



STRATHBOGIE SHIRE COUNCIL

**MINUTES OF THE ORDINARY MEETING OF THE STRATHBOGIE SHIRE COUNCIL
HELD ON TUESDAY 18 SEPTEMBER 2018 AT THE EUROA COMMUNITY
CONFERENCE CENTRE COMMENCING AT 6.00 P.M.**

Chair:	Amanda McClaren (Mayor)	(Lake Nagambie Ward)
Councillors:	John Mason (Deputy Mayor)	(Seven Creeks Ward)
	Debra Bower	(Lake Nagambie Ward)
	Malcolm Little	(Hughes Creek Ward)
	Kate Stothers	(Honeysuckle Creek Ward)
	Alistair Thomson	(Mount Wombat Ward)
	Graeme (Mick) Williams	(Seven Creeks Ward)
Officers:	Steve Crawcour - Chief Executive Officer (CEO)	
	David Roff - Group Manager, Corporate and Community (GMCC)	
	Jeff Saker - Group Manager, Community Assets (GMCA)	

BUSINESS

1. Welcome
2. Acknowledgement of Traditional Land Owners
*'I acknowledge the Traditional Owners of the land on which we are meeting.
I pay my respects to their Elders, past and present'*

3. Apologies

Phil Howard - Director, Innovation and Performance (DIP)

4. Confirmation of Minutes of the Ordinary Meeting of Council held on Tuesday 21 August 2018

218/18 CRS MASON/LITTLE : *That the Minutes of the Ordinary Meeting of Council held on Tuesday 21 August 2018 be confirmed*

CARRIED

5. Disclosure of Interests

Cr McClaren declared an Interest (Direct) in Item 9.7.3: I am a member of Avenel Primary School Council and my son, Darby, is on the EBT team

A handwritten signature in blue ink, located in the bottom right corner of the page.

9. Reports of Council Officers
 - 9.1 Climate Change
 - 9.2 Infrastructure
 - 9.3 Private Enterprise
 - 9.4 Public Institutions
 - 9.5 Housing and Recreation
 - 9.6 Tourism
 - 9.7 Organisation

10. Notices of Motion

Nil.

11. Urgent Business

Nil

12. Closure of Meeting to the Public to consider matters listed for consideration in accordance with Section 89(2)(d) of the Local Government Act 1989

13. Confirmation of 'Closed Portion' Decision/s

An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting, as per Local Law No. 1 - Meeting Procedure (2014) or as updated from time to time through Council Resolution

NEXT MEETING

The next Ordinary Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 16 October 2018, at the Graytown Community Hall, commencing at 5.00 p.m. *(Please note change in commencement time for this meeting)*

Public Question Time - Procedural Guidelines

Question Time

- (1) There must be a public question time at every Ordinary meeting to enable members of the public to submit questions to Council.
- (2) Sub-clause (1) does not apply during any period when a meeting is closed to members of the public in accordance with section 89(2) of the Local Government Act 1989 (the Act).
- (3) Public question time will not exceed in duration any time limit imposed by the Chairperson, in the Chairperson's discretion in order to ensure that Council has sufficient time in which to transact Council business.
- (4) Questions submitted to Council must be:
 - a) in writing, state the name and address of the person submitting the question and generally be in a form approved or permitted by Council; and
 - b) submitted to Council in person or electronically.
- (5) No person may submit more than 2 questions at any 1 meeting.
- (6) If a person has submitted 2 questions to a meeting, the second question:
 - a) may, at the discretion of the Chair, be deferred until all other persons who have asked a question have had their questions asked and answered; or
 - b) may not be asked if the time allotted for public question has expired.
- (7) The Chair, a Councillor or a member of Council staff nominated by the Chair may read to those present at the meeting a question which has been submitted in accordance with this clause.
- (8) Notwithstanding sub-clause (6), the Chair may refrain from reading a question or having a question read if the person who submitted the question is not present in the gallery at the time when the question is due to be read.
- (9) A question may be disallowed by the Chair if the Chair determines that it:
 - a) relates to a matter outside the duties, functions and powers of Council;
 - b) is defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable in language or substance;
 - c) deals with a subject matter already answered;
 - d) is aimed at embarrassing a Councillor or a member of Council staff;
 - e) relates to personnel matters;
 - f) relates to the personal hardship of any resident or ratepayer;
 - g) relates to industrial matters;
 - h) relates to contractual matters that are commercial in confidence;
 - i) relates to proposed developments;
 - j) relates to legal advice;
 - k) relates to matters affecting the security of Council property; or
 - l) relates to any other matter which Council considers would prejudice Council or any person.
- (10) Any question which has been disallowed by the Chair must be made available to any other Councillor upon request.
- (11) All questions and answers must be as brief as possible, and no discussion may be allowed other than by Councillors for the purposes of clarification.
- (12) Like questions may be grouped together and a single answer provided.
- (13) The Chair may nominate a Councillor or the Chief Executive Officer to respond to a question.
- (14) A Councillor or the Chief Executive Officer may require a question to be put on notice. If a question is put on notice, a written copy of the answer will be sent within 14 days to the person who asked the question.
- (15) A Councillor or the Chief Executive Officer may advise Council that it is his or her opinion that the reply to a question should be given in a meeting closed to members of the public. The Councillor or Chief Executive Officer (as the case may be) must state briefly the reason why the reply should be so given and, unless Council resolves to the contrary, the reply to such question must be so given.

10.	NOTICES OF MOTION	100
11.	URGENT BUSINESS	100
12.	CLOSURE OF MEETING TO THE PUBLIC	100
	To consider matters in accordance with Section 89(2) of the Local Government Act 1989 – (d) Contractual Matters	
	<i>Contractual Matters</i>	
	C.P. 1 Contract No. 17-18-21 ~ Evaluation Report - Campbell St Drainage and Roadworks (Re-tender)	
	C.P. 2 Contract No. 17-18-25 ~ Evaluation Report - Avenel Preschool Building Upgrade	
13.	CONFIRMATION OF 'CLOSED PORTION' DECISION/S	101

9. REPORTS

9.6 TOURISM

9.6.1 Tourism, Arts and Culture Advisory Group - Draft Minutes of the Meeting held on Tuesday 14th August, 2018

Author & Department

Manager Tourism, Arts and Culture / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Attached are the draft minutes of the Tourism, Arts and Culture Advisory Group for the meeting held on Tuesday 14th August, 2018.

RECOMMENDATION

That Council endorse the draft minutes of the Tourism, Arts and Culture Advisory Group meeting held on Tuesday 14th August, 2018.

219/18 CRS THOMSON/BOWER : That the Recommendation be adopted.

CARRIED

Background

The objectives of the Strathbogie Shire Council Tourism, Arts and Culture Advisory Group are:

- To provide a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation in the development and implementation of a Tourism, Arts and Culture Strategy Plan.
- Act as advocates and champions for Tourism, Arts and Culture programs and projects with the Shire that are of community benefit.
- Provide a forum for discussion of tourism, arts and culture industry trends and best practice in the Local Government sector.

The role of the Committee is to carry out the following functions:

- To assist with the development and implementation of a Tourism, Arts and Culture Strategy Plan.
- Respond to issues referred by Council to the committee.
- Assist Council to work strategically to encourage, foster, value and promote tourism, arts and culture.
- Provide a consultative mechanism for Council on tourism, arts and culture activities within the Shire.
- Assist in identifying and responding to key issues relating to tourism, arts and culture in the Shire.
- Provide advice on the review and implementation of the future Tourism, Arts and Culture Strategy Plan.

9.6.1 Tourism, Arts and Culture Advisory Group
- Draft Minutes of the Meeting held on Tuesday 14th August, 2018 (cont.)

Attachments

- Draft minutes of the Tourism, Arts and Culture Advisory Committee of 14th August 2018



<p>Voted: not a viable option for Strathbogrie Shire. Claire will respond to email to advise of above reasoning and suggest alternatives as outlined above.</p>	Claire T
<p>3.3 LG Pro SIG meeting – Arts & Culture Claire attended this in Bunjil Place, City of Casey. All local gov. arts and culture attended. Relevant agenda item was the development of arts and culture strategies within LGA's. Cultural Development Network (CDN) https://www.culturaldevelopment.net.au/ have provided a framework of principles for developing these strategies as an example of best practice – copies provided to all members, further information is provided on the website as listed above. City of Casey strategy was discussed in meeting as a good example of a current A&C strategy that was based on the framework suggested by CDN. Claire to provide further information to group.</p>	Claire T
<p>3.4 Greetings Down Under Tour – refer to email Hadn't received funding. Looking at other avenues and will keep us informed</p>	
<p>3.5 Update on Urban Planning projects</p>	
<p>3.5.1 Pick My Project 15 eligible projects put up in our Shire which are eligible for voting on Press Release going out to promote the voting for these projects.</p>	
<p>3.5.2 Southern Aurora Memorial Meeting last week regarding the development of the memorial garden space. The group has received a carriage to be placed on site and refurbished. There will be several events planned over the weekend starting on the Thursday morning with a vigil at the original accident site. A park opening ceremony will also be included and various dignitaries will have been invited. The commemorative date of Feb 7 is the same as the Black Saturday anniversary may work in the favour of this event – Minister visiting etc. Funding from Council can start the process</p>	
<p>3.5.3 Nagambie Water Tower Janelle was going to present re Augmented Reality but isn't in attendance. Andrea – augmented reality has been discussed with Go Nagambie Investigating pricing and further information This might be something to incorporate with the water tower project Deb B – discussions with Sissy and connecting with the community regarding this. Another idea was White Night as an option. Also looking at pricing as this will determine if this is a possibility – example of Bendigo on 1st Sept. Still need a costing for even a static artwork. Kathi – suggested an Art competition as another option. Kristen concurred with this idea. Generate community involvement and will result in more diverse ideas \$20,000 contributed by Council. Project cost is anticipated to be \$40,000</p>	Janelle
<p>Deb B – the need for someone to drive the project and action this and the scope of the project planned. Resource needed. Action: Deb E/Claire contact Juddy Roller to see about a quote for the artworks. Andrea will have costings available for next meeting</p>	Deb E/Claire Andrea



