



STRATHBOGRIE SHIRE COUNCIL

Notice is hereby given that the Ordinary Meeting of the Strathbogrie Shire Council will be held on Tuesday 21 April 2020 at the Euroa Community Conference Centre, commencing at 6.00 p.m.

Chair: Amanda McClaren (Mayor) *(Lake Nagambie Ward)*

Councillors: Robert Gardner *(Lake Nagambie Ward)*
Malcolm Little *(Hughes Creek Ward)*
John Mason *(Seven Creeks Ward)*
Chris Raeburn *(Honeysuckle Creek Ward)*
Alistair Thomson *(Mount Wombat Ward)*
Graeme Williams OAM *(Seven Creeks Ward)*

Officers: Julie Salomon Chief Executive Officer *(CEO)*
Phil Howard Director, Community and Planning *(DCP)*
David Roff Director, Corporate Operations *(DCO)*
Dawn Bray Executive Manager, Governance and Customer Service *(EMGCS)*

PLEASE NOTE THE FOLLOWING PROCESSES FOR FORMAL MEETINGS BEING CONDUCTED BY STRATHBOGRIE SHIRE COUNCIL DURING THE CORONAVIRUS PANDEMIC AND SOCIAL DISTANCING RESTRICTIONS

All Council and Planning Committee meetings are now live-streamed via Facebook at <https://www.facebook.com/StrathbogrieShireCouncil/> - where a notification will be given that we are broadcasting live. This meeting can also be watched in retrospect on our Facebook page.

We encourage all community members to watch the meeting online, given we have had to close the public gallery until further notice following legal advice around how to comply with Covid-19 social distancing rules.

Questions for the Ordinary Council Meeting can still be submitted, and will read out by the Mayor during the Public Question Time component of the meeting, and responded to in the usual way by Councillors and/or Officers. However, it is requested that questions be submitted by 12 noon on Tuesday 21 April 2020 by emailing info@strathbogrie.vic.gov.au

BUSINESS

1. Welcome
2. Acknowledgement of Traditional Land Owners
'I acknowledge the Traditional Owners of the land on which we are meeting. I pay my respects to their Elders, past and present'
3. Apologies
4. Confirmation of Minutes of the Ordinary Meeting of Council held on Tuesday 17 March 2020 and Special Meeting of Council held on Tuesday 31 March 2020
5. Disclosure of Interests
6. Petitions
7. Reports of Mayor and Councillors and Delegates
8. Public Question Time

Public Question Time will be conducted as per Strathbogie Shire Council's Meeting Procedure Local Law No. 1, Clause 32. A copy of the required form for completion and lodgment, and associated Procedural Guidelines, are attached for information.

As the questions are a permanent public record and to meet the requirements of the Privacy Act, only the initials of the person asking the question will be used together with a Council reference number.

Response/s to Public Questions Taken on Notice at Ordinary Council meeting held on Tuesday 17 March 2020

Council Ref: HP: 20 / 2020

Is there a testing station in Euroa.

Response provided by DCP

In light of the current coronavirus pandemic, the responses below are consistent with an enquiry of this nature.

I advise that, to my knowledge, there is not a testing station in Euroa, however, you may wish to contact the local medical clinics / health providers to ascertain this.

The nearest testing stations to Euroa are currently located at Goulburn Valley Health in Shepparton (<http://www.gvhealth.org.au/information-on-coronavirus-for-the-goulburn-valley-community/>) and Benalla Health (<https://www.benallahealth.org.au/n/UpdateonCOVID-19-430-164/>). Information contained on their website is attached for your information.

The Department of Health and Human Services is an excellent source of up-to-date information (<https://www.dhhs.vic.gov.au/coronavirus>). I have also attached excerpts from their website for your information.

Response/s to Public Questions raised and responded to at the Ordinary Council meeting held on Tuesday 17 March 2020 were documented in the Minutes of the meeting.

9. Reports of Council Officers
 - 9.1 Climate Change
 - 9.2 Infrastructure
 - 9.3 Private Enterprise
 - 9.4 Public Institutions
 - 9.5 Housing and Recreation
 - 9.6 Tourism
 - 9.7 Organisation
10. Notices of Motion
11. Urgent Business
12. Closure of Meeting to the Public to consider matters listed for consideration in accordance with Section 89(2) of the Local Government Act 1989
13. Confirmation of 'Closed Portion' Decision/s

Julie Salomon
CHIEF EXECUTIVE OFFICER

17 April 2020

An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting, as per Local Law No. 1 - Meeting Procedure (2014) or as updated from time to time through Council Resolution

Council does not generally permit individuals to make audio recordings of meetings. Individuals are required to make a written request addressed to the Council (Director, Corporate Operations) should they seek to obtain permission to do so.

NEXT MEETING

The next Ordinary Meeting of the Strathbogrie Shire Council is scheduled to be held on Tuesday 19 May 2020, at the Euroa Community Conference Centre, commencing at 6.00 p.m.

Please Note: In the interests of public safety during the coronavirus, usual Council meeting arrangements have changed. Council will provide progressive updates to the community.



Council Ref. / 2020

Public Question Time Form Ordinary Council Meeting

Strathbogie Shire Council has allocated a time for the public to ask questions in the business of an Ordinary Meeting of the Council.

How to ask a question:

Questions submitted to Council must be:

- (a) in writing, state the name, address and telephone number of the person submitting the question and generally be on this form, approved by Council; and
- (b) submitted to Council in person or electronically.

The Chair may refrain from reading a question or having a question read if the person who submitted the question is not present in the gallery at the time when the question is due to be read. Please refer to the back of this form for procedural guidelines.

Question/s: (please print clearly with a maximum of 25 words)

1.....
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2.....
.....
.....
.....
.....

Name:

Address:

Telephone Number:

Signature: (signature not required if submitted by email)

Date of Ordinary Council Meeting:

Privacy Declaration: Personal information is collected on this form to allow Council to undertake follow-up / response and to confirm identity for future reference where necessary. The questioner's initials only, together with a question reference number, will be included in Council's Minutes. Council Minutes are a public document which will be published on Council's Website and are available for public scrutiny at any time. Other personal details included on this form will not be included in the Minutes and will be kept for Council reference only, unless disclosure is required for law enforcement purposes or under any other statutory requirement.

Public Question Time - Procedural Guidelines

Question Time

- (1) There must be a public question time at every Ordinary meeting to enable members of the public to submit questions to Council.
- (2) Sub-clause (1) does not apply during any period when a meeting is closed to members of the public in accordance with section 89(2) of the Local Government Act 1989 (the Act).
- (3) Public question time will not exceed in duration any time limit imposed by the Chairperson, in the Chairperson's discretion in order to ensure that Council has sufficient time in which to transact Council business.
- (4) Questions submitted to Council must be:
 - a) in writing, state the name and address of the person submitting the question and generally be in a form approved or permitted by Council; and
 - b) submitted to Council in person or electronically.
- (5) No person may submit more than 2 questions at any 1 meeting.
- (6) If a person has submitted 2 questions to a meeting, the second question:
 - a) may, at the discretion of the Chair, be deferred until all other persons who have asked a question have had their questions asked and answered; or
 - b) may not be asked if the time allotted for public question has expired.
- (7) The Chair, a Councillor or a member of Council staff nominated by the Chair may read to those present at the meeting a question which has been submitted in accordance with this clause.
- (8) Notwithstanding sub-clause (6), the Chair may refrain from reading a question or having a question read if the person who submitted the question is not present in the gallery at the time when the question is due to be read.
- (9) A question may be disallowed by the Chair if the Chair determines that it:
 - a) relates to a matter outside the duties, functions and powers of Council;
 - b) is defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable in language or substance;
 - c) deals with a subject matter already answered;
 - d) is aimed at embarrassing a Councillor or a member of Council staff;
 - e) relates to personnel matters;
 - f) relates to the personal hardship of any resident or ratepayer;
 - g) relates to industrial matters;
 - h) relates to contractual matters that are commercial in confidence;
 - i) relates to proposed developments;
 - j) relates to legal advice;
 - k) relates to matters affecting the security of Council property; or
 - l) relates to any other matter which Council considers would prejudice Council or any person.
- (10) Any question which has been disallowed by the Chair must be made available to any other Councillor upon request.
- (11) All questions and answers must be as brief as possible, and no discussion may be allowed other than by Councillors for the purposes of clarification.
- (12) Like questions may be grouped together and a single answer provided.
- (13) The Chair may nominate a Councillor or the Chief Executive Officer to respond to a question.
- (14) A Councillor or the Chief Executive Officer may require a question to be put on notice. If a question is put on notice, a written copy of the answer will be sent within 14 days to the person who asked the question.
- (15) A Councillor or the Chief Executive Officer may advise Council that it is his or her opinion that the reply to a question should be given in a meeting closed to members of the public. The Councillor or Chief Executive Officer (as the case may be) must state briefly the reason why the reply should be so given and, unless Council resolves to the contrary, the reply to such question must be so given.

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9. REPORTS

9.7 ORGANISATION

9.7.1 Strathbogie Shire Council Audit Committee - Appointment of External Independent Representative

Responsible Director: Director, Corporate Operations

EXECUTIVE SUMMARY

Following the election to Council of Mr Robert Gardner, a former community member of the Strathbogie Shire Council Audit Committee, an advertisement was placed seeking a replacement. Mr Gardner's term would have expired in May 2021.

An advertisement seeking nominations for the Committee was placed in:

- Euroa Gazette
- Seymour Telegraph
- Benalla Ensign
- Shepparton News
- On Council's website

At the closing date, three submissions had been received

Interviews have been conducted by the Mayor, Cr Amanda McClaren, Audit Committee Chair and Director Corporate Operations, and it is recommended that Geoff Dobson be appointed as an External Independent member.

Given knowledge of one of the applicants, the Chief Executive Officer did not participate in shortlisting, interviewing or discussion on the preferred candidate.

Mr Dobson's experience includes :

- Experience in local government as Councillor and Mayor of City of Greater Shepparton;
- Board experience on Goulburn Valley Water, Real Estate Institute of Victoria (one year as President);
- Graduate Institute of Company Directors; and
- Current membership of Audit Risk and Finance Committees of Goulburn Valley Waste and Resource Recovery Group and Yorta Yorta traditional owners Land Management Board

It was felt that Mr Dobson's experience and skills would complement and add value to the existing Audit Committee membership.

RECOMMENDATION

That Council appoints Geoff Dobson as an External Independent Representative on Strathbogie Shire Council's Audit Committee for the period ending 31 May 2021.

9.7.1 Strathbogie Shire Council Audit Committee - Appointment of External Independent Representative (cont.)

PURPOSE

The Audit Committee Charter provides for appointments of external persons to be made by Council by way of a public advertisement. The terms of the appointment are generally for a period of 3 years and should be arranged to ensure an orderly rotation and continuity of membership despite changes to Council's elected representatives. Council may reappoint current external members from time. In this case the appointment would be until May 2021.

Under the Audit Committee Charter :

“ External independent persons will have senior risk, business, financial or legal knowledge and experience, and be conversant with the financial and other reporting requirements. The evaluation of potential members will be undertaken by the Mayor and Chief Executive Officer taking account of the experience of candidates and their likely ability to apply appropriate analytical and strategic management skills, and a recommendation for appointment put to Council”

With the appointment of Mr Dobson, skills of various Committee members include:-

- Claire Taranto: Finance, Taxation, Private Sector
- Alister Purbrick: Business, Local Government
- Mark Freudenstein: Systems Audits, Risk Management, Business Continuity
- Geoff Dobson: Not-for-Profit Boards and Audit Risk Committee, Local Government, Business

External Independent Membership

The term of expiry for current committee members is shown below:

- Claire Taranto May 2020
- Alister Purbrick May 2022
- Mark Freudenstein May 2022

Appointment of an external independent member has the capacity to strengthen management of Council's risks and brings the Committee to its full complement.

The Audit Committee requires members who are knowledgeable and suitable for the role to ensure there is adequate community representation.

COMMUNITY ENGAGEMENT

Public Notices calling for Expressions of Interests were published in locally circulating newspapers was undertaken.

LEGAL CONSIDERATIONS

No member of Council staff, or other person engaged under a contract, involved in advising on or preparing this report has declared a direct or indirect interest in relation to the matter of the report.

9.7.1 Strathbogie Shire Council Audit Committee - Appointment of External Independent Representative (cont.)

HUMAN RIGHTS CONSIDERATIONS

The rights protected in the Charter of Human Rights and Responsibilities Act 2006 were considered in preparing this report and it's determined that the subject matter does not raise any human rights issues.

CONCLUSION

This report recommends appointment of Mr Geoff Dobson as a community member for the balance of the term of former member (now Councillor) Robert Gardner, expiring May 2021.

9.7.2 Strathbogie Shire Council Audit Committee - Unconfirmed Minutes of the Meeting held on Friday 20 March 2020

Responsible Director: Director Corporate Operations

EXECUTIVE SUMMARY

This report presents the draft unconfirmed Minutes of the Strathbogie Shire Council Audit Committee meeting held on Friday 20 March 2020.

RECOMMENDATION

That Council:

- 1. Notes the unconfirmed Minutes of the Audit Committee meeting held on Friday 20 March 2020.***
- 2. Notes that the Minutes will be signed by the Chair of the Committee, once accepted, at the next Committee meeting, and any substantive changes to the unconfirmed Minutes will be reported to the next Council meeting.***

PURPOSE AND BACKGROUND

The Strathbogie Shire Council Audit Committee is a Committee appointed by Council and pursuant to Section 139 of the Local Government Act 1989.

The primary objective of the Audit Committee is to assist Council in the effective conduct of its responsibilities for financial reporting, management of risk, good corporate governance, maintaining a reliable system of internal controls and facilitating the organisation's ethical development.

KEY ISSUES AND DISCUSSION

Items considered by the Committee were:

- Governance Evaluator product
- Update on Committee vacancy
- Internal Audit – Fleet Management
- Internal Audit – Program Status Update
- Internal Audit – review of past issues
- Budget 2020/21
- Investment Policy
- Councillor Expenses October to December 2019
- CEO Expenses October to December 2019
- Gift Register 2019 Calendar Year
- Key Strategic Indicators

COMMUNITY ENGAGEMENT

Consultation on this matter is not required. The Audit Committee Charter provides for four independent Community representatives.

9.7.2 Strathbogie Shire Council Audit Committee - Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

POLICY CONSIDERATIONS

The Council Plan contains a goal to “Continue to create a secure investment environment through sound financial management “ with the Audit Committee playing a key role in monitoring this goal.

LEGAL CONSIDERATIONS

Section 139 of the Local Government Act requires Council to have an Audit Committee in place.

CONFLICT OF INTEREST.

No member of Council staff, or other person engaged under a contract, involved in advising on or preparing this report has declared a direct or indirect interest in relation to the matter of the report.

CONCLUSION

This report advises the public of the issues considered by the Audit Committee and recommends endorsement of the Minutes.

ATTACHMENTS

Attachment 1: Unconfirmed Minutes of the Audit Meeting held on Friday 20 March 2020

9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

ATTACHMENT 1:

Strathbogie Shire Council
Audit Committee Meeting

20 March 2020



STRATHBOGIE SHIRE COUNCIL

Minutes of a Meeting of the Strathbogie Shire Council Audit Committee held on Friday 20 March 2020 in the Euroa Community Conference Centre at the Strathbogie Shire Council Offices, commencing at 9.30 a.m.

Committee Members:	Ms Claire Taranto (Chair) - Community Representative
	Mr Mark Freudenstein - Community Representative
	Mr Alister Purbrick * - Community Representative
	Cr Amanda McClaren * - Council Representative
	Cr Robert Gardner - Council Representative
Officers:	Ms Julie Salomon - Chief Executive Officer
	Mr David Roff - Group Manager, Corporate and Community/Acting Group Manager, Community Assets
	Mr Upul Sathurusinghe - Manager Finance
Internal Auditors:	Mr Brad Ead - AFS & Associates
External Auditors:	Mr Sanchu Chummar * - Sector Director, Local Government, Victorian Auditor-General's Office
	Mr Juan Yua * - Victorian Auditor General's Office

*Participated in the meeting via teleconference

1. Welcome
2. Acknowledgement of Traditional Land Owners
'I acknowledge the Traditional Owners of the land on which we are meeting. I pay my respects to their Elders, past and present'
3. Apologies
Mr Phil Howard Director Innovation and Performance
4. Disclosure of Interests
Nil.
5. Confirmation of Minutes


19/20 ALISTER PURBRICK/ROBERT GARDNER : That the Minutes of the Audit Committee Meeting held on Friday 20 December 2019 be confirmed

CARRIED

9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

Strathbogie Shire Council
Audit Committee Meeting

20 March 2020











6. Business
 7. Items raised by Committee Members
 8. Next Meeting
- 

9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

Strathbogie Shire Council
Audit Committee Meeting

20 March 2020



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	- Internal Audit Program Status Update	 1457812_1-IA Program Status Upd	
	- Past Issues	 1457529_1-2020-02 Past Issues Review F	
	- Recent Publications and Reports of Interest to Councils	 Audit Committee quarterly update - C	
	- Outstanding Items	 Outstanding Items for March 2020 meet	
6.4	Budget 2020/21	 Council Briefing 100320.pdf  Budget Analysis 06.03.2020.pdf  Capital for Council 100320.pdf  Rate modelling.pdf	2

9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

Strathbogie Shire Council
 Audit Committee Meeting

20 March 2020

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9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

Strathbogie Shire Council
Audit Committee Meeting

Page 1

20 March 2020

6. BUSINESS

6.1 Governance Evaluator

The Committee has previously been advised of the Governance Evaluator tool which is designed to assess an organisation's status in a range of measures around governance.

The Committee requested a demonstration in order to assess whether it may be a process to recommend to an incoming Council.

Lisa Mahood attended the meeting to brief the Committee and demonstrate the product.

RECOMMENDATION

That the Committee review the Governance Evaluator.

ROBERT GARDNER/MARK FREUDENSTEIN –

Amendment:

That the Committee continue to investigate, and review at the next meeting (including costs).

20/20 *ON BEING PUT, THE AMENDMENT BECAME THE MOTION*

21/20 *ON BEING PUT, THE MOTION WAS CARRIED*

6.2 Update on Committee Vacancy

Following the election of Robert Gardner to Council, an advertisement was placed seeking a Community member and, at the close of applications, three had been received

Interviews will be conducted by the Mayor, Chair of the Audit Committee and Group Manager, Corporate and Community following completion of the Audit Committee meeting.

Further, Council has appointed Cr Gardner to the Audit Committee and Cr Williams has stepped down from that role.

RECOMMENDATION

That the information be noted.

22/20 *MARK FREUDENSTEIN/ROBERT GARDNER : That the Recommendation be adopted.*

CARRIED

9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

6.3 Internal Audit Reports

Five reports are presented for review:

- Fleet Management
- Internal Audit Program Status Update
- Past Issues
- Recent Publications and Reports of Interest to Councils
- Outstanding Items

RECOMMENDATION

That the Committee review and note the report on the Internal Audit program.

