



STRATHBOGIE SHIRE COUNCIL

**MINUTES OF THE ORDINARY MEETING OF THE STRATHBOGIE SHIRE COUNCIL
HELD ON TUESDAY 18 DECEMBER 2018 AT THE EUROA COMMUNITY
CONFERENCE CENTRE COMMENCING AT 6.00 P.M.**

Chair:	Amanda McClaren (Mayor)	(Lake Nagambie Ward)
Councillors:	Debra Bower	(Lake Nagambie Ward)
	Malcolm Little	(Hughes Creek Ward)
	John Mason	(Seven Creeks Ward)
	Kate Stothers	(Honeysuckle Creek Ward)
	Alistair Thomson	(Mount Wombat Ward)
	Graeme (Mick) Williams	(Seven Creeks Ward)
Officers:	Steve Crawcour - Chief Executive Officer (CEO)	
	Phil Howard - Director, Innovation and Performance (DIP)	
	David Roff - Group Manager, Corporate and Community (GMCC)	
	Jeff Saker - Group Manager, Community Assets (GMCA)	

BUSINESS

1. Welcome
 2. Acknowledgement of Traditional Land Owners
*'I acknowledge the Traditional Owners of the land on which we are meeting.
I pay my respects to their Elders, past and present'*
 3. Apologies

Nil.
 4. Confirmation of Minutes of the Ordinary Meeting of Council held on Tuesday 20 November 2018
- 14/19 **CRS MASON/BOWER** : *That the Minutes of the Ordinary Meeting of Council held on Tuesday 20 November 2018 be confirmed*

CARRIED

A handwritten signature in black ink, appearing to be a stylized 'S' or similar character, located in the bottom right corner of the page.

5. Disclosure of Interests

Councillor Alistair Thomson declared an Indirect Interest in Item C.P. 4 due to being a 'Resident of Ankers Road'

The Chief Executive Officer declared an Indirect Interest in Items 9.7.12, C.P. 1 and C.P. 2 due to being the 'Current CEO', however, due to the nature of the matters, public perception and transparency, he elected to leave the meeting during consideration / determination of these matters.

The Director, Innovation and Performance declared an Indirect Interest in Items 9.7.12 and C.P. 1 due to being the 'Deputy CEO', however, due to the nature of the matters, public perception and transparency, he elected to leave the meeting during consideration / determination of these matters.

6. Petitions

Nil

7. Reports of Mayor and Councillors and Delegates

The Mayor and Councillors provided verbal reports on meetings / events attended over the past month.

8. Public Question Time

Public Question Time will be conducted as per Strathbogie Shire Council's Meeting Procedure Local Law No. 1, Clause 32. A copy of the required form for completion and lodgment, and associated Procedural Guidelines, are attached for information.

As the questions are a permanent public record and to meet the requirements of the Privacy Act, only the initials of the person asking the question will be used together with a Council reference number

There were no Public Question Time forms lodged at this meeting.

Response/s to Public Questions Taken on Notice at Ordinary Council meeting held on Tuesday 20 November 2018

Council Ref: BL: 30/2018

In light of TCAC (Taungurung Clans Aboriginal Corporation) being a key stakeholder in the future management of the Strathbogie forest and given the recent signing of their Settlement Agreement with the Victorian government, how will Council ensure effective collaboration between Council and the TCAC?

Response provided by DIP

In response to your question asked at the Ordinary Council meeting on 20 November 2018, I advise that Council is currently collaborating with the Taungurung Corporation Aboriginal Clan (TCAC) on a number of projects which are occurring within Strathbogie Shire.

These projects include the Loddings Lane Boat Ramp in Nagambie and naming of a reserve in Strathbogie.

8. Public Question Time (cont.)

In support of Council's commitment to collaborating with the TCAC, Council will be inviting the TCAC to meet regularly with Council to continue to discuss issues and opportunities of mutual interest which we can work together to progress.

Council Ref: SM: 31/2018

When will the dangerous fence at the Council reserve along Spring Creek be removed?

Response provided by GMCA

In reference to the question you asked at the ordinary meeting of Council on 20 November 2018, and as a result of our on-site meeting on 28 November 2018, I can advise that subject to weather conditions, the removal of the fence will commence during the week commencing 10 December 2018.

Every effort will be made to complete the removal by 20 December 2018. In the event that works have not been completed, works will recommence to remove any remaining fence on 8 January 2018.

Council Ref: DT: 32/2018

1. Please explain why contractors dug the bitumen on Polly McQuinn's Road and elsewhere to put pipes across the roads and not back fill, and pack it properly and replace the bitumen as it was.
2. When are they going to fix Galls Gap Road as it is very dangerous. Who from the Council is checking if the contractors are doing their jobs properly.

Response provided by GMCA

1. The contractors have returned to the site and have back filled and compacted the site to our satisfaction. Council has scheduled its road team to repair these areas with premix on Friday 7 December 2018.
2. Works commenced on Galls Gap Road on 6 December 2018 with rock being placed in the eroded table drains to make these areas safe. Concreting works and the installation of additional culverts will commence on Wednesday 2 January 2019. I also confirm that the road will not be closed to vehicles over the Christmas period.

Council has Works Officers, Inspectors and Project Managers that inspect the roads at the completion of a project to identify any defects or follow up works that may be required to fulfil the project requirements.

Council Ref: DJ: 33/2018

1. Goal 4.2.1
Will the Strathbogrie Recreation Reserve be consulted, not just Longwood

Response provided by DIP

Yes, the options to facilitate camping will be Shire-wide, i.e. will include Strathbogrie, and the Strathbogrie Recreation Reserve will be consulted.

2. 4.2.6
Policy on Signage
Can towns still have individual design - eg Violet Town.

8. Public Question Time (cont.)

Response provided by GMCA

Towns will still have the opportunity to have individual designs as is the case at Violet Town. The Strathbogie community will be consulted as to its requirements and preferences during the drafting of the policy.

Council Ref: SS: 34/2018

1. Has ARTC (Australian Rail Track Corporation) presented a proposal to Council in regard to the Euroa overpass modification?
2. Given the impact this will have on Euroa, will Council be doing its own community engagement to ensure the best outcome for Euroa?

Response provided by DIP

Thank you for your question and for taking the time to involve Council in this important conversation.

To date, Council has received two formal briefings from the Australian Rail Track Corporation (ARTC) during the consultation phase of the Inland Rail Project.

The first briefing involved ARTC meeting with Council Officers and Councillors separately and informing us of the project. This briefing was consistent with the information presented to the community by ARTC at their Binney Street information session.

Council Officers provided ARTC with technical data in relation to traffic movements on all potentially affected roads and relevant contacts at different authorities in relation to flood impacts etc.

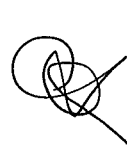
Council Officers were recently given a second formal update from ARTC on what the proposed road realignment would look like and timeframes for the project. This information was also provided to the community via a letter drop circulated by ARTC to the 3666 postcode in November.

Following this meeting, engineering drawings were sent to Council on Monday 26th November seeking relevant Council Officer's submission within 10 business days in relation to the structural components of the project (track and bridge). Council Officers sought an extension of time for this submission.

An extension of time has now been granted and Council will be engaging with the community before providing a submission. Council is committed to working with the community to provide a submission that presents the best outcome for the town within parameters and timeframes mandated by ARTC.

We will be holding community drop-in sessions on Friday 14th December, Monday 17th December and Tuesday 18th December from 5-6pm at Council Chambers in Euroa.

We have been advised ARTC is at their 70 percent phase of their project, that is, structural design and feasibility, and as such, ARTC has advised the community will have another opportunity to comment on the last stage design in February 2019.



8. Public Question Time (cont.)

In summary, it is important to understand that this is an ARTC project and Euroa is only one component of this large Federal Inland Rail Infrastructure Program. Council is committed to working with, and advocating for the community, however, our scope to amend or submit alternatives to the structural bridge design will be limited by the parameters of the ARTC project mandate.

Council Ref: HH: 35/2018

Why are trees close to roadside not removed for safety, some of which have school buses on them and there is always trucks as well.

Response provided by GMCA

I refer to the question you asked at the ordinary meeting of Council on 20 November 2018 and respond as follows:

Road safety is a main concern of the Strathbogie Shire; in fact, roadway safety cannot be achieved without a good maintenance and rehabilitation programs. Employees are responsible for reviewing the Council roads and rights-of-way, identifying hazards and making conditions safer. Removal of trees needs to be undertaken sensitively and with consideration for the environment and community values. There are two areas of possible treatment for dealing with trees:

1. Tree removal.

This is not always an option because of environmental considerations relating to the intrinsic values of many trees and the habitat they provide. The removal of individual trees will only be considered when they are in particularly hazardous locations, and maintenance patrols ensure that naturally seeding saplings that are in hazardous locations are not allowed to mature.

2. Installation of road safety barriers.

Provision of a road safety barrier will depend on a number of factors relating to site conditions, crash history, economics and the environment. However, Council will only undertake such action where it is determined that collision with the barrier is less severe than collision with the existing hazard (i.e. trees).

Council has applied the following process to roads that potentially have a "consistently hazardous" roadside along their length, and the provision of continuous safety barrier is not justified:

- ensure that delineation is of a high standard that meets current guidelines to provide drivers with an adequate indication of road alignment *f*
- ensure that the road surface and shoulders are adequately maintained *f*
- provide safety barrier (if justified based on embankment/hazard attributes) at the interface between road segments of different horizontal alignment standards *f*
- monitor crash data to identify any particular locations where a safety barrier may be justified.

Isolated trees provide a better opportunity for removal compared to forest conditions where removal involves significant cost. Before a tree is removed, Council considers the following:

- Recognise the sensitivity of removing individual trees.
- Removal should be based on potential crash frequency and severity.
- First priority should be on removing trees closest to the road.
- Trees in critical locations such as curves and intersections should be considered for removal.
- Trees that have been struck deserve additional attention.



8. Public Question Time (cont.)

Council is proactively identifying potential roadside hazards, prioritising their removal, relocation, modification or shielding and seeking funding for these treatments through a number of State and Federal Government Grant applications.

As advised at the meeting, I will contact you to make a time to meet on site to discuss areas of concern.

8. Public Question Time (cont.)

Council Ref: MM: 36/2018

1. Reserve Committees of Management

Who are these committees and are they all complying with legislation of management?

Response provided by GMCC

Council owns and controls a number of community facilities for which it delegates management to local Committees of Management. This delegation of management is either via Section 86 of the *Local Government Act 1989* ("S86 CoMs") or Licence Agreements with incorporated bodies ("LA CoMs").

There are currently 15 Section 86 Committees set up under the Local Government Act and 13 Committees under License agreements. As you would understand, these are generally run by volunteers.

Council is currently in the process of reviewing these Committees to both ensure compliance with obligations and also to see if processes can be simplified to make life easier for these Committees. There may be procedures in some Committees that could be improved. Should you have an issue with a specific Committee, please let me know.

2. Flooding

What works have been carried out in the Shire since 1st December 2017 in "Residential Area"

Response provided by GMCA

The following list is the status of drainage works in the 2018/2019 budget:

- Campbell Street Euroa Drainage Works – Currently under construction
- Flood Recovery Works – Currently under construction
- Nagambie Industrial Estate – Waiting on Grant application
- Atkins Street Euroa Drainage Improvement Works – Tender to be awarded
- Creightons Creek Road, (Rural) Major Culvert Replacement – Design stage
- Euroa Castle Creek Levee Repair Work – Currently under construction
- Harrys Creek Road (Rural) Major Culvert Replacement – Design stage
- Boundary Road South, Euroa Drainage upgrade survey – Works awarded
- 12-14 Kennedy Street Euroa Kerb / Shoulder / Drainage extension – Currently under construction
- Sugarloaf Road (Rural) Major Culvert Replacement – Tender to be awarded
- Gall Lane Balmattum 1500mm diameter Major Culvert Replacement – Tender to be awarded
- Tarcombe Road Euroa Major Culvert upgrade – Design stage
- Upton Road Avenel Concrete lining for Major Culvert – Design stage

8. Public Question Time (cont.)

- Hoskin Lane Violet Town (Rural) culvert upgrade – Design stage
- Scobie Street Avenel Open Drain construction – Planning & Design Stage
- Town Drainage Maintenance Procedures – Currently being written
- High Street Violet Town Drainage Project – Construction to commence in the new year
- Lily Street Violet Town Drainage Project – Construction to commence in the new year
- Primrose Street Violet Town Drainage Project – Construction to commence in the new year

Council Ref: TM: 37/2018

1. Road Reserve - controlled by Council
Who is responsible for the maintenance of this and the guidelines to meet? (vegetation overlay)

Response provided by GMCA

Under the Road Management Act 2004, Council is the responsible co-ordinating authority for all local roads within the municipality. Council is also responsible for the management of third party activities on those roads. VicRoads is the responsible arterial road co-ordinating authority including state highways, freeways, main roads and tourist roads and the Department of Environment, Land, Water and Planning (DELWP) manages the majority of forest and un-used roads.

It is also Council's responsibility under Section 43 of the CFA Act 1958 to 'take all practicable steps to prevent the occurrence of fires on, and minimise the danger of the spread of fires, on any road under its care and management'.

An Urban Area is as defined within the section 3(1) of the Road Management Act 2004:

urban area means, in relation to a road, an area in which —

- (a) a speed limit of 60 kilometres per hour or less applies not being a speed limit which applies only because of a temporary reason such as roadworks or a street event; or
- (b) there are buildings on land next to the road, or there is street lighting, at intervals not exceeding 100 metres for —
 - (i) a distance of at least 500 metres; or
 - (ii) if the length of the road is less than 500 metres, over the length of the road;

A Rural Area is defined as an area outside of an urban area (Road Management Act 2004).

Council must ensure that vegetation planted on rural road reserves is performed in a manner that ensures Council's assets in road formation and drainage are preserved. Also, it must ensure that the aesthetics, amenity and heritage of the locality are maintained.

8. Public Question Time (cont.)

This requirement applies to all plantings on rural road reserves including works by local landowners, Catchment Management Authorities, Landcare Groups, Community Groups, and Council programs.

For trees which have propagated themselves from seed naturally (dispersed by either wind or water etc., without human intervention), Council is under no statutory obligation nor common law duty to inspect and/or maintain them unless Council receives requests or evidence to suggest that they present an active risk to the public.

Section 107 of the Road Management Act 2004 confirms that Council is not obliged to inspect and/or maintain roadside vegetation; except within the maintenance envelope where they should be removed as a maintenance activity. The legislation states: -

107. Liability of road authority

A road authority does not have a statutory duty or a common law duty to perform road management functions in respect of a public highway which is not a public road or to maintain, inspect or repair the "roadside" of any public highway (whether or not a public road).

3. Definitions

"roadside" means any land that is within the boundaries of a road (other than the shoulders of the road) which is not a roadway or a pathway and includes the land on which any vehicle crossing or pathway which connects from a roadway or pathway on a road to other land has been constructed;

Council will manage vegetation for the safe and practical use of the road, as well as slash roadsides according to approved fire management plans. Any other management of the road reserve will in most cases mainly be for its natural values: to conserve our many and valuable species of plants and animals.

NATIVE VEGETATION

Native vegetation is protected by law across all levels of government. The Federal Environment Protection and Biodiversity Conservation Act 1999 protects rare and threatened native vegetation of national significance. The state Flora and Fauna Guarantee Act 1988 protects significant flora on public land, which includes roadsides.

The Strathbogie Planning Scheme provides explicit and enforceable protections for native vegetation throughout the Shire. Relevant sections include Clauses 52.16 and 52.17 along with the Environmental Overlays. Vegetation on Council land is also protected by Local Law.

On Council managed land, all native vegetation is protected. This includes trees, shrubs, ferns, ground covers and grasses. On roadsides even the dead trees and logs on the ground are protected.

8. Public Question Time (cont.)

On rural roadsides it is generally expected that native vegetation is left to grow. Neighbouring landholders may apply for consent to manage or remove native vegetation on the roadside only when it directly affects their own property or safety.

In most cases, consent will be limited to lopping or removal of only those parts of plants either touching, growing through or overhanging a boundary fence, over a driveway or threatening important assets such as a home.

Unless there is a lawful exemption or the responsible road authority has given their written consent, all other aspects of managing vegetation on rural roadsides are to be left to the responsible road authority.

2. 9.7.7 Financial Report - to 31.10.18

In the Account Management Report, why is there so many errors in the budgets items?

Response provided by GMCC

If you mean by "errors" the variations shown in the reporting, since the budget is prepared well in advance, events come into play that were unforeseen at the time of the budget preparation including new projects tied into grant applications. The same can be said for Year to date Budget variances. The spread of the budget over each month is a best estimate done in advance and is subject to change due to all sorts of factors including contractor availability, weather factors, etc.

9. Reports of Council Officers

- 9.1 Climate Change
- 9.2 Infrastructure
- 9.3 Private Enterprise
- 9.4 Public Institutions
- 9.5 Housing and Recreation
- 9.6 Tourism
- 9.7 Organisation

10. Notices of Motion

Nil.

11. Urgent Business

Nil.

12. Closure of Meeting to the Public to consider matters listed for consideration in accordance with Section 89(2) of the Local Government Act 1989

13. Confirmation of 'Closed Portion' Decision/s

An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting, as per Local Law No. 1 - Meeting Procedure (2014) or as updated from time to time through Council Resolution

NEXT MEETING

Please Note: There is no Ordinary Meeting of the Strathbogie Shire Council held in January 2019.

The next Ordinary Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 19 February 2019, at the Euroa Community Conference Centre, commencing at 6.00 p.m.

It should also be noted that at the Special (Statutory) Meeting of Council held on Tuesday 13 November 2018, Council determined that all monthly Ordinary Meetings of Council in 2019 will be held at the Euroa Community Conference Centre.





Council Ref. / 2018

Public Question Time Form Ordinary Council Meeting

Strathbogie Shire Council has allocated a time for the public to ask questions in the business of an Ordinary Meeting of the Council.

How to ask a question:

Questions submitted to Council must be:

- (a) in writing, state the name, address and telephone number of the person submitting the question and generally be on this form, approved by Council; and
- (b) submitted to Council in person or electronically.

The Chair may refrain from reading a question or having a question read if the person who submitted the question is not present in the gallery at the time when the question is due to be read. Please refer to the back of this form for procedural guidelines.

Question/s: (please print clearly with a maximum of 25 words)

1.....
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2.....
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.....

Name:

Address:

Telephone Number:

Signature: (signature not required if submitted by email)

Date of Ordinary Council Meeting:

Privacy Declaration: Personal information is collected on this form to allow Council to undertake follow-up / response and to confirm identity for future reference where necessary. The questioner's name only, together with a question reference number, will be included in Council's Minutes. Council Minutes are a public document which will be published on Council's Website and are available for public scrutiny at any time. Other personal details included on this form will not be included in the Minutes and will be kept for Council reference only, unless disclosure is required for law enforcement purposes or under any other statutory requirement.

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Public Question Time - Procedural Guidelines

Question Time

- (1) There must be a public question time at every Ordinary meeting to enable members of the public to submit questions to Council.
- (2) Sub-clause (1) does not apply during any period when a meeting is closed to members of the public in accordance with section 89(2) of the Local Government Act 1989 (the Act).
- (3) Public question time will not exceed in duration any time limit imposed by the Chairperson, in the Chairperson's discretion in order to ensure that Council has sufficient time in which to transact Council business.
- (4) Questions submitted to Council must be:
 - a) in writing, state the name and address of the person submitting the question and generally be in a form approved or permitted by Council; and
 - b) submitted to Council in person or electronically.
- (5) No person may submit more than 2 questions at any 1 meeting.
- (6) If a person has submitted 2 questions to a meeting, the second question:
 - a) may, at the discretion of the Chair, be deferred until all other persons who have asked a question have had their questions asked and answered; or
 - b) may not be asked if the time allotted for public question has expired.
- (7) The Chair, a Councillor or a member of Council staff nominated by the Chair may read to those present at the meeting a question which has been submitted in accordance with this clause.
- (8) Notwithstanding sub-clause (6), the Chair may refrain from reading a question or having a question read if the person who submitted the question is not present in the gallery at the time when the question is due to be read.
- (9) A question may be disallowed by the Chair if the Chair determines that it:
 - a) relates to a matter outside the duties, functions and powers of Council;
 - b) is defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable in language or substance;
 - c) deals with a subject matter already answered;
 - d) is aimed at embarrassing a Councillor or a member of Council staff;
 - e) relates to personnel matters;
 - f) relates to the personal hardship of any resident or ratepayer;
 - g) relates to industrial matters;
 - h) relates to contractual matters that are commercial in confidence;
 - i) relates to proposed developments;
 - j) relates to legal advice;
 - k) relates to matters affecting the security of Council property; or
 - l) relates to any other matter which Council considers would prejudice Council or any person.
- (10) Any question which has been disallowed by the Chair must be made available to any other Councillor upon request.
- (11) All questions and answers must be as brief as possible, and no discussion may be allowed other than by Councillors for the purposes of clarification.
- (12) Like questions may be grouped together and a single answer provided.
- (13) The Chair may nominate a Councillor or the Chief Executive Officer to respond to a question.
- (14) A Councillor or the Chief Executive Officer may require a question to be put on notice. If a question is put on notice, a written copy of the answer will be sent within 14 days to the person who asked the question.
- (15) A Councillor or the Chief Executive Officer may advise Council that it is his or her opinion that the reply to a question should be given in a meeting closed to members of the public. The Councillor or Chief Executive Officer (as the case may be) must state briefly the reason why the reply should be so given and, unless Council resolves to the contrary, the reply to such question must be so given.

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	(d) Contractual Matters		
	(g) Any other matter which the Council or special committee considers would prejudice the Council or any person		
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9. REPORTS

9.7 ORGANISATION

9.7.1 Protected Disclosure Policy Review

Author & Department

Group Manager, Corporate and Community / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Following a review, this report recommends adoption of revised Protected Disclosure Policy for Council.

RECOMMENDATION

That the revised Protected Disclosure Policy be adopted.

15/19 CRS BOWER/WILLIAMS : That the Recommendation be adopted.

CARRIED

Background

The Protected Disclosure Act of 2012 has the following purposes:

- to encourage and facilitate disclosures of;
 - improper conduct by public officers, public bodies and other persons;
 - and
 - detrimental action taken in reprisal for a person making a disclosure under the Act; and
- to provide protection for persons who make those disclosures and persons who may suffer detrimental action in reprisal for those disclosures; and
- to provide for the confidentiality of the content of those disclosures and the identity of persons who make those disclosures.

The Protected Disclosure Policy outlines Council's approach to compliance with its obligations under the Act . It is supported by detailed procedures

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

9.7.1 Protected Disclosure Policy Review (cont.)

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Protected Disclosure Policy.





PROTECTED DISCLOSURE POLICY

COUNCIL POLICY	
Document ID:	11557
Effective Date:	03/10/2013
Last Review:	September 2014
Current Review:	December 2018
Adopted By Council:	18 December 2018
Next Review Date:	December 2022
Responsible Officer/s:	Group Manager, Corporate & Community Manager Governance and Regulatory Services

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1. PURPOSE

The purpose of Council's Protected Disclosure Policy is to support the ethical behaviour and values expected from Councillors, Council officers and employees and members of Council committees for handling and making of protected disclosures that complies with the *Protected Disclosure Act 2012* (the Act).

2. OBJECTIVE

The objectives of the Protected Disclosure Policy are:

1. To encourage and facilitate the disclosure of improper conduct or detrimental action by Councillors or Council officers or employees;
2. To protect Council against improper conduct or detrimental action by Councillors or Council officers or employees;
3. To ensure proper protection of the person making the complaint from retribution for making the disclosure;
4. To provide for confidentiality for the content of the disclosure and the identity of the complainant; and
5. To establish a process for the making of disclosures of improper conduct by Councillors and Council officers or employees and to provide a system of investigation of such disclosures.

3. SCOPE

The Act requires Council to establish internal processes that facilitate disclosures, effectively manage the receipt of information and provide protection for looking after all parties who may be involved.

Under the Act, Council may receive disclosures regarding the improper conduct of Council or its officers or employees and members of Council committees. Disclosures regarding Councillors must be made directly to the Independent Broad-based Anti-Corruption Commission (**IBAC**) or the Victorian Ombudsman.

This Policy will apply to Councillors, Council officers or employees, members of Council Committees and they are accountable for complying with all relevant legislative and policy requirements.

4. DEFINITIONS

Reference term	Definition
Act	<i>Protected Disclosure Act 2012.</i>
Corrupt conduct	Refer "improper conduct" below.
Council	"Council" has the same meaning as it has in section 3(1) of the <i>Local Government Act 1989</i> . "Council means a municipal council (including the Council of the City of Melbourne and the Council of the City of Geelong) whether constituted before or after the commencement of this section."
Councillor	"Councillor" has the same meaning as it has in section 3(1) of the <i>Local Government Act 1989</i> . "Councillor means a person who holds the office of member of a Council."

Detrimental action	<p>"detrimental action" includes—</p> <ul style="list-style-type: none"> (a) action causing injury, loss or damage; (b) intimidation or harassment; (c) discrimination, disadvantage or adverse treatment in relation to a person's employment, career, profession, trade or business, including the taking of disciplinary action.
IBAC	<p>"IBAC" means the Independent Broad-based Anti-corruption Commission established under section 12 of the <i>Independent Broad-based Anti-corruption Commission Act 2011</i> ;</p>
Improper conduct	<p>"improper conduct" means—</p> <ul style="list-style-type: none"> (a) corrupt conduct; or (b) conduct specified in Section 4 subsection (2) of the Act that is not corrupt conduct but that, if proved, would constitute— <ul style="list-style-type: none"> (i) a criminal offence; or (ii) reasonable grounds for dismissing or dispensing with, or otherwise terminating, the services of the officer who was, or is, engaged in that conduct.
Ombudsman	<p>"Ombudsman" means the person appointed as the Ombudsman under section 3 of the <i>Ombudsman Act 1973</i>.</p>
Protected disclosure	<p>The <i>Protected Disclosure Act 2012</i> provides that a person may disclose information that shows or tends to show, or the person believes on reasonable grounds shows, or tends to show:</p> <ul style="list-style-type: none"> • A person, public officer or public body has engaged, is engaging or proposes to engage in improper conduct; or • A public officer or public body has taken, is taking or proposes to take detrimental action against a person. <p>"protected disclosure" means—</p> <ul style="list-style-type: none"> (a) a disclosure made in accordance with Part 2; or (b) a complaint made in accordance with Section 167 (3) of the <i>Victoria Police Act 2013</i>
Protected Disclosure Co-Ordinator	<p>"Protected Disclosure Coordinator" means the person(s) appointed by Council to impartially assess each disclosure to determine whether it appears to be a protected disclosure and to receive a complaint of the nature described in this Policy.(Director Innovation and Performance at 3/12/18)</p>
Protected Disclosure Officer	<p>. "Protected Disclosure Officer" means the person(s) appointed by Council to receive a complaint of the nature described in this Policy.(Group Manager Corporate and Community at 3/12/18)</p>

5. POLICY

5.1 *Policy Statement*

Council is committed to the aims and objectives of the *Protected Disclosure Act 2012*. Council does not tolerate improper conduct, or reprisals against those who come forward to disclose such conduct.

Council recognises and values transparency in its administrative and management practices and supports the making of disclosures that may reveal improper conduct.

Council will take all reasonable steps to protect people who make such disclosures from any detrimental action from reprisal for making the disclosure. It will afford natural justice to the person who is the subject of the disclosure.

