



STRATHBOGRIE SHIRE COUNCIL

Notice is hereby given that the Ordinary Meeting of the Strathbogrie Shire Council will be held on Tuesday 18 September 2018 at the Euroa Community Conference Centre commencing at 6.00 p.m.

Chair:	Amanda McClaren (Mayor)	(Lake Nagambie Ward)
Councillors:	John Mason (Deputy Mayor)	(Seven Creeks Ward)
	Debra Bower	(Lake Nagambie Ward)
	Malcolm Little	(Hughes Creek Ward)
	Kate Stothers	(Honeysuckle Creek Ward)
	Alistair Thomson	(Mount Wombat Ward)
	Graeme (Mick) Williams	(Seven Creeks Ward)
Officers:	Steve Crawcour - Chief Executive Officer (CEO)	
	Phil Howard - Director, Innovation and Performance (DIP)	
	David Roff - Group Manager, Corporate and Community (GMCC)	
	Jeff Saker - Group Manager, Community Assets (GMCA)	

BUSINESS

1. Welcome
2. Acknowledgement of Traditional Land Owners
*'I acknowledge the Traditional Owners of the land on which we are meeting.
I pay my respects to their Elders, past and present'*
3. Apologies
4. Confirmation of Minutes of the Ordinary Meeting of Council held on Tuesday 21 August 2018
5. Disclosure of Interests
6. Petitions
7. Reports of Mayor and Councillors and Delegates

8. Public Question Time

Public Question Time will be conducted as per Strathbogie Shire Council's Meeting Procedure Local Law No. 1, Clause 32. A copy of the required form for completion and lodgment, and associated Procedural Guidelines, are attached for information.

As the questions are a permanent public record and to meet the requirements of the Privacy Act, only the initials of the person asking the question will be used together with a Council reference number

Response/s to Public Questions Taken on Notice at Ordinary Council meeting held on Tuesday 21 August 2018

Nil

Response/s to Public Questions raised and responded to at the Ordinary Council meeting held on Tuesday 21 August 2018. were documented in the Minutes of the meeting.

9. Reports of Council Officers

- 9.1 Climate Change
- 9.2 Infrastructure
- 9.3 Private Enterprise
- 9.4 Public Institutions
- 9.5 Housing and Recreation
- 9.6 Tourism
- 9.7 Organisation

10. Notices of Motion

11. Urgent Business

12. Closure of Meeting to the Public to consider matters listed for consideration in accordance with Section 89(2)(d) of the Local Government Act 1989

13. Confirmation of 'Closed Portion' Decision/s

Steve Crawcour
CHIEF EXECUTIVE OFFICER

14 September 2018

An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting, as per Local Law No. 1 - Meeting Procedure (2014) or as updated from time to time through Council Resolution

NEXT MEETING

The next Ordinary Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 16 October 2018, at the Graytown Community Hall, commencing at 5.00 p.m.
(Please note change in commencement time for this meeting)



Council Ref. / 2018

Public Question Time Form Ordinary Council Meeting

Strathbogie Shire Council has allocated a time for the public to ask questions in the business of an Ordinary Meeting of the Council.

How to ask a question:

Questions submitted to Council must be:

- (a) in writing, state the name, address and telephone number of the person submitting the question and generally be on this form, approved by Council; and
- (b) submitted to Council in person or electronically.

The Chair may refrain from reading a question or having a question read if the person who submitted the question is not present in the gallery at the time when the question is due to be read. Please refer to the back of this form for procedural guidelines.

Question/s: (please print clearly with a maximum of 25 words)

1.....
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.....

2.....
.....
.....
.....
.....

Name:

Address:

Telephone Number:

Signature: (signature not required if submitted by email)

Date of Ordinary Council Meeting:

Privacy Declaration: Personal information is collected on this form to allow Council to undertake follow-up / response and to confirm identity for future reference where necessary. The questioner's name only, together with a question reference number, will be included in Council's Minutes. Council Minutes are a public document which will be published on Council's Website and are available for public scrutiny at any time. Other personal details included on this form will not be included in the Minutes and will be kept for Council reference only, unless disclosure is required for law enforcement purposes or under any other statutory requirement.

Public Question Time - Procedural Guidelines

Question Time

- (1) There must be a public question time at every Ordinary meeting to enable members of the public to submit questions to Council.
- (2) Sub-clause (1) does not apply during any period when a meeting is closed to members of the public in accordance with section 89(2) of the Local Government Act 1989 (the Act).
- (3) Public question time will not exceed in duration any time limit imposed by the Chairperson, in the Chairperson's discretion in order to ensure that Council has sufficient time in which to transact Council business.
- (4) Questions submitted to Council must be:
 - a) in writing, state the name and address of the person submitting the question and generally be in a form approved or permitted by Council; and
 - b) submitted to Council in person or electronically.
- (5) No person may submit more than 2 questions at any 1 meeting.
- (6) If a person has submitted 2 questions to a meeting, the second question:
 - a) may, at the discretion of the Chair, be deferred until all other persons who have asked a question have had their questions asked and answered; or
 - b) may not be asked if the time allotted for public question has expired.
- (7) The Chair, a Councillor or a member of Council staff nominated by the Chair may read to those present at the meeting a question which has been submitted in accordance with this clause.
- (8) Notwithstanding sub-clause (6), the Chair may refrain from reading a question or having a question read if the person who submitted the question is not present in the gallery at the time when the question is due to be read.
- (9) A question may be disallowed by the Chair if the Chair determines that it:
 - a) relates to a matter outside the duties, functions and powers of Council;
 - b) is defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable in language or substance;
 - c) deals with a subject matter already answered;
 - d) is aimed at embarrassing a Councillor or a member of Council staff;
 - e) relates to personnel matters;
 - f) relates to the personal hardship of any resident or ratepayer;
 - g) relates to industrial matters;
 - h) relates to contractual matters that are commercial in confidence;
 - i) relates to proposed developments;
 - j) relates to legal advice;
 - k) relates to matters affecting the security of Council property; or
 - l) relates to any other matter which Council considers would prejudice Council or any person.
- (10) Any question which has been disallowed by the Chair must be made available to any other Councillor upon request.
- (11) All questions and answers must be as brief as possible, and no discussion may be allowed other than by Councillors for the purposes of clarification.
- (12) Like questions may be grouped together and a single answer provided.
- (13) The Chair may nominate a Councillor or the Chief Executive Officer to respond to a question.
- (14) A Councillor or the Chief Executive Officer may require a question to be put on notice. If a question is put on notice, a written copy of the answer will be sent within 14 days to the person who asked the question.
- (15) A Councillor or the Chief Executive Officer may advise Council that it is his or her opinion that the reply to a question should be given in a meeting closed to members of the public. The Councillor or Chief Executive Officer (as the case may be) must state briefly the reason why the reply should be so given and, unless Council resolves to the contrary, the reply to such question must be so given.

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	<i>Contractual Matters</i>	
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9. REPORTS

9.6 TOURISM

9.6.1 Tourism, Arts and Culture Advisory Group - Draft Minutes of the Meeting held on Tuesday 14th August, 2018

Author & Department

Manager Tourism, Arts and Culture / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Attached are the draft minutes of the Tourism, Arts and Culture Advisory Group for the meeting held on Tuesday 14th August, 2018.

RECOMMENDATION

That Council endorse the draft minutes of the Tourism, Arts and Culture Advisory Group meeting held on Tuesday 14th August, 2018.

Background

The objectives of the Strathbogie Shire Council Tourism, Arts and Culture Advisory Group are:

- To provide a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation in the development and implementation of a Tourism, Arts and Culture Strategy Plan.
- Act as advocates and champions for Tourism, Arts and Culture programs and projects with the Shire that are of community benefit.
- Provide a forum for discussion of tourism, arts and culture industry trends and best practice in the Local Government sector.

The role of the Committee is to carry out the following functions:

- To assist with the development and implementation of a Tourism, Arts and Culture Strategy Plan.
- Respond to issues referred by Council to the committee.
- Assist Council to work strategically to encourage, foster, value and promote tourism, arts and culture.
- Provide a consultative mechanism for Council on tourism, arts and culture activities within the Shire.
- Assist in identifying and responding to key issues relating to tourism, arts and culture in the Shire.
- Provide advice on the review and implementation of the future Tourism, Arts and Culture Strategy Plan.

9.6.1 Tourism, Arts and Culture Advisory Group
- Draft Minutes of the Meeting held on Tuesday 14th August, 2018 (cont.)

The Tourism, Arts and Culture Advisory Group Charter was adopted by Council on 15th of August, 2017.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

9.6.1 Tourism, Arts and Culture Advisory Group
- Draft Minutes of the Meeting held on Tuesday 14th August, 2018 (cont.)

Attachments

- Draft minutes of the Tourism, Arts and Culture Advisory Committee of 14th August 2018

TOURISM, ARTS AND CULTURE ADVISORY GROUP MEETING AGENDA



Tuesday 14th August 2018
Meeting Room 2 (Old SES Building), Shire Offices
5.30pm

Anticipated Attendees

Claire Taylor	Strathbogie Shire	Cr Alistair Thomson	Councillor (CHAIR)
Debra Ellis	Strathbogie Shire	Cr Debra Bower	Councillor
Tess Noonan Egan	Community Representative	Kathi Clark-Orsanic	Community Representative
Leanne Hulm	Goulburn River Valley Tourism	Kristen MacKenzie	Community Representative
Andrea Richards	GoNagambie		

Apologies

Rosa Purbrick	Community Representative	Dan Capobianco	Community Representative
Janelle Toomey	Community Representative		

ITEM	Action Items
1. WELCOME MEMBERS AND ACKNOWLEDGMENT OF COUNTRY	
2. APOLOGIES	
<p>3. MATTERS ARISING FROM PREVIOUS MINUTES</p> <p>Acceptance of minutes 10/07/18</p> <p>Moved: Tess Noonan Egan</p> <p>Seconded: Kristen MacKenzie</p> <p>3.1 ATDW Training to be undertaken in conjunction with Leanne. Claire and Leanne are liaising to work out suitable dates</p> <p>3.2 Canterford Estate Painting Collection Bequest – refer to email \$10,000 one of payment. Splitting the collection was anticipated and had no objections to this Andrea – insurance?? Being investigated – Shire would have to insure Monitoring of the works where they are hung are register for this – contracts with the organisations who hang them - for who will be responsible for this Storage when not hung anywhere? Temp controlled SAM? Deb Bower - Who would coordinate the management of it and at what cost. Done enough investigation and think at this point there is enough to make a decision. Her vote would be no Leanne – if it was a smaller collection of only 10 items as a group they could curate and manage 100 pieces is too large Kathi – beyond capacity of this Council Cost prohibitive Tess – voted no Kristen – if we had space or a gallery that we could accommodate it this would be more realistic. At this point it would be taking on a lot. If there was a volunteer with the experience Alastair – Council looking to this group to investigate to come to a decision. Andrea – \$10,000 is not enough funds to achieve an outcome. No group that could take this on. Can SAM or Benalla Gallery be suggested as an alternative option? Claire – not enough man power, funds, or infrastructure etc.</p>	CARRIED

<p>Voted: not a viable option for Strathbogie Shire. Claire will respond to email to advise of above reasoning and suggest alternatives as outlined above.</p>	<p>Claire T</p>
<p>3.3 LG Pro SIG meeting – Arts & Culture Claire attended this in Burjil Place, City of Casey. All local gov. arts and culture attended. Relevant agenda item was the development of arts and culture strategies within LGA's. Cultural Development Network (CDN) https://www.culturaldevelopment.net.au/ have provided a framework of principles for developing these strategies as an example of best practice – copies provided to all members, further information is provided on the website as listed above. City of Casey strategy was discussed in meeting as a good example of a current A&C strategy that was based on the framework suggested by CDN. Claire to provide further information to group.</p>	<p>Claire T</p>
<p>3.4 Greetings Down Under Tour – refer to email Hadn't received funding. Looking at other avenues and will keep us informed</p>	
<p>3.5 Update on Urban Planning projects</p>	
<p>3.5.1 Pick My Project 15 eligible projects put up in our Shire which are eligible for voting on Press Release going out to promote the voting for these projects.</p>	
<p>3.5.2 Southern Aurora Memorial Meeting last week regarding the development of the memorial garden space. The group has received a carriage to be placed on site and refurbished. There will be several events planned over the weekend starting on the Thursday morning with a vigil at the original accident site. A park opening ceremony will also be included and various dignitaries will have been invited. The commemorative date of Feb 7 is the same as the Black Saturday anniversary may work in the favour of this event – Minister visiting etc. Funding from Council can start the process</p>	
<p>3.5.3 Nagambie Water Tower Janelle was going to present re Augmented Reality but isn't in attendance. Andrea – augmented reality has been discussed with Go Nagambie Investigating pricing and further information This might be something to incorporate with the water tower project Deb B – discussions with Sissy and connecting with the community regarding this. Another idea was White Night as an option. Also looking at pricing as this will determine if this is a possibility – example of Bendigo on 1st Sept. Still need a costing for even a static artwork. Kathi – suggested an Art competition as another option. Kristen concurred with this idea. Generate community involvement and will result in more diverse ideas \$20,000 contributed by Council. Project cost is anticipated to be \$40,000</p>	<p>Janelle</p>
<p>Deb B – the need for someone to drive the project and action this and the scope of the project planned. Resource needed. Action: Deb E/Claire contact Juddy Roller to see about a quote for the artworks. Andrea will have costings available for next meeting</p>	<p>Deb E/Claire Andrea</p>