MARK FREUDENSTEIN/ROBERT GARDNER -

Amendment:

That the Committee note the report on the Internal Audit program, with officers to review options for electronic means of providing log books.

23/20 ON BEING PUT, THE AMENDMENT BECAME THE MOTION

24/20 ON BEING PUT, THE MOTION WAS CARRIED

6.4 Budget 2020/21

Councillors received a detailed briefing on the status of Budget preparation on 10 March and the following documents as presented to the meeting are attached for information:

- Council briefing paper
- Budget analysis
- Capital program

At the meeting, Council discussed a number of points:

- That the Violet Town landfill was impacting on Council's ability to undertake projects if it were to be funded by a cash allocations over 4-5 years
- That borrowing was a viable option to enable Council to undertake the rehabilitation as a single project, particularly when both interest rates and Council's debt was low and that it is the type of project that lends itself to funding over a period.
- Detailed design and subsequent estimate preparation would require a lead time of some 12 months so that construction could commence in 2021/22
- Some adjustments to the proposed capital works program
- Consensus on any rate increase has not been reached as yet

9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

Strathbogie Shire Council
Audit Committee Meeting

Page 3

20 March 2020

6.4 Budget 2020/21 (cont.)

Officers were to amend the document to take account of the landfill scenario including a provision for design and estimating in 2021/22, and to rework financial indicators with particular emphasis on Council liquidity ratios. This work is almost complete and will be presented to the Committee at the meeting.

As far as timing is concerned the final Budget was to be reviewed by the Executive Leadership Team on 3 April before going to Council in mid-April so there is time to fine tune the document.

RECOMMENDATION

That the Committee discuss the preparation of the Budget to date.

Amendment:

ALISTER PURBRICK/MARK FREUDENSTEIN –

That the Committee note preparations of the Budget to date and:-
- recommend an increase in the Internal Audit budget by \$15,000 to \$50,000, with the amount not having been increased for some years.
- support a rate increase of 1.9% in 2020/21 and 2% thereafter as per the Draft document, although the Audit Committee does see capacity to go less but it would be prudent to go 1.9%.

25/20 *ON BEING PUT, THE AMENDMENT BECAME THE MOTION*

26/20 *ON BEING PUT, THE MOTION WAS CARRIED*

6.5 Investment and Cash Management Policy

Author & Department

Group Manager Corporate and Community / Corporate and Community Department

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

This report presents a revised Investment and Cash Management Policy for Council adoption

9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

6.5 Investment and Cash Management Policy (cont.)

RECOMMENDATION (cont.)

MARK FREUDENSTEIN/ALISTER PURBRICK –

Amendment:

That the Audit Committee recommend that Council endorse the revised Investment and Cash Management Policy, subject to the addition of "or Director, Corporate Services" after "Chief Executive Officer" in the 'Investment Terms and Diversification' section.

27/20 *ON BEING PUT, THE AMENDMENT BECAME THE MOTION*

28/20 *ON BEING PUT, THE MOTION WAS CARRIED*

Background

Council maximises its return on investment and minimizes risk by placing appropriate investments. This policy governs how Council does that , and was last reviewed in 2016.

The Audit Committee is requested to consider and endorse the Policy

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there this policy minimizes risk in the investment of Council funds

Strategic Links – policy implications and relevance to Council Plan

Implications for the adoption of the report recommendation on Council Policies, key strategic documents and the Council Plan.

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan."

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

Statement indicating that Best Value, National Competition Policy and Competition and Consumer Act 2010 requirements have been considered and applied in development of the report and recommendation.

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

6.5 Investment and Cash Management Policy (cont.)

Financial / Budgetary Implications

The Policy assist Council in achieving its financial objectives by appropriate investment of funds

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The community/social implications of the report and recommendation

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Community Engagement

The author of this report considers that the matter under consideration did not warrant a community engagement process because it is an internal policy document

Attachments

Nil.

9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

6.6 Councillor Expenses October – December 2019 (Q2)

Author: Project Officer – Corporate Governance

Responsible Officer: Chief Executive Officer

RECOMMENDATION

That the Audit Committee:

1. Review and note the Councillor expenses for the December quarter 2019-20.
2. Approve the publication of the December quarter 2019-20 expenses on Council's website.

ALISTER PURBRICK/MARK FREUDENSTEIN –

Amendment:

That the Audit Committee:

1. Review and note the Councillor expenses for the December quarter 2019-20.
2. Approve the publication of the December quarter 2019-20 expenses on Council's website, subject to inclusion of the number of events attended by Councillors.

29/20 *ON BEING PUT, THE AMENDMENT BECAME THE MOTION*

30/20 *ON BEING PUT, THE MOTION WAS CARRIED*

INTRODUCTION

This report provides the second quarterly update for Councillor expenses, as required by the Councillor Support, Resources, Reimbursement and Reporting of Expenses Policy 2019.

BACKGROUND

Council adopted its Councillor Support, Resources, Reimbursement and Reporting of Expenses Policy in October 2019 as part of its response to the audit undertaken by the Victorian Auditor General's Office (VAGO), which formed part of the foundation for the report entitled 'Fraud and Corruption Controls – Local Government, June 2019'.

The Policy highlights the requirement under the *Local Government Act 1989* to reimburse expenses incurred by Councillors when undertaking official Council duties. It also provides a comprehensive policy and procedural framework to ensure that the reimbursement of expenses matches community expectations and transparency.

9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

6.6 Councillor Expenses October – December 2019 (Q2) (cont.)

The Policy requires quarterly reporting of expenses to the Audit Committee for review and noting, along with approval for the publication on Council's website.

DISCUSSION

The December quarter Councillor expenses are lower than the previous quarter, primarily because claims have not been submitted for December by some Councillors due to the Christmas break. There are no other anomalies across the expense categories of note.

Four Councillors attended the Municipal Association of Victoria's Councillor Awards and attended the Rural Councils Victoria meeting in early December 2019, which accounts for the expenditure under conferences and training.

HUMAN RIGHTS CONSIDERATIONS

There are no human rights considerations arising from the issues discussed in this report given the Local Government (Planning and Reporting) Regulations 2014 require public reporting of Councillor expenses.

CONSULTATION

As per the requirements of Council's Policy, a copy of the expense report was provided to all Councillors for review. No changes to the expenses incurred resulted from this process.

CONCLUSION

The December quarter 2019-20 Councillor expenses have been collated by the Project Officer, Corporate Governance and provided to Councillors for review.

In accordance with Council policy, the expenses should now be reviewed and noted by the Audit Committee prior to publication on Council's website.

ATTACHMENTS

Attachment 1: Councillor Expenses for December Quarter 2019/20

9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

ATTACHMENT 1

COUNCILLOR EXPENSES FOR THE DECEMBER QUARTER 2019-20

Q2 2019-20	Child-family care	Travel	Car Mileage**	IT and Comms*	Conferences & Training	Other	Total expenses
Cr Thomson	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Mayor McClaren	\$0.00	\$0.00	\$1,982.85	\$150.92	\$536.37	\$0.00	\$2,670.14
Cr Swan (Bower)	\$0.00	\$0.00	\$292.40	\$39.19	\$0.00	\$0.00	\$331.59
Cr Williams	\$0.00	\$35.50	\$485.00	\$133.60	\$520.60	\$0.00	\$1,174.70
Cr Mason	\$0.00	\$0.00	\$0.00	\$95.08	\$532.96	\$0.00	\$628.04
Cr Stothers	\$0.00	\$0.00	\$0.00	\$136.35	\$0.00	\$0.00	\$136.35
Cr Little	\$0.00	\$24.92	\$522.83	\$146.26	\$425.00	\$0.00	\$1,119.01

IT and Comms* includes hardware costs

Car Mileage** excludes depreciation for Mayoral vehicle
 includes expenditure from Mayor's fuel card from Council's assets system
 excludes \$200 monthly payment from Mayor as vehicle contribution

9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

6.7 Acting Chief Executive Officer Purchasing Card Expenses October-December 2020 (Q2)

Author: Project Officer – Corporate Governance

Responsible Officer: Group Manager, Community & Corporate

RECOMMENDATION

That the Audit Committee note the Acting Chief Executive Officer's purchasing card expenses for the December quarter 2019-20.

31/20 ROBERT GARDNER/MARK FREUDENSTEIN : That the Recommendation be adopted.

CARRIED

INTRODUCTION

This report provides the second quarterly update relating to the CEO's purchasing card expenses, as required by the Purchasing Card Policy 2019.

BACKGROUND

Council adopted the Purchasing Card Policy in October 2019 as part of its response to the audit undertaken by the Victorian Auditor General's Office (VAGO), which formed part of the foundation for the report entitled 'Fraud and Corruption Controls – Local Government, June 2019'.

The Policy provides a comprehensive policy and procedural framework to ensure that the use of purchasing cards across the organisation matches community expectations and achieves public transparency. One of the risk mitigation elements of this policy is the quarterly reporting of CEO purchasing card expenses to the Audit Committee.

The Policy requires quarterly reporting of these expenses to the Audit Committee for review and noting.

DISCUSSION

The December quarter expenses are found at Attachment 1 and primarily relate to costs incurred by the Acting CEO during attendance at a Rural Councils Victoria meeting, Municipal Association of Victoria State Conference and a local government workshop on crime prevention.

Credit was added to the account through the cancellation of an online subscription.

HUMAN RIGHTS CONSIDERATIONS

There are no human rights considerations arising from the issues discussed in this report given Council policy requires the noting and public reporting of CEO purchasing card expenses.

9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

6.7 Acting Chief Executive Officer Purchasing Card Expenses October-December 2020 (Q2) (cont.)

CONSULTATION

A copy of the expense report was provided to the Acting CEO for review, with detail added to explain the reason for the expenditure.

CONCLUSION

The December quarter 2019-20 Acting Chief Executive Officer's purchasing card transactions have been collated by the Project Officer, Corporate Governance and provided to the Acting CEO for review.

In accordance with Council policy, the expenses should now be reviewed and noted by the Audit Committee.

ATTACHMENTS

Attachment 1: Acting Chief Executive Officers' Purchasing Card Transactions – December Quarter 2018/19

9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

ATTACHMENT 1

**ACTING CHIEF EXECUTIVE OFFICER'S PURCHASING CARD
TRANSACTIONS
DECEMBER QUARTER 2019-20**

18-Oct-19	Rural Councils Victoria/MAV Conference & State Council – Breakfast x 2	Rydges Melbourne	54.58
18-Oct-19	Rural Councils Victoria/MAV Conference & State Council – Accommodation & Parking 2 nights (no meals)	Rydges Melbourne	374
28-Oct-19	XXXX-XXXX-XXXX-1890	Account Fees - Cc Fp User Fee	6.82
21-Nov-19	Cancellation of online viewer subscription USD288 – refunded below	www.Flipsnack.Com	428.92
25-Nov-19	Cancellation of online viewer subscription USD288 – exchange rate difference \$5.22	www.Flipsnack.Com	-423.7
28-Nov-19	XXXX-XXXX-XXXX-1890	Account Fees - Cc Fp User Fee	6.82
28-Nov-19	Local Government Workshop – Crime Prevention in Victoria – LG CEOs & delegates – Accommodation (no meals)	Citiclub On Queen	201.6
29-Nov-19	Local Government Workshop – Crime Prevention in Victoria – LG CEOs & delegates – Parking	Secure Parking 123 Que	25.63
27-Dec-19	XXXX-XXXX-XXXX-1890	Account Fees - Cc Fp User Fee	6.82
		Debit Total AUD	1,105.19
		Credit Total AUD	-423.7
		Total AUD	681.49

9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

6.8 Gift Register 2019 Calendar Year

Author : Project Officer Corporate Governance

Responsible Officer: Group Manager, Corporate & Community

RECOMMENDATION

That the Audit Committee note the Gift Register transactions for the 2019 calendar year.

32/20 ALISTER PURBRICK/ROBERT GARDNER : That the Recommendation be adopted.

CARRIED

INTRODUCTION

This report provides the first combined annual and quarterly report, as required under Council's new Gifts, Benefits and Hospitality Policy 2019.

The provision of this information to the Executive Leadership Team and the Audit Committee increases scrutiny and accountability around the receipt of gifts. It also provides a formal avenue to monitor compliance with policy requirements and the creation of a conflict of interest through the receipt of gifts under the Local Government Act 1989.

BACKGROUND

Council's new Gifts, Benefits and Hospitality Policy was adopted in December 2019 and requires both annual reporting for the calendar year and also quarterly reporting to the Executive Leadership Team and the Audit Committee. The Policy requires all gifts to be declared, regardless of their value. It also aims to drive a culture where gifts are either declined or forwarded to a local charity rather than being retained by the Councillor or council staff.

DISCUSSION

The gifts offered, declined and received for the 2019 financial year indicate a change in culture with three gifts being declined, two gifts being forwarded to a local charity, one being retained by a staff member and another being shared with other departmental staff.

The reporting of the gifts received and declined is a key part of improving our accountability and transparency to our community and represents a best practice governance approach.

There are no conflicts of interest that have arisen during the past five years for any Councillor or employee, which can be created through the receipt of gifts exceeding \$500 in value from one person/party.

HUMAN RIGHTS CONSIDERATIONS

There are no human rights considerations arising from the issues discussed in this report given Council policy and the Local Government Act 1989 require public transparency around the receipt of gifts.

9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

6.8 Gift Register 2019 Calendar Year (cont.)

CONSULTATION

No consultation was undertaken during the preparation of this report.

CONCLUSION

In accordance with Council policy, the gift register transactions for the 2019 calendar year should now be reviewed and noted by the Audit Committee.

ATTACHMENTS

Attachment 1: Extract from Council's Gift Register for the 2019 Financial Year

9.7.2 Strathbogrie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

ATTACHMENT 1

EXTRACT FROM COUNCIL'S GIFT REGISTER FOR THE 2019 FINANCIAL YEAR

Date	Recipient of Gift	Donor of Gift	Description of Gift	Est. Value	Reason for Gift	Outcome
02/08/19	Records Co-Ordinator https://magia.edrms/docs/~D584483	Taverner	eGift Card	\$50	Participation in survey	Gift declined / donation made to charities
08/10/19	Senior Finance Officer https://magia.edrms/docs/~D595645	CBA	5 boxes of chocolates	\$140	Appreciation for assistance provided in setting up account with CBA	Gift to be retained and pooled for staff use
01/11/19	Director, Innovation and Performance https://magia.edrms/docs/~D602245	McArthur	Tickets to Australian Open 2020	Not indicated	Hospitality	Gift declined
22/11/19	Group Manager, Asset Services https://magia.edrms/docs/~D603977	Extons	Attendance at Victoria Derby Day at Flemington 02/11/19	Not indicated	Hospitality	Gift declined
18/12/19	Asset Systems Co-Ordinator https://magia.edrms/docs/~D608625	Adventure Plus	Fold Out 2020 Calendar	\$10	Maintain contact	Gift retained by individual

9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

Date	Recipient of Gift	Donor of Gift	Description of Gift	Est. Value	Reason for Gift	Outcome
19/12/19	Waste Management Officer https://magia.edrms/docs/~D611100	Australian Environmental Auditors	One bag Chocolate Almonds One bag Pretzels One natural soy wax scented candle	\$50	Christmas Gift of Appreciation	Gift being donated towards charity raffle
19/12/19	Group Manager, Asset Services https://magia.edrms/docs/~D611100	Australian Environmental Auditors	One bag Chocolate Almonds One bag Pretzels One natural soy wax scented candle	\$50	Christmas Gift of Appreciation	Gift being donated towards charity raffle

9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

6.9 Risk Management Update

The status of the Risk Management program is as presented to the previous meeting:

- Risk Policy & Enterprise Risk Management Framework pending Council Approval Tuesday 18th June, 2019

Next Steps will then be Strategic Risk Profiling & operational Profiling encompassing:

Facilitate strategic risk workshop

- Review existing Council Plan, objectives, strategic risk register; and
- Facilitate 1x3 hour strategic risk workshop with the EMT to develop strategic risks with corresponding controls.

Facilitate operational risk workshops

- Review existing operational risk register;
- Facilitate 3x3 hour operational risk workshops with functional managers to develop operational risks with corresponding controls.

Corona Virus

One obvious risk that has arisen since the last Audit Committee meeting is the advent of the corona virus and a range of actions have been taken or are in the process of being taken:

- Council's Senior Environmental Health Officer has participated in a number of briefings provided by the State Department of Human Services so as to be aware of the most current situation
- Through its channels, Council has distributed credible information (generally from DHS) to its community
- Council's internal Emergency management Team has met on several occasions, the Pandemic Plan has been reviewed and actions are in train to fulfil actions identified in the Plan

RECOMMENDATION

That the information be noted.

This item is deferred.

9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

6.10 Key Strategic Indicators – Human Resources

Attached for Audit Committee members' information are Human Resources Reports to 27 February 2020.

RECOMMENDATION

That these items be noted.

33/20 ALISTER PURBRICK/MARK FREUDENSTEIN : That the Recommendation be adopted.

CARRIED

6.11 VAGO LG monthly Status update

VAGO have provided the latest copy of their Local Government Sector Monthly update.

RECOMMENDATION

That the update be noted.

34/20 MARK FREUDENSTEIN/ROBERT GARDNER : That the Recommendation be adopted.

CARRIED

6.12 Shared Services Update

An update will be provided on the Shared Services project.

RECOMMENDATION

That the verbal report be noted.

35/20 AMANDA McCLAREN/ROBERT GARDNER : That the Recommendation be adopted.

CARRIED

9.7.2 Strathbogie Shire Council Audit Committee - Draft Unconfirmed Minutes of the Meeting held on Friday 20 March 2020 (cont.)

6.13 Investigations / Chief Executive Officer Reports

A verbal briefing on any investigations currently being undertaken by Council will be provided.

A verbal report will also be provided on the CoVid-19 (coronavirus) and plans Council is putting in place to maintain the functioning of its business.

RECOMMENDATION

That the verbal report be noted.

36/20 ROBERT GARDNER/MARK FREUDENSTEIN : That the Recommendation be adopted.

CARRIED

7. Items raised by Committee Members

8. Next Meeting

Is scheduled for Friday 12 June 2020

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 12.20 P.M.

Confirmed as being a true and accurate record of the Meeting

.....
Chair

.....
Date

9.7.3 Tender for Upton Road Culvert (No. 505) Replacement: Contract No. 18/19-22

Manager Asset Planning

Responsible Director: Director, Community and Planning

EXECUTIVE SUMMARY

Strathbogie Shire Council invited tenders for the replacement of Culvert No.505 at Upton Road, Avenel.

Six conforming tenders have been assessed and evaluated by Council Officers as summarised in the report.

