRIED**



### **9.2.5 Regional Information Technology Collaboration – Funding Application**

Author: Director Corporate Operations

Responsible Director: Director Corporate Operations

#### ***EXECUTIVE SUMMARY***

The purpose of this report is to seek Council's endorsement of a funding approach by Strathbogie, Mansfield and Murrindindi Councils under the State Government's Rural Councils Transformation Program.

The application, which is currently under development, details a number of proposed transformations across a number of service areas of Council, and spanning the three Councils mentioned.

***MOVED: COUNCILLOR HAYES-BURKE  
SECONDED: COUNCILLOR MURRAY***

***That Council:***

- 1. Notes that Strathbogie Shire Council is a participant in a grouping of councils that will be making an application for funding under the Victorian Government Rural Councils Transformation Program (RCTP) for the following initiative:***  
  
***'Lifting Service Performance Through Shared Technology and Collaboration'***
- 2. Notes that the application is due for submission by 10 December 2021; and***
- 3. Approves the submission of the grant application by Strathbogie, Mansfield and Murrindindi Councils.***

***08-21/22 CARRIED***

VB

### **9.3 INFRASTRUCTURE**

#### **9.3.1 Tender for Contract No. 21-22-15: Euroa Tennis Sewer**

Author: Project Officer

Responsible Director: Director Community and Planning

##### ***EXECUTIVE SUMMARY***

The Euroa Tennis Club and surrounds at the Friendlies Oval is consistently used by many regular and visiting patrons from the community and wider districts. The facility is currently strained under normal use and cannot be used for events due to the existing sewer system being at the point of failure. An upgraded sewer has been designed to cater for regular community use and future events which is paramount for the survival of the clubs and the ongoing use of these facilities. A new sewer system to connect into the mains sewer network, to be delivered through this contract, has been included in Council's Capital Works Program for the Financial Year 2021-22.

Through public advertisement in local and national newspapers, Council invited tenders for the construction of the Euroa Tennis Club Sewer under Contract 21-22-15, between 23/09/2021 and 20/10/2021. Two (2) tenderers submitted tenders for the work. These tenders have been assessed and evaluated by Council Officers and a summary of results is shown in the Confidential Appendices provided to Councillors. Having considered the results of the evaluation, it is recommended that Council awards tender, contract number 21-22-15 Euroa Tennis Club Sewer to Dig Rite Excavations Vic Pty Ltd.

***MOVED: COUNCILLOR HOURIGAN  
SECONDED: COUNCILLOR HAYES-BURKE***

##### ***That Council:***

- 1. Receives and notes the outcome of the tender assessment process for Contract No 21-22-15 Euroa Tennis Club Sewer – Lump Sum as set out in the confidential appendices attached to this report;***
- 2. Awards the tender for Contract No 21-22-15 Euroa Tennis Club Sewer- Lump Sum to Dig Rite Excavations Vic Pty Ltd based in Lancefield for a total sum of \$152,149.40 + GST;***
- 3. Authorises officers to advise the unsuccessful tenderers;***
- 4. Authorises the Chief Executive Officer or delegate to execute the Contract by signing and affixing with the Common Seal of Strathbogie Shire Council; and***
- 5. Notes that construction is scheduled to commence on 17 January 2022 with an expected completion date of 18 February 2022.***

09-21/22      **CARRIED**





### **9.3.2 Tender for Contract No. 21/22-10: Construction of Rockies Pedestrian Bridge Euroa**

Author: Project Officer

Responsible Director: Director Community & Planning

#### ***EXECUTIVE SUMMARY***

As part of the Strathbogie Shire Council's approved budget, Council is planning to construct a suspension type bridge to provide pedestrian access across the Seven Creeks at a location known as "The Rockies" in Euroa. All the pre-construction works have been completed including Goulburn Broken Catchment Management Authority (GBCMA) approval and a Cultural Heritage Management Plan (CHMP). Previously completed design drawings have been updated to provide two meter width for the bridge and address some other site constraints. To implement the construction of pedestrian bridge, tender documentation was prepared for the public advertisement.