<p>Pop Up at Grain Store</p> <p>Opportunity for people to contribute or be involved</p> <p>State Gov Elections</p> <p>Leanne commented she is working in this area. Written and drafted an official policy. Sent to Wendy Lovell, Steph Ryan and Lots of lobbying and meetings happening talking about funding.</p> <p>Auditors General Report March Local Gov</p> <p>Hume Corridor is included in this</p> <p>Township Groups Planning/Design</p> <p>Kathi commented about the township groups and what they are working on in relation to streetscape ideas. She expressed the need for these groups working more closely with this group.</p> <p>Alistair commented that these are in early stages of information collection phase – not ready to come to Council at this point.</p> <p>Claire will email links to the Oursay platforms for Binney Street to members https://oursay.org/strathbogie</p>	<p>Claire</p>
<p>8. MEETING CLOSED @6:55pm</p>	
<p>9. NEXT MEETING/S:</p> <p>Tuesday 10th July Tuesday 14th August Tuesday 11th September Tuesday 9th October Tuesday 13th November Tuesday 11th December</p>	

9.7 ORGANISATION

9.7.1 Christmas 2018 / New Year 2019 Office Closure

Author & Department

Chief Executive Officer / Executive Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The Council's usual practice has been to close the Council Offices over the Christmas / New Year break to allow staff to use accrued leave or rostered days off without impact to the community. The normal afterhours and emergency services operations would continue without impact to the community.

RECOMMENDATION

For Decision.

CRS MASON/ LITTLE -

That Council endorse the Christmas 2018 / New Year 2019 Office Closures, as detailed below:-

- **Offices close on Friday 21 December 2018 at 5pm**
- **Offices closed Monday 24 December 2018 (Staff to take leave)**
- **Offices closed Tuesday 25 December 2018 and Wednesday 26 December 2018 - Public Holidays.**
- **Offices closed Thursday 27 December, Friday 28 December and Monday 31 December 2018 (Staff to take leave).**
- **Offices closed Tuesday 1 January 2019 - New Year's Day Public Holiday.**
- **Offices reopen Wednesday 2 January 2019 at 9am.**

220/18

ON BEING PUT, THE MOTION WAS CARRIED

Background

Council has in the past allowed staff to take leave, used rostered days off or use their Enterprise Bargaining Agreement (EBA) entitlements (three days) over the Christmas / New Year break whilst the offices have been closed.

9.7.1 Christmas 2018 / New Year 2019 Office Closure (cont.)

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that there are no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Nil.



9.7.2 Rail Freight Alliance Membership (cont.)

The benefits for Local Government from the achievement of the above objectives will be the facilitation of regional economic development through having an efficient, competitive and connective rail freight system. Significant social, environmental and economic community benefits derived from having fewer bulk haulage trucks on our roads.

Current membership of the RFA includes nearly a third of local governments in Victoria:

- Buloke Shire Council
- Central Goldfields Shire Council
- City of Ballarat
- City of Melbourne
- City of Wodonga
- East Gippsland Shire Council
- Gannawarra Shire Council
- Glenelg Shire Council
- Greater Shepparton City Council
- Horsham Rural City Council
- Latrobe City
- Loddon Shire Council
- Mildura Rural City Council
- Moyne Shire Council
- Northern Grampians
- Pyrenees Shire Council
- South Gippsland Shire Council
- Southern Grampians Shire Council
- Swan Hill Rural City Council
- Warrnambool City Council
- West Wimmera Shire Council
- Yarriambiack Shire Council

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.



9.7.3 Community Planning Program
– Endorsement of Ruffy Community Action Group Community Plan 2018-2022

Author & Department

Community Engagement and Planning / Corporate and Liveability Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Ruffy Community Planning Reference Group have completed their Community Plan for 2018-2022.

Note:

Ruffy Community Planning Reference Group call themselves Ruffy Community Action Group (RCAG) and will be referred to as such for the remainder of this report.

RECOMMENDATION

That Council endorse the Ruffy Community Action Group Community Plan 2018-2022.

222/18 CRS THOMSON/LITTLE : That the Recommendation be adopted.

CARRIED

Background

Ruffy Community Action Group have set out five priorities in the Community Plan 2018-2022:

- | | |
|-----------------------|---|
| Priority One | Support for older residents to remain in the district |
| Priority Two | Informal Community Hub and opportunities for social interaction |
| Priority Three | Continued Care/Preservation of Landscape (active conservation) |
| Priority Four- | Organised activities, points of interest for visitors/locals |
| Priority Five | First Aid Training and Identify local existing skills |

Ruffy Community Action Group signed the Community Planning Reference Group Charter on 20 September 2017 and countersigned by CEO on 5 October 2017.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

9.7.4 Draft Municipal Emergency Management Plan 2018-2020

Author and Department

Group Manager, Corporate and Community / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

A new draft Municipal Emergency Management Plan (Plan) has been written to comply with the legislative requirements of the *Emergency Management Act 1986*.

The Plan is scheduled to be audited by the Chief Officer Operations, Victoria State Emergency Service, in accordance with the guidelines provided by the Emergency Management Manual Victoria, in November 2018.

The draft Plan has been developed by the Municipal Emergency Management Planning Committee of Strathbogie Shire.

The draft Plan was accepted at the Municipal Emergency Planning Committee meeting held on 15 August 2018, and a motion was passed that it be forwarded to Council, and presented for public consultation, prior to adoption by Council.

RECOMMENDATION

That Council:

- 1. Endorse the draft Municipal Emergency Management Plan 2018-2020 for public exhibition.**
- 2. Make available the draft Plan for public comment in accordance with section 223 of the *Local Government Act 1989* for 28 days from Wednesday 26 September 2018.**
- 3. Hear and receive submissions at the Special Council meeting 13 November 2018.**
- 4. If no submissions are received, adopt the Plan and submit for audit.**
- 5. If submissions are received, that Council consider submissions at the Ordinary Council meeting on 20th November, amend as appropriate, adopt the Plan and submit for audit.**

223/18 CRS BOWER/WILLIAMS : That the Recommendation be adopted.

CARRIED

9.7.4 Draft Municipal Emergency Management Plan 2018-2020 (cont.)

Risk Management

The author of this report considers that there are significant Risk Management factors relating to the report and recommendation.

A timely review of the Plan is needed to meet legislation requirements and audit timelines.

A periodic review of the Plan is critical in maintaining Council's capacity to mitigate and respond to emergency situations within our Shire.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has significant community or social implications for Council or the broader community. A comprehensive Plan that complies with the Emergency Management Act, includes current information, identifies risks and outlines Council's responsibilities for mitigation, response and recovery is crucial to Community well-being.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council, other than those identified elsewhere in the report.

9.7.5 Council Delegation of Authority to Chief Executive Officer to Approve Road Closures for Six (6) Regular Events

Author & Department

Visitor Economy & Events Coordinator / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Council approval is to be sought for the granting of a 12 month delegation of authority to the CEO to be able to authorise short-term road closures for six (6) regular events:

1. Australian National Show & Shine (annual event)
2. Euroa Agricultural Show (annual event)
3. Euroa Spring Festival / Wool Week (annual event)
4. Euroa Village Farmers' Market (monthly event)
5. Violet Town Community Market (monthly event)
6. ANZAC Day - Euroa (annual event)

RECOMMENDATION

That Council delegate power to the Chief Executive Officer for a period of 12 months, until 30 June 2019, to authorise the road closures for the following six events, under Section 207 and Schedule 11, Clause 10 (1) (b) of the Local Government Act 1989 "Power to place obstruction or barriers on a road temporarily."

1. Australian National Show & Shine (annual event)
2. Euroa Agricultural Show (annual event)
3. Euroa Spring Festival / Wool Week (annual event)
4. Euroa Village Farmers' Market (monthly event)
5. Violet Town Community Market (monthly event)
6. ANZAC Day - Euroa (annual event)

224/18 CRS MASON/WILLIAMS : That the Recommendation be adopted.

CARRIED

Background

This 12 month delegation of authority to the CEO has previously been approved and granted by Council for the past three years. The current 12 month delegation of authority expires in August 2018. To improve on facilitation of annual event planning and approval processes for the above events, it has been identified that it will be of benefit to both Shire staff and event organisers to now seek Council approval for this delegation of authority on an annual basis in June of each year.

9.7.5 Council Delegation of Authority to Chief Executive Officer to Approve Road Closures for Six (6) Regular Events (cont.)

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

Vehicular access to residential and business properties along any of these short term road closures may be restricted for the duration of these events. The organising bodies of these events are required to notify all affected residents and business operators, and also place local newspaper advertisements to inform the public of these road closures. These regular road closures are not currently causing any known access issues or public concern.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

These events all require community consultation, which is undertaken in all cases by the event organisers.

Attachments

Nil.

9.7.6 Council Delegation of Authority to Chief Executive Officer to Approve Road Closures for L's for Life Learner Driving Training Program (cont.)

Strategic Links – policy implications and relevance to Council Plan

There is no strategic link to the recently developed Council Plan within Council's goals. However, that being noted, the overall Vision for the Council Plan is *"Together we are building a flourishing community"* through our mission of *"To support our community to grow through effective partnerships, engagement and equitable and efficient delivery of services"*.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

Vehicular access to residential and business properties along these short term road closures may be restricted for the duration of these events. The organising committee of this event is required to notify all affected residents and business operators, and also place local newspaper advertisements to inform the public of these road closures. This road closures has not caused any known access issues or public concern.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

This event is required to undertake community consultation, in the form of a letter drop and advertisements in the Village Voice and to consult with the Violet Town Police.