<p>4. AUGMENTED REALITY</p> <p>4.1 Considerations for Arts & Culture projects See above point 3.5.3</p>	
<p>5. STRATEGY/PLAN DEVELOPMENT</p> <p>5.1 Update on Framework Robust discussion from all members regarding the initial draft which included; Need for improved structure and alignment To include the methodology, the story of how we go here Separating the strategic document from the specific actions – development of a 12mth action plan The need for the collation of the information from the consultation process to be able to review this against the draft to ensure it is aligned Who is our audience? Who is going to use the document and how?</p> <p>5.2 Where to from here? Claire will provide groups feedback and request additional information from consultant Claire will email group additional information and Casey and Otway plans Claire will send the links to the CDN information https://www.culturaldevelopment.net.au/</p>	<p>Claire</p>
<p>6. COMMITTEE MEMBERS</p> <p>6.1 Suggestions for replacement Committee Members Claire found the people who applied previously and asked if additional members are needed. Kathi commented that maybe at this point brining new members in at this point might not be conducive - maybe it will be after the strategy is finalized. Alistair commented to continue as is until strategy is finalized. Euroa Commerce group is currently being re-established. NLTC has become Go Nagambie – AGM happening on the 21st August and may have new rep as a result of this</p> <p>6.2 Request to use technology for those who can't attend meetings Claire will investigate this with IT – skype or Go to Meeting as options.</p>	<p>Claire</p>
<p>7. OTHER BUSINESS</p> <p>7.1 Buckley Park – Rosa</p> <p>Costings for this is about \$500 plan for the works to occur in Oct 18 - Claire will draft the letter to send to NAG to advise them of this and Rosa's willingness to undertake the work at minimal cost. Call for volunteers to assist this</p> <p>7.2 SAM Board Directors</p> <p>Rosa gave this to Claire who will distribute to members</p> <p>7.3 MAV Inaugural Culture and Arts group 22nd/23rd August</p> <p>Networking opportunity – 2 days</p> <p>Deb B is going to attend and if members can provide questions via email in dot points for Deb to collate and take with her. Email by Friday 17th August</p>	<p>Claire</p> <p>Claire</p> <p>All</p>

<p>Pop Up at Grain Store</p> <p>Opportunity for people to contribute or be involved</p> <p>State Gov Elections</p> <p>Leanne commented she is working in this area. Written and drafted an official policy. Sent to Wendy Lovell, Steph Ryan and Lots of lobbying and meetings happening talking about funding.</p> <p>Auditors General Report March Local Gov</p> <p>Hume Corridor is included in this</p> <p>Township Groups Planning/Design</p> <p>Kathi commented about the township groups and what they are working on in relation to streetscape ideas. She expressed the need for these groups working more closely with this group.</p> <p>Alistair commented that these are in early stages of information collection phase – not ready to come to Council at this point.</p> <p>Claire will email links to the Oursay platforms for Binney Street to members https://oursay.org/strathbogie</p>	<p>Claire</p>
<p>8. MEETING CLOSED @6:55pm</p>	
<p>9. NEXT MEETING/S: Tuesday 10th July Tuesday 14th August Tuesday 11th September Tuesday 9th October Tuesday 13th November Tuesday 11th December</p>	

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9.7 ORGANISATION

9.7.1 Christmas 2018 / New Year 2019 Office Closure

Author & Department

Chief Executive Officer / Executive Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The Council's usual practice has been to close the Council Offices over the Christmas / New Year break to allow staff to use accrued leave or rostered days off without impact to the community. The normal afterhours and emergency services operations would continue without impact to the community.

RECOMMENDATION

For Decision.

Background

Council has in the past allowed staff to take leave, used rostered days off or use their Enterprise Bargaining Agreement (EBA) entitlements (three days) over the Christmas / New Year break whilst the offices have been closed.

This report seeks Council endorsement to close the offices over the Christmas 2018 / New Year 2019 break as follows:

- Offices close on Friday 21 December 2018 at 5pm
- Office closed Monday 24 December 2018 (Staff to take leave)
- Offices closed Tuesday 25 December 2018 and Wednesday 26 December 2018 - Public Holidays.
- Offices closed Thursday 27 December, Friday 28 December and Monday 31 December 2018 (Staff to take leave).
- Offices closed Tuesday 1 January 2019 - New Year's Day Public Holiday.
- Offices reopen Wednesday 2 January 2019 at 9am.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. The following alternatives have been identified for the consideration of Council.

- That the Council Offices remain open over the Christmas / New Year break with the exclusion of Public Holidays, eg. 3 days.

9.7.1 Christmas 2018 / New Year 2019 Office Closure (cont.)

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that there is no capital or recurrent budget considerations as it meets Council's current EBA and wellbeing requirements.

Economic Implications

The author of this report considers that there are no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that there are no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that there is no significant community or social implications for Council or the broader community as all after hours and emergency services remain in operation on a rostered basis.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that there are no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Nil.

9.7.2 Rail Freight Alliance Membership

Author & Department

Chief Executive Officer / Executive Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The Rail Freight Alliance (RFA) is made up of Victorian rural, regional and metropolitan Local Government Councils.

The Alliance was first formed in 1997 due to growing frustration with the lack of rail connectivity both within Victoria and with the neighbouring States.

The RFA is primarily focused on ensuring increased investment in Victoria's rail freight system.

Mangalore Airport, where it intersects the inland rail and Goulburn Valley rail lines, has been identified in the Hume Strategy as a logistics / freight hub. However it isn't identified in the RFA Policy Statement 2018.

By joining the RFA, Council has an opportunity to influence this policy.

RECOMMENDATION

- 1. That Council join the Rail Freight Alliance at a yearly cost of \$3,000.**
- 2. That the Mangalore Logistics / Freight Hub is identified and listed in the revised Policy Statement as a condition of the membership.**

Background

The Alliance was first formed in 1997 due to growing frustration with the lack of rail connectivity both within Victoria and with the neighbouring States.

The RFA's Mission is to advocate for:

- Rail standardisation of key rail lines in Victoria
- Upgrading and connecting to a National Rail Freight Network
- A competitive, independent and open access rail freight system
- Seamless freight logistics that will facilitate efficient rail freight movement
- A competitive, independent and non-discriminatory Open Access rail freight system in Victoria;
- A seamless freight logistics that will facilitate the movement of bulk freight by rail, rather than by road.

9.7.2 Rail Freight Alliance Membership (cont.)

The benefits for Local Government from the achievement of the above objectives will be the facilitation of regional economic development through having an efficient, competitive and connective rail freight system. Significant social, environmental and economic community benefits derived from having fewer bulk haulage trucks on our roads.

Current membership of the RFA includes nearly a third of local governments in Victoria:

- Buloke Shire Council
- Central Goldfields Shire Council
- City of Ballarat
- City of Melbourne
- City of Wodonga
- East Gippsland Shire Council
- Gannawarra Shire Council
- Glenelg Shire Council
- Greater Shepparton City Council
- Horsham Rural City Council
- Latrobe City
- Loddon Shire Council
- Mildura Rural City Council
- Moyne Shire Council
- Northern Grampians
- Pyrenees Shire Council
- South Gippsland Shire Council
- Southern Grampians Shire Council
- Swan Hill Rural City Council
- Warrnambool City Council
- West Wimmera Shire Council
- Yarriambiack Shire Council

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

9.7.2 Rail Freight Alliance Membership (cont.)

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The membership fee of \$3,000 is not in Council's current budget but can be accommodated.

Economic Implications

The author of this report considers that there are no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that there are no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that there is no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that there are no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration does not warrant a community consultation process at this stage.

Attachments

Nil.

Tabled Document/s

- Rail Freight Alliance Policy Statement 2018

Website Link to Rail Freight Alliance Policy Statement 2018

- <http://railfreightalliance.com/wp-content/uploads/2018/01/RFA-Policy-Statement-2018-WEB.pdf>

9.7.3 Community Planning Program
- Endorsement of Ruffy Community Action Group Community Plan 2018-2022

Author & Department

Community Engagement and Planning / Corporate and Liveability Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Ruffy Community Planning Reference Group have completed their Community Plan for 2018-2022.

Note:

Ruffy Community Planning Reference Group call themselves Ruffy Community Action Group (RCAG) and will be referred to as such for the remainder of this report.

RECOMMENDATION

That Council endorse the Ruffy Community Action Group Community Plan 2018-2022.

Background

Ruffy Community Action Group have set out five priorities in the Community Plan 2018-2022:

- Priority One** - Support for older residents to remain in the district
- Priority Two** - Informal Community Hub and opportunities for social interaction
- Priority Three** - Continued Care/Preservation of Landscape (active conservation)
- Priority Four** - Organised activities, points of interest for visitors/locals
- Priority Five** - First Aid Training and Identify local existing skills

Ruffy Community Action Group signed the Community Planning Reference Group Charter on 20 September 2017 and countersigned by CEO on 5 October 2017.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

9.7.3 Community Planning Program
– Endorsement of Ruffy Community Action Group Community Plan 2018-2022
(cont.)

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The residents of Ruffy have contributed to a Community Plan which is reflective of their priorities and goals.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The Ruffy Community Action Group consulted with their community in the development of the plan. This is explained in more detail within the plan.

Attachments

Nil.

Tabled Document/s

- Ruffy Community Action Group Community Plan 2018-2022

9.7.4 Draft Municipal Emergency Management Plan 2018-2020

Author and Department

Group Manager, Corporate and Community / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

A new draft Municipal Emergency Management Plan (Plan) has been written to comply with the legislative requirements of the *Emergency Management Act 1986*.

The Plan is scheduled to be audited by the Chief Officer Operations, Victoria State Emergency Service, in accordance with the guidelines provided by the Emergency Management Manual Victoria, in November 2018.

The draft Plan has been developed by the Municipal Emergency Management Planning Committee of Strathbogie Shire.

The draft Plan was accepted at the Municipal Emergency Planning Committee meeting held on 15 August 2018, and a motion was passed that it be forwarded to Council, and presented for public consultation, prior to adoption by Council.

RECOMMENDATION

That Council:

- 1. Endorse the draft Municipal Emergency Management Plan 2018-2020 for public exhibition.**
- 2. Make available the draft Plan for public comment in accordance with section 223 of the *Local Government Act 1989* for 28 days from Wednesday 26 September 2018.**
- 3. Hear and receive submissions at the Special Council meeting 13 November 2018.**
- 4. If no submissions are received, adopt the Plan and submit for audit.**
- 5. If submissions are received, that Council consider submissions at the Ordinary Council meeting on 20th November, amend as appropriate, adopt the Plan and submit for audit.**

9.7.4 Draft Municipal Emergency Management Plan 2018-2020 (cont.)

Background

The *Emergency Management Act 1986*, part 4, section 20 requires Municipal Councils to prepare and maintain a Municipal Emergency Management Plan.

Section 21A of the Act requires that at least once every 3 years an audit is undertaken by the Victoria State Emergency Service to assess whether the Plan complies with guidelines as issued by the Coordinator in Chief of Emergency Management.

The last audit occurred in September 2015. The next audit is scheduled for November 2018.