Through public advertisement in local and state newspapers, Council invited tenders for the work under Contract No. 21/22-10, Construction of Rockies Pedestrian Bridge Euroa between 23/09/2021 and 20/10/2021.

At tender closing on 20 October 2021, five (5) tenders were received, with one(1) deemed non-conforming. These tenders have been assessed and evaluated by tender evaluation panel made up of council officers. Having given consideration to the results of the evaluation, it is recommended that Council awards the lump sum contract to Struktis Steel (Lavington) for a total amount of \$ 509,680.00 + GST.

***MOVED: COUNCILLOR HAYES-BURKE  
SECONDED: COUNCILLOR MURRAY***

***That Council:***

- 1. Receives and notes the outcome of the tender assessment process for Contract No 21/22-10 Construction of Rockies Pedestrian Bridge Euroa – Lump Sum as set out in the confidential appendices attached to this report;***
- 2. Awards the tender for Contract No 21/22-10 Construction of Rockies Pedestrian Bridge Euroa – Lump Sum to Struktis Steel based in Lavington for a total amount of \$ 509,680.00 + GST;***
- 3. Authorises officers to advise the unsuccessful tenderers;***
- 4. Authorises the Chief Executive Officer or delegate to execute the Contract by signing and affixing with the Common Seal of Strathbogie Shire Council; and***
- 5. Notes that construction will commence mid December 2021 with an anticipated completion by April 2022.***





9.3.2 Tender for Contract No. 21/22-10: Construction of Rockies Pedestrian Bridge Euroa (cont.)

*MOTION (cont.)*

6. ***That the Chief Executive Officer work with the Euroa Arboretum and Friends of the Sevens to undertake a community planting day within existing project budget parameters to ensure that the environment surrounding the bridge is enhanced and conserved appropriately, and consult with these groups about any future lopping of overhanging branches for bridge maintenance.***

10-21/22      **CARRIED**



### **9.3.3 Tender for Contract No. 21/22-17: 2021-22 Pavement Rehabilitation Program**

Author: Project Officer Project Delivery

Responsible Director: Director Community & Planning

#### ***EXECUTIVE SUMMARY***

As part of the Strathbogie Shire Council's approved budget, selected municipal roads require pavement rehabilitation to improve safety, increase life of the roads, to lower ongoing maintenance costs and decrease frequency of maintenance activities. To implement the pavement rehabilitation program, tender documentation was prepared for public advertisement.

Under this contract for 2021/22, it is planned to carry out pavement rehabilitation works on approximately nine sections of the council roads which were prioritised based on the road conditions assessment carried out as follows:

- High Street Service Road Violet Town, Rehabilitation of sealed pavement
- Nagambie – Locksley Road Nagambie, Rehabilitation of sealed pavement
- Alexandersons Road Locksley, Upgrade and Sealing Gravel Road
- Creek Drive Euroa, Upgrade and Sealing Gravel Road
- Tabilk – Monea Road Tabilk, Upgrade and Sealing Gravel Road
- Gillespi, Cuthbert & Morgan Street Tabilk, Upgrade and Sealing Gravel Road
- Ewings Road Avenel – Existing Shoulder Pavement Widening & Double Seal

The pavement rehabilitation program also includes line marking, drainage works and spray sealing.

Through public advertisement in local and state newspapers, Council invited tenders for the work under Contract No. 21/22-17, Pavement Rehabilitation Program between 27/08/2021 and 22/09/2021. Four contractors submitted tenders for the work. These tenders have been assessed and evaluated by Council Officers and a summary of results is shown in the tables 1 and 2 below. Having given consideration to the results of the evaluation, it is hereby recommended that Council awards the lump sum contract to Bitu-mill (Civil) Pty Ltd for a total amount of \$591,000.00 + GST.

