



STRATHBOGIE SHIRE COUNCIL

Notice is hereby given that the Ordinary Meeting of the Strathbogie Shire Council will be held on Tuesday 16 October 2018 at the Graytown Community Centre (1487 South Costerfield–Graytown Road, Graytown) commencing at 5.00 p.m. (*Please note commencement time*)

Chair: Amanda McClaren (Mayor) (Lake Nagambie Ward)

Councillors: John Mason (Deputy Mayor) (Seven Creeks Ward)
Debra Bower (Lake Nagambie Ward)
Malcolm Little (Hughes Creek Ward)
Kate Stothers (Honeysuckle Creek Ward)
Alistair Thomson (Mount Wombat Ward)
Graeme (Mick) Williams (Seven Creeks Ward)

Officers: Steve Crawcour - Chief Executive Officer (CEO)
David Roff - Group Manager, Corporate and Community (GMCC)
Jeff Saker - Group Manager, Community Assets (GMCA)
Emma Kubeil - Manager, Planning and Investment (MPI)

BUSINESS

1. Welcome
2. Acknowledgement of Traditional Land Owners
*'I acknowledge the Traditional Owners of the land on which we are meeting.
I pay my respects to their Elders, past and present'*
3. Apologies

Phil Howard - Director, Innovation and Performance (DIP)
4. Confirmation of Minutes of the Ordinary Meeting of Council held on Tuesday 18 September 2018 and Special Meeting of Council held on Tuesday 25 September 2018
5. Disclosure of Interests
6. Petitions
7. Reports of Mayor and Councillors and Delegates

8. Public Question Time

Public Question Time will be conducted as per Strathbogie Shire Council's Meeting Procedure Local Law No. 1, Clause 32. A copy of the required form for completion and lodgment, and associated Procedural Guidelines, are attached for information.

As the questions are a permanent public record and to meet the requirements of the Privacy Act, only the initials of the person asking the question will be used together with a Council reference number

Response/s to Public Questions Taken on Notice at Ordinary Council meeting held on Tuesday 18 September 2018

Council Ref: MM: 27/ 2018

1. Rates

Why rates being charged to incorrect "title ownership". Council has been notified, nothing has been rectified (over 10 years now, so incorrect).

Response provided by GMCC

In relation to the first question, if you would like to contact me I would appreciate the background so that I can follow up. My direct line is [REDACTED]. (details redacted).

2. Rates

Over valued when no sales or improvement done to property. Farmers having to keep the towns people afloat. Why?

Response provided by GMCC

With regard to valuations, these are undertaken by an independent contractor under the supervision of the Valuer-General. Should you wish to appeal the valuation, I have enclosed a form for completion which needs to be submitted within two months of service of the rate notice. The Valuer will then assess and discuss with you.

Response/s to Public Questions raised and responded to at the Ordinary Council meeting held on Tuesday 18 September 2018 were documented in the Minutes of the meeting.

9. Reports of Council Officers

- 9.1 Climate Change
- 9.2 Infrastructure
- 9.3 Private Enterprise
- 9.4 Public Institutions
- 9.5 Housing and Recreation
- 9.6 Tourism
- 9.7 Organisation

10. Notices of Motion

11. Urgent Business

12. Closure of Meeting to the Public to consider matters listed for consideration in accordance with Section 89(2)(d) of the Local Government Act 1989
13. Confirmation of 'Closed Portion' Decision/s

Steve Crawcour
CHIEF EXECUTIVE OFFICER

12 October 2018

An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting, as per Local Law No. 1 - Meeting Procedure (2014) or as updated from time to time through Council Resolution

NEXT MEETING

The next Ordinary Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 20 November 2018, at the Strathbogie Memorial Hall (Main Street, Strathbogie), commencing at 6.00 p.m.



Council Ref. / 2018

Public Question Time Form Ordinary Council Meeting

Strathbogrie Shire Council has allocated a time for the public to ask questions in the business of an Ordinary Meeting of the Council.

How to ask a question:

Questions submitted to Council must be:

- (a) in writing, state the name, address and telephone number of the person submitting the question and generally be on this form, approved by Council; and
- (b) submitted to Council in person or electronically.

The Chair may refrain from reading a question or having a question read if the person who submitted the question is not present in the gallery at the time when the question is due to be read. Please refer to the back of this form for procedural guidelines.

Question/s: (please print clearly with a maximum of 25 words)

1.....
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.....

2.....
.....
.....
.....
.....

Name:

Address:

Telephone Number:

Signature: (signature not required if submitted by email)

Date of Ordinary Council Meeting:

Privacy Declaration: Personal information is collected on this form to allow Council to undertake follow-up / response and to confirm identity for future reference where necessary. The questioner's name only, together with a question reference number, will be included in Council's Minutes. Council Minutes are a public document which will be published on Council's Website and are available for public scrutiny at any time. Other personal details included on this form will not be included in the Minutes and will be kept for Council reference only, unless disclosure is required for law enforcement purposes or under any other statutory requirement.

Public Question Time - Procedural Guidelines

Question Time

- (1) There must be a public question time at every Ordinary meeting to enable members of the public to submit questions to Council.
- (2) Sub-clause (1) does not apply during any period when a meeting is closed to members of the public in accordance with section 89(2) of the Local Government Act 1989 (the Act).
- (3) Public question time will not exceed in duration any time limit imposed by the Chairperson, in the Chairperson's discretion in order to ensure that Council has sufficient time in which to transact Council business.
- (4) Questions submitted to Council must be:
 - a) in writing, state the name and address of the person submitting the question and generally be in a form approved or permitted by Council; and
 - b) submitted to Council in person or electronically.
- (5) No person may submit more than 2 questions at any 1 meeting.
- (6) If a person has submitted 2 questions to a meeting, the second question:
 - a) may, at the discretion of the Chair, be deferred until all other persons who have asked a question have had their questions asked and answered; or
 - b) may not be asked if the time allotted for public question has expired.
- (7) The Chair, a Councillor or a member of Council staff nominated by the Chair may read to those present at the meeting a question which has been submitted in accordance with this clause.
- (8) Notwithstanding sub-clause (6), the Chair may refrain from reading a question or having a question read if the person who submitted the question is not present in the gallery at the time when the question is due to be read.
- (9) A question may be disallowed by the Chair if the Chair determines that it:
 - a) relates to a matter outside the duties, functions and powers of Council;
 - b) is defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable in language or substance;
 - c) deals with a subject matter already answered;
 - d) is aimed at embarrassing a Councillor or a member of Council staff;
 - e) relates to personnel matters;
 - f) relates to the personal hardship of any resident or ratepayer;
 - g) relates to industrial matters;
 - h) relates to contractual matters that are commercial in confidence;
 - i) relates to proposed developments;
 - j) relates to legal advice;
 - k) relates to matters affecting the security of Council property; or
 - l) relates to any other matter which Council considers would prejudice Council or any person.
- (10) Any question which has been disallowed by the Chair must be made available to any other Councillor upon request.
- (11) All questions and answers must be as brief as possible, and no discussion may be allowed other than by Councillors for the purposes of clarification.
- (12) Like questions may be grouped together and a single answer provided.
- (13) The Chair may nominate a Councillor or the Chief Executive Officer to respond to a question.
- (14) A Councillor or the Chief Executive Officer may require a question to be put on notice. If a question is put on notice, a written copy of the answer will be sent within 14 days to the person who asked the question.
- (15) A Councillor or the Chief Executive Officer may advise Council that it is his or her opinion that the reply to a question should be given in a meeting closed to members of the public. The Councillor or Chief Executive Officer (as the case may be) must state briefly the reason why the reply should be so given and, unless Council resolves to the contrary, the reply to such question must be so given.

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9. REPORTS

9.6 TOURISM

9.6.1 Nagambie Waterways Advisory Committee - Draft Minutes of the Meeting held on 13 August 2018

Author & Department

Visitor Economy and Events Coordinator /Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Attached are the draft meeting minutes of the Nagambie Waterways Advisory Committee held on 13 August 2018, Council's endorsement.

RECOMMENDATION

That Council endorse the draft Minutes of the Nagambie Waterways Advisory Committee meeting held on 13 August 2018.

Background

The Strathbogie Shire Council has resolved to appoint a Special Committee to advise policy and direction for the Nagambie Waterway, to ensure that the activities on the Nagambie Waterways meet the objectives and the vision of Council.

In 2015 the Council approved a new Terms of Reference for the committee and a new committee was appointed, to provide strategic direction for the waterways to the Council.

Alternative options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic links - policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies and key strategic documents.

9.6.1 Nagambie Waterways Advisory Committee
- Draft Minutes of the Meeting held on 13 August 2018 (cont.)

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and competition and consumer Act requirements have been considered and applied in development of the report and recommendation.

Financial/Budgetary implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental/Amenity implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal/Statutory implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council

Consultation

The author of this report consulted with all the user groups of the waterways, relevant agencies, and the community at the recent meeting – see attached copy of minutes.

Attachments

- Draft Minutes of the Nagambie Waterways Advisory Committee held on 13 August 2018
- Action List

NAGAMBIE WATERWAYS ADVISORY COMMITTEE MEETING

**at the Nagambie Lakes Regatta Centre on
Monday 13th August 2018**

Meeting commenced at 5.08pm.

MEETING MINUTES

Attended:

Cr. Amanda McClaren	Mayor Strathbogie Shire Council (Chair)
Cr. Debra Bower	Councillor Strathbogie Shire Council
Steve Crawcour	CEO Strathbogie Shire Council
Jeff Saker	Group Manager Assets SSC
Libby Webster	Strathbogie Shire Council (Secretary)
Avi Maharaj	Manager Strathbogie Shire Council
Scott Wikman	GMW
Ian Matheson	GVW
Wally Cubbin	Nagambie Fishing Club
Craig Stewart	Commercial Operators
John Beresford	Commercial Developers
Alister Purbrick	Nagambie Lakes Tourism & Commerce
Inspector Peter Koger	Victoria Police – Mitchell Division

Guests:

Brad Lakeman, Cassy Murphy, Geoff Swanton – Maritime Safety TSV

Apologies:

Pat McNamara, Scott Wikman and Tony Hammond

1. **Conflicts of Interest** none declared
2. **Review minutes of previous Meeting 4/6/18**

John Beresford moved the minutes from previous meeting be accepted as tabled and seconded by Wally, all in favour – carried.

3. Compliance on the waterways

Geoff Swanton acknowledged that Nagambie, with such a large variety of users, is worthy of attention. There were 42 infringement notices issued in the 2017-2018 season. The Committee reported that they would like to continue the zero tolerance campaign in conjunction with an educational campaign.

There is a need for more presence from the Water police, as they have the power to issue infringement notices, which the boating safety officers do not. A strategic approach to policing the waterways is necessary.

Steve Crawcour asked if there was a possibility of the Shire supplying a jetski, with equipment, to be manned by Nagambie Policemen. Peter Koger promised to investigate, including what training would be required, and report back to the Committee.

4 site reported they would be on the water every weekend in Summer. Norm to send Libby the schedule.

4. TSV Update

Geoff reported that they have been undertaking a recruitment process to rebuild the Waterway Safety Team and the educational team. Rachel Gualano has been appointed as the new Director of Maritime Safety. There is no funding for boating safety educational officers. Last season MSV ran a program, in conjunction with the Water Police, on jet skis in Nagambie. Owner Onus provisions have been working well. MSV have installed cameras in 25 locations on boat ramps mostly in Barwon and Inverloch. This gives live information on weather and congestion at the boat ramps.

This season there will be targeted enforcement and education for solo canoe users and other solo water users over 55.

There have been changes made to the Marine Safety Act where an exclusion zone can be applied for without the need to apply for an exemption from the rules. This will allow applications for exclusion zones for such events as the Nagambie New Year's Eve fireworks. There have also been changes in the Act to do with safety officers and risk assessments for on water events. MSV is currently drawing up a Code of Practice for event managers and will undertake consultation with waterways managers in the near future.

5. Boat Ramp report

Boat ramps between Mitchellstown Road and Goulburn Weir are undergoing assessment in light of the GoFish event. 15 suitable ramps have been identified. The Shire will follow up on each of sites and make contact with GMW and CMA regarding upgrades. Park Vic has indicated that the new boat ramp at Majors Creek will be installed by the end of the year. A number of ramps will need traffic management and signage during the GoFish event.

6. International rowing camps

Libby reported that she had a meeting with representatives from Rowing Japan regarding bringing a team of rowers to Nagambie to train prior to the Tokyo Olympics. Libby to investigate marketing Nagambie to other International Rowing organisations, particularly in Asia.

7. Business Plan

Avi tabled the current updates.

8. GoFish update

Wally reported that the rules of the tournament and the prize pool are now set.

He has noticed a recent increase of people on the waterways to fish and get to know the waterways prior to the GoFish event.

The Social media campaign has commenced and will be extensive. Entries open on October 3. The main hubs for camping will be at the Regatta Centre precinct, Leisure Park and at the Goulburn Weir units.

General Business –

The white water rafting proposal is sitting with Canoeing Vic who are undertaking a feasibility study of the site. There has been no indication of a time line.

Chinamans Bridge responsibility and repair/maintenance is now sitting with the Crown, therefore, DWELP. Vicroads have the road gazetted and the Shire has no liability for the bridge. The condition of the bridge is poor and there is a real possibility that passing craft may be damaged and injuries to passengers may occur. It was agreed that DWELP be invited to the next meeting to discuss this issue.

CONFIRMED MEETING SCHEDULE FOR 2018:

Monday 8th October

Monday 10th December

Meeting closed 6.20pm

Signed as a true and correct record of the meeting.

Mayor Amanda McClaren
Chairperson

NAGAMBIE WATERWAYS ADVISORY COMMITTEE MEETING
August 13th 2018 meeting

Actions from June 4th 2018 Meeting

Action 1	Avi to contact Glenelg Shire re their signage on waterways.
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Still waiting to hear

Action 2	LW to follow up TSV re infringements in the 17/18 season.
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Geoff Swanton reported that they lodge the infringements with the appropriate department and only hear the – only hear if there is a challenge. As yet none of the 17 – 18 have come back or gone to court. The Mayor asked the question – ‘How do we know they have been served and confidence in the process?’. Geoff Swanton to chase up on procedures, reporting requirement and the Chase up status.