5.2 *Policy Principles and Application*

Council will apply the following fundamental principles in facilitating the appropriate reporting of, and supporting the people involved and managing the process of, disclosure of improper conduct and detrimental action by Councillors or Council officers or employees and members of Council Committees;

- Council is committed to the aims and objectives of the *Protected Disclosure Act 2012*.
- Council officers, employees and members of Council Committees may report to the Protected Disclosure Coordinator or an appropriate Protected Disclosure Officer or external authority any behaviour that violates any law, rule or regulation or represents corrupt or improper conduct (including bribery), mismanagement of resources, or is a danger to public health or safety.
- Council will not tolerate improper conduct by Councillors or Council officers, employees and members of Council Committees nor the taking of reprisals against those who come forward to disclose such conduct.
- Council recognises the value of transparency and accountability in its administrative and management practices, and supports the making of disclosures that reveal corrupt or improper conduct (including bribery), conduct involving a substantial mismanagement of public resources, or conduct involving a substantial risk to public health and safety or the environment.
- Council will take all reasonable steps to protect people who make such disclosures from any detrimental action in reprisal for making the disclosure. It will afford natural justice to all parties including the person who is the subject of the disclosure.
- All disclosures will be treated confidentially.
- The only method of making a protected disclosure relating to a Councillor is to the IBAC.
- Council will establish a procedure in relation to the management and handling of protected disclosures in accordance with this Policy.

5.3 *What is a protected disclosure?*

Where a person believes there is reasonable grounds to support that a Councillor or Council officer or employee or member of a Council Committee is engaging in improper action or detrimental action, that person may report the conduct (protected disclosure) to the appropriate person or IBAC and be assured of confidentiality and protection from reprisal as a result of making the protected disclosure.

5.4 Who can make a protected disclosure?

A protected disclosure can be made where a person who has reasonable grounds for believing that improper or corrupt conduct or detrimental action has occurred.

5.5 How to make a disclosure

A protected disclosure may be made even if the person making the disclosure cannot identify the person or the body about whom they are making the disclosure. A protected disclosure can be made:

- In writing (using Council's complaints form or by post);
- In person;
- By telephone; or
- By email.

Disclosures may be made anonymously.

5.6 False disclosures

A person must not knowingly make a false disclosure or provide false information. It is an offence under the protected disclosure Act and penalties may be applied.

5.7 Roles & Responsibilities

It is the responsibility of the Group Manager Corporate & Community to maintain the Protected Disclosure Policy and to establish a procedure for the management of disclosures which are covered by this Policy.

In the event that a disclosure is received, the Council will acknowledge receipt of the disclosure, initially review the matter and may make a determination as to whether the disclosure is covered by the provisions of the Act. If required, the disclosure will also be referred to IBAC for consideration and investigation.

The person who made the disclosure will be advised if the information received is not deemed to be a protected disclosure under the Act.

It is also the responsibility of the nominated Protected Disclosure Coordinator or Protected Disclosure Officer to ensure the effective handling of information and people involved in a protected disclosure. These actions will include taking all reasonable steps to ensure that the identity of the person making a protected disclosure and the person who is subject to the protected disclosure are kept confidential.

Where a complaint in the nature of a protected disclosure is made against a Councillor, the notification must be made to the IBAC, and not to the Council.

6. MONITORING, REVIEW AND EVALUATION

The Corporate & Community Directorate is responsible for implementing, monitoring, evaluating and reviewing the Protected Disclosure Policy as required from time to time.

7. CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006 AND THE EQUAL OPPORTUNITY ACT 2010

The Council acknowledges the legal responsibility to comply with the *Charter of Human Rights and Responsibilities Act 2006* and the *Equal Opportunity Act 2010*. The *Charter of Human Rights and Responsibilities Act 2006* is designed to protect the fundamental rights and freedoms of citizens. The Charter gives legal protection to 20 fundamental human rights under four key values that include freedom, respect, equality and dignity.

8. RELATED DOCUMENTS

8.1 Policies

- Councillor Code of Conduct
- Staff Code of Conduct
- Risk Management Policy
- Procurement Policy
- Fraud and Corruption Policy
- Privacy and Data Protection Policy
- Acceptance of Gifts and Hospitality Policy
- Purchasing Card Policy
- Discretionary Expenditure Policy

8.2 Strategies and Procedures

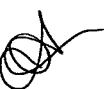
- Council Plan
- Protected Disclosure Procedures

8.3 Legislation

- *Protected Disclosure Act 2012*
- *Protected Disclosure Regulations 2013*

9. ATTACHMENTS

Nil



9.7.2 Access and Disability Advisory Committee
– Draft Minutes of the Meeting held on Friday 30 November 2018

Author & Department

Community Development Officer / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Attached are the draft minutes of the Access and Disability Advisory Committee meeting held on Friday 30 November 2018.

RECOMMENDATION

That Council endorse the draft Minutes of the Access and Disability Advisory Committee meeting held on Friday 30 November 2018.

16/19 CRS LITTLE/WILLIAMS : That the Recommendation be adopted.

CARRIED

Background

The aim of the Strathbogie Shire Council Access and Disability Advisory Committee is to:

- liaise with community members who live with a disability;
- provide advice and recommendations regarding access and equity to Strathbogie Shire Council; and
- support and raise community awareness of the rights of persons with a disability.

The Access and Disability Advisory Committee Terms of Reference were adopted by Council on 21 August 2018.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

9.7.2 Access and Disability Advisory Committee
– Draft Minutes of the Meeting held on Friday 30 November 2018 (cont.)

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The Access and Disability Advisory Committee Meetings provide an opportunity for advice and recommendations regarding access and equity to be presented to Strathbogie Shire Council.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

- Members of the ADAC will listen to issues raised by community members and report back to the ADAC
- Community concerns will be a standing agenda item at each ADAC meeting and members given the opportunity to discuss any issues that have been raised with them
- Any issues that then need to be taken to the Executive Management Team or Council will follow the “Communicating with Council” guidelines specified in the Terms of Reference.
- ADAC members will advise community members that the ADAC member cannot act individually or provide an immediate response without consulting the group as any decisions rests with Council

Attachments

Draft minutes of the Access and Disability Advisory Committee meeting held on Friday 30 November 2018.

ACCESS AND DISABILITY ADVISORY COMMITTEE

MEETING MINUTES

Friday 30 November
Longwood Community Centre
10am-12pm



Attendees

Tracey Reid	Strathbogie Shire (Chair)	Uwe Paffrath	Strathbogie Shire
Georgina Bett	Strathbogie Shire (minutes)	Ashley Lythgo	Intereach
Cr Malcolm Little	Councillor	Petra	Greater Shepparton City Council
Amanda Watkins	Community Representative	Lauren Dainton	Greater Shepparton City Council
Vicki Bell	Community Representative		

Apologies

Cr Graeme Williams	Councillor	Grace Kenworthy	Community Representative
Daniel Maloney	Strathbogie Shire	James Carter	Community Representative
Cameron Fraser	Strathbogie Shire	Erica Bostock	Community Representative

1. WELCOME MEMBERS

Tracey welcomed members of the Committee and thanked everyone for their attendance.

2. APOLOGIES

Received from Cr Williams, Grace Kenworthy, James Carter, Erica Bostock, Daniel Moloney, Cameron Fraser

3. CONFIRMATION OF PREVIOUS MINUTES

Amanda Watkins moved that the minutes of the previous meeting held on the 19 October be confirmed.

Vicki Bell seconded the motion.

4. ACTIONS FROM PREVIOUS MEETING

Actions	Person Responsible	Status
Send out Flyers for IDPwD	Tracey	Completed
Mark out disabled car parking spaces(s) in Nagambie	Uwe	Completed
Look at potential disabled parking to be included in plans for new Visitors Centre	Daniel	Not reported on
Send out promotional flyers on NDIS Information Sessions	Ashley	Completed
Confirm venues and times for NDIS sessions	Ashley	Completed
Send out Flyer for NDIS Expo	Ashley	Completed
Confirm venue for next meeting	Tracey	Completed

5. INTRODUCTIONS

Lauren Dainton – Access and Support Officer for Strathbogie Shire (with Petra A&SO for GSCC and Moira)

<p>Lauren has been newly appointed in the ASO role.</p> <p>Petra spoke about the work she does to assist vulnerable people in the community accessing support services and reported that</p> <p>Many people are unaware of these services for many reasons including isolation or fear of outcome in accessing the services (put in to care).</p> <p>Community groups and clubs are often aware of someone who could benefit from the services but don't know how to access them.</p> <p>Petra speaks with community groups about the services available.</p> <p>There are 6 Access and Support Officers across the Hume region.</p> <p>Ashley Lithgo – Program Manager Community Development Intereach</p> <p>Ashley talked about the community service Intereach provides and its link with the NDIA in rural and regional communities. Ashley is the contact point to assist those in the community who may not know how to access these services. There is an office in Shepparton (see details below).</p> <p>Ashley Lythgo Program Manager Community Development LAC Goulburn & Murrumbidgee Intereach Shepparton Phone 1300 488 226 Mobile 0419 822 360 Address 1 Sobraon Street, Shepparton VIC 3635 Website www.intereach.com.au</p>	
<p>6. ASSETS UPDATE</p> <p>Uwe reported the following:</p> <ul style="list-style-type: none">• Proposed plans for improved crossing from Brock Street to RSL Club provided to committee.• Proposed plans for crossing between Brock Street and Kirkland Avenue Euroa.• Proposed plans for improving access around Euroa Traveller's rest. Walkway, ramp down to Sevens Creek and foreshore access to be revamped.• Proposed plans for access to Nagambie Maternal & Child Health Centre. Committee provided positive feedback on plans.• Signage at Avenel Railway crossing to be updated by VicRoads but time of completion unknown (no change from last meeting).• Railway crossings in Avenel and Euroa work in progress, nothing to happen until next year.• Violet Town Pool – improved access in planning stage and currently being costed. Budget bid to be put forward for the Capital Works to take place next financial year. Assets still waiting on feedback on parking outside Violet Town Bush Nursing Centre. Would like to receive further suggestions from community.• Committee member provided positive feedback on improved walking track on Creek Drive.	
<p>7. PLANNING UPDATE</p> <p>No update provided</p> <p>ACTION: Planning requested to provide update of the overpass upgrade in Anderson St at the next meeting.</p>	

8. RURAL ACCESS OFFICER UPDATE				
Role currently vacant.				
9. CORRESPONDANCE AND COMMUNITY CONCERNS				
None reported				
10. GENERAL BUSINESS				
IDPWD:				
Tracey and Georgina talked about two International Day for People with Disability events. It was noted the terrific co-operation provided by Euroa Secondary College. Flyers were provided at the meeting and committee members were invited to attend.				
<ul style="list-style-type: none"> • Tuesday, 4 December 2018 – Wheelchair Basketball and AFL, Euroa Secondary School – all day • Friday, 7 December 2018 – Com and Try Dancin and Table Tennis, Nagambie Mechanics Hall – 10.30am – 12.30pm 				
Schedule for 2019:				
The schedule for the 2019 ADAC meetings was discussed. The committee considered the suggestion of mid-week meetings, however, decided to meet on a Friday. The committee confirmed that the meetings would be held every six weeks and the venue of each meeting would rotate through the Shire. It was agreed that the first meeting for 2019 would be held on Friday, 1 February in Nagambie.				
Schedule to be confirmed at first meeting of 2019.				
Access and Disability Advisory Committee (ADAC)				
DRAFT - Meeting Schedule 2019				
DATE:	TIME:	LOCATION:	CHAIR:	GUEST:
Friday 1 st February	10am-12pm	Nagambie Venue TBC	Georgina	
Friday 15 th March	10am-12pm	Euroa Venue TBC		
Friday 3 rd May	10am-12pm	Strathbogie Venue TBC		
Friday 14 th June	10am-12pm	Violet Town Venue TBC		
Friday 26 th July	10am-12pm	Avenel Venue TBC		
Friday 6 th September	10am-12pm	Euroa Venue TBC		
Friday 18 th October	10am-12pm	Ruffy Venue TBC		
Friday 29 th November	10am-12pm	Longwood Venue TBC		
Tuesday 3 rd December	International Day of People with Disability			
* Venues may be subject to change, please consult your emails regularly to ensure the correct				

location!	
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Next Meeting:
(Venue TBC)
Friday 1 February 2019
11am to 1.00pm

Actions	Person Responsible
2019 meeting dates and venues to be finalised	Georgina
Send February meeting invitation and book venue	Georgina
Organise a time for Lauren to visit Euroa to meet everyone in Community Wellbeing.	Georgina
Organise a time Lauren to have an introductory meeting with Customer Service Staff (in new year).	Georgina
Arrange a briefing with Councillors for Lauren to give overview of her work (in the new year).	Georgina
Provide brochure/cards to Georgina for distribution to ADAC and Community groups.	Lauren
Look at potential disabled parking to be included in plans for new Visitors Centre	Daniel
Planning requested to provide update of the overpass upgrade in Anderson St at the next meeting.	Cameron

9.7.3 Longwood Units ~ 1-5/10 Jean Street, Longwood

Author and Department

Director Innovation & Performance / Innovation and Performance Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

Summary

Council resolved at its 2018 October Council Meeting to remove the Longwood units at Jean Street from sale until Council with the Community can explore further options which would be formerly submitted for consideration at a future relevant meeting of Council. Council also resolved that the Section 173 Agreement should be amended to clearly define the development restrictions, e.g. no development permitted in the area set aside for waste water disposal.

Council officers have continued their engagement with Longwood community representatives (and interested people/parties) since the resolution in October to formulate a consensus recommendation to Council for consideration.

It is recommended to Council, from the officers and the community representatives, to authorise an "Expression of Interest (EOI)" process for the sale, lease, transfer or other options for the future of the Longwood Units. Thus, interested developers, individuals, businesses, organisations or community based groups could tender to Council appropriate use and development proposals for the existing site and infrastructure consistent with stakeholder expectations.

The parameters of the EOI would be broad to attract a wide field of interested parties to present a number of compatible options for Council and the Longwood Community, to consider. The EOI's should as a minimum articulate the following:

- Council and Community net benefit (Social, Economic and Environmental)
- Sale price or other transfer/lease options
- Business case for public or community/private partnership (if applicable)
- Timeframes for development
- Interface with the public park reserve
- Amenity and environment improvements
- Neighbourhood Character objectives

If approved by Council; Officers and community representatives will develop the EOI around the requirements outlined in this report for release early next year. In addition, community representatives would be part of the assessment panel recommending to Council. It is worth noting that Council is not obligated to accept any of the EOI's at the end of the process.

It is also recommended to get a review of the current valuation based on feedback from a number of professional developers who believe the existing reserve price is not consistent with the restrictions of the Section 173 Agreement and condition of the units and waste treatment system (the latter needing decommissioning and new one constructed).

9.7.3 Longwood Units ~ 1-5/10 Jean Street, Longwood (cont.)

RECOMMENDATION

That Council:

1. **Authorise an “Expression of Interest” process for the future of the Longwood Units at 1-5/10 Jean Street, Longwood as outlined in this report.**
2. **Direct the Chief Executive Officer or his delegate to obtain a review of the current valuation by a professional and qualified property Valuer.**
3. **Continue to work with the Longwood Community Representatives to ensure the final option for the site is compatible with Council and Community expectations.**

17/19 **CRS LITTLE/MASON** : *That the Recommendation be adopted.*

CARRIED

Background

The subject property has been owned by the Council and its predecessors for some time which has been the subject of a lease agreement between Council and the former Housing Commission for the land and units, dated 20 May 1981. The lease period was to be for 55 years; however it was terminated in 2012. Hence, the land and improvements have been fully resumed by Council.

Council had been working closely with community representatives from Longwood to develop the options that were adopted by Council in May 2014. This included a re-subdivision (consolidation) of the existing titles and the preparation of a Section 173 Agreement (Local Government Act) to become a restrictive covenant on the new title post sale. The latter requiring the new owner to construct and new waste treatment system and other relevant construction standards to ensure the property meets community and Council's objectives with the sale.

In 2014 Council resolved to:

1. *Obtain a current land valuation for the property at 1-5/10 Jean St, Longwood (Lot 1, 4, 5 & 6 TP867790) from a Certified Practising Valuer.*
2. *Subdivide the property as per attached proposed Plan of Subdivision, subject to consideration of submissions under Section 223 of the Local Government Act 1989.*
3. *Enter into a Section 173 Agreement of the Local Government Act 1989 with conditions relating to the waste treatment system and other conditions deemed appropriate by the Chief Executive Officer that protect the environment and amenity of the area.*

9.7.3 Longwood Units ~ 1-5/10 Jean Street, Longwood (cont.)

4. *Sell 1-5/10 Jean Street, Longwood by Public Auction, subject to consideration of submissions under Section 223 of the Local Government Act 1989.*
5. *Invite submissions under Section 223 of the Local Government Act 1989 for both the proposed sale and subdivision concurrently.*
6. *Proceed with sale and subdivision if no submissions are received under Section 223 of the Local Government Act 1989.*

The property recently went to auction and was passed in. The auction process highlighted some issues relating to future development options that may be inconsistent with Council's and the Community's agreed objectives of sale, i.e. that the site becomes a valued asset for Longwood (private and/or public), and does not conflict with the adjacent public open space.

Representatives from the Longwood recently presented to Council with their concerns and alternative options that could be investigated that would result in a "win-win" situation for Council and the Community.

At the Ordinary Meeting of Council, 16 October 2018, Council resolved to:

1. *Withdraw the public sale of the Longwood Units, 1-5/10 Jean St, Longwood until further options are explored with representatives of the Longwood Community and ratified by Council.*
2. *Direct the Chief Executive Officer or his delegate to work with the Longwood Community Representatives to formulate further options for the Longwood Units for formal consideration at a future Council Meeting.*
3. *Authorise the Director of Innovation & Performance to amend the Section 173 Agreement to restrict development in the area set aside for waste water disposal and any other minor amendments that are consistent with the objectives of disposal/transfer of the Units.*

Alternative Options

The main alternative is to reinstate the property for sale through a real estate agent.

Risk Management

The major risk to Council is to the deterioration of the asset if the land and buildings is not disposed of or developed in the in next few years, e.g. loss of value, amenity issues, and Council reputation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies and key strategic documents, especially the principle of working with the community on projects that directly impact on that community.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.



9.7.3 Longwood Units ~ 1-5/10 Jean Street, Longwood (cont.)

Financial / Budgetary Implications

The proceeds of the sale are included in the adopted 2018/19 budget. However, any alternative options that might be adopted by Council will need to be calculated and revised in the budget projections and reported appropriately.

Economic Implications

The author of this report considers that this will not have any major economic implications. However, depending on the final Council determination, the units could increase visitor activity in the area or increase the town's population.

Environmental / Amenity Implications

Part of the EOI is to improve the amenity and environment of the area.

Community Implications

This is a joint Council and Community project that is envisaged to improve the current asset to ensure positive impacts on the community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation is consistent with human rights under the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Legal / Statutory Implications

Asset disposal/transfer is governed by the *Local Government Act 1989*.

Consultation

Consultation with the Longwood Community has been ongoing since 2012.

Attachments

- Site map.



PROPOSED SITE PLAN

HOUSEMART DESIGN Christine McKenzie Building Designer - CR 1271447 Thermal Performance Assessor - CR 13000978-6349 Ph: (08) 83 4681144 chris@housemartdesign.com.au www.housemartdesign.com.au	
SITE PLAN & AERIAL PHOTO	
DATE: 14/02/22 PROJECT: 20/01/18/001 AT: 277 Down St, Mt Gambier SA (original 2018)	SCALE: 1:400 100000000
Sheet 1 of 1 of 1	

9.7.4 Violet Town and District Recognise Group – Request for Support

Author & Department

Group Manager, Corporate and Community / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The Violet Town and District Recognise Group are seeking support from Council for a range of activities designed to support Aboriginal recognition and reform.

RECOMMENDATION

That Council provide support in principle for the activities of the Violet Town and District Recognise Group and consider formal motions at its Council meeting in February 2019.

18/19 CRS STOTHERS/THOMSON : That the Recommendation be adopted.

CARRIED

Cr Mason called for a Division

For the Motion

Cr Bower
Cr Stothers
Cr McClaren
Cr Thomson
Cr Williams
Cr Little

Against the Motion

Cr Mason

Background

The Violet Town and District Recognise Group are a collective of people that have a strong interest in raising awareness of and supporting Aboriginal recognition and reform of the Constitution, and the *Uluru Statement from the Heart movement*.

They are seeking support from Council as follows:

- Support for in kind activities, including a guest speaker on 27 January 2019, with subsequent small information sessions. This replaces the first dot point in the group's submission.
- Support, through a formal motion, Aboriginal recognition and reform of the Constitution.
- Support, through a formal motion, The Uluru Statement from the Heart.

9.7.4 Violet Town and District Recognise Group
– Request for Support (cont.)

- Support, through a formal motion, a referendum campaign and process to enshrine a First Nations Voice to federal parliament.
- Assist with creating broader awareness of the need for constitutional reform by using Council communication, marketing and promotional avenues and display of posters and postcards etc in Council owned buildings.
- To put forward a resolution to the State Council of the Municipal Association of Victoria for statewide local government formal support of this issue.
- Notify the government ministers (federal and state) who are responsible of indigenous affairs as well as the local state and federal members of Council's resolution.

The full submission is attached and was forwarded to Council's Tourism, Arts and Culture Advisory Committee for consideration of support.

This group met on 4/12/18 and the following statement was provided:
"The Tourism, Arts and Culture Advisory Group supports and endorses the letter of November 21st 2018 from the Violet Town & District Recognise Group and recognises the significance of the First Nation peoples in our community"

It is felt that Council should support the activities of the group in principle but defer consideration of motions until February to allow time for preparation of a detailed report.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified."

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation. Small numbers of impacted families use the occasional care service.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.



9.7.4 Violet Town and District Recognise Group
– Request for Support (cont.)

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community

Community Implications

There will be community interest in both the proposed event and motions

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council

Consultation

The author of this report considers that the matter under consideration has involved consultation with a number of key stakeholders as outlined previously in this report.

Additional consultation may be required.

Attachments

- Letter to Council from Violet Town & District Recognise Group

November 21, 2018

The Mayor, Councillors and CEO
Shire of Strathbogie

Violet Town & District Recognise Group
C/- PO Box 63, Violet Town VIC 3669

Dear Mayor, Councillors and CEO

We write to you as a collective of people that have a strong interest in raising awareness of and supporting Aboriginal recognition and reform of the constitution, and the *Uluru Statement from the Heart* movement.

Information on the *Uluru Statement from the Heart* can be found here: <https://www.1voiceuluru.org/>

We are seeking from the Shire of Strathbogie the following items:

- Support, through in-kind activities, the upcoming event *First Nations Voice: Let's Hear It!* to be held in Violet Town in the afternoon of January 26, 2019.
- Support, through a formal motion, Aboriginal recognition and reform of the Constitution
- Support, through a formal motion, the *Uluru Statement from the Heart*
- Support, through a formal motion, a referendum campaign and process to enshrine a First Nations Voice to federal Parliament
- Assist with creating broader awareness of the need for constitutional reform and the *Uluru Statement from the Heart* by using Council communication, marketing, and promotional avenues (website, facebook, social media, newsletters, newspaper articles, email signature showing Strathbogie Shire's support for Uluru Statement, etc) and display of posters and postcards etc in Council-owned buildings
- To put forward a resolution to the state council of the Municipal Association of Victoria for statewide local government formal support of this issue
- Notify the government ministers (federal and state) who are responsible for Indigenous Affairs as well as the local state and federal members of Council's resolution

We have been inspired by the *Uluru Statement from the Heart* – the profound and historic outcome of a process that, for the first time, saw hundreds of representatives from Aboriginal communities around the country come together and agree on a way for Australia to acknowledge and come to terms with its past and move forward to a future based on truth and respect.

By supporting Aboriginal recognition and reform, the Shire of Strathbogie would be helping to provide First Nations a rightful place in the Australian constitution. It would also be a *first big step forward* in formally acknowledging our shared – Black and White – history and put in place the mechanisms to enable us all to understand, heal and prosper together as a mature nation.

We hope you will give this due consideration, and we look forward to your response.

Sincerely yours

Margaret Healy
Tim Gallagher
Helen Keighery
Annette Walton
Libby Woodhouse
Violet Town & District
Recognise Group

Matthew Burns, CEO
Taungurung Clans
Aboriginal Corporation
ceo@taungurung.com.au

Thomas Mayor
Advocate
Uluru Statement from the Heart
Thomas.mayor@mua.org.au

9.7.5 School Crossing Supervisor Review

Author and Department

Group Manager Corporate & Community, Corporate & Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Information has been obtained from School Crossings Victoria in relation to the minimum requirements of School Crossing Supervisors to operate a school crossing to ensure compliance with VicRoads and Council regulations.

It has been identified that currently any teaching staff who supervise the crossings do not have the authority under CEO delegation, nor the training required to undertake this activity.

School crossing pedestrian numbers were assessed at the end of December 2017 and changes in activity noted.

There is a potential need for a new school crossing service at Avenel Primary School, due to growing numbers, with possible VicRoads funding available in the next financial year.

In light of all these factors Council has an opportunity to review the operations of primary school crossing supervision provided to the Community.

Three options for future service levels have been developed and are outlined in this report.

RECOMMENDATION

That Council:

1. **Adopt Option 3 and raise the level of School Crossing service by providing an afternoon crossing supervisor at Nagambie Primary School, and morning and afternoon crossing supervisor at Avenel Primary School,**
2. **Apply for funding from the Children's Crossing Subsidy Scheme 2019/20 for the additional crossing at Avenel,**
3. **Refer the amount of \$2000 to the mid-year budget review to enable the additional School Crossing Supervisor hours to be funded for the remainder of the 2018/19 financial year**

19/19 **CRS LITTLE/WILLIAMS** : *That the Recommendation be adopted.*

CARRIED

9.7.5 School Crossing Supervisor Review (cont.)

Background

The officer who manages Council's School Crossing Supervisors was contacted by the School Crossings Victoria Coordinator and provided with information regarding minimum requirements of authority to supervise school crossings (see attached email), and the requirement for ongoing assessment of staff in relation to compliance with VicRoads and Council guidelines.

Authority to supervise a School Crossing

Only those officers specifically employed as School Crossing Supervisors or Municipal Traffic/Local Laws officers have the authority to supervise school crossings under the Road Management Act, unless the CEO has provided the authority under delegation and the officers have had practical and theoretical school crossing training.

Currently Council provides morning and afternoon school crossing supervision at Euroa Primary, St John, Euroa and St Josephs, Nagambie. Only morning school crossing supervision is provided at Nagambie Primary School, with the afternoon supervision being undertaken by school teaching staff. As advised above by School Crossings Victoria, teaching staff do not have the authority to carry out this activity unless authorised by Council, trained and provided uniform. This is not presently the case.

Current School Crossing Activity – Levels of Service

School crossing numbers were assessed at the end of 2017 and it was identified that Nagambie Primary School had the highest number of crossings (70), followed by St Johns in Euroa (56), Euroa Primary (16) and St Josephs (15).

It was noted that the afternoon "activity" period at the crossings spanned 20 minutes at the most. Council currently employs the crossing supervisors for an hour in the afternoon. On high temperature days the radiant heat from the road is very high and we are exposing staff to the risks associated with these high temperatures unnecessarily.

Avenel Primary School numbers have increased and it is understood that school staff also operate an informal crossing there using flags only.

The School Crossing Supervisor at the Nagambie Primary School will be resigning at the end of the year, and there is an opportunity to employ the new person for both morning and afternoon.

Officers Comments

Council has three options to consider in light of the additional information received from School Crossings Victoria: -

1. Continue to operate "business as usual".

Although there has been no internal reason to change the current level of service, the external advice received by Council regarding authority to operate a school crossing makes this option the least viable due to the risk should there be an incident at a crossing.



9.7.5 School Crossing Supervisor Review (cont.)

2. School staff at both Nagambie and Avenel can receive training and the authorisation to operate the school crossings that Council do not currently operate.

There would be some additional cost to Council to provide theoretical training (\$70) and uniform (~\$70 minimum) per person.

Council could potentially have less control over the level of service, as school staff are not employed by Council.

3. Raise the level of service by providing an afternoon crossing supervisor at Nagambie Primary School, and morning and afternoon crossing supervisor at Avenel Primary School. There would be an additional expense to Council of approximately \$25,000 to provide this extra service.

To offset the additional cost Council could: -

- a) Apply for funding from the Children's Crossing Subsidy Scheme 2019/20 for the additional crossing at Avenel, and/or
- b) Alter hours of operation to 1 hour in the morning and 30 minutes in the afternoon. This would reduce the additional expense to Council to approximately \$4,250.
- c) Both of the above.