Attachments

- Traffic Management Plan

9.7.7 Events on Cowslip Committee
- Request for Sponsorship for “The Nightmare Continues ... Act III” Event

Author & Department

Visitor Economy and Events Coordinator / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

Summary

The Events on Cowslip Committee have requested sponsorship of the 2018 The Nightmare Continues...Act III event. The Violet Town Action Group (VTAG) is auspicings this application

Attached to this report is the request letter and Remplan report of economic development for the 2018 event based on the results of the 2017 event, for Council consideration.

RECOMMENDATION

For decision.

CRS STOTHERS/MASON -

- 1. That Council contribute \$3,000 sponsorship to the 2018/19 event.**
- 2. That Council provides an information marquee at the event.**

226/18

ON BEING PUT, THE MOTION WAS CARRIED

Background

The Shire granted \$1,000 Quick Response Grant in 2016 and \$3,000 event grant to this event in 2017.

In 2017 this event attracted around 2,500 participants from both local and the surrounding areas of Shepparton, Wangaratta, Kyabram, Melbourne, Healesville and Bendigo. The sponsorship would be used for entertainment, hiring of music, stage and PA system.

In the case of sponsorship, Council has a limit of three years of funding, after which events are expected to be self-sustaining.

Extract from the current 'Tourism Events and Festivals Policy'

Assessment will also be made on the event's ability to become self-sufficient and sustainable within a period of three years.



9.7.7 Events on Cowslip Committee
- Request for Sponsorship for "The Nightmare Continues ... Act III" Event (cont.)

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not require a community consultation process due to the nature of the request.

Attachments

- Sponsorship request
- Remplan figures



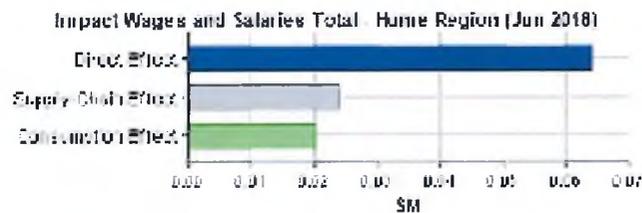
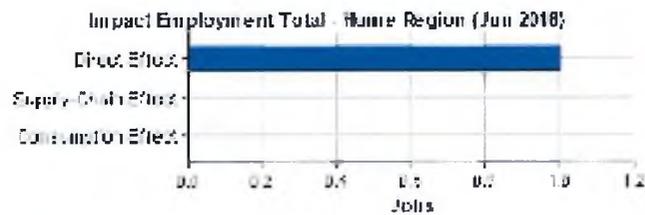
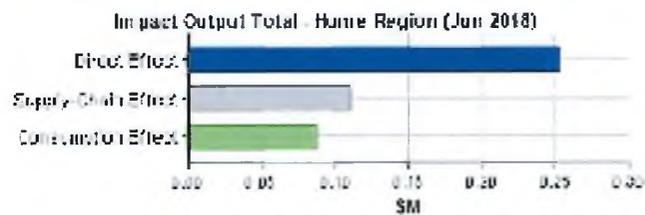
Tourism Impact Summary Report for Hume Region (Tourism Activity: 1 days)

Tourism Impact Scenario

Name **Nightmare on Cowslip**
Duration **1 days**

Direct Impact	Domestic Day	Domestic Overnight	International	Total
Number of Visitors	2,250	250	0	2,500
Number of Nights	n/a	1.00	0.00	
Estimated Expenditure per Visitor (\$)	\$98	\$127	\$0	
Total Estimated Expenditure (\$)	\$220,500	\$31,750	\$0	\$252,250

Tourism Impacts



**9.7.8 Euroa Apex Pro Rodeo
- Request for Sponsorship for Event on 23 March 2019**

Author & Department

Visitor Economy and Events Coordinator / Corporate & Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The Euroa Apex Pro Rodeo has requested sponsorship from the Council for the 2019 event for \$5,000 and provision of waste and recycling bins. The recommendation from the July 2018 Ordinary Council Meeting Minutes (page 77) upon their unsuccessful community grant application was that the Euroa Rough Stock Rodeo be referred to the sponsorship program.

Attached to this report is the request letter and Remplan report of economic development for the 2019 event based on the results of the 2018 event, for Council consideration.

RECOMMENDATION

For decision.

CRS MASON/WILLIAMS -

That Council gives a total of \$3,000, to consist of:-

- **\$2,000 'in kind' support.**
- **\$1,000 cash to support a junior event category.**

227/18

ON BEING PUT, THE MOTION WAS CARRIED

Background

The inaugural Euroa Apex Pro Rodeo was held on 24 March 2018 at the Euroa Showgrounds. The Euroa Rough Stock Rodeo Incorporated committee successfully applied for a Community Event Grant in 2018 and was granted \$3,000 through the community event grant program. Subsequent to this financial sponsorship, the Council provided waste and recycling bins.

In the case of sponsorship, Council has a limit of three years of funding, after which events are expected to be self-sustaining.

Extract from the current 'Tourism Events and Festivals Policy'

Assessment will also be made on the event's ability to become self-sufficient and sustainable within a period of three years.

9.7.8 Euroa Apex Pro Rodeo
- Request for Sponsorship for Event on 23 March 2019 (cont.)

Expenses for the 2019 Event:

Item	Supplier	2018 Event Cost
Toilets	Blu Loo	1540
Band	Steve Eells	2000
Alcohol	Middle Hotel and Burtons	8100
Ambulance	AV	2079
Prize Money	APRA	11800
Trophy	APRA	250
Showground Hire	Euroa Ag Soc	1000
Showground Bond	Euroa Ag Soc	1000
Insurance	APRA	1380
Skip Bins	Bims Bins	300
Printing	Euroa Printers Splash Gecko	2600
Security	Shepparton	2234
Rodeo Event Contractor		19200
Entertainment- PA Systems	Alexandra	800

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not require a community consultation process due to the nature of the request

Attachments

- Sponsorship request letter
- Remplan report



This year the Rodeo committee has made a specific undertaking to involve local youth in the event. We are currently in early committee discussions, with intent to foster a local youth group, perhaps Evolve, to run a social event in conjunction with the Rodeo. Ideas posed include; a youth focussed activity or a fundraiser of their choosing. The local youth have limited opportunities in Euroa and we hope to encourage their interest and support at this year's Rodeo.

The Rodeo management committee would like our Shire of Strathbogie, to continue to pledge their support, by two means; a cash donation and bin provision.

The event requires working capital, a great portion of which is invested directly back into our community by way of equipment hire, stock purchases and venue hire. \$5000 would be a considerable start to our sponsorship fundraising, as we are hoping to raise \$60,000 for 2019.

The second fundamental of a great local event is its hygiene. We have a terrific band of volunteers that are willing to keep our event clean and well maintained if we can provide them with the resources to do so. The provision of Shire of Strathbogie wheelie bins, and a means to empty them would enable us to work our magic again and host an event we can proud to be a part of.

We are hoping that the Shire can come on-board early enough in our sponsorship process, to be included on all outgoing sponsorship letters to local businesses and community groups.

With Kind Regards,

A handwritten signature in black ink, appearing to read 'Steven Hill', written in a cursive style.

Steven Hill
President
Euroa Apex Pro Rodeo

Matt Mol
President
Euroa Apex

A small, handwritten mark or signature in the bottom right corner of the page, consisting of a few loops and a horizontal line.



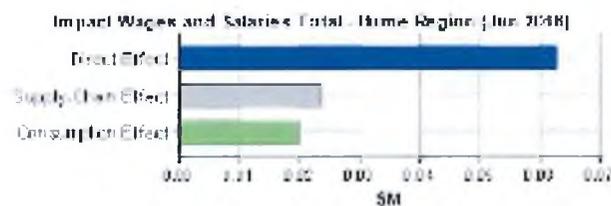
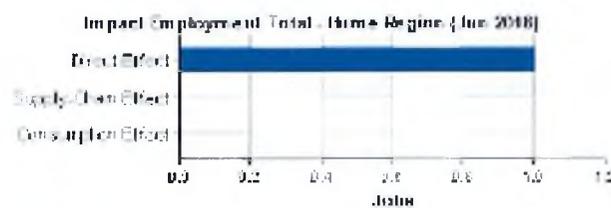
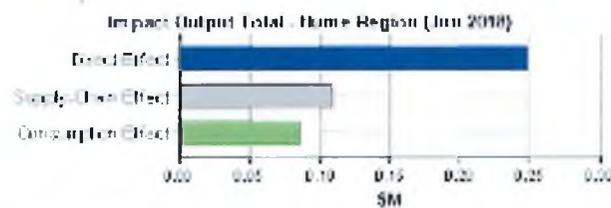
Tourism Impact Summary Report for Hume Region (Tourism Activity: 1 days)

Tourism Impact Scenario

Name	Eurca Rodeo
Duration	1 days

Direct Impact	Domestic Day	Domestic Overnight	International	Total
Number of Visitors	2,000	200	0	2,200
Number of Nights	n/a	2.00	0.00	
Estimated Expenditure per Visitor (\$)	\$98	\$254	\$0	
Total Estimated Expenditure (\$)	\$196,000	\$50,800	\$0	\$246,800

Tourism Impacts



**9.7.9 Goulburn Valley Libraries
- Substitute Representatives**

Author & Department

Group Manager, Corporate and Community / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

This report recommends that substitute representatives be appointed to the Goulburn Valley Libraries Board should existing representatives be unable to attend meetings.