Action 3	Amanda to advocate to the Minister for compensation for the Shire providing Boating Safety services as well as additional water police resourcing.
-----------------	--

The Mayor has advocated to both the Minister for Ports – The Hon. Luke Donellan and Jaala Pulford – Minister for Regional Development for funding the Shire to continue onwater compliance – which is currently done on a voluntary basis ie no government financial assistance.

Action 4	Avi to circulate new delegation.
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Libby to circulate

Action 5	LW to invite Jaclyn Symes MP to August meeting.
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Will invite to 8th October meeting

Action 7	LW to invite Geoff Swanton to attend the August compliance meeting to brief the Committee on the new TIMS system.
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Done - attended

Action 8	Scott to provide feedback on prohibited areas for duck hunting and if they can be extended.
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No progress

Action 9	The Committee to provide feedback on distributed Codes of Conduct to Avi for development of a Code for the recreational boating in Nagambie.
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Distributed

Action 10	LW to design signs for the boat ramps regarding surveillance on the waterways as per discussions. Preferably these signs to be installed by Cup Weekend 2018.
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Tabled. Suggestions for changes made. LW to have them redesigned and recirculated. Add shire logo and graphic of a camera, delete the smile.

Actions from August 13 meeting

Action 1	LW to invite DWELP to a waterways meeting to discuss Chinamans Bridge
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9.7 ORGANISATION

9.7.1 Consideration of Strathbogie Shire Council's Annual Report for the Year ended 30 June 2018

Author & Department

Group Manager, Corporate and Community / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Council has prepared an Annual Report for the year ended 30 June 2018, in accordance with the requirements of the Local Government Act 1989. A copy of the 2017/2018 Strathbogie Shire Council Annual Report has been submitted to the Minister in accordance with the requirements of the Act. Copies of the Report have been circulated to Councillors and a copy is tabled for identification purposes.

RECOMMENDATION

That the Annual Report for the year ending 30 June 2018 be adopted.

Background

Council is required under Section 131 of the Local Government Act 1989 to provide the Minister for Local Government with a copy of the Annual Report within 3 months after the end of the financial year reported.

The Council must also ensure it receives a copy of the report of the Auditor under Section 9 of the Audit Act 1994 in relation to the Financial Statements contained in the abovementioned Annual Report.

Section 134(2)(a) of the Local Government Act 1989 and Section 22(1) of the Local Government Regulations 2014 require that the report be considered by Council as soon as practicable, but within the time required by the Regulations after the Council has sent the report to the Minister.

Alternative Options

The processes undertaken in relation to the Annual Report for the year ending 30 June 2018 are legislated under the Local Government Act 1989. There are no alternative options.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

9.7.1 Consideration of Strathbogie Shire Council's Annual Report for the Year ended 30 June 2018 (cont.)

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Nil.

9.7.2 Longwood Units, 1-5/10 Jean Street, Longwood

Author and Department

Director Innovation and Performance / Innovation and Performance Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

Summary

Council owns freehold land and buildings at 1-5/10 Jean St, Longwood which were formally leased by the State Government Department of Human Services (Housing). The State Government discontinued the housing program in Longwood in early 2012 and terminated the lease. This resulted in the full asset returning to Council's control and ownership. Council is not the responsible agency for housing programs, and therefore the land and units were considered surplus to Council's requirements and thus Council resolved to the sell the units by auction (after due process).

Council had been working closely with community representatives from Longwood to develop the options that were adopted by Council in May 2014. This included a re-subdivision (consolidation) of the existing titles and the preparation of a Section 173 Agreement (Local Government Act) to become a restrictive covenant on the new title post sale. The latter requiring the new owner to construct and new waste treatment system and other relevant construction standards to ensure the property meets community and Council's objectives with the sale.

The property recently went to auction and was passed in. The auction process highlighted some issues relating to future development options that may be inconsistent with Council's and the Community's agreed objectives of sale, i.e. that the site becomes a valued asset for Longwood (private and/or public), and does not conflict with the adjacent public open space.

Representatives from the Longwood recently presented to Council with their concerns and alternative options that could be investigated that would result in a "win-win" situation for Council and the Community.

Therefore, it is recommended to remove the Longwood units at Jean St from sale until Council with the Community can explore further options which would be formerly submitted for consideration at a future relevant meeting of Council. It is also advised that the Section 173 Agreement should be amended to clearly define the development restrictions, e.g. no development permitted in the area set aside for waste water disposal.

9.7.2 Longwood Units, 1-5/10 Jean Street, Longwood (cont.)

RECOMMENDATION

That Council:

- 1. Withdraw the public sale of the Longwood Units, 1-5/10 Jean Street, Longwood, until further options are explored with representatives of the Longwood Community and ratified by Council.**
- 2. Direct the Chief Executive Officer or his delegate to work with the Longwood Community representatives to formulate further options for the Longwood Units for formal consideration at a future Council Meeting.**
- 3. Authorise the Director of Innovation and Performance to amend the Section 173 Agreement to restrict development in the area set aside for waste water disposal and any other minor amendments that are consistent with the objectives of disposal/transfer of the Units.**

Background

The subject property has been owned by the Council and its predecessors for some time which has been the subject of a lease agreement between Council and the former Housing Commission for the land and units, dated 20 May 1981. The lease period was to be for 55 years; however it was terminated in 2012. Hence, the land and improvements have been fully resumed by Council.

Council has been working with community representatives from Longwood to develop subdivision and sale options for consideration by Council and the wider community that would ensure the site was improved, waste disposal compliant and to be consistent with the public land use adjacent to the site.

In 2014 Council resolved to:

- 1. Obtain a current land valuation for the property at 1-5/10 Jean St, Longwood (Lot 1, 4, 5 & 6 TP867790) from a Certified Practising Valuer.*
- 2. Subdivide the property as per attached proposed Plan of Subdivision, subject to consideration of submissions under Section 223 of the Local Government Act 1989.*
- 3. Enter into a Section 173 Agreement of the Local Government Act 1989 with conditions relating to the waste treatment system and other conditions deemed appropriate by the Chief Executive Officer that protect the environment and amenity of the area.*
- 4. Sell 1-5/10 Jean St, Longwood by Public Auction, subject to consideration of submissions under Section 223 of the Local Government Act 1989.*
- 5. Invite submissions under Section 223 of the Local Government Act 1989 for both the proposed sale and subdivision concurrently.*
- 6. Proceed with sale and subdivision if no submissions are received under Section 223 of the Local Government Act 1989.*

9.7.2 Longwood Units, 1-5/10 Jean Street, Longwood (cont.)

Alternative Options

The alternative is not to withdraw the land and buildings from public sale and keep proceeding with the process to realise the asset.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies and key strategic documents, especially the principle of working with the community on projects that directly impact on that community.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The proceeds of the sale are included in the adopted 2018/19 budget. However, any alternative options that might be adopted by Council will be calculated, revised in the budget projections and reported appropriately for formal noting.

Economic Implications

The author of this report considers that this will not have any major economic implications. Depending on the final Council determination, the units could increase visitor activity in the area or increase the town's population.

Environmental / Amenity Implications

Due consideration will be given to any amenity effect on the adjacent public open space.

Community Implications

This is a joint Council and Community project that is envisaged to improve the current asset to ensure positive impacts on the community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation is consistent with human rights under the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Legal / Statutory Implications

Asset disposal/transfer is governed by the *Local Government Act 1989*.

Consultation

Consultation with the Longwood Community has been ongoing since 2012.

Attachments

- Site map.



PROPOSED SITE PLAN

9.7.3 Proposal for a Dogs Off Leash Area in Euroa

Author and Department

Group Manager, Community Assets / Community Assets Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

A key strategy of the Strathbogie Shire's Council Plan 2017 – 2012 is to:

“Work with the community to implement provision of dogs off leash areas.”

This report seeks Council endorsement of considering a number of sites within Euroa for the establishment of a Dogs off leash area and to undertake a community consultation process in order to inform the decision making process.

RECOMMENDATION

That Council:

- 1. Endorse the commencement of a S223 process to seek community feedback regarding the potential development of a dogs off leash area in Euroa, at either Charles Kemp Park, Euroa Showgrounds, Friendlies Reserve, the area opposite the Guide Hall located near the corner of Turnbull and Parker Streets, Euroa, or any other suggested location in Euroa;**
- 2. Hear and receive submissions that result from the S223 process; and**
- 3. Consider and determine submissions and a final report at a future Ordinary Council meeting.**

Background

As part of Council's Plan 2017-2021, there is a key strategy for Council to *“Work with the community to implement provision of dogs off leash areas.”*

Dogs Off-Leash Areas have become a recognised amenity catering for the health and wellbeing of both dogs and their owners. When properly established and managed, Off-Leash Areas represent a valuable asset providing physical and mental health to the community derived from physical exercise, social interaction and pet kinship. Strathbogie Shire recognises the importance of amenities such as these and aims to establish them against a consistent set of principles and manage them in a safe and environmentally sustainable manner.

9.7.3 Proposal for a Dogs Off Leash Area in Euroa (cont.)

As at 10 April 2018, the Shire had 1,122 dogs registered with Council. In May 2018, Council received a petition with 51 signatories for the consideration of a “fenced off leash dog park in Euroa”.

During the recent “Pick a Project” process, a submission was developed by a local community member seeking to establish an “off leash dog park accessible from Apex walking track, Euroa”. At the time of receiving this submission, Council had not considered any potential sites and as such, the submission was queried and eventually not supported.

Following recent discussions with the local community member, it was determined that a preferred site be presented to Council for consideration and subject to support, undertake consultation with the community to seek input into the provision of a dogs off leash area at this or other locations.

In order for Council to make an informed decision, the following locations are also proposed as potential sites to be considered in the public consultation process:

- Charles Kemp Park, located on the corner of Tarcombe and Foy Streets, Euroa;
- The Friendlies Reserve, located on the corner of Tarcombe and Parker Streets, Euroa;
- Euroa Showgrounds, located on the corner of Charles and Frost Streets, Euroa; and
- Area opposite the Guide Hall located near the corner of Turnbull and Parker Streets, Euroa.

Please refer to Attachment A for the location of these proposed sites.

As part of this consultation process, the community is encouraged to identify other suitable locations within Euroa for Council consideration.

If the identified areas or any other area is designated as an off leash area, the following would be required:

- Installation of dog drop stations;
- Water fountains – dog friendly;
- Fencing (if required) and access gates; and
- Signage indicating where the off leash area begins and finishes.

The provision of an off leash area provides the following benefits for dogs:

- Physical and mental exercise for dogs - provide opportunities where dogs can get physical and mental exercise. Well exercised dogs are less likely to behave in a destructive or annoying way such as excessive barking.
- Socialisation for dogs - provide opportunities for dogs to have frequent interaction with other dogs and people. Dogs that are well socialised and exercised are healthier and happier as well as less likely to be aggressive.

9.7.3 Proposal for a Dogs Off Leash Area in Euroa (cont.)

- Safe environment for dogs to play - provide a secure environment where dog owners can exercise their dogs off-leash and not encounter cars, bikes and other obstacles. Dog parks can provide an outlet for natural dog behaviours such as running, chasing, playing and barking with the result that the dog is less likely to engage in such nuisance behaviour at home.

The provision of an off leash area provides the following benefits for dog owners:

- Outlet for dog owners to socialise - provide a public space where dog owners can interact with each other and form community bonds. It has been established that pets act as a lubricant for social contact and pet owners are more likely to exchange favours with neighbours, to be involved in community issues and to have higher levels of social capital. There is evidence that some dog park users have established face book sites for their parks in other municipalities.
- Seniors and disabled owners have an accessible place to exercise their dogs - provide people with limited access, such as the elderly and disabled, with opportunities to exercise their dog and provide ongoing social contact.
- Places for people to connect - provide a space where dog owners can feel connected with other community members improving their mental and emotional health.

The provision of an off leash area provides the following benefits for the community:

- Responsible dog ownership - reduce the likelihood of conflict with other users of open space through dog owners letting their dogs off-leash in other recreational areas, and provide opportunities to educate dog owners about animal health and welfare.
- Affordable recreation option - A trip to the Off-Leash Area is a free, outdoor activity where the family can take both their children and their pet.
- Resting place for travelling community - provide a safe resting spot for those owners travelling with their pets, pet friendly holidays.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives apart from those listed have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation that cannot be addressed.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

9.7.3 Proposal for a Dogs Off Leash Area in Euroa (cont.)

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has capital and recurrent budget considerations. Council has allocated \$15,000 in its 2018/2019 budget towards this initiative.

The following actions have already been undertaken by Council to support and fund the establishment of a dogs off leash area:

- Council submitted a grant funding application through Dr Chris Brown's Pet Friendly Park Grants in October 2017. Council did not receive any feedback/correspondence from the grant donors – deemed unsuccessful.
- Council is still proactively looking at pursuing any available funding opportunities for an off leash area(s) within the Shire and this also includes collaborating with neighbouring Councils.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community other than those described elsewhere in this report.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council, other than those identified.