This Plan has been developed by the Municipal Emergency Management Planning Committee, which includes representatives from Council (including the Mayor), VicPol, CFA, SESVic, Ambulance Victoria, DELWP, DEDJTR, Euroa Health, Nexus, VicRoads & Red Cross.

The Plan objectives are: -

- i. Identify risks that may impact on the Municipality.
- ii. Implement measures to mitigate the causes or effects of emergencies.
- iii. Outline arrangements for the utilisation and implementation of municipal resources to support response agencies.
- iv. Outline the support arrangements that may be provided to or from adjoining municipalities.
- v. Describe the supportive arrangements to assist the affected community to recover following an emergency.
- vi. Work in accordance with and complement other local, regional and state planning arrangements.

The new Plan has the following changes: -

- Inclusions/deletions to reflect changes in Emergency Management legislation guidelines, e.g., dissolution of Municipal Emergency Control Centre (MECC), introduction of new role of Municipal Emergency Management Officer (MEMO) to eventually replace the Municipal Emergency Resource Officer (MERO).
- Embedded hyperlinks to documents that are live, to ensure that information is always up to date, (internal hyperlinks will not be available to the public).
- Removal of unnecessary information to make document more relevant and easier to navigate.
- The plan will be a two year plan to reflect the need to write a new plan once guidelines to the recent major amendments to Emergency Management Act have been distributed to Local Government.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

9.7.4 Draft Municipal Emergency Management Plan 2018-2020 (cont.)

Risk Management

The author of this report considers that there are significant Risk Management factors relating to the report and recommendation.

A timely review of the Plan is needed to meet legislation requirements and audit timelines.

A periodic review of the Plan is critical in maintaining Council's capacity to mitigate and respond to emergency situations within our Shire.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has significant community or social implications for Council or the broader community. A comprehensive Plan that complies with the Emergency Management Act, includes current information, identifies risks and outlines Council's responsibilities for mitigation, response and recovery is crucial to Community well-being.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council, other than those identified elsewhere in the report.

9.7.4 Draft Municipal Emergency Management Plan 2018-2020 (cont.)

Consultation

Public consultation will take place through the section 223 process.

The draft Plan will be available to view on Council's website and at Customer Service in Euroa and Nagambie.

Attachments

Nil.

Tabled Document/s

- Strathbogie Shire Emergency Management Plan 2018-2020

9.7.5 Council Delegation of Authority to Chief Executive Officer to Approve Road Closures for Six (6) Regular Events

Author & Department

Visitor Economy & Events Coordinator / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Council approval is to be sought for the granting of a 12 month delegation of authority to the CEO to be able to authorise short-term road closures for six (6) regular events:

1. Australian National Show & Shine (annual event)
2. Euroa Agricultural Show (annual event)
3. Euroa Spring Festival / Wool Week (annual event)
4. Euroa Village Farmers' Market (monthly event)
5. Violet Town Community Market (monthly event)
6. ANZAC Day - Euroa (annual event)

RECOMMENDATION

That Council delegate power to the Chief Executive Officer for a period of 12 months, until 30 June 2019, to authorise the road closures for the following six events, under Section 207 and Schedule 11, Clause 10 (1) (b) of the Local Government Act 1989 "Power to place obstruction or barriers on a road temporarily."

1. **Australian National Show & Shine (annual event)**
2. **Euroa Agricultural Show (annual event)**
3. **Euroa Spring Festival / Wool Week (annual event)**
4. **Euroa Village Farmers' Market (monthly event)**
5. **Violet Town Community Market (monthly event)**
6. **ANZAC Day - Euroa (annual event)**

Background

This 12 month delegation of authority to the CEO has previously been approved and granted by Council for the past three years. The current 12 month delegation of authority expires in August 2018. To improve on facilitation of annual event planning and approval processes for the above events, it has been identified that it will be of benefit to both Shire staff and event organisers to now seek Council approval for this delegation of authority on an annual basis in June of each year.

9.7.5 Council Delegation of Authority to Chief Executive Officer to Approve Road Closures for Six (6) Regular Events (cont.)

The six events listed above are all conducted on local roads within Strathbogie Shire and all currently require Council approval for full short-term road closures. There are no officers within the organisation with delegated authority to approve full road closures.

1. The 2018 Australian National Show & Shine will be taking place on Sunday 7th October 2018, and is a regular annual event in Euroa which takes place on the first weekend each October. The road closure incorporates Kirkland Avenue, Bury Street, Brock Street. Should the weather be inclement again this year and access to Seven Creeks Park is unviable, the event would be looking to expand into Binney Street.
2. The Euroa Agricultural Show will be taking place on Saturday 27th October 2018, and is a regular annual event in Euroa.
3. The Euroa Spring Festival / Wool Week Street Parade and Street Festival will be taking place on Saturday 3rd November 2018, and is a regular annual event in Euroa.
4. The Euroa Village Farmers' Market is a regular monthly event held on the 3rd Saturday of each month.
5. The Violet Town Community Market is a regular monthly event held on the 2nd Saturday of each month.
6. ANZAC Day Euroa is held every year on 25th April. The other town services are held on VicRoads roads.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified

Risk Management

All of the above events have been held on a regular (yearly or monthly) basis over previous years. On a yearly basis the organising bodies of these events are required to submit to Council the required event application forms, event management plans, traffic management plans and proof of the required public liability insurance policies. The relevant officers within Council assess all of this submitted documentation on a yearly basis and determine that the required measures are in place for all of these events to take place safely.

Strategic Links – policy implications and relevance to Council Plan

There is no strategic link to the recently developed Council Plan within Council's goals. However, that being noted, the overall Vision for the Council Plan is *"Together we are building a flourishing community"* through our mission of *"To support our community to grow through effective partnerships, engagement and equitable and efficient delivery of services"*.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

9.7.5 Council Delegation of Authority to Chief Executive Officer to Approve Road Closures for Six (6) Regular Events (cont.)

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

Vehicular access to residential and business properties along any of these short term road closures may be restricted for the duration of these events. The organising bodies of these events are required to notify all affected residents and business operators, and also place local newspaper advertisements to inform the public of these road closures. These regular road closures are not currently causing any known access issues or public concern.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

These events all require community consultation, which is undertaken in all cases by the event organisers.

Attachments

Nil.

9.7.6 Council Delegation of Authority to Chief Executive Officer to Approve Road Closures for L's for Life Learner Driving Training Program

Author & Department

Visitor Economy and Events Coordinator / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Council approval is to be sought for the granting of a delegation of authority to the CEO to be able to authorise short-term road closure for the L's for Life learner driving training program on the 25 November 2018, as per the attached traffic management plan. This event ran successfully in 2016 after Council granted approval.

RECOMMENDATION

That Council delegate power to the Chief Executive Officer to approve the road closure on the 25th November 2018, as per the attached Traffic Management Plan for the L's for Life learner driving training program, under Section 207 and Schedule 11, Clause 10 (1) (b) of the Local Government Act 1989 "Power to place obstruction or barriers on a road temporarily."

Background

Learner Driver training day delivered by Murcotts Driving Excellence P/L, consisting of five hours theory at Violet Town Football Clubrooms, and three hours on-road exercises on High Street, Violet Town, with road closed for four hours between Pink Street and Cowslip Street

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The training program was held two years ago in Violet Town, with no issues reported. The organising committee has submitted to Council the required event application forms, event management plans, traffic management plans and proof of the required public liability insurance policies. The relevant officers within Council assess all of the submitted documentation and determined that the required measures are in place for the events to take place safely.

9.7.6 Council Delegation of Authority to Chief Executive Officer to Approve Road Closures for L's for Life Learner Driving Training Program (cont.)

Strategic Links – policy implications and relevance to Council Plan

There is no strategic link to the recently developed Council Plan within Council's goals. However, that being noted, the overall Vision for the Council Plan is *"Together we are building a flourishing community"* through our mission of *"To support our community to grow through effective partnerships, engagement and equitable and efficient delivery of services"*.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

Vehicular access to residential and business properties along these short term road closures may be restricted for the duration of these events. The organising committee of this event is required to notify all affected residents and business operators, and also place local newspaper advertisements to inform the public of these road closures. This road closures has not caused any known access issues or public concern.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

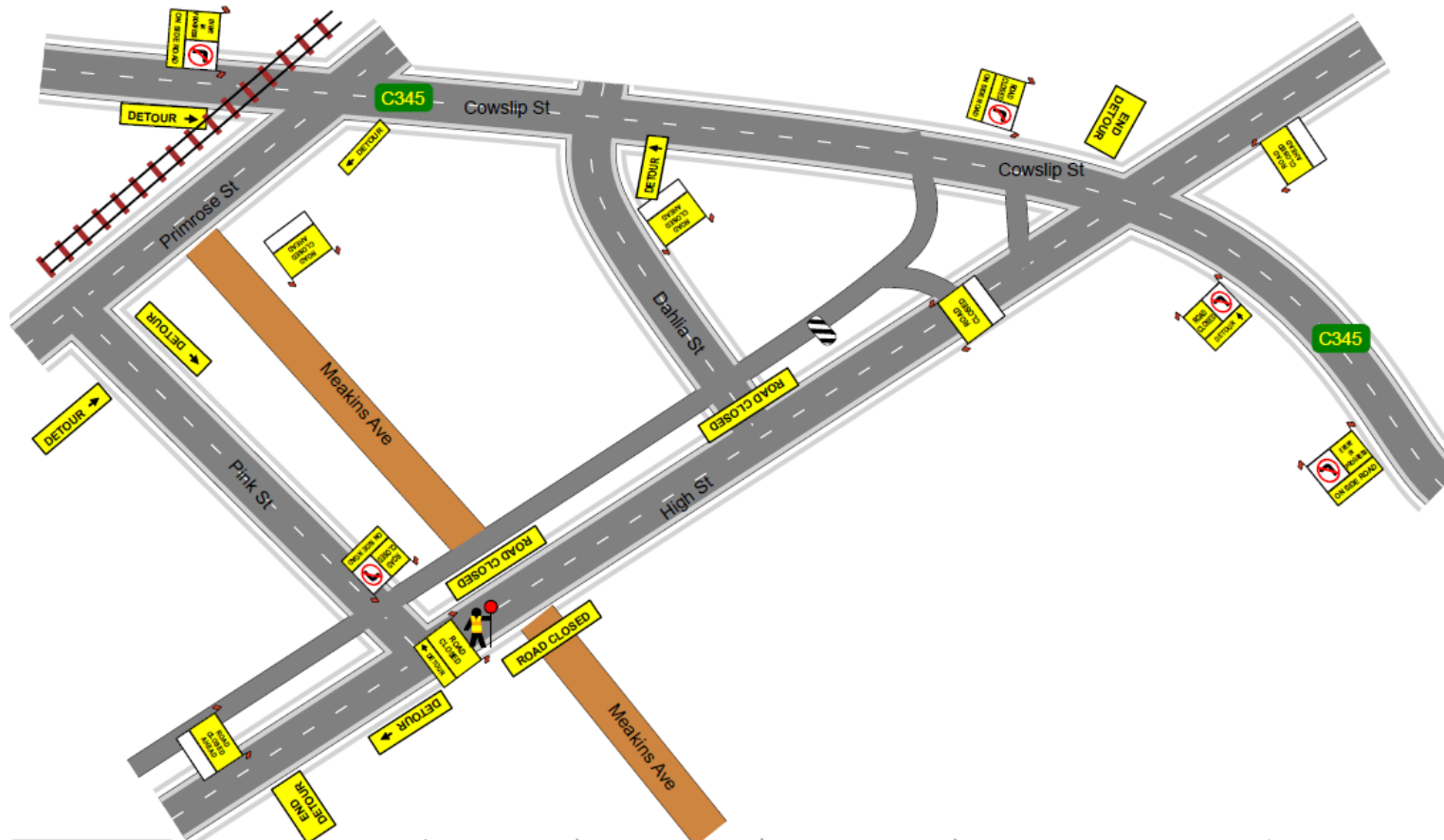
Consultation


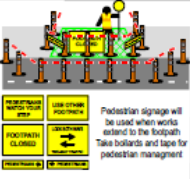
This event is required to undertake community consultation, in the form of a letter drop and advertisements in the Village Voice and to consult with the Violet Town Police.