RECOMMENDATION

That Cr and the Manager Community Wellbeing be appointed as deputies to the Board of the Goulburn Valley Regional Library.

CRS BOWER/STOTHERS -

Amendment:

That consideration and determination on this item be deferred to the Special (Statutory) Council meeting, scheduled to be held on Tuesday 13 November 2018.

228/18 ***ON BEING PUT, THE AMENDMENT BECAME THE MOTION***

229/18 ***ON BEING PUT, THE MOTION WAS CARRIED***

Background

Council is currently represented on the GVRL Board by Councillor Bower and the Group Manager, Corporate and Community, together with Ms Amanda Tingay as a community representative. From time to time attendance is not possible and therefore it is recommended that a Councillor and the Manager, Community Wellbeing be nominated as substitute Council representatives. The Regional Library Agreement provides for a "deputy" to be appointed by Council.

Alternative Options

The author of this report has considered potential alternative courses of action. No other feasible alternative have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation

9.7.10 Community Solar Donation

Author & Department

Team Leader, Climate Change and Environment / Community Assets Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The Community Solar Donation is a community social sustainability initiative of Yarra Energy Foundation and Cherry Energy Solutions and is not subsidised by any element of any program.

As part of the "Bogie Bulk Buy" initiative, once a community purchase 50kW of solar PV the Donation is triggered, and by the end of a solar bulk buy a Donation is made of 1% of the total kilowatts purchased by the community.

Following analysis of applications which included the Strathbogie Sustainable Development Reference Group (SDRG), this report seeks Council endorsement for the installation of a 5.5kw solar PV at the Nagambie Bowls Club.

Attached is the summary of recommendations for the Bogie Bulk Buy Community Solar Donation for Council's information.

RECOMMENDATION

That Council endorse the recommendations in Yarra Energy Foundation's report and sanctions the installation of a 5.5kw solar PV at the Nagambie Bowls Club.

CRS STOTHERS/BOWER -

That the Recommendation be adopted.

CRS THOMSON/WILLIAMS -

Amendment:

That consideration and determination on this item be deferred to the next Ordinary Meeting of Council.

CRS BOWER/THOMSON -

Amendment:

That the original Recommendation become the Motion and be put for consideration and determination, viz;

- **That Council endorse the recommendations in Yarra Energy Foundation's report and sanctions the installation of a 5.5kw solar PV at the Nagambie Bowls Club.**

230/18

ON BEING PUT, THE AMENDMENT BECAME THE MOTION

231/18

ON BEING PUT, THE MOTION WAS CARRIED

9.7.10 Community Solar Donation (cont.)

Financial/Budgetary implications

The author of this report considers that the recommendations have no capital or recurrent budget considerations.

Economic implications

The Sustainable Development Reference Group considers that the recommendations lead to positive economic outcomes for Council and the broader community.

Environmental/Amenity implications

The Sustainable Development Reference Group considers that the recommendations lead to positive environmental and amenity outcomes for Council and the broader community.

Community implications

The Sustainable Development Reference Group considers that the recommendations lead to more equitable engagement outcomes for Council and the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author considers that the recommendations do not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal/Statutory implications

The author of this report considers that the recommendations have no legal or statutory implications which require the consideration of Council.

Consultation

The Sustainable Development Reference Group members are drawn from members of the Strathbogie Shire community for the purposes of more transparent consultation with residents. No broader consultation for these recommendations was required.

Attachments

- Recommendations for Community Solar Donation, Yarra Energy Foundation.



Nagambie Bowls Club

After analysing the Bowls Club interval data, it was found that the usage profile matched a Solar production profile extremely well. There is high summertime use (average 27kwh) with the majority occurring during solar production hours. Their winter profile also was also consistent with solar production. It was noted in the submission that the club felt that outdoor lighting was a significant cost and it should be noted that Solar PV will not necessarily reduce those costs until batteries become more attainable.

A 5.5kw install will produce approximately 75% of the Club's electricity needs if usage remains consistent both in amount and time of use which makes the application by the Nagambie Bowls Club the best value for money for the Community Solar Donation.

The installer has checked the roof and is in agreeance that a system can be installed.

It is recommended the Nagambie Bowls club is the recipient of the donation

Please note:

The Community Solar Donation is a community social sustainability initiative of Yarra Energy Foundation and Cherry Energy Solutions and is not subsidised by any element of any program. Once a community purchases 50kW of solar PV the Donation is triggered, and by the end of a solar bulk buy a Donation is made of 1% of the total purchased by the community.

Costs to Yarra Energy Foundation and Cherry Energy Solutions will only be disbursed for one recommendation, quotation, installation and connection.

The Community Solar Donation must be installed within Contract, or within 90 days of the end of the Contract to which it relates.



9.7.11 Adoption of 2017/2018 Annual Financial Report (cont.)

Background

The Victorian Auditor-General's Office has completed the external audit of the 2017/2018 Financial Report.

The Annual Financial Report consisting of the Financial Statements and Notes (refer Appendix A) has been prepared in accordance with relevant legislation, applicable Australian Accounting Standards and other related accounting guidelines.

The Audit Committee, at its meeting on Friday 14 September 2018, in accordance with the Local Government Act 1989, having reviewed the Annual Financial Report consisting of the Financial Statements and Notes, was expected to have recommended that Council adopt the 2017/2018 Annual Financial Report on an "in principle" basis, and this will be reported on verbally to the Council meeting.

The Victorian Auditor-General's certification is anticipated in late September 2018.

Discussion

The Annual Financial Report is prepared strictly in accordance with the applicable Australian Accounting Standard which includes the Australian equivalent to International Financial Reporting Standards (AIFRS). These Standards require the preparation of five mandatory statements. These statements include –

- "Comprehensive Income Statement" (Operating – Accrual Statement). This comprises non-cash items such as Depreciation and cost of goods (assets) sold, and excludes Capital Expenditure and Transfers to and from Other Reserves.
- "Balance Sheet" which lists Councils' assets and liabilities. It indicates the overall financial position of Council.
- "Statement of Changes in Equity". This indicates movement in Council's Reserve Funds.
- "Statement of Cash Flows". This indicates all cash expended and received for all activities during the financial year.
- "Statement of Capital Works" which details Council's capital works expenditure for the financial year. It sets out the expenditure on creating or buying property, infrastructure, plant and equipment by each category of asset.

For the 2016/2018 financial year, Council is also required to prepare two "Budget Comparison Notes" with variance explanations to the 2017/2018 Annual Budget. These being –

1. Income and Expenditure
2. Capital Works

9.7.11 Adoption of 2017/2018 Annual Financial Report (cont.)

4. Statement of Capital Works

Council completed \$10.189 million worth of projects for 2017/2018, an increase of 54% over the previous year as carried over works from 2016/17 were completed and flood recovery works (externally funded) were undertaken.

A number of projects will be carried forward to the 2018/29 year.

Risk Management

Council has addressed any risks associated with the preparation of the reports by applying accepted accounting standards, where applicable.

Strategic Links – policy implications and relevance to Council Plan

The report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The statements have been prepared using the Local Government Model Report 2015 as issued by Local Government Victoria.

Financial / Budgetary Implications

The financial results are shown in the statements.

Economic Implications

The report has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The report has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The report has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The report does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The proposal is consistent with sections 131 and 132 of the Local Government Act 1989 which, amongst other things, requires the Council to "certify the statements in their final form".

9.7.12 Adoption of Performance Statement 2017/2018 and Governance and Management Checklist 2017/2018

Author& Department

Group Manager, Corporate and Community / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

Officers providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The Local Government Act 1989 requires that Council pass a resolution giving its approval to the Performance Statement 2017/2018 and Governance and Management Checklist prior to formal submission to the Auditor-General Victoria and the Minister. The Act further requires that Council must authorise two Councillors to approve the Report.

Draft copies of the Performance Statement 2017/2018 and Governance and Management Checklist have been circulated to Councillors with this report for their consideration, and are tabled for information purposes.

RECOMMENDATION

1. That Council adopt, in principle, the –
 - a) Performance Statement 2017/2018.
 - b) Governance and Management Checklist 2017/2018.
2. That Council authorise Councillors McClaren and Williams to sign the 2017/2018 Performance Statement.

CRS THOMSON/STOTHERS -

Amendment:

That consideration and determination on this item be deferred to a Special Council meeting, scheduled to be held on Tuesday 25 September 2018.

234/18

ON BEING PUT, THE AMENDMENT BECAME THE MOTION

235/18

ON BEING PUT, THE MOTION WAS CARRIED

Background

Under Section 131 of the Local Government Act 1989, the Annual Budget 2017/2018 included a list of prescribed indicators of service performance, financial and sustainable capacity performance required by regulations to be reported against in the performance statement. The Performance Statement represents an independent certification of Council's results against the prescribed indicators. In addition, Section 131 requires Council to report on Council's assessment against the prescribed governance and management checklist for 2017/2018.

9.7.12 Adoption of Performance Statement 2017/2018 and Governance and Management Checklist 2017/2018 (cont.)

Consultation

Council staff and Council's external auditor, the Victorian Auditor-General's Office and Council's Audit Committee have been consulted as part of the preparation of these reports.

Conclusion

The Chief Executive Officer and two Councillors are required to sign the Performance Statement (refer Appendix A – separately circulated). It is recommended that Council adopt, in principle, the Performance Statement, shown as Appendix A.

The Chief Executive Officer and one Councillor are required to sign the Governance and Management Checklist (refer Appendix B – separately circulated). It is recommended that Council adopt, in principle, the Governance and Management Checklist, shown as Appendix B.