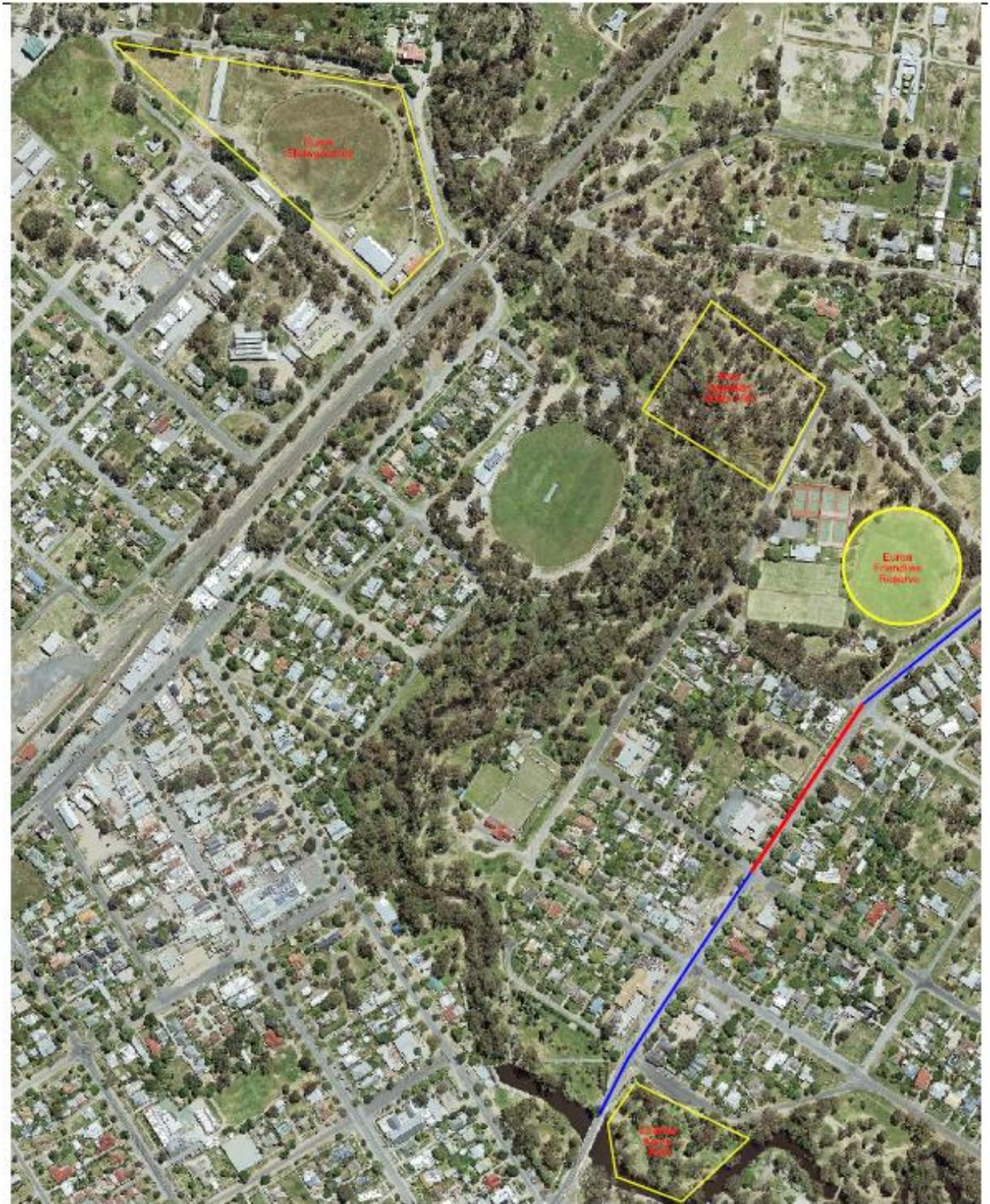
Consultation

The proposed Section 223 process will provide an opportunity for the community to consider the matter and respond to Council.

Other major stakeholders including the Goulburn Broken Catchment Authority (GBCMA) will also be consulted.

Attachments

- Proposed Dogs off Leash Areas in Euroa



9.7.4 Strathbogie Picnic Shelter
- Consideration for additional Budget to complete the Project

Author and Department

Group Manager, Community Assets / Community Assets Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Council has previously resolved to construct a picnic shelter in the town of Strathbogie.

An allocation of \$15,000 for this project was approved in the 2017/2018 financial year and due to unforeseen delays, has been carried forward into the 2018/2019 financial year.

Due to unforeseen circumstances, it has been determined that an additional \$2,500 is required to complete the project.

This report seeks Council approval to increase the project budget from \$15,000 to \$17,500.

RECOMMENDATION

That Council:

- 1. Note the progress of construction of the Strathbogie Picnic Shelter;**
- 2. Note the circumstances that require a variation to the original project budget; and**
- 3. Approve increasing the Project budget from \$15,000 to \$17,500.**

Background

In the adoption of the 2017/2018 budget, Council allocated \$15,000 for the construction of a picnic shelter in Strathbogie.

This project was a partnership with the Strathbogie Tableland Action Group (STAG) who agreed as part of their in-kind contribution, to erect the shelter and to pour a concrete slab within the footprint of the shelter. The project budget was to supply the concrete and reinforcement mesh.

The status of the project is that following consultation, the shelter kit has been purchased and delivered to a site in Strathbogie and earthworks have been completed.

9.7.4 Strathbogie Picnic Shelter
- Consideration for additional Budget to complete the Project (cont.)

Unfortunately, during the initial earthworks, solid rock was encountered which made boring for concrete footings unsuitable. The presence of rock required a rethink of how the structure could be erected without concrete footings as initially planned. An alternative solution was investigated with a change in methodology resulting in the preference for a concrete slab to be poured on the site with the shelter's posts to be chemset to the proposed concrete slab. This methodology has been approved by a Building Surveyor.

As previously referred to, Council was to fund the purchase of concrete and reinforcement mesh and the members of STAG and the community had offered to pour the slab in readiness for the shelter.

Unfortunately, due to the requirement for the provision of a concrete slab in preference to footings and a slab, the group has now advised that they would prefer that Council arrange the pouring of the slab prior to the group erecting the shelter.

The previous arrangements allowed for the balance of the project budget (initially estimated at \$1650) to be made available to STAG for the provision of suitable locally sourced furniture at the shelter.

The requested increase in budget of \$2500 does not allow for this to occur. An option is for STAG to fund the furniture from other funding they receive, seek to apply for funds from another external funding provider or apply for a community grant from Council in the 2019/2020 budget.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations other than those mentioned in the report.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

9.7.4 Strathbogie Picnic Shelter
- Consideration for additional Budget to complete the Project (cont.)

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community other than those described elsewhere in this report.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council, other than those identified.

Consultation

Members of STAG have been consulted during the project.

Attachments

Nil

9.7.5 Strathbogie State Forest

Author & Department

Team Leader, Climate Change and Environment / Community Assets Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Following a presentation to Council, and a publically released evidence-based report: *Protecting the Strathbogie Forest: A community, policy and biodiversity imperative* 2018, by the community, scientists and ecologists who comprise the Save Our Strathbogie Forest Campaign, there is now overwhelming evidence that continued logging and new planned burning regimes in the Strathbogie State Forest will rapidly diminish its status as a regional stronghold for 36 Federally and State listed threatened and iconic species. These include the Greater Glider, Powerful Owl, Squirrel Glider possum, Eastern Pygmy Possum, Brush-tailed Phascogale, and Barking Owl, which rely on the Strathbogie State Forest in numbers of regional significance, and in many cases, State significance.

Protecting the Strathbogie State Forest will have significant positive effect on our shire's local tourism economy, local and State climate future, and opens potential for meaningful reconnection with regional aboriginal culture, discourse and heritage.

Plantation forestry requires changes to the carbon farming scheme to hasten the transition to a multipurpose plantation forestry sector. Carbon markets and emerging technologies can fundamentally alter the way we use trees as crops. Renewed focus on the opportunities of integrating plantation forestry into farming systems is growing because of the carbon storage factor, but also because of the social and economic development advantages via its secondary use as timber, and Australia's resilient native tree species used in a plantation setting.

RECOMMENDATION

That Council:

- 1. Call on the Victorian State Government to cease native timber harvesting activities in the Strathbogie Forest.**
- 2. Call on the Victorian Government to accelerate the transition from native timber harvesting in Victoria, to plantation-based timber supply with changes to taxation incentives, and advocacy to the Federal Government for changes to regulations to give plantation timber better access to carbon farming schemes.**
- 3. Support the establishment of a protected conservation area under the National Parks Act 1975, encompassing all of the existing Strathbogie State Forest and associated public land.**

9.7.5 Strathbogie State Forest (cont.)

RECOMMENDATION (cont.)

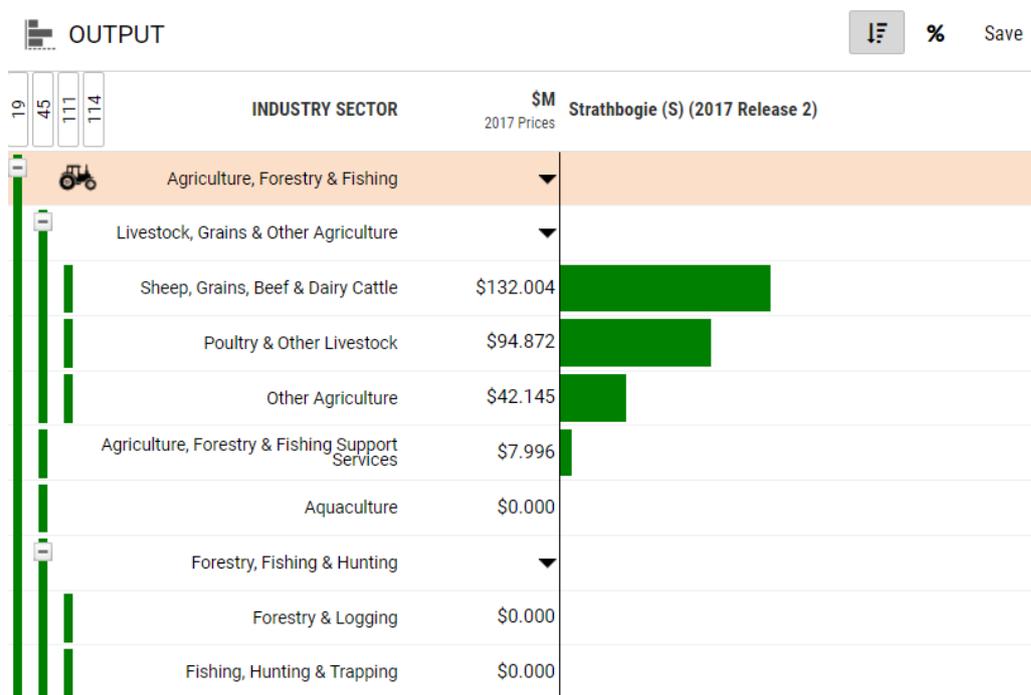
- 4. Promote the economic future of the Strathbogie Forest as focussed on nature-based tourism and recreational activities and work with local groups and regional tourism bodies to achieve this.**
- 5. Notify the Victorian Government Ministers responsible for Agriculture and Environment, as well as Local, State and Federal Members, of this resolution.**

Background

1. Some 177,600ha of the Strathbogie Ranges (74%) is now cleared of forest vegetation, leaving the 24,000ha Strathbogie Forest as the largest block of forested public land remaining in the Strathbogies. However only 870ha (3.5%) of this has permanent protection. The Strathbogie State Forest is now a biodiversity 'island', cut off from other forests by farmland. It has become a refuge for hundreds of flora, fauna and fungi species that have disappeared from other parts of the ranges, and therefore significant for its resilience to a changing climate, and for our municipality, critically important in its potential to attract a flourishing nature-based tourist trade into the Strathbogie region.
2. Research findings of the Statewide Assessment of Public Land by VEAC (2017), demonstrate that native vegetation in the Strathbogie Ranges region is significantly under-represented in conservation reserves and falls far short of state and national targets. Permanently protecting the Strathbogie Forest will redress the underrepresented protected public land in the bioregion (Central Victorian Uplands), particularly that of *Herb-rich Foothill Forest* which is predominant in the Strathbogie Forest, but significantly diminished elsewhere in our Bioregion.
3. The Australian Forest Industry estimates Australia's Kyoto-compliant forestry plantations (those established on cleared land since 1990) offset about 4.5% of Australia's total greenhouse gas emissions. Plantations as crops offer local agricultural communities income diversity and security. When used as plantations, Australia's rich diversity of tree species are adjusted to grow prolifically in poor soils, to withstand fire and drought, store carbon, and produce hard, strong, richly coloured timbers. However, there are no approved Carbon Farming Initiative methodologies for plantations that sequester carbon and produce commercial timbers, but if there were, multipurpose plantations could form a key plank of Australia's Direct Action carbon abatement policy.

9.7.5 Strathbogrie State Forest (cont.)

4. Protection of the Strathbogrie State Forest ticks the majority of important strategic principles in the State Government’s central biodiversity policy *Protecting Victoria’s Environment - Biodiversity 2037*, by adding to evidence-based decision-making, raising community awareness, connecting people to nature through tourism, demonstrating excellence in land and water management, and significantly adding to Victoria’s world-class system of protected areas.
5. Workforce data in the Strathbogrie Shire Municipality shows that at the last census no jobs in the Strathbogrie Shire municipality were derived from the ‘Forestry & Logging’ industry (see breakdown over).



6. Some 24 local jobs can be attributed to ‘*Agriculture, Forestry & Fishing Support Services*’ which given agriculture’s highly dominant numbers in our region, are likely to be attached to this sector. The REMPLAN Economic Profile estimates 280 FTE jobs are supported by tourism in this municipality. Included in the attachment to this Report, are jobs likely to increase/decrease from impacts to nature-based tourism also, such as ‘*Accommodation & Food Services*’ (8.8%), *Retail Trade* (7.1%), and ‘*Arts and Recreation Services*’ (3.2%). These will include business operating from the home, such as AirBnB, sole trader Tour Guides etc.

9.7.5 Strathbogie State Forest (cont.)

7. Importantly, protecting Strathbogie Forest will provide a buffer to ecological and human populations against the impacts of climate change. Extensive research over many decades shows forests generating powerful moist airflows from evaporation and condensation, much like a pressurised pump, drawing warm air from elsewhere - the larger the forest, the greater the draw. This gas-to-liquid phase-change buffers regions against the numerous disadvantages of climate change, thus healthy forests and plantation forestry should be promoted (Sheil, D, Murdiyarso, D, 2009, How Forests Attract Rain: An Examination of a New Hypothesis, BioScience, 59:4).
8. Formal protection of these forests for nature conservation also helps demonstrate the commitment of the current Victorian State Government to land settlement agreements being negotiated with the Taungerong Clans. Furthermore, opportunities for the sustainable development of a First Peoples Aboriginal tourism economy can be discussed between key stakeholders in the Strathbogie Forest if it is protected. Local community groups have begun discussions with Traditional Owners regarding partnerships to promote and manage cultural tourism in the Strathbogie ranges.

Alternative options

All options are considered and recommended to Council.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendations.

Strategic links - policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents, including the development of the upcoming Sustainable Strathbogie 2030 Strategy.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and competition and consumer Act requirements have been considered and applied in development of the report and recommendations.

Financial/Budgetary implications

The author of this report considers that the recommendations have no capital or recurrent budget considerations other than what is mentioned in the reports.

Economic implications

The author considers that the recommendations lead to positive economic outcomes for Council and the broader community.

Environmental/Amenity implications

The author considers that the recommendations lead to positive environmental and amenity outcomes for Council and the broader community.

9.7.5 Strathbogie State Forest (cont.)

Community implications

The author considers that the recommendations lead to more equitable engagement outcomes for Council and the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author considers that the recommendations do not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal/Statutory implications

The author of this report considers that the recommendations have no legal or statutory implications which require the consideration of Council.