Note - the school crossing staff are casual employees, and changes to their hours are permissible under the EBA.

These changes would require discussion with existing School crossing supervisor staff. It would effectively reduce their annual gross pay from approximately \$17,600 to \$12,750.

Note - the VicRoads funding does not specify how the funds are to be allocated. For instance in Benalla Rural Shire school crossing supervisors operate 40 minutes in the morning and 20 minutes in the afternoon.

Council could, at its discretion, change the crossing hours to fully capture the activity at the crossing and reduce the redundant time spent by supervisors when there are no students actually using the crossing (see spreadsheet under Financial/Budgetary Implications).

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are significant risk management implications should there be an incident at an operating school crossing and it is shown that Council have not provided a suitably trained and authorised person to operate the crossing.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

9.7.5 School Crossing Supervisor Review (cont.)

Financial / Budgetary Implications

There would potentially be a greater financial cost to Council to either train and provide uniform to school teaching staff, or to increase the level of service within the Shire (see table below).

Council would need to consider increasing the budget for School Crossing Supervisors at the mid-year budget review, were it to implement any change at the start of 2019.

School Crossing Hours and Budget			
Current Hours			
School	Hours per week	Cost per hour (hourly rate + on cost)	Approx. Total (40 school weeks per year)
St John Euroa - 2 hours per day	10	\$ 42.50	\$ 17,000
Euroa Primary - 2 hours per day	10	\$ 42.50	\$ 17,000
St Josephs Nagambie - 2 hours per day	10	\$ 42.50	\$ 17,000
Nagambie Primary - 1 hours per day	5	\$ 42.50	\$ 8,500
Total (nominal)	35		\$ 59,500
(Actual varies according to school calendar)			
Proposed hours			
School	Hours per week	Cost per hour (hourly rate + on cost)	Approx. Total (40 school weeks per year)
St John Euroa - 1.5 hours per day	7.5	\$ 42.50	\$ 12,750
Euroa Primary - 1.5 hours per day	7.5	\$ 42.50	\$ 12,750
St Josephs Nagambie - 1.5 hours per day	7.5	\$ 42.50	\$ 12,750
Nagambie Primary - 1.5 hours per day	7.5	\$ 42.50	\$ 12,750
Avenel Primary - 1.5 hours per day	7.5	\$ 42.50	\$ 12,750
Estimated Total	37.5		\$ 63,750
VicRoads Funding 18/19 - \$24,164			
There would be an overall increase in SCS hours of 2.5 x 40 (100) over the school year resulting in extra \$4250 cost to Council.			
Note VicRoads funding in 2018/19 was \$24,164			
Council could approach VicRoads for additional funding for an extra crossing.			

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

An additional school crossing service to Avenel Primary School would enhance the safety of students by having a suitably trained and authorised person supervising the crossing.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

9.7.5 School Crossing Supervisor Review (cont.)

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council, other than those identified elsewhere in the report.

Consultation

This matter requires Council consideration and would require individual staff consultation should a reduction in working hours be adopted.

Consultation would be required with Nagambie and Avenel Primary School staff to discuss either training education staff or implementing extra school crossing services by Council.

Attachments

Nil



**9.7.6 Strathbogie Shire Roads Advisory Committee
- Draft Minutes of inaugural Meeting Wednesday 31 October 2018**

Author and Department

Group Manager Community Assets / Community Assets Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Council's appointed Roads Advisory Committee had its first meeting on 31 October 2018.

At that meeting the Committee adopted a Recommendation to recommend to Council that it considers a media / promotion campaign to remind drivers to drive carefully through roadworks areas or when approaching workers on all roads.

The draft minutes and recommendation are attached.

RECOMMENDATION

That Council:

- 1. Accept the draft Minutes.**
- 2. Undertake additional media / promotion campaign to remind drivers to drive carefully through roadworks areas or when approaching workers on all roads.**

20/19 CRS WILLIAMS/THOMSON : That the Recommendation be adopted.

CARRIED

Background

A 2017/2021 Council Plan action was to establish a Roads Advisory Committee.

The Expressions of Interest were advertised in May 2018 and Council formally appointed the members of the Committee on 18 September 2018 at its Ordinary meeting.

The inaugural meeting was held on 31 October 2018.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

9.7.6 Strathbogie Shire Roads Advisory Committee
- Draft Minutes of Inaugural Meeting Wednesday 31 October 2018 (cont.)

Risk Management

The author of this report considers that there are no significant risk management implications relating to the report or the recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

Undertaking additional media on road safety behavior is consistent with messaging from Victoria Police and VicRoads.
The Community would benefit from this additional information.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council, other than those identified elsewhere in the report.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

- Draft Minutes Roads Advisory Committee – 31/10/2018

Strathbogie Shire Roads Advisory Committee

Minutes of Inaugural Meeting held at Community Conference Centre, Euroa Civic
Centre

31 October 2018

Meeting commenced at 5.07pm

Present:

Strathbogie Shire Council

- Cr Graeme Williams (Chair)
- Cr Alistair Thomson
- Jeff Saker, Group Manager Community Assets, Strathbogie Shire

Community Representatives

- Mr John Dunn
- Mr Craig Hahnel
- Mr Paul Swan

VicRoads North Eastern

- Ms Rebecca Steer, Manager Planning

Apologies:

- Mr Steve McCallum, Manager Operations

1. Welcome

Cr Williams welcomed and congratulated everyone on their appointment to the Committee. Cr Williams then invited each member to provide an overview of their experience and interest in becoming a member of the Roads Advisory Committee (RAC).

Members then shared their skills and experience.

Craig Hahnel raised concerns of potential conflicts of interest.

The Chair advised that as this is not a decision making body, and as it refers recommendations to Council this should not be a major concern.

Any concerns regarding potential conflicts of interest will be addressed as future agenda items are introduced for discussion.

2. Adoption of the Terms of Reference

Jeff Saker to circulate an electronic copy of the Strathbogie Shire Roads Advisory Charter and Duty Statement to all members.

Recommendation:

That the RAC endorse the Strathbogie Shire Roads Advisory Charter.

Moved: Paul Swan

Seconded: Rebecca Steer

Carried unanimously

3. VicRoads Update

Rebecca Steer asked what topics the RAC would like feedback on.

- Strategic Projects, road safety, maintenance and other activities on roads.
- Municipal Road safety reports will be presented to each meeting.
- Discussion followed on the wire rope safety project on the Hume Freeway
- No fatalities on the Hume have been experienced on the Hume so far this year.
- Group discussion then followed on the issue of safety at roadworks site and the risks to workers.

Recommendation:

That the RAC recommend to Council that it considers a media / promotion campaign to remind drivers to drive carefully through roadworks areas or when approaching workers on all roads.

Moved: Craig Hahnel

Seconded: Paul Swan

Carried unanimously

4. Strathbogie Shire Update

- A verbal update on proposed works programs on bridges, road resheeting, etc.
- A monthly report on the progress of Council's works program will be provided to each meeting
- Council is committed to providing details of its works program with the community
- A verbal update was given on the Roadside Weed Program and Vegetation Management Program. The weed program continues and the vegetation management program is managed successfully by Landcare Groups.
- The flood restoration program from the December 2017 flood event is nearing completion. A report will be presented when completed.
- Future road projects will be presented to the RAC for consideration prior to the program being forwarded to Council for consideration.
- There is potential for a bus tour for the next meeting to visit some locations where works are occurring or sites that may be considered for future works.
- Council is trialling the use of a polymer on an unsealed road in Euroa. Jeff Saker to circulate the material Safety Data Sheet of the product to all members.

5. Other Business

Clarification of Out of Hours responses to fallen trees on roads

- Jeff Saker noted that Council is aware of community concerns re fallen tree removal outside of "office hours". Council is currently reviewing the process and an update will be provided at the next meeting.

Upcoming GV Roadsafe Information Session – 6 December 2018

- Council has initiated two sessions to occur on Thursday 6 December – in Nagambie at 8.30am and in Euroa at 11.30am.
- A range of stakeholders including members of the RAC will be invited to attend.
- The main focus will be on the recently introduced National Heavy Vehicle Regulations.

6. General Business

- It was agreed that Wednesday is the best day for meetings and "as required" meetings will be held subject to adequate notice being given to all members;
- If Regional Roads Victoria provide safety data, can the RAC learn about how many hits there are on the Wire Rope Safety Barriers in the Shire?
- Can the RAC learn about what is required for a local road speed zone review? Concerns where wild life hits and speeds. To be listed as a future meeting agenda item.
- Council to explore a bus tour for the next meeting.
- Members to advise Council of preferred date for the next meeting - Wednesday 5 December 2018 or Wednesday 12 December 2018.

The meeting closed at 6.20pm



9.7.7 Adoption of Draft Euroa Caravan Park Master Plan

Author and Department

Group Manager Community Assets / Community Assets Directorate

Summary

As the last Master Plan for the Euroa Caravan Park was completed in 2008, a refreshed plan was required to illustrate the positive changes brought about by the current managers of the facility. Since assuming the lease in 2016-2017, caravan park admissions have increased and in turn the amount of visitors to Euroa on long weekends and public holidays has also increased.

To reflect this, Council has worked with the Managers to undertake a 'Master Plan Refresh' of the caravan park, with a new list of projects designed to last for the next five (5) years. The 'refreshed' master plan is now more landscape-centric and clearly illustrates, in map form, the proposed works based on how the caravan park looks now, as well as a series of precedent images and indicative species to accompany the master plan priorities.

RECOMMENDATION

That Council:

- 1. Adopt the draft Euroa Caravan Park Master Plan for future development and the allocation of the annual lease allocation for capital works.**
- 2. Authorise the Chief Executive Officer to implement actions that, in accordance with Department of Environment, Land, Water and Planning guidelines, seek to avoid and minimize the number of trees to be removed from the highlighted area.**

21/19 **CRS MASON/WILLIAMS** : *That the Recommendation be adopted.*

CARRIED

Background

As part of the lease agreement with the caravan park, Council is required to set aside two thirds of the rent towards capital improvements and one third to general maintenance.

Council commenced the planning process with the caravan park manager in July 2018. Three meetings were held with all parties evaluating the list of priorities from park staff as well as Council's Works and Community Assets departments.

The inception meeting involved a walkthrough of both sides of the park complex, with the Caravan Park Manager pointing out areas of concern (such as the removal of old amenity buildings and disused caravans/cabins) which were noted by Council Officers.

9.7.7 Adoption of Draft Euroa Caravan Park Master Plan (cont.)

The second meeting went through the first draft of the master plan, with Council and the caravan park Manager highlighting any changes that were required.

The third and final meeting reviewed the second draft of the master plan, where one more round of changes were made and approved by both parties.

Costs associated to the various projects listed in the Master Plan will be prioritised and scheduled during the five year timeframe for consideration by Council in future Council budgets.

The funding of these projects will be allocated from the annual rental revenue.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.”

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.”

Financial / Budgetary Implications

In accordance with the lease, it is the intention that all agreed improvement works identified in the draft five year plan be funded from the capital improvement commitment from the annual lease payments from the caravan park to Strathbogie Shire Council. This mitigates any financial burden from the ratepayers of Strathbogie in funding these works.

The priority projects for Year One are:

- Remove existing residential shed and construct new shed/workshop
- Install solar lighting along the roadside
- Install boom gates as per Engineers drawings on entries and exits

Economic Implications

All future projects listed in the 2018 Euroa Caravan Park Master Plan Refresh will contribute significantly to ongoing economic development of Euroa and the Strathbogie Shire as a whole. With the caravan park consistently busy most weekends, the facility helps Euroa to maintain its status as one of the must-see destinations in the Shire.

9.7.7 Adoption of Draft Euroa Caravan Park Master Plan (cont.)

Environmental / Amenity Implications

The potential removal of trees will be subject to a Statutory Planning Process which will include extensive community consultation. A revegetation plan will be developed to revegetate areas where trees are removed.

Community Implications

Community members as well as residents and visitors to the Euroa Caravan Park will benefit from improvements being made and works undertaken in years to come.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

Any proposed tree removal will be subject to a Statutory Planning Process.

Consultation

No public consultation has been undertaken during the preparation of this plan as it is a contractual obligation.

Community consultation will occur as part of the Statutory Planning Process to be followed as part of any proposed tree removal.

Attachments

1. Euroa Caravan Park – Landscape Master Plan
2. Euroa Caravan Park – Precedent Images
3. Euroa Caravan park – Indicative Species



01.

**EUROA CARAVAN PARK
LANDSCAPE MASTERPLAN**

LEGEND

- Site boundary
- Strathbogie Shire Council
- EUROA Caravan Park, Cabin and site on the numbers
- Play facilities
- Existing trees in trees
- Existing miscellaneous trees
- Threats to the landscape
- Scenic Point
- Proposed areas open to water
- Concrete walls
- New walls
- Existing walls
- Sewer Channels
- Existing water tank
- Existing gate
- Proposed gravel
- Proposed concrete
- Proposed stone
- Proposed pebbles
- New lawn landscape
- New asphalt
- Existing concrete foot
- Gravel
- Proposed storm water
- Proposed road
- New road in trees
- New miscellaneous trees
- Gate opening

Those in this area will be assessed for potential removal of landscape vegetation to ensure public safety. A retaining / landscape plan will be prepared to re-vegetate following tree removal. A statutory planning process is required for any proposed tree removals.



NOTE: Numbered items are not listed in priority order

1. Create new Gate on Hill with concrete
2. Site wall and landscape and site works
3. Create existing landscape and temporary site
4. Road (open access) as per City Council requirements
5. New new asphalt roads for LMS 24, 25 and 27
6. Retain existing walls
7. Create new walls and site works
8. Create new walls and site works
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**EUROA CARAVAN PARK
EUROA - VICTORIA**

Scale: 1:1000



02. **EUROA CARAVAN PARK**
 PRECEDENT IMAGES



PRECEDENT IMAGES

Left to right from the top:

- ▶ New planting patterning to
- ▶ Garden beds to incorporate local rocks and gravel.
- ▶ Concrete and grazed camping sites for tents and caravans.
- ▶ Conversation circles with fire pits and log seating.
- ▶ Communal spaces for large groups and clubs. Includes Shade/Shelter and cooking facilities.
- ▶ A pocket play/space by the pool area for young children.
- ▶ Large nature playground in the north of the caravan park.
- ▶ Shade shelter/shedding near the new pool
- ▶ A painted mural on the large brick restroom wall. Image reference The Botanical Mural Project by Pascal.
- ▶ New shelter besides pool with BBQ facilities and meeting/ conference room

NOTES

- ▶ Owners would like the annual holiday vans at sites 4, 3 and 5 to have new cabins and annexes.
- ▶ A new footpath will be created on the Fly/ St/Euroa/ Strathbogrie Road side of the caravan park, conciding with the new northern park road configuration.
- ▶ Sarnosa Timber have advised they can chip and clean up logs either here or elsewhere along seven creeks. These could be used as seating elements and nature playground elements in the caravan park.
- ▶ The paint colour for the fencing and furniture in the park is duux deep ocean blue

DATE	05	05	05	05	05	05	05	05	05
TIME	08	09	10	11	12	13	14	15	16

EUROA CARAVAN PARK
 EUROA - VICTORIA



03.
EUROA CARAVAN PARK
INDICATIVE SPECIES

CARAVAN PARK TREE PLANTING



Acacia melanocoryon
Australian Blackwood
(12x15m)



Acacia pravocarpa
Dry Wallaby
(4x8m)



Banksia marginata
Silver Marginate
(8x11m)



Callistemon sieberi
River Bottlebrush
(8x11m)



Eucalyptus scoparia
Wallangarra White Gum
(10x8m)



Acer rubrum
October Glory
(12x8m)

SHRUBS



Westringia frutescens
Grey Box
(6-10x6-10m)



Acacia acinacae
Golden Bust Wattle
(7x2m)



Correa glabra
Rock Correa
(1x0.5m)



Correa reflexa
Common Correa
(1.5x0.3m)

GARDEN BEDS AND STREETSCAPE BUFFER PLANTING



Lomandra longifolia
Katinicus Deluxe
(0.7x0.7m)



Lomandra cylindrica
Lime Cascade
(1x1m)

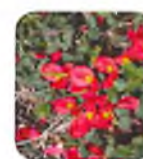


Mycoporum pennifolium
Creeping Boobialla
(0.1x1m)

GRASSES AND GROUNDCOVERS



Grewia
Royal Flambler
(0.3x2m)



Kenedia prostrata
Running Footman
(0.1x2m)



Chorizanthe hybrid 'Festival'
Wattleflower
(1x1m)

CABIN SCREEN PLANTING



Syzygium Lily Pilly
Silver Screen
(4x2m)

PIC RESUME 5 5N 5E 5S 5W

EUROA CARAVAN PARK
EUROA - VICTORIA

9.7.8 Draft Waste and Resource Recovery Strategy 2019 - 2024

Author and Department

Waste Engineer / Community Assets

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

This briefing provides an update on the Draft Waste and Resource Recovery Strategy 2019 – 2024 and the proposed steps to progress the document to final completion and adoption.

RECOMMENDATION

That Council:

- 1. Endorse the Draft Waste and Resource Recovery Strategy 2019-2024 and the Draft Activity Plan 2019/2020 for Community consultation to commence in February 2019; and**
- 2. Develop the Community / Stakeholder Engagement Plan for Community consultation, to be brought to Council in February 2019 for consideration in conjunction with the “Sustainable 2030” strategy.**

22/19 **CRS THOMSON/BOWER** : *That the Recommendation be adopted.*

CARRIED

Background

A draft of Council's Waste and Resource Recovery Strategy 2019 – 2024 (WRRS) has been developed and has been attached with this Council Report for Council's endorsement.

The strategy has been designed using a format used by other Councils within the Goulburn Valley Region in an endeavour to provide consistency across the region. It has been developed in line with relevant federal, state and local government legislation, strategies and policies.

The strategy encompasses eleven main waste and resource recovery themes:

1. Landfills
2. Kerbside Services
3. Infrastructure
4. Education and Engagement
5. Resource Recovery
6. Partners

9.7.8 Draft Waste and Resource Recovery Strategy 2019 - 2024 (cont.)

7. Community
8. Litter
9. Illegal Dumping
10. Events
11. Advocacy

Each of these themes will be attributed actions / opportunities over the five year term of the strategy. An annual Activity Plan will be developed and presented to Council each year to nominate the activities required to fulfil the actions / opportunities under each theme. The Draft Activity Plan for the 2019/2020 financial year is also presented with this Report for Council to endorse.

Officers will also develop a Community / Stakeholder Engagement Plan to map out proposed actions to effectively involve all relevant stakeholders in the development and review of the Waste and Resource Recovery Strategy 2019 – 2024. In light of the fact that there will be numerous synergies between the stakeholders involved with this strategy and Council's "Sustainable 2030", it is proposed that a Community / Stakeholder Engagement Plan be developed and actioned collaboratively for the two strategies. This plan will then be presented to Council for review in conjunction with the draft "Sustainable 2030" document in February next year.

A shared Waste and Resource Recovery Education Officer between Mitchell, Murrindindi and Strathbogie Shire Councils has recently been appointed. This position is being funded solely through the annual education contributions received from the three Council's kerbside contracts and an annual contribution from the Goulburn Valley Local Government Waste Forum.

The Education Officer's first order of business over the coming six months will be to develop a Waste and Resource Recovery Education Strategy for the three participating Councils. As well as being involved with the development and actioning of the Community / Stakeholder Engagement Plan for the WRRS strategy, this role will also play a significant role in implementing the WRRS actions relating to education and engagement over the term of her employment.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.



9.7.8 Draft Waste and Resource Recovery Strategy 2019 - 2024 (cont.)

Financial / Budgetary Implications

The author of this report considers there are no further capital or recurrent budget considerations relating to this particular item. Any budgetary requirements resulting from activities initiated from the strategy will be presented to Council in conjunction with the strategy's annual Activity Plans.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers the provision of waste and resource recovery services and infrastructure to meet the needs of our community and to protect and maintain these in a financially, socially and environmentally responsible manner has significant environmental and amenity implications.

Community Implications

It is crucial that we have an involved and engaged community to be able to meet our objectives and maintain an efficient and effective essential service. It is therefore important that we engage with the community to ensure economic, social and environmental outcomes can be achieved.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

This matter will require Council consideration and consultation with community and other relevant stakeholders. As such, we have committed to developing and implementing a Community / Stakeholder Engagement Plan to assist with the establishment and delivery of this strategy.

Any requirements for stakeholder / community forums, events or meetings will be outlined within the Community / Stakeholder Engagement Plan to be developed and presented to Council in conjunction with the "Sustainable 2030" strategy.

Attachments

- Draft Waste and Resource Recovery Strategy 2019 - 2024
- Waste and Resource Recovery Strategy 2019-2024 – Year 1 (2019/2020) Action Plan

Strathbogie Shire Council
**Draft Waste & Resource Recovery
Strategy 2019 – 2024**



A handwritten signature or mark in the bottom left corner of the page, consisting of a few loops and a tail.

Vision

Strathbogie Shire Council provides efficient and cost effective waste management and resource recovery services and infrastructure that prioritise and facilitate waste minimisation, resource reuse and recovery over disposal.



PREAMBLE

The Strathbogie Shire Council Waste and Resource Recovery Strategy (WRRS) has been developed as part of Council's commitment to sustainably manage our natural and built environment.

The key aim of the WRRS is to guide the development and improvement of current waste and resource recovery practices to ensure sustainable outcomes for the collection, disposal and recovery of resources from waste generated within the Strathbogie Shire community over the next five years (2019 – 2024).

The objectives of the Waste and Resource Recovery Strategy are to:

- Reduce the quantity of waste sent to landfill;
- Improve the quality of recyclable materials sent for reprocessing;
- Increase the amount of waste recovered for recycling or reuse;
- Reduce litter and dumped rubbish and improve waste and recycling infrastructure in public places.
- Provide waste and resource recovery services and infrastructure to meet the needs of our community and to protect and maintain these in a financially, socially and environmentally responsible manner;
- Promote waste minimisation initiatives within our community; and
- Participate in and facilitate regional, state and national partnerships;

In developing this strategy, consideration has been given to the key challenges for waste and resource recovery services across Strathbogie Shire. These challenges include:

- maintaining equitable waste services when servicing a Shire with an ageing demographic and a small population base spread across a large area,
- improving Resource Recovery Centre infrastructure to meet best practice standards and
- future financial and environmental liabilities relating to the rehabilitation of historic landfill sites given Council's constrained resources.

Conversely there are also a number of opportunities that exist for Council in delivering waste and resource recovery services. These opportunities include a renewed state level focus on waste and resource recovery as a priority environmental issue and an increased level of program support and funding.

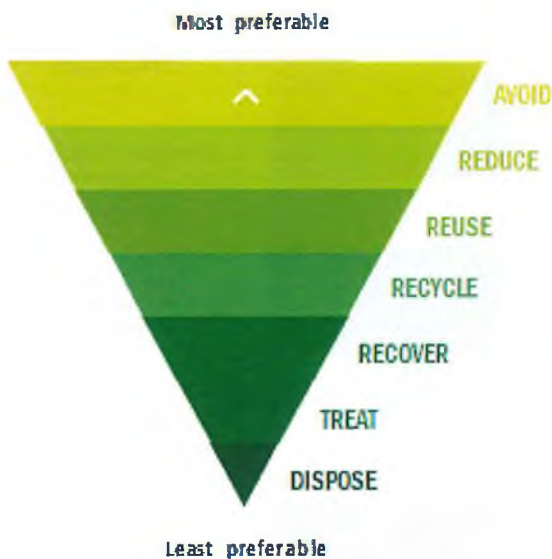
Objectives and actions contained within this strategy underpin, contribute and inform the future operations of Council's waste and resource recovery services. The actions have been prioritised for delivery over the life of the Waste and Resource Recovery Strategy from 2019 to 2024, and will be presented annually to Council in the form of an Annual Waste and Resource Recovery Activity Plan for consideration for funding in future budgets.



STRATEGIC DIRECTION AND SUPPORTING DOCUMENTS

This strategy has been developed in line with relevant federal, state and local government legislation, strategies and policies.

These legislation, strategies and policies generally align with the waste management hierarchy as shown below:



- Goulburn Valley Waste and Resource Recovery Group - Regional Resource Recovery Centre Strategy - 2017
- Goulburn Valley Regional Waste and Resource Recovery Education Strategy (to be developed 2019)
- Southern Goulburn Valley Regional Waste and Resource Recovery Education Strategy (to be developed 2019)
- Environment Protection Act - 1970
- Local Government Act - 1989
- Council Plan 2017-21 (Council Plan key strategy "Provide efficient and effective waste management programs")
- Council's "Kerbside Waste Collection Services Policy"
- Council's "Sustainable 2030" (currently being drafted)

Key documents include:

- Less Waste More Resources (2009)
- Statewide Waste and Resource Recovery Infrastructure Plan - April 2018 (SWRRIP)
- Goulburn Valley Waste and Resource Recovery Implementation Plan – 2017 (GVWRRIP)
- Victorian Waste Education Strategy (2016-21)
- Victorian Organics Resource Recovery Strategy – 2015

The state directions and regional objectives can be summarised as:

- Maximising the diversion of recoverable materials from landfills
- Supporting increased resource recovery
- Achieving quantities for reprocessing
- Managing waste and material streams
- Maximising economic outcomes, providing cost effective service delivery and reducing community, environment and public health impacts

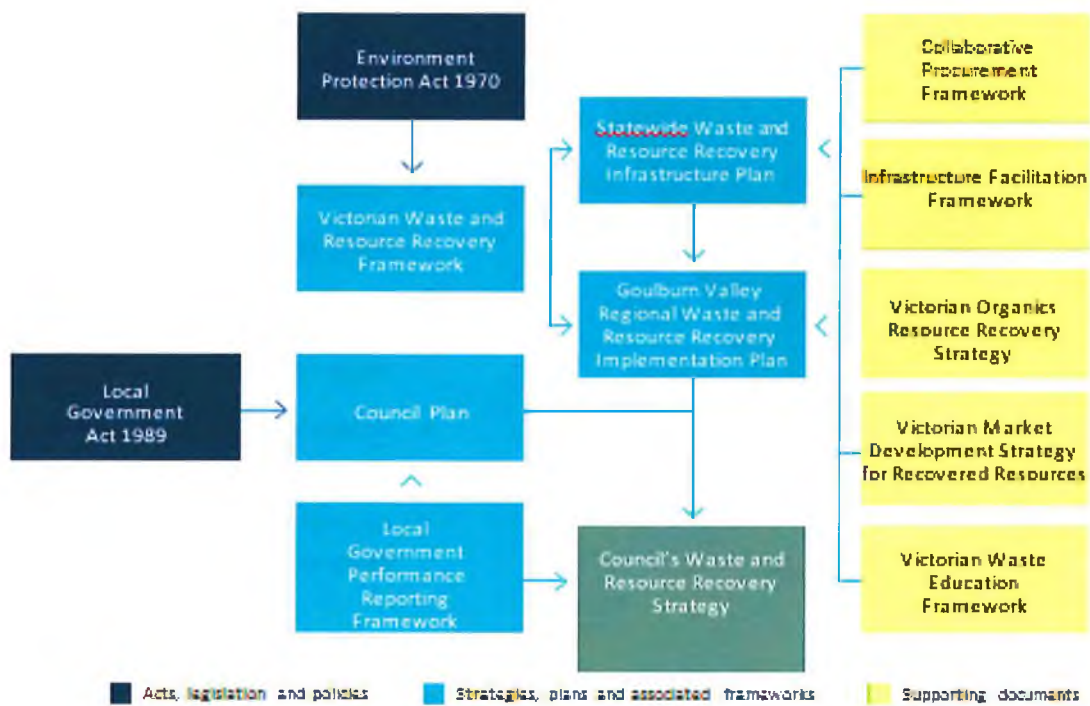
Strategic framework for waste and resource recovery

Commonwealth and Victorian Government legislation, policies and strategies provide the framework for Council's waste and resource recovery activities. The following figure illustrates how the legislation, policies and strategic plans are considered and integrated with the Waste and Resource Recovery Strategy.