RECOMMENDATION

That Council:

- 1. Awards the tender received from Seven Creeks Excavations Pty Ltd of 7-9 Garrett Street, Euroa 3666 for Contract 18/19-22 – replacement of Culvert No.505 Project for a total amount of \$192,697.77 excluding GST (\$211,967.55 including GST);***
- 2. Utilise the additional drought allocation provided to the Roads to Recovery Grant Funding to pay for the works;***
- 3. Authorise officers to advise the unsuccessful tenderers;***
- 4. Authorises the Chief Executive Officer to execute the contract agreement; and***
- 5. Notes that the contract will commence on 27 April 2020 and the expected completion date is 26 June 2020.***

PURPOSE AND BACKGROUND

This report is a requirement of Council Procurement Policy for the awarding of Public Tenders for construction works with values exceeding \$200,000 inclusive of GST.

This major culvert was identified as exceeding Council's intervention level at the last condition assessment. During this financial year, Council completed the survey and design for the culverts' replacement, and with Council's allocation for Roads to Recovery being increased by \$1.4M for additional drought allocation, this and other projects were brought forward for construction.

9.7.3 Tender for Upton Road Culvert (No. 505) Replacement: Contract No. 18/19-22 (cont.)

Tenders were invited from suitably qualified and experienced contractors to undertake Contract 18/19-22 for the Replacement of Culvert No.505 at Upton Road.

Tenders were invited by advertising on “Tendersearch” via the Council website, and The Age newspaper, Euroa Gazette, Seymour Telegraph and Shepparton News on 19 February 2020.

By close of tenders at 4.00pm on 20 March 2020, six tenders had been received.

All tenders were accessed for their compliance including the contractual terms and conditions and the requirements of the response schedules. All tender submissions were deemed conforming.

In accordance with the Procurement Policy, the evaluation panel and evaluation criteria weightings were nominated prior to opening. The tenders were assessed by an evaluation panel consisting of the following Strathbogie Shire Council staff members:

1. Technical Officer;
2. Asset Engineering Officer;
3. Project Engineer; and
4. Manager Asset Planning.

The principle that underlies the awarding of all Council contracts is that a contract is awarded on the basis of providing the best value for money, offering the most benefit to the community and the greatest advantage to Council.

The tenders were assessed and evaluated against the following criteria and weightings:

- Tendered Price (40%)

This criterion measures the price only – either lump sum or unit rates – submitted by the tenderer. In accordance with Council’s Procurement Guidelines, a price weighting of between 40% - 60% is applied.

All submissions were given a weighted score for their submitted price based on a comparative assessment of pricing for all tenders. The comparative assessment awarded the highest evaluation score to the lowest priced tender submission. The subsequent tender submissions received reduced evaluation scores based on the percentage difference between them and the lowest priced tender.

- Qualifications/Skills and Experience (25%)

Experience in the industry and with Council on similar projects was provided; along with the availability of the skills and resources to complete the project, was assessed in determining the delivery of the project on time and within budget.

9.7.3 Tender for Upton Road Culvert (No. 505) Replacement: Contract No. 18/19-22 (cont.)

- Project Methodology (15%)

The provided schedules, along with the works program, level of experience of the senior staff and the plant and equipment details were assessed.

- Quality of Submission (15%)

This criterion is required to ensure that each tender mitigates risk from Council and the community. Included within this area, Variation Rates were assessed to ensure that low tenders were not being accepted with extreme variation rates.

- Local Content (5%)

In accordance with Procurement Guidelines and being consistent with value for money principles, where different products are of comparable price, quality and equivalent value can be sourced either locally or regionally; preference will be given to local suppliers.

The budget allocated in the 2019/2020 Capital Works program for this project is \$175,000.

KEY ISSUES AND DISCUSSION

The final evaluation ranking (including price and non-financial criteria) had Seven Creeks Excavation Pty Ltd ranked as highest and as such the panel recommends them as representing the best value outcome for Council. The company is well experienced and capable of completing the contract as required. They are well known in the industry with good references.

COMMUNITY ENGAGEMENT

The author of this report considers that the matter under consideration did not warrant a community engagement process.

DISCUSSION

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

POLICY CONSIDERATIONS

- Council Plan: -
 - Goal 3 - To provide quality infrastructure
 - Key Strategy – Provide best practice management of all assets including roads, bridges and facilities
 - Approach – Target major capital works projects to seek government funding to reduce Council's costs

9.7.3 Tender for Upton Road Culvert (No. 505) Replacement: Contract No. 18/19-22 (cont.)

- Asset Management Policy
 - Asset renewal – is the upgrading or replacement of an existing Asset, or a component, that restores the service capability of the Asset to its original functional condition and performance.
- Asset Management Strategy
 - Ensure the Shires infrastructure enhances efficiency for people and freight movement, service delivery and community amenities.
- Bridge Asset Management Plan
 - Provide a framework for the sustainable management of Strathbogie Shire's bridges and major culverts in support of the Council Plan, Council's Asset Management Policy and Asset Management Strategy, and regulatory requirements.
 - Assist the Strathbogie Shire in determining priorities for bridge and major culvert maintenance, renewal programs, new bridges, upgrades, and bridge disposal.

LEGAL CONSIDERATIONS

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

No member of Council staff, or other person engaged under a contract, involved in advising on or preparing this report has declared a direct or indirect interest in relation to the matter of the report.

FINANCIAL CONSIDERATIONS

The available budget adopted by Council as part of the Capital Works Program for this project was initially \$175,000, which allowed for the relining of the existing corrugated steel pipe. Through the ensuing condition assessment, it was found that relining was not a viable option for the major culvert, hence a replacement is required. The revised engineers estimate of \$216,000 was allocated to the additional Roads to Recovery funding and as such the recommendation has no significant financial or budgetary implications for Council or the broader community.

ENVIRONMENTAL/SUSTAINABILITY CONSIDERATIONS

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

9.7.3 Tender for Upton Road Culvert (No. 505) Replacement: Contract No. 18/19-22 (cont.)

SOCIAL CONSIDERATIONS

The following social implications of the proposal provide benefits to the community in their daily activity and connectivity by:

- (a) maintaining of accessibility to services by preventing infrastructure failure;
- (b) ensuring public safety by the minimising local flooding; and
- (c) by maintaining the transportation needs of all people.

HUMAN RIGHTS CONSIDERATIONS

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

CONCLUSION

Through Council's periodic condition assessments of its assets and the securing of grant funding, Council is able to bring forward identified works to maintain its essential community infrastructure.

9.7.4 Tender for Harrys Creek Road Culvert (No. 349) Replacement: Contract No. 18/19-24

Manager Asset Planning

Responsible Director: Director Community and Planning

EXECUTIVE SUMMARY

Strathbogie Shire Council invited tenders for the replacement of Culvert No.349 at Harrys Creek Road, Boho.

Four conforming tenders have been assessed and evaluated by Council Officers as summarised in the report.

RECOMMENDATION

That Council:

- 1. Awards the tender received from Seven Creeks Excavations Pty Ltd of 7-9 Garrett Street, Euroa 3666 for Contract 18/19-24 – replacement of Culvert No.349 Project for a total amount of \$310,108.09 excluding GST (\$341,111.89 including GST);***
- 2. Utilise the additional drought allocation provided to the Roads to Recovery Grant Funding to pay for the works;***
- 3. Authorise officers to advise the unsuccessful tenderers;***
- 4. Authorises the Chief Executive Officer to execute the contract agreement; and***
- 5. Notes that the contract will commence on 27 April 2020 and the expected completion date is 26 June 2020.***

PURPOSE AND BACKGROUND

This report is a requirement of Council Procurement Policy for the awarding of Public Tenders for construction works with values exceeding \$200,000 inclusive of GST.

This major culvert was identified as exceeding Council's intervention level at the last condition assessment due to culvert failure. During this financial year, Council completed the survey and design for the culverts' replacement, and with Council's allocation for Roads to Recovery being increased by \$1.4M for additional drought allocation, this and other projects were brought forward for construction.

9.7.4 Tender for Harrys Creek Road Culvert (No. 349) Replacement: Contract No. 18/19-24 (cont.)

Tenders were invited from suitably qualified and experienced contractors to undertake Contract 18/19-24 for the Replacement of Culvert No.349 at Harrys Creek Road.

Tenders were invited by advertising on “Tendersearch” via the Council website, and The Age newspaper, Euroa Gazette, Seymour Telegraph and Shepparton News on 19 February 2020.

By close of tenders at 4.00pm on 20 March 2020, five tenders had been received.

All tenders were accessed for their compliance including the contractual terms and conditions and the requirements of the response schedules. All but one tender submission was deemed conforming.

In accordance with the Procurement Policy, the evaluation panel and evaluation criteria weightings were nominated prior to opening. The tenders were assessed by an evaluation panel consisting of the following Strathbogie Shire Council staff members:

1. Technical Officer;
2. Asset Engineering Officer;
3. Project Engineer; and
4. Manager Asset Planning.

The principle that underlies the awarding of all Council contracts is that a contract is awarded on the basis of providing the best value for money, offering the most benefit to the community and the greatest advantage to Council.

The tenders were assessed and evaluated against the following criteria and weightings:

- Tendered Price (40%)

This criterion measures the price only – either lump sum or unit rates – submitted by the tenderer. In accordance with Council’s Procurement Guidelines, a price weighting of between 40% - 60% is applied.

All submissions were given a weighted score for their submitted price based on a comparative assessment of pricing for all tenders. The comparative assessment awarded the highest evaluation score to the lowest priced tender submission. The subsequent tender submissions received reduced evaluation scores based on the percentage difference between them and the lowest priced tender.

- Qualifications/Skills and Experience (25%)

Experience in the industry and with Council on similar projects was provided; along with the availability of the skills and resources to complete the project, was assessed in determining the delivery of the project on time and within budget.

9.7.4 Tender for Harrys Creek Road Culvert (No. 349) Replacement: Contract No. 18/19-24 (cont.)

- Project Methodology (15%)

The provided schedules, along with the works program, level of experience of the senior staff and the plant and equipment details were assessed.

- Quality of Submission (15%)

This criterion is required to ensure that each tender mitigates risk from Council and the community. Included within this area, Variation Rates were assessed to ensure that low tenders were not being accepted with extreme variation rates.

- Local Content (5%)

In accordance with Procurement Guidelines and being consistent with value for money principles, where different products are of comparable price, quality and equivalent value can be sourced either locally or regionally; preference will be given to local suppliers.

The budget allocated in the 2019/2020 Capital Works program for this project is \$140,000.

KEY ISSUES AND DISCUSSION

The final evaluation ranking (including price and non-financial criteria) had Seven Creeks Excavation Pty Ltd ranked as highest and as such the panel recommends them as representing the best value outcome for Council. The company is well experienced and capable of completing the contract as required. They are well known in the industry with good references.

COMMUNITY ENGAGEMENT

The author of this report considers that the matter under consideration did not warrant a community engagement process.

DISCUSSION

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

POLICY CONSIDERATIONS

- Council Plan: -
 - Goal 3 - To provide quality infrastructure
 - Key Strategy – Provide best practice management of all assets including roads, bridges and facilities
 - Approach – Target major capital works projects to seek government funding to reduce Council's costs

9.7.4 Tender for Harrys Creek Road Culvert (No. 349) Replacement: Contract No. 18/19-24 (cont.)

- Asset Management Policy
 - Asset renewal – is the upgrading or replacement of an existing Asset, or a component, that restores the service capability of the Asset to its original functional condition and performance.
- Asset Management Strategy
 - Ensure the Shires infrastructure enhances efficiency for people and freight movement, service delivery and community amenities.
- Bridge Asset Management Plan
 - Provide a framework for the sustainable management of Strathbogie Shire's bridges and major culverts in support of the Council Plan, Council's Asset Management Policy and Asset Management Strategy, and regulatory requirements.
 - Assist the Strathbogie Shire in determining priorities for bridge and major culvert maintenance, renewal programs, new bridges, upgrades, and bridge disposal.

LEGAL CONSIDERATIONS

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

No member of Council staff, or other person engaged under a contract, involved in advising on or preparing this report has declared a direct or indirect interest in relation to the matter of the report.

FINANCIAL CONSIDERATIONS

The available budget adopted by Council as part of the Capital Works Program for this project was initially \$140,000, which allowed for the replacement of the existing concrete pipe. Through the ensuing design, it was found that due to the collapsing of the existing pipes and dispersive soil types, additional compactive effort and soil stabilisation is required. The added costs of \$170,108 can be financed through the additional Roads to Recovery (R2R) funding, with a reduced scope of works within next years program and forecast savings within other R2R grant funded projects, and as such the recommendation has no significant financial or budgetary implications for Council or the broader community.

ENVIRONMENTAL/SUSTAINABILITY CONSIDERATIONS

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

9.7.4 Tender for Harrys Creek Road Culvert (No. 349) Replacement: Contract No. 18/19-24 (cont.)

SOCIAL CONSIDERATIONS

The following social implications of the proposal provide benefits to the community in their daily activity and connectivity by:

- (a) maintaining of accessibility to services by preventing infrastructure failure;
- (b) ensuring public safety by the minimising local flooding; and
- (c) by maintaining the transportation needs of all people.

HUMAN RIGHTS CONSIDERATIONS

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

CONCLUSION

Through Council's periodic condition assessments of its assets and the securing of grant funding, Council is able to bring forward identified works to maintain its essential community infrastructure.

9.7.5 Greening Euroa Project – Formation of a Project Steering Committee

Waste Management Officer

Responsible Director: Director Corporate Operations

EXECUTIVE SUMMARY

Our landscape is currently experiencing persistent and ongoing drought conditions which has limited the amount of potable water that is available to keep our recreation spaces green. This report looks at a joint project between the Greening Euroa Committee, Goulburn Valley Water and Strathbogie Shire Council to deliver recycled water to our sporting grounds to ensure their ongoing viability and proposes the formation of a Greening Euroa Project (the Project) Steering Committee.

RECOMMENDATION

That:

- 1. A Greening Euroa Project Steering Committee is formed with the following membership:**
 - (i) Strathbogie Shire Seven Creeks Ward Councillor, John Mason (Chair)**
 - (ii) Director Corporate Operations (Strathbogie Shire Council)**
 - (iii) One Representative - Goulburn Valley Water**
 - (iv) One Representative – Goulburn Broken Catchment Management Authority**
 - (v) One Representative – Euroa Secondary College**
 - (vi) One Representative – Euroa Primary School**
 - (vii) One Representative – St. John's Primary School**
 - (viii) One Representative – Euroa Arboretum**
 - (ix) Up to Three Representatives from the Sporting Fields Precinct to be invited via an Expression of Interest process.**
- 2. Council contribute \$100,000 towards the Stage 2 (detailed design) of the Project, contingent on securing external funding to the minimum value of \$259,722 from the following funding sources:**
 - (a) Goulburn Valley Water contributing \$100,000**
 - (b) Euroa Secondary College contributing \$10,000**
 - (c) Euroa Primary School contributing \$10,000**
 - (d) St. John's Primary School contributing \$10,000**
 - (e) Department of Environment, Land, Water and Planning Integrated Water Management Program grant of \$129,722.**
- 3. Council seek external funding to progress the implementation of any agreed Stage 3 works.**

9.7.5 Greening Euroa Project – Formation of a Project Steering Committee (cont.)

PURPOSE

Reductions in inflows into catchments in the Strathbogie Shire and increases in water restrictions due to the drought has meant that many of our sporting grounds are unable to continue to keep their facilities green.

The key aim of the Greening Euroa Project (the Project) is to extend Euroa's water security and enable our outdoor sporting and recreation venues to continue as usable, vibrant social hubs. This Project is partnering with schools and community groups to look at the feasibility of extending infrastructure from the Waste Water Treatment Plant in Euroa Tip Road to provide treated recycled water for irrigation to playing and recreational fields in Euroa and to reduce the dependence on potable, ground and stream water.

KEY ISSUES AND DISCUSSION

There is currently an informal Greening Euroa Committee which consists of representatives from:

1. Strathbogie Shire Council (Officers)
2. Euroa Secondary College
3. St John's Primary School
4. Euroa Primary School
5. Euroa Arboretum
6. Memorial Oval Committee of Management
7. Goulburn Valley Water
8. Goulburn Broken Catchment Management Authority

This report recommends the formation of a formal Project Steering Committee to oversee the management of the Project moving forward, with representatives from all interested parties, including Council and Goulburn Valley Water, as outlined in the recommendation. This Project Steering Committee would be administratively supported by Council officers.

The whole Project comprises of three stages:

- Stage 1: Euroa facility site audits, risk analysis and infrastructure design (currently being undertaken)
- Stage 2: Treatment plant and Route Capital Infrastructure Design and Quantity Surveyor Analysis
- Stage 3: Project Implementation and Construction

For Stage 2 of the Project, the total estimated cost is \$359,722. This value is inclusive of cash and in kind contributions and this report recommends that Council contributes \$100,000 towards this cost, contingent on funding being secured from Goulburn Valley Water, Euroa Secondary College, Euroa Primary School and St. John's Primary School, and being successful in gaining a grant from the Department of Environment, Water, Land and Planning for \$129,722 as outlined in the recommendation.

The total cost for the Stage 3 of the Project is estimated at \$3.5 million. Due to the size of the Project, officers would seek external grant funding and a co-capital contribution from Goulburn Valley Water to fund this component of this work.

9.7.5 Greening Euroa Project – Formation of a Project Steering Committee (cont.)

COMMUNITY ENGAGEMENT

At this stage of the Project, it is not recommended to undertake any community consultation as all interested parties are already involved and informed of the process.

If Council is successful in gaining the grant and moving onto Stage 2 of the Project, then informing the community of the Project, with a media release and information placed on Council's website, would be a suitable level of communication.

POLICY CONSIDERATIONS

Council Plan Actions

Action 2.2 Mitigate and adapt to a changing climate

Sustainable Strathbogrie 2030 Actions

7. A climate resilient shire and low carbon shire

8. A water sensitive shire

LEGAL CONSIDERATIONS

No member of Council staff, or other person engaged under a contract, involved in advising on or preparing this report has declared a direct or indirect interest in relation to the matter of the report.

FINANCIAL CONSIDERATIONS

Council's contribution to the Stage 2 portion of the Project is \$100,000 and this has been provided in the 2019/20 Budget. Council's contribution will be contingent on contributions from the following parties, as outlined in the recommendation:

- Goulburn Valley Water -\$100,000
- Euroa Secondary College - \$10,000
- Euroa Primary School - \$10,000
- St. John's Primary School - \$10,000
- Department of Environment, Water, Land and Planning grant application - \$129,722 (pending)

ENVIRONMENTAL/SUSTAINABILITY CONSIDERATIONS

This Project, if successful through to Stage 3, will make our Shire a more climate resilient Shire and keep our open spaces green during years of climate variability and increasing water insecurity.

SOCIAL CONSIDERATIONS

This Project, if successful through to Stage 3, will increase our community health and wellbeing by maintaining our green open spaces during prolonged dry periods. These spaces give members of the public opportunities to get out and participate in community life through exercise and sporting activities.

HUMAN RIGHTS CONSIDERATIONS

There are no *Charter of Human Rights and Responsibilities Act 2006* implications.