Consultation

The Strathbogie Forests Group has undertaken significant community activity over a number of months and gained written support for protection of Strathbogie State Forest from 31 businesses, and more widely from community individuals. No broader consultation for these recommendations was required.

Attachments

- REMPLAN: Workforce data report
- Letter to Council from Strathbogie Sustainable Forest Group (dated 19/4/18)
- Letter to Minister D'Ambrosio from Strathbogie Sustainable Forest Group (dated 22/2/18)



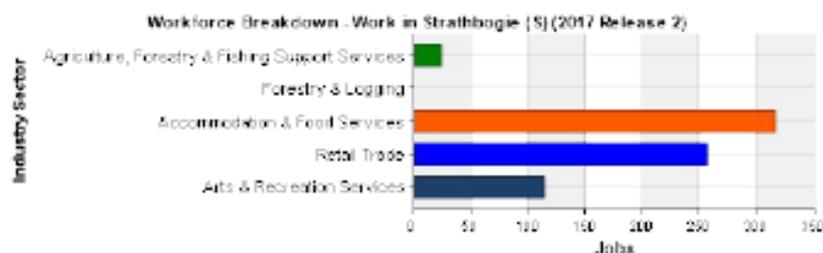
Workforce Data

Employment

This report shows the number of employed people whose place of work is located within Strathbogie (S).

The total employment estimate for these employed people is 3,593 jobs .

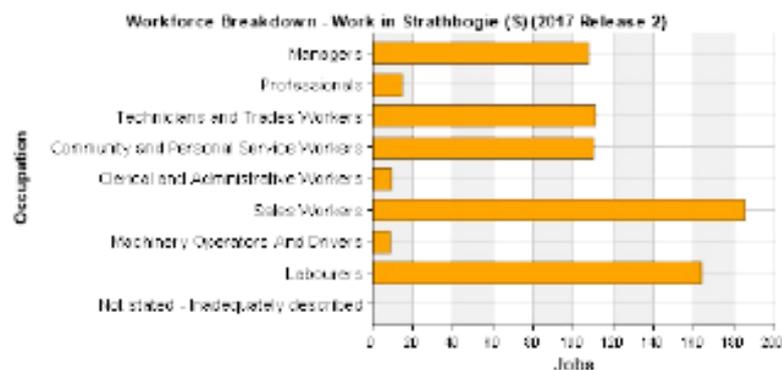
The selected sectors contribute 710 jobs (19.8%) to total employment.



Industry Sector	Work in Strathbogie (S) (2017 Release 2)	
	Jobs	%
Agriculture, Forestry & Fishing Support Services	24	0.7%
Forestry & Logging	0	0.0%
Accommodation & Food Services	316	8.8%
Retail Trade	256	7.1%
Arts & Recreation Services	114	3.2%
Sub-Total	710	19.8%
Other	2,883	80.2%
Total	3,593	100.0%

Occupation

This report shows the above employed people broken down by occupation .





Occupation	Work in Strathbogie (S) (2017 Release 2)	
	Jobs	%
Managers	108	15.2%
Professionals	15	2.1%
Technicians and Trades Workers	111	15.6%
Community and Personal Service Workers	110	15.5%
Clerical and Administrative Workers	9	1.3%
Sales Workers	185	26.1%
Machinery Operators And Drivers	9	1.2%
Labourers	164	23.0%
Not stated - inadequately described	0	0.0%
Total	710	100.0%

Data based on: 2016, ABS, Census of Population and Housing

Date: 19.4.18

To: Mr Steve Crawcour
CEO, Strathbogrie Shire

Dear Mr Crawcour.

We would like to extend our thanks for allowing our group to present to Council our concerns regarding the increased native forest logging in the Strathbogrie state forest. The Strathbogrie state forest is part of each of the three surrounding LGA areas – Strathbogrie, Mansfield and Benalla. Each of these LGAs has a vested interest in management of the forest, as the area contributes significantly to the health and wellbeing of the communities in each of the Shires.

For some years, the Strathbogrie Sustainable Forest Group has called on the Victorian Government to undertake a proper assessment of the values of the forest – economic, environmental and social, as a means of making informed decisions about the future management of the forest.

The forest has significant unrealized tourism and outdoor recreation potential that should be contributing to local economic activity. For example, a long-standing idea to create a Great Strathbogrie Walking Track, linking tourism sites, rail trails and local business opportunities, is just waiting to be realized.

On March 27 we presented the story of the forest and our concerns to Councillors, summarized here:

- Tall forests and woodlands once covered all 250,000+ ha of the Strathbogrie Ranges, but 90% of that forest is gone.
- At 24,000 ha, the Strathbogrie state forest is the last remaining expanse of public forest in the entire Strathbogrie Ranges.
- The blueprint for managing the forest and the data it's based on, are well over 20 years old and clearly out of date and out of step with community expectations.
- Recent logging of the highest quality forest that's left has been in defiance of government expert advice and local community outrage.
- Most of the timber from this logging is either being exported to China (as wood chips or whole logs) or being burnt as firewood. Local jobs and the local economy benefit very little from the logging.
- Local tourism, outdoor education and nature conservation potential, all of which already contribute more to local economies than logging, are being degraded by logging activities.
- Calls for a moratorium on logging have received support from numerous local businesses (see attached).

We request that Council support the local community and local businesses in calling on the Victorian government to announce:

1. A moratorium on logging in the Strathbogrie state forest pending -
2. An investigation of landuse in the Strathbogrie state forest by the Victorian Environment Assessment Council.

Regards,
Bertram Lobert
On behalf of the Strathbogrie Sustainable Forest Group
164 Steens Rd, Boho South 3669

28.2.18

To: Minister for the Environment, the Hon. Lily d'Ambrosio

The Strathbogie State Forests in north east Victoria is all that remains of the once extensive 200,000+ ha of forest and woodland that covered the entire Strathbogie Ranges; from Seymour to Benalla, from Euroa to Mansfield. This remnant forest contains values that local and regional communities value highly, well beyond its limited timber resource.

We the undersigned endorse the following goals of the Strathbogie Sustainable Forests Group in calling on the Environment Minister, Lily d'Ambrosio to:

1. Call an immediate halt to the logging of Barjarg Flat coupe.
2. Declare a moratorium on all logging in the Strathbogie State Forest.
3. Commit to a VEAC investigation during this term of parliament.

Strathbogie Sustainable Forests Group
Euroa Environment Group
Goulburn Valley Environment Group
Benalla Sustainable Futures Group
Swanpool Landcare Group
Strathbogie Tableland Landcare Group
The Euroa Arboretum and Indigenous Plant Nursery
Strathbogie Ranges Conservation Management Network
Victorian Rogaining Club
Under the Sun Café and Bar, Strathbogie.
Brady and Kibble Transport, Euroa.
Townsend Farm Services, Strathbogie
Toorour Vineyard, Strathbogie
Strathbogie Baker, Kelvin View
Ruffy Store, Ruffy
Antcliffe Chase Wine, Terip
Maygars Winery, Longwood
Costanzo Winery, Strathbogie
Garners Winery, Longwood
Wine by Sam, Seymour
Elgo Winery, Longwood
Murmong Olives, Violet Town
Coomalong Olives, Upotipotpon
Marraweeny Olives, Marraweeny
Mount Bernard Olives, Avenel
Strathbogie Brewing, Strathbogie
Mill Spring Farm, Ruffy
Blueberry Haven, Boho South
Pinjarra Alpacas, Strathbogie
Baarooka Stud, Strathbogie
Raw Honey, Marraweeny



9.7.6 Provision of Recruitment Services - Chief Executive Officer

Author and Department

Manager, Organisational Performance / Innovation & Performance

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

Summary

Further to Council's decision of 24 April 2018 to *commence the process of recruiting the new Chief Executive Officer (CEO) on 1 September 2018 and make allowance in the 2018/19 draft budget*, this report recommends that Council advertise an Expression of Interest (EOI) for the "Provision of Recruitment Services – Chief Executive Officer". An EOI is considered the most appropriate process to seek the services of a suitably qualified and experienced recruitment professional (consultant) to assist with the recruitment of a new Chief Executive Officer. The engagement tasks will include but not limited to:

- *Assist Council to determine:*
 - the framework and ambit timelines for the recruitment process;
 - key messaging and advertising program;
 - assessment / evaluation methodology;
 - candidate competencies, including *key selection criteria and position description fundamentals*;
 - how candidates will be selected for interview and interview structure, including the respective roles through this process of Council and Consultant;
 - and prepare a shortlist for interview;

The full draft EOI is attached to this report (attachment 1).

In addition as part of the recruitment process, Councillors have participated in a workshop to identify the critical professional competencies and personal skills and characteristics it seeks in its new CEO. The Council believes that the challenges and the opportunities that are before the Strathbogie Shire over the next five years will be best addressed by a CEO who can demonstrate the competencies and personal attributes documented in attachment 2.

To be open and transparent through the recruitment process; Council has released this document headed "A CEO for the Strathbogie Shire" which is the first draft of the proposed attributes and competencies that Council is seeking in its new CEO. It should be noted that this may be varied slightly or amended through the recruitment process as the role is more defined by Council with the successful recruitment consultant.

The role of a CEO in Local Government

The CEO is the only staff member who is appointed by the council. The CEO is appointed for no more than five years at a time, but can be re-appointed for further terms.

9.7.6 Provision of Recruitment Services - Chief Executive Officer (cont.)

The CEO is responsible for managing the organisational structure for the council, ensuring that council decisions are implemented, the day to day management of the council's operations and providing advice to council.

The CEO is also responsible for supporting the Mayor in the performance of his or her role, and the development, implementation and enforcement of policies and protocols to manage interactions between Councillors and Council staff.

RECOMMENDATION

That Council:

- 1. Approve the attached draft Expression of Interest (EOI) for the "Provision of Recruitment Services – Chief Executive Officer" and direct the Manager Organisational Performance to commence and manage the EOI process as per the timetable and requirements contained in the EOI.**
- 2. Approve "A CEO for the Strathbogie Shire" as attached to this report; noting that the document could be amended during the recruitment process.**

Background

At the Special Council Meeting 24 April 2018, Council carried the following motion:

That Council:

- 1. Reappoint Mr Steven Mark Crawcour as Chief Executive Officer without advertising the position under Section 94 of the Local Government Act 1989 until the 19th of November 2019 with no extension.*
- 2. Commence the process of recruiting the new Chief Executive Officer on the 1 September 2018 and make allowance in the 2018/19 draft budget.**
- 3. Endorse that the Chief Executive Officer Annual Total Remuneration Package for Mr Steven Mark Crawcour, from 1 September 2018, will remain at \$234,892.83 per annum.*

Alternative Options

The alternative for Council is not to appoint a consultant and manage the recruitment process in-house. Due to the nature of the appointment (refer section "The role of a CEO in Local Government"), it is not recommended to process internally.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

9.7.6 Provision of Recruitment Services - Chief Executive Officer (cont.)

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies and key strategic documents.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

An allowance for recruitment costs has been included in the 2018/19 budget.

Economic Implications

N/A.

Environmental / Amenity Implications

N/A.

Community Implications

The Council appoints (or reappoints) under the powers contained in the *Local Government Act*, i.e. the Councillors appoint the CEO.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation is consistent with human rights under the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Legal / Statutory Implications

The process is governed by the *Local Government Act 1989*.

Consultation

Council is committed to being open and transparent with the Community through the whole recruitment process, excluding information that cannot be released due to legislative restrictions, e.g. private details.

Attachments

- Attachment 1 – Draft “Provision of Recruitment Services – Chief Executive Officer” EOI.
- Attachment 2 – Document “A CEO for the Strathbogie Shire”.

ATTACHMENT 1:

Love Strathbogie

Strathbogie shire

**Provision of Recruitment Services –
Chief Executive Officer
Request for Expression of Interest**

Closes 5pm on Friday, 16 November 2018



PROVISION OF RECRUITMENT SERVICES – CHIEF EXECUTIVE OFFICER

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1. INTRODUCTION

1.1 Background

Strathbogrie Shire Council's vision is together we are building a flourishing community – a place of natural beauty, enviable lifestyles, and opportunities for all.

Strathbogrie Shire Council represents the needs of approximately 10,500 residents across 3,302 square kilometres. The Shire is located in the heart of Victoria, approximately 90 minutes north of Melbourne and comprises of the diverse and vibrant townships of Avenel, Euroa, Nagambie, Violet Town and Strathbogrie.

The region has a strong agricultural economic base including wool, grain, sheep and cattle production, and is also known as Victoria's Thoroughbred Homeland with over eighteen of Australia's finest thoroughbred properties located in our municipality. Many Melbourne Cup winners have been born, bred and trained locally.

Strathbogrie Shire Council also has a growing tourism sector, complemented by recent urban industrial and residential development

Strathbogrie Shire Council (Council) is responsible for delivering over 80 services to ensure the current and future wellbeing of its citizens by realising liveable, productive communities supported by a healthy environment.

Council is well-placed to sustain its operations into the future, with its Budget 2018/19 forecasting income of over \$27 million and a capital works program of more than \$15 million.

Council is committed to being an employer of choice. With a focus on attracting and retaining excellent staff to ensure a high level of service delivery, the Shire has a range of programs in place to optimise professional and personal development success. With an engaged community and an economy that offers many opportunities, we want to retain all that is special about our region. To achieve this, Council has worked hard to build a workforce that is informed, effective, flexible and highly responsive to developing opportunities and challenges.

1.2 The Project

The contract of Council's current Chief Executive Officer expires on 19 November 2019.

Council seeks the services of a suitably qualified and experienced recruitment professional (Consultant) to assist with the recruitment of a Chief Executive Officer; with the successful recruitment consultant to commence by mid-November.

1.3 Definitions

In the Expression of Interest Conditions, the following terms have the meanings indicated, unless inconsistent with the context:

"Best Value Principles" means the Best Value Principles described in section 208B of the *Local Government Act 1989*;

"Closing Time for Expression of Interest" has the meaning ascribed to it by clause 3.3;

"Conforming Expression of Interest" means an Expression of Interest, which is not a Non-Conforming Expression of Interest;



"Non-Conforming Expression of Interest" means an Expression of Interest which:

- (a) does not comply with any requirement specified in the Expression of Interest Conditions; or
- (b) contains any qualification, condition or other indication that the submitter is not willing to perform the services in strict accordance with the Tender Documents; and

"Schedule" means a schedule to the Expression of Interest Conditions.