Commonwealth context



Victorian context



CURRENT STATUS

Whilst a dedicated Waste and Resource Recovery Strategy has not been in place over recent times, Council has delivered the following, significant activities that have reduced waste to landfill, recovered materials and ensured infrastructure and services meet best practice.

These actions have also ensured that council is aligned with the state and regional directions and objectives captured above.

Initiatives Implemented over the past five years include:	This has led to the following achievements:
<ul style="list-style-type: none">▪ The introduction of a weekly Food Organics and Garden Organics (FOGO) kerbside collection service in July 2015, incorporating the transition to a fortnightly landfill waste kerbside collection service.▪ The introduction of additional kerbside services — 80 litre landfill waste bin and 360 litre recycle bin▪ Minor upgrade projects implemented at the Euroa, Nagambie, and Avenel Transfer Stations / Resource Recovery Centres.▪ The appointment of a shared Waste and Resource Recovery Education Officer servicing the three Southern Goulburn Valley Region councils.▪ The development of a Southern Goulburn Valley Regional Waste and Resource Recovery Education Strategy.▪ Audits of kerbside organics and landfill waste bins.	<ul style="list-style-type: none">▪ Waste to landfill from kerbside services reduced by 47% or 888 tonnes.▪ The recovery of recyclables from kerbside services increased by 17% or 155 tonnes.▪ Recovery of food and garden organics through the kerbside service has increased by 20% or 212 tonnes since introduction in 2015/16.▪ Additional materials recovered from Transfer Station / Resource Recovery Centres.▪ Landfill Waste bin audits conducted in 2010 and again in 2015 demonstrate the average bin weight has reduced from 11.3kgs per week in 2010 to 5.0kgs in 2015, a 56% reduction.

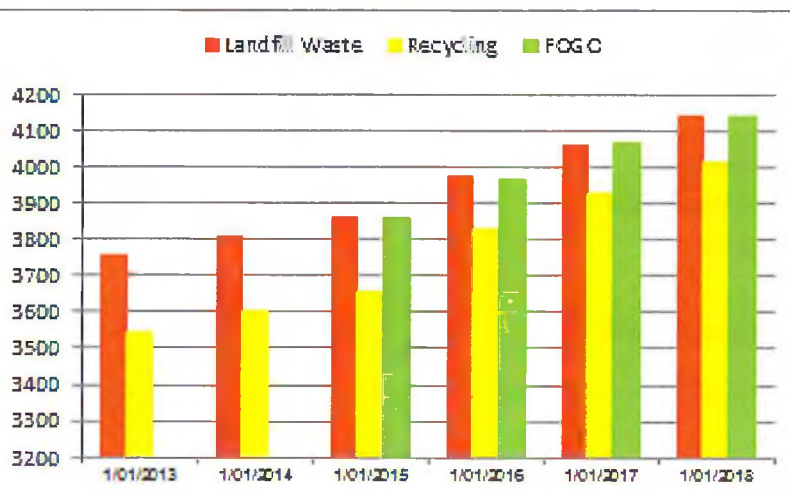
Average Strathbogie Landfill Waste Bin (2018)



Over the past five years, the number of kerbside landfill waste collection services has grown by 384 (10%), whilst the number of kerbside recycling collection services has grown by 465 (13%).

Since the introduction of the kerbside FOGO collection service in July 2015, the number of collection services has grown by 277 (7%).

Number of kerbside collection services



COMMUNITY PROFILE

TOTAL POPULATION
10,455

2,341 (23%)
UNDER 25 YRS

5,931 (58%)
25-69 YRS

1,986 (19%)
OVER 69 YRS

POPULATION GROWTH
8.2% (2011-2016)

HOUSEHOLDS
14,813

19% COUPLES
WITH CHILDREN

31% COUPLES
WITHOUT CHILDREN

30% LONE
PERSONS

HOUSEHOLD GROWTH
11.3% (2011-2016)

2016 ABS Census data

GUIDING PRINCIPLES

Council has developed principles to guide how waste and resource recovery services will be implemented and managed, they are:

1. Resource recovery is prioritised where it is economically viable and where it improves community, environment and public health outcomes.
2. The delivery of kerbside collection services will align with council's "Kerbside Waste Collection Services Policy"
3. Council is committed to waste and resource recovery education through the appointment of a Waste and Resource Recovery Education Officer and the development of the Southern Goulburn Valley Waste and Resource Recovery Education Strategy, in partnership with Mitchell Shire and Murrindindi Shire Councils.
4. Successful waste minimisation and diversion can only truly be maximised through effective partnerships. Council will partner where mutually beneficial outcomes can be achieved.
5. Council will advocate on behalf of the community on waste and resource recovery issues
6. Council seeks to be a leader in waste management and resource recovery through current best practice approaches and infrastructure.
7. Social and environmental compliance are key drivers for action and change. Council commits to being compliant at all times.
8. Council will prioritise the uptake of services, programs and behaviours that align with the waste hierarchy through incentives where appropriate rather than through enforcement approaches.
9. Council will maximise its ability to access grants and meet infrastructure and program needs through an annual allocation of capital works funds to be determined through the budget process.
10. The collection of data to support decision making is valued and prioritised. Decisions are made based on facts and data.
11. Where approaches fall outside these principles staff will seek direction from council in all cases.

OBJECTIVES

The objectives below are to be delivered across multiple themes addressed in the proceeding pages of this strategy. Implementation of the future directions/opportunities identified within the themes will help achieve these objectives. They are:

1. Provide an efficient and cost effective service.
2. Minimise waste to landfill.
3. Influence behaviour through the Southern Goulburn Valley Waste and Resource Recovery Education Strategy
4. Advocate on waste and resource recovery issues that impact the community.

THEMES

LANDFILLS

Status

Council's only EPA licensed landfill (Violet Town Landfill) complies with legislative requirements applied by the EPA via the issuing of a Post Closure Pollution Abatement Notice (PC PAN)

Under two projects initiated by GVWRRG, all of Council's unlicensed landfills (Europa, Avenel and Nagambie,) have recently been assessed to establish the risk they pose to the environment as well as risks associated with planning controls on and around the sites.

Future direction/opportunities

Council is legislated and has an environmental responsibility to protect human health and the environment from the impacts of landfills. Council will continue to manage, monitor and report the condition of each landfill to meet legislative requirements where they exist.

Under the current PC PAN, Council is also committed to commencing and completing construction of the capping over the Violet Town Landfill within the term of this strategy.

KERBSIDE SERVICES

Status

LANDFILL WASTE BIN

4127 fortnightly collections

997 tonnes per year



RECYCLE BIN

4002 fortnightly collections

1030 tonnes per year



ORGANICS BIN

4127 weekly collections

1270 tonnes per year



*Figures are for the calendar year 2017

Future direction/opportunities

Continual monitoring and investigation into potential extensions to Councils collection routes will be conducted in conjunction with community and collection contractors.

Kerbside audits conducted by council demonstrate that food organics (23%) and recyclable materials (29%) are still evident in the landfill waste stream. Council will continue to seek increased diversion of materials from landfill by:

- promoting the benefits of the existing organics and recyclables collection services
- evaluating soft plastic recycling services that complement current services and are cost effective.
- reducing contamination in all three bins.

Council will also need to monitor the status of its current, short term Recyclables Acceptance and Sorting Contract, with a view to renegotiating / retendering this contract before its expiry on June 30, 2020.

RRC INFRASTRUCTURE

Status

Strathbogrie Shire Council operates eight fit for purpose waste transfer stations / resource recovery centres located strategically across the shire at Avenel, Euroa, Graytown, Longwood, Nagambie, Ruffy, Strathbogrie and Violet Town. A significant number of materials are recovered through these facilities annually.



Agricultural chemical drums
4700



E-waste
30 tonnes



Garden organics
715 tonnes



Mattresses / soft furnishings
580



Motor oil
5800 litres



Steel
300 tonnes



Tyres
1600

Future direction/opportunities

A project implemented by the Goulburn Valley Waste and Resource Recovery Group identified a number of opportunities that could enhance the customer experience and improve safety, efficiency and environmental outcomes. In striving to meet these opportunities council will:

- **continually** monitor the operational efficiency of all sites.
- **ensure** all key sites work towards meeting current best practice.
- **continue** to increase the diversion of materials from landfill.
- Investigate participation in collaborative procurement opportunities through GVWRRG
- **establish** ways in which data can be better captured and analysed.

EDUCATION AND ENGAGEMENT

Status

With limited resources at both Council and regional level, the development of long term, effective waste and resource recovery education initiatives has been lacking.

Future direction/opportunities

Effective education is a powerful tool for achieving long term behaviour change. It provides opportunities to shift attitudes and increase understanding, ultimately leading to a change in the levels of awareness and behaviour. The importance of bringing the community along with council cannot be underestimated. Education is a vital element in achieving this. Therefore, Council commits to:

supporting the engagement and continuation of a shared Waste and Resource Recovery Education Officer position with Mitchell Shire and Murrindindi Shire Councils.

implementing the actions incorporated in the Southern Goulburn Valley Regional Waste and Resource Recovery Education Strategy.

RESOURCE RECOVERY

Status

Council currently diverts all materials that are economically and environmentally appropriate to do so. These include food and garden organics, comingled recyclables, paper and cardboard, steel, whitegoods, gas bottles, fluorescent lights, automotive batteries, mattresses and soft furnishings, e-waste, motor oil, tyres, mobile phones, some timber, agricultural chemical drums and silage wrap

Future direction/opportunities

The importance of recovering materials from the waste stream is well documented and all levels of government have a focus in this area. Opportunities to improve resource recovery will continually be presented to council. The following are currently foreseeable:



E-waste

Is currently the fastest growing waste stream in Australia. A ban on these items going to landfill is being implemented by the Victorian State Government from July 1 2019



Soft Plastics

A large component of the waste stream that is currently not being effectively captured for recovery and reuse.



Timber

A resource that can be reused. Contributes to greenhouse gas emissions in landfill.



Furniture

Not all furniture is currently recovered. Bulky product with reusable components.



Detox

Providing timely and convenient options for the disposal of household chemicals.



Agricultural/farm waste

A significant agricultural industry exists that uses products that can be recycled and recovered.

PARTNERS

Status

The Strathbogie Shire Council partners where mutually beneficial outcomes can be achieved. The Goulburn Valley Waste and Resource Recovery Group (including its five other member councils) is a key partner that council currently works closely with to achieve these outcomes. Other groups include Environment Protection Authority, Sustainability Victoria and Department of Environment, Land, Water and Planning.

Another important partner that council must continue to work closely with to assist us to achieve our objectives are our waste and resource recovery contractors. Council will work closely with contractors to improve services, reduce costs, reduce waste to landfill and recover materials.

Future direction/opportunities

With limited resources, Council understands the importance of partnering to assist in achieving economic, social and environmental outcomes. Therefore we will:

- continue to partner where mutually beneficial outcomes can be achieved.
- investigate further opportunities to form mutually beneficial partnerships

COMMUNITY

Status

An involved and engaged community is crucial for council in being able to meet its objectives and maintain an efficient and effective essential service and protect the environment. Placing emphasis on resources for education engages the community and secures buy in. Council engages with the community through the actions developed within the Southern Goulburn Valley Regional Waste and Resource Recovery Education Strategy.

Future direction/opportunities

Council understands the importance of engaging with the community to ensure economic, social and environmental outcomes can be achieved. As such, Council has committed to developing and implementing a Community/ Stakeholder Engagement Plan to assist with the establishment and delivery of this strategy. Council will also continue to:

- engage with the community through the Southern Goulburn Valley Regional Waste and Resource Recovery Education Strategy.
- work with the community to deliver appropriate high quality waste and resource recovery services.

LITTER

Status

Council uses a combination of education, infrastructure and enforcement as outlined in the Victorian Litter Strategy to influence behaviour change associated with litter.

Approximately 80% of Council's Street litter infrastructure has been upgraded to current best practice standard.

The Southern Goulburn Valley Regional Waste and Resource Recovery Education Strategy will incorporate specific litter education components.

Enforcement occurs through Council's Local Laws Unit under the Environment Protection Act 1970 and Local Law number 8 2015.

Future direction/opportunities

Although Council is addressing litter as outlined in the Victorian Litter Strategy, data regarding the extent of the issue in Strathbogie is limited.

Education, infrastructure and enforcement is considered the best approach to the problem. Council will therefore:

- seek to gain a greater understanding of the problem through the improved collection of data.
- continue to address the issue through a combination of education, infrastructure and enforcement.

ILLEGAL DUMPING

Status

Reports of illegal dumping are acted upon and cleaned up where they exist on Council owned land.

Where possible investigations to establish who dumped the rubbish are undertaken and enforcement actions instigated.

Future direction/opportunities

Council does not have accurate data regarding illegal dumping within the municipality. Council will therefore:

- seek to gain a greater understanding of the problem through the collection of data.
- continue to address the issue of illegal dumping within the municipality through education, infrastructure and enforcement activities.

EVENTS

Status

A contracted price for special event bin supply and emptying has been established through the current Landfill Waste, Recyclables and Organics Collection Contract.

An Event Plan for event organisers has been developed and incorporates requirements for the management of waste and resource recovery.

Provision of waste and resource recovery services via the Landfill Waste, Recyclables and Organics Collection Contract for events is managed by Council's Waste Engineer.

Events are required to comply with the Waste Wise Event Guide to be eligible for services from Council.

Future direction/opportunities

There are significant opportunities for Council to improve the management of unwanted materials at events, to assist Council will:

- **develop** an Event Waste and Resource Recovery Guide that outlines important waste avoidance and resource recovery specific requirements for events based on the measures event organisers are prepared to implement.
- **encourage** event organisers to implement higher standards of waste avoidance and resource recovery at events through objectives and actions developed within the Southern Goulburn Valley Regional Waste and Resource Recovery Education Strategy.

ADVOCACY

Status

Council advocates on behalf of the community on waste and resource recovery issues.

Advocacy on waste and resource recovery issues will be incorporated into the Southern Goulburn Valley Regional Waste and Resource Recovery Education Strategy.

Future direction/opportunities

The waste and resource recovery industry is undergoing rapid change. Governments are regularly developing and implementing policies and legislation to guide the industry and improve environmental outcomes. This change is impacting the community. To assist the community,

GVWRRG will be developing an advocacy plan to cover its six member councils to ensure we are able to effectively participate in and are included / engaged in waste and resource recovery issues important to us.

EVALUATION

1. Reduce the average amount of landfill waste generated per household (kg/hh/wk).
 - 2010 bin audit average 11.3kgs
 - 2015 bin audit average 5.0kgs
2. Increase the diversion of materials collected through kerbside systems (current diversion rate 69.75%, increase by 2% per year).
3. Increase the diversion rate through resource recovery centres.
4. Reduce contamination in kerbside recycling and organics.
 - Audits performed every year.
5. Evaluate the delivery of actions in the annual activity plan.

ACRONYMS

EPA	Environment Protection Authority
WRRS	Waste and Resource Recovery Strategy
GVWRRG	Goulburn Valley Waste and Resource Recovery Group

Waste and Resource Recovery Strategy 2019-2024 – Year 1 (2019/2020) Action Plan

Action	WRRS Theme	Description	Sub Action	Detail	Responsible Officer	Support
1	Landfills	Landfills managed, monitored and reported on to meet legislative requirements where they exist.	1a	Violet Town Landfill - Quarterly environmental monitoring and submission of Annual Performance Statement.	Waste Engineer	Consultant / Environmental Auditor
			1b	Completion of Stage 1 of capping project for Violet Town Landfill	Waste Engineer	Successful Tenderer
			1c	Euroa, Avenel and Nagambie – Review and assessment of environmental and planning control recommendations from GVVRRG reports.	Waste Engineer	Group Manager Community Assets
2	Kerbside Services	Investigation into potential extensions to Councils collection routes.	2a	Investigate potential for extending kerbside collections in the Strathbogrie, Graytown and Ruffy areas.	Waste Engineer	Cleanaway / residents in these areas
			2b	Monitor and review the uptake of additional kerbside services in the Strathbogrie area and, when sufficient coverage is determined, retire the Strathbogrie Recycling Collection Point.	Waste Engineer	
3	Kerbside Services	Promote the benefits of the existing organics and recyclables collection services	3a	Initiate actions from the Southern Goulburn Valley Regional Waste and Resource Recovery Education Strategy	Waste & Resource Recovery Education Officer	Waste Engineer / Communications Coordinator / Recycling and Organics Processing Contractors

4	Kerbside Services	Reduce contamination	4a	Initiate actions from the Southern Goulburn Valley Regional Waste and Resource Recovery Education Strategy.	Waste & Resource Recovery Education Officer	Waste Engineer / Communications Coordinator / Collection Contractor
5	Kerbside Services	"Kerbside Waste Collection Services Policy"	5a	Review Council's "Kerbside Waste Collection Services Policy" with a view to amending / adopting a new policy in September 2019.	Waste Engineer	Group Manager, Community Assets
6	RRC Infrastructure	Sites meet current best practice	6a	Review and report on recommendations arising from the GWRRG's Resource Recovery Centre Strategy	Waste Engineer	Group Manager Community Assets
			6b	Assess all Resource Recovery Centres for compliance against EPA's Waste Management Policy (Combustible Recyclable and Waste Materials) and the Combustible Recyclable and Waste Materials Guideline	Waste Engineer / GWRRG (potential regional project)	
7	Education and Engagement	Southern Goulburn Valley Regional Waste and Resource Recovery Education Strategy	7a	Adopt the Southern Goulburn Valley Regional Waste and Resource Recovery Education Strategy	Waste & Resource Recovery Education Officer	Waste Engineer / Communications Coordinator
			7b	Initiate Year 1 actions	Waste & Resource Recovery Education Officer	Waste Engineer / Communications Coordinator

8	Resource Recovery	Increase diversion of materials from landfill	8a	Identify and evaluate opportunities to recover new materials	Waste Engineer	
			8b	Promote the ban on e-waste to landfill and the available options for recovery and ensure this is included in the Goulburn Valley Regional Waste and Resource Recovery Education Strategy	Waste & Resource Recovery Education Officer	Waste Engineer / GVWRRG / Communications Coordinator
9	Partners	Identify and maintain partnerships	9a	Evaluate new collaborative procurement opportunities that arise through GVWRRG where mutually beneficial outcomes can be demonstrated	Waste Engineer	
			9b	Evaluate the benefits of retaining the current partnership with Mitchell Shire and Murrindindi Shire Councils to procure a new Recyclables Acceptance and Sorting Contract agreement.	Waste Engineer	
10	Community	Community Engagement	10a	Adopt and implement actions from the Southern Goulburn Valley Regional Waste and Resource Recovery Education Strategy.	Waste & Resource Recovery Education Officer	Waste Engineer / Communications Coordinator
11	Litter	Gain a greater understanding of the litter problem	11a	Identify and implement options to collect data related to litter dumping within Strathbogie Shire; Once data is collected, enter into discussions with other Stakeholders and Land Management authorities to discuss trends and potential solutions.	Waste Engineer	Waste & Resource Recovery Education Officer
			11b	Implement actions from the Southern Goulburn Valley Regional Waste and Resource Recovery Education Strategy to reduce litter	Waste & Resource Recovery Education Officer	Waste Engineer / Communications Coordinator

12	Illegal Dumping	Gain a greater understanding of the illegal dumping problem	12a	Identify and implement options to collect data related to illegal dumping within Strathbogie Shire; Once data is collected, enter into discussions with other Stakeholders and Land Management authorities to discuss trends and potential solutions.	Waste Engineer	Waste & Resource Recovery Education Officer
			12b	Investigate the potential for increased enforcement action for illegal dumping	Waste Engineer	Local Laws
13	Events	Improve Council's internal events process	13a	Develop a waste and resource recovery guide for events	Waste Engineer	Events Team
			13b	Event organisers encouraged to implement higher standards for waste avoidance and recovery	Waste & Resource Recovery Education Officer	Waste Engineer / Events Team
14	Advocacy	Advocate where appropriate	14a	Provide input into GWRRG's Regional Advocacy Plan	Waste Engineer	
15	Evaluation	Strategy action outcomes evaluated	15a	Ensure evaluation of strategy actions is conducted and reported to Council	Waste Engineer	Group Manager Community Assets

**9.7.9 Strathbogrie Shire Roads Advisory Committee
- Draft Minutes of Meeting Wednesday 5 December 2018**

Author and Department

Group Manager Community Assets, Community Assets Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Council's appointed Roads Advisory Committee met on 5th December 2018.

At that meeting the Committee was given a presentation on the Inland ARTC Project from Council officers, and visited several road sites in Euroa.

A recommendation regarding Council's submission to the ARTC is being forwarded to Council.

The draft minutes and recommendation are attached.

RECOMMENDATION

That Council:

- 1. Accept the draft minutes.**
- 2. Endorse the Council Officers' submission to ARTC regarding the proposed Anderson Street project, inclusive of the issues identified and discussed, as outlined in the minutes.**

23/19 CRS WILLIAMS/THOMSON : That the Recommendation be adopted.

CARRIED

Background

The Roads Advisory Committee had its second meeting on 5th December 2018.

The role of the Roads Advisory Committee is: -

- To advise Council on the development and review of policy and strategy relating to the road network;
- To advise Council on policy relating to the management of roadsides; and
- To advise Council on potential advocacy priorities regarding road safety issues and initiatives of community benefit.

9.7.9 Strathbogie Shire Roads Advisory Committee
- Draft Minutes of Meeting Wednesday 5 December 2018 (cont.)

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant risk management implications relating to the report or the recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The committee will continue to examine roads related matters and provide recommendations to Council for the Community's benefit.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council, other than those identified elsewhere in the report.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

- Draft Minutes Roads Advisory Committee – 05/12/2018

Strathbogie Shire Roads Advisory Committee

Minutes of Meeting held at Community Conference Centre, Euroa Civic Centre
5 December 2018

Meeting commenced at 5.07pm

1. Welcome

Present:

Strathbogie Shire Council

- Cr Graeme Williams (Chair)
- Cr Alistair Thomson
- Jeff Saker, Group Manager Community Assets, Strathbogie Shire
- Uwe Paffrath, Manager Infrastructure
- Emma Kubeil, Manager Planning & Investment

Community Representatives

- Mr Craig Hahnel
- Mr Paul Swan

2. Apologies:

- Mr John Dunn
- Mr Steve McCallum, Manager Operations VicRoads North Eastern
- Ms Rebecca Steer, Manager Planning VicRoads North Eastern

3. Review and Adoption of Previous Minutes – 31/10/18

Jeff Saker advised that these minutes are to be presented to the Ordinary Council Meeting on 18 December 2018.

The minutes were adopted without change.

Moved: Cr Alistair Thomson

Seconded: Craig Hahnel

Carried unanimously.

4. Presentation of ARTC Inland Rail Project – Anderson Street Euroa

Emma Kubeil and Uwe Paffrath provided an overview of the project as provided by ARTC. Issues raised and discussed by the Committee included pedestrian connectivity and vehicle access to the station and surrounding areas.

Conceptual designs are being prepared for further consultation to occur on Friday 14 December, Monday 17 December and Tuesday 18 December 2018 from 5.00pm – 6.00pm in the Council Chambers. .

5. Site Inspection of Anderson Street proposal and Boundary Road North, Euroa and intersections with Butter factory Lane and Frost railway Streets.

The committee then inspected the Anderson Street site and surrounding areas. During this inspection, the following additional issues were raised and discussed:

- Traffic Management Plan to consider and address the capacity of existing Council roads to accommodate detoured traffic during the construction phase and the use of Birkett Street to accommodate heavy vehicle use;
- Option to opening up Hinton and Nelson Streets;
- Support of the concept for pedestrian connectivity throughout the project zone;
- Removal of the decommissioned bridge pylons;
- "Make good" works are crucial and we need to ensure they are clearly documented and completed;
- Address drainage issues and opportunities in the area;
- Due to tight timeframe for the submission, request that Council allocates sufficient resources to assist Officers in preparing the submission;
- Clarify whether there will be pedestrian or street lights on the proposed overpass; and
- Current level of connectivity and all age access to the train station.

Recommendation:

That inclusive of the issues identified and discussed, Council endorse the Council Officers submission to ARTC regarding the proposed Anderson Street project.

Moved: Craig Hahnel
Seconded: Paul Swan

Carried unanimously

The inspection of Boundary Road North included discussion including the data collected date and that the tree was being assessed for potential to remove to provide additional safety at this intersection.

6. Strathbogrie Shire Update

- A verbal update on the progress of the Shire's road and bridge projects in the 2018/2019 Capital Works program was provided.
- Clarification of the review Out of Hours process regarding Council's response to fallen trees was provided. This now provides for hazardous tree removal etc to be forwarded to Council's after hours team who will determine if the tree needs to be removed immediately or if removal can wait until the following day.
- Confirmation that the Roadsafes Goulburn Valley Information Sessions were being held on 6 December 2018 – Nagambie at 8.30am and Euroa at 11.30am.

7. General Business

There was no general business raised.



8. **Next Meeting**

JS will seek committee members preference for the next meeting to occur on a Wednesday in February 2019.

9. **Close** The meeting closed at 6.58pm



9.7.10 Financial Report to 30 November 2018

Author / Department

Group Manager, Corporate and Community / Corporate and Community Department

Disclosure of Interest

No officers providing advice in relation to this report have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The appended November Financial Report compares YTD Budget to Actual November 2018.

The report contains the Income Statement, Balance Sheet, Cash Flow Statement and Statement of Capital Works.

In relation to the current year the operating surplus for the four months period ending 30 November 2018 was \$11,741,069.

As at 30 November 2018, total capital works was \$5,490,578 not including committed works.

RECOMMENDATION

That the Financial Report for the five months ended 30 November 2018 be noted.

24/19 CRS MASON/WILLIAMS : That the Recommendation be adopted.

CARRIED

Background

The 2018/19 Budget was prepared in accordance with the Local Government Act 1989, and was formally adopted at a Special Meeting of Council held on 26 June 2018.

Council considers and notes monthly Financial Reports in accordance with the Local Government Act 1989 (Act). Under Section 137 and 138 of the Act, Council must establish and maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. This report satisfies those requirements.

Risk Management

Regular Financial Reporting in accordance with the Local Government Act 1989 support Council's focus on Risk Management

Monitoring of the 2018/19 adopted Budget provides for prudent financial management and ensures that Council is made aware of any known or potential financial risks.

9.7.10 Financial Report to 30 November 2018 (cont.)

Strategic Links – policy implications and relevance to Council Plan

This report is consistent with Council Policies, the Long Term Financial Plan and the Council Plan. The report also addresses Council's desire to review all aspects of Council's operations.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The report is consistent with Best Value, National Competition Policy and Competition and Consumers Act 2010 requirements. Close monitoring of budgets is in line with Best Value principles.

Economic Implications

The attached report, in conjunction with the detailed briefing to Council, considers all known economic implications for the financial year ending 30 June 2019.

Environmental / Amenity Implications

The recommendation in this report has no significant environmental or amenity implications for Council or the broader community.

Community Implications

This report has no significant unfavourable community or social implications for the Council or the broader community. Improved capital grant funding will result in improved infrastructure renewal outcomes.