9.7.5 Greening Euroa Project – Formation of a Project Steering Committee (cont.)

CONCLUSION

Our landscape is currently experiencing persistent and ongoing drought conditions which has limited the amount of potable water that is available to keep our recreation spaces green. This report looks at a joint project between the Greening Euroa Committee, Goulburn Valley Water and Strathbogie Shire Council to deliver recycled water to our sporting grounds to ensure their ongoing viability and proposes the formation of a Project Steering Committee and a cash contribution to Stage 2 of the Project.

9.7.6 Approval for Variation to Contract over \$200,000: Contract No. 19/20-00

Manager Asset Planning / Infrastructure Directorate

Responsible Director: Director Corporate Operations

RECOMMENDATION

That Council notes the variation of \$268,143.75 to Contract 19/20-00 – Local Roads Reseal Program 2019/20.

purpose and BaCKGROUND

On 6th November 2019, the Federal Government announced \$138.9 million additional Roads to Recovery funding in the 2020 calendar year for the 128 Local Government Areas eligible for the Drought Communities Programme Extension.

This additional Roads to Recovery funding provided additional funding of \$1,439,568 to Council for expenditure prior to the end of December 2020, which has allowed for the inclusion of the following works: -

- Additional reseals added to Contract 19/20-00 (this financial year) and subject of this report
- Harrys Creek Road Major Culvert Replacement (this financial year)
- Upton Road Major Culvert Replacement (this financial year)
- Zero Class Roads Upgrade (next financial year, prior to December 2020)
- Euroa/Strathbogie – Creek Junction Road Intersection Upgrade (next financial year, prior to December 2020)
- Harrys Creek – Donnie Doon Road Intersection Upgrade (next financial year, prior to December 2020)

The value of the variation to Contract 19/20-00 is \$268,143.75, with the Contractor utilising the actual rates as tendered for the Contract.

DISCUSSION

The resealing contract is a lump sum contract, provided the capacity for the Superintendent to determine that if the form, quality or quantity of the work under the Contract should be varied at any time, the Superintendent may order the Contractor to do all or any one or more of the following things: -

- (a) increase, decrease or omit any part of the work under the Contract;
- (b) change the character or quality of any material or work;
- (c) change the levels, lines, positions or dimensions of any part of the work under the Contract; and/or
- (d) execute additional work.

9.7.6 Approval for Variation to Contract over \$200,000: Contract No. 19/20-00 (cont.)

It was determined to vary the contract by completing additional work funded by additional Roads to Recovery grants and as such at no additional costs to Council and rate payers. Whilst the tendered rates specified in the contract have been applied to the variation, the processes for approval of variations needs to be specified and executed in accordance with Council's Procurement Policy (which is currently under review) and levels of Delegation. Approval of a variation of this nature should and will in the future be determined by Council resolution in accordance with Council delegations.

POLICY CONSIDERATIONS

- Council Plan: -
 - Goal 3 - To provide quality infrastructure;
 - Key Strategy – Provide best practice management of all assets including roads, bridges and facilities;
 - Approach – Target major capital works projects to seek government funding to reduce Council's costs.
- Asset Management Policy
 - Asset renewal – is the upgrading or replacement of an existing Asset, or a component, that restores the service capability of the Asset to its original functional condition and performance.
- Asset Management Strategy
 - Ensure the Shires infrastructure enhances efficiency for people and freight movement, service delivery and community amenities.
- Transport Asset Management Plan
 - Provide a framework for the sustainable management of Strathbogie Shire's roads in support of the Council Plan, Council's Asset Management Policy and Asset Management Strategy, and regulatory requirements;
 - Assist Strathbogie Shire in determining priorities for maintenance and renewal programs as well as priorities for upgrade of existing road segments and, if appropriate, road disposal.

FINANCIAL CONSIDERATIONS

The original awarded Contract price was \$565,880, which allowed for the sealing of approximately 169,500m² of pavement. The variation, which allowed for an additional 65,440m² of seal, is able to be financed through the additional Roads to Recovery funding and as such the recommendation has no significant financial or budgetary implications for Council or the broader community.

9.7.6 Approval for Variation to Contract over \$200,000: Contract No. 19/20-00 (cont.)

SOCIAL CONSIDERATIONS

The following social implications of the proposal provide benefits to the community in their daily activity and connectivity by:

- (a) maintaining of accessibility to services by preventing infrastructure failure;
- (b) ensuring public safety by the minimising local flooding; and
- (c) by maintaining the transportation needs of all people.

HUMAN RIGHTS CONSIDERATIONS

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

CONCLUSION

Through Council's periodic condition assessments of its assets, identification of priority works and the securing of additional grant funding, Council can bring forward identified works to maintain its infrastructure. Such works should be executed in accordance with Council Procurement Policy and Delegations.

9.7.7 Financial Report to 31 March 2020

Responsible Director: Director, Corporate Operations

EXECUTIVE SUMMARY

The appended March Financial Report compares YTD mid-year Budget to Actual March 2020.

The report contains the Income Statement, Balance Sheet, Cash Flow Statement and Statement of Capital Works.

In relation to the current year the operating surplus for the nine months period ending 31 March was \$6,905,676. This is largely as a result of rate revenue being recognised early in the financial year, with expenditure occurring throughout the year.

As at 31 March 2020, total capital works was \$3,797,641 not including committed works.

RECOMMENDATION

That the Financial Report for the nine months ended 31 March 2020 be noted.

PURPOSE AND BACKGROUND

The 2019/20 original Budget was prepared in accordance with the Local Government Act 1989, and was formally adopted at a Special Meeting of Council held on 25 June 2019. Mid-year review budget was adopted by the Council on 18 February 2020.

Council considers and notes monthly Financial Reports in accordance with the Local Government Act 1989 (Act). Under Section 137 and 138 of the Act, Council must establish and maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. This report satisfies those requirements.

KEY ISSUES AND DISCUSSION

Explanation for significant budget variances are provided in financial overview section.

COMMUNITY ENGAGEMENT

Council officers believe that appropriate community engagement has occurred during the annual budgeting process and the periodical financial statements are now ready for Council consideration.

POLICY CONSIDERATIONS

This report is consistent with Council Policies, the Long Term Financial Plan and the Council Plan. The report also addresses Council's desire to review all aspects of Council's operations.

9.7.7 Financial Report to 31 March 2020 (cont.)

LEGAL CONSIDERATIONS

There are no statutory or legal implications. The Local Government Act 1989 allows for budget reallocations. Consideration and adoption of periodic Financial reports as per the Local Government Act 1989 ensures Council complies with its Legal and Statutory obligations.

No member of Council staff, or other person engaged under a contract, involved in advising on or preparing this report has declared a direct or indirect interest in relation to the matter of the report.

FINANCIAL CONSIDERATIONS

The attached report, in conjunction with the detailed briefing to Council, considers all known economic and financial implications for the financial year ending 30 June 2020.

In relation to Capital Works it is noted above that \$3,797,641 has been expended to date. In addition to that, \$3,995,224 has been committed to date. Attachment 7 makes a prediction of expected completion at 30 June 2020 and notes that some projects will be carried over into 2020/21 for different reasons.

ENVIRONMENTAL/SUSTAINABILITY CONSIDERATIONS

The recommendation in this report has no significant environmental or amenity implications for Council or the broader community.

SOCIAL CONSIDERATIONS

This report has no significant unfavourable community or social implications for the Council or the broader community.

HUMAN RIGHTS CONSIDERATIONS

The recommendation contained in this report does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

CONCLUSION

The report presents Council's actual financial performance compared to the budget for the nine months ended 31 March 2020.

ATTACHMENTS

Attachment 1:	Income Statement
Attachment 2:	Balance Sheet
Attachment 3:	Cash Flow Statement
Attachment 4:	Capital Works Statement
Attachment 5:	Financial Overview
Attachment 6:	Capital Works detailed
Attachment 7:	Estimated Capital Works Completion

ATTACHMENT 1:

STRATHBOGRIE SHIRE COUNCIL
Comprehensive Income Statement
For the period ended 31 March 2020

Income/Expenses	Adopted Budget	Mid-Year Budget	YTD Budget	YTD Actual	YTD Variance - Budget Vs Actual Fav/(Unfav)	Reference
INCOME						
Rates and charges	19,844,492	19,844,492	19,827,387	19,821,330	(6,057)	
Statutory fees and fines	530,097	525,222	363,270	324,248	(39,022)	1
User fees	770,737	847,433	522,194	487,589	(34,605)	2
Grants - operating	3,316,445	3,553,846	2,538,081	2,568,177	30,096	3
Grants - capital	4,334,200	8,263,596	2,533,391	3,151,281	617,890	4
Contributions - monetary	372,575	491,947	179,805	190,078	10,273	
Net loss on assets disposal	(500,000)	(566,702)	24,468	46,914	22,446	
Other income	416,300	307,585	209,553	306,521	96,968	5
Total Income	29,084,846	33,267,419	26,198,149	26,896,138	697,989	
EXPENSES						
Employee Costs	(10,195,246)	(9,915,742)	(7,417,373)	(7,657,590)	(240,217)	6
Material and services	(11,790,911)	(12,483,939)	(7,886,245)	(7,710,817)	175,428	7
Bad and doubtful debts	-	(1,000)	(428)	(428)	0	
Depreciation	(5,900,200)	(5,900,200)	(4,425,147)	(4,427,574)	(2,427)	
Borrowing costs	(23,000)	(23,000)	(21,331)	(22,061)	(730)	
Other Expenses	(285,050)	(276,050)	(177,557)	(171,992)	5,565	
Total Expenses	(28,194,407)	(28,599,931)	(19,928,081)	(19,990,462)	(62,381)	
(Deficit)/surplus for the year	890,439	4,667,488	6,270,068	6,905,676	635,608	
Other Comprehensive Income	-	-	-	-	-	
Net asset revaluation increment/(decrement)	-	-	-	-	-	
Total comprehensive result	890,439	4,667,488	6,270,068	6,905,676	635,608	

ATTACHMENT 2:

STRATHBOGIE SHIRE COUNCIL

Balance Sheet

As at 31 March 2020

Balance Sheet	Adopted Budget 30/06/2020	Mid-Year Budget 30/06/2020	YTD Actual 31/03/2020
Assets			
Current Assets			
Cash and cash equivalents	5,598,000	5,415,049	13,708,832
Trade and other receivables	2,168,000	2,168,000	7,337,773
Inventories	5,000	5,000	17,451
Non-current assets classified as held for sale	0	0	273,000
Other assets	113,000	113,000	202,145
Total Current Assets	7,884,000	7,701,049	21,539,201
Non Current Assets			
Investments in associates	243,000	243,000	218,432
Property, Infrastructure, plant and equipment	302,126,000	306,086,000	291,460,529
Other financial assets	2,000	2,000	2,032
Total Non Current Assets	302,371,000	306,331,000	291,680,993
Total Assets	310,255,000	314,032,049	313,220,194
Liabilities			
Current Liabilities			
Trade and other payables	(2,523,000)	(2,523,000)	(821,619)
Trust fund and deposits	(403,797)	(468,000)	(783,787)
Provisions	(2,895,000)	(2,895,000)	(7,193,528)
Interest-Bearing Loans and borrowings	(86,000)	(86,000)	(34,987)
Total Current Liabilities	5,907,797	5,972,000	(8,833,921)
Non Current Liabilities			
Trust fund and deposits	(64,203)	0	(64,203)
Provisions	(3,947,000)	(3,947,000)	(1,297,202)
Interest-Bearing Loans and borrowings	(157,000)	(157,000)	(368,541)
Total Non Current Liabilities	4,168,203	4,104,000	(1,729,946)
Total Liabilities	10,076,000	10,076,000	(10,563,867)
Net Assets	300,179,000	303,956,049	302,656,327
Equity			
Accumulated Surplus	(94,514,000)	(98,291,049)	(100,294,885)
Reserves	(205,665,000)	(205,665,000)	(202,361,442)
Total Equity	(300,179,000)	(303,956,049)	(302,656,327)

ATTACHMENT 3:

STRATHBOGIE SHIRE COUNCIL
Cash Flow Statement
For the period ended 31 March 2020

Cash Flow Statement	Adopted Budget 2019/20	Mid-Year Budget 2019/20	YTD Actual Inflows (Outflows)
Cash flows from operating activities			
Rates and charges	19,844,000	19,844,000	15,246,673
Statutory fees and fines	530,000	525,000	324,248
User fees	771,000	791,000	487,589
Grants	7,650,000	11,816,000	6,724,909
Contributions - monetary	373,000	492,000	190,078
Interest received	220,000	170,000	15,165
Other receipts	(26,000)	(28,000)	422,199
Net GST refund/(payment)	1,465,000	1,465,000	184,448
Employee Costs	(10,482,000)	(10,202,000)	(7,490,249)
Materials & services	(11,488,000)	(12,203,000)	(8,861,126)
Trust Funds and deposits / Other payments	(1,078,000)	(1,070,000)	(369,841)
Net cash provided by operating activities	7,779,000	11,600,000	6,874,093
Cash flows from investing activities			
Payments for property, infrastructure, plant & equipment	(16,120,000)	(21,562,000)	(3,797,641)
Proceeds from sales of property, infrastructure, plant & equipment	474,000	763,000	139,350
Payments for landfill rehabilitation	-	-	-
Net cash used in investing activities	(15,646,000)	(20,799,000)	(3,658,291)
Cash flows from financing activities			
Finance costs	(23,000)	(23,000)	(22,061)
Proceeds from borrowings	-	-	-
Repayment of borrowings	(125,000)	(125,000)	(101,386)
Net cash used in financing activities	(148,000)	(148,000)	(123,447)
Net increase (decrease) in cash and cash equivalents	(8,015,000)	(9,347,000)	3,092,355
Cash and cash equivalents at the beginning of the financial year	13,613,000	14,740,000	10,616,477
Cash and cash equivalents at 31 March 2020	5,598,000	5,393,000	13,708,832
			0
Short-Term Investments as at 31 March 2020	Credit Rating		Actual
NAB	A-1+		5,300,000
CBA	A-1+		3,500,000
ANZ	A-1+		1,400,000
GMCU	Not rated		2,000,000
			12,200,000

ATTACHMENT 4:

STRATHBOGIE SHIRE COUNCIL

Statement of Capital Works For the period ended 31 March 2020

CAPITAL EXPENDITURE	Adopted Budget	Mid-Year Budget	YTD Budget	YTD Actual	Variance YTD Budget to YTD Actual	Reference
Property						
Buildings	1,927,000	2,378,195	727,556	954,436	(226,880)	8
Recreation Leisure & Community Services	1,972,000	5,438,591	657,817	738,410	(80,593)	9
Total property	3,899,000	7,816,786	1,385,373	1,692,846	(307,473)	
Plant and equipment						
Plant, machinery and equipment	1,100,000	1,329,400	158,967	157,708	1,259	
Furniture, Computers and telecommunications	505,000	505,000	169,987	78,415	91,572	10
Total Plant and equipment	1,605,000	1,834,400	328,954	236,123	92,831	
Infrastructure						
Roads	6,915,250	6,918,069	2,159,695	1,322,859	836,836	11
Bridges and culverts	954,450	964,450	210,290	223,476	(13,186)	
Footpaths	274,000	349,000	125,512	167,459	(41,947)	12
Drainage	907,000	967,000	134,336	154,878	(20,542)	13
Kerb and channel	101,000	101,000	0	0	0	
Total infrastructure	9,151,700	9,299,519	2,629,833	1,868,672	761,161	
Total capital works expenditure	14,655,700	18,950,705	4,344,160	3,797,641	546,519	
Represented by:						
New asset expenditure	2,417,950	3,092,555	700,977	763,997	(63,020)	
Asset renewal expenditure	8,692,350	12,283,116	2,645,559	1,888,785	756,774	
Asset upgrade expenditure	2,942,400	3,111,034	813,633	960,641	(147,008)	
Asset expansion expenditure	603,000	464,000	183,991	184,218	(227)	
Total capital works expenditure	14,655,700	18,950,705	4,344,160	3,797,641	546,519	

ATTACHMENT 5:**FINANCIAL OVERVIEW MARCH 2020**

During the 9 months ended 31 March 2020, Strathbogie Shire Council recorded operating income of \$26.91m and total operating expenditure of \$20.01m resulting in a surplus of \$6.91m. This is a favourable variance of \$0.64m compared to the YTD budget of \$6.27m. An overview of the YTD Budget to Actual variances is provided in the following table.

YTD Capital expenditure is \$3.80m compared to YTD budget of \$4.34m. A review of Capital Works is provided separately.

OPERATING INCOME

Ref.	Line item	Variance Fav./(Unfav.)	Notes
1	Statutory fees and fines	(39,022)	Decrease in Actual to YTD budget mainly due to: - Less than budgeted animal registration fees \$22k and - Less than budgeted building fees \$8k.
2	User fees	(34,605)	Decrease in Actual to YTD budget mainly due to: - Less than budgeted Miscellaneous Fees and Charges \$41k. This has been partially offset by increase in rent and lease income \$12k.
3	Grants - operating	30,096	Increase in Actual to YTD budget is mainly due to: - Receipt of LGA small scale infrastructure grant for Scoble St/Anderson St/Mansfield Rd Intersection project \$10k which was not budgeted. - Receipt of median maintenance grant \$8k.
4	Grants - capital	617,890	Increase in Actual to YTD budget is mainly due to: - Receipt of Roads to Recovery grants of \$414k in March 2020. - Invoicing for Friendlies pedestrian bridge grant \$180k in March which is expected to receive in April 2020.
5	Other income	96,968	Increase in Actual to YTD budget is mainly due to: - Recovery of interest on overdue debts \$62k. - Receipt of interest on term deposit investments \$23k.

OPERATING EXPENDITURE

Ref.	Line item	Variance Fav./(Unfav.)	Notes
5	Employee Costs	(240,217)	Increase in Actual to YTD budget is mainly due to: - Timing of staff cost and less than budgeted employee Income-Protection Insurance Income \$54k.
6	Materials & Services	175,428	Decrease in Actual to YTD budget is mainly due to: - Decrease in Asset Maintenance expense (\$227k). - Decrease in utilities expense (\$168k) - Decrease in service delivery expenses (\$93k) - Decrease in External Consultancies expense (\$45k). This is mainly due to timing issue and decreases have been partially offset by expense increase in other areas such as Euroa fire and storm event expense (\$196k), annual fee on application software (\$53k), Regional Library Expenses (\$67k) and legal fees (\$18k).

CAPITAL EXPENDITURE

Ref.	Line item	Variance	Notes
8	Buildings	(226,880)	Increase in Actual to YTD budget is mainly due to: - Local government energy saver projects (\$84k). - Nagambie recreation reserve development (\$48k) - Violet town men's shed (\$36k) - Drought funding project on Nagambie Regatta Centre Improvement (24k)
9	Recreation, Leisure & Community Services	(80,593)	Increase in Actual to YTD budget is mainly due to: - Friendlies Reserve development (\$48k) - Nagambie youth space project (\$16k)
10	Furniture, Computers & Telecommunications	91,572	Decrease in Actual to YTD budget due to: - Less than budgeted expenditure on hardware replacement (\$96k).