1.4 Proposed Timetable

The proposed timetable for this Expression of Interest process is outlined below:

Advertising commences	Monday 22 October 2018
Closing date and time	Friday 16 November at 5pm
Assessment of submissions	Tuesday 27 November 2018
Presentations to Council from short listed submissions	Tuesday 4 December 2018
Report at December Council meeting; recommending preferred Submitter	Tuesday 18 December 2018
Notification of successful Submitter	Wednesday 19 December 2018
Recruitment process commences with initial meeting between Council and appointed Consultant	Tuesday 29 January 2019

2. NATURE OF SERVICES TO BE PROVIDED

Services to be performed

The Consultant will be engaged to assist the Council with the recruitment of a new Chief Executive Officer. An outline of the anticipated extent of these services is provided below.

Location of services

Strathbogie Shire Council Office
109A Binney St
EUROA 3666

Extent of the Services

Working with the Council, the successful Consultant will undertake a range of tasks including but not limited to:

- Assist the Council with:
 - the framework and ambit timelines for the recruitment process;
 - key messaging and advertising program;
 - assessment / evaluation methodology
 - candidate competencies, including key selection criteria and position description fundamentals;
 - how candidates will be selected for interview and interview structure, including the respective roles through this process;



- identifying and attracting a pool of qualified candidates;
- records and acknowledgement of all applications, to be shared with Council;
- initial assessments of candidates;
- preparing a shortlist for interview, in consultation with the Council;
- collecting and interpreting detailed evidence about candidate capability and competencies;
- coordination and assistance conducting interviews;
- detailed pre-employment checks, including medical and Police checks, with Council to undertake final reference checking
- negotiating key elements of the employment contract, including an appropriate remuneration package, and assist with contract negotiations, including key performance indicators to achieve a mutually agreed outcome; and
- maintaining accurate and detailed records throughout, for retention by Strathbogie Shire Council.

Submitters are asked to note that all meetings of the Consultant with the Council are to be conducted in person, with the majority occurring at Strathbogie Shire Council Office, 109A Binney Street, Euroa, or at another location at the discretion of Council. Meetings will generally be held on Tuesdays.

Submitters are also asked to note and be prepared to commit to the dates foreshadowed at clause 1.4 above, including the presentation date of 4 December 2018.

Submitter to make enquiries

Submitters may request clarification of the Expression of Interest document/process at any time until four business days before the closing date.

Submitters are advised and expected to ascertain for themselves the actual extent and nature of the services. Council will not entertain any claim arising from a failure to do so.

Council expects each submitter to understand the requirements of the applicable legislation pertaining to the recruitment of a Chief Executive Officer.

Enquiries

All enquiries regarding the expression of Interest process must be directed to Chris Dube, Manager Organisational Performance on 03 5795 0066.



3. EXPRESSION OF INTEREST

3.1 Form of Expression of Interest

As a minimum, expressions of interest must include the information set out in Schedule 1.

3.2 Place to lodge Expression of Interest

An Expression of Interest may be submitted in person, by mail or by email. Submissions delivered by facsimile or verbally will not be considered.

Expressions of interest submitted by mail or in person must be delivered in a sealed envelope marked "Confidential Expression of Interest – Recruitment of CEO" and addressed to:

**Manager Organisational Performance
Strathbogie Shire Council
PO Box 177 (or 109A Binney Street Euroa if being hand delivered)
Euroa Vic 3666**

on or before the Close of Expression of Interest period.

Expressions of interest submitted by email should be sent to: info@strathbogie.vic.gov.au with the words, *Confidential Expression of Interest – Recruitment of CEO* in the subject line of the email.

Council accepts no responsibility for mailed or delivered submissions not reaching the addressee by the Close of Expression of Interest period.

3.3 Time for lodging Expressions of Interest

The time and date by which Expressions of Interest must be received by Council is 5.00pm on Friday 16 November 2018.

3.4 Late Expressions of Interest

Expressions of Interest received after the Close of Expression of Interest period will not be considered and no correspondence will be entered into in respect of these.

3.5 Council not bound to accept Expression of Interest

Council is not bound to accept any Expression of Interest.

3.6 Non-conforming Expression of Interest

Council reserves the right to accept or reject any non-conforming expression of interest.



4. EVALUATION OF EXPRESSION OF INTERESTS

4.1 Expression of Interest Evaluation

Expressions of Interest will be assessed in accordance with the evaluation criteria set out in **Attachment A**.

Best Value Principles will apply and in addition to assessment against the evaluation criteria, the Council will have regard for any other factors it considers relevant.

Submitters are required to supply all information specified in **Schedule 1**. Submitters that do not provide all information sought may have their Expression of Interest rejected.

In accordance with clause 3.6 the Council may, at its sole discretion, consider an Expression of Interest that is non-conforming if the submission satisfies the needs of Council and does not involve a breach of Council policy or legislative requirements.

An Expression of Interest that fails to meet an evaluation criterion may be considered if the Submitter can satisfy the Council that the Submitter will achieve the required evaluation criterion standard within a mutually agreed time frame.

4.2 Post Expression of Interest Submissions

Council may require a submitter to personally discuss or provide additional information concerning its Expression of Interest before any submission is accepted.

If a Submitter fails to provide the additional information, or attend personally to discuss its Expression of Interest, by the date and time stipulated by Council, its Expression of Interest may not be further considered.

4.3 Rectification of Errors and Omissions

Council reserves the right to:

- check an Expression of Interest for errors and omissions;
- by agreement with a Submitter, otherwise amend the expression of Interest to remedy the effect of any errors or omissions.

4.4 Competitive Neutrality

The Council will comply with its obligations under the Victorian Competitive Neutrality Policy.

4.5 Acceptance of Expression of Interest

The successful Submitter will be notified in writing of the acceptance of their Expression of Interest. Notification of the acceptance of an Expression of Interest will create an agreement between the parties based on the successful submission.

5. PROBITY OF EXPRESSION OF INTEREST PROCESS

5.1 Canvassing

Submitters must not approach, or request any other person to approach -

5.1.1 any member of Council's staff other than Manager Organisational Performance, Chris Dube;

5.1.2 any Strathbogie Shire Councillor;

to solicit support for their Expression of Interest or otherwise seek to influence the outcome of the Expression of Interest process.

The Expression of Interest of any Submitter that engages in conduct prohibited under this clause will not be considered by the Council.



ATTACHMENT A – EVALUATION CRITERIA

In determining best value for money, Expressions of Interest will be assessed against the following evaluation criteria. Sufficient information must be provided (as outlined in Schedule 1) to facilitate the evaluation of these criteria.

1. Compliance and Qualitative Criteria

The compliance and qualitative criteria for this expression of interest are not necessarily listed in any order of importance and may or may not be weighted. In addition, the Council may use material provided in response to one evaluation criterion to evaluate another criterion.

Expression of Interest Compliance

Includes consideration of the Submitter's ability to comply with the requirements of this Expression of Interest document and consideration of the acceptability or otherwise of any non-conformance of the Submitter's offer in accordance with clause 3.6.

Statutory Compliance

Ability of the Submitter to comply with all relevant legislative and other workplace requirements, including but not limited to Equal Opportunity Employment and Information Privacy.

Demonstrated Experience, Management and Capacity

Submitters must be able to demonstrate:

- experience and achievements in providing the Services; and
- ability to meet stated requirements in terms of quality, timeliness and personal attendance at meetings.

Other Information

Submitters may provide any additional information considered relevant to the evaluation of their Expression of Interest.



2. Evaluation Criteria

Expressions of Interest will be assessed in accordance with the evaluation criteria listed below (in order of importance). Submitters are required to address each of these categories.

CRITERIA	SUBMITTER MUST SUPPLY	WEIGHT*
An understanding of the organisation, Local Government and the CEO role	Evidence of: <ul style="list-style-type: none"> • Knowledge of the Local Government sector and understanding of how CEOs in similar roles/organisations operate; • Awareness of current events impacting on the organisation and the wider Local Government sector; and • Significant experience in successful recruitment at CEO level for similar organisations. 	20
Methodology and indicative timeline	A detail of the approach and process to be followed to ensure a successful candidate is recruited to the CEO position. Key milestones and indicative timeframes inherent in that process are also required.	20
Expertise in evaluating CEO capabilities	Explanation of the methodology to be applied and the research basis for the approach to be taken in the assessment of candidate capabilities and fit. Explanation of how and when reference checking of potentially suitable Submitters will be undertaken, including the ideal relationship of the referees to the candidate.	20
Ability to attract candidates	A list of strategies to be used to attract high level, desirable candidates.	15
Cost of providing the service (incl. GST)	Details of payment schedule including any post-recruitment services and the arrangements that will apply to 'out of pocket' expenses (meals, travel, accommodation, etc.)	15
Candidate Management	Information about how candidates will be managed throughout the recruitment and selection process.	5
Commitment to outcome	Explanation of what arrangements will apply if for any reason the appointed candidate does not remain in the CEO role for a period of at least 12 months.	5

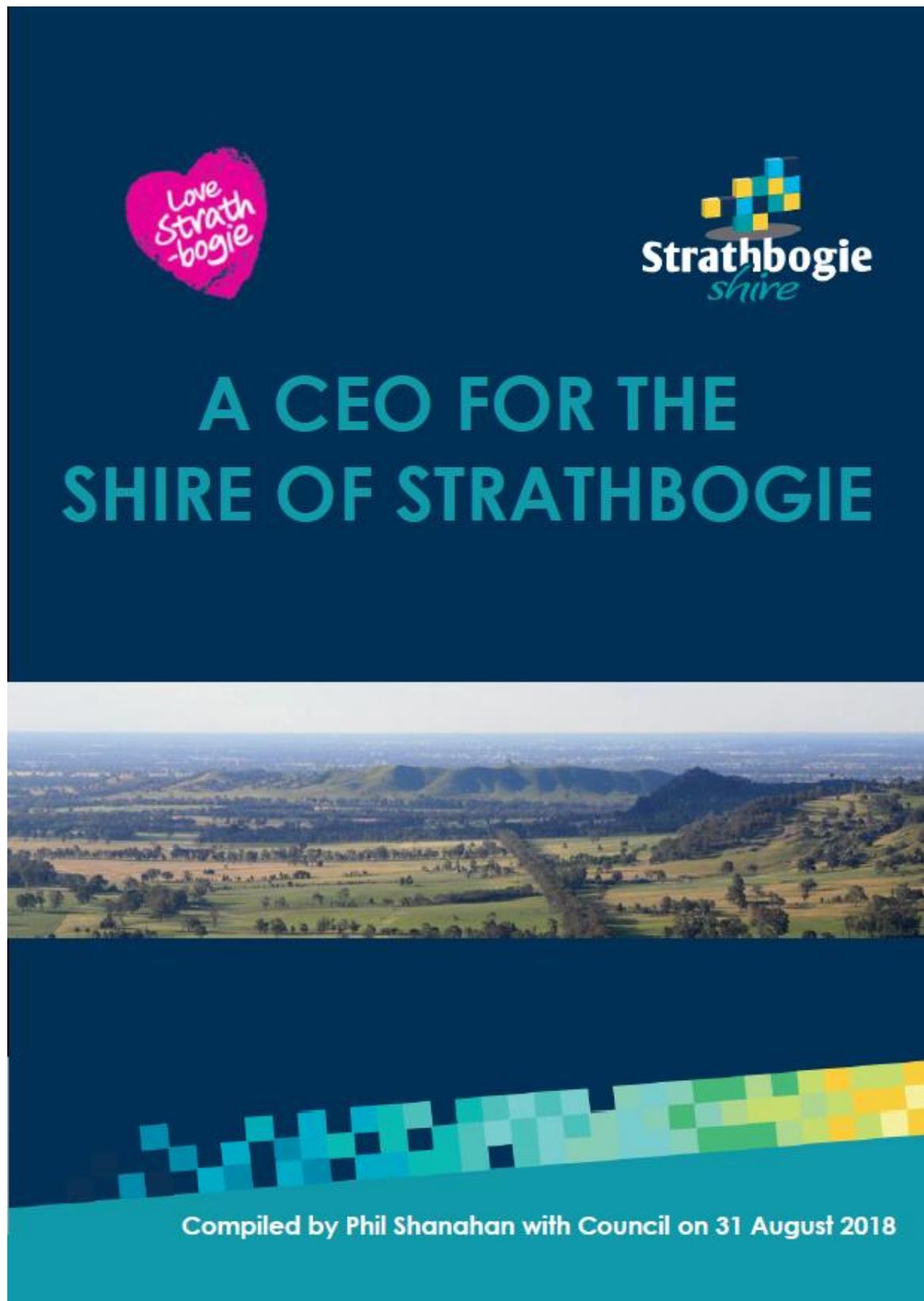


SCHEDULE 1 – EXPRESSION OF INTEREST

As a minimum, confidential Expressions of Interest must address the following: -

1. Name and contact details of organisation, firm or company submitting and designated contact person.
 2. Profile of organisation, firm or company submitting.
 3. Profile of consultant/s to be assigned to the project and the role each of them will play.
 4. Information / evidence addressing each of the evaluation criteria identified in Attachment A.
 5. Ability and commitment to comply with key dates identified in clause 1.4: Proposed Timetable.
-

ATTACHMENT 2:



Strathbogie Shire Council has identified the critical professional competencies and personal skills and characteristics it seeks in its Chief Executive Officer. The Council believes that the challenges and the opportunities that are before the Strathbogie Shire over the next five years will be best addressed by a CEO who can demonstrate the following competencies and personal attributes.

LEADERSHIP

Strathbogie Shire Council employs about one hundred and twenty people who rely on high quality and authentic leadership to give of their best. The Chief Executive Officer will:

- a) **Teach, motivate, inspire and empower** Strathbogie employees to be the best they can be.
- b) Always act with **integrity**, being a **fair, ethical and evidence based leader**.
- c) Build high levels of **accountability** amongst all employees
- d) Be a **contemporary leader** who brings an **innovative, entrepreneurial and lateral thinking mindset** to the organization.
- e) Create a **high performance culture** that can deliver the Council's goals

BUSINESS MANAGEMENT

Strathbogie Shire Council delivers about eighty (80) different services to a diverse community. It must meet promised service standards every day and it must live within its means. The Shire must always be looking to improve both its efficiency and its effectiveness.