Victorian Charter of Human Rights and Responsibilities Act 2006

The recommendation contained in this report does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

There are no statutory or legal implications. The Local Government Act 1989 allows for budget reallocations. Consideration and adoption of periodic Financial reports as per the Local Government Act 1989 ensures Council complies with its Legal and Statutory obligations

Consultation

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Attachments

- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Works Statement
- Financial Overview
- Capital Works detailed



STRATHBOGIE SHIRE COUNCIL

Comprehensive Income Statement

For the 5 months ended November 2018

	YTD Budget	YTD Actual	Original Budget	Variance YTD Budget to YTD Actual Fav/(Unfav)	Reference
INCOME					
Rates and charges	18,966,581	18,986,743	19,093,000	20,162	A
Statutory fees and fines	188,002	222,143	429,000	34,141	B
User fees	274,420	220,773	818,000	(53,647)	C
Grants - operating	1,678,199	1,858,993	3,255,000	180,794	D
Grants - capital	157,000	811,877	2,773,000	654,877	E
Contributions - monetary	96,924	203,182	270,000	106,258	F
Contributions - non monetary	0	0	0	0	
Share of net profits of associates	0	0	0	0	
Bad and doubtful debts	0	0	0	0	
Other income	159,738	157,506	845,000	(2,232)	
Total income	21,520,864	22,461,217	27,483,000	940,353	
EXPENSES					
Employee Costs	3,868,834	3,524,083	9,455,000	344,751	G
Material and services	5,258,965	5,030,275	12,158,000	228,690	H
Share of net loss of associates	0	0	0	0	
Bad and doubtful debts	419	0	1,000	419	
Depreciation	2,208,584	2,086,403	5,301,000	122,181	I
Borrowing costs	35,456	14,005	85,100	21,451	J
Net loss on disposal: property, infrastructure & plant	53,000	(19,100)	500,000	72,100	K
Other Expenses	116,882	84,482	243,900	32,400	L
Total Expenses	11,542,140	10,720,148	27,744,000	821,992	
(Deficit)/surplus for the year	9,978,724	11,741,069	(261,000)	1,762,345	
Other Comprehensive Income					
Net asset revaluation increment/(decrement)	0	0	0	0	
Total comprehensive result	9,978,724	11,741,069	(261,000)	1,762,345	

Balance Sheet

For the 5 months ended November 2018

	YTD Actual	Original Budget
Assets		
Current Assets		
Cash and cash equivalents	13,019,202	5,836,000
Trade and other receivables	12,765,596	2,169,000
Inventories	23,888	5,000
Non-current assets classified as held for sale	273,000	0
Other assets	162,549	113,000
Total Current Assets	26,244,235	8,123,000
Non Current Assets		
Investments in associates	235,987	242,000
Property, Infrastructure, plant and equipment	288,872,549	296,767,000
Other financial assets	41,963	2,000
Total Non Current Assets	289,150,499	297,011,000
Total Assets	315,394,734	305,134,000
Liabilities		
Current Liabilities		
Trade and other payables	(674,550)	(2,523,000)
Trust fund and deposits	(2,248,679)	(400,000)
Provisions	(6,862,237)	(3,145,000)
Interest-Bearing Loans and borrowings	(109,953)	(86,000)
Total Current Liabilities	(9,895,419)	(6,154,000)
Non Current Liabilities		
Trust fund and deposits	(64,203)	(68,000)
Provisions	(1,181,590)	(1,159,000)
Interest-Bearing Loans and borrowings	(504,913)	(282,000)
Total Non Current Liabilities	(1,750,706)	(1,509,000)
Total Liabilities	(11,646,125)	(7,663,000)
Net Assets	303,748,609	297,471,000
Equity		
Reserves	98,731,371	88,167,000
Accumulated Surplus	205,017,238	209,304,000
Total Equity	303,748,609	297,471,000

STRATHBOGIE SHIRE COUNCIL

Cash Flow Statement

For the 5 months ended November 2018

	YTD Actual Inflows (Outflows)	Original Budget
Cash flows from operating activities		
Rates and charges	9,351,545	19,093,000
Statutory fees and fines	222,143	429,000
User fees	220,773	818,000
Grants	2,275,092	6,028,000
Contributions - monetary	203,182	270,000
Interest received	91,844	234,000
Other receipts	23,236	611,000
Net GST refund/(payment)	185,464	0
Employee Costs	(3,515,163)	(9,455,000)
Materials & services	(6,932,601)	(12,178,000)
Trust Funds and deposits	671,258	0
Other payments		(295,000)
Net cash provided by operating activities	2,796,773	5,555,000
Cash flows from investing activities		
Payments for property, infrastructure, plant & equipment	(4,283,171)	(15,439,000)
Proceeds from sales of property, infrastructure, plant & equipment	517,580	1,152,000
Payments for landfill rehabilitation	-	-
Net cash used in investing activities	(3,765,591)	(14,287,000)
Cash flows from financing activities		
Finance costs	(14,005)	(35,000)
Proceeds from borrowings	-	-
Repayment of borrowings	(75,768)	(137,000)
Net cash used in financing activities	(89,773)	(172,000)
Net increase (decrease) in cash and cash equivalents	(1,058,591)	(8,904,000)
Cash and cash equivalents at the beginning of the financial year	14,077,793	14,740,000
Cash and cash equivalents at 30 November 2018	13,019,202	5,836,000
Short-Term Investments as at 30 November 2018		
	YTD Actual	Bank Credit Rating
NAB	3,100,000	A1+
CBA	2,000,000	A1+
ANZ	1,000,000	A1+
GMCU	2,800,000	not rated
WESTPAC	2,000,000	
	10,900,000	

STRATHBOGIE SHIRE COUNCIL

**Statement of Capital Works
For the 5 months ended November 2018**

	YTD Budget	YTD Actual	Original Budget	Variance YTD Budget to YTD Actual
CAPITAL EXPENDITURE				
Property				
Land	0	0	0	0
Buildings	269,000	92,747	2,227,000	176,253 M
Recreation Leisure & Community Services	131,000	207,802	1,252,000	(76,802) N
Open space				0
Total property	400,000	300,549	3,479,000	99,451
Plant and equipment				
Plant, machinery and equipment	483,000	266,156	1,066,000	216,844 O
Computers and telecommunications	227,081	100,245	545,000	126,836 P
Total Plant and equipment	710,081	366,401	1,611,000	343,680
Infrastructure				
Roads	2,226,000	4,249,395	5,892,000	(2,023,395) Q
Bridges and culverts	820,000	364,652	2,367,000	455,348 R
Footpaths	40,000	19,886	207,000	20,114 S
Drainage	351,000	188,523	1,725,000	162,477 T
Kerb and channel	10,000	1,172	158,000	8,828 U
Total infrastructure	3,447,000	4,823,628	10,349,000	(1,376,628)
Total capital works expenditure	4,557,081	5,490,578	15,439,000	(933,497)
Represented by:				
New asset expenditure	695,000	319,092	2,949,000	375,908
Asset renewal expenditure	3,208,081	4,904,472	8,668,000	(1,696,391)
Asset upgrade expenditure	654,000	254,964	3,097,000	399,036
Asset expansion expenditure	0	12,050	725,000	(12,050)
Total capital works expenditure	4,557,081	5,490,578	15,439,000	(933,497)

FINANCIAL OVERVIEW NOVEMBER 2018

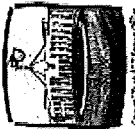
The Financial Overview to 30 November 2018 identifies total operating income of \$22,467,217 with total operating expenditure of \$40,720,143 resulting in a surplus to date of \$11,741,089. An overview of the YTD Budget to Actual variances are provided in the following table.

Capital Works total expenditure to 30 November 2018 is \$5,490,670 compared to YTD budget of \$4,567,051, an unfavourable variance of \$923,619. A review of Capital Works is provided separately.

OPERATING INCOME		Fav. / (Unfav.)	
Ref.	Line Item	Variance	Notes
A	Rates and Charges	20,182	Increase in Actual to YTD budget due to: * Supplementary valuations
B	Statutory Fees & Fines	34,141	Increase in Actual to YTD budget due to: * Higher than budgeted income for application fees, parking fees
C	User Fees	(50,847)	Decrease in Actual to YTD budget due to: * Less than budgeted income for Gateway Fees due to delayed invoicing / reduced income * Less than budgeted income for Tip Fees \$20k
D	Grants Operating	100,704	Increase in Actual to YTD budget due to: * New Grants not budgeted: \$70k from Violence, \$22k Carbon Churning, \$50k Storm Claim Additional \$26k MCH & Youth Funding
E	Grants Capital	654,877	Increase in Actual to YTD budget due to: * New Grants not budgeted: \$200k Frs. Country Roads, \$10k LGES Program Energy Efficiency, \$046k Storm claims against Capital works spending
F	Contributions	108,260	Increase in Actual to YTD budget due to: * Public Open Space contributions Lewis St Euroz & Orford St Violet Town not budgeted

OPERATING EXPENDITURE		Fav. / (Unfav.)	
Ref.	Line Item	Variance	Notes
G	Employee Costs	344,751	Decrease in Actual to YTD budget due to: * YTD budget phasing: 1 week of November paid in December, sick/parental and staff movements in the Assets area affecting YTD figures.
H	Materials & Services	228,650	Decrease in Actual to YTD budget due to: * YTD budget phasing, not all November invoices received at report cut-off date
I	Depreciation	122,181	Decrease in Actual to YTD budget due to: * Classification variance only
J	Borrowing Costs	21,451	Decrease in Actual to YTD budget due to: * Budget adjustment for review MYR
K	Net Loss on property	72,100	Decrease in Actual to YTD budget due to: * YTD budget phasing
L	Other Expenses	32,400	Decrease in Actual to YTD budget due to: * YTD budget phasing and fees (broken out) received to date

CAPITAL EXPENDITURE		Fav. / (Unfav.)	
Ref.	Line Item	Variance	Notes
M	Buildings	176,263	Decreases in Actual to YTD budget due to: * YTD Budget phasing
N	Recreation, Leisure & Community Services	(70,652)	Increase in Actual to YTD budget due to: * YTD Budget phasing
O	Plant and Equipment	210,244	Decrease in Actual to YTD budget due to: * YTD Budget phasing
P	Computers & Telecommunications	128,238	Decrease in Actual to YTD budget due to: * YTD Budget phasing
Q	Roads	(2,023,368)	Increase in Actual to YTD budget due to: * Flood works 17/10 totaling \$2m to date to be reimbursed * Other projects totaling \$440k on hold pending external Grant funding * YTD budget phasing issues
R	Bridges & Culverts	485,343	Decrease in Actual to YTD budget due to: * YTD Budget phasing
S	Footpaths	20,114	Decrease in Actual to YTD budget due to: * YTD Budget phasing
T	Cracking	162,477	Decrease in Actual to YTD budget due to: * YTD Budget phasing
U	Kerbs & Channels	6,226	Decrease in Actual to YTD budget due to: * YTD Budget phasing



Strathbogie Shire Council Account Management Report for year to November 2018 (actuals as at 12 December 18 - 42% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Recreation Leisure & Community Services									
Recreation Leisure & Community Services									
0000000.300004 Eura Caravan Park: tree replacement	\$127,000	\$127,000	\$11,000	\$11,814	\$0	\$11,814	-\$814	\$115,186	9%
0000000.300005 Shadforth Reserve Master Plan	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$0	\$42,000	0%
0000000.300006 Nagambie Rec Reserve: Irrigation Supply	\$60,000	\$60,000	\$0	\$5,005	\$0	\$5,005	-\$5,005	\$64,995	8%
0000000.300007 Nagambie Rec Reserve: Fencing	\$15,000	\$15,000	\$0	\$145	\$0	\$145	-\$145	\$14,855	1%
0000000.300012 Soft Landscaping renewal townships	\$30,000	\$30,000	\$30,000	\$5,551	\$0	\$5,551	\$24,449	\$24,449	18%
0000000.300013 Friendlies Reserve Development	\$210,000	\$210,000	\$10,000	\$52,293	\$21,116	\$73,411	-\$63,411	\$136,589	35%
0000000.300015 Southern Aurora Memorial	\$50,000	\$50,000	\$10,000	\$4,734	\$91,403	\$96,138	-\$66,138	-\$46,138	192%
0000000.300016 Skate Park - Avenel Recreation Reserve	\$50,000	\$50,000	\$50,000	\$83,701	\$800	\$84,501	-\$34,501	-\$34,501	169%
0000000.300017 Playground Equipment	\$50,000	\$50,000	\$0	\$15,493	\$23,478	\$38,970	-\$38,970	\$11,030	78%
0000000.300018 Loddings lane Boat Ramp	\$395,000	\$395,000	\$20,000	\$23,116	\$14,459	\$37,574	-\$17,574	\$357,426	10%
0000000.300020 Artwork Nagambie Water Tower	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	0%
0000000.300021 Longwood Community Centre bore installation	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000	0%
0000000.300022 Nagambie Bowls Club - contribution to new green	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
0000000.300024 Active Program	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000	0%
0000000.300025 Eura Caravan Disposal Point	\$0	\$0	\$0	\$5,950	\$0	\$5,950	-\$5,950	-\$5,950	0%
0000000.300027 Bores, Pump & Irrigation Turnbull precinct	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000	0%
0000000.300028 Trees Management Projects	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000	0%
0000000.300029 Projects to be determined	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000	0%
Total Recreation Leisure & Community Services	\$1,252,000	\$1,252,000	\$131,000	\$207,802	\$151,257	\$359,059	-\$228,059	\$1,044,198	29%
Total Recreation Leisure & Community Services	\$1,252,000	\$1,252,000	\$131,000	\$207,802	\$151,257	\$359,059	-\$228,059	\$1,044,198	29%

Strathbogrie Shire Council Account Management Report for year to November 2018 (actuals as at 12 December 18 - 42% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Buildings									
000000.350011	\$120,000	\$120,000	\$0	\$0	\$0	\$0	\$0	\$120,000	0%
000000.350003	\$40,000	\$40,000	\$40,000	\$15,679	\$318	\$15,996	\$24,002	\$24,002	40%
000000.350004	\$400,000	\$400,000	\$10,000	\$0	\$23,000	\$23,000	-\$13,000	\$377,000	6%
000000.350005	\$50,000	\$50,000	\$0	\$0	\$5,200	\$5,200	-\$5,200	\$44,800	10%
000000.350006	\$80,000	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000	0%
000000.350007	\$125,000	\$125,000	\$50,000	\$1,053	\$129,940	\$130,993	-\$80,993	-\$5,993	105%
000000.350008	\$160,000	\$160,000	\$0	\$12,050	\$6,413	\$18,463	-\$18,463	\$141,537	12%
000000.350009	\$300,000	\$300,000	\$10,000	\$14,532	\$8,278	\$22,810	-\$12,810	\$277,193	8%
000000.350010	\$97,000	\$97,000	\$0	\$0	\$0	\$0	\$0	\$97,000	0%
000000.350011	\$10,000	\$10,000	\$10,000	\$3,636	\$69,561	\$73,197	-\$63,197	-\$63,197	732%
000000.350012	\$226,000	\$226,000	\$100,000	\$7,391	\$569,385	\$576,776	-\$476,776	-\$50,776	110%
000000.350013	\$22,000	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000	0%
000000.350014	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
000000.350015	\$12,000	\$12,000	\$12,000	\$5,699	\$0	\$5,699	\$6,302	\$5,302	47%
000000.350016	\$22,000	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000	0%
000000.350017	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
000000.350018	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
000000.350019	\$8,000	\$8,000	\$8,000	\$0	\$0	\$0	\$8,000	\$8,000	0%
000000.350020	\$6,000	\$6,000	\$0	\$0	\$0	\$0	\$0	\$6,000	0%
000000.350021	\$9,000	\$9,000	\$9,000	\$0	\$0	\$0	\$9,000	\$9,000	0%
000000.350022	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	0%
000000.350023	\$10,000	\$10,000	\$10,000	\$7,915	\$136	\$8,051	\$1,949	\$1,949	81%
000000.350024	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	0%
000000.350026	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
000000.350027	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	0%
000000.350028	\$10,000	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$20,000	0%
000000.350029	\$10,000	\$10,000	\$0	\$9,555	\$0	\$9,555	-\$9,555	\$10,000	96%
000000.350030	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000	0%
000000.350031	\$0	\$0	\$0	\$15,236	\$0	\$15,236	-\$15,236	-\$15,236	0%
Total Buildings	\$2,227,000	\$2,227,000	\$269,000	\$92,747	\$812,231	\$904,978	-\$635,978	\$2,134,253	41%
Total Buildings	\$2,227,000	\$2,227,000	\$269,000	\$92,747	\$812,231	\$904,978	-\$635,978	\$2,134,253	41%

**Strathbogrie Shire Council
Account Management Report
for year to November 2018 (actuals as at 12 December 18 - 42% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Roads									
Road Reseal Program									
0000000.330042 Road Resealing Program	\$860,000	\$860,000	\$330,000	\$16,388	\$357,023	\$373,411	-\$43,411	\$486,589	43%
Total Road Reseal Program	\$860,000	\$860,000	\$330,000	\$16,388	\$357,023	\$373,411	-\$43,411	\$486,589	43%
Road Rehabilitation Program									
0000000.330080 Pavement Rehabilitation Program	\$850,000	\$850,000	\$270,000	\$0	\$488,679	\$488,679	-\$218,679	\$361,321	57%
Total Road Rehabilitation Program	\$850,000	\$850,000	\$270,000	\$0	\$488,679	\$488,679	-\$218,679	\$361,321	57%
Road Shoulder Pavement Program									
0000000.330003 Shoulder Pavement Program	\$400,000	\$400,000	\$200,000	\$0	\$415,300	\$415,300	-\$215,300	-\$115,300	104%
Total Road Shoulder Pavement Program	\$400,000	\$400,000	\$200,000	\$0	\$415,300	\$415,300	-\$215,300	\$400,000	104%
Road Resheet Program									
0000000.330005 Resheeting Program	\$600,000	\$600,000	\$0	\$260	\$2,758	\$3,018	-\$3,018	\$596,983	1%
0000000.330071 Wattlevale Rd (Ch 2780 to 8650)	\$0	\$0	\$0	\$116,796	\$0	\$116,796	-\$116,796	-\$116,796	0%
0000000.330072 5th Costerfield Greytown Rd (Ch 7400 to 9205)	\$0	\$0	\$0	\$0	\$42,588	\$42,588	-\$42,588	-\$42,588	0%
Total Road Resheet Program	\$600,000	\$600,000	\$0	\$117,056	\$45,345	\$162,401	-\$162,401	\$452,944	27%
Roads Zero Class Program									
0000000.330013 Zero Class upgrade program	\$400,000	\$400,000	\$32,000	\$0	\$0	\$0	\$32,000	\$400,000	0%
0000000.330023 Zero Class: Panters Rd Earlston	\$0	\$0	\$0	\$6,648	\$35,589	\$42,237	-\$42,237	-\$42,237	0%
0000000.330025 Zero Class: Frazers Rd Uppitpon	\$0	\$0	\$0	\$0	\$1,364	\$1,364	-\$1,364	-\$1,364	0%
0000000.330026 Zero Class: Steens Rd Boho South	\$0	\$0	\$0	\$31,132	\$0	\$31,132	-\$31,132	-\$31,132	0%
Total Roads Zero Class Program	\$400,000	\$400,000	\$32,000	\$37,780	\$36,953	\$74,733	-\$42,733	\$362,220	19%
Roads Flood Recovery									
0000000.330031 Flood Recovery: Council Contribution	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$250,000	0%
0000000.330034 Flood Recovery: Mackrells Rd	\$0	\$0	\$0	\$0	\$31,750	\$31,750	-\$31,750	-\$31,750	0%
Total Roads Flood Recovery	\$250,000	\$250,000	\$0	\$0	\$31,750	\$31,750	-\$31,750	\$250,000	13%
Roads General									
0000000.300006 Nagambie Streetscape - furniture	\$15,000	\$15,000	\$15,000	\$2,241	\$0	\$2,241	\$12,759	\$12,759	15%
0000000.330006 Birkett St Railway Pedestrian Crossing	\$189,000	\$189,000	\$0	\$0	\$0	\$0	\$0	\$189,000	0%
0000000.330007 High St Nagambie- Angle Parking	\$52,000	\$52,000	\$52,000	\$38,759	\$27,696	\$66,455	-\$14,455	-\$14,455	128%
0000000.330008 High St Nagambie Nithern Roundabout	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	0%
0000000.330009 Ewings/Livingstone	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
0000000.330010 Euroa Shepp (Boundary Rd) safety investigation	\$150,000	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000	0%
0000000.330011 Drysdale Rc	\$12,000	\$12,000	\$12,000	\$0	\$0	\$0	\$12,000	\$12,000	0%
0000000.330012 Nagambie Locksley/McDonalds Rd	\$754,000	\$754,000	\$500,000	\$19,319	\$754,000	\$773,319	-\$273,319	-\$19,319	103%
0000000.330014 Campbell St parking/turning lane	\$130,000	\$130,000	\$130,000	\$485	\$0	\$485	\$129,514	\$129,514	0%
0000000.330015 Town Entry Signs Nagambie	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000	0%
0000000.330016 Sealing entry & exit Strathbogrie Hall	\$5,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,000	0%
0000000.330017 Welbye Track upgrade	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000	0%

Strathgogie Shire Council Account Management Report

for year to November 2018 (actuals as at 12 December 18 - 42% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
0000000.330018	\$35,000	\$35,000	\$35,000	\$41,801	\$2,758	\$44,559	-\$9,559	-\$9,559	127%
0000000.330038	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000	0%
0000000.330039	\$10,000	\$10,000	\$0	\$0	\$12,800	\$12,800	-\$12,800	-\$2,800	128%
0000000.330040	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
0000000.330041	\$280,000	\$280,000	\$0	\$76,239	\$674,535	\$750,774	-\$750,774	-\$470,774	288%
0000000.360001	\$0	\$0	\$0	\$1,301,352	\$53,157	\$1,354,508	-\$1,354,508	-\$1,354,508	0%
0000000.360002	\$650,000	\$650,000	\$650,000	\$2,557,974	\$1,145,557	\$3,743,531	-\$3,093,531	-\$3,093,531	576%
	\$2,532,000	\$2,532,000	\$1,394,000	\$4,078,171	\$2,670,502	\$6,748,673	-\$5,354,673	-\$1,546,171	287%
	\$5,892,000	\$5,892,000	\$1,226,000	\$4,249,395	\$4,045,552	\$8,294,947	-\$6,088,947	\$1,642,605	141%
	\$0	\$0	\$0	\$64,259	\$0	\$64,259	-\$64,259	-\$64,259	0%
	\$65,000	\$65,000	\$0	\$0	\$0	\$0	\$0	\$65,000	0%
	\$90,000	\$90,000	\$0	\$0	\$37,766	\$37,766	-\$37,766	\$22,234	63%
	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$0	\$80,000	0%
	\$40,000	\$40,000	\$10,000	\$0	\$21,500	\$21,500	-\$21,500	\$3,500	88%
	\$30,000	\$30,000	\$10,000	\$0	\$0	\$0	\$10,000	\$40,000	0%
	\$25,000	\$25,000	\$0	\$0	\$24,264	\$24,264	-\$24,264	\$30,000	0%
	\$50,000	\$50,000	\$0	\$5,885	\$597	\$6,482	-\$5,882	\$735	97%
	\$375,000	\$375,000	\$20,000	\$70,144	\$84,127	\$154,272	-\$134,272	\$43,518	13%
	\$130,000	\$130,000	\$130,000	\$113,289	\$0	\$113,289	\$16,711	\$15,711	87%
	\$100,000	\$100,000	\$190,000	\$65,196	\$0	\$95,196	\$14,804	\$14,804	85%
	\$245,000	\$245,000	\$245,000	\$341	\$1,200	\$1,541	\$243,459	\$243,459	1%
	\$185,000	\$185,000	\$185,000	\$45,945	\$164	\$46,109	\$138,891	\$138,891	25%
	\$210,000	\$210,000	\$100,000	\$45,528	\$164,573	\$210,101	-\$110,101	-\$101	100%
	\$130,000	\$130,000	\$10,000	\$0	\$0	\$0	\$10,000	\$130,000	0%
	\$212,000	\$212,000	\$10,000	\$1,874	\$9,384	\$11,258	-\$1,258	\$200,742	5%
	\$280,000	\$280,000	\$10,000	\$1,874	\$9,912	\$11,786	-\$1,786	\$268,214	4%
	\$280,000	\$280,000	\$10,000	\$0	\$16,310	\$16,310	-\$6,310	\$263,690	6%
	\$1,772,000	\$1,772,000	\$800,000	\$294,047	\$201,543	\$495,590	\$304,410	\$1,477,953	28%
	\$200,000	\$200,000	\$0	\$460	\$0	\$460	-\$460	\$195,540	0%
	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
	\$10,000	\$10,000	\$0	\$0	\$5,900	\$5,900	-\$8,900	\$1,100	89%
	\$220,000	\$220,000	\$0	\$460	\$9,900	\$9,360	-\$9,360	\$219,540	4%
	\$2,357,000	\$2,357,000	\$820,000	\$364,652	\$294,570	\$659,221	\$160,779	\$2,002,348	28%

Bridges Council

0000000.310002	Di Ln Bridge No 143	
0000000.310011	Boathouse Road - 16 (Re-Deck) (Joint Murrumbidgee)	
0000000.310013	Creightens Creek Rd @ Ch. 76.095 Culvert 277	
0000000.310014	Harrys Creek Rd @ Ch. 4.705; Culvert 349	
0000000.310015	Sugarloaf Road @ Ch. 4.16; Major Culvert 491	
0000000.310016	Tarcombe Road - Major Culvert No. 497	
0000000.310017	Upton Rd. Concrete lining Culvert 505	
0000000.310019	Gail Lane Balmattum 1500mm Culvert replace	
0000000.310020	Miscellaneous Capital Works on Bridges	
	Total Bridges Council	

Bridges R2R

0000000.310003	Grimwade Rd Bridge No 138	
0000000.310004	Oak Valley Road Bridge No 124	
0000000.310005	Leckies Rd Bridge No 50	
0000000.310006	Robinson Rd Bridge No 94	
0000000.310007	Ross Rd Bridge No 95	
0000000.310008	Ankers Road - Bridge No. 117 (Re-Deck)	
0000000.310009	Moorbank Road - Bridge No. 134 (Replace)	
0000000.310010	Faithfuls Creek Road - Bridge No. 5 (Replace)	
0000000.310012	Wattlevale Road - Bridge No. 74	
	Total Bridges R2R	

Footbridges

0000000.320003	Friendlies Reserve to Memorial Oval (New)	
0000000.320003	Pedestrian Bridge Design	
0000000.320034	Avenue Pedestrian Footbridge	
	Total Footbridges	

**Strathbogrie Shire Council
Account Management Report
for year to November 2018 (actuals as at 12 December 18 - 42% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Drainage									
0000000.310018	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
0000000.320004	\$71,000	\$71,000	\$71,000	\$7,273	\$0	\$7,273	\$63,727	\$63,727	10%
0000000.320005	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
0000000.320008	\$280,000	\$280,000	\$280,000	\$178,086	\$15,263	\$193,348	\$86,652	\$86,652	69%
0000000.320009	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
0000000.320010	\$40,000	\$40,000	\$0	\$1,249	\$0	\$1,249	-\$1,249	\$38,751	3%
0000000.320016	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	0%
0000000.320017	\$80,000	\$80,000	\$0	\$101	\$245	\$346	-\$346	\$79,654	0%
0000000.320018	\$70,000	\$70,000	\$0	\$0	\$54,570	\$54,570	-\$54,570	\$15,430	78%
0000000.320019	\$80,000	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000	0%
0000000.320020	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	0%
0000000.320021	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
0000000.320022	\$63,000	\$63,000	\$0	\$1,814	\$283	\$2,097	-\$2,097	\$60,903	3%
0000000.320023	\$555,000	\$555,000	\$0	\$0	\$0	\$0	\$0	\$555,000	0%
0000000.320024	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	0%
0000000.320025	\$180,000	\$180,000	\$0	\$0	\$0	\$0	\$0	\$180,000	0%
0000000.320028	\$99,000	\$99,000	\$0	\$0	\$0	\$0	\$0	\$99,000	0%
0000000.320030	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
0000000.320031	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
0000000.320032	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	0%
0000000.320036	\$12,000	\$12,000	\$0	\$0	\$0	\$0	\$0	\$12,000	0%
Total Drainage	\$1,725,000	\$1,725,000	\$351,000	\$188,523	\$70,361	\$258,883	\$92,117	\$1,536,477	15%
Total Drainage	\$1,725,000	\$1,725,000	\$351,000	\$188,523	\$70,361	\$258,883	\$92,117	\$1,536,477	15%
Footpaths									
0000000.300010	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000	0%
0000000.320011	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	0%
0000000.320013	\$9,000	\$9,000	\$0	\$262	\$0	\$262	-\$262	\$8,738	3%
0000000.320014	\$30,000	\$30,000	\$30,000	\$18,975	\$0	\$18,975	\$11,025	\$11,025	63%
0000000.320015	\$30,000	\$30,000	\$0	\$650	\$0	\$650	-\$650	\$29,350	2%
0000000.320027	\$66,000	\$66,000	\$10,000	\$0	\$0	\$0	\$10,000	\$56,000	0%
0000000.320028	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000	0%
0000000.320035	\$2,000	\$2,000	\$0	\$0	\$0	\$0	\$0	\$2,000	0%
Total Footpaths	\$207,000	\$207,000	\$40,000	\$19,886	\$0	\$19,886	\$20,114	\$187,114	10%
Total Footpaths	\$207,000	\$207,000	\$40,000	\$19,886	\$0	\$19,886	\$20,114	\$187,114	10%

Strathbogrie Shire Council
Account Management Report
for year to November 2018 (actuals as at 12 December 18 - 42% of year)

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Kerb & Channel									
Kerb & Channel									
000000.320006 Clifton St - Kirkland Ave to Binney St	\$26,000	\$26,000	\$0	\$0	\$0	\$0	\$0	\$26,000	0%
000000.320007 Gobur St - from Turnbull St	\$26,000	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000	0%
000000.320012 12-14 Kennedy Street Eurua	\$47,000	\$47,000	\$0	\$0	\$43,057	\$43,057	-\$43,057	\$3,943	8%
000000.320026 Kerb & Channel Program	\$60,000	\$60,000	\$10,000	\$1,172	\$0	\$1,172	\$8,828	\$58,828	2%
Total Kerb & Channel	\$158,000	\$158,000	\$10,000	\$1,172	\$43,057	\$44,229	-\$34,229	\$156,828	28%
Total Kerb & Channel	\$158,000	\$158,000	\$10,000	\$1,172	\$43,057	\$44,229	-\$34,229	\$156,828	28%
Plant & Machinery									
Plant & Machinery									
000000.360001 Work In Progress -Plant and Equipments	\$836,000	\$836,000	\$403,000	\$171,860	\$0	\$171,860	\$231,140	\$664,140	21%
000000.360002 Work In Progress -Motor Vehicle Fleet	\$230,000	\$230,000	\$80,000	\$94,296	\$0	\$94,296	-\$14,296	\$135,704	41%
Total Plant & Machinery	\$1,066,000	\$1,066,000	\$483,000	\$266,156	\$0	\$266,156	\$216,844	\$799,844	25%
Total Plant & Machinery	\$1,066,000	\$1,066,000	\$483,000	\$266,156	\$0	\$266,156	\$216,844	\$799,844	25%
Furniture & Equipment									
Computers & Telecommunications									
000000.370001 Work In Progress- Furniture and Equipments	\$206,000	\$206,000	\$85,831	\$64,734	\$0	\$64,734	\$21,097	\$141,266	31%
000000.370002 CRM Project	\$3,000	\$3,000	\$1,250	\$16,900	\$0	\$16,900	-\$15,650	-\$13,900	563%
000000.370003 Hardware Replacement Program	\$336,000	\$336,000	\$140,000	\$18,611	\$0	\$18,611	\$121,389	\$317,389	6%
Total Computers & Telecommunications	\$545,000	\$545,000	\$227,081	\$100,245	\$0	\$100,245	\$126,836	\$444,755	18%
Total Furniture & Equipment	\$545,000	\$545,000	\$227,081	\$100,245	\$0	\$100,245	\$126,836	\$444,755	18%
Grand Total	\$15,439,000	\$15,439,000	\$4,557,081	\$5,490,578	\$5,417,028	\$10,907,606	-\$6,350,525	\$9,948,422	71%

9.7.11 Proposed Violet Town Recreation Reserve Toilet Block

Author & Department

Group Manager Community Assets / Community Assets Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

Summary

This report is to update Council on the progress on the proposed replacement toilet block at the Violet Town Recreation Reserve and to determine the action required for the project to proceed to the next stage and procure a replacement to be operational by 30 June 2019.