Ref.	Line Item	Variance	Notes
11	Roads	836,836	Decrease in Actual to YTD budget due to: - Road rehabilitation program (664k). - Under spent in road shoulder pavement program (\$180k), road resheeting program (\$114k), and roads zero class program (\$82k). This is partially offset by increased expenditure in road reseal program (\$243k).
12	Footpaths	(41,947)	Increase in Actual to YTD budget due to: - Footpath renewal (\$40k) at Asphalt footpath work which is a timing issue.
13	Drainage	(20,542)	Increase in Actual to YTD budget is mainly due to: - Nagambie industrial area scoping and drainage work (\$12k)

ATTACHMENT 6:



Strathbogrie Shire Council
Account Management Report
for year to March 2020 (actuals as at 06 April 20 - 75% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Recreation Leisure & Community Services									
Recreation Leisure & Community Services									
0000000.300000	\$0	\$3,165,000	\$0	\$0	\$0	\$0	\$0	\$3,165,000	0%
0000000.300004	\$0	\$115,186	\$8,500	\$8,500	\$0	\$8,500	\$0	\$106,686	7%
0000000.300005	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000	0%
0000000.300006	\$60,000	\$75,000	\$75,000	\$70,508	\$0	\$70,508	\$4,492	\$4,492	94%
0000000.300013	\$67,000	\$101,875	\$101,875	\$149,994	\$16,942	\$166,936	-\$65,061	-\$65,061	164%
0000000.300015	\$0	\$0	\$0	\$1,878	\$0	\$1,878	-\$1,878	-\$1,878	0%
0000000.300016	\$0	\$79,580	\$0	\$0	\$74,580	\$74,580	-\$74,580	\$5,000	94%
0000000.300018	\$0	\$156,600	\$155,526	\$155,707	\$1,037	\$156,744	-\$1,218	-\$144	100%
0000000.300020	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	0%
0000000.300022	\$15,000	\$0	\$0	\$1,301	\$0	\$1,301	-\$1,301	-\$1,301	0%
0000000.300024	\$20,000	\$35,350	\$14,622	\$16,379	\$2,200	\$18,579	-\$3,757	\$16,771	53%
0000000.300026	\$15,000	\$15,000	\$15,000	\$8,199	\$2,955	\$11,153	\$3,847	\$3,847	74%
0000000.300029	\$0	\$0	\$0	\$3,739	\$0	\$3,739	-\$3,739	-\$3,739	0%
0000000.300030	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
0000000.300031	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
0000000.300032	\$10,000	\$10,000	\$4,545	\$13,655	\$0	\$13,655	-\$9,110	-\$3,655	137%
0000000.300033	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
0000000.300034	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	0%
0000000.300035	\$150,000	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000	0%
0000000.300036	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	0%
0000000.300037	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000	0%
0000000.300038	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
0000000.300039	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	0%
0000000.300040	\$9,000	\$9,000	\$0	\$0	\$0	\$0	\$0	\$9,000	0%
0000000.300041	\$43,000	\$43,000	\$0	\$0	\$42,842	\$42,842	-\$42,842	\$158	100%
0000000.300042	\$134,400	\$134,400	\$8,955	\$9,905	\$0	\$9,905	-\$950	\$124,495	7%
0000000.300043	\$50,000	\$50,000	\$13,487	\$13,487	\$0	\$13,487	\$0	\$36,513	27%
0000000.300044	\$450,000	\$450,000	\$9,000	\$25,000	\$9,000	\$34,000	-\$25,000	\$416,000	8%
0000000.300045	\$80,000	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000	0%
0000000.300046	\$50,000	\$50,000	\$35,706	\$35,706	\$0	\$35,706	\$0	\$14,294	71%
0000000.300047	\$23,000	\$23,000	\$0	\$0	\$0	\$0	\$0	\$23,000	0%
0000000.300048	\$150,000	\$0	\$0	\$626	\$0	\$626	-\$626	-\$626	0%
0000000.300049	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
0000000.300050	\$3,000	\$3,000	\$0	\$0	\$0	\$0	\$0	\$3,000	0%
0000000.300051	\$40,000	\$40,000	\$35,000	\$35,000	\$0	\$35,000	\$0	\$5,000	88%
0000000.300052	\$25,000	\$175,000	\$175,000	\$172,107	\$3,758	\$175,865	-\$865	-\$865	100%
0000000.300053	\$60,600	\$60,600	\$0	\$0	\$0	\$0	\$0	\$60,600	0%
0000000.300054	\$137,000	\$137,000	\$5,401	\$5,401	\$0	\$5,401	\$0	\$131,599	4%
0000000.300056	\$0	\$0	\$0	\$11,318	\$0	\$11,318	-\$11,318	-\$11,318	0%
Total Recreation Leisure & Community Services	\$1,972,000	\$5,438,591	\$657,817	\$738,410	\$153,314	\$891,724	-\$233,907	\$4,700,181	16%
Total Recreation Leisure & Community Services	\$1,972,000	\$5,438,591	\$657,817	\$738,410	\$153,314	\$891,724	-\$233,907	\$4,700,181	16%

Strathbogie Shire Council
Account Management Report
for year to March 2020 (actuals as at 06 April 20 - 75% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud	
Buildings										
Buildings										
000000.300011	Nagambie Bowls Club - Carpet	\$120,000	\$241,200	\$178,800	\$143,700	\$0	\$143,700	\$35,100	\$97,500	60%
000000.350004	Nagambie High St Toilets	\$370,000	\$370,000	\$8,330	\$8,330	\$0	\$8,330	\$0	\$361,670	2%
000000.350005	Environmental solar power Civic Centre	\$45,000	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000	0%
000000.350006	Euroa Civic Centre: Roof cladding Stage 2	\$80,000	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000	0%
000000.350008	Euroa Visitor Info Centre	\$130,000	\$3,000	\$0	\$0	\$2,163	\$2,163	-\$2,163	\$837	72%
000000.350009	Nagambie Recreation Reserve	\$170,000	\$270,000	\$270,000	\$318,384	\$0	\$318,384	-\$48,384	-\$48,384	118%
000000.350010	Violet Town Rec Reserve Football/Netball	\$127,000	\$127,000	\$0	\$0	\$0	\$0	\$0	\$127,000	0%
000000.350011	Violet Town Mens Shed	\$0	\$0	\$0	\$36,484	\$10,730	\$47,213	-\$47,213	-\$47,213	0%
000000.350012	Avenel Pre-School Development	\$0	\$229,560	\$229,560	\$232,245	\$3,250	\$235,495	-\$5,935	-\$5,935	103%
000000.350013	Avenel Hall - windows	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
000000.350014	Building - Euroa Saleyards - Sprinkler System	\$10,000	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000	0%
000000.350017	Longwood Community: switchboard upgrade	\$0	\$8,920	\$0	\$0	\$0	\$0	\$0	\$8,920	0%
000000.350018	Nagambie Rec. Reserve - switchboard upgrade	\$0	\$0	\$0	\$10,455	\$0	\$10,455	-\$10,455	-\$10,455	0%
000000.350021	Nagambie Senior Citizens - Shade Gail	\$9,000	\$9,000	\$0	\$2,952	\$0	\$2,952	-\$2,952	\$6,048	33%
000000.350022	LG Energy Saver Project	\$0	\$0	\$0	\$84,472	\$10,840	\$95,312	-\$95,312	-\$95,312	0%
000000.350025	Euroa Caravan Park Shed replacement	\$0	\$0	\$0	\$14,488	\$0	\$14,488	-\$14,488	-\$14,488	0%
000000.350027	Euroa Saleyards: Truck Wash relocation scoping	\$20,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
000000.350028	Strathbogie Rec Res scope pavilion upgrade	\$9,000	\$9,000	\$5,000	\$5,000	\$0	\$5,000	\$0	\$4,000	56%
000000.350029	Avenel, V Town, Nagambie pool chlorinators	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
000000.350032	Strathbogie Picnic Shelter	\$0	\$0	\$0	\$1,890	\$0	\$1,890	-\$1,890	-\$1,890	0%
000000.350036	Pool Chlorinators Replacement - Yr. 2 Violet Town	\$10,000	\$10,000	\$2,405	\$2,405	\$7,214	\$9,618	-\$7,213	\$382	96%
000000.350037	Euroa Tennis Club Cyprus Tree Replacement	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000	0%
000000.350038	Civic Centre Toilet Upgrade	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000	0%
000000.350039	Violet Town Lions Park Toilets	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000	0%
000000.350040	Graytown Toilets - Scoping/Delivery	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	0%
000000.350041	Euroa RSL Clubroom Expansion - Construction Yr2	\$150,000	\$150,000	\$2,144	\$2,144	\$1,565	\$3,709	-\$1,565	\$146,291	2%
000000.350042	Euroa Saleyards - PA System	\$50,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
000000.350043	Euroa Saleyards - Security System	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	0%
000000.350044	St. Johns - Kiss and Go facility on Bury St	\$36,000	\$36,000	\$0	\$0	\$0	\$0	\$0	\$36,000	0%
000000.350045	Friendlies Reserve area Master Plan	\$25,000	\$25,000	\$12,350	\$12,350	\$0	\$12,350	\$0	\$12,650	49%
000000.350046	Lake Nagambie Foreshore Walk	\$351,000	\$351,000	\$18,600	\$21,600	\$0	\$21,600	-\$3,000	\$329,400	6%
000000.350047	Violet Town Mens Shed	\$18,000	\$18,000	\$367	\$367	\$0	\$367	\$0	\$17,633	2%
000000.350048	Ruffy Community Centre Kitchen	\$30,000	\$30,000	\$0	\$0	\$1,180	\$1,180	-\$1,180	\$28,820	4%
000000.350049	Violet Town Bowls Club painting	\$7,000	\$7,000	\$0	\$0	\$5,803	\$5,803	-\$5,803	\$1,197	83%
000000.350050	Portable Office - Euroa Depot	\$0	\$0	\$0	\$16,690	\$0	\$16,690	-\$16,690	-\$16,690	0%
000000.350051	Euroa Caravan Park - Capital Budget (2/3) of Revenue	\$0	\$93,515	\$0	\$0	\$0	\$0	\$0	\$93,515	0%
000000.350052	Euroa Caravan Park - Bathroom Renovations Residence	\$0	\$0	\$0	\$7,000	\$13,900	\$20,900	-\$20,900	-\$20,900	0%
000000.350054	Euroa Water Infrastructure (Drought Funding)	\$0	\$0	\$0	\$9,496	\$0	\$9,496	-\$9,496	-\$9,496	0%
000000.350056	Ruffy Water Infrastructure (Drought Funding)	\$0	\$0	\$0	\$0	\$24,454	\$24,454	-\$24,454	-\$24,454	0%
000000.350057	Strathbogie Water Infrastructure (Drought)	\$0	\$0	\$0	\$0	\$17,602	\$17,602	-\$17,602	-\$17,602	0%

Strathbogrie Shire Council
Account Management Report
 for year to March 2020 (actuals as at 06 April 20 - 75% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
0000000.350058 Funding) Avenel Tennis Clubhouse Refurbishment (Drought Funding)	\$0	\$0	\$0	\$0	\$66,507	\$66,507	-\$66,507	-\$66,507	0%
0000000.350059 Nagambie Regatta Centre Improvement (Drought Funding)	\$0	\$0	\$0	\$23,982	\$63,306	\$87,288	-\$87,288	-\$87,288	0%
Total Buildings	\$1,927,000	\$2,378,195	\$727,556	\$954,436	\$228,513	\$1,182,949	-\$455,393	\$1,423,759	50%
Total Buildings	\$1,927,000	\$2,378,195	\$727,556	\$954,436	\$228,513	\$1,182,949	-\$455,393	\$1,423,759	50%

Strathbogie Shire Council
Account Management Report
 for year to March 2020 (actuals as at 06 April 20 - 75% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Roads									
Road Reseal Program									
0000000.330042	Road Resealing Program	\$700,000	\$622,467	\$300,675	\$538,916	\$27,638	\$666,554	-\$265,879	\$55,913 91%
0000000.330043	FS1 Pine Lodge Rd Ch 2485-4985,1043-2420	\$0	\$0	\$0	\$219	\$0	\$219	-\$219	-\$219 0%
0000000.330065	US10 Primrose St Ch 0-93, 112-265	\$0	\$0	\$0	\$84	\$0	\$84	-\$84	-\$84 0%
0000000.330101	RS3 Intersection Euroa Strath Creek Junction Extra R2R	\$0	\$0	\$0	\$1,740	\$0	\$1,740	-\$1,740	-\$1,740 0%
0000000.330108	US2 Tulip St Violet Town Ch 77-281	\$0	\$0	\$0	\$170	\$0	\$170	-\$170	-\$170 0%
0000000.330109	US3 Dahlia St Violet Town Ch 0-211	\$0	\$0	\$0	\$229	\$0	\$229	-\$229	-\$229 0%
0000000.330111	US5 Boundry Rd North Euroa Ch 0-796	\$0	\$0	\$0	\$1,040	\$0	\$1,040	-\$1,040	-\$1,040 0%
0000000.330112	US6 Boundry Rd North Euroa Ch 1040-1796	\$0	\$0	\$0	\$536	\$0	\$536	-\$536	-\$536 0%
0000000.330114	US8 Railway St Euroa Ch 0-215	\$0	\$0	\$0	\$198	\$0	\$198	-\$198	-\$198 0%
0000000.330115	US9 Weir St Euroa Ch 350-493	\$0	\$0	\$0	\$396	\$0	\$396	-\$396	-\$396 0%
	Total Road Reseal Program	\$700,000	\$622,467	\$300,675	\$543,527	\$27,638	\$571,165	-\$270,490	\$78,940 92%
Road Rehabilitation Program									
0000000.330080	Pavement Rehabilitation Program	\$500,000	\$453,291	\$770	\$770	\$412,083	\$412,854	-\$412,084	\$40,438 91%
0000000.330093	Fixing Country Roads - Upton Road	\$550,000	\$550,000	\$154,572	\$172,103	\$1,132,182	\$1,304,284	-\$1,149,712	-\$754,284 237%
0000000.330094	Fixing Country Roads - Mullers Road	\$1,320,000	\$1,320,000	\$361,611	\$45,200	\$20,621	\$65,821	\$295,990	\$1,254,179 5%
0000000.330095	Fixing Country Roads - Longwood Ruffy Tarcombe	\$1,500,000	\$1,500,000	\$397,716	\$32,756	\$731,688	\$764,443	-\$366,727	\$735,557 51%
	Total Road Rehabilitation Program	\$3,870,000	\$3,823,291	\$914,869	\$250,829	\$2,296,574	\$2,547,402	-\$1,632,533	\$3,572,462 67%
Road Shoulder Pavement Program									
0000000.330003	Shoulder Pavement Program	\$400,000	\$400,000	\$180,000	\$0	\$173,145	\$173,145	\$6,855	\$226,855 43%
	Total Road Shoulder Pavement Program	\$400,000	\$400,000	\$180,000	\$0	\$173,145	\$173,145	\$6,855	\$400,000 43%
Road Resheet Program									
0000000.330005	Resheeting Program	\$600,000	\$19,694	\$0	\$0	\$0	\$0	\$0	\$19,694 0%
0000000.330125	Resheeting - Upper Boho Road Ch2500-4132	\$0	\$33,376	\$33,376	\$35,649	\$0	\$35,649	-\$2,273	-\$2,273 107%
0000000.330126	Resheeting - Nagamble Rushworth Road Ch10045 -11995	\$0	\$56,700	\$0	\$0	\$0	\$0	\$0	\$56,700 0%
0000000.330127	Resheeting - Reedy Lake Road Ch6545-9920	\$0	\$97,750	\$0	\$0	\$0	\$0	\$0	\$97,750 0%
0000000.330128	Resheeting - Nolans Rd Ch310-2075	\$0	\$55,890	\$55,890	\$56,707	\$0	\$56,707	-\$817	-\$817 101%
0000000.330129	Resheeting - Nolans Rd Ch2665-4500	\$0	\$57,710	\$57,710	\$39,663	\$0	\$39,663	\$18,047	\$18,047 69%
0000000.330130	Resheeting - Wormangal-Wahring Rd Ch4470-6920	\$0	\$71,700	\$0	\$0	\$0	\$0	\$0	\$71,700 0%
0000000.330131	Resheeting - Bull Ln Ch0-1120	\$0	\$35,120	\$35,120	\$0	\$26,993	\$26,993	\$8,127	\$8,127 77%
0000000.330132	Resheeting - McLeans Ln Ch0-2280	\$0	\$65,280	\$65,280	\$48,578	\$0	\$48,578	\$16,702	\$16,702 74%
0000000.330133	Resheeting - Sargoods Rd Ch3570-5100	\$0	\$31,540	\$31,540	\$30,563	\$0	\$30,563	\$977	\$977 97%
0000000.330134	Resheeting - Longwood Mansfield Rd Ch8660-10950	\$0	\$51,800	\$51,800	\$3,856	\$37,661	\$41,537	\$10,263	\$10,263 80%
0000000.330135	Resheeting - Sugarloaf Rd Ch2335-3415	\$0	\$23,440	\$23,440	\$25,407	\$0	\$25,407	-\$1,967	-\$1,967 108%
	Total Road Resheet Program	\$600,000	\$600,000	\$354,156	\$240,422	\$64,674	\$305,096	\$49,060	\$359,578 51%
Roads Zero Class Program									