***MOVED: COUNCILLOR RAE BURN  
SECONDED: COUNCILLOR DICKINSON***

***That Council:***

- 1. Receives and notes the outcome of the tender assessment process for Contract No 21/22-17 Pavement Rehabilitation Program – Lump Sum;***
- 2. Awards the tender for Contract No 21/22-17 Pavement Rehabilitation Program – Lump Sum to Bitu-mill (Civil) Pty Ltd based in Campbellfield for a total amount of \$591,000.00 + GST;***

UB

9.3.3 Tender for Contract No. 21/22-17: 2021-22 Pavement Rehabilitation Program (cont.)

*MOTION (cont.)*

- 3. Authorises officers to advise the unsuccessful tenderers;**
- 4. Authorises the Chief Executive Officer or delegate to execute the Contract by signing and affixing with the Common Seal of Strathbogie Shire Council; and**
- 7. Notes that construction will commence early December 2021 with an anticipated completion by February 2022.**

11-21/22      **CARRIED**

LB

**9.3.4 Contracts Awarded Under Delegation (as approved in Council's 2021/22 capital works budget)**

Author: Manager Project Delivery

Responsible Directors: Director Community & Planning

***EXECUTIVE SUMMARY***

The purpose of this report is to inform Council and the community of the status of request for tenders that have been awarded under delegation and those that have been publicly advertised but are yet to be awarded as of 1 November 2021. This report specifically relates to works that form part of Council's 2021/22 capital works budget.

***MOVED: COUNCILLOR HOURIGAN  
SECONDED: COUNCILLOR DICKINSON***

***That Council note the:***

- 1. Contracts awarded under delegated authority by the Chief Executive Officer; and***
- 2. Contracts awarded under delegated authority by Manager.***

***12-21/22 CARRIED***

UB



## **9.4 CORPORATE**

### **9.4.1 Finance Report to 30 September 2021**

Responsible Director: Corporate Operations

#### ***EXECUTIVE SUMMARY***

The appended September Financial Report compares year-to-date Adopted Budget to Actual September 2021.

The report contains the Operational Performance, Income Statement, Balance Sheet, Cash Flow Statement, and capital performance and other financial data in graphical format.

In relation to the current year the operating surplus for the three months period ending 30 September was \$18,204,881.

As at 30 September 2021, total capital works was \$1,130,094 not including committed works.

***MOVED: COUNCILLOR DICKINSON***  
***SECONDED: COUNCILLOR HAYES-BURKE***

***That Council note the Financial Report for the three months ended 30 September 2021.***

***13-21/22      CARRIED***



## **9.5 GOVERNANCE AND CUSTOMER SERVICE**

### **9.5.1 Monthly Performance Report**

The November 2021 Monthly Performance Report includes reports as follows:-

- Building Department – October 2021 Statistics
- Planning Department – Planning Application Approvals – Development Cost (Capital Improved Value) – October 2021
- Customer Enquiry Analysis Report – Report for October 2021
- Waste Management Reporting ~ Year to Date – October 2021
- Actioning of Council Reports Resolutions – Council Meeting 19 October 2021
- Outstanding Actions of Council Resolutions to 31 October 2021
- Review of Council Policies and Adoption of new Policies – October/November 2021
- Records of Informal Council Briefings / Meetings – 1 to 31 October 2021

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

***MOVED: COUNCILLOR RAEBURN  
SECONDED: COUNCILLOR MURRAY***

***That the report be noted.***

***14-21/22      CARRIED***



**10. NOTICES OF MOTION**

Nil

**11. NOTICES OF RESCISSION**

Nil

**12. URGENT BUSINESS**

Nil

**13. CONFIDENTIAL BUSINESS**

Nil

**NEXT MEETING**

The next monthly Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 14 December 2021, commencing at 6.00 p.m. Please note: this meeting is being held a week earlier than the usual schedule for Council meetings.

It is intended that this meeting be held in the Euroa Community Conference Centre, however, that will be dependent on any COVID-19 restrictions which may be in place.

***THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 8.19 P.M.***

Confirmed as being a true and accurate record of the Meeting

  
.....  
Chair

  
.....  
Date