RECOMMENDATION

1. That Council note the progress with the Community Planning Group in the selection of a suitable replacement toilet block.
2. That the design concepts are updated to ensure the toilet facility is in accordance with the principles of a "safe toilet".
3. That once the concept design is updated, a procurement process is undertaken for the provision of a toilet facility at the Violet Town Recreation Reserve.
4. That the scope of works is to include provision of footings required for the glazed brick mural to be constructed and provided for by the Community Planning Group.
5. That following assessment of the results of the procurement process, Council delegates the Chief Executive Officer to enter into an agreement for the provision of a fully operational toilet facility at the Violet Town Recreation Reserve.
6. That the old toilet block is demolished and removed from the site.
7. That a further report is presented to Council on the options for the relocation or reuse of the roof structure that covers the current toilet block.

9.7.11 Proposed Violet Town Recreation Reserve Toilet Block (cont.)

CRS STOTHERS/BOWER -

Amendment:

1. That Council note the progress with the Community Planning Group in the selection of a suitable replacement toilet block.
2. That the design concepts are updated to ensure the toilet facility is in accordance with the principles of a "safe toilet".
3. That once the concept design is updated, a procurement process is undertaken for the provision of a toilet facility at the Violet Town Recreation Reserve.
4. That the scope of works is to include provision of footings required for the glazed brick mural to be constructed and provided for by the Community Planning Group.
5. That following assessment of the results of the procurement process, Council delegates the Chief Executive Officer to enter into an agreement for the provision of a fully operational toilet facility at the Violet Town Recreation Reserve.
6. That the old toilet block is demolished and removed from the site.
7. That the future use of the existing roof structure is delegated to the Chief Executive Officer to decide on.
8. That Council will provide sufficient additional funding for the works in the mid-year Budget review.

25/19

ON BEING PUT, THE AMENDMENT BECAME THE MOTION

26/19

ON BEING PUT, THE MOTION WAS CARRIED

Background

Council's current capital works program provides a total of \$100,000 for the project to replace the old toilet block at the Violet Town Recreation Reserve. The funding allocations include \$60,000 to the Recreation Reserve Master Plan and \$40,000 from the building renewal budget.

Subject to which option is preferred, the estimated project cost, excluding connection of services, the provision of access ramps and supply and laying of brickwork (to be completed by the community group), is estimated to be between \$100,000 and \$200,000.

The community is expecting to raise additional funding for the installation of the glazed brick mural walls.

9.7.11 Proposed Violet Town Recreation Reserve Toilet Block (cont.)

The preliminary plan was advertised in The Violet Town Village Voice of December 2016.

The site is where the current toilet block is located and is clear of the large red gum tree. It is proposed that the old toilet block be demolished and it has been requested by the group that the roof structure be re-erected elsewhere in the recreation reserve as a picnic shelter.

The initial design concept as provided by the Community group is shown in Attachment A. This concept plan for the new toilet block is based on a layout that is able to be adapted from a modular toilet design, similar to the recently constructed toilet at Telegraph Park in Euroa. Features of the plan include a tower and the mural on three sides of the building. The mural is to be presented as a mosaic of glazed brickwork.

Representatives from the group attended a Community Planning session with Council on 24 July 2018.

At that meeting, the group presented its then preferred design which included a tower and a glazed brick mural on three sides of the building. At that meeting, Council advised the group that there was an allocation of \$100,000 in the 2018/2019 capital budget for the replacement of the toilet block. The group was also advised that due to funding restraints, Council would only be funding the provision of a fully operational toilet block and any additional works, e.g. glazed brick mural, and would be at the cost of the Community Group.

Following this meeting, representatives from the group met on site at the Nagambie Regatta Centre to inspect the modular toilet facility in use.

The group was supportive of the concept and following the provision of additional information, another on-site meeting at Nagambie with the supplier of that building and receipt of two amended layout plans, are supportive of that building being considered subject to the layout being endorsed by the community group.

The amended layout plans are shown in Attachment B which has the disabled bathroom including a shower and Attachment C without a shower. As discussed, both of designs are similar to the modular toilet unit in use at the Nagambie Regatta Centre.

The supplier has advised that the non-shower option would potentially reduce vandalism and abuse while negating the need for a hot water service.

It has been confirmed by the supplier that the building can be provided with a blueboard exterior to allow for the construction of the glazed brick mural on three sides (rear and both sides). In addition, provision for the brick glazed mural walls will require the supplier to provide concrete footings for the proposed brick mural which can be completed at the time the required concrete footings are being poured.

The front facade of the building can be cladded with either a colorbond which is available in a variety of colors or a weathertex finish which can be painted any color as required. Refer to Attachment E. This was acceptable to the group.



9.7.11 Proposed Violet Town Recreation Reserve Toilet Block (cont.)

It is intended that Council will manage the project for the supply and construction of the modular building which will be a modified design to suit the concept plan. The building would be completed to a fully functional standard with provision made for a brick veneer skin to be added while the building is in operation. This will minimise disruption and may avoid the need for alternative toilet facilities to be provided at the reserve during construction. If the construction timeframe disrupts a future Violet Town market, Council has previously offered to provide temporary toilets for that particular event.

The community planning group would then take charge of works to construct the brick veneer wall. This would involve arranging for supply of the individually sized and coloured bricks, cutting of bricks to shape as required to fit the mosaic and supervising their chosen artisan brick layer as well as organising the laying out of the pieces in the correct order to produce the mural. This activity may take all the time needed to achieve the desired result as the toilet facility will be functional while the work is being carried out.

The concept design and artwork for the mural was referred to Council's Tourism, Arts and Culture Advisory Group for review, in accordance with their charter, at their meeting of 13 February 2018. Feedback from the meeting was that:

"further review of designs and concept to be considered after the Violet Town Recreation Reserve Committee has presented to Council"

and, alternatively:

"Investigate other design options for the Violet Town Reserve Toilet Block Mural"

The recommendation to Council at its March 2018 meeting was that:

"Council review the feedback from the Tourism, Arts and Culture Advisory Group and take the comments into consideration when making a final decision on the community projects, including the Violet Town Reserve Toilet Block Mural"

There has been no community consultation undertaken with this most recent concept plan and mural. Council may wish to undertake further community consultation to determine community preference for a design.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. A number of alternatives exist, including:

- modifying the mural design,
- painting the mural on a rendered wall so that it is more easily modified or re-designed in future
- modifying the building design, including eliminating the tower section
- having the building architect designed rather than seeking quotes for modified modular alternatives

9.7.11 Proposed Violet Town Recreation Reserve Toilet Block (cont.)

Risk Management

The author of this report considers that there are some risks that need to be managed to ensure the successful completion of this project, including:

- Community consultation carried out by the committee has been adequate;
- Ensuring general acceptance of the mural;
- Being able to modify the modular building effectively;
- Ability and commitment of the committee to complete the mural;
- Time frame to deliver the mural works;
- Practicality of the many smaller brick pieces;
- Availability of artisan bricklayer;
- Construction zone for brickwork while building is in use;
- Community expectations; and
- Loss of reputation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations

Current budget of \$100,000 inadequate without additional funding source

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council



9.7.11 Proposed Violet Town Recreation Reserve Toilet Block (cont.)

Consultation

The consultation carried out by the community planning group and feedback needs to be verified. Given that two years has passed since the original concept was advertised locally in December 2016, Council may wish to conduct a fresh consultation to ensure general acceptance.

Attachments

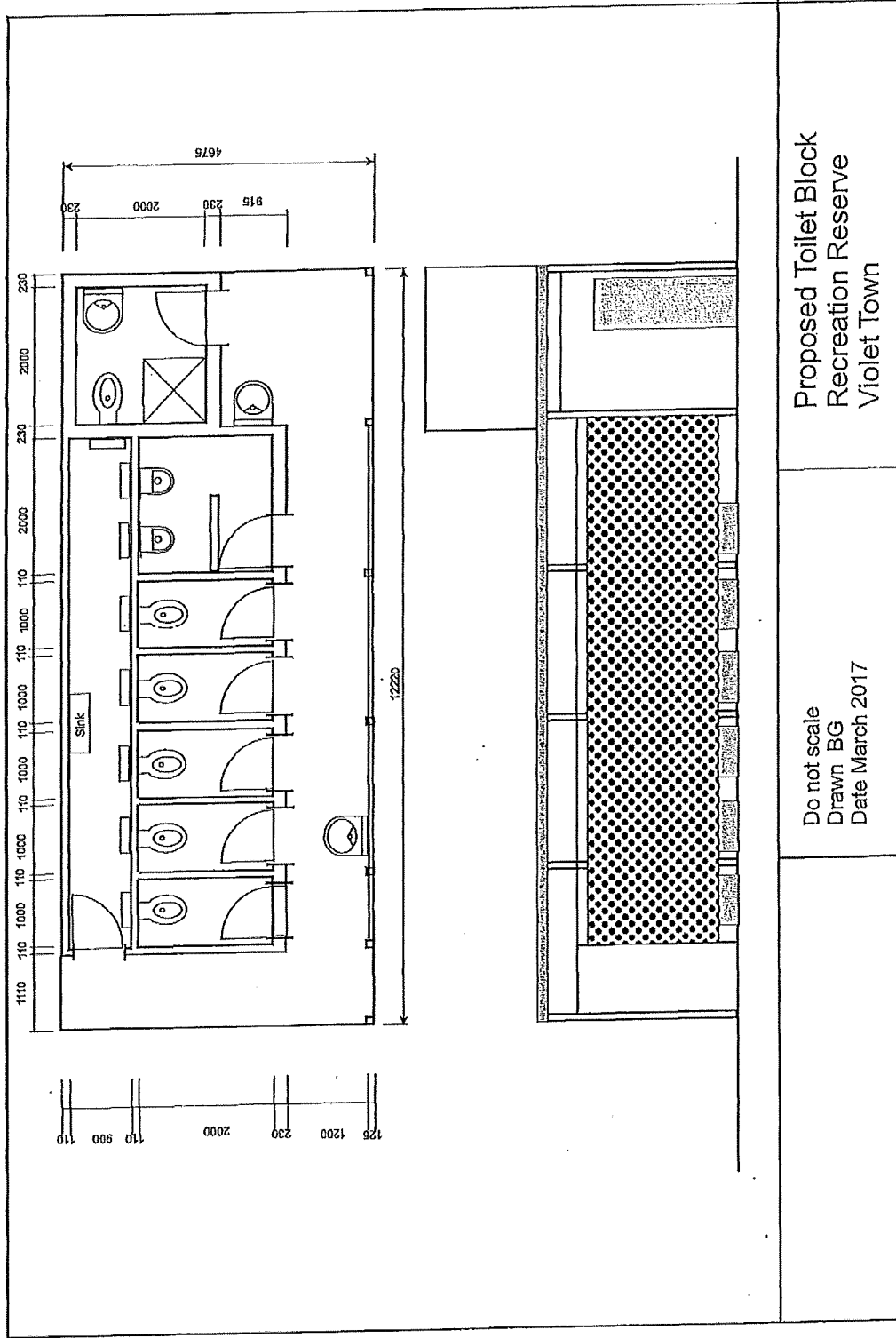
Attachment A – Original Working Group Concept Design

Attachment B – Option 2: With shower

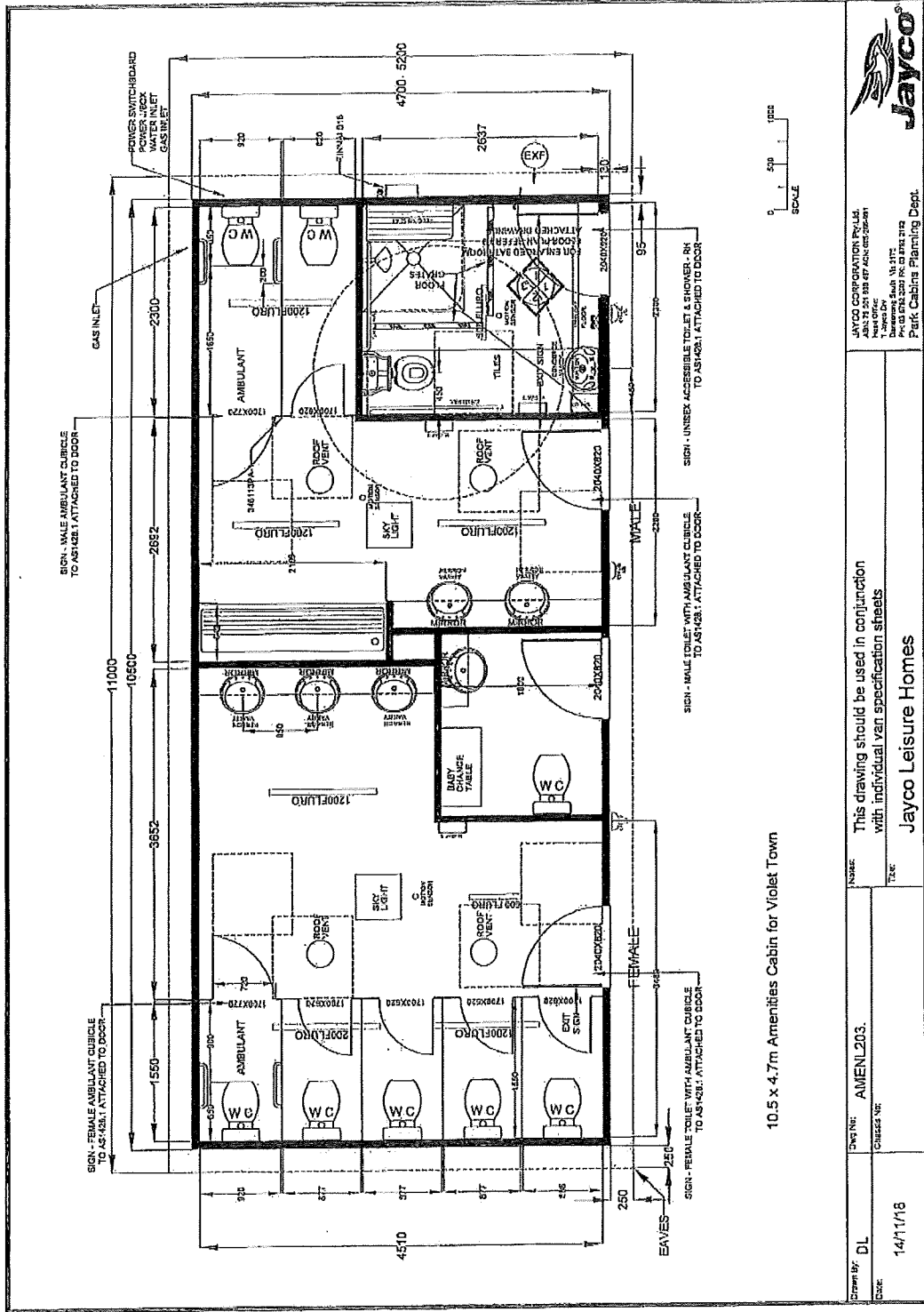
Attachment C – Option 2: Without shower

Attachment D – Option 2: Wall finish options

ATTACHMENT A:



ATTACHMENT B:

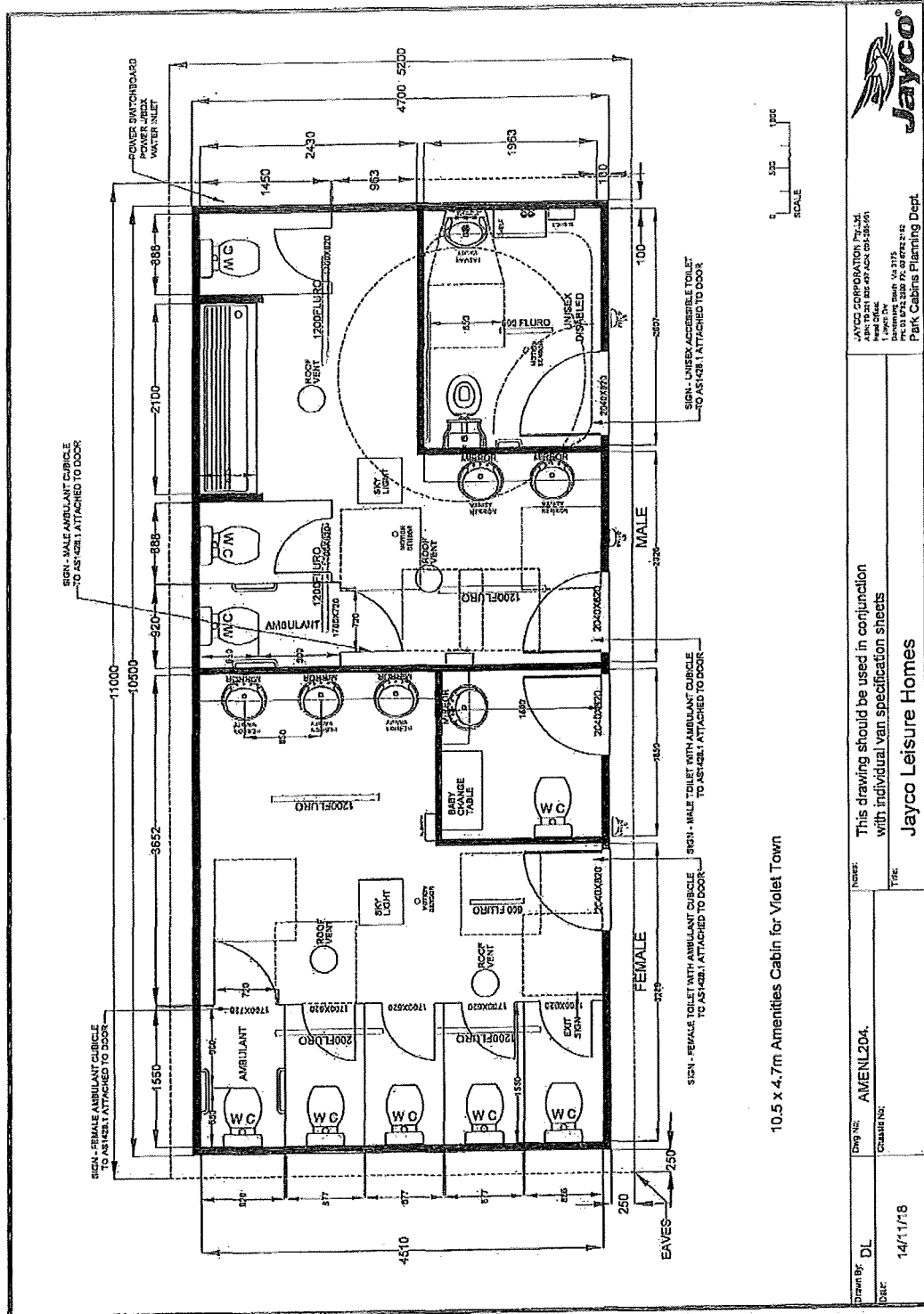


10.5 x 4.7m Amenities Cabin for Violet Town

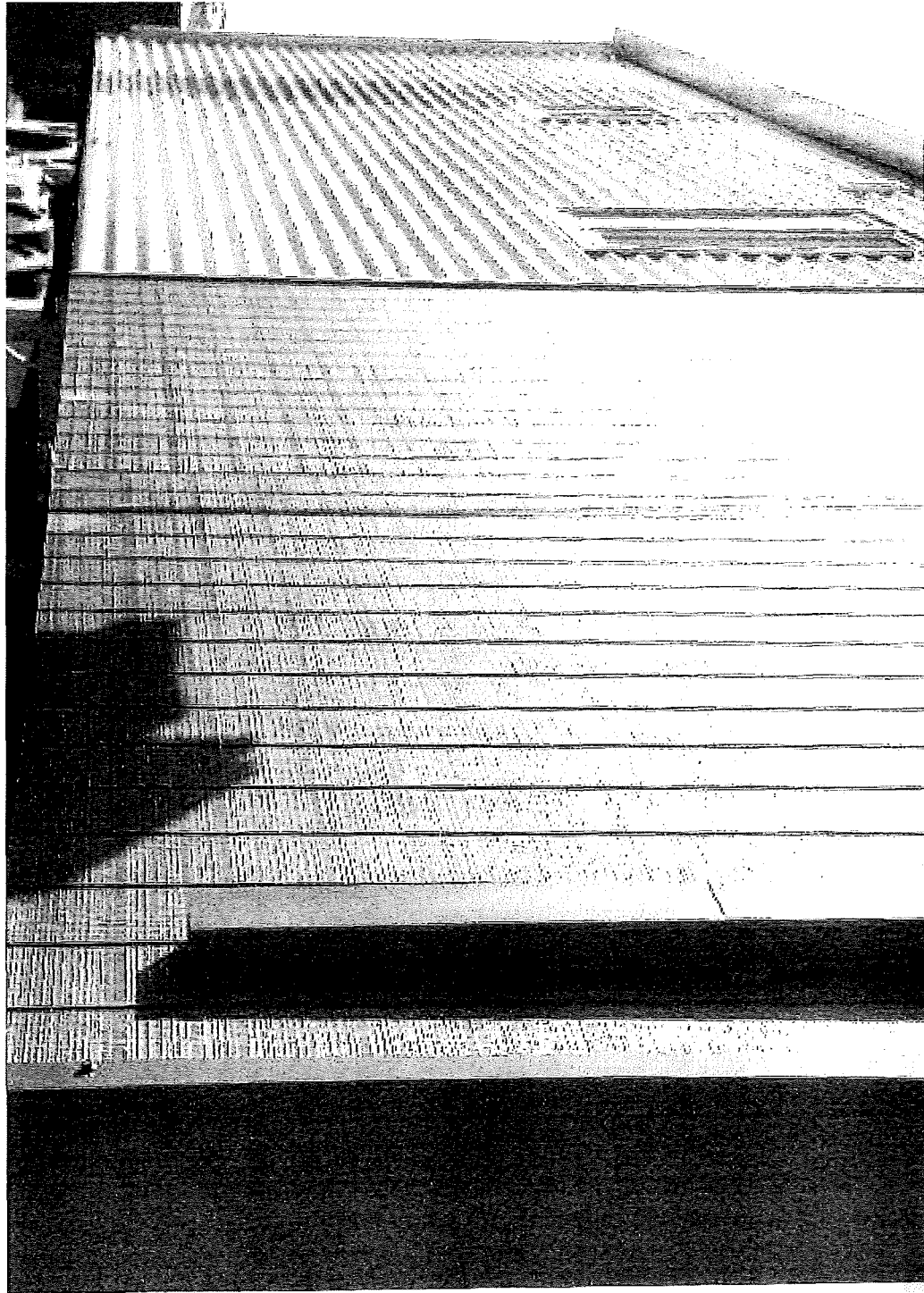
Drawn By: DL	Name: AMENL203.	JAYCO CORPORATION Pty Ltd. ABN: 75 25 59 87 626 025 28 91 17000000
Scale: 14/1/18	Client: Jayco Leisure Homes	Drawn by: M. Pitt Checked by: M. Pitt Park Cabins Planning Dept.



ATTACHMENT C:



ATTACHMENT D:



7.04 p.m.

The Chief Executive Officer and Director, Innovation and Performance declared their Interests in the following matter and left the meeting

9.7.12 Provision of Recruitment Services for the Chief Executive Officer

Author & Department

Manager Organisational Performance / Innovation & Performance

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

Summary

The contract of Council's current Chief Executive Officer expires on 19 November 2019. On Monday 22 October 2018 Council commenced the process via an "Expressions of Interest (EOI)" to engage the services of a suitably qualified and experienced recruitment professional (Consultant) to assist with the recruitment of a Chief Executive Officer.

Council received 18 EOIs. A number of workshops were held with Councillors and Manager Organisational Performance to assess all the applications and to narrow the field down to the top five for final consideration. The finalists were invited to present to Council on 4 December 2018.

The presentations were organised to allow for a 20 minute briefing from the submitter, with a further 30 minutes for questions and answers. Councillors ranked each presentation according to evidence of criteria and scored out of 10. The individual scores were aggregated and averaged then multiplied by the Criteria Weighting for a final overall score (**Attachment 1**).

The evaluation weightings are good guide to assess the individual submission on their ability to deliver the outcomes of the provision of service to recruit for position of Chief Executive Officer. However, due to the nature of the assignment, i.e. working closely with all the Councillors to attract and recruit the best candidates possible, it is suggested that the second stage of the process, the reference checking, is of equal importance.