The Chief Executive Officer will:

- a) Deliver the outcomes established in the **Council Plan** in accordance with each year's priorities
- b) Deliver the Annual Budget and ensure budget variations are **explained and managed** to achieve sound "bottom line" results
- c) Vigorously pursue **continuous improvement**, finding better ways to deliver services, reducing service costs and exploring opportunities for shared services and other appropriate partnerships
- d) Be **financially literate**, have **strong business acumen** and make a significant contribution to the Shire's **long term financial sustainability**
- e) Manage the many **significant risks** that confront the Shire.
- f) Ensure that the organization brings a strong **customer focus** to its work



RELATIONSHIP MANAGEMENT

Effective progress in Strathbogie requires a real partnership between Council, its key stakeholders and the broader community. Good relationships are a key to the Shire's success.

The Chief Executive Officer will:

- a) Build **respectful relationships** with Councillors characterized by responsive and timely communications, accessibility, fairness and impartiality.
- b) Establish and nurture strong relationships with **Community stakeholders**, local organizations and volunteers, creating **partnerships** wherever possible.
- c) **Promote and advance the reputation** of the Shire
- d) Build a **strong identity** and be highly **visible** in the various Strathbogie communities
- e) Develop **strategic alliances** at a regional, State and sometimes Federal Government level which are characterized by **strong advocacy**, sound working relationships, mutual respect and effective outcomes for the Shire, irrespective of the politics of those in positions of power.
- f) Demonstrate high quality "Grantsmanship" and bring significant **external funding** into the Shire
- g) Be **at ease and effective** in a variety of business and social settings by adjusting their style to suit the occasion and the participants

THINKING AND ACTING STRATEGICALLY

A rapidly changing world means that strategic thinking is more important than ever.

The Chief Executive Officer will:

- a) Provide the Council with **quality, timely, frank advice** on those key issues and projects which have the potential to significantly impact on the Shire's future
- b) **Anticipate** issues, events and trends before they impact on Council and develop appropriate strategic responses
- c) Understand global issues and foster appropriate **local responses**
- d) Lead organizational efforts to build **sustainable processes** and apply **systems thinking** to create new initiatives and solve problems.
- e) Understand the vital importance of sustaining **economic and population growth** in the Shire and lead the development of economic growth strategies and programs which not only build on the Shire's traditional economic strengths in agriculture but can **further diversify** the local economy.



SUPPORTING GOOD GOVERNANCE

Strathbogje Shire Council's reputation as a high quality democratic Local Government ultimately depends on the quality of its governance processes.

The Chief Executive Officer will:

- a) Ensure the organization well understands the complex role Councillors play as **democratically elected representatives** and develops processes and protocols which support Councillors in both their representative and corporate governance roles
- b) Ensure that **ethical behaviors** are at the forefront of considerations by Councillors and employees
- c) Ensure the quality of the Shire's **community engagement** is high by embedding community engagement skills and practices as part of the organizational culture at Strathbogje Shire Council
- d) Provide Council with high quality information, underpinned by evidence, analysis and options so that Council can make **informed, timely decisions**.
- e) Provide appropriate **pathways** for Councillors to progress the issues they bring to their roles
- f) Be highly effective in dealing with **media**
- g) Provide **support and advice for the Mayor** and form a strong partnership with the Mayor of the day

PERSONAL CHARACTERISTICS AND ABILITIES

Council is of the view that its CEO will need a particular set of personal skills and character traits to be successful across the five professional competencies it has identified.

The Chief Executive Officer Council is seeking is:

- high in emotional intelligence
- a good collaborator and a strong consensus builder
- often pragmatic and always looks to find simplicity "the other side of complexity"
- a good negotiator and can close a deal
- politically savvy
- a modern, contemporary thinker
- an energetic and resilient person



9.7.7 Business Management System

The October 2018 Business Management System Report includes reports as follows:-

- Building Department – September 2018 Statistics
- Planning Department – Planning Application Approvals – Development Cost (Capital Improved Value) - September 2018
- Confirm Customer Enquiry Flow – Report for September 2018
- Waste Management Reporting ~ Year to Date - September 2018
- Actioning of Council Reports Resolutions – Status Report
- Outstanding Actions of Council Resolutions to 30 September 2018
- Review of Council Policies and Adoption of new Policies – September 2018
- Record of Assemblies of Councillors
- Record of Minutes of Meetings of Special Committees of Council received in the past month

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

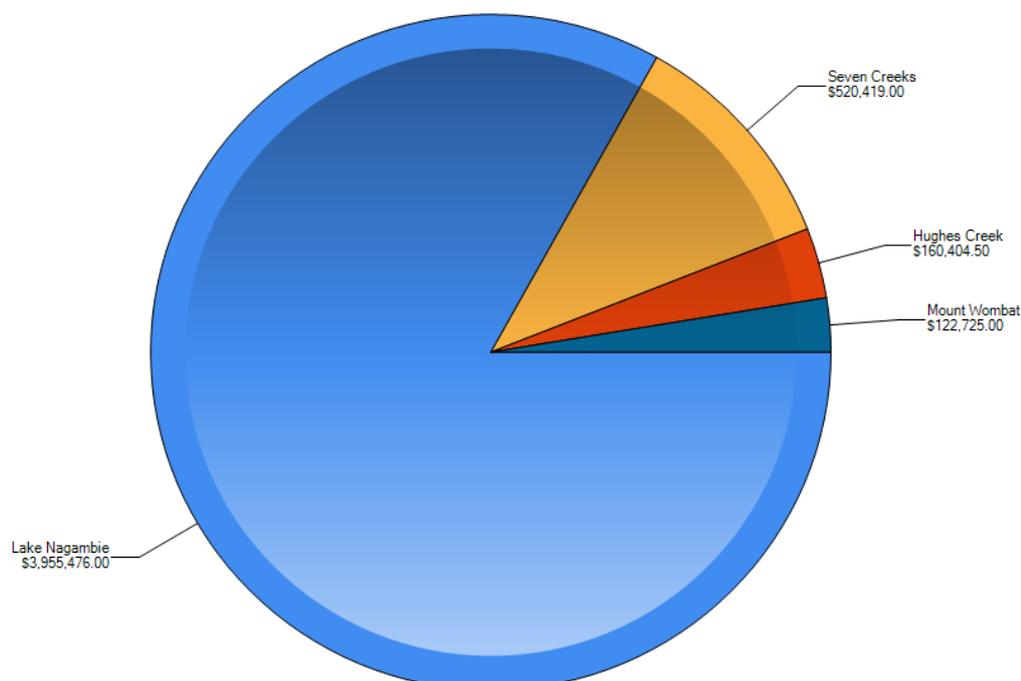
RECOMMENDATION

That the report be noted.

BUILDING ACTIVITY

SEPTEMBER 2018

27 permits, with a works value of \$4,759,024.50, were lodged with Council in September 2018. The number of permits lodged is slightly down on July and August figures but is 2 ½ times the number of permits lodged in September 2017. The Lake Nagambie Ward had the most permits lodged this month and whilst the Seven Creeks Ward had the second highest number of lodgements for the month, there was a significant difference in the value of works. The value can be attributed the type of work proposed for each Ward, as the Sevens Creek Ward works are generally for domestic home improvements whereas the Lake Nagambie Ward works are predominantly for new dwellings.



Honeysuckle Creek

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
Nil	Nil	Nil	Nil	Nil	Nil

Hughes Creek

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20172383/0	25/09/2017	Construction of	Dwelling, Carport	Longwood	\$98,000.00
20180031/0	14/09/2018	Construction of	Shade Structure	Avenel	\$7,639.50
20182785/0	10/09/2018	Construction of	Swimming Pool	Longwood	\$54,765.00

Lake Nagambie

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
2018/003674/0	10/09/2018	Construction of	Dwelling & Garage	Nagambie	\$221,319.00
2018003602/0	10/09/2018	Construction of	Dwelling & Garage	Nagambie	\$238,585.00
20180046/1	13/09/2018	Construction of	Motel	Nagambie	\$650,000.00
201800667	12/09/2018	Construction of	Dwelling	Nagambie	\$370,000.00
20180085-0	10/09/2018	Construction of	Dwelling & Garage	Nagambie	\$217,805.00
20180140/0	5/09/2018	Construction of	Dwelling	Nagambie	\$322,450.00
20180141/0	12/09/2018	Construction of	Dwelling	Nagambie	\$150,000.00
20180150/0	12/09/2018	Construction of	Dwelling	Nagambie	\$274,400.00
20180151/0	10/09/2018	Construction of	Dwelling	Nagambie	\$280,000.00
20180547/0	3/09/2018	Construction of	Dwelling & Garage	Goulburn Weir	\$577,705.00
20181990/0	17/09/2018	Construction of	Dwelling & Garage	Nagambie	\$159,846.00
20182795/0	9/09/2018	Alteration to, Repairs to	Dwelling	Nagambie	\$25,816.00
20182799/0	5/09/2018	Construction of	Dwelling & Garage	Nagambie	\$412,550.00
20182807/0	13/09/2018	Construction of	Farm Shed	Mitchellstown	\$50,000.00
20182809/0	17/09/2018	Construction of	Shed	Nagambie	\$5,000.00

Mount Wombat

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20182747/0	24/08/2018	Construction of	Pergola, Farm Shed	Gooram	\$34,725.00
20183505/0	21/09/2018	Construction of	Swimming Pool	Gooram	\$88,000.00

Seven Creeks

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20180092/0	18/09/2018	Construction of	Shade Structure	Euroa	\$10,605.00
20180223/0	10/09/2018	Demolition of	Bungalow	Euroa	\$3,000.00
20180302/2	17/09/2018	Extension to	Factory	Euroa	\$436,000.00
20181618/0	4/09/2018	Construction of	Verandah	Euroa	\$8,543.00
20182772/0	17/09/2018	Construction of	Shed	Euroa	\$15,600.00
20182789/0	28/08/2018	Construction of	Alfresco Area, Pergola	Euroa	\$33,671.00
20182811/0	21/09/2018	Extension to	Dwelling	Euroa	\$13,000.00

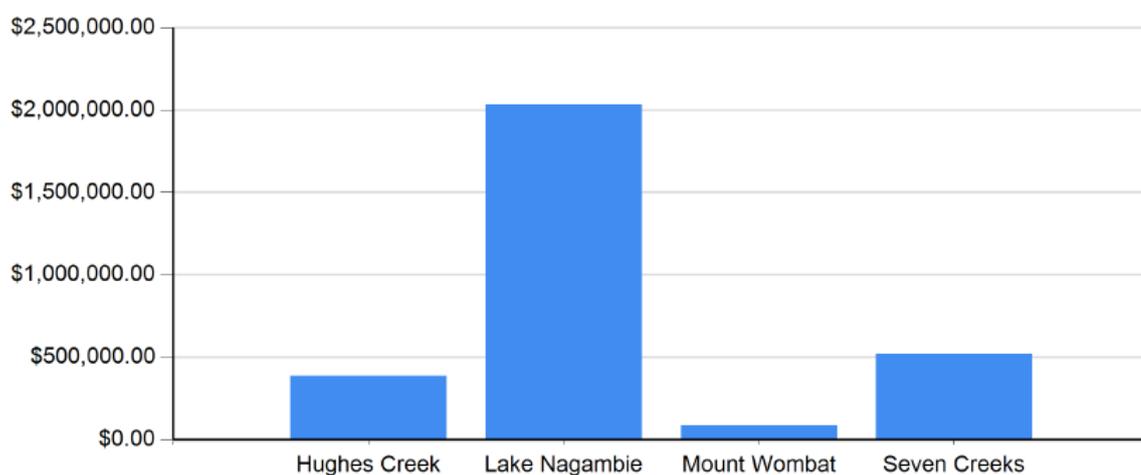
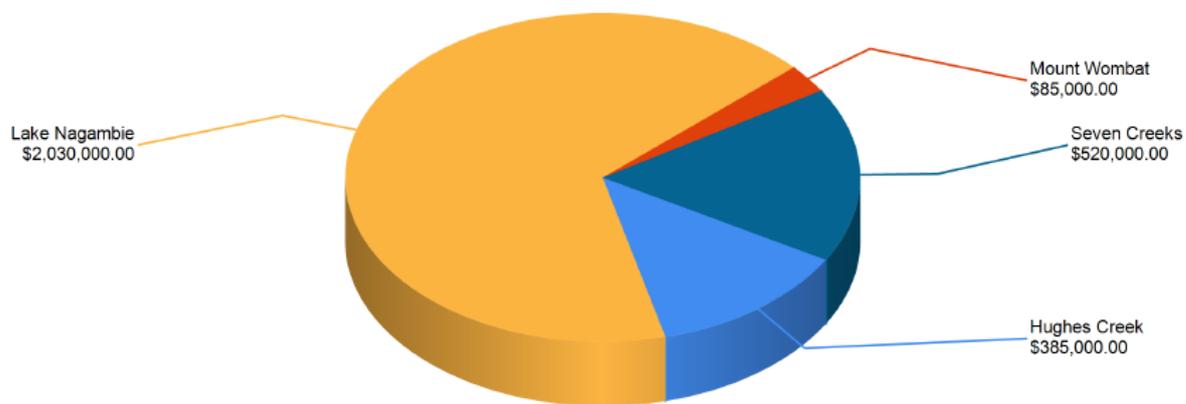
**PLANNING APPLICATION APPROVALS – DEVELOPMENT COST (CAPITAL
IMPROVED VALUE)
SEPTEMBER 2018**



Planning Applications Determined

September 2018

Hughes Creek	\$385,000.00
Avenel	\$380,000.00
Avenel	\$5,000.00
Lake Nagambie	\$2,030,000.00
Nagambie	\$2,030,000.00
Mount Wombat	\$85,000.00
Goram	\$25,000.00
Strathbogrie	\$60,000.00
Seven Creeks	\$520,000.00
Euroa	\$350,000.00
Euroa	\$85,000.00
Euroa	\$85,000.00
Total Value	\$3,020,000.00