Attachments

- Traffic Management Plan

www.invarion.com



 <p>GAME TRAFFIC & CONTRACTING 98 Drummond Rd Shepparton 3630 03 5822 0861</p>	<p>Date: 30/08/2016</p> <p>Client: Tim Barlow</p> <p>Job Location: High St</p>	<p>Drawn by: Colin Colger</p> <p>TMP Number G16-087</p>	 <p>Production signage will be used when works extend to the footpath. Traffic bollards and tape for pedestrian management.</p>	<p>Please Note</p> <p>Existing Speed Signs to be covered for duration of works and reinstated at end of works</p> <p>Side streets entering speed restricted zone must be signed with the above sign.</p>	<p>Notes</p> <ol style="list-style-type: none"> Where speed signs are incorporated in m/m board that are duplicated, the speed sign will always be nearest the road. The location of signs shown on this plan may be varied slightly during implementation to improve visibility and effectiveness. All redundant speed signs to be covered After installation a drive-through inspection is to be conducted and signs adjusted for maximum effectiveness. All signage used will be in accordance with AS 1742.3-2009 GAME takes no responsibility of plan if not implemented by GAME Plan not to Scale 	<p>Comments: WDD Program</p>
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**9.7.7 Events on Cowslip Committee
- Request for Sponsorship for “The Nightmare Continues ... Act III” Event**

Author & Department

Visitor Economy and Events Coordinator / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

Summary

The Events on Cowslip Committee have requested sponsorship of the 2018 The Nightmare Continues....Act III event. The Violet Town Action Group (VTAG) is auspicing this application

Attached to this report is the request letter and Remplan report of economic development for the 2018 event based on the results of the 2017 event, for Council consideration.

RECOMMENDATION

For decision.

Background

The Shire granted \$1,000 Quick Response Grant in 2016 and \$3,000 event grant to this event in 2017.

In 2017 this event attracted around 2,500 participants from both local and the surrounding areas of Shepparton, Wangaratta, Kyabram, Melbourne, Healesville and Bendigo. The sponsorship would be used for entertainment, hiring of music, stage and PA system.

In the case of sponsorship, Council has a limit of three years of funding, after which events are expected to be self-sustaining.

Extract from the current ‘Tourism Events and Festivals Policy’

Assessment will also be made on the event’s ability to become self-sufficient and sustainable within a period of three years.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. The following alternatives have been identified for the consideration of Council.

- *Reduced level of sponsorship, in line with the usual levels of sponsorship for events*
- *Cash sponsorship*
- *In kind sponsorship*
- *Cash and in-kind sponsorship*
- *No sponsorship*

9.7.7 Events on Cowslip Committee
- Request for Sponsorship for “The Nightmare Continues ... Act III” Event (cont.)

Risk Management

The decision is for Council, and the risk management factors to consider would be reputational in respect of support or decline.

Strategic Links – policy implications and relevance to Council Plan

There is no strategic link to the recently developed Council Plan within Council’s goals. However, that being noted, the overall Vision for the Council Plan is *“Together we are building a flourishing community”* through our mission of *“To support our community to grow through effective partnerships, engagement and equitable and efficient delivery of services”*.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

For the 2018-2019 financial year there is \$20,000 in budget, if the full \$5,000 was granted (1/4 of the total budget), this would limit other events being able to access sponsorship. The Events on Cowslip Committee have a bank balance of \$5,599.70 as at 31 August 2018.

Event Budget			
Income	\$	Expenditure	\$
Grant requested	\$3,000	Lighting (Coates Hire quote)	\$710
In Kind Labour	\$2,500	Printing (Euroa Printers quote)	\$850
GAME Traffic Mangement Plan	\$250	Road Closure (GAME quote)	\$1,100
GAME MOA (VicRoads)	\$250	Workshop Materials (Carlisle Art quote)	\$840
In Kind Labour		\$2,500	
Total	\$6,000.00		\$6,000.00
All prices quoted include GST			

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

9.7.7 Events on Cowslip Committee
- Request for Sponsorship for “The Nightmare Continues ... Act III” Event (cont.)

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not require a community consultation process due to the nature of the request.

Attachments

- Sponsorship request
- Remplan figures



21 August 2018

Mr Steve Crawcour
Chief Executive Officer
Strathbogrie Shire Council
109A Binney Street
EUROA VIC 3666
Via email: steve.crawcour@strathbogrie.vic.gov.au

Dear Steve

VIOLET TOWN - THE NIGHTMARE CONTINUES – SPONSORSHIP REQUEST

The Events on Cowslip committee, auspiced by the Violet Town Action Group, is looking to hold our annual event, 'The Nightmare Continues...Act III' again this year on Monday 5 November. This is a family friendly fancy dress festival which embraces our community's diversity, promotes local business and provides low cost family entertainment with stalls, live music and children's entertainment. Local volunteer groups/clubs will be decorating stalls to showcase what they do to encourage new membership. Entertainment will be provided by community groups and the activities are aimed to connect the community and out of towners. In 2018, The Nightmare Continues attracted over 2,500 people from far and wide such Shepparton, Wangaratta, Kyabram, Melbourne, Healesville, and Bendigo.

We wish to request sponsorship support of \$5,000 from the Strathbogrie Shire Council. The Events on Cowslip committee will ensure the Shire will receive local exposure on all printed material and social media (ie, 'proudly supported by Strathbogrie Shire Council'.)

The sponsorship we would like to request will be used for entertainment purposes being for the hiring of music, a stage and a PA system to address the crowd with an overview / update during the evening and for emergency purposes should they arise.

We would like to invite the Shire to open 'The Nightmare Continues...Act III' and have an information tent to promote Shire-wide upcoming events.

The Southern Aurora Committee will have the opportunity to showcase the memorial gardens which is being supported by the Strathbogrie Shire.

Please do not hesitate to contact me should you wish to discuss this further.

Yours sincerely

Joanne Beavis



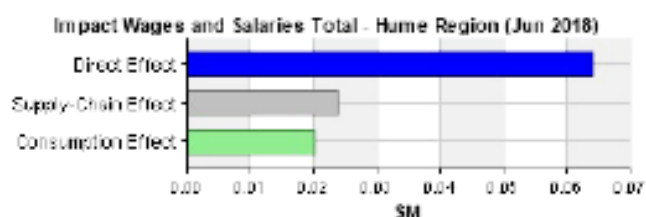
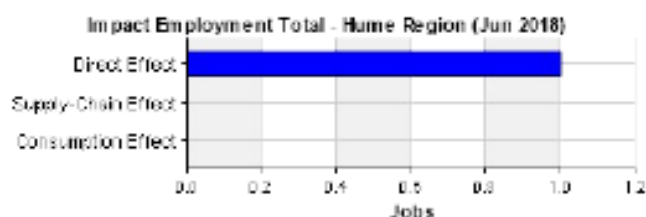
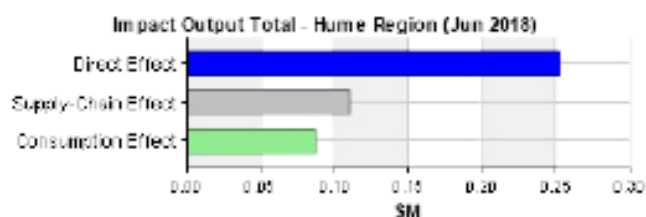
Tourism Impact Summary Report for Hume Region (Tourism Activity: 1 days)

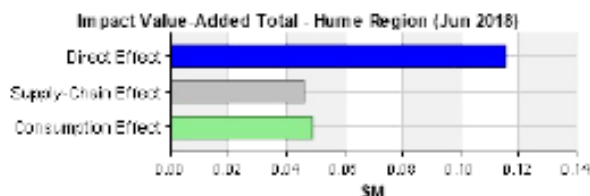
Tourism Impact Scenario

Name Nightmare on Cowslip
Duration 1 days

Direct Impact	Domestic Day	Domestic Overnight	International	Total
Number of Visitors	2,250	250	0	2,500
Number of Nights	n/a	1.00	0.00	
Estimated Expenditure per Visitor (\$)	\$98	\$127	\$0	
Total Estimated Expenditure (\$)	\$220,500	\$31,750	\$0	\$252,250

Tourism Impacts





Under this scenario Gross Regional Product is estimated to increase by \$0.210 million (0.00%) to \$16,518.856 million. Contributing to this is a direct increase in output of \$0.252 million, 1 additional job, \$0.064 million more in wages and salaries and a boost in value-added of \$0.115 million.

From this direct expansion in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in a further increase to output valued at \$0.110 million, 0 more jobs, \$0.024 million more paid in wages and salaries, and a gain of \$0.046 million in terms of value-added.

These supply-chain effects represent the following Type 1 economic multipliers:

Impact	Type 1 Multipliers
Output	1.438
Employment	1.000
Wages and Salaries	1.374
Value-added	1.399

The increase in direct and indirect output and the corresponding creation of jobs in the economy are expected to result in an increase in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under the scenario are expected to further boost output by \$0.087 million, employment by 0 jobs, wages and salaries by \$0.020 million, and value-added by \$0.049 million.

Under this scenario, total output is expected to rise by \$0.450 million. Corresponding to this are anticipated increases in employment of 1 job, \$0.108 million wages and salaries, and \$0.210 million in terms of value-added.

The total changes to economic activity represent the following Type 2 economic multipliers:

Impact	Type 2 Multipliers
Output	1.782
Employment	1.000
Wages and Salaries	1.689
Value-added	1.823

Tourism Impact Summary (Tourism Activity: 1 days)

Impact	Direct Effect	Supply-Chain Effect	Consumption Effect	Total Effect	Type 1 Multiplier	Type 2 Multiplier
Output (\$M)	\$0.252	\$0.110	\$0.087	\$0.450	1.438	1.782
Long Term Employment (Jobs)	1	0	0	1	1.000	1.000
Wages and Salaries (\$M)	\$0.064	\$0.024	\$0.020	\$0.108	1.374	1.689
Value-added (\$M)	\$0.115	\$0.046	\$0.049	\$0.210	1.399	1.823

9.7.8 Euroa Apex Pro Rodeo
- Request for Sponsorship for Event on 23 March 2019

Author & Department

Visitor Economy and Events Coordinator / Corporate & Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The Euroa Apex Pro Rodeo has requested sponsorship from the Council for the 2019 event for \$5,000 and provision of waste and recycling bins. The recommendation from the July 2018 Ordinary Council Meeting Minutes (page 77) upon their unsuccessful community grant application was that the Euroa Rough Stock Rodeo be referred to the sponsorship program.

Attached to this report is the request letter and Remplan report of economic development for the 2019 event based on the results of the 2018 event, for Council consideration.

RECOMMENDATION

For decision.

Background

The inaugural Euroa Apex Pro Rodeo was held on 24 March 2018 at the Euroa Showgrounds. The Euroa Rough Stock Rodeo Incorporated committee successfully applied for a Community Event Grant in 2018 and was granted \$3,000 through the community event grant program. Subsequent to this financial sponsorship, the Council provided waste and recycling bins.

In the case of sponsorship, Council has a limit of three years of funding, after which events are expected to be self-sustaining.

Extract from the current 'Tourism Events and Festivals Policy'

Assessment will also be made on the event's ability to become self-sufficient and sustainable within a period of three years.

Alternative Options

The author providing advice in relation to this report have considered potential alternative courses of action. The following alternatives have been identified for the consideration of Council.

- *Reduced level of sponsorship, in line with the usual levels of sponsorship for events*
- *Cash sponsorship*
- *In kind sponsorship*
- *Cash and in-kind sponsorship*
- *No sponsorship*

9.7.8 Euroa Apex Pro Rodeo
- Request for Sponsorship for Event on 23 March 2019 (cont.)

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report.

Strategic Links – policy implications and relevance to Council Plan

There is no strategic link to the recently developed Council Plan within Council's goals. However, that being noted, the overall Vision for the Council Plan is *"Together we are building a flourishing community"* through our mission of *"To support our community to grow through effective partnerships, engagement and equitable and efficient delivery of services"*.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

For the 2018-2019 financial year there is \$20,000 in budget, if the full \$5,000 was granted (1/4 of the total budget), this would limit other events being able to access sponsorship.

The Euroa Rodeo currently has a bank balance of \$15,659.50. It should be noted that post the 2017 Rodeo event the event organisers donated funds to seven community groups, which perhaps would have been more beneficial to retain to ensure the longevity of the event. Dispersal of a percentage of net surplus, by the event organisers, to assisting community groups is seen as entirely appropriate, but priority should be given to investing a percentage of net surplus in the next event.