Appendices

- Appendix A: Strathbogie Shire Council Performance Statement 2017/2018
- Appendix B: Governance and Management Checklist 2017/2018

Tabled Document/s

- Strathbogie Shire Council Performance Statement 2017/2018
- Governance and Management Checklist 2017/2018



9.7.13 Avenel Primary School
- Request for Sponsorship for Participation in Energy Breakthrough Event (cont.)

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. The following alternatives have been identified for the consideration of Council.

- *Cash sponsorship*
- *In kind sponsorship such as donation of pink or black love Strathbogie t shirts and loan of the marquee*
- *Cash and in-kind sponsorship*
- *No sponsorship*

Risk Management

This is the fourth request for sponsorship being put before the Council. The decision is for Council, and the risk management factors to consider would be reputational in respect of support or decline.

Strategic Links – policy implications and relevance to Council Plan

There is no strategic link to the recently developed Council Plan within Council's goals. However, that being noted, the overall Vision for the Council Plan is *"Together we are building a flourishing community"* through our mission of *"To support our community to grow through effective partnerships, engagement and equitable and efficient delivery of services"*.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the *Victorian Charter of Human Rights and Responsibilities Act 2006*.



AVENEL PRIMARY SCHOOL

40 Anderson St, Avenel, 3664

Phone: 03 5396 2264

Email: avenel.ps@edumail.vic.gov.au

"Creating learners, Growing Good People, Giving Something Back"

Dear Strathbogie Shire,

Thank you for your ongoing support in the previous years in the Energy Breakthrough Challenge in Maryborough. We have created 2 new teams to ride human powered vehicles during the race. We will be racing for fourteen hours over 2 days and we will also give a detailed presentation before the race that will equal 50% of our score.

This will be the second time we have entered 2 teams and we are very excited to take part in the event. We are seeking sponsorship in many different forms to help us achieve our goal. Being one of our sponsors will involve donating money or vouchers that can be used to buy parts for our vehicle, uniforms and camp supplies such as food. In return, we will be displaying our sponsors' logos on our human powered vehicle. Sponsor logos will be positioned and sized according to sponsorship amounts.

We are the only school within the Strathbogie Shire that is participating within the event and we feel that this could be a great promotional opportunity for your business. We appreciate your time and your consideration of our request. If you would like to discuss the proposal in more detail, do not hesitate to call us on the school's contact number.

Thank you for sponsoring us in the previous years and I hope you can help us again thanks for reading.

Yours sincerely,
Avenel Primary School
Energy Breakthrough Team



9.7.14 Strathbogie Shire Roads Advisory Committee
– Appointment of Representatives (cont.)

RECOMMENDATION (cont.)

CRS LITTLE/BOWER -

Amendment:

That in accordance with the Strathbogie Shire Roads Advisory Committee Charter, Council -

- 1. Appoint Cr Graeme Williams and Cr Alistair Thomson as Councillor representatives on the Roads Advisory Committee.**
- 2. Appoint Mr John Dunn, Mr Craig Hahnel and Mr Paul Swan as community representatives to the Roads Advisory Committee;.**
- 3. Endorse the inclusion of VicRoads nominees Ms Rebecca Steer, Manager Planning and Mr Steve McCallum, Manager Operations from VicRoads North Eastern to sit on the Roads Advisory Committee.**
- 4. Write to all applicants thanking them for their nomination and advising them of the appointment of Community Representatives to the Roads Advisory Committee.**
- 5. Arrange for the initial meeting of the Roads Advisory Committee to occur prior to the 30 October 2018.**
- 6. Appoint Cr Graeme Williams as Chair of the Roads Advisory Committee.**

238/18

ON BEING PUT, THE AMENDMENT BECAME THE MOTION

239/18

ON BEING PUT, THE MOTION WAS CARRIED

Background

One of the key strategies for 2017/2018 in the *Council Plan 2017 – 2021*, under Our Goals 3, is “To provide quality infrastructure” for Council to “Develop terms of reference for a Roads Advisory Committee”.

In accordance with the Council Plan action, at the 15 May 2018 ordinary Council meeting, Council adopted the draft *Roads Advisory Committee Charter, May 2018* (and draft Duty Statement) as the Terms of Reference for the Roads Advisory Committee. Committee membership, nomination process and other governance arrangements for the functioning of the Committee are included in the Charter. The Duty Statement outlines the selection criteria required of potential community members is also provided.

9.7.14 Strathbogie Shire Roads Advisory Committee
– Appointment of Representatives (cont.)

A copy of the assessment has been distributed to Councillors as a confidential document.

In accordance with the Roads Advisory Committee Charter, *Council will review the Committee within 12 months after the election of Councillor, which is every four (4) years.*

As this is an Advisory Committee, this Committee has no delegated powers to act on behalf of Council or commit Council to any expenditure until resolved explicitly by Council.

The Charter also states that committee membership will include two (2) Councillors and representation from VicRoads.

In accordance with the Charter, it is recommended that Council discuss and appoint two Councillors to the Roads Advisory Committee and include this Committee and Councillor representation on Council's list of Advisory Committees.

In response to Council's invitation to VicRoads for representation on the Committee, it is recommended that Ms Rebecca Steer, Manager Planning and Mr Steve McCallum, Manager Operations from VicRoads North Eastern be formally appointed to the Committee.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. It is considered that the recommended appointee's best meet the objectives of the Committee.

Risk Management

The author of this report considers that that there are no significant risk management factors relating to this report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

There are minimal financial implications in the operations of this Committee which will be limited to meeting and administrative costs.

Any costs associated with the implementation of any Advisory Committee recommendations to Council will be referred to future budgets for consideration.



Strathbogie Shire Roads Advisory Committee Charter

Endorsed by Council: 15 May 2018

Strathbogie Shire Council Roads Advisory Committee Charter
Endorsed by Council – 15 May 2018

5. **TERM OF APPOINTMENT**

- 5.1 Public members hold their appointment in their own right whilst members nominated by a particular group will represent that group.
- 5.2 Public members of the Committee appointed for a period of two (2) years shall be eligible for re-appointment to the Committee for a further term of two (2) years each.
- 5.3 A member of the Committee may resign his/her position at any time.
- 5.4 The Committee is empowered to declare a Committee member's position vacant if he/she fails to attend three (3) consecutive meetings without leave by resolution duly passed.
- 5.5 The Council shall appoint another person to fill any vacancy caused by the resignation of any member of the Committee.
- 5.6 Any person appointed to fill a vacancy on the Committee shall hold office for the unexpired portion of the previous member's term of office.

6. **NOMINATION OF MEMBERSHIP**

- 6.1 The Council shall invite nominees by expression of interest not less than one (1) month prior to the date of the termination of the term of office of the representatives.
- 6.2 Council has the right to veto any nomination if the nominee is deemed to be unsuitable for the purpose of the Committee.

7. **CHAIRPERSON**

- 7.1 The Council will appoint a Councillor as Chairperson of the Committee to preside at all meetings at which he/she is present.
- 7.2 In the absence of the Chairperson, the Committee may elect one of the members to preside as Chairperson at the meeting.
- 7.3 The role of the Chairperson shall be:
 - (a) To chair all meetings of the Committee.
 - (b) To act as the liaison person between the Committee and Council.

8. **SECRETARY**

The Committee is to be serviced with the administrative and technical support provided by Council.

- 8.1 The Chief Executive Officer shall appoint a Council Officer to act as Secretary to the Committee.
- 8.2 The Secretary shall prepare the agenda and minutes for each meeting of the Committee and shall distribute, or arrange to be distributed, copies of the agenda and minutes to members of the Committee and Council.

Strathbogie Shire Council Roads Advisory Committee Charter
Endorsed by Council – 15 May 2018

17. CODE OF CONDUCT

- 17.1 Councillors on this Committee are to abide by the *Councillor Code of Conduct, 21 February 2017*
- 17.2 Council Officers on this Committee are to abide by the *Staff Code of Conduct CEO Directive*
- 17.3 Community Representatives are to abide by the *Staff Code of Conduct CEO Directive and Voluntary Workers Policy, DATE.*

This Strathbogie Shire Council Roads Advisory Committee Charter is made on behalf of Strathbogie Shire Council by its Chief Executive Officer under the authority of the Instrument of Delegation.

SIGNED by Steve Crawcour
Chief Executive Officer of the Strathbogie Shire Council

.....

Dated:



In accordance with the Strathbogie Shire Roads Advisory Committee Charter, the Objectives of the Committee are:

- To advise Council on the development and review of policy and strategy relating to the road network;
- To advise Council on policy relating to the management of roadsides; and
- To advise Council on potential advocacy priorities regarding road safety issues and initiatives of community benefit.

The role of the Committee is to carry out the following functions:

- To participate in the development of Council's Road Asset Management Plan and Road Management Plan.
- To participate in the development of levels of service for road infrastructure.
- Respond to issues referred by Council to the Committee associated with issues pertaining to traffic, freight and safety.

The Council has resolved that in addition to two Councillors, Council Officers and a representative from VicRoads, the Committee shall include three Community members.

The following is a list of the criteria that Community representatives are required to meet to be considered for appointment to the Committee:

- Appropriate tertiary qualifications in a Civil engineering or a related discipline; and/or
- Demonstrated experience in either road safety, road traffic or strategic road management; and/or
- Practical experience; and/or
- An understanding of major State and Federal road management programs associated with freight, safety or funding opportunities.

The Strathbogie Shire Roads Advisory Committee Charter is to be read in conjunction with this Duty Statement as it provides detail of additional Terms of Reference for the Committee.

A copy of the Strathbogie Shire Staff Code of Conduct CEO Directive, 21 June 2017 is attached to this document for reference.

This **Strathbogie Shire Council Roads Advisory Committee Duty Statement** is made on behalf of Strathbogie Shire Council by its Chief Executive Officer under the authority of the Instrument of Delegation.