To this regard, Councillors asked for the Mayor to reference check the three highest ranking applicants to rate the experience of other Council's and how they found the professional relationship. If Council decides not to select from the top three and choose from the bottom two, then the resolution would be subject to successful reference checking.

A confidential report detailing the evaluation of the Expressions of Interest is listed for consideration and determination in the Closed Portion of the meeting (due to commercial-in-confidence and personal details of referees). The adopted Recommendation from the Closed Portion resolution will be documented under Item 13 of Council Business - 'Confirmation of 'Closed Portion' Decision/s'.

9.7.12 Provision of Recruitment Services for the Chief Executive Officer (cont.)

<p>RECOMMENDATION</p> <ol style="list-style-type: none"> 1. That the report be noted. 2. That the decision of Council, as determined after discussion and debate in the Closed Portion component of the meeting (due to commercial-in-confidence and personal details of referees), be endorsed under Item 13 of Council Business - 'Confirmation of 'Closed Portion' Decision/s'. <p><i>27/19 CRS LITTLE/BOWER : That the Recommendation be adopted.</i></p> <p style="text-align: right;">CARRIED</p>

Background

Project Timeline

Advertising commences	Monday 22 October 2018
Closing date and time	Friday 16 November at 5pm
Assessment of submissions	Tuesday 27 November 2018
Presentations to Council from short listed submissions	Tuesday 4 December 2018
Report at December Council meeting; recommending preferred Submitter	Tuesday 18 December 2018
Notification of successful Submitter	Wednesday 19 December 2018
Recruitment process commences with initial meeting between Council and appointed Consultant	Tuesday 29 January 2019

EOI

The Expression of Interest outlined the Evaluation Criteria for which the applications would be assessed on:

Criteria	Submitter Must Supply
An understanding of the organisation, Local Government and the CEO role.	Evidence of: <ul style="list-style-type: none"> • Knowledge of the Local Government sector and understanding of how CEOs in similar roles/organisations operate; • Awareness of current events impacting on the organisation and the wider Local Government sector; and • Significant experience in successful recruitment at CEO level for similar organisations.

9.7.12 Provision of Recruitment Services for the Chief Executive Officer (cont.)

Criteria	Submitter Must Supply
Methodology and indicative timeline	A detail of the approach and process to be followed to ensure a successful candidate is recruited to the CEO position. Key milestones and indicative timeframes inherent in that process are also required.
Expertise in evaluating CEO capabilities	Explanation of the methodology to be applied and the research basis for the approach to be taken in the assessment of candidate capabilities and fit. Explanation of how and when reference checking of potentially suitable Submitters will be undertaken, including the ideal relationship of the referees to the candidate.
Ability to attract candidates	A list of strategies to be used to attract high level, desirable candidates.
Cost of providing the service (incl. GST)	Details of payment schedule including any post-recruitment services and the arrangements that will apply to 'out of pocket' expenses (meals, travel, accommodation, etc.)
Candidate Management	Information about how candidates will be managed throughout the recruitment and selection process.
Commitment to outcome	Explanation of what arrangements will apply if for any reason the appointed candidate does not remain in the CEO role for a period of at least 12 months.

Alternative Options

The alternative options are to not accept any of the submissions and either call for another EOI or process the CEO recruitment in-house.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan, i.e. the CEO must deliver on the strategic plans.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

Allocation has been made in the current budget for 2018/19 and will be for 2019/20. All nominated prices from the recruitment agencies can be covered by the current budget allocation and proposed allocation for the 2019/20 budget, e.g. \$35,000 each financial year. However, advertising costs are not included in any of the submissions. These estimated costs will be included in the budget bids for 2019/20.

9.7.12 Provision of Recruitment Services for the Chief Executive Officer (cont.)

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

N/A.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The process is governed by the *Local Government Act 1989*.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

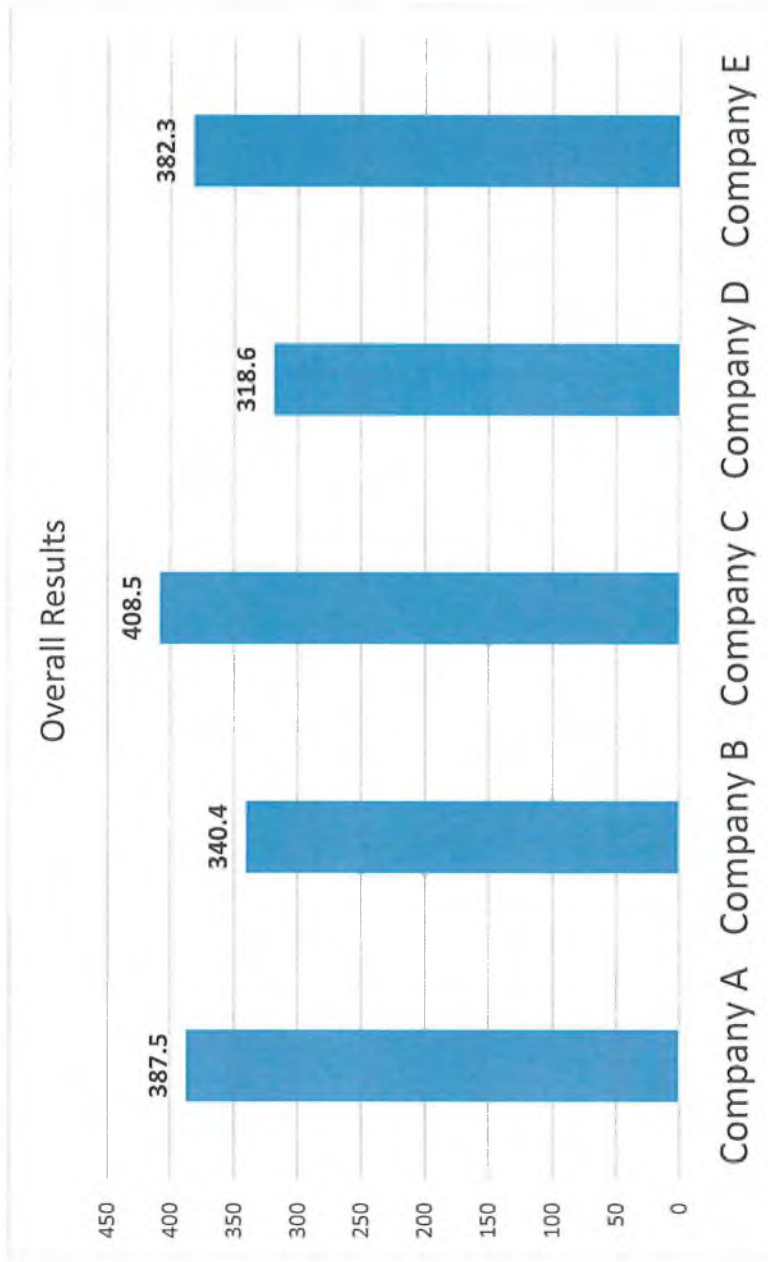
- Attachment 1 (2 pages) – EOI rating/scoring table and graph

7.06 p.m.

The Chief Executive Officer and Director, Innovation and Performance returned to the meeting.

ATTACHMENT 1:

Criteria	Weighting	Company A		Company B		Company C		Company D		Company E	
		/10	Multipplied Score	/10	Multipplied Score	/10	Multipplied Score	/10	Multipplied Score	/10	Multipplied Score
An understanding of the organisation, Local Government and the CEO role	10	7.30	73.00	6.60	66.00	7.70	77.00	6.40	64.00	7.60	76.00
Methodology and indicative timeline	10	7.80	78.00	6.70	67.00	7.70	77.00	5.40	54.00	7.60	76.00
Expertise in evaluating CEO capabilities	10	7.60	76.00	7.60	76.00	8.00	80.00	6.10	61.00	7.60	76.00
Ability to attract candidates	8	7.40	59.20	6.70	53.60	8.00	64.00	6.10	48.80	7.30	58.40
Cost of providing the service (incl. GST)	8	7.00	56.00	5.00	40.00	8.00	64.00	7.00	56.00	6.40	51.20
Candidate Management	3	7.40	22.20	6.30	18.90	7.60	22.80	5.40	16.20	7.30	21.90
Commitment to Outcome	3	7.70	23.10	6.30	18.90	7.90	23.70	6.20	18.60	7.60	22.80
TOTAL SCORE			388		340		409		319		382



**9.7.13 Carriage Horse Driving Trials Club
- Request for Sponsorship for Ruffy Mini Enduro ~ 16 - 18 February 2019**

Author & Department

Visitor Economy & Events Coordinator - Corporate & Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The Carriage Horse Driving Trials Club has requested sponsorship from the Council for the 2019 Ruffy Mini Enduro event of \$3,000.

The funds would be used to assist with marketing, trophies and veterinary fees. In return the Shire logo will be displayed in the program and the website, display signage at Maygar Park, Ruffy and all promotional material. The Mayor will be invited to present the Perpetual Trophy to the winner on the 18th February 2019.

Attached to this report is the request letter and Remplan report of economic development for the 2019 event, for Council consideration.

RECOMMENDATION

For Council decision.

CRS THOMSON/BOWER -

That Council will provide sponsorship of the Ruffy Mini Enduro event to the sum of \$3,000, subject to Shire approval of the event application.

28/19

ON BEING PUT, THE MOTION WAS CARRIED

Background

This will be the inaugural Mini Enduro event, to be held in Victoria. All previous Carriage Driving Enduro events have been held in NSW.

The event will be staged at Maygars Park on the 16, 17 & 18 February 2019.

The event requires competitors to drive their horse and carriages up to 50km per day for 3 days. The competitors will come from the local area (Longwood is a large centre for carriage driving), Victoria, NSW and South Australia.

Alternative Options

The author providing advice in relation to this report has considered potential alternative courses of action. The following alternatives have been identified for the consideration of Council.

- *Cash sponsorship*
- *In kind sponsorship*
- *Cash and in-kind sponsorship*
- *No sponsorship*

9.7.13 Carriage Horse Driving Trials Club
- Request for Sponsorship for Ruffy Mini Enduro ~ 16 - 18 February 2019 (cont.)

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report.

Strategic Links – policy implications and relevance to Council Plan

There is no strategic link to the recently developed Council Plan within Council's goals. However, that being noted, the overall Vision for the Council Plan is *"Together we are building a flourishing community"* through our mission of *"To support our community to grow through effective partnerships, engagement and equitable and efficient delivery of services"*.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

For the 2018-2019 financial year there is \$20,000 in budget, with \$13,000 currently remaining in budget.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not require a community consultation process due to the nature of the request

Attachments

- Sponsorship request letter
- Remplan report



Carriage Horse Driving Trials Club
259 Kokoda Road
Yarraoweyah Vic 3644

3 December 2018.

Mayor Amanda McClaren
Strathbogie Shire Council
109a Binney Street
Euroa Vic 3666



SHIRE OF STRATHBOGIE	
Doc Id:	Chc:
6 DEC 2018	
Refer to:	
Library:	DB/

Dear Mayor,

The Carriage Horse Driving Trials Club will be running the Ruffy Mini Enduro-Dash for the Green Sash at Maygar Park on the 16, 17 and 18 February 2019.

Enduros are a new Carriage Driving sport to Victoria requiring competitors to drive their horses up to 50 km per day for 3 days. Some of our competitors will be coming from NSW and South Australia, with the majority from all over Victoria.

This is an opportunity to showcase Strathbogie Shire and all it has to offer visitors to the region. We have themed the Ruffy Enduro with Ned Kelly to add character and interest on the drive.

CHDTC are seeking \$3,000 in Sponsorship from the Strathbogie Shire to assist with the costs incurred with running this inaugural event, such as ground hire, veterinary fees, and trophies. In return for your sponsorship, CHDTC will have your logo in our program that is distributed via the ACDS website and through every Carriage Driving Club in Australia, display any signage at Maygar Park and have any promotional material placed into each of our competitor bags. We also invite you to present the Perpetual Trophy to the winner on 18th February.

Please contact me if you have any questions or require further information by email, ker72@live.com.au, or telephone 0488 240 408.

I look forward to your response so that the Shire logo can be inserted into the program and be distributed as soon as possible.

Kindest Regards,



Kerrie Jamieson

CHDTC member and Ruffy Mini Enduro Promotion Manager





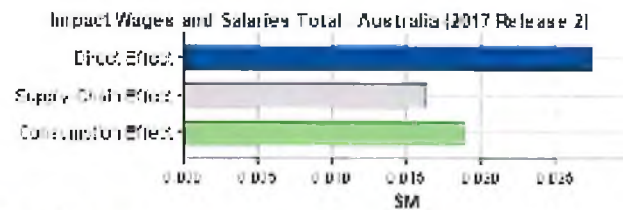
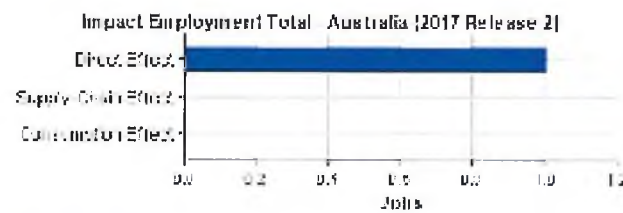
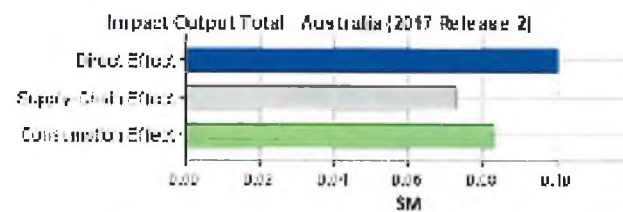
Tourism Impact Summary Report for Australia (Tourism Activity: 3 days)

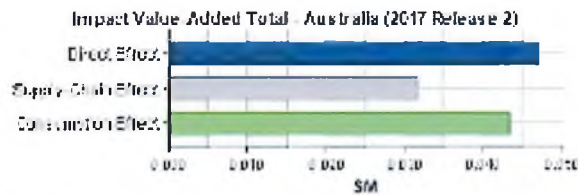
Tourism Impact Scenario

Name: Rully Mini Enduro
 Duration: 3 days

Direct Impact	Domestic Day	Domestic Overnight	International	Total
Number of Visitors	500	50	0	550
Number of Nights	n/a	5.00	0.00	
Estimated Expenditure per Visitor (\$)	\$106	\$930	\$0	
Total Estimated Expenditure (\$)	\$53,000	\$46,500	\$0	\$99,500

Tourism Impacts





Under this scenario Gross Regional Product is estimated to increase by \$0.122 million (0.00%) to \$1,754,724,122 million. Contributing to this is a direct increase in output of \$0.100 million, 1 additional job, \$0.027 million more in wages and salaries and a boost in value-added of \$0.047 million.

From this direct expansion in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in a further increase to output valued at \$0.073 million, 0 more jobs, \$0.016 million more paid in wages and salaries, and a gain of \$0.031 million in terms of value-added.

These supply-chain effects represent the following Type 1 economic multipliers:

Impact	Type 1 Multipliers
Output	1.731
Employment	1.000
Wages and Salaries	1.596
Value-added	1.672

The increase in direct and indirect output and the corresponding creation of jobs in the economy are expected to result in an increase in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under the scenario are expected to further boost output by \$0.083 million, employment by 0 jobs, wages and salaries by \$0.019 million, and value-added by \$0.043 million.

Under this scenario, total output is expected to rise by \$0.255 million. Corresponding to this are anticipated increases in employment of 1 job, \$0.063 million wages and salaries, and \$0.122 million in terms of value-added.

The total changes to economic activity represent the following Type 2 economic multipliers:

Impact	Type 2 Multipliers
Output	2.563
Employment	1.000
Wages and Salaries	2.281
Value-added	2.595

Tourism Impact Summary (Tourism Activity: 3 days)

Impact	Direct Effect	Supply-Chain Effect	Consumption Effect	Total Effect	Type 1 Multiplier	Type 2 Multiplier
Output (\$M)	\$0.100	\$0.073	\$0.083	\$0.255	1.731	2.563
Long Term Employment (Jobs)	1	0	0	1	1.000	1.000
Wages and Salaries (\$M)	\$0.027	\$0.016	\$0.019	\$0.063	1.596	2.281
Value-added (\$M)	\$0.047	\$0.031	\$0.043	\$0.122	1.672	2.595





Disclaimer

All figures, data and commentary presented in this report are based on data sourced from the Australia Bureau of Statistics (ABS), most of which relates to the 2016, 2011, 2006 and 2001 Censuses, and data sourced from the National Visitor Survey (NVS) and International Visitor Survey (IVS) published by Tourism Research Australia.

Using ABS datasets and an input / output methodology industrial economic data estimates for defined geographic regions are generated.

This report is provided in good faith with every effort made to provide accurate data and apply comprehensive knowledge. However, REMLAN does not guarantee the accuracy of data nor the conclusions drawn from this information. A decision to pursue any action in any way related to the figures, data and commentary presented in this report is wholly the responsibility of the party concerned. REMLAN advises any party to conduct detailed feasibility studies and seek professional advice before proceeding with any such action and accept no responsibility for the consequences of pursuing any such action.

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9.7.14 Business Management System

The December 2018 Business Management System Report includes reports as follows:-

- Building Department – October and November 2018 Statistics (*carried over to the February 2019 Ordinary Council meeting*)
- Planning Department – Planning Application Approvals – Development Cost (Capital Improved Value) - November 2018
- Confirm Customer Enquiry Flow – Report for November 2018
- Waste Management Reporting ~ Year to Date - November 2018
- Actioning of Council Reports Resolutions – Status Report
- Outstanding Actions of Council Resolutions to 30 November 2018
- Review of Council Policies and Adoption of new Policies – November 2018
- Record of Assemblies of Councillors
- Record of Minutes of Meetings of Special Committees of Council received in the past month

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

RECOMMENDATION

That the report be noted.

29/19 CRS BOWER/WILLIAMS : That the Recommendation be adopted.

CARRIED

**PLANNING APPLICATION APPROVALS – DEVELOPMENT COST (CAPITAL
IMPROVED VALUE)
NOVEMBER 2018**

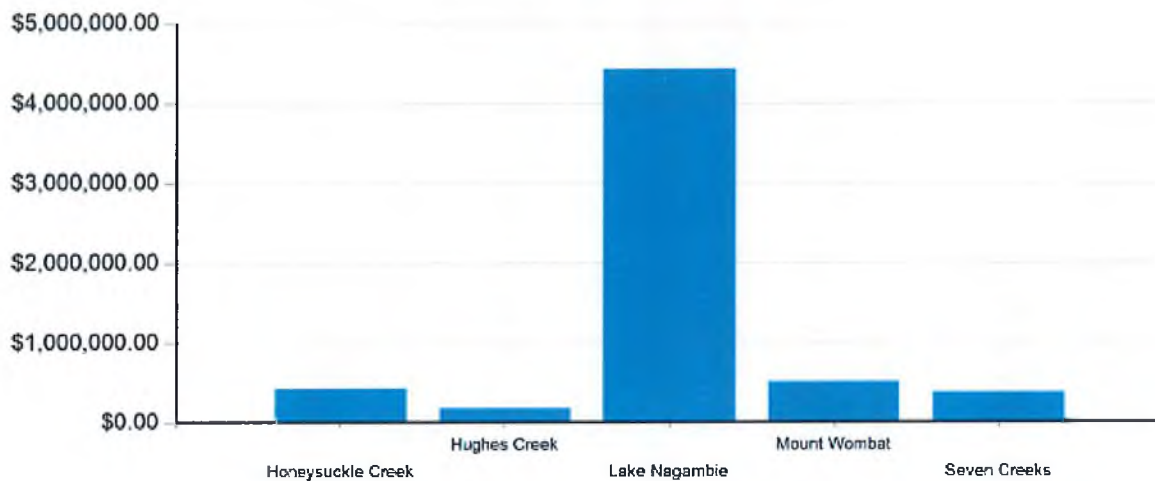
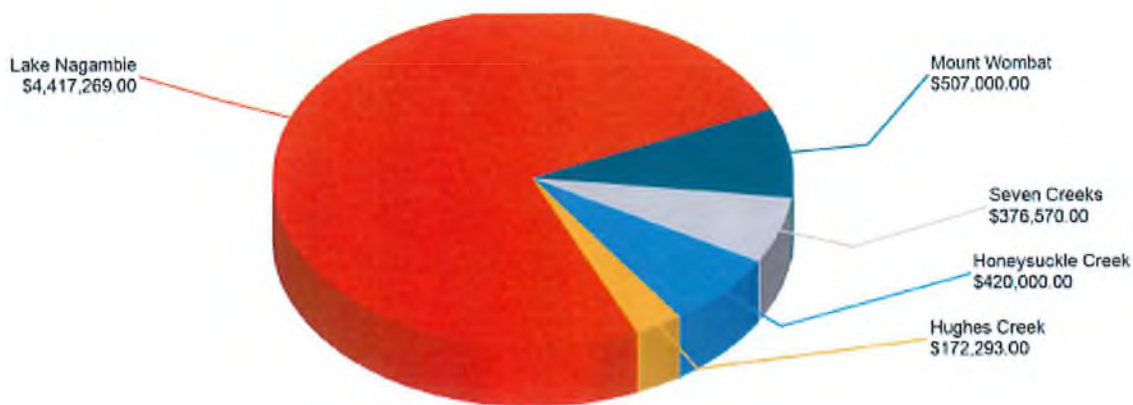


Planning Applications Determined

November 2018

Honeysuckle Creek	\$420,000.00
Boho	\$420,000.00
Hughes Creek	\$172,293.00
Avenel	\$172,293.00
Lake Nagambie	\$4,417,269.00
Mangalore	\$17,269.00
Nagambie	\$3,500,000.00
Nagambie	\$900,000.00
Mount Wombat	\$507,000.00
Euroa	\$150,000.00
Gooram	\$47,000.00
Kelvin View	\$60,000.00
Strathbogie	\$250,000.00
Seven Creeks	\$376,570.00
Euroa	\$4,000.00
Euroa	\$350,000.00
Euroa	\$6,050.00
Euroa	\$16,520.00
Total Value	\$5,893,132.00

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**CONFIRM CUSTOMER ENQUIRY FLOW
- REPORT FOR NOVEMBER 2018**



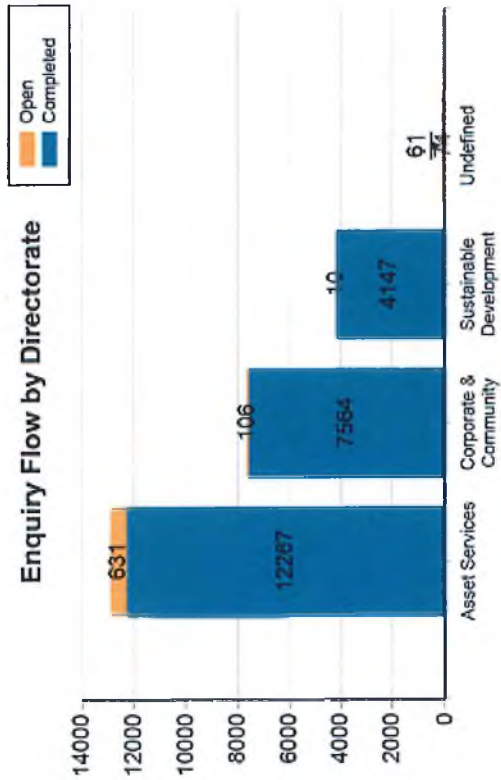
Confirm Customer Enquiry Flow

November 2018

Service Type	Total			November 2018			2018-2019			Aging Outside Intervention				Total
	Logged	Open	Closed	Logged	Open	Closed	Logged	Open	Closed	0-30	31-60	61-90	91+	
Corporate & Community	1,025	2	99.80%	0	0	NA	0	0	NA	0	0	0	2	2
Council Property	1,676	89	94.69%	35	22	37.14%	157	50	68.15%	15	4	4	42	65
Economic Growth	2,533	1	99.96%	0	0	NA	1	0	100.00%	0	0	0	1	1
Engineering	357	104	70.87%	0	0	NA	4	0	100.00%	0	0	0	3	3
Footpaths	341	28	91.79%	7	6	14.29%	22	9	59.09%	1	2	1	18	22
Parks	490	46	90.61%	21	11	47.62%	59	22	62.71%	7	3	3	25	38
Roads	8,110	251	96.91%	87	25	71.26%	352	72	79.55%	16	3	12	153	184
Statutory Services	6,645	104	98.43%	60	22	63.33%	379	50	86.81%	1	3	6	54	64
Trees	1,974	121	93.87%	21	12	42.86%	107	45	57.94%	13	4	9	71	97
Undefined	135	61	54.81%	0	0	NA	2	1	50.00%	0	0	0	57	57
Waste Management	1,574	1	99.94%	0	0	NA	1	1	0.00%	0	1	0	0	1
	24,860	808	96.75%	231	98	57.58%	1,084	250	76.94%	53	20	35	426	534

Corporate & Community	Council Property	Economic Growth	Engineering	Footpaths	Parks	Roads	Statutory Services	Trees	Waste Management
General	Council Property Pest Control Public Art Public Lighting Saleyards Signs	Economic Growth Events Planning Sub Divisions	Engineering Confirm Custodian Enquiry Engineering	Footpaths Footpaths Furniture Road/Street/Footpaths	Parks Park/Reserve Playground State Forest/National Park	Roads Bridges Drainage Emergency Call Out Naturestrip Roads Traffic Lights	Statutory Services Building Animals - Domestic Animals - Other Environment Protection Environmental Health Fire Grants Incident Infringement Review Local Laws Marine Safety Private Prop & Rural Roadside	Trees Tree	Waste Management Waste Mngmt & Recycling