Expenses for the 2019 Event:

Item	Supplier	2018 Event Cost
Toilets	Blu Loo	1540
Band	Steve Eells	2000
Alcohol	Middle Hotel and Burtons	8100
Ambulance	AV	2079
Prize Money	APRA	11800
Trophy	APRA	250
Showground Hire	Euroa Ag Soc	1000
Showground Bond	Euroa Ag Soc	1000
Insurance	APRA	1380
Skip Bins	Bims Bins	300
Printing	Euroa Printers Splash Gecko	2600
Security	Shepparton	2234
Rodeo Event Contractor		19200
Entertainment- PA Systems	Alexandra	800

9.7.8 Euroa Apex Pro Rodeo
- Request for Sponsorship for Event on 23 March 2019 (cont.)

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not require a community consultation process due to the nature of the request

Attachments

- Sponsorship request letter
- Remplan report



Euroa Apex Pro Rodeo
PO Box 47
EUROA VIC 3666
Insert date

Euroa Apex Pro Rodeo 2019

Request for Sponsorship

We are writing to our shire concerning a sponsorship request for the 2019 Euroa Apex Pro Rodeo. The rodeo will take place on Saturday 23rd March 2019.

This year in March 2018, we held our first Rodeo following a 15 year break. After a short preparation of only 5 months, very unfortunate weather, including rain and storms on the day, our Rodeo still managed an attendance of over 2200 people. As a committee, we were very reassured by the turnout and the feedback received publicly on the facebook page, that our event is important, well supported and prominent in our immediate community as well as further afar.

We found the shire's visible support really important to us, as an event organising committee, and for the wider community as a whole. The Rodeo has permeated the community on a broad range of levels and demographics.

The Rodeo;

- provided 75 people with an opportunity to 'Volunteer'.
- provided designated prime seating for persons with disabilities and limited mobility demonstrating our value of social inclusion.
- provided safe, local, entertainment for our youth.
- provided safe local and affordable entertainment and activities for families.
- provided a local event for rodeo enthusiasts and had local competitors in multiple events.
- brought in tourism dollars and booked out accommodation in Euroa.
- was supported by the business community who invested over \$12,000 sponsorship.
- reinvested into local community groups in the form of cash donations to the;
 - Euroa Clay Target Club.
 - Euroa Hockey Club.
 - Parkrun.
 - Euroa Junior Cricket Club.
 - Euroa Girl Guides.
 - Coo-wee-ride.
 - Euroa Primary School Youth Mental Health.

Overall we couldn't be happier with the first event. It was a fun, relaxed and entertaining, with broad appeal, positive feedback and we are really looking forward to 2019.



This year the Rodeo committee has made a specific undertaking to involve local youth in the event. We are currently in early committee discussions, with intent to foster a local youth group, perhaps Evolve, to run a social event in conjunction with the Rodeo. Ideas posed include; a youth focussed activity or a fundraiser of their choosing. The local youth have limited opportunities in Euroa and we hope to encourage their interest and support at this year's Rodeo.

The Rodeo management committee would like our Shire of Strathbogie, to continue to pledge their support, by two means; a cash donation and bin provision.

The event requires working capital, a great portion of which is invested directly back into our community by way of equipment hire, stock purchases and venue hire. \$5000 would be a considerable start to our sponsorship fundraising, as we are hoping to raise \$60,000 for 2019.

The second fundamental of a great local event is its hygiene. We have a terrific band of volunteers that are willing to keep our event clean and well maintained if we can provide them with the resources to do so. The provision of Shire of Strathbogie wheelie bins, and a means to empty them would enable us to work our magic again and host an event we can proud to be a part of.

We are hoping that the Shire can come on-board early enough in our sponsorship process, to be included on all outgoing sponsorship letters to local businesses and community groups.

With Kind Regards,

Steven Hill
President
Euroa Apex Pro Rodeo

Matt Mol
President
Euroa Apex



Company Name: Shire of Strathbogie
Contact: _____
Address: 109a Binney St,
Euroa, Vic, 3666
Phone Number: _____
Email Address: _____

To Euroa Apex Pro Rodeo,

Thank you for the opportunity to support a local event for Euroa.
Our organisation takes pleasure in offering the following support;

Support Offering: \$5000
10 Wheelie Bins
2 Skips

Additional support _____

In exchange for

- Major Sponsor signage throughout the rodeo on the day,
- Major Sponsor signage on the Rodeo chutes,
- Major Sponsor signage on all communications;
 - Correspondence
 - Facebook page
 - Posters distributed throughout the Strathbogie and surrounding shires

Logo: please either attach here, or attach to the email submission of form



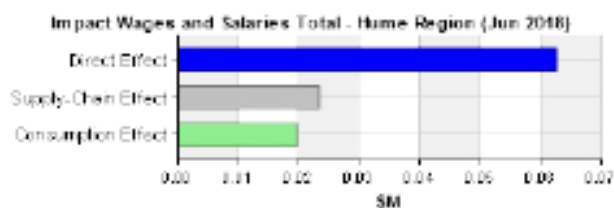
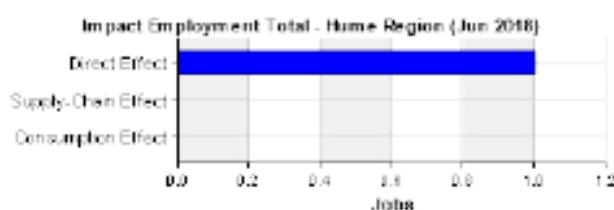
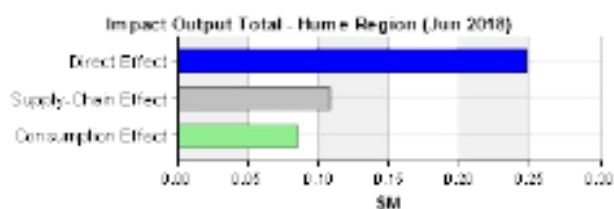
Tourism Impact Summary Report for Hume Region (Tourism Activity: 1 days)

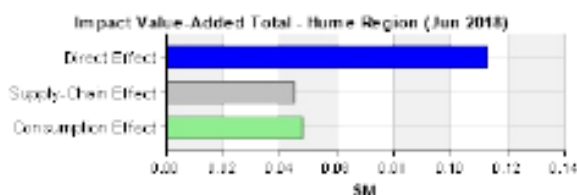
Tourism Impact Scenario

Name	Euroa Rodeo
Duration	1 days

Direct Impact	Domestic Day	Domestic Overnight	International	Total
Number of Visitors	2,000	200	0	2,200
Number of Nights	n/a	2.00	0.00	
Estimated Expenditure per Visitor (\$)	\$98	\$254	\$0	
Total Estimated Expenditure (\$)	\$196,000	\$50,800	\$0	\$246,800

Tourism Impacts





Under this scenario Gross Regional Product is estimated to increase by \$0.206 million (0.00%) to \$16,518.852 million. Contributing to this is a direct increase in output of \$0.247 million, 1 additional job , \$0.063 million more in wages and salaries and a boost in value-added of \$0.113 million.

From this direct expansion in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in a further increase to output valued at \$0.108 million, 0 more jobs , \$0.023 million more paid in wages and salaries, and a gain of \$0.045 million in terms of value-added.

These supply-chain effects represent the following Type 1 economic multipliers:

Impact	Type 1 Multipliers
Output	1.438
Employment	1.000
Wages and Salaries	1.374
Value-added	1.399

The increase in direct and indirect output and the corresponding creation of jobs in the economy are expected to result in an increase in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under the scenario are expected to further boost output by \$0.085 million, employment by 0 jobs , wages and salaries by \$0.020 million, and value-added by \$0.048 million.

Under this scenario, total output is expected to rise by \$0.440 million. Corresponding to this are anticipated increases in employment of 1 job , \$0.106 million wages and salaries, and \$0.206 million in terms of value-added.

The total changes to economic activity represent the following Type 2 economic multipliers:

Impact	Type 2 Multipliers
Output	1.782
Employment	1.000
Wages and Salaries	1.689
Value-added	1.823

Tourism Impact Summary (Tourism Activity: 1 days)

Impact	Direct Effect	Supply-Chain Effect	Consumption Effect	Total Effect	Type 1 Multiplier	Type 2 Multiplier
Output (\$M)	\$0.247	\$0.108	\$0.085	\$0.440	1.438	1.782
Long Term Employment (Jobs)	1	0	0	1	1.000	1.000
Wages and Salaries (\$M)	\$0.063	\$0.023	\$0.020	\$0.106	1.374	1.689
Value-added (\$M)	\$0.113	\$0.045	\$0.048	\$0.206	1.399	1.823

**9.7.9 Goulburn Valley Libraries
- Substitute Representatives**

Author & Department

Group Manager, Corporate and Community / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

This report recommends that substitute representatives be appointed to the Goulburn Valley Libraries Board should existing representatives be unable to attend meetings.

RECOMMENDATION

That Cr and the Manager Community Wellbeing be appointed as deputies to the Board of the Goulburn Valley Regional Library.

Background

Council is currently represented on the GVRL Board by Councillor Bower and the Group Manager, Corporate and Community, together with Ms Amanda Tingay as a community representative. From time to time attendance is not possible and therefore it is recommended that a Councillor and the Manager, Community Wellbeing be nominated as substitute Council representatives. The Regional Library Agreement provides for a "deputy" to be appointed by Council.

Alternative Options

The author of this report has considered potential alternative courses of action. No other feasible alternative have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations, other than those budgeted.

9.7.9 Goulburn Valley Libraries
– Substitute Representatives (cont.)

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Nil.

9.7.10 Community Solar Donation

Author & Department

Team Leader, Climate Change and Environment / Community Assets Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The Community Solar Donation is a community social sustainability initiative of Yarra Energy Foundation and Cherry Energy Solutions and is not subsidised by any element of any program.

As part of the “Bogie Bulk Buy” initiative, once a community purchase 50kW of solar PV the Donation is triggered, and by the end of a solar bulk buy a Donation is made of 1% of the total kilowatts purchased by the community.

Following analysis of applications which included the Strathbogie Sustainable Development Reference Group (SDRG), this report seeks Council endorsement for the installation of a 5.5kw solar PV at the Nagambie Bowls Club.

Attached is the summary of recommendations for the Bogie Bulk Buy Community Solar Donation for Council’s information.

RECOMMENDATION

That Council endorse the recommendations in Yarra Energy Foundation’s report and sanctions the installation of a 5.5kw solar PV at the Nagambie Bowls Club.

Background

As part of the “Bogie Bulk Buy” initiative, once a community purchase 50kW of solar PV the Donation is triggered, and by the end of a solar bulk buy a Donation is made of 1% of the total kilowatts purchased by the community.

Applications and annual energy usage analyses has now been undertaken by Yarra Energy Foundation, Council staff and the SDRG of six (6) community groups who applied for this Donation and a building/user who will gain best value for money has been recommended as follows:

Nagambie Bowls Club

*After analysing the Bowls Club interval data, it was found that the **usage profile matched a Solar production profile extremely well**. There is **high summertime** use (average 27kwh) with the majority occurring during solar production hours. Their winter profile also was also consistent with solar production. It was noted in the submission that the club felt that outdoor lighting was a significant cost and it should be noted that Solar PV will not necessarily reduce those costs until batteries become more attainable.*

9.7.10 Community Solar Donation (cont.)

*A **5.5kw** install will produce approximately **75%** of the Club's electricity needs if usage remains consistent both in amount and time of use which makes the application by the Nagambie Bowls Club the best value for money for the Community Solar Donation.*

The installer has checked the roof and is in agreeance that a system can be installed.

*It is **recommended** the Nagambie Bowls club is the recipient of the donation*

Alternative options

As per the Sustainable Development Reference Group Charter, all options are considered and recommended by the Sustainable Development Reference Group to Council.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendations.

Strategic links - policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents, including the development of the Sustainable Strathbogrie 2030 Strategy.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements, which have been considered and applied in development of the report and recommendations.

Financial/Budgetary implications

The author of this report considers that the recommendations have no capital or recurrent budget considerations.

Economic implications

The Sustainable Development Reference Group considers that the recommendations lead to positive economic outcomes for Council and the broader community.

Environmental/Amenity implications

The Sustainable Development Reference Group considers that the recommendations lead to positive environmental and amenity outcomes for Council and the broader community.