Strathbogie Shire Council
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for year to March 2020 (actuals as at 06 April 20 - 75% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
0000000.330013 Zero Class upgrade program	\$400,000	\$274,568	\$80,000	\$0	\$0	\$0	\$80,000	\$274,568	0%
0000000.330118 Zero Class: School Road	\$0	\$44,350	\$44,350	\$41,636	\$0	\$41,636	\$2,714	\$2,714	94%
0000000.330119 Zero Class: Gellibrand Tonks Road	\$0	\$28,398	\$28,398	\$29,066	\$0	\$29,066	-\$668	-\$668	102%
0000000.330120 Zero Class: Hahnel Road	\$0	\$13,893	\$13,893	\$13,712	\$0	\$13,712	\$181	\$181	99%
0000000.330121 Zero Class: Scully Lane	\$0	\$27,250	\$0	\$0	\$0	\$0	\$0	\$27,250	0%
0000000.330122 Zero Class: Marie Street	\$0	\$14,600	\$0	\$0	\$0	\$0	\$0	\$14,600	0%
0000000.330123 Zero Class: South Costerfield-Graytown Road	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000	0%
0000000.330124 Zero Class: Monea Road	\$0	\$70,700	\$0	\$0	\$0	\$0	\$0	\$70,700	0%
Total Roads Zero Class Program	\$400,000	\$548,759	\$166,641	\$84,414	\$0	\$84,414	\$82,227	\$464,345	15%
Roads General									
0000000.300008 Nagambie Streetscape - furniture	\$12,750	\$12,750	\$0	\$0	\$11,310	\$11,310	-\$11,310	\$1,440	89%
0000000.330006 Birckett St Railway Pedestrian Crossing	\$189,000	\$189,000	\$0	\$0	\$0	\$0	\$0	\$189,000	0%
0000000.330009 Ewings/Livingstone	\$6,500	\$6,500	\$4,000	\$4,000	\$33,891	\$37,891	-\$33,891	-\$31,391	583%
0000000.330012 Nagambie Locksley/McDonalds Rd	\$0	\$0	\$0	\$2,000	\$0	\$2,000	-\$2,000	-\$2,000	0%
0000000.330015 Town Entry Signs Nagambie	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
0000000.330016 Sealing entry & exit Strathbogie Hall	\$0	\$0	\$0	\$5,851	\$0	\$5,851	-\$5,851	-\$5,851	0%
0000000.330038 Emergency Works	\$0	\$0	\$0	\$1,851	\$0	\$1,851	-\$1,851	-\$1,851	0%
0000000.330040 Avenel Primary School scope parking solution	\$10,000	\$10,000	\$10,000	\$9,767	\$234	\$10,000	\$0	\$0	100%
0000000.330088 Shelton Watson Street Corner	\$190,000	\$190,000	\$9,240	\$9,240	\$2,500	\$11,740	-\$2,500	\$178,260	6%
0000000.330089 Kirkland Ave Carpark Seal & Line Marking	\$40,000	\$40,000	\$617	\$1,234	\$0	\$1,234	-\$617	\$38,766	3%
0000000.330090 Tennis Club - Car Park Scoping	\$5,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,000	0%
0000000.330091 Project Management	\$250,000	\$250,000	\$169,497	\$169,725	\$0	\$169,725	-\$228	\$80,275	68%
0000000.330092 Stack Sites/Stockpiles	\$12,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
0000000.330096 Unallocated Infrastructure Fund - to match funding	\$200,000	\$200,000	\$50,000	\$0	\$3,653	\$3,653	\$46,348	\$196,348	2%
0000000.330136 Fire Access Road - Subsidy Scheme	\$0	\$20,302	\$0	\$0	\$0	\$0	\$0	\$20,302	0%
0000000.380001 Work In Progress- Others	\$0	\$0	\$0	\$0	\$720	\$720	-\$720	-\$720	0%
Total Roads General	\$945,250	\$923,552	\$243,354	\$203,668	\$52,307	\$255,974	-\$12,620	\$719,885	28%
Total Roads	\$6,915,250	\$6,918,069	\$2,159,695	\$1,322,859	\$2,614,338	\$3,937,197	-\$1,777,502	\$5,595,210	57%

Strathbogie Shire Council
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	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Bridges									
Bridges Council									
0000000.310014	Harrys Creek Rd @ Ch 4.705: Culvert 349	\$63,000	\$63,000	\$14,689	\$8,473	\$0	\$8,473	\$6,216	\$54,527 13%
0000000.310016	Tarcombe Road - Major Culvert No. 497	\$19,600	\$19,600	\$19,600	\$35,450	\$2,960	\$38,410	-\$18,810	-\$18,810 196%
0000000.310017	Upton Rd: Concrete lining Culvert 505	\$17,000	\$17,000	\$5,315	\$6,392	\$0	\$6,392	-\$1,077	\$10,608 38%
0000000.310020	Miscellaneous Capital Works on Bridges	\$0	\$0	\$0	\$0	\$12,480	\$12,480	-\$12,480	-\$12,480 0%
	Total Bridges Council	\$99,600	\$99,600	\$39,604	\$50,315	\$15,440	\$65,755	-\$26,151	\$49,285 66%
Bridges R2R									
0000000.310003	Grimwade Rd Bridge No 138	\$0	\$0	\$0	\$268	\$0	\$268	-\$268	-\$268 0%
0000000.310004	Oak Valley Road Bridge No 124	\$0	\$0	\$0	\$268	\$0	\$268	-\$268	-\$268 0%
0000000.310005	Leckies Rd Bridge No 50	\$0	\$0	\$0	\$268	\$0	\$268	-\$268	-\$268 0%
0000000.310006	Robinson Rd Bridge No 94	\$0	\$0	\$0	\$268	\$0	\$268	-\$268	-\$268 0%
0000000.310007	Ross Rd Bridge No 95	\$0	\$0	\$0	\$268	\$0	\$268	-\$268	-\$268 0%
0000000.310008	Ankers Road - Bridge No. 117 (Re-Deck)	\$0	\$0	\$0	\$268	\$0	\$268	-\$268	-\$268 0%
0000000.310009	Moombool Road - Bridge No. 134 (Replace)	\$100,000	\$0	\$0	\$110,263	\$0	\$110,263	-\$110,263	-\$110,263 0%
0000000.310010	Faithfuls Creek Road - Bridge No. 6 (Replace)	\$0	\$110,000	\$110,000	\$0	\$0	\$110,000	\$110,000	\$110,000 0%
0000000.310012	Wattlevale Road - Bridge No. 74	\$100,000	\$100,000	\$47,441	\$47,441	\$0	\$47,441	\$0	\$52,559 47%
	Total Bridges R2R	\$200,000	\$210,000	\$157,441	\$159,311	\$0	\$159,311	-\$1,870	\$50,689 76%
Footbridges									
0000000.300009	Friendlys Reserve to Memorial Oval (New)	\$395,000	\$395,000	\$7,245	\$7,709	\$373,401	\$381,110	-\$373,865	\$13,890 96%
0000000.310021	Avenel - Hughes Creek Low Level Crossing	\$250,000	\$250,000	\$0	\$0	\$31,870	\$31,870	-\$31,870	\$218,130 13%
0000000.320033	Pedestrian Bridge Design	\$6,000	\$6,000	\$6,000	\$6,141	\$0	\$6,141	-\$141	-\$141 102%
0000000.320034	Avenel Pedestrian Footbridge	\$3,850	\$3,850	\$0	\$0	\$6,141	\$6,141	-\$6,141	-\$2,291 160%
	Total Footbridges	\$654,850	\$654,850	\$13,245	\$13,850	\$411,412	\$425,262	-\$412,017	\$641,000 65%
	Total Bridges	\$954,450	\$964,450	\$210,290	\$223,476	\$426,852	\$650,328	-\$440,038	\$740,974 67%

Strathbogrie Shire Council
Account Management Report
for year to March 2020 (actuals as at 06 April 20 - 75% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Drainage									
0000000.320005	Create Easements for Flood Levees	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$15,000	0%
0000000.320008	Campbell St Special Charge Scheme Stage 1	\$0	\$0	\$0	\$5,370	\$0	\$5,370	-\$5,370	0%
0000000.320016	Scoble Street Catchment - Construct open drain	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$20,000	0%
0000000.320017	Atkins Street Drainage Improvement Works	\$0	\$0	\$0	\$2,341	\$0	\$2,341	-\$2,341	0%
0000000.320018	Boundary Rd South Future Open Drain	\$38,000	\$38,000	\$17,154	\$11,530	\$10,815	\$22,345	-\$5,191	59%
0000000.320019	Pit & Pipe Replacement Program	\$40,000	\$40,000	\$40,000	\$42,354	\$0	\$42,354	-\$2,354	106%
0000000.320021	Flood Investigation Outcomes	\$10,000	\$10,000	\$4,000	\$0	\$0	\$4,000	\$10,000	0%
0000000.320022	Euroa Castle Creek: Levee Repair	\$0	\$0	\$0	\$1,200	\$0	\$1,200	-\$1,200	0%
0000000.320025	Euroa - Augment Castle Creek Levee	\$143,000	\$143,000	\$13,680	\$18,720	\$0	\$18,720	-\$5,040	13%
0000000.320029	Nagambie Industrial Area Scooping & Drainage	\$68,000	\$68,000	\$3,706	\$15,366	\$0	\$15,366	-\$11,660	23%
0000000.320030	Small Towns Wastewater Management Plan	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$10,000	0%
0000000.320031	Stormwater Drain Survey	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$15,000	0%
0000000.320032	Nagambie Waste Management Scheme	\$20,000	\$80,000	\$6,504	\$6,504	\$63,108	\$69,612	-\$63,108	87%
0000000.320036	Town Maintenance Do not use Operational	\$12,000	\$12,000	\$0	\$2,200	\$1,091	\$3,291	-\$3,291	27%
0000000.320037	Pit & Pipe Replacement Program	\$60,000	\$60,000	\$45,282	\$45,282	\$0	\$45,282	\$0	75%
0000000.320038	Retarding Basins at McGregor Avenue with a Pump System	\$50,000	\$50,000	\$771	\$771	\$25,509	\$26,280	-\$25,509	53%
0000000.320039	Review Stormwater Pipe Network	\$40,000	\$40,000	\$0	\$0	\$158,895	\$158,895	-\$158,895	397%
0000000.320040	Boundary Rd South Future Open Drain - Stage 2	\$100,000	\$100,000	\$0	\$0	\$960	\$960	-\$960	1%
0000000.320041	Flood Protection Works	\$80,000	\$80,000	\$0	\$0	\$10,390	\$10,390	-\$10,390	13%
0000000.320042	Bailantyne Rd Retention Basin design	\$76,000	\$76,000	\$0	\$0	\$0	\$0	\$76,000	0%
0000000.320043	Town Centre Outlet to Lake Nagambie	\$60,000	\$60,000	\$3,239	\$3,239	\$0	\$3,239	\$0	5%
0000000.320044	Bank Street Drainage - Survey & Design	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$50,000	0%
	Total Drainage	\$907,000	\$967,000	\$134,336	\$154,878	\$270,768	\$425,646	-\$291,310	44%
	Total Drainage	\$907,000	\$967,000	\$134,336	\$154,878	\$270,768	\$425,646	-\$291,310	44%

Strathbogie Shire Council
Account Management Report
for year to March 2020 (actuals as at 06 April 20 - 75% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Footpaths									
Footpaths									
0000000.300010	Seven Creeks Park Rockwall	\$0	\$0	\$0	\$2,294	\$0	\$2,294	-\$2,294	0%
0000000.320011	Access to Balmittum Hill track	\$20,000	\$20,000	\$18,350	\$18,350	\$0	\$18,350	\$1,650	92%
0000000.320045	Footpath Renewal	\$46,000	\$46,000	\$474	\$43,042	\$41,458	\$84,499	-\$38,499	184%
0000000.320046	Walking Tracks Renewal	\$10,000	\$10,000	\$0	\$0	\$7,505	\$7,505	-\$7,505	75%
0000000.320047	Watsons St from Livingston St to Kindergarten North Side	\$22,000	\$22,000	\$18,580	\$18,580	\$0	\$18,580	\$3,420	84%
0000000.320048	Rowe St - Garrett to Frost St Subway Entrance	\$52,000	\$52,000	\$52,000	\$49,085	\$0	\$49,085	\$2,915	94%
0000000.320049	McGregor Ave - High St to Tarquin St/Helena Court	\$71,000	\$71,000	\$0	\$0	\$58,828	\$58,828	-\$58,828	83%
0000000.320050	Marie/Glass Street	\$7,000	\$7,000	\$0	\$0	\$0	\$0	\$7,000	0%
0000000.320051	Cowslip St from Hospital to IGA South Side Widen	\$46,000	\$121,000	\$36,108	\$36,108	\$3,500	\$39,608	-\$3,500	33%
	Total Footpaths	\$274,000	\$349,000	\$125,512	\$167,459	\$111,291	\$278,750	-\$153,238	80%
	Total Footpaths	\$274,000	\$349,000	\$125,512	\$167,459	\$111,291	\$278,750	-\$153,238	80%
Kerb & Channel									
Kerb & Channel									
0000000.320006	Clifton St - Kirkland Ave to Binney St	\$26,000	\$26,000	\$0	\$0	\$0	\$0	\$26,000	0%
0000000.320007	Gobur St - from Turnbull St	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$25,000	0%
0000000.320026	Kerb & Channel Program	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$50,000	0%
	Total Kerb & Channel	\$101,000	\$101,000	\$0	\$0	\$0	\$0	\$101,000	0%
	Total Kerb & Channel	\$101,000	\$101,000	\$0	\$0	\$0	\$0	\$101,000	0%
Plant & Machinery									
Plant & Machinery									
0000000.360001	Work In Progress -Plant and Equipments	\$1,100,000	\$911,049	\$119,567	\$118,308	\$20,045	\$138,352	-\$18,785	15%
0000000.360002	Work In Progress -Motor Vehicle Fleet	\$0	\$418,351	\$39,400	\$39,400	\$111,851	\$151,251	-\$111,851	36%
	Total Plant & Machinery	\$1,100,000	\$1,329,400	\$158,967	\$157,708	\$131,896	\$289,603	-\$130,636	22%
	Total Plant & Machinery	\$1,100,000	\$1,329,400	\$158,967	\$157,708	\$131,896	\$289,603	-\$130,636	22%
Furniture & Equipment									
Computers & Telecommunications									
0000000.370001	Work In Progress- Furniture and Equipment	\$250,000	\$60,000	\$5,997	\$10,649	\$3,237	\$13,886	-\$7,889	23%
0000000.370003	Hardware Replacement Program	\$255,000	\$445,000	\$163,990	\$67,767	\$55,016	\$122,783	\$41,207	28%
	Total Computers & Telecommunications	\$505,000	\$505,000	\$169,987	\$78,415	\$58,253	\$136,668	\$33,319	27%
	Total Furniture & Equipment	\$505,000	\$505,000	\$169,987	\$78,415	\$58,253	\$136,668	\$33,319	27%

Strathbogie Shire Council
Account Management Report
for year to March 2020 (actuals as at 06 April 20 - 75% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Grand Total	\$14,655,700	\$18,950,705	\$4,344,160	\$3,797,642	\$3,995,223	\$7,792,866	-\$3,448,706	\$15,153,063	41%

ATTACHMENT 7:

ATTACHMENT 7 ESTIMATED CAPITAL WORKS COMPLETION		
Capital Budget at mid Year Review	18,950,705	Notes
Less adjustments to reflect timing of spend - drought funding , additional R2R , Fixing Country Roads - some due December plus other adjustments to reflect 2020/21 Budget	- 1,519,054	
Amended Capital for 2019/20 - used as starting point for 2020/21 Budget	17,431,651	
<u>Less anticipated carry overs into 2020/21 with reasons in notes column:</u>		
Nagambie path	351,000	2 year project
Nagambie High Street Toilet	370,000	Additional funding 20/21
Euroa RSL	150,000	Additional funding 20/22
Nagambie Active Hub	500,000	Awaiting grant
Nagambie Rec Car park/netball court	250,000	After season
Boundary Road drain	100,000	
Additional R2R	790,000	Spend due before 31 December
Fixing Country Roads - Mullers/Longwood Ruffy	1,110,000	Additional scope advertised
Birkett Street	189,000	Awaiting Government advice re substitute project
Avenel Hughes Creek -	250,000	Awaiting Catchment Management Authority approval
Civic Centre Roof	80,000	Reviewing interaction with solar panels
Shadforth Master Plan	40,000	Committee Consultation to occur
Violet Town/Graytown toilets - more in 20/21	50,000	2 year project
Euroa Tennis Club Cypress Trees	40,000	
Nagambie Industrial area drainage design etc	148,000	
Kerb and Channel	50,000	
Other	498,000	
	4,966,000	
ADJUSTED TARGET	12,465,651	
Spend/committed to date	7,792,865	
In progress		
Plant and Equipment	1,040,000	Planned program
Information Technology	192,000	lpads/laptops
Friendlies Oval/VT Toilet	227,000	Oval done/Toilet EOIs closed
Reseals	264,302	In progress
Rehabilitation	40,437	In progress
Kerb and Channel	101,000	
Fixing Country Roads	125,452	In progress
Violet Town Skate Facility	80,000	Consultation
Pool works	93,000	To be arranged
Shelton Watson Corner	160,000	Contract awarded
Saleyards	70,000	
Civic Centre Amenities	50,000	
Drought funding	795,000	In progress
Project management	80,275	
ANTICIPATED SPEND	11,111,331	
TARGET	12,465,651	
COMPLETION	0.89	

9.7.8 Business Management System

The April 2020 Business Management System Report includes reports as follows:-

- Building Department – March 2020 Statistics
- Planning Department – Planning Application Approvals – Development Cost (Capital Improved Value) - March 2020
- Customer Enquiry Analysis Report – Report for March 2020
- Waste Management Reporting ~ Year to Date - March 2020
- Actioning of Council Reports Resolutions – Council Meeting Tuesday 17 March 2020
- Outstanding Actions of Council Resolutions to 31 March 2020
- Review of Council Policies and Adoption of new Policies – March / April 2020
- Record of Assemblies of Councillors
- Record of Minutes of Meetings of Special Committees of Council received in the past month

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

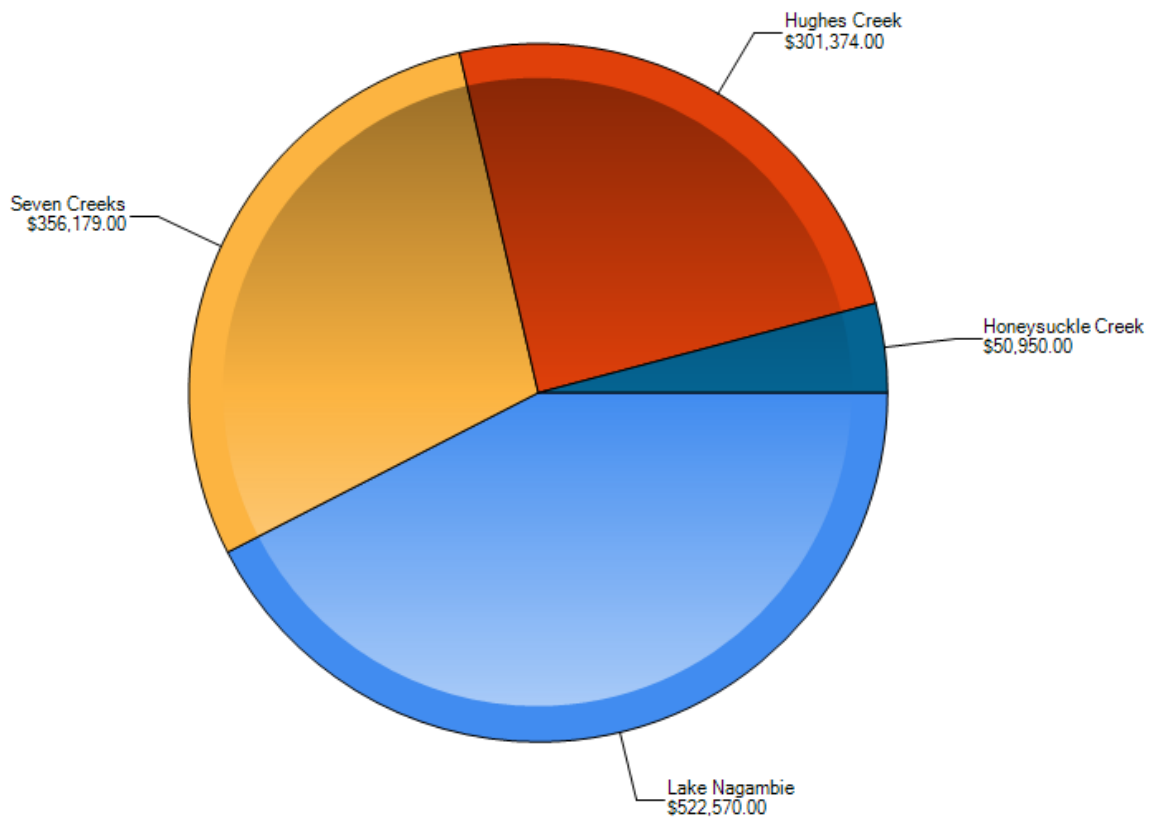
RECOMMENDATION

That the report be noted.