CONFIRM CUSTOMER ENQUIRY FLOW
- REPORT FOR SEPTEMBER 2018

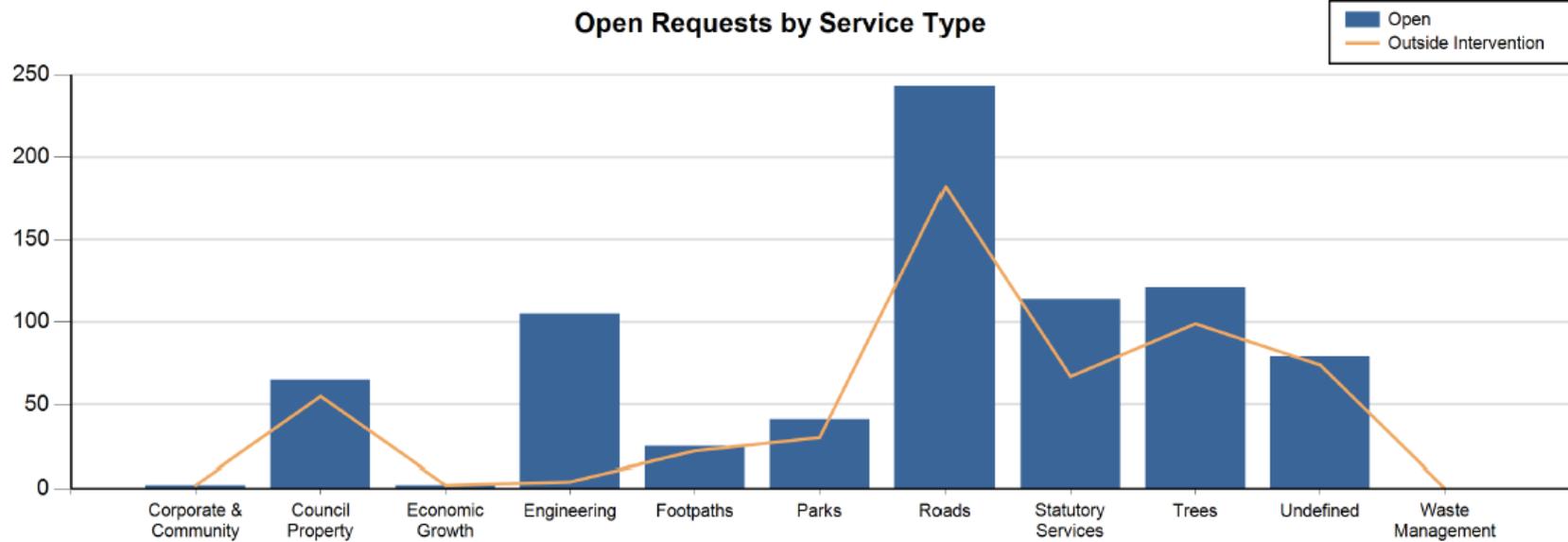
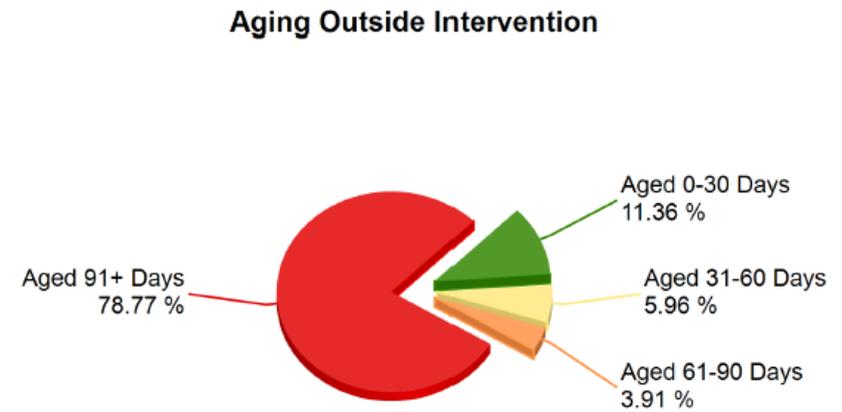
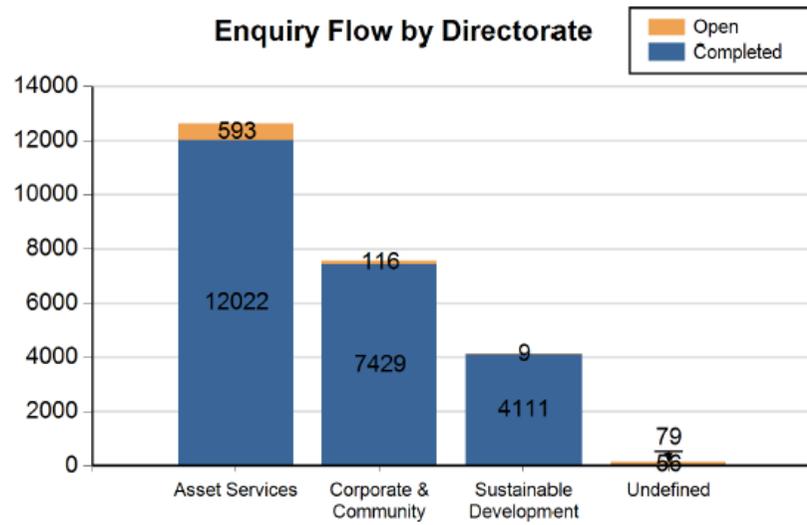


Confirm Customer Enquiry Flow

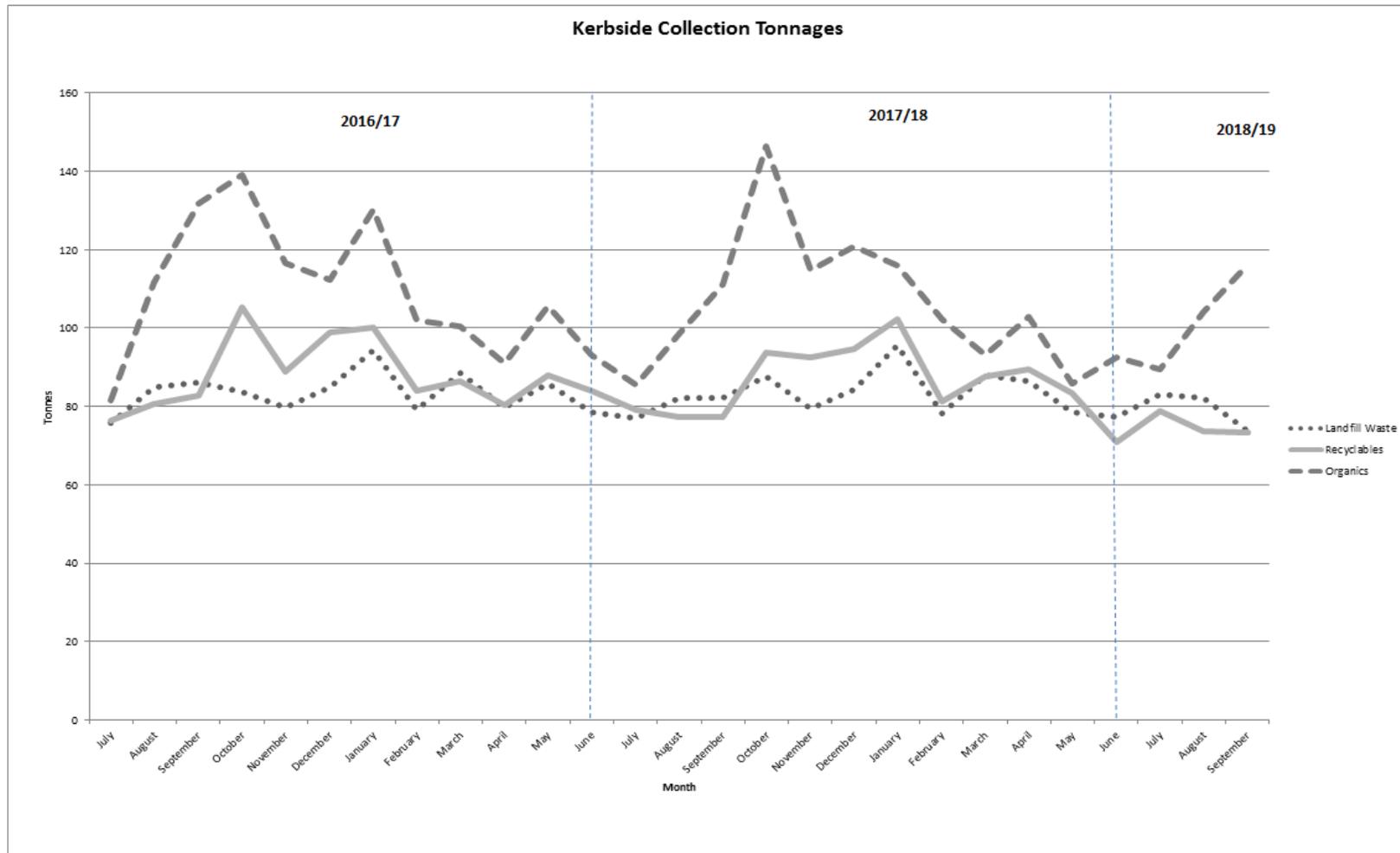
September 2018

Service Type	Total			September 2018			2018-2019			Aging Outside Intervention				
	Logged	Open	Closed	Logged	Open	Closed	Logged	Open	Closed	0-30	31-60	61-90	91+	Total
Corporate & Community	1,025	2	99.80%	0	0	NA	0	0	NA	0	0	0	2	2
Council Property	1,599	65	95.93%	22	13	40.91%	80	24	70.00%	9	7	4	35	55
Economic Growth	2,533	2	99.92%	0	0	NA	1	1	0.00%	0	1	0	1	2
Engineering	357	105	70.59%	0	0	NA	4	0	100.00%	0	0	0	4	4
Footpaths	329	25	92.40%	5	3	40.00%	10	5	50.00%	2	1	1	18	22
Parks	457	41	91.03%	11	9	18.18%	26	14	46.15%	5	1	4	20	30
Roads	7,959	243	96.95%	56	24	57.14%	201	55	72.64%	20	10	3	149	182
Statutory Services	6,520	114	98.25%	58	29	50.00%	254	55	78.35%	9	8	3	47	67
Trees	1,928	121	93.72%	22	16	27.27%	61	33	45.90%	16	4	5	74	99
Undefined	135	79	41.48%	0	0	NA	2	1	50.00%	0	0	1	73	74
Waste Management	1,573	0	100.00%	0	0	NA	0	0	NA	0	0	0	0	0
	24,415	797	96.74%	174	94	45.98%	639	188	70.58%	61	32	21	423	537

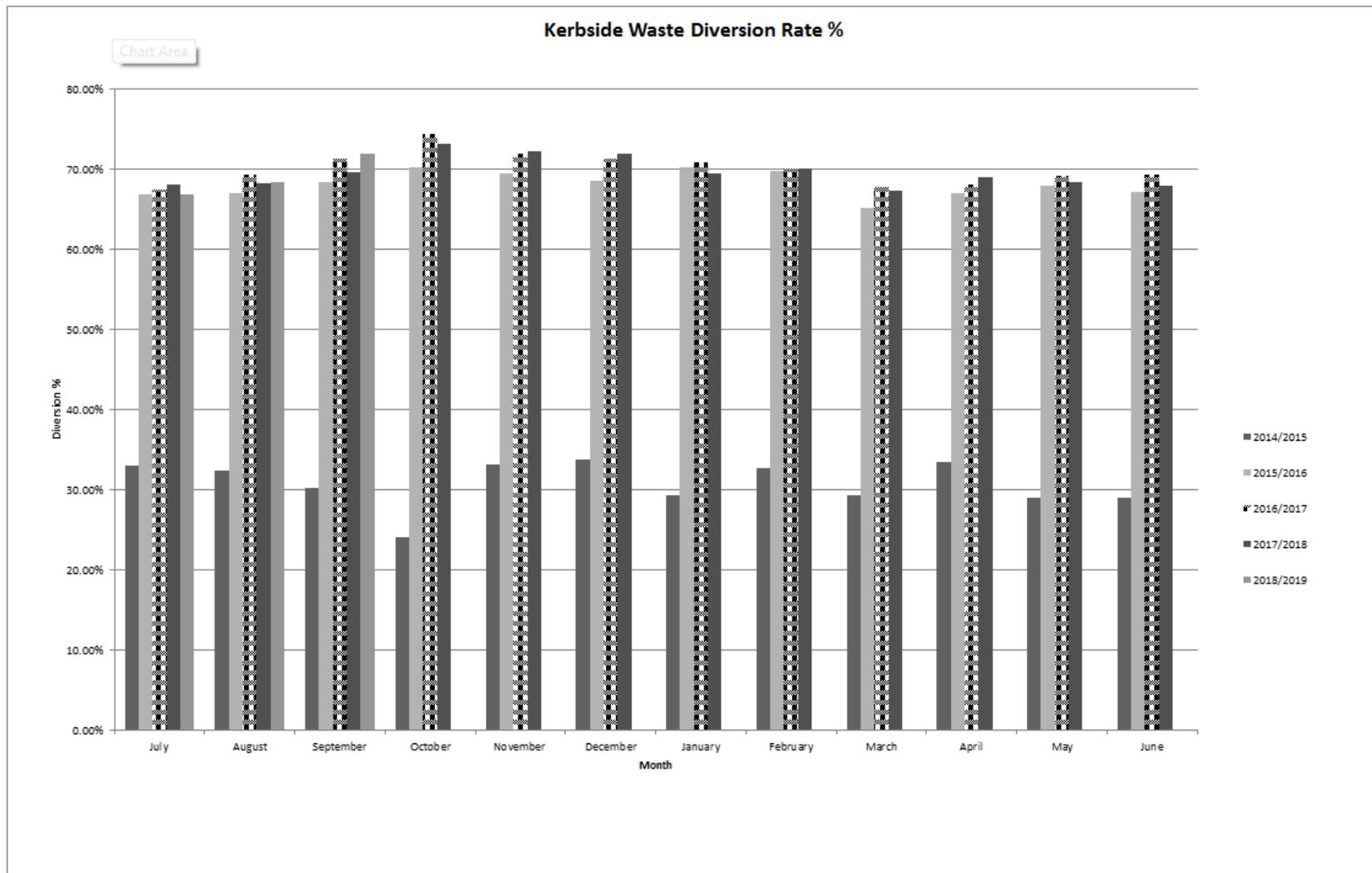
Corporate & Community General	Council Property Council Property Pest Control Public Art Public Lighting Saleyards Signs	Economic Growth Events Planning Sub Divisions	Engineering Confirm Custodian Enquiry Engineering	Footpaths Footpaths Furniture Road/Street/Footpaths	Parks Park/Reserve Playground State Forrest/National Park	Roads Bridges Drainage Emergency Call Out Naturestrip Roads Traffic Lights	Statutory Services Building Animals - Domestic Animals - Other Environment Protection Environmental Health Fire Grants Incident Infringement Review Local Laws Marine Safety Private Prop & Rural Roadside	Trees Tree	Waste Management Waste Mngmt & Recycling
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WASTE MANAGEMENT REPORTING
YEAR TO DATE - SEPTEMBER 2018