Community implications

The Sustainable Development Reference Group considers that the recommendations lead to more equitable engagement outcomes for Council and the broader community.

9.7.10 Community Solar Donation (cont.)

Victorian Charter of Human Rights and Responsibilities Act 2006

The author considers that the recommendations do not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal/Statutory implications

The author of this report considers that the recommendations have no legal or statutory implications which require the consideration of Council.

Consultation

The Sustainable Development Reference Group members are drawn from members of the Strathbogie Shire community for the purposes of more transparent consultation with residents. No broader consultation for these recommendations was required.

Attachments

- Recommendations for Community Solar Donation, Yarra Energy Foundation.



Bogie Bulk Buy – Yarra Energy Foundation recommendation for community solar P.V install:

Yarra Energy Foundation's Clean Energy Program Manager and CEO have conducted a thorough analysis on all applications received by Strathbogie Shire, and have reached a conclusion on the basis of where a 5.5kw system would have most impact. Our notes and findings are below.

Euroa Historical + Genealogy Society:

Extremely low summer usage – Winter is higher but still very low – majority of solar production would feed back to the grid.

Not Recommended

Greytown Community Centre:

Ineligible as not connected to the grid

Strathbogie Hall:

Very low summer usage – Hall reports that 44.8% of expenses are power related, we would recommend checking this to see if it is accurate. For future consideration we would recommend the Hall assessing what appliances could be diverted from LPG to electric to maximise Solar PV production before the community group fits solar to this building.

Not Recommended

Longwood Community Centre

Exceptionally low usage - centre should be congratulated on their low consumption in relation to the activities conducted at the centre. We did not see gas bills and would recommend to be considered in future applications that investigations into diverting from Gas to electric be explored. Owing to its low usage a system would not be best value for money.

Not Recommended

Euroa Tennis Club

Very high usage and would benefit from Solar PV, however we did not feel that this was the immediate course of action for the Tennis Club.

Re-negotiating their electricity tariff should be a high priority. Initial analysis suggest that the bill could be reduced by approx. **\$3k per annum** with an appropriate tariff that has an **off peak** component. It was also recognised that **lighting** is potentially causing significant high usage and would recommend that these be replaced with high efficient LED's as a matter of urgency. It was also noted that there is **high consumption** regularly between the hours of **11pm and 2am**. We don't have an understanding of what is causing this but believe the Tennis Club would benefit from an energy audit. It is recommended that these issues should be attended to before a Solar PV installation.

Not Recommended



Nagambie Bowls Club

After analysing the Bowls Club interval data, it was found that the usage profile matched a Solar production profile extremely well. There is high summertime use (average 27kwh) with the majority occurring during solar production hours. Their winter profile also was also consistent with solar production. It was noted in the submission that the club felt that outdoor lighting was a significant cost and it should be noted that Solar PV will not necessarily reduce those costs until batteries become more attainable.

A 5.5kw install will produce approximately 75% of the Club's electricity needs if usage remains consistent both in amount and time of use which makes the application by the Nagambie Bowls Club the best value for money for the Community Solar Donation.

The installer has checked the roof and is in agreeance that a system can be installed.

It is recommended the Nagambie Bowls club is the recipient of the donation

Please note:

The Community Solar Donation is a community social sustainability initiative of Yarra Energy Foundation and Cherry Energy Solutions and is not subsidised by any element of any program. Once a community purchases 50kW of solar PV the Donation is triggered, and by the end of a solar bulk buy a Donation is made of 1% of the total purchased by the community.

Costs to Yarra Energy Foundation and Cherry Energy Solutions will only be disbursed for one recommendation, quotation, installation and connection.

The Community Solar Donation must be installed within Contract, or within 90 days of the end of the Contract to which it relates.

9.7.11 Adoption of 2017/2018 Annual Financial Report

Author & Department

Group Manager, Corporate and Community / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

Officers providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The Local Government Act 1989 requires that Council pass a resolution giving its approval to the Annual Financial Report prior to formal submission to the Auditor-General Victoria and the Minister. The Act further requires that Council must authorise two Councillors to approve the Report.

Draft copies of the Annual Financial Report have been circulated to Councillors with this report for their consideration, and are tabled for information purposes.

RECOMMENDATION

That Council:

- 1. Notes the Recommendation of the Audit Committee;**
- 2. Approve *in principle* the 2017/2018 Annual Financial Report;**
- 3. Authorise Councillors McClaren and Williams to sign the 2017/2018 Annual Financial Report;**
- 4. Authorise the Chief Executive Officer, Steve Crawcour, to make minor amendments to the 2017/2018 Annual Financial Report, if required. and brief Council if amendments are made;**
- 4. Authorise the Chief Executive Officer, Steve Crawcour, to certify the 2017/2018 Annual Financial Report;**
- 5. Upon receipt of the Auditor's Certified Report, submit the Annual Report to the Minister and make the Annual Report available for public inspection.**

Background

The Victorian Auditor-General's Office has completed the external audit of the 2017/2018 Financial Report.

9.7.11 Adoption of 2017/2018 Annual Financial Report (cont.)

The Annual Financial Report consisting of the Financial Statements and Notes (refer Appendix A) has been prepared in accordance with relevant legislation, applicable Australian Accounting Standards and other related accounting guidelines.

The Audit Committee, at its meeting on Friday 14 September 2018, in accordance with the Local Government Act 1989, having reviewed the Annual Financial Report consisting of the Financial Statements and Notes, was expected to have recommended that Council adopt the 2017/2018 Annual Financial Report on an “in principle” basis, and this will be reported on verbally to the Council meeting.

The Victorian Auditor-General’s certification is anticipated in late September 2018.

Discussion

The Annual Financial Report is prepared strictly in accordance with the applicable Australian Accounting Standard which includes the Australian equivalent to International Financial Reporting Standards (AIFRS). These Standards require the preparation of five mandatory statements. These statements include –

- “Comprehensive Income Statement” (Operating – Accrual Statement). This comprises non-cash items such as Depreciation and cost of goods (assets) sold, and excludes Capital Expenditure and Transfers to and from Other Reserves.
- “Balance Sheet” which lists Councils’ assets and liabilities. It indicates the overall financial position of Council.
- “Statement of Changes in Equity”. This indicates movement in Council’s Reserve Funds.
- “Statement of Cash Flows”. This indicates all cash expended and received for all activities during the financial year.
- “Statement of Capital Works” which details Council’s capital works expenditure for the financial year. It sets out the expenditure on creating or buying property, infrastructure, plant and equipment by each category of asset.

For the 2016/2018 financial year, Council is also required to prepare two “Budget Comparison Notes” with variance explanations to the 2017/2018 Annual Budget. These being –

1. Income and Expenditure
2. Capital Works

The following analysis of the 2017/2018 Annual Financial Report is at a macro level, which reflects the nature of the Report’s disclosures. It is not designed nor intended to be used as a Management report that provides details of programs, or resultant variances. No analysis has been provided for the Statement of Changes in Equity.

9.7.11 Adoption of 2017/2018 Annual Financial Report (cont.)

1. Income Statement

The operating result represents the accrual accounting treatments, which includes the non-cash items of depreciation and cost of goods (assets) sold, but excludes expenditure on Capital items, loan proceeds and loan principal repayments and transfers to and from other reserves.

For the year ended 30 June 2018, Council reported a net surplus of \$856,363, which was affected principally by grant revenue received in advance, reduced borrowing costs and contributed assets. An additional provision of \$3.7 million for rehabilitation of the Violet Town landfill has been provided for in arriving at this result.

2. Balance Sheet

Council's Balance Sheet indicates that Council's overall financial position and its cash and liquidity position is sound and within acceptable financial parameters.

Council's cash position as at 30 June 2018 was represented by cash on hand and investment of \$14.08 million. This represents a decrease in cash holdings of \$.364 million during the 2017/18 financial year. A number of capital works will be carried over into the 2018/19 financial year.

The value of Council's property, infrastructure, plant and equipment non-current assets as at 30 June 2018 is \$286.7 million, a similar figure to that as at 30 June 2017, due primarily to the revaluation of Council's property and infrastructure assets and the acquisition of assets as part of Council's capital works program.

Council's end-of-year working capital ratio is 2.81:1, which is greater than the target ratio of 1.5:1. This ratio is used to assess Council's ability to meet current commitments and is derived by dividing current assets by current liabilities.

3. Cash Flow Statement

Cash flow is favorable primarily due to under expenditure in capital works as a result of a number of projects carried forward to 2017/2018.

4. Statement of Capital Works

Council completed \$10.189 million worth of projects for 2017/2018, an increase of 54% over the previous year as carried over works from 2016/17 were completed and flood recovery works (externally funded) were undertaken.

A number of projects will be carried forward to the 2018/29 year.

9.7.11 Adoption of 2017/2018 Annual Financial Report (cont.)

Risk Management

Council has addressed any risks associated with the preparation of the reports by applying accepted accounting standards, where applicable.

Strategic Links – policy implications and relevance to Council Plan

The report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The statements have been prepared using the Local Government Model Report 2015 as issued by Local Government Victoria.

Financial / Budgetary Implications

The financial results are shown in the statements.

Economic Implications

The report has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The report has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The report has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The report does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The proposal is consistent with sections 131 and 132 of the Local Government Act 1989 which, amongst other things, requires the Council to “certify the statements in their final form”.

Consultation

Council staff and Council’s external auditor, the Victorian Auditor-General’s Office and Council’s Audit Committee have been consulted as part of the preparation of these reports.

Attachments / Tabled Document/s

- Appendix A: Annual Financial Report 2017/2018 (separately circulated)

9.7.12 Adoption of Performance Statement 2017/2018 and Governance and Management Checklist 2017/2018

Author & Department

Group Manager, Corporate and Community / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

Officers providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The Local Government Act 1989 requires that Council pass a resolution giving its approval to the Performance Statement 2017/2018 and Governance and Management Checklist prior to formal submission to the Auditor-General Victoria and the Minister. The Act further requires that Council must authorise two Councillors to approve the Report.

Draft copies of the Performance Statement 2017/2018 and Governance and Management Checklist have been circulated to Councillors with this report for their consideration, and are tabled for information purposes.

RECOMMENDATION

1. That Council adopt, in principle, the –
 - a) Performance Statement 2017/2018.
 - b) Governance and Management Checklist 2017/2018.
2. That Council authorise Councillors McClaren and Williams to sign the 2017/2018 Performance Statement.

Background

Under Section 131 of the Local Government Act 1989, the Annual Budget 2017/2018 included a list of prescribed indicators of service performance, financial and sustainable capacity performance required by regulations to be reported against in the performance statement. The Performance Statement represents an independent certification of Council's results against the prescribed indicators. In addition, Section 131 requires Council to report on Council's assessment against the prescribed governance and management checklist for 2017/2018.

Discussion

This is the fourth year of operation of the Local Government Performance Reporting Framework (LGPRF). There is a comparison between 2014/2015, 2015/2016, 2016/2017 and 2017/18 with comments detailing any variances. All data was collected according to the Local Government Act 1989 and Local Government (Planning and Reporting) Regulations 2014.

9.7.12 Adoption of Performance Statement 2017/2018 and Governance and Management Checklist 2017/2018 (cont.)

Subject to Council adopting the recommendation in this report, the Performance Statement will be forwarded to the Victorian Auditor-General for certification. It is also a statutory requirement for Council to include the Performance Statement in the Annual Report 2017/2018.

Risk Management

Council has addressed any risks associated with the preparation of the reports by applying accepted accounting standards, where applicable.

Strategic Links – policy implications and relevance to Council Plan

The report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The statements have been prepared using the Local Government Model Report 2016 as issued by Local Government Victoria.

Financial / Budgetary Implications

The financial results are shown in the statements.

Economic Implications

The report has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The report has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The report has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The report does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The proposal is consistent with sections 131 and 132 of the Local Government Act 1989 which, amongst other things, requires the Council to “certify the statements in their final form”.

Consultation

Council staff and Council’s external auditor, the Victorian Auditor-General’s Office and Council’s Audit Committee have been consulted as part of the preparation of these reports.

9.7.12 Adoption of Performance Statement 2017/2018 and Governance and Management Checklist 2017/2018 (cont.)

Conclusion

The Chief Executive Officer and two Councillors are required to sign the Performance Statement (refer Appendix A – separately circulated). It is recommended that Council adopt, in principle, the Performance Statement, shown as Appendix A.