BUILDING ACTIVITY

MARCH 2020

Twelve (12) permits, with a works value of \$1,231,073, were lodged with Council in March. Five of the twelve permits are for works with a construction value of \$150,000 or more. Two of the twelve permits are for non-domestic works located in the Lake Nagambie Ward.



Honeysuckle Creek

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
8230160889050	6/03/2020	Construction of	Carport	Violet Town	\$15,950.00
9463227522119	16/01/2020	Construction of	Verandah, Shed	Violet Town	\$35,000.00

Hughes Creek

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
344086305372	18/02/2020	Construction of	Dwelling	Avenel	\$291,374.00
8187976495557	26/02/2020	Construction of	Alfresco Area, Spa safety barrier	Avenel	\$10,000.00

Lake Nagambie

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
1778132832539	21/02/2020	Construction of, Extension to	Dwelling, Carport & Shed	Nagambie	\$150,000.00
5818642882371	18/02/2020	Alteration to	Regatta Centre	Nagambie	\$40,464.00
8769207410965	5/03/2020	Construction of	Verandah	Nagambie	\$14,000.00
9825527725704	16/01/2020	Construction of	Explosive magazine	Mitchellstown	\$318,106.00

Seven Creeks

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
4224797091679	5/03/2020	Construction of	Shed	Euroa	\$15,845.00
7227562980925	21/02/2020	Construction of	Workshop	Euroa	\$156,000.00
8782349380804	10/02/2020	Alterations & Additions	Dwelling, Shop	Euroa	\$183,334.00
9390577362872	7/02/2020	Re-erection of	Carport	Euroa	\$1,000.00

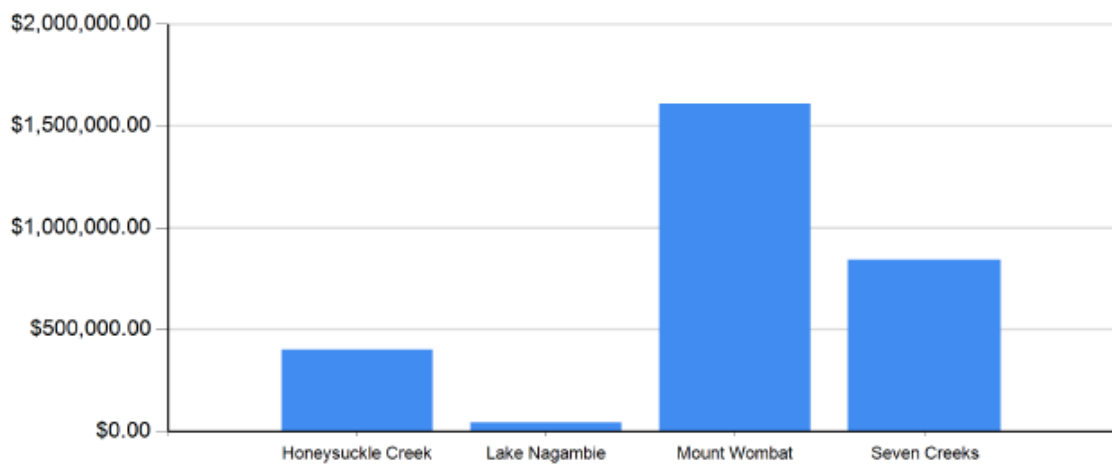
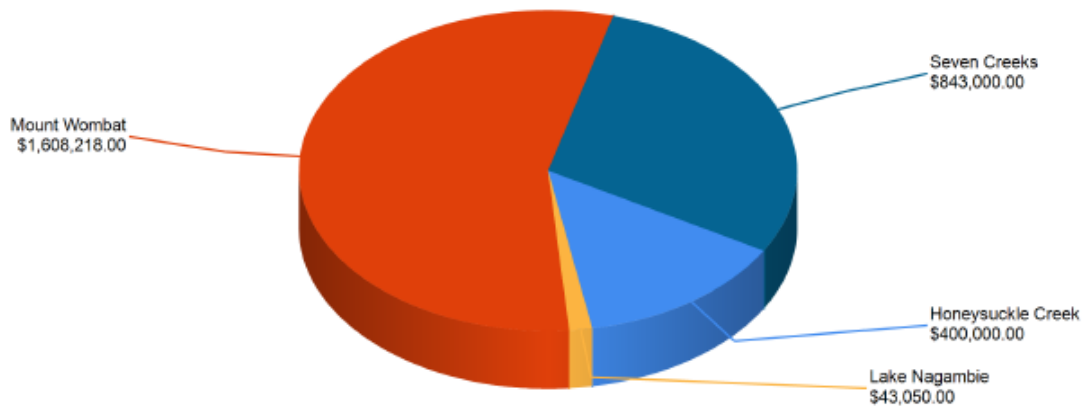
**PLANNING APPLICATION APPROVALS – DEVELOPMENT COST (CAPITAL
IMPROVED VALUE)**
MARCH 2020



Planning Applications Determined

March 2020

Honeysuckle Creek	\$400,000.00
Violet Town	\$400,000.00
Lake Nagambie	\$43,050.00
Arcadia South	\$43,050.00
Mount Wombat	\$1,608,218.00
Creightons Creek	\$1,550,000.00
Gooram	\$40,218.00
Strathbogrie	\$18,000.00
Seven Creeks	\$843,000.00
Euroa	\$450,000.00
Euroa	\$363,000.00
Euroa	\$30,000.00
Total Value	\$2,894,268.00



CUSTOMER ENQUIRY ANALYSIS REPORT
- REPORT FOR MARCH 2020



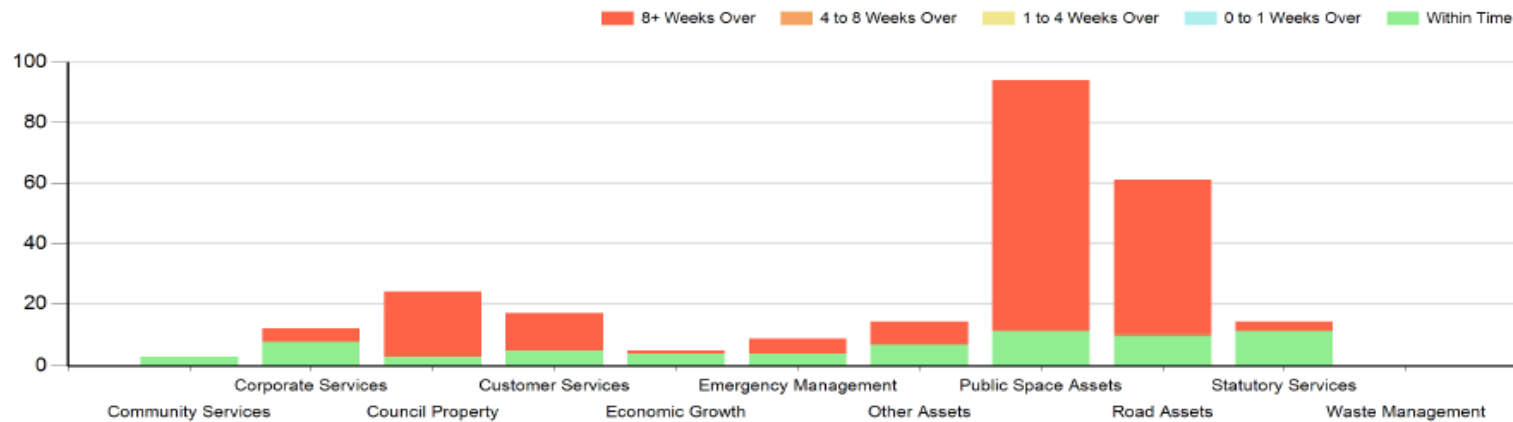
Request Throughput Analysis

01/03/2020 to 31/03/2020

C N O R	Complete / New	> 80%	50-80%	< 50%
	Overdue / Remaining	< 33%	34-70%	> 70%

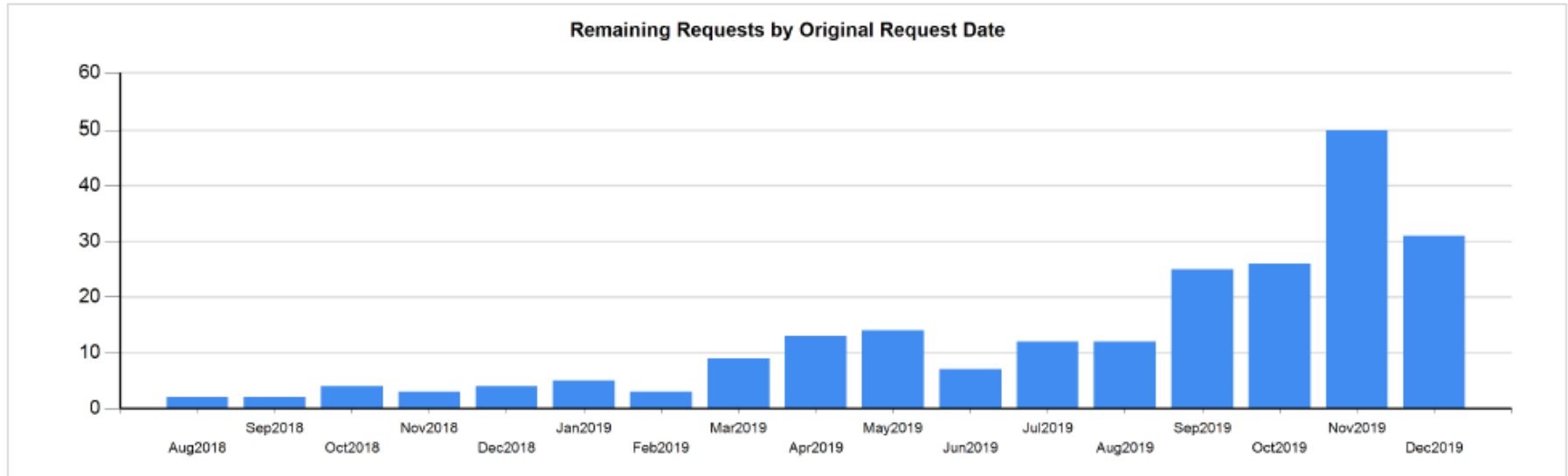
Service Area	Existing Requests	New Requests	Completed Requests	Remaining Requests	C N	Within Time	Over Time	O R	Pending Resources	Service Area Usage
Community Services	12	43	42	13	🟢	3	10	🔴	0	█
Corporate Services	15	75	66	22	🟢	8	14	🟡	2	█
Council Property	65	37	59	43	🟢	3	40	🔴	0	█
Customer Services	45	76	69	52	🟢	5	47	🔴	0	█
Economic Growth	11	243	244	10	🟢	4	6	🟡	0	█
Emergency Management	43	49	60	32	🟢	4	28	🔴	0	█
Other Assets	20	29	17	32	🟡	7	25	🔴	0	█
Public Space Assets	180	48	45	145	🟢	11	134	🔴	38	█
Road Assets	129	62	64	124	🟢	10	114	🔴	3	█
Statutory Services	23	147	147	23	🟢	11	12	🟡	0	█
Waste Management	6	17	21	2	🟢	0	2	🔴	0	█

Request Ageing



Service Usage





	Corporate Services	Council Property	Customer Services	Economic Growth	Emergency Management	Other Assets	Public Space Assets	Road Assets	Statutory Services
2018	August						2		
	September	1					1		
	October		1				1	2	
	November						2	1	
	December	1					1	2	
2019	January						3		2
	February						2	1	
	March		1				5	3	
	April						6	7	
	May	1				1	6	6	
	June						1	6	
	July		1			1	2	5	3
	August		2				5	5	
	September		4			2	2	14	3
	October		4		1		1	14	5

2019	November	1	5	6		2		31	5	
	December		3	6	1	3	1	13	4	
Total		4	21	12	2	8	7	112	53	3

Definitions

Service Area Grouping of services by area of responsibility

Existing Requests open prior to reporting period

New Requests made during reporting period

Within Time Remaining Requests where defined deadline is after reporting period

Pending Resources Requests where additional resources are required to continue. This includes labour, materials, and financial resources.




Service Activities that provide value to the customer

Remaining Requests incomplete at end of reporting period




Completed Requests completed during reporting period

Over Time Remaining Requests where defined deadline is before the end of the reporting period

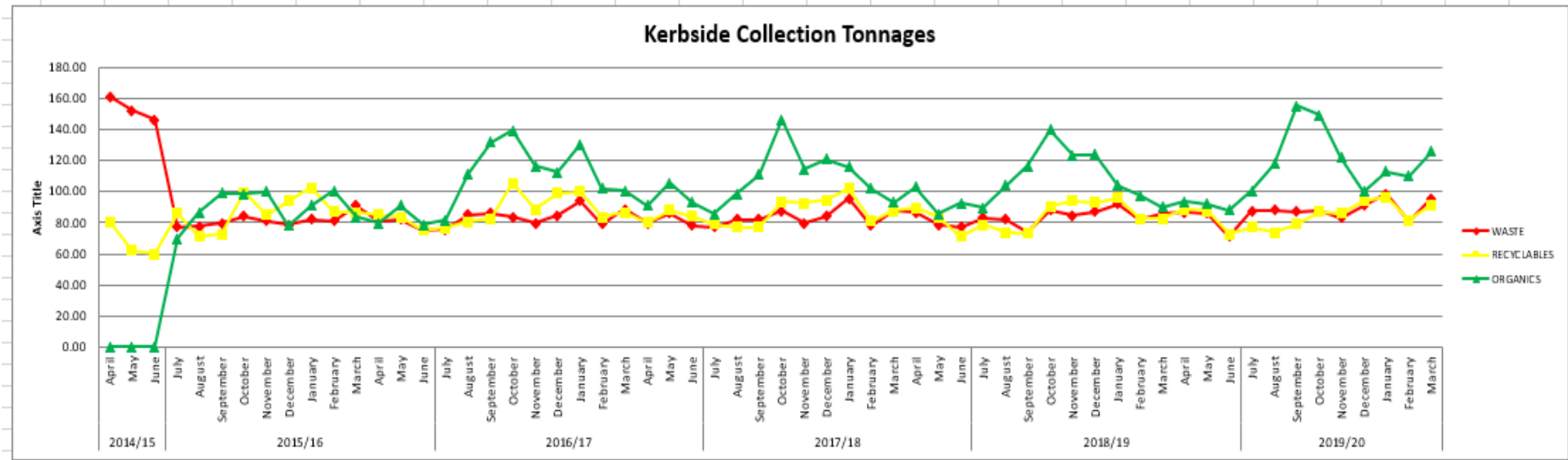
Complete New An indicator showing the ratio of Completed requests and New requests. Designed to represent how well we are keeping up with the demand for a service.