SIGNED by **Steve Crawcour**
Chief Executive Officer of the Strathbogie Shire Council

.....

Dated:

Strathbogie Shire
Roads Advisory Committee Duty Statement
Endorsed by Council – 15 May 2018

**9.7.15 Purchase of 434 (Lot 1) Habel Road, Nagambie (Borrow Pit)
- Contract of Sale**

Author and Department

Group Manager, Community Assets, Community Assets Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Use of the land at 434 (Lot 1) Habel Road, Nagambie (former VicRoads "borrow pit") has been identified as integral to part of Council's flood mitigation projects for Nagambie, and was referred to in the "Goulburn Broken Regional Floodplain Management Strategy 2018-2028" (see attached).

As part of ongoing negotiation with VicRoads to purchase the land, Council has been provided with a Contract of Sale for the purchase of 434 (Lot 1) Habel Road, Nagambie. Lot 1 is 40ha and is within a Farming Zone, and has been valued by the Valuer General at \$80,000.

At the July Ordinary Council meeting on 17 July 2018 Council moved, with the succeeding amendment, that: -

That Council authorise the Chief Executive Office to negotiate either a reduced purchase price, from current Valuer General valuation, or long term lease for the land known as 434 (Lot 1) Habel Road, Nagambie, and report back to Council with the results of the negotiations.

The negotiations occurred, however no agreement with VicRoads for either option was reached.

RECOMMENDATION

That Council:

- 1. Council endorse the purchase of 434 Habel Road for \$80,000, and**
- 2. Authorise the Chief Executive Officer to execute the Contract of Sale.**

240/18 CRS BOWER/MASON : That the Recommendation be adopted.

CARRIED

Background

Potential Use for Flood Mitigation

Council identified the potential to use the former VicRoads "Borrow Pit" at 434 Habel Road, as a retention basin as part of a strategy to provide flood mitigation for the Nagambie Industrial Estate several years ago.

9.7.15 Purchase of 434 (Lot 1) Habel Road, Nagambie (Borrow Pit)
- Contract of Sale (cont.)

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

A budget amount of \$80,000 has been allocated within Council's current budget for the purchase of this land. There is potential to offset this cost if the Nagambie Flood Mitigation Project proceeds, which offers the advantage of freeing up two lots of land for sale for industrial use. It is estimated that the value of sale of these two lots is \$140,000.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Purchase of the land would be the first step in implementing the Nagambie Flood Mitigation Project. This Project would improve protection for downstream landowners from floodwaters in Nagambie, as well as providing immediate flood protection to industrial land, and future expansion to the estate.

Additional benefits, as identified in the Goulburn Broken Regional Floodplain Management Strategy 2018-2028 are:

- A storage for water reuse, such as irrigation of public reserves and gardens, and
- A site for a community based solar farm.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community other than those described elsewhere in this report.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council, other than those identified.

Excerpt from Goulburn Broken Regional Floodplain Strategy 2018-2028 Nagambie

Name	Existing Flood Mitigation Infrastructure (Levees)	Proposed Flood Mitigation Infrastructure (Levees)
Buxton	None identified. Unknown if mitigation is required or effective. Suspect a medium priority to determine if any mitigation is warranted given the significant number of floods since 1990s.	<ul style="list-style-type: none"> • Medium priority
Eildon	None identified and not required	<ul style="list-style-type: none"> • -
Kinglake Central	None identified and not required	<ul style="list-style-type: none"> • -
Kinglake East	None identified and not required	<ul style="list-style-type: none"> • -
Marysville	None identified and not required	<ul style="list-style-type: none"> • -
Molesworth	Molesworth Caravan Park levee is privately managed. This levee is located adjacent to the Goulburn River and some 600 millimetres in height.	<ul style="list-style-type: none"> • -
Narbethong	None identified and not required	<ul style="list-style-type: none"> •
Pheasant Creek & King Lake West	None identified and not required	<ul style="list-style-type: none"> •
Strath Creek	None identified and not required	<ul style="list-style-type: none"> •
Taggerty	None identified and not required	<ul style="list-style-type: none"> •
Thornton	None identified and not required	<ul style="list-style-type: none"> •
Toolangi	None identified and not required	<ul style="list-style-type: none"> •
Yea	None identified and not required	<ul style="list-style-type: none"> •
Strathbogie Shire Council		
Avenel	None identified and not required	<ul style="list-style-type: none"> •
Euroa	The existing Castel Creek is being augmented, upgraded and extended to the 1% AEP (100-year ARI) standard, as part of a Ministerial Approved Water Management Scheme	<ul style="list-style-type: none"> • Ongoing maintenance, renewal work and vegetation and sediment management will be undertaken by Strathbogie Shire council.
Graytown	None identified and not required	<ul style="list-style-type: none"> •
Locksley	None identified and not required	<ul style="list-style-type: none"> •
Longwood	None identified and not required	<ul style="list-style-type: none"> •
Mangalore	None identified and not required	<ul style="list-style-type: none"> •
Nagambie	<p>1. The existing Industrial Estate is inundated by floodwater from the Tablik Depression above the 5% AEP (20-year ARI) event.</p> <p>2. A rural levee located on the former Nagambie-Heathcote road reserve, together with a disused approach ramp to the Western side of the Old Chinamans Bridge, are restricting flood flows and raising flood risk at the Nagambie Regatta Centre and Chinamans Bridge Caravan Park.</p>	<p>1. Pumping of the floodwater to the former VicRoads borrow pit is proposed.</p> <p>2. Removal of the levee and the Western part of the approach ramp, both located within Municipal Road, is proposed.</p>
Old Longwood	None identified and not required	<ul style="list-style-type: none"> •
Ruffy	None identified and not required	<ul style="list-style-type: none"> •
Strathbogie	None identified and not required	<ul style="list-style-type: none"> •

Layout Plan of the Industrial Estate showing flood impacted properties



● Denotes Flood Impacted Property.

Location of Council owned Land in Estate



9.7.16 Business Management System

The September 2018 Business Management System Report includes reports as follows:-

- Building Department – August 2018 Statistics
- Planning Department – Planning Application Approvals – Development Cost (Capital Improved Value) - August 2018
- Confirm Customer Enquiry Flow – Report for August 2018
- Waste Management Reporting ~ Year to Date - August 2018
- Actioning of Council Reports Resolutions – Status Report
- Outstanding Actions of Council Resolutions to 31 August 2018
- Review of Council Policies and Adoption of new Policies – August / September 2018
- Record of Assemblies of Councillors
- Record of Minutes of Meetings of Special Committees of Council received in the past month

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

RECOMMENDATION

That the report be noted.

241/18 CRS BOWER/WILLIAMS : That the Recommendation be adopted.

CARRIED

Lake Nagambie

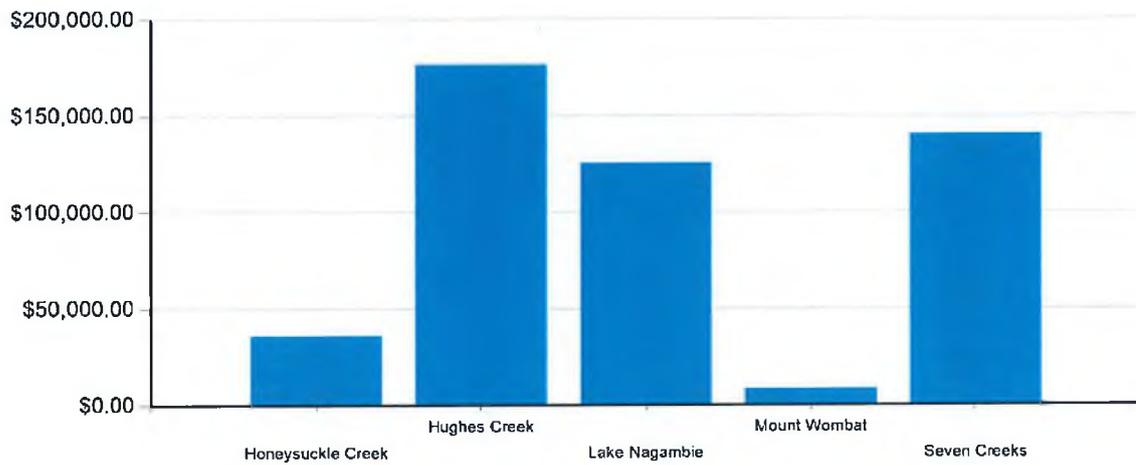
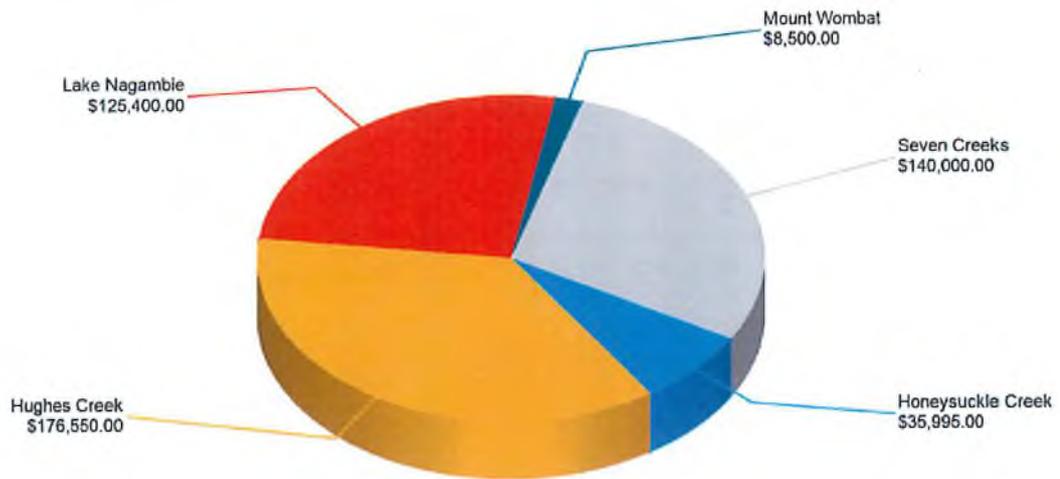
Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20172299/2	21/06/2018	Construction of	Dwelling	Mitchellstown	\$700,000.00
2018/002839/0	18/07/2018	Construction of	Dwelling & Garage	Nagambie	\$223,860.00
2018/002998/0	27/07/2018	Construction of	Dwelling & Garage	Nagambie	\$225,105.00
20180073-0	3/08/2018	Construction of	Dwelling & Garage	Nagambie	\$353,233.00
20180131/0	9/08/2018	Construction of	Dwelling	Nagambie	\$228,000.00
20180164/0	3/08/2018	Construction of	Amenities Building	Mitchellstown	\$82,700.00
20181697/0	8/08/2018	Construction of	Dwelling & Garage	Nagambie	\$200,488.00
20181776/0	20/08/2018	Extension to	Dwelling	Kirwans Bridge	\$149,574.00
20182757/0	2/08/2018	Construction of	Garage	Nagambie	\$12,499.00
20182763/0	15/08/2018	Construction of	Shed	Bailieston	\$37,235.00
20182766/0	7/08/2018	Construction of	Dwelling	Nagambie	\$306,822.00
20182781/0	27/08/2018	Extension to	Dwelling	Mitchellstown	\$100,000.00
20182782/0	27/08/2018	Construction of	Dwelling	Nagambie	\$310,682.00