The Chief Executive Officer and one Councillor are required to sign the Governance and Management Checklist (refer Appendix B – separately circulated). It is recommended that Council adopt, in principle, the Governance and Management Checklist, shown as Appendix B.

Appendices

- Appendix A: Strathbogie Shire Council Performance Statement 2017/2018
- Appendix B: Governance and Management Checklist 2017/2018

Tabled Document/s

- Strathbogie Shire Council Performance Statement 2017/2018
- Governance and Management Checklist 2017/2018

9.7.13 Avenel Primary School
- Request for Sponsorship for Participation in Energy Breakthrough Event

Author & Department

Visitor Economy and Events Coordinator / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

Summary

The Avenel Primary School have submitted a request for a donation of money or vouchers to buy parts for the vehicle, uniforms and camp supplies such as food.

Attached to this report is the request letter for Council consideration.

RECOMMENDATION

That Council support the request for sponsorship through the provision of Council marquee, drink bottles and hats to competitors.

Background

Over the last few years the Council has sponsored the Avenel Primary participation in the RACV Energy breakthrough in Maryborough. The donations have generally been in the form of uniforms and the loan of the 'Love Strathbogie' marquee.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. The following alternatives have been identified for the consideration of Council.

- *Cash sponsorship*
- *In kind sponsorship such as donation of pink or black love Strathbogie t shirts and loan of the marquee*
- *Cash and in-kind sponsorship*
- *No sponsorship*

Risk Management

This is the fourth request for sponsorship being put before the Council. The decision is for Council, and the risk management factors to consider would be reputational in respect of support or decline.

Strategic Links – policy implications and relevance to Council Plan

There is no strategic link to the recently developed Council Plan within Council's goals. However, that being noted, the overall Vision for the Council Plan is "Together we are building a flourishing community" through our mission of "To support our community to grow through effective partnerships, engagement and equitable and efficient delivery of services".

9.7.13 Avenel Primary School
- Request for Sponsorship for Participation in Energy Breakthrough Event (cont.)

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not require a community consultation process due to the nature of the request.

Attachment

- Sponsorship request letter



AVENEL PRIMARY SCHOOL

40 Anderson St, Avenel, 3664

Phone: 03 5796 2264

Email: avenel.ps@edumail.vic.gov.au

Doc id:	Chg:
26 JUL 2018	
Refer to:	CB/

"Creating learners, Growing Good People, Giving Something Back"

Dear Strathbogie Shire,

Thank you for your ongoing support in the previous years in the Energy Breakthrough Challenge in Maryborough. We have created 2 new teams to ride human powered vehicles during the race. We will be racing for fourteen hours over 2 days and we will also give a detailed presentation before the race that will equal 50% of our score.

This will be the second time we have entered 2 teams and we are very excited to take part in the event. We are seeking sponsorship in many different forms to help us achieve our goal. Being one of our sponsors will involve donating money or vouchers that can be used to buy parts for our vehicle, uniforms and camp supplies such as food. In return, we will be displaying our sponsors' logos on our human powered vehicle. Sponsor logos will be positioned and sized according to sponsorship amounts.

We are the only school within the Strathbogie Shire that is participating within the event and we feel that this could be a great promotional opportunity for your business. We appreciate your time and your consideration of our request. If you would like to discuss the proposal in more detail, do not hesitate to call us on the school's contact number.

Thank you for sponsoring us in the previous years and I hope you can help us again thanks for reading.

Yours sincerely,
Avenel Primary School
Energy Breakthrough Team



**9.7.14 Strathbogie Shire Roads Advisory Committee
- Appointment of Representatives**

Author & Department

Group Manager, Community Assets / Community Assets Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

In accordance with the Council Plan 2017-2021, Strathbogie Shire Council resolved to appoint a Roads Advisory Committee. The role of the Committee is to advise Council on the following:

- Development and review of policy and strategy relating to the road network;
- Policy relating to the management of roadsides; and
- Potential advocacy priorities regarding road safety issues and initiatives of community benefit.

Following a public process in which Council advertised for expressions of interest for nomination to the Roads Advisory Committee ("**the Committee**") as specified in the Draft Committee Charter, this report presents a recommendation of membership for Council consideration.

RECOMMENDATION

That in accordance with the Strathbogie Shire Roads Advisory Committee Charter, Council -

- 1. Appoint Cr and Cr as Councillor representatives on the Roads Advisory Committee.**
- 2. Appoint Mr John Dunn, Mr Craig Hahnel and Mr Paul Swan as community representatives to the Roads Advisory Committee;.**
- 3. Endorse the inclusion of VicRoads nominees Ms Rebecca Steer, Manager Planning and Mr Steve McCallum, Manager Operations from VicRoads North Eastern to sit on the Roads Advisory Committee.**
- 4. Write to all applicants thanking them for their nomination and advising them of the appointment of Community Representatives to the Roads Advisory Committee.**
- 5. Arrange for the initial meeting of the Roads Advisory Committee to occur prior to the 30 October 2018.**

9.7.14 Strathbogie Shire Roads Advisory Committee
– Appointment of Representatives (cont.)

Background

One of the key strategies for 2017/2018 in the *Council Plan 2017 – 2021*, under Our Goals 3, is “To provide quality infrastructure” for Council to “Develop terms of reference for a Roads Advisory Committee”.

In accordance with the Council Plan action, at the 15 May 2018 ordinary Council meeting, Council adopted the draft *Roads Advisory Committee Charter, May 2018* (and draft Duty Statement) as the Terms of Reference for the Roads Advisory Committee. Committee membership, nomination process and other governance arrangements for the functioning of the Committee are included in the Charter. The Duty Statement outlines the selection criteria required of potential community members is also provided.

At the 15 May 2018 ordinary meeting, Council also resolved the following:

Council publicly advertise for expressions of interest for nomination to the Advisory Committee as specified in the Draft Committee Charter.

Council note that following receipt and assessment of nominee applications, a report with recommendations for nomination will be presented to Council for consideration at a date to be determined.

Following the advertisement period, ten (10) nominations were received.

In accordance with the Duty Statement, each nomination was assessed against the following criteria:

- *Appropriate tertiary qualifications in a Civil engineering or a related discipline; and/or*
- *Demonstrated experience in either road safety, road traffic or strategic road management; and/or*
- *Practical experience; and/or*
- *An understanding of major State and Federal road management programs associated with freight, safety or funding opportunities.*

It is the intention that this Committee will operate at a strategic level by providing Council with advice associated with the development and review of policy and strategy relating to the road network, on policy relating to the management of roadsides and potential advocacy priorities regarding road safety issues and initiatives of community benefit.

The Committee would also participate in the development of Council’s Road Asset Management Plan and Road Management Plan and assist in the development of levels of service for road infrastructure. It will also respond to issues referred by Council to the Committee associated with issues pertaining to traffic, freight and safety.

9.7.14 Strathbogie Shire Roads Advisory Committee
– Appointment of Representatives (cont.)

As a result of the assessment process, the following Community members are recommended for appointment to the Roads Advisory Committee:

- Mr John Dunn, Violet Town;
- Mr Craig Hahnel, Euroa; and
- Mr Paul Swan, Nagambie.

The recommended nominations will:

- Provide a fair representation across the Shire;
- Provide active participation on the committee addressing issues of local and Shire wide concern and benefit;
- Complement each other's experience; and
- Provide experience in the areas required of the criteria and operate at a strategic level.

A copy of the assessment has been distributed to Councillors as a confidential document.

In accordance with the Roads Advisory Committee Charter, *Council will review the Committee within 12 months after the election of Councillor, which is every four (4) years.*

As this is an Advisory Committee, this Committee has no delegated powers to act on behalf of Council or commit Council to any expenditure until resolved explicitly by Council.

The Charter also states that committee membership will include two (2) Councillors and representation from VicRoads.

In accordance with the Charter, it is recommended that Council discuss and appoint two Councillors to the Roads Advisory Committee and include this Committee and Councillor representation on Council's list of Advisory Committees.

In response to Council's invitation to VicRoads for representation on the Committee, it is recommended that Ms Rebecca Steer, Manager Planning and Mr Steve McCallum, Manager Operations from VicRoads North Eastern be formally appointed to the Committee.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. It is considered that the recommended appointee's best meet the objectives of the Committee.

Risk Management

The author of this report considers that that there are no significant risk management factors relating to this report and recommendation.

9.7.14 Strathbogie Shire Roads Advisory Committee
– Appointment of Representatives (cont.)

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

There are minimal financial implications in the operations of this Committee which will be limited to meeting and administrative costs.

Any costs associated with the implementation of any Advisory Committee recommendations to Council will be referred to future budgets for consideration.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The Committee Charter includes sections that define Committee Membership, the skills and experience required of community members, the Term of Appointment of members, Nomination of Membership and the Code of Conduct to be adhered to by members.

The appointment of members of the Community will provide fair and equitable membership.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The adoption of the Strathbogie Shire Roads Advisory Committee Charter, May 2018 (and Duty Statement) and the appointment of Community Representatives to the committee has been subject to public consultation and previous Council reports.

9.7.14 Strathbogie Shire Roads Advisory Committee
– Appointment of Representatives (cont.)

Attachments

- *Shire of Strathbogie Roads Advisory Committee Charter, May 2018*
- *Shire of Strathbogie Roads Advisory Committee Duty Statement, May 2018*
- *Article: Committee to help drive direction on Shire roads, Euroa Gazette, Wednesday May 23, 2018*



Strathbogie Shire Roads Advisory Committee Charter

Endorsed by Council: 15 May 2018

STRATHBOGIE SHIRE COUNCIL

CHARTER OF THE ROADS ADVISORY COMMITTEE

1. CONSTITUTION

- 1.1 The Strathbogie Shire Council ("Council") has resolved to appoint a Roads Advisory Committee ("Committee").
- 1.2 The Council will review the Roads Advisory Committee within 12 months after the election of Councillors; which is every four (4) years.

2. OBJECTIVES OF THE COMMITTEE

The objectives of the Committee are:

- To advise Council on the development and review of policy and strategy relating to the road network;
- To advise Council on policy relating to the management of roadsides; and
- To advise Council on potential advocacy priorities regarding road safety issues and initiatives of community benefit.

3. TERMS OF REFERENCE

The role of the Committee is to carry out the following functions:

- To participate in the development of Council's Road Asset Management Plan and Road Management Plan.
- To participate in the development of levels of service for road infrastructure.
- Respond to issues referred by Council to the Committee associated with issues pertaining to traffic, freight and safety.

4. COMMITTEE MEMBERSHIP

- 4.1 The Council has resolved that the Committee shall consist of the following representatives:
 - Councillors x Two
 - Council Officers x Two (Manager Assets and Manager Infrastructure)
 - Community representatives (Three by expression of interest)
 - VicRoads Representative.
- 4.2 The Council or Committee may second people with technical expertise as required for a temporary period.
- 4.3 A "Duty Statement" that outlines the criteria including skills and experience required of community members to be considered for appointment to this Committee is attached to this Charter.

5. **TERM OF APPOINTMENT**

- 5.1 Public members hold their appointment in their own right whilst members nominated by a particular group will represent that group.
- 5.2 Public members of the Committee appointed for a period of two (2) years shall be eligible for re-appointment to the Committee for a further term of two (2) years each.
- 5.3 A member of the Committee may resign his/her position at any time.
- 5.4 The Committee is empowered to declare a Committee member's position vacant if he/she fails to attend three (3) consecutive meetings without leave by resolution duly passed.
- 5.5 The Council shall appoint another person to fill any vacancy caused by the resignation of any member of the Committee.
- 5.6 Any person appointed to fill a vacancy on the Committee shall hold office for the unexpired portion of the previous member's term of office.

6. **NOMINATION OF MEMBERSHIP**

- 6.1 The Council shall invite nominees by expression of interest not less than one (1) month prior to the date of the termination of the term of office of the representatives.
- 6.2 Council has the right to veto any nomination if the nominee is deemed to be unsuitable for the purpose of the Committee.

7. **CHAIRPERSON**

- 7.1 The Council will appoint a Councillor as Chairperson of the Committee to preside at all meetings at which he/she is present.
- 7.2 In the absence of the Chairperson, the Committee may elect one of the members to preside as Chairperson at the meeting.
- 7.3 The role of the Chairperson shall be:
 - (a) To chair all meetings of the Committee.
 - (b) To act as the liaison person between the Committee and Council.