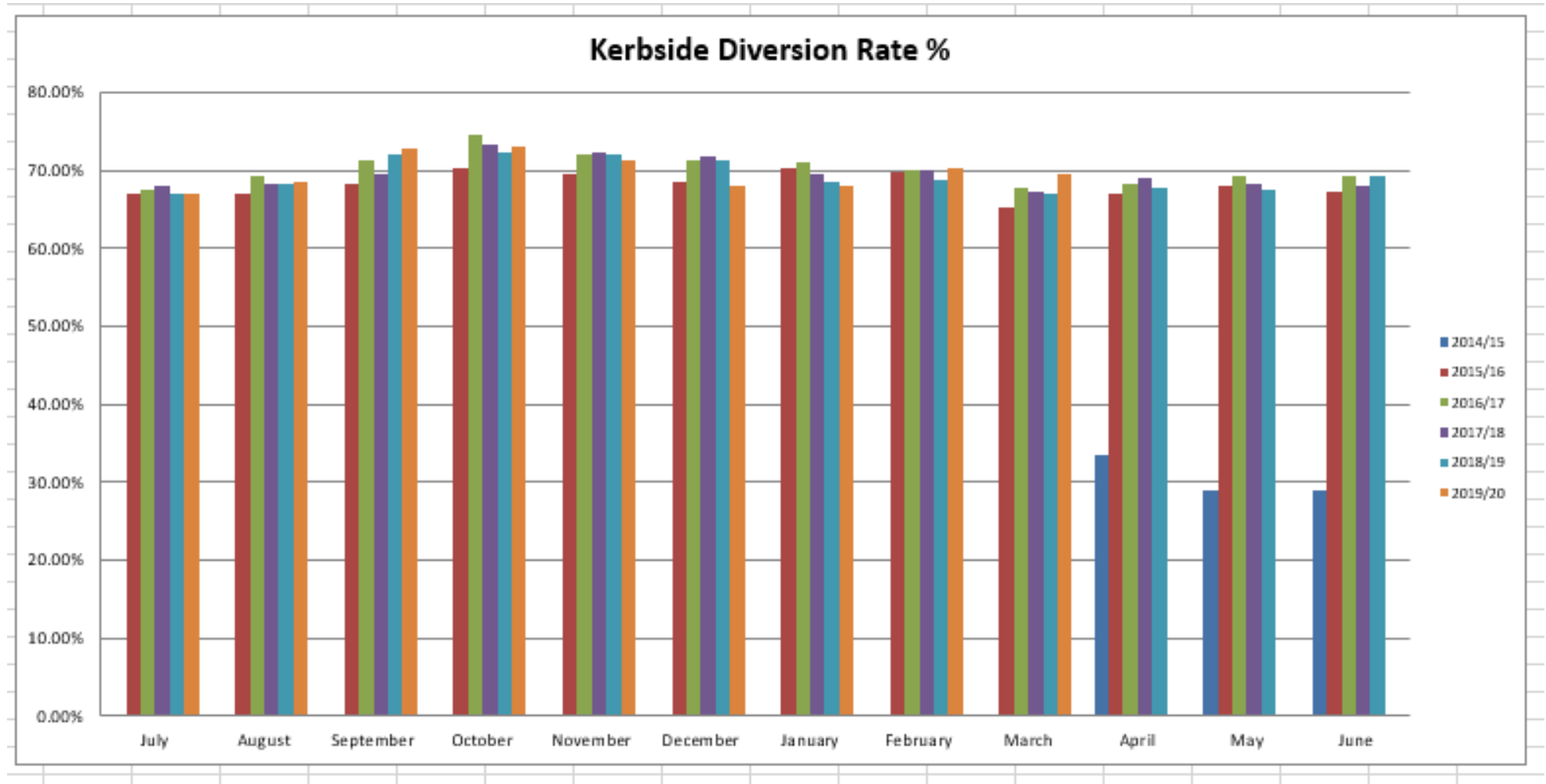
$\frac{C}{N}$	Complete / New	 > 80%	 50-80%	 < 50%
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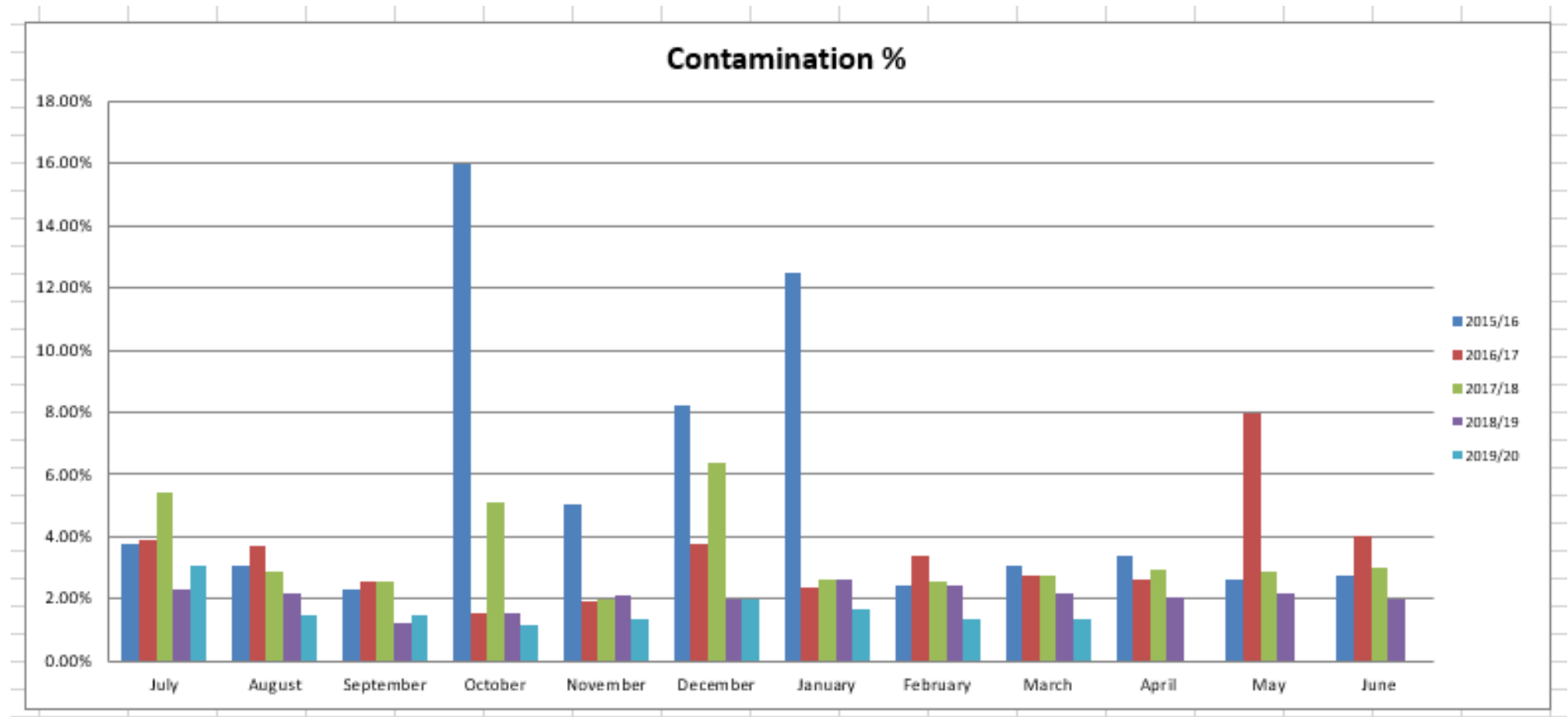
Overdue Remaining An indicator showing the ratio of Overdue requests and Remaining requests. Designed to represent how well we are keeping to the defined deadlines.

$\frac{O}{R}$	Overdue / Remaining	 < 33%	 34-70%	 > 70%
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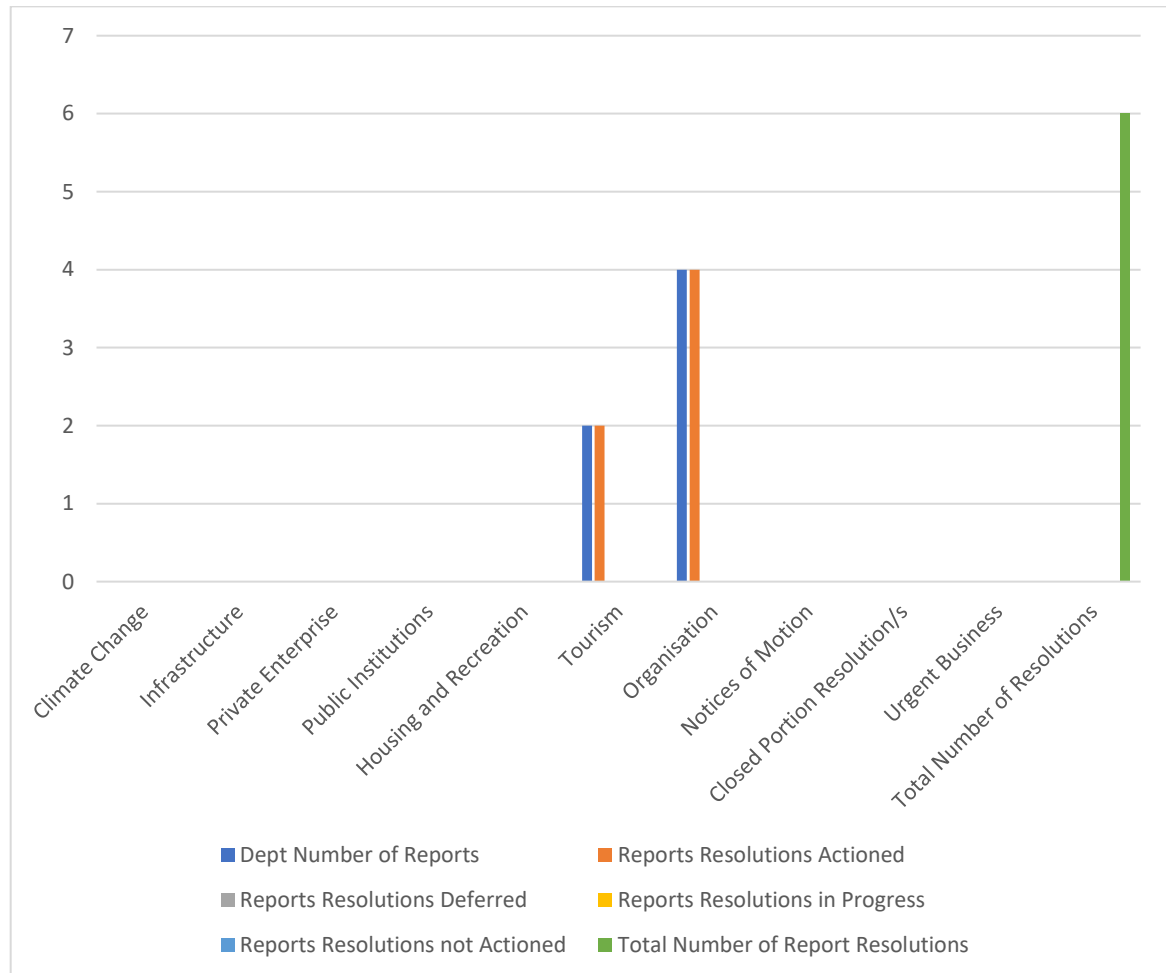
WASTE MANAGEMENT REPORTING **YEAR TO DATE - MARCH 2020**







ACTIONING OF COUNCIL REPORTS RESOLUTIONS
COUNCIL MEETING – MARCH 2020



**OUTSTANDING ACTIONS OF COUNCIL RESOLUTIONS TO
 31 MARCH 2020**

This Report is to advise the Executive Management Team, Councillors and the community of the status of previous Council resolutions which are in progress but are yet to be finalised.

Council Meeting Date	Item No.	Description
15/10/19	9.7.9	<p>Longwood Recreation Reserve - Use of Public Land for Camping</p> <p>RECOMMENDATION</p> <p><i>That, subject to Officers being satisfied with issues related to risk and emergency management, local laws and landowner consent, a trial of camping be permitted at the Longwood Recreation Reserve, with a review to be conducted in March 2020, and a report to be submitted to Council after that.</i></p> <p>It is noted that due to the impact the coronavirus pandemic is having on recreational activities of this nature, a report on outcomes of the trial of camping at the Longwood Recreation Reserve is now postponed and will be presented to a Council meeting on a date to be determined.</p>

**REVIEW OF EXISTING COUNCIL POLICIES
 AND ADOPTION OF NEW POLICIES**

Review of Policy / New Policy	Policy Name	Details
<i>Nil.</i>		

RECORDS OF ASSEMBLIES OF COUNCILLORS

For period 5 March to 1 April 2020

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Assembly of Councillors

Date of Meeting: Tuesday 10 March 2020

Time: 10.00 a.m. (for Councillors only discussions)
11.00 a.m. (for AoC)

Attendees:

Councillors

Amanda McClaren

Robert Gardner

Malcolm Little

John Mason

Alistair Thomson

Graeme Williams (*attended meetings at 3.15 p.m.*)

Officer/s

Julie Salomon (Chief Executive Officer)

Phil Howard (Director, Innovation and Performance)

David Roff (Group Manager, Corporate and Community)

Apologies

Nil

1. Councillors Discussions
- Declarations of Interest
2. Budget Final Draft Review
3. Council Plan Final Draft Review
4. Review of Draft March Ordinary Council Meeting Agenda
5. Mandatory Kerbside Collection Communications Plan
6. Euroa and Violet Town Water Supply
7. Drought Funding / Projects
8. Items for Discussion
 - 8.1 MAV State Council – Friday 15 May 2020
 - 8.2 Taungurung Memorandum of Understanding

Councillor/s - Declaration of Interest/s / Direct or Indirect – NIL

Officer/s - Declaration of Interest/s / Direct or Indirect - NIL

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting

Name of Meeting: Assembly of Councillors

Date of Meeting: Tuesday 17 March 2020

Time: 1.15 p.m. – 6.50 p.m.

Attendees:

Councillors

Amanda McClaren (*left meetings at approximately 3.30 p.m.*)

Robert Gardner

Malcolm Little

John Mason (*assumed role of Acting Chair of meetings following Cr McClaren's departure*)

Alistair Thomson

Officer/s

Julie Salomon (Chief Executive Officer)

Phil Howard (Director, Innovation and Performance)

David Roff (Group Manager, Corporate and Community)

Apologies

Councillor Graeme Williams

1. Councillors and ELT Discussions – COVID-19
 2. Mobile App for Council Agendas / Documentation
- Declarations of Interest
3. Proposed Railway Crossing Project
 4. North East Line Upgrade Project
 5. Greening Euroa Project
 6. Mandatory Kerbside Collection Engagement Plan
 7. March Ordinary Council Meeting Agenda Review
 8. Item/s for Discussion
 - 8.1 Well-Being Vacation Program

Councillor/s - Declaration of Interest/s / Direct or Indirect - NIL

Officer/s - Declaration of Interest/s / Direct or Indirect - NIL

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting

Name of Meeting: Assembly of Councillors

Date of Meeting: Tuesday 31 March 2020

Time: 4.00 p.m. – 6.30 p.m.

Attendees:

Councillors

Amanda McClaren *
Robert Gardner *
Malcolm Little *
John Mason *
Chris Raeburn
Alistair Thomson *
Graeme Williams *

* *Participated via video conference*

Officer/s

Julie Salomon (Chief Executive Officer)
Phil Howard (Director, Community and Planning)
David Roff (Director, Corporate Services)

Apologies:

Declarations of Interest

1. Budget
2. Rate Relief
3. Continuity of Business / Service Delivery
4. Community Grants
5. Additional Waste Services on existing routes
6. Any other items Councillors may wish to raise

Items listed by the Mayor

- Farmers Markets within Strathbogie Shire
- Request from GoNagambie regarding the Community Voice Newspaper

Councillor/s - Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
6 / Dot Point 2	Cr Chris Raeburn	No

Officer/s - Declaration of Interest/s / Direct or Indirect - NIL

RECORD OF MEETINGS OF SPECIAL COMMITTEES OF COUNCIL

Record of Minutes of Meetings received in the March / April 2020 Period

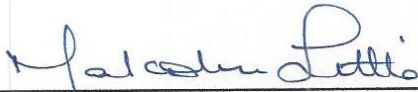
Name of Special Committee	Date of Meeting


10. NOTICES OF MOTION

10.1 Notice of Motion – lodged by Councillor Malcolm Little and Councillor Robert Gardner (Ref. No. 2/2020)
- Request for Council to advocate to VicRoads for Improvements to Interchange on Hume Freeway at Avenel

RECOMMENDATION

That Council advocate to VicRoads for improvements to the Avenel Roadhouse interchange on the Hume Freeway.


Councillor


Councillor

Date 6/4/20

BACKGROUND

The Avenel Action Group has requested that Council raise again with VicRoads the dangerous situation that exists at the Avenel Roadhouse interchange on the Hume Freeway.

In support of their request the Avenel Action Group advises :

This interchange has become increasingly more dangerous in light of the following developments:

- 1. Avenel's rapidly increasing population - highest in shire and one of highest in Australia.*
- 2. Increased traffic entering and leaving the freeway at both Fowles winery and the Caltex roadhouse (30,000+ from Fowles winery restaurant per annum alone.)*
- 3. Greater traffic volumes using Tarcombe Road to enter and cross the freeway as a result of developing industry (wine, cherry, poultry and explosives) as well as residents living on Upton and Tarcombe roads running the gauntlet to get kids to School and Kindergarten on a daily basis.*
- 4. School Buses run the gauntlet twice a day taking students North and returning later in the day. Parents living on Upton/Tarcombe roads having to bring students into Avenel to catch buses also have to run this gauntlet twice daily.*

10.1 Notice of Motion – lodged by Councillor Malcolm Little and Councillor Robert Gardner (Ref. No. 2/2020)
- Request for Council to advocate to VicRoads for Improvements to Interchange on Hume Freeway at Avenel (cont.)

5. *Avenel residents wanting to enter the freeway on public holidays and long weekends is becoming increasingly more difficult with flows emanating from Melbourne heading North, or South at the end of such holidays.*
6. *The "U" turn for South bound traffic leaving Avenel at the roadhouse is increasingly becoming more dangerous with increasing traffic volumes. We understand that the "U" Turn treatment was as a result of 2007 traffic figures using the intersection. (Thirteen Years ago, which are by now well out of date)*

Specifically the Action Group requests :

- *That a new traffic count be conducted to get up to date figures from which to make an informed decision re the future of this intersection before a major accident prompts action with the group suggesting that this intersection would not be allowed in Vic Road's own build design specification for current and future freeway development which demand traffic separation.*
- *At the very least a review to get an 80kph speed restriction zone from south of Fowles Winery (Lambing Gully Road) to North of Jones St entry to the freeway (Caltex Service Centre) to lessen the likelihood of an accident occurring and making life safer and less stressful for Avenel residents who use*

CONCLUSION

This is a major intersection and has been of concern to the community for many years.

The Strathbogie Shire Council Plan contains an action "continue to advocate to VicRoads for the construction of an interchange on the Hume Freeway at the Service Centre crossing in Avenel". As such, we support the request from the Avenel Action Group and seek support from Councillors to advocate to VicRoads on their behalf.

ATTACHMENTS

Attachment 1: Letter from Avenel Action Group

ATTACHMENT 1:



AVENEL ACTION GROUP

PO Box 63, Avenel, Vic 3664

Cr Malcolm Little
Strathbogie Shire Council
109A Binney St,
Euroa Vic 3666
February 19th 2020

SHIRE OF STRATHBOGIE	
Doc Id:	Chq:
26 FEB 2020	
Refer to:	
Library:	bg/

Dear Malcolm,

On behalf of the Avenel Action Group we would like the Strathbogie Shire on our behalf to raise again with VicRoads the dangerous situation that exists at the Avenel Roadhouse interchange on the Hume Freeway.

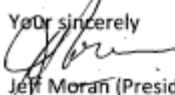
When next the Shire meets with Vic Roads please ask that this matter is raised again.

This interchange has become increasingly more dangerous in light of the following developments.

1. Avenel's rapidly increasing population - highest in shire and one of highest in Australia.
2. Increased traffic entering and leaving the freeway at both Fowles winery and the Caltex roadhouse. (30,000+ from Fowles winery restaurant per annum alone.)
3. Greater traffic volumes using Tarcombe Road to enter and cross the freeway as a result of developing industry (wine, cherry, poultry and explosives) as well as residents living on Upton and Tarcombe roads running the gauntlet to get kids to School and Kindergarten on a daily basis.
4. School Buses run the gauntlet twice a day taking students North and returning later in the day. Parents living on Upton/Tarcombe roads having to bring students into Avenel to catch buses also have to run this gauntlet twice daily.
5. Avenel residents wanting to enter the freeway on public holidays and long weekends is becoming increasingly more difficult with flows emanating from Melbourne heading North, or South at the end of such holidays.

The "U" turn for South bound traffic leaving Avenel at the roadhouse is increasingly becoming more dangerous with increasing traffic volumes. We understand that the "U" Turn treatment was as a result of 2007 traffic figures using the intersection. (Thirteen Years ago, which are by now well out of date)

- We request that a new traffic count be conducted to get up to date figures from which to make an informed decision re the future of this intersection before a major accident prompts action.
- This intersection would not be allowed in Vic Road's own build design specification for current and future freeway development which demand traffic separation.
- At the very least we want a review to get an 80kph speed restriction zone from south of Fowles Winery (Lambing Gully Road) to North of Jones St entry to the freeway (Caltex Service Centre) to lessen the likelihood of an accident occurring and making life safer and less stressful for Avenel residents who use this intersection.

Yours sincerely

Jeff Moran (President)


John Hyland (Secretary)

- 11. URGENT BUSINESS**

- 12. CLOSURE OF MEETING TO THE PUBLIC**

- 13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S**

NEXT MEETING

The next Ordinary Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 19 May 2020, at the Euroa Community Conference Centre, commencing at 6.00 p.m.

Please Note: In the interests of public safety during the coronavirus, usual Council meeting arrangements have changed. Council will provide progressive updates to the community.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT..... P.M.