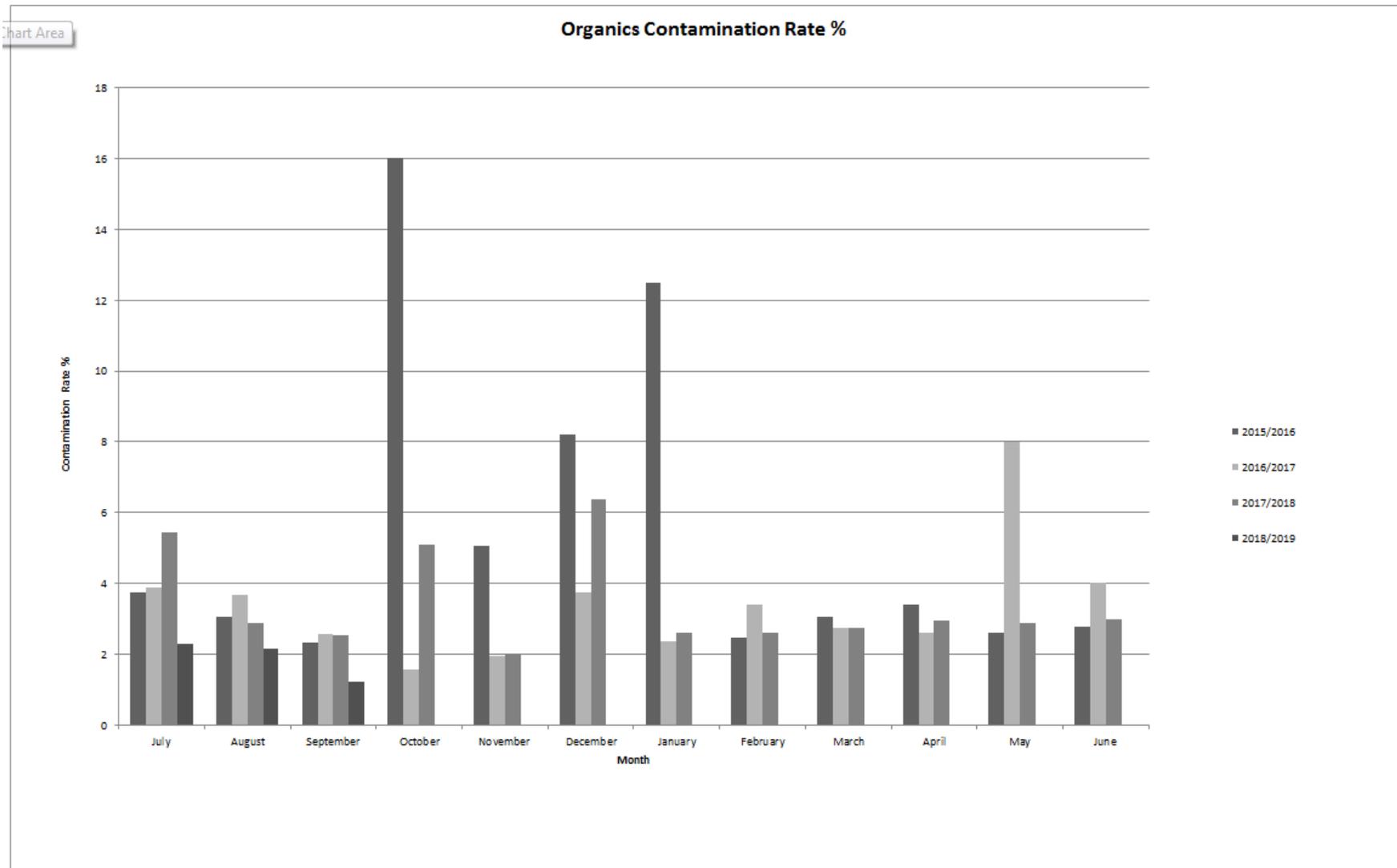


As with previous years, Organics quantities continued to rise in September, while landfill waste and recyclables quantities remained consistent with previous September figures. An audit was conducted in September of two kerbside recycling loads delivered to Visy in September. Of the total 11.72 tonnes collected, 740kg (or 6.5%) was non-recyclable material – predominantly soft plastic packaging. The data obtained from the audit will assist in forming the basis of our Waste and Resource Recovery Education Strategy.



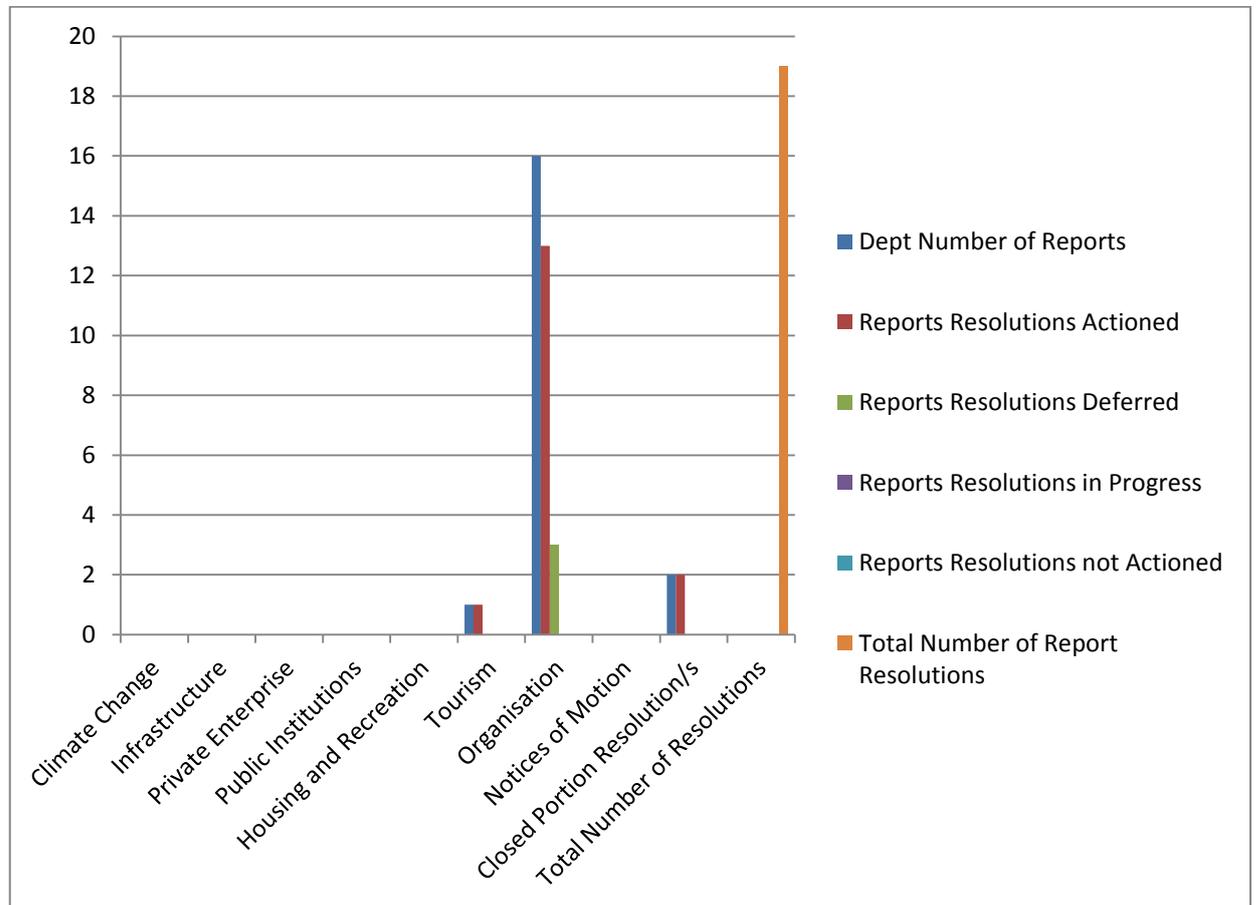
Diversion rates are calculated by dividing the total amount of material diverted from landfill by the total amount of material collected.

The increase in organics quantities has resulted in the kerbside diversion rate reaching 72% for the month of September.



For the first time since the introduction of the organics service, we have achieved a monthly contamination rate of less than 2% (1.21%).

ACTIONING OF COUNCIL REPORTS RESOLUTIONS
COUNCIL MEETING – 18 SEPTEMBER 2018



**OUTSTANDING ACTIONS OF COUNCIL RESOLUTIONS TO
30 SEPTEMBER 2018**

This Report is to advise the Executive Management Team, Councillors and the community of the status of previous Council resolutions which are in progress but are yet to be finalised.

Council Meeting Date	Item No. Description & Recommendation	Action to Date
<i>There are no report resolutions with outstanding actions yet to be finalised</i>		

**REVIEW OF EXISTING COUNCIL POLICIES
AND ADOPTION OF NEW POLICIES**

Period of Review	Policy Name	Review of Policy / New Policy	Outcome

RECORDS OF ASSEMBLIES OF COUNCILLORS

For period 5 September to 2 October 2018

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 11 September 2018

Time: 10.30 a.m. - 7.30 a.m.

Attendees:

Councillors

Amanda McClaren (*left meetings at 5.30 p.m.*)

Debra Bower

Malcolm Little

John Mason

Alistair Thomson

Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)

Phil Howard (Director, Innovation and Performance)

David Roff (Group Manager Corporate and Community)

Jeff Saker (Group Manager, Community Assets)

Apologies

Councillor Kate Stothers

1. Councillors Discussions

Declarations of Interest

2. Unreasonable Complainant Workshop

3. Presentation by Nagambie Resources

4. High Speed Passenger Rail (Melbourne - Mangalore)

5. Ordinary Council Meeting draft Agenda Review

6. Status of Customer Relationship Management System (CRMS)

7. Assembly of Councillors

7.1 Mayor and CEO Meetings Attendances

7.2 Councillors Meetings Attendances

7.3 Review of 2017-2018 Liveability Action Plan

7.4 Euroa Historical and Genealogical Society - Invitation to attend AGM

7.5 Cr Bower

Mental Health Foundation Australia - Invitation to Local Government Councillors' Mental Health Symposium

7.6 Anzac Centenary Thank You Event

8. Final Draft of MyStrathbogie Bulletin

9. Donation of Lawnmowers in lieu of a Community Grant

10. Letters of Support for Grant Applications lodged by Community Members / Groups / Organisations
11. Councillors and CEO Discussions
12. Tourism, Arts and Culture Advisory Group Meeting (*Crs Bower & Thomson*)
(*Meeting cancelled due to lack of a quorum*)
13. Meeting with CFA Group Captains

Councillor/s - Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
Item 5 / 9.7.13	Cr McC;laren	Yes

Officer/s - Declaration of Interest/s / Direct or Indirect - NIL

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 18 September 2018

Time: 12.00 noon - 8.00 p.m.

Attendees:

Councillors

Amanda McClaren

Debra Bower

Malcolm Little

John Mason

Kate Stothers

Alistair Thomson

Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)

Phil Howard (Director, Innovation and Performance)

David Roff (Group Manager Corporate and Community)

Jeff Saker (Group Manager, Community Assets)

Apologies

Nil

1. Councillors Discussions

Declarations of Interest

2. Presentation by Longwood Action Group - Community Options for Longwood Units
3. Four Vines Running Festival / Road Closures - briefing by Event Organiser
4. Goulburn River Valley Tourism
5. Ordinary Council Meeting Agenda Review
6. Assembly of Councillors
 - 6.1 Mayor and CEO Meetings Attendances
 - 6.2 Councillors Meetings Attendances
 - 6.3 Municipal Association of Victoria Annual Conference and Dinner
 - 6.4 Australian National Show and Shine - request for Council representative to address audience
 - 6.5 Euroa VIC Concept Plans
7. Councillors and CEO Discussions
8. Informal Meeting with Community Members / Cuppa and Chat
9. Ordinary Council Meeting at Euroa

Councillor/s - Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
Item 5 & 9 / 9.7.13	Cr McClaren	Yes

Officer/s - Declaration of Interest/s / Direct or Indirect - NIL

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 25 September 2018

Time: 1.00 p.m. - 5.30 p.m.

Attendees:

Councillors

Amanda McClaren

Debra Bower

Malcolm Little

John Mason

Kate Stothers

Alistair Thomson

Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)

Phil Howard (Director, Innovation and Performance)

David Roff (Group Manager Corporate and Community)

Jeff Saker (Group Manager, Community Assets)

Apologies

Nil

Declarations of Interest

1. Financials / Violet Town Landfill
2. Special Council Meeting Agenda Review
3. Advocacy Event - Victoria Police Walk for the Brave
4. Community Twilight Working Bee at Amaroo and Euroaville
5. Assembly of Councillors
 - 5.1 Mayor and CEO Meetings Attendances
 - 5.2 Councillors Meetings Attendances
 - 5.3 Strathbogie Picnic Shelter
 - 5.4 Wattlevale Road
Reedy Lake Road
6. Special Council Meeting

Councillor/s - Declaration of Interest/s / Direct or Indirect - NIL

Officer/s - Declaration of Interest/s / Direct or Indirect - NIL

Record of Meetings of Special Committees of Council

Record of Minutes of Meetings received in the September 2018 Period

Name of Special Committee	Date of Meeting
Euroa Band Hall	22/08/2018 04/09/2018 (AGM)
Violet Town Community Hall Committee	13/09/2018
Friendlies Reserve Committee	06/08/2018 (AGM)

10. NOTICES OF MOTION

11. URGENT BUSINESS

12. CLOSURE OF MEETING TO THE PUBLIC

..... p.m.

CRS -

That Council, in conformance with Section 89(2) of the Local Government Act 1989, resolve to close the meeting to members of the public for the purpose of considering items relating to:-

- Ground(s) under section 89(2):

89(2)(d) Contractual Matters

C.P. 1 Contract No. 18-19-13 ~ Evaluation Report
- Pavement Rehabilitation Program

C.P. 2 Contract No.18-19-14 ~ Evaluation Report
- Reseal Program

C.P. 3 Contract No. 17-18-32 ~ Evaluation Report
- Euroa Maternal and Child Health Building Upgrade

..... p.m.

CRS -

That Council open the meeting to members of the public and resume normal business.

13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S

Closed Portion Decision/s -

RECOMMENDATION

CRS -

That the decision/s of Council's 'Closed Portion' considerations be confirmed.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT..... P.M.