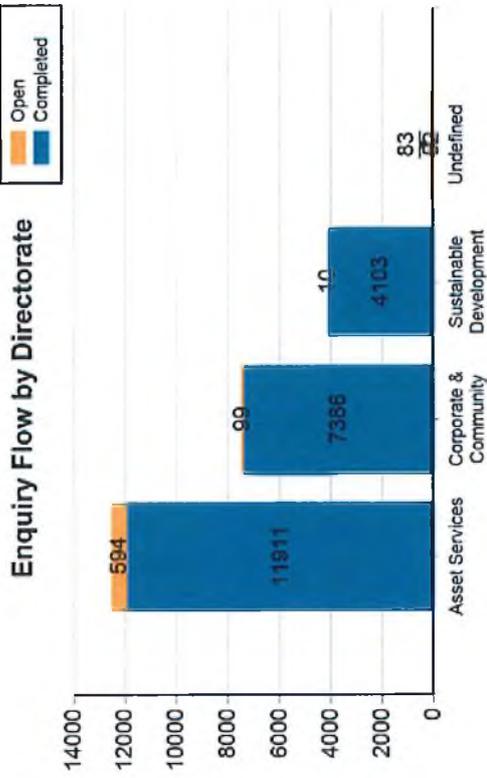
Mount Wombat

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20181832/0	28/08/2018	Construction of	Shed	Strathbogie	\$28,437.00
20182697/0	3/08/2018	Re-erection of	Dependant Persons Unit, Carport	Euroa	\$2,000.00
20182701/0	20/07/2018	Completion of	Dwelling	Creightons Creek	\$25,000.00
20182746/0	27/08/2018	Construction of	Farm Shed	Gooram	\$12,000.00

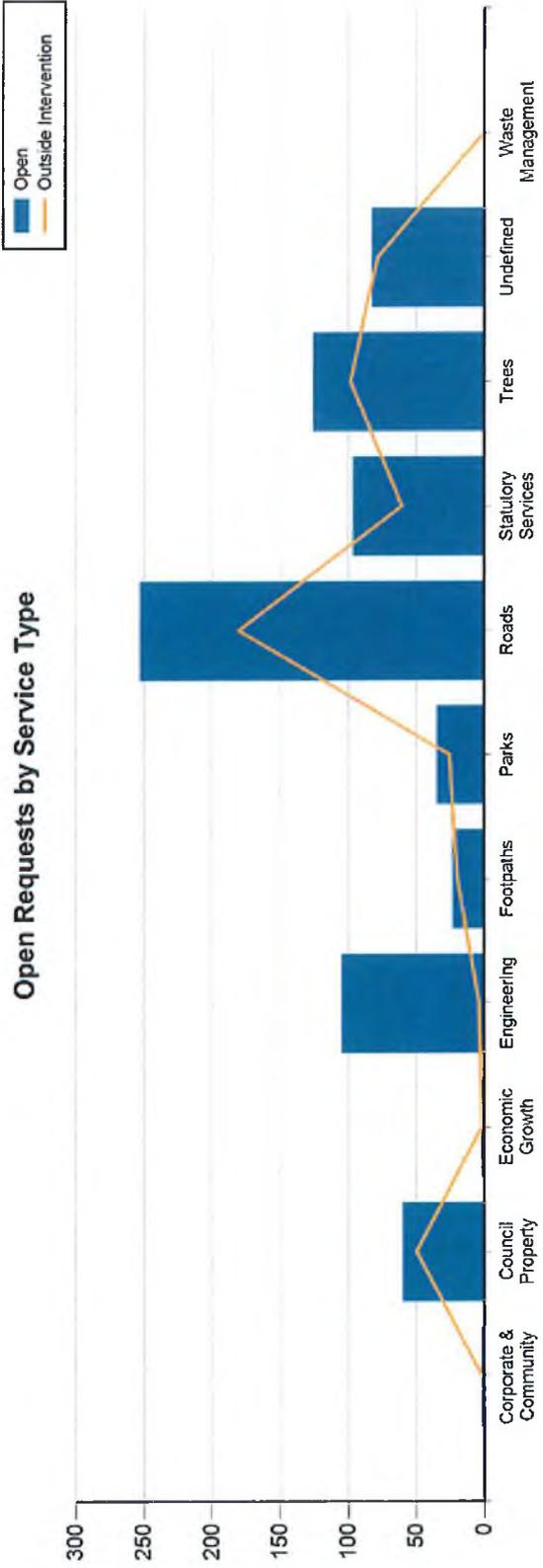
Seven Creeks

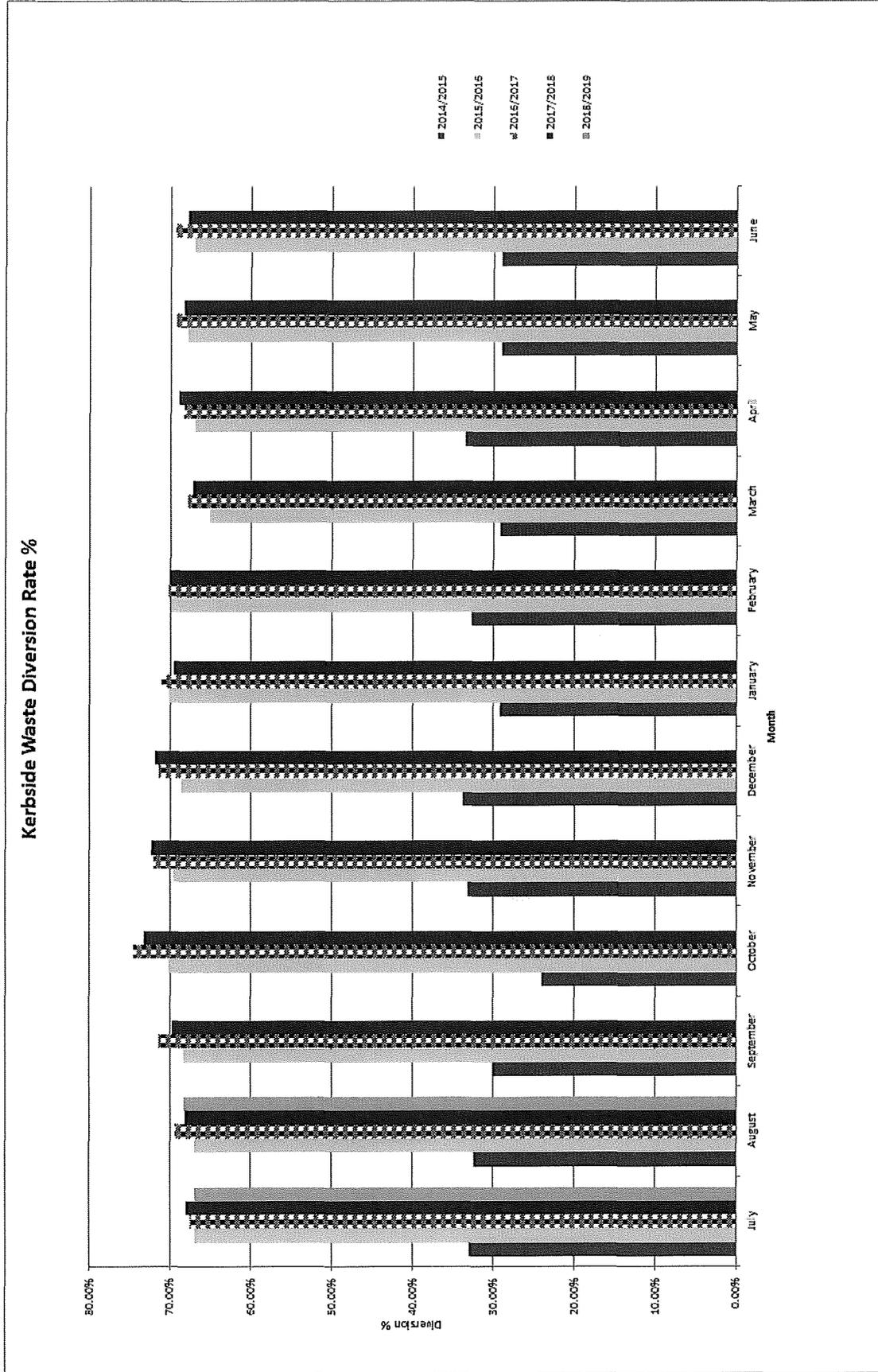
Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20180069-0	24/07/2018	Construction of	Dwelling & Garage	Euroa	\$383,478.00
20180078/0	9/08/2018	Construction of	Roof	Euroa	\$20,000.00
20182743/0	23/07/2018	Alteration to	Dwelling	Euroa	\$15,500.00
20182751/0	24/08/2018	Construction of	Dwelling	Euroa	\$283,816.00
20182754/0	31/07/2018	Construction of	Dwelling & Garage	Euroa	\$343,808.00