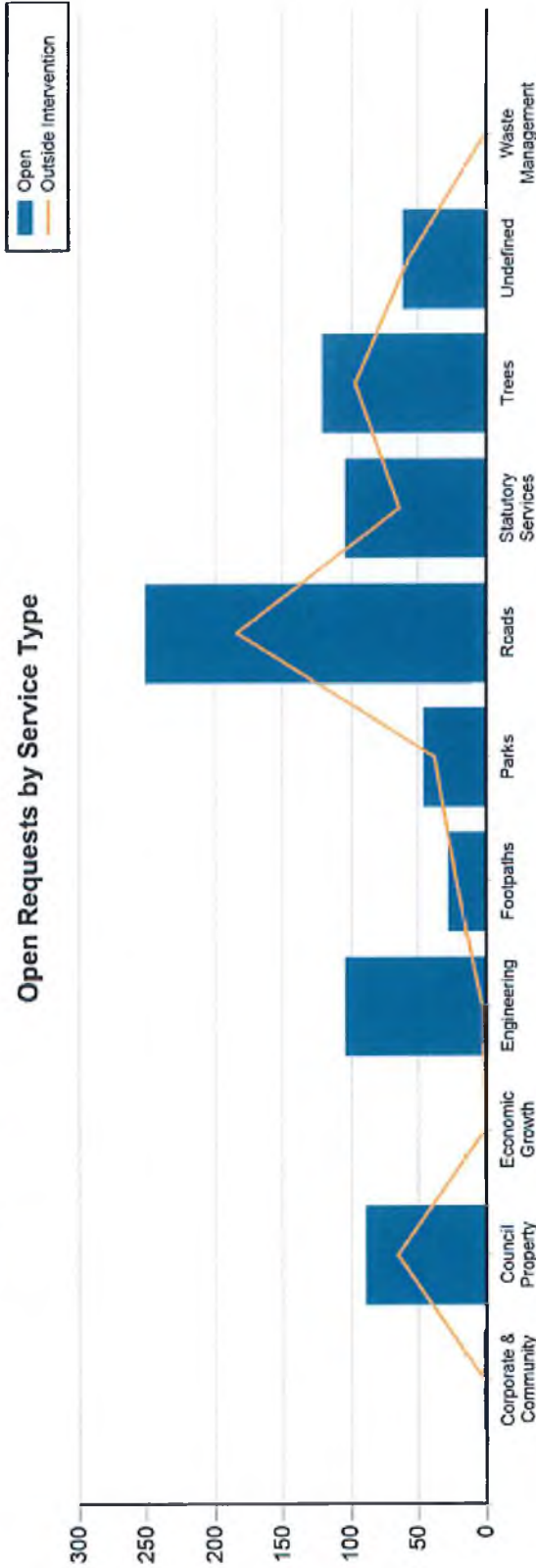
Enquiry Flow by Directorate



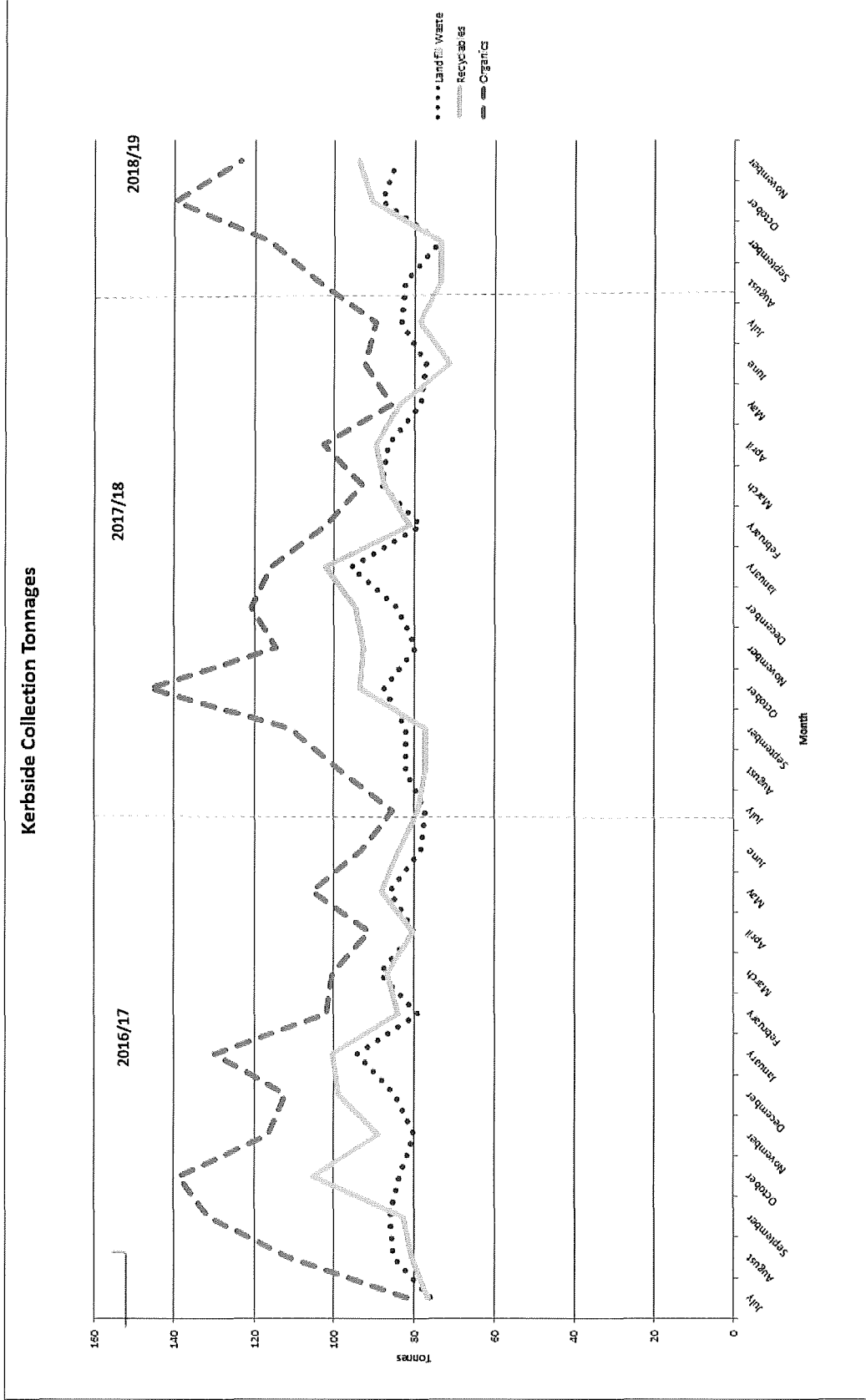
Aging Outside Intervention



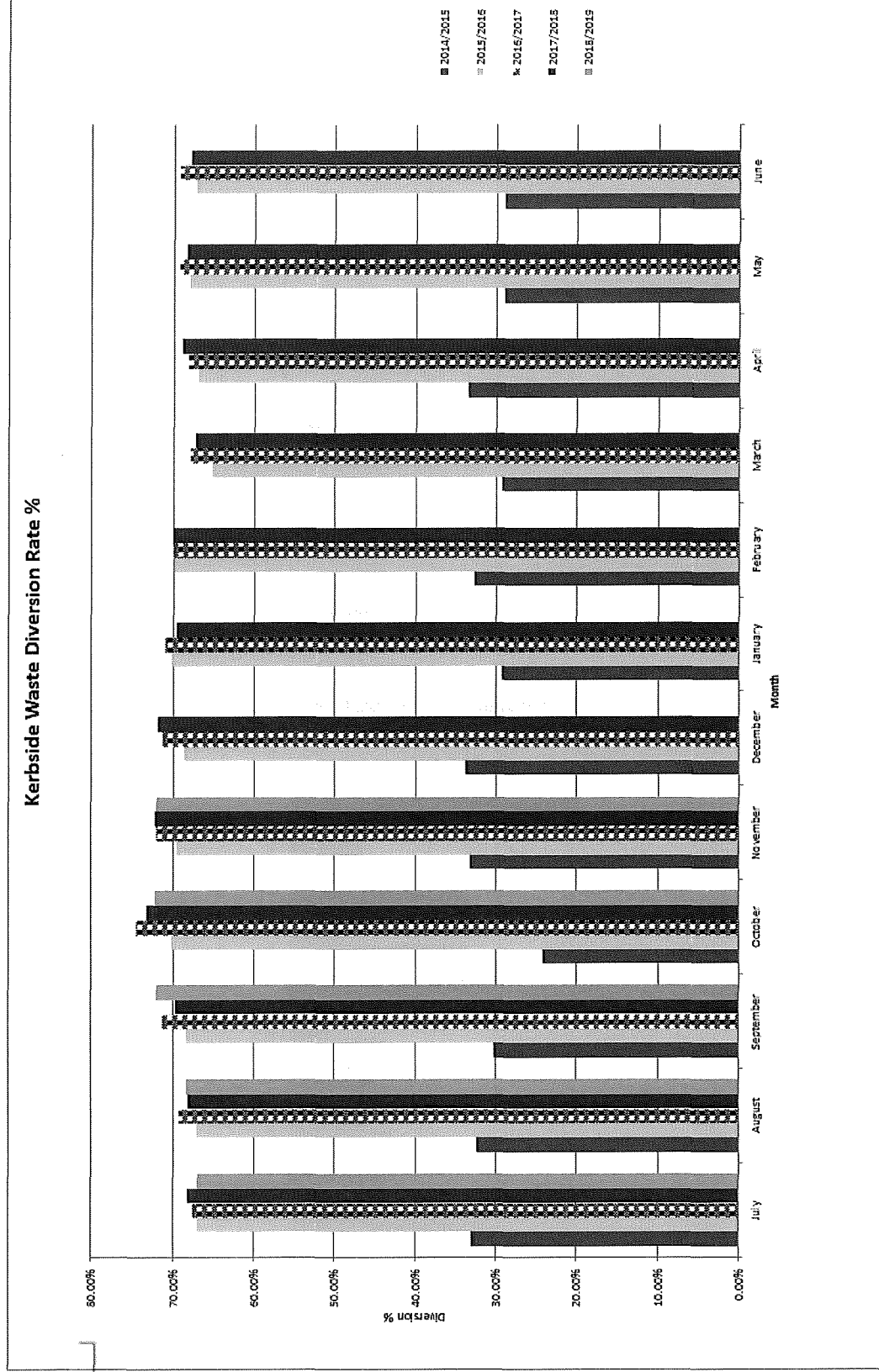
Open Requests by Service Type



WASTE MANAGEMENT REPORTING
YEAR TO DATE - NOVEMBER 2018



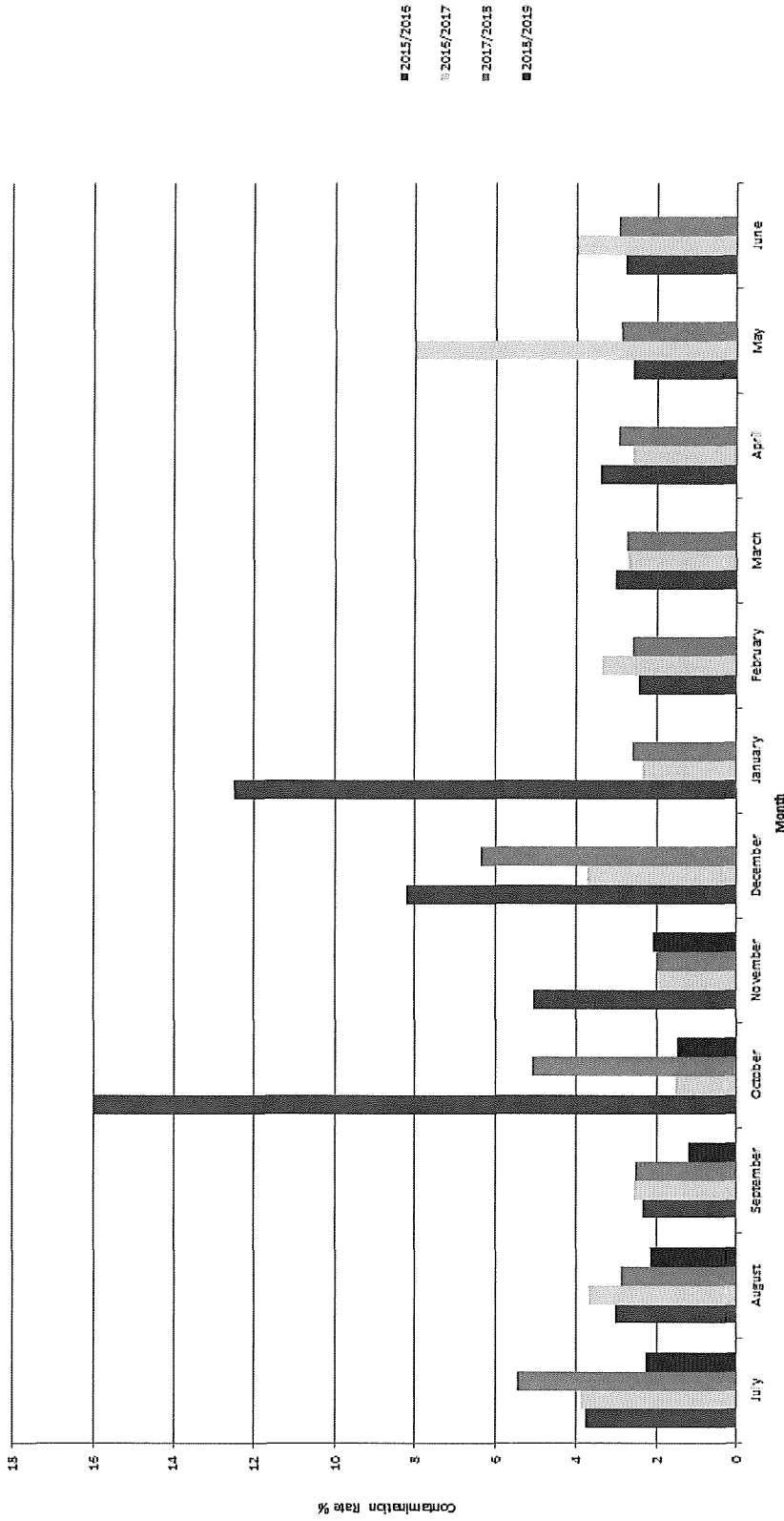
Trends with volumes of waste streams for November are consistent with previous years, with Organics and Landfill Waste volumes decreasing and Recyclables volumes on the rise.



Diversion rates are calculated by dividing the total amount of material diverted from landfill by the total amount of material collected.

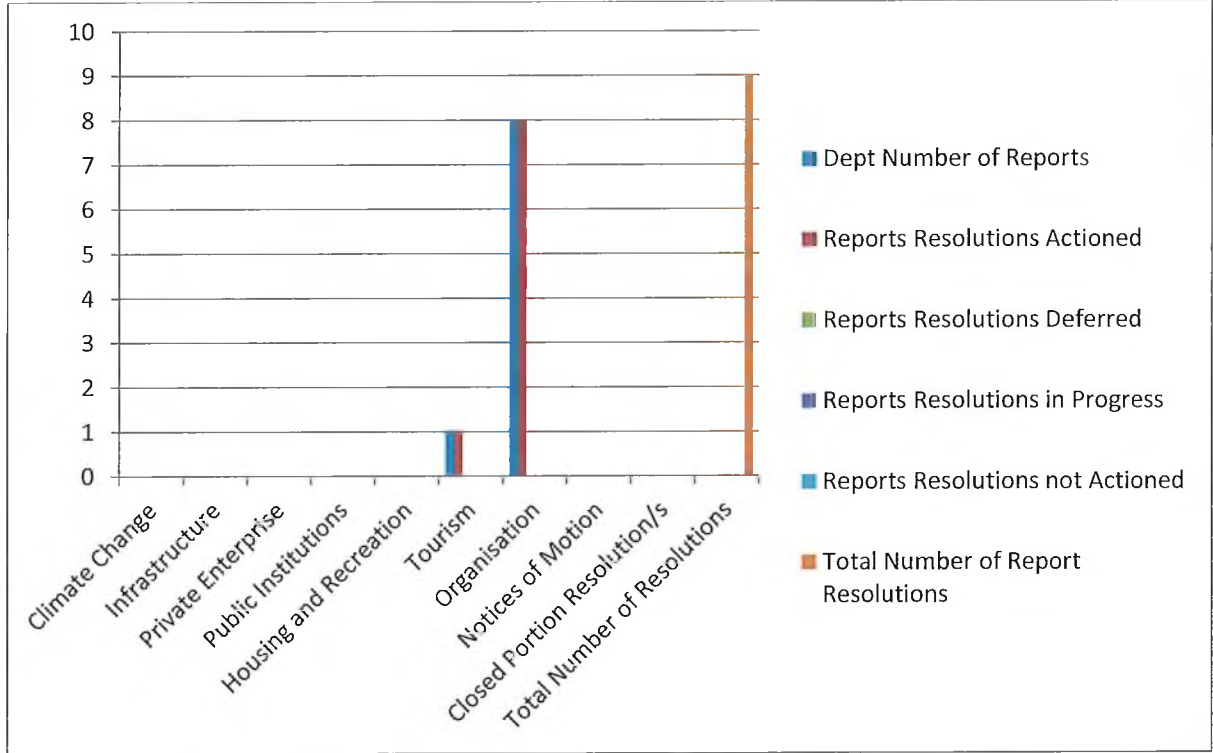
November's diversion rate of 72% remained consistent with the October diversion rate.

Organics Contamination Rate %



Whilst November's contamination rate of 2.1% is the highest, it has been for 3 months, it still remains under state industry average of 3%. With such positive results being achieved over the past 5 months, we are aspiring to continue this trend through December, a month that has been renowned for high contamination levels in the past.

ACTIONING OF COUNCIL REPORTS RESOLUTIONS
COUNCIL MEETING – 20 NOVEMBER 2018



**OUTSTANDING ACTIONS OF COUNCIL RESOLUTIONS TO
30 NOVEMBER 2018**

This Report is to advise the Executive Management Team, Councillors and the community of the status of previous Council resolutions which are in progress but are yet to be finalised.

Council Meeting Date	Item No. Description & Recommendation	Action to Date
<i>There are no report resolutions with outstanding actions yet to be finalised</i>		

**REVIEW OF EXISTING COUNCIL POLICIES
AND ADOPTION OF NEW POLICIES**

Review of Policy / New Policy	Policy Name	Period of Review	Outcome
Review of Policy	Protected Disclosure Policy	December 2018	Refer to Item 97.1

RECORDS OF ASSEMBLIES OF COUNCILLORS

For period 7 November 2018 to 4 December 2018

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 13 November 2018

Time: 9.30 a.m. - 6.45 p.m.

Attendees:

Councillors

Amanda McClaren

Debra Bower

Malcolm Little

John Mason

Kate Stothers

Alistair Thomson

Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)

Phil Howard (Director, Innovation and Performance)

David Roff (Group Manager Corporate and Community)

Jeff Saker (Group Manager, Community Assets)

Apologies

Nil

1. Don Firth - Independent Candidate for Victorian Parliament State Seat of Euroa
- Declarations of Interest
2. Councillors Discussions
3. Community Engagement Workshop
4. Special (Statutory) Agenda Review (6.00 p.m. meeting)
5. November Ordinary Council Meeting draft Agenda Review
6. Chris Norman & Guy Tierney - Goulburn Broken Catchment Management Authority
7. Special Council Meeting Agenda Review (5.00 p.m. meeting)
8. Update of Planning Matter - briefing by Manager, Planning and Investment
9. Assembly of Councillors
 - 9.1 Mayor and CEO Meetings Attendances
 - 9.2 Councillors Meetings Attendances
 - 9.3 ANZAC Day Awards 2019
10. Councillors and CEO Discussions
11. Special Council Meeting
12. Special (Statutory) Council Meeting

Councillor/s - Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
6	Cr Stothers	No

Officer/s - Declaration of Interest/s / Direct or Indirect - NIL



Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 20 November 2018

Time: 9.30 a.m. - 7.30 p.m.

Attendees:

Councillors

Amanda McClaren

Debra Bower

Malcolm Little

John Mason

Kate Stothers

Alistair Thomson

Graeme (Mick) Williams

Officer/s

Phil Howard (Acting Chief Executive Officer / Director, Innovation and Performance)

David Roff (Group Manager Corporate and Community)

Jeff Saker (Group Manager, Community Assets)

Apologies

Steve Crawcour (Chief Executive Officer)

1. Councillors Discussions

Declarations of Interest

2. Mayor's Christmas Card Competition - review of competition entries

3. Domestic Wastewater Management Plan Update

4. Presentation of Drone Footage of Strathbogies by VicForests

5. Ordinary Council Meeting Agenda Review

6. Assembly of Councillors

6.1 Mayor and CEO Meetings Attendances

6.2 Councillors Meetings Attendances

6.3 GMLLEN Structured Workplace Learning Award

6.4 Euroa Caravan Park Master Plan

7. Councillors and ACEO Discussions

8. Informal Meeting with Community Members / Cuppa and Chat

9. Ordinary Council Meeting at Strathbogie

Councillor/s - Declaration of Interest/s / Direct or Indirect - NIL

Officer/s - Declaration of Interest/s / Direct or Indirect - NIL

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 27 November 2018

Time: 10.00 a.m. - 4.30 p.m.

Attendees:

Councillors

Amanda McClaren

Debra Bower

Malcolm Little

John Mason

Kate Stothers

Graeme (Mick) Williams

Officer/s

Phil Howard (Acting Chief Executive Officer / Director, Innovation and Performance)

David Roff (Group Manager Corporate and Community)

Jeff Saker (Group Manager, Community Assets)

Apologies

Steve Crawcour (Chief Executive Officer)

Councillor Alistair Thomson

1. Councillors Discussions

Declarations of Interest

2. Australia Day Awards Nominations Review

3. Planning Presentation ~ Battery Storage Proposal

4. Planning Committee Agenda Review / Planning Matters

5. Assembly of Councillors

5.1 Mayor and CEO Meetings Attendances

5.2 Councillors Meetings Attendances

5.3 Violet Town and District Recognise Group - request for Council support in raising awareness for Aboriginal recognition

5.4 Naming of Unnamed Recreation Reserve, Strathbogie

5.5 School Crossing Supervisor Review

5.6 Adoption of Municipal Emergency Management Plan 2018-2020

5.7 Christmas Decorations

5.8 Community Conversation Cafes

5.9 ARTC

5.10 Next AoC

- Parking options in Nagambie

6. Councillors and ACEO Discussions

7. Planning Committee Meeting

Councillor/s - Declaration of Interest/s / Direct or Indirect - NIL

Officer/s - Declaration of Interest/s / Direct or Indirect - NIL

Record of Meetings of Special Committees of Council

Record of Minutes of Meetings received in the November / December 2018 Period

Name of Special Committee	Date of Meeting
Gooram Soldiers Memorial Hall	14/10/2017 21/11/2017 17/01/2018 21/02/2018 14/03/2018 17/08/2018 17/09/2018



10. NOTICES OF MOTION
11. URGENT BUSINESS
12. CLOSURE OF MEETING TO THE PUBLIC

7.14 p.m.

CRS WILLIAMS/MASON –

That Council, in conformance with Section 89(2) of the Local Government Act 1989, resolve to close the meeting to members of the public for the purpose of considering items relating to:-

- Ground(s) under section 89(2):

89(2)(a) **Personnel Matters**

C.P. 1 Provision of Recruitment Services for the Chief Executive Officer

- Evaluation Report

C.P. 2 Performance Appraisal for the Chief Executive Officer 2017/2018

- Evaluation Report

89(2)(d) **Contractual Matters**

C.P.3 Contract 18-19-02 ~ Evaluation Report
- Bridge Design and Construct at Faithfuls Creek Road Bridge No. 6 and Moormbool Road Bridge No. 134

C.P. 4 Contract 18-19-05 ~ Evaluation Report
- Bridge Redeck at Ankers Road Bridge No. 117

C.P.5 Contract 18-19-15 ~ Evaluation Report
- Atkins Street Drainage Stage 3 (Euroa)

89(2)(g) **Any other matter which the Council or special committee considers would prejudice the Council or any person**

C.P. 6 2019 Australia Day Shire-wide Award Winners

30/19

ON BEING PUT, THE MOTION WAS CARRIED

7.49 p.m.

CRS BOWER/WILLIAMS -

That Council open the meeting to members of the public and resume normal business.

41/19

ON BEING PUT, THE MOTION WAS CARRIED

13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S

Closed Portion Decision/s -

C.P. 1 Provision of Recruitment Services for the Chief Executive Officer - Evaluation Report

RECOMMENDATION

For Council Decision.

CRS LITTLE/WILLIAMS -

Motion:

That Council employ McArthur as recruitment company to facilitate the appointment of the Chief Executive Officer

CR BOWER FORESHADOWED AN ALTERNATIVE MOTION

31/19

ON BEING PUT, THE MOTION WAS LOST

Cr Williams called for a Division

For the Motion

Cr Williams

Cr Little

Against the Motion

Cr McClaren

Cr Stothers

Cr Mason

Cr Thomson

Cr Bower

CRS BOWER/THOMSON -

Amendment:

That Council appoint Omera Partners as the recruitment company for the recruitment of a Chief Executive Officer, at up to \$38,500 (plus GST).

32/19

ON BEING PUT, THE AMENDMENT BECAME THE MOTION

33/19

ON BEING PUT, THE MOTION WAS CARRIED

13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S (cont.)

**C.P. 2 Performance Appraisal for the Chief Executive Officer 2017/2018
- Evaluation Report**

RECOMMENDATION

1. That Council adopt this Performance Appraisal Report for its Chief Executive Officer, Mr. Steve Crawcour, for 2017/2018.
2. That this Appraisal report remains confidential.
3. That the Mayor be authorised to make any necessary public comments about the Chief Executive Officer Performance Appraisal process generally in line with the contents of this report.
4. That the proposed changes to the Chief Executive Officer Performance Plan for 2018/2019 be adopted and Mr. Crawcour's agreement be sought to those changes.

34/19 **CRS BOWER/LITTLE** : *That the Recommendation be adopted.*

CARRIED

**C.P.3 Contract 18-19-02 ~ Evaluation Report
- Bridge Design and Construct at Faithfuls Creek Road Bridge No. 6 and
Moormbool Road Bridge No. 134**

RECOMMENDATION

1. That the tender received from Murray Constructions Pty Ltd of 364 Augustus Street Deniliquin NSW 2710 for Contract 18-19-02 – Bridge Design and Construction at Faithfuls Creek Road and Moormbool Road, for a total amount of \$506,500 excluding GST be accepted by Council.
2. That the unsuccessful tenderers be advised.
3. That Council endorses the signing and sealing of the contract documents once received.

35/19 **CRS WILLIAMS/LITTLE** : *That the Recommendation be adopted.*

CARRIED

13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S (cont.)

C.P. 4 Contract 18-19-05 ~ Evaluation Report
- Bridge Redeck at Ankers Road Bridge No. 117

RECOMMENDATION

- 1, That the tender received from Focus Engineering and Construction (Trading) Pty Ltd of 631 Cemetery Road Corowa NSW 2646 for Contract 18-19-05 – Bridge Design and Construction at Ankers Road Bridge No. 117, for a total amount of \$168,498.00 excluding GST be accepted by Council,
3. That the unsuccessful tenderer be advised.
3. That Council endorses the signing and sealing of the contract documents once received.
4. That Council advises its preference from where the additional \$30,000 to complete this project is to be funded from.

CRS WILLIAMS/THOMSON -

Amendment:

- 1, That the tender received from Focus Engineering and Construction (Trading) Pty Ltd of 631 Cemetery Road Corowa NSW 2646 for Contract 18-19-05 – Bridge Design and Construction at Ankers Road Bridge No. 117, for a total amount of \$168,498.00 excluding GST be accepted by Council,
3. That the unsuccessful tenderer be advised.
3. That Council endorses the signing and sealing of the contract documents once received.
4. That Council will provide the additional \$30,000 in the mid-year Budget review to complete this project.

36/19 **ON BEING PUT, THE AMENDMENT BECAME THE MOTION**

37/19 **ON BEING PUT, THE MOTION WAS CARRIED**

13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S (cont.)

**C.P. 5 Contract 18-19-15 ~ Evaluation Report
- Atkins Street, Drainage Stage 3 (Euroa)**

RECOMMENDATION

1. That the tender received from Tactile Australia Pty Ltd (trading as One Stop Civil) of 33-35 William Street, Tatura VIC 3616 for Contract 18-19-15 – Atkins Street Drainage Stage 3, for a total amount of \$123,280 excluding GST be accepted by Council,
2. That the unsuccessful tenderers be advised;
- 3, That Council endorses the signing and sealing of the contract documents once received; and
4. That Council advise of its preference as to where the additional up to \$45,000 is to be allocated from to complete this project.

CRS MASON/WILLIAMS -

Amendment:

1. That the tender received from Tactile Australia Pty Ltd (trading as One Stop Civil) of 33-35 William Street, Tatura VIC 3616 for Contract 18-19-15 – Atkins Street Drainage Stage 3, for a total amount of \$123,280 excluding GST be accepted by Council,
2. That the unsuccessful tenderers be advised;
- 3, That Council endorses the signing and sealing of the contract documents once received; and
4. That Council will provide the additional \$45,000 in the mid-year Budget review to complete this project.

38/19

ON BEING PUT, THE AMENDMENT BECAME THE MOTION

39/19

ON BEING PUT, THE MOTION WAS CARRIED

13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S (cont.)

C.P. 6 2019 Australia Day Shire-wide Award Winners

RECOMMENDATION

That the Council awards the following recipients for the Shire-wide awards in 2019:

Due to the determined Recommendation for this item requiring confidentiality, it will not be recorded in the public component of the meeting.

40/19 **CRS LITTLE/BOWER** That the Recommendation be adopted.

CARRIED

RECOMMENDATION

CRS WILLIAMS/LITTLE -

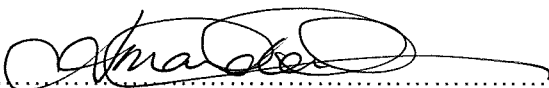
That the decision/s of Council's 'Closed Portion' considerations be confirmed.

42/19

ON BEING PUT, THE MOTION WAS CARRIED

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 7.49 P.M.

Confirmed as being a true and accurate record of the Meeting



19.02.2019