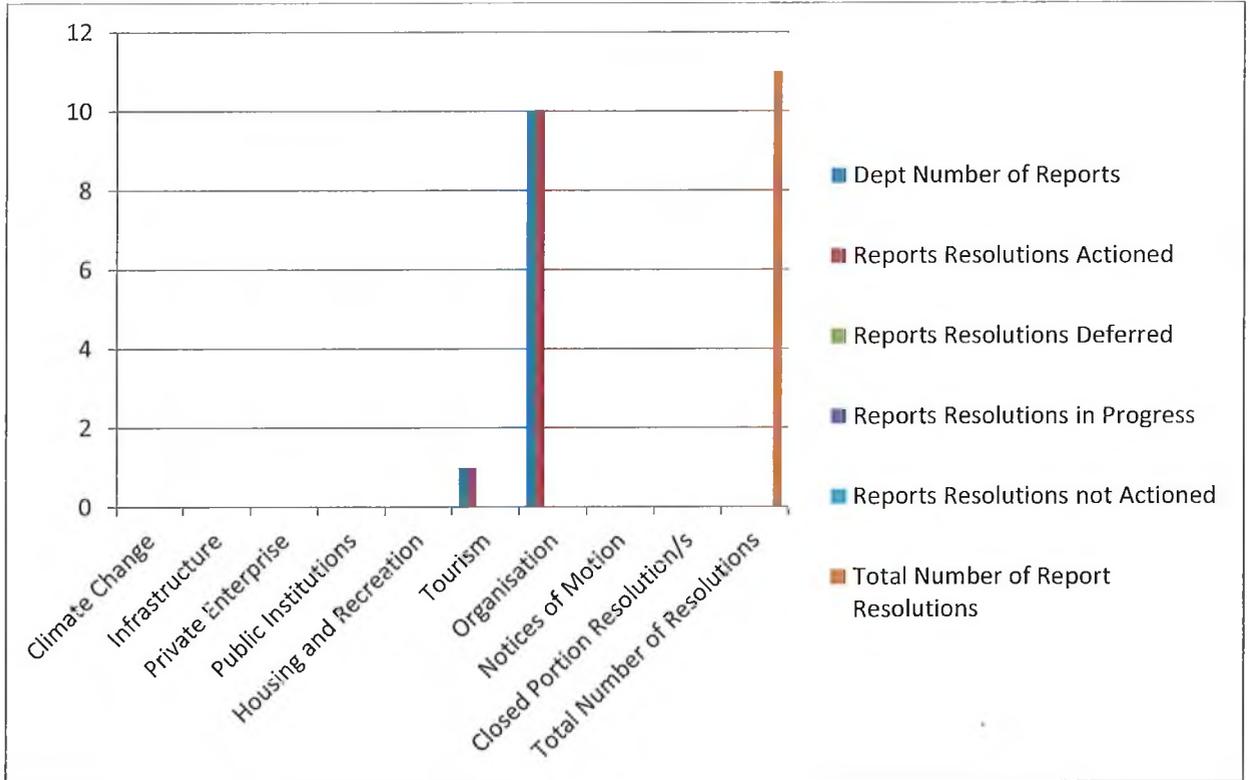
Aging Outside Intervention





Diversion rates are calculated by dividing the total amount of material diverted from landfill by the total amount of material collected. The diversion rate increased slightly from July to August, due mainly to the increase in organics collected kerbside.

ACTIONING OF COUNCIL REPORTS RESOLUTIONS
COUNCIL MEETING – 31 AUGUST 2018



RECORDS OF ASSEMBLIES OF COUNCILLORS

For period 8 August to 4 September 2018

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 14 August 2018

Time: 9.00 a.m. - 5.00 p.m.
6.55 p.m. - Crs Swan and Thomson ~ attendance at Item 8
6.15 p.m. - Cr Williams ~ attendance at Item 9

Attendees:

Councillors

Amanda McClaren
Debra Bower
Malcolm Little
John Mason
Kate Stothers
Alistair Thomson
Graeme (Mick) Williams

Officer/s

Steve Cawcour (Chief Executive Officer)
Phil Howard (Director, Innovation and Performance)
David Roff (Group Manager Corporate and Community)
Jeff Saker (Group Manager, Community Assets)

Apologies

Nil.

Declarations of Interest

1. Councillors Discussions
2. Swimming Pools Strategy
3. Sod Turning for Violet Town Men's Shed
4. Ordinary Council Meeting draft Agenda Review
5. Briefings
 - 5.1 2019 Australia Day Awards and Committees
 - 5.2 Road Closures
6. Assembly of Councillors
 - 6.1 Mayor and CEO Meetings Attendances
 - 6.2 Councillors Meetings Attendances
 - 6.3 Victoria Grants Commission Regional Information Sessions
 - 6.4 Avenel Primary School - request for sponsorship of Energy Breakthrough Challenge

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 21 August 2018

Time: 12.15 p.m. - 7.30 p.m.

Attendees:

Councillors

Amanda McClaren
Debra Bower
Malcolm Little
John Mason
Kate Stothers
Alistair Thomson
Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)
Phil Howard (Director, Innovation and Performance)
David Roff (Group Manager Corporate and Community)
Jeff Saker (Group Manager, Community Assets)

Apologies

Nil.

Declarations of Interest

1. Josh Hudson - Candidate as Victorian Parliament State Member for Northern Victoria
2. Councillors Discussions (lunch provided)
3. Committees of Management Review
4. Ordinary Council Meeting Agenda Review
5. Farmers Forum
6. Euroa Town Bus
7. Assembly of Councillors
 - 7.1 Mayor and CEO Meetings Attendances
 - 7.2 Councillors Meetings Attendances
 - 7.3 Ruffy Community Planning Reference Group (Ruffy Community Action Group) Community Plan 2018-2022
 - 7.4 Christmas Decorations
8. Councillors and CEO Discussions
9. Informal Meeting with Community Members / Cuppa and Chat
10. Ordinary Council Meeting at Avenel

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 28 August 2018

Time: 10.45 a.m. (for Mayor and Executive Management Team)
3.30 p.m. - 7.15 p.m.

Attendees:

Councillors

Amanda McClaren
Debra Bower
Malcolm Little
Kate Stothers
Alistair Thomson
Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)
Phil Howard (Director, Innovation and Performance)
David Roff (Group Manager Corporate and Community)
Jeff Saker (Group Manager, Community Assets)

Apologies

Councillor John Mason

Advocacy Tour with Damian Drum MP and Steph Ryan MP (*Mayor and Executive Management Team*)

Due to the Mayor being absent at the commencement, and for a considerable part, of the meeting, Councillor Bower was nominated by Councillors Little and Williams to act as Temporary Chair for the period of absence of the Mayor. The nomination was supported by all Councillors present.

Declarations of Interest

1. Assembly of Councillors
 - 1.1 Mayor and CEO Meetings Attendances
 - 1.2 Councillors Meetings Attendances
 - 1.3 Draft Municipal Emergency Management Plan 2018-2020
 - 1.4 Request from Damian Drum MP (Federal Member for Murray) - Nomination for the Community Consultation Panel - Stronger Communities Program Round 4
 - 1.5 *Zero to One Roads Program* - 2018/2019 Draft Program for Council Endorsement
 - 1.6 Draft 2018/2019 Shoulder Pavement Program for Council Endorsement

Record of Meetings of Special Committees of Council

Record of Minutes of Meetings received in the August / September 2018 Period

Name of Special Committee	Date of Meeting



13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S

Closed Portion Decision/s -

CONTRACTUAL MATTERS

C.P. 1 Contract No. 17-18-21 ~ Evaluation Report - Campbell Street Drainage and Roadworks (Re-tender)

RECOMMENDATION

1. That the tender received from Tactile Australia Pty Ltd T/A One Stop Civil of 33-35 William Street Tatura Vic 3616 for Contract 17-18-21 Campbell Street Drainage and Roadworks, for a total amount of \$724,574.40 excluding GST be accepted by Council.
2. That Council endorses the signing and sealing of the contract documents once received.
3. That Council endorses the re-allocation of an additional amount of up to \$71,000 from savings in the pavement rehabilitation program to fully fund the project.

243/18 CRS MASON/WILLIAMS : That the Recommendation be adopted.

CARRIED

CONTRACTUAL MATTERS

C.P. 2 Contract No. 17-18-25 ~ Evaluation Report - Avenel Preschool Building Upgrade

RECOMMENDATION

1. That the tender received from Daniel Duna Constructions Pty Ltd of 190 Delatite Road, Seymour VIC 3660 for Contract 17-18-25 – Avenel Preschool Building Upgrade, for a total amount of \$566,200.00 excluding GST be accepted by Council.
2. That the unsuccessful tenderers be advised.
3. That Council endorses the signing and sealing of the contract documents.

244/18 CRS LITTLE/WILLIAMS : That the Recommendation be adopted.

CARRIED