8. **SECRETARY**

The Committee is to be serviced with the administrative and technical support provided by Council.

- 8.1 The Chief Executive Officer shall appoint a Council Officer to act as Secretary to the Committee.
- 8.2 The Secretary shall prepare the agenda and minutes for each meeting of the Committee and shall distribute, or arrange to be distributed, copies of the agenda and minutes to members of the Committee and Council.

9. **REPORTING**

9.1 The Committee shall submit its minutes to Council for inclusion in the next available Council Meeting Agenda.

10. **DELEGATIONS**

10.1 This Committee has no delegated powers to act on behalf of Council or commit Council to any expenditure until resolved explicitly by Council.

11. **FINANCES**

11.1 This Committee has no delegated authority to expend monies.

12. **INSURANCES**

12.1 The Council shall arrange and maintain a portfolio of insurances to cover all possible risks, including a Personal Accident Policy of committee members, a Voluntary Worker's Policy and an Indemnity Policy for committee members.

13. **MEETINGS OF THE COMMITTEE**

13.1 All meetings of the Committee shall be conducted in accordance with Council's Local Law No. 1.

13.2 The Committee shall meet at least quarterly at a date and time to be determined at the first meeting. Additional meetings may be convened at the discretion of Council.

14. **QUORUM**

14.1 A quorum is formed when a simple majority of members of the Committee is present at a meeting.

15. **REVIEW**

15.1 The Council shall carry out regular reviews of the Committee's Charter.

15.2 The Council may carry out a special review of the Committee's Charter at the request of the Committee.

15.3 The Council shall consult with the Committee prior to the making of amendments or alterations to the Committee's Charter.

16. **PECUNIARY INTERESTS**

16.1 Members of this Committee are not obliged to submit returns of pecuniary interest as there is no delegated power to the Committee.

17. CODE OF CONDUCT

- 17.1 Councillors on this Committee are to abide by the *Councillor Code of Conduct, 21 February 2017*
- 17.2 Council Officers on this Committee are to abide by the *Staff Code of Conduct CEO Directive*
- 17.3 Community Representatives are to abide by the *Staff Code of Conduct CEO Directive and Voluntary Workers Policy, DATE.*

This **Strathbogie Shire Council Roads Advisory Committee Charter** is made on behalf of Strathbogie Shire Council by its Chief Executive Officer under the authority of the Instrument of Delegation.

SIGNED by **Steve Crawcour**
Chief Executive Officer of the Strathbogie Shire Council

.....

Dated:



**Strathbogie Shire
Roads Advisory Committee**

Duty Statement

Endorsed by Council: 15 May 2018

Strathbogie Shire
Roads Advisory Committee Duty Statement
Endorsed by Council – 15 May 2018

In accordance with the Strathbogrie Shire Roads Advisory Committee Charter, the Objectives of the Committee are:

- To advise Council on the development and review of policy and strategy relating to the road network;
- To advise Council on policy relating to the management of roadsides; and
- To advise Council on potential advocacy priorities regarding road safety issues and initiatives of community benefit.

The role of the Committee is to carry out the following functions:

- To participate in the development of Council's Road Asset Management Plan and Road Management Plan.
- To participate in the development of levels of service for road infrastructure.
- Respond to issues referred by Council to the Committee associated with issues pertaining to traffic, freight and safety.

The Council has resolved that in addition to two Councillors, Council Officers and a representative from VicRoads, the Committee shall include three Community members.

The following is a list of the criteria that Community representatives are required to meet to be considered for appointment to the Committee:

- Appropriate tertiary qualifications in a Civil engineering or a related discipline; and/or
- Demonstrated experience in either road safety, road traffic or strategic road management; and/or
- Practical experience; and/or
- An understanding of major State and Federal road management programs associated with freight, safety or funding opportunities.

The Strathbogrie Shire Roads Advisory Committee Charter is to be read in conjunction with this Duty Statement as it provides detail of additional Terms of Reference for the Committee.

A copy of the *Strathbogrie Shire Staff Code of Conduct CEO Directive, 21 June 2017* is attached to this document for reference.

This **Strathbogrie Shire Council Roads Advisory Committee Duty Statement** is made on behalf of Strathbogrie Shire Council by its Chief Executive Officer under the authority of the Instrument of Delegation.

SIGNED by Steve Crawcour
Chief Executive Officer of the Strathbogrie Shire Council

.....

Dated:

Strathbogrie Shire
Roads Advisory Committee Duty Statement
Endorsed by Council – 15 May 2018

Article: Committee to help drive direction on shire roads, Euroa Gazette, Wednesday May 23, 2018

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euroagazette.com.au



Committee to help drive direction on shire roads

STRATHBOGRIE Shire Council is gearing up to appoint a roads advisory committee and is calling on the community for expressions of interest.

The advisory committee will be involved in the development and review of policy and strategy relating to the shire's road network and the management of roadsides, including road safety issues and initiatives of community benefit.

Three volunteers will be selected to be members of the advisory committee from expressions of interest, alongside two councillors, two council staff members and a representative from VicRoads.

Mayor Amanda McClaren said providing quality infrastructure is one of council's key priorities outlined in the council plan and the shire's roads are a central part of this.

"Our road network is an area that our community regularly expresses interest in. This was particularly highlighted during our Let's Talk-We're Listening campaign last year," Mayor McClaren explained.

"We thought a Roads Advisory Committee would provide the opportunity for greater community involvement in advising on the strategies and policies that guide the management of our roads and roadsides.

"We encourage people to put their hand up to volunteer for this role as it is a great opportunity to be involved in local government and issues affecting our communities."

The following criteria are required to be considered for appointment to the committee:

- appropriate tertiary qualifications in a civil engineering or a related discipline;
- demonstrated experience in either road safety, road traffic or strategic road management;
- practical experience; and/or
- an understanding of major state and federal road management programs associated with freight, safety or funding opportunities.

If you are interested in joining the roads advisory group, contact council via email at info@strathbogrie.vic.gov.au or phone on 1800 065 993 to obtain an application form.

Applications are to be received no later than close of business on Friday, June 22.

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www.australian.gov.au

**9.7.15 Purchase of 434 (Lot 1) Habel Road, Nagambie (Borrow Pit)
- Contract of Sale**

Author and Department

Group Manager, Community Assets, Community Assets Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Use of the land at 434 (Lot 1) Habel Road, Nagambie (former VicRoads “borrow pit”) has been identified as integral to part of Council’s flood mitigation projects for Nagambie, and was referred to in the “*Goulburn Broken Regional Floodplain Management Strategy 2018-2028*” (see attached).

As part of ongoing negotiation with VicRoads to purchase the land, Council has been provided with a Contract of Sale for the purchase of 434 (Lot 1) Habel Road, Nagambie. Lot 1 is 40ha and is within a Farming Zone, and has been valued by the Valuer General at \$80,000.

At the July Ordinary Council meeting on 17 July 2018 Council moved, with the succeeding amendment, that: -

That Council authorise the Chief Executive Office to negotiate either a reduced purchase price, from current Valuer General valuation, or long term lease for the land known as 434 (Lot 1) Habel Road, Nagambie, and report back to Council with the results of the negotiations.

The negotiations occurred, however no agreement with VicRoads for either option was reached.

RECOMMENDATION

That Council:

- 1. Council endorse the purchase of 434 Habel Road for \$80,000, and**
- 2. Authorise the Chief Executive Officer to execute the Contract of Sale.**

Background

Potential Use for Flood Mitigation

Council identified the potential to use the former VicRoads “Borrow Pit” at 434 Habel Road, as a retention basin as part of a strategy to provide flood mitigation for the Nagambie Industrial Estate several years ago.

One of the flood mitigation actions in the Strategy for Nagambie in the “*Goulburn Broken Regional Floodplain Management Strategy 2018-2028*”, was to provide an “Electric pump and rising main from Industrial Estate to former borrow pit.”

9.7.15 Purchase of 434 (Lot 1) Habel Road, Nagambie (Borrow Pit)
- Contract of Sale (cont.)

The borrow pit has the ability to function as:

- *A point of discharge and evaporation pond for flood mitigation of the existing Industrial Estate.*
- *A detention basin offering drainage solutions for any expansion of the Industrial Estate or other Nagambie Development.*
- *A storage for water reuse, and*
- *A site for a community based solar farm.*

The current Council Plan lists Goal 2.2 as “Support regional flood mitigation strategies to achieve flood mapping for townships” under “*Mitigate and adapt to climate change*”.

Nagambie Flood Mitigation Project – Economic Benefits

The “Borrow Pit” forms an integral part of the project acting as a storage facility for water diverted from the Industrial Estate and other areas of potential expansion in Nagambie. (See attached map of properties impacted by flooding).

In addition to the flood mitigation benefits for the industrial estate generally, this action would potentially free up for sale Council owned land in the estate which is presently prone to flooding. (See attached map of Council owned land).

These two lots in the Industrial Estate each have an area of 2,700m² and are currently valued on Council’s rate data base at \$74,000 each. Subject to market changes, the sale of these lots may potentially result in approximately \$148,000 of revenue for Council.

Purchase of Land

Council Officers have negotiated the purchase of land at 434 Habel Road (Lot 1), Nagambie, with VicRoads. VicRoads has registered the subdivision of the land into two lots and had Lot 1 valued by the Valuer General. The valuation for the 40 hectare property was \$80,000 and a Contract of Sale to reflect this price has been sent to Council for signing. (A Locality Map is attached).

At its Ordinary meeting on 17 July 2018 Council requested the CEO negotiate with VicRoads for a reduced purchase price or long term lease for the land.

The negotiations occurred, however no agreement with VicRoads for either option was reached.

\$80,000 has been allocated in the current and previous budgets for the purchase of the land, which has been approved by Council.

Alternative Options

The acquisition of the “Borrow Pit” is an integral step in proceeding with the Nagambie Flood Mitigation project. No other feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

9.7.15 Purchase of 434 (Lot 1) Habel Road, Nagambie (Borrow Pit)
- Contract of Sale (cont.)

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

A budget amount of \$80,000 has been allocated within Council's current budget for the purchase of this land. There is potential to offset this cost if the Nagambie Flood Mitigation Project proceeds, which offers the advantage of freeing up two lots of land for sale for industrial use. It is estimated that the value of sale of these two lots is \$140,000.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Purchase of the land would be the first step in implementing the Nagambie Flood Mitigation Project. This Project would improve protection for downstream landowners from floodwaters in Nagambie, as well as providing immediate flood protection to industrial land, and future expansion to the estate.

Additional benefits, as identified in the Goulburn Broken Regional Floodplain Management Strategy 2018-2028 are:

- A storage for water reuse, such as irrigation of public reserves and gardens, and
- A site for a community based solar farm.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community other than those described elsewhere in this report.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council, other than those identified.

Consultation

The author of this report considers that the matter under consideration does not warrant a community consultation process.

9.7.15 Purchase of 434 (Lot 1) Habel Road, Nagambie (Borrow Pit)
- Contract of Sale (cont.)

Attachments

- Excerpt from Goulburn Broken Regional Floodplain Strategy 2018-2028 Nagambie (2)
- Layout Plan of the Industrial Estate showing flood impacted properties
- Location of Council owned Land in Estate
- Locality Map

Excerpt from Goulburn Broken Regional Floodplain Strategy 2018-2028 Nagambie

Name	Existing Flood Mitigation Infrastructure (levees)	Proposed Flood Mitigation Infrastructure (Levees)
Buxton	None identified. Unknown if mitigation is required or effective. Suspect a medium priority to determine if any mitigation is warranted given the significant number of floods since 1990s.	<ul style="list-style-type: none"> • Medium priority
Eildon	None identified and not required	<ul style="list-style-type: none"> • -
Kinglake Central	None identified and not required	<ul style="list-style-type: none"> • -
Kinglake East	None identified and not required	<ul style="list-style-type: none"> • -
Marysville	None identified and not required	<ul style="list-style-type: none"> • -
Molesworth	Molesworth Caravan Park levee is privately managed. This levee is located adjacent to the Goulburn River and some 600 millimetres in height.	<ul style="list-style-type: none"> • -
Narbethong	None identified and not required	<ul style="list-style-type: none"> •
Pheasant Creek & King Lake West	None identified and not required	<ul style="list-style-type: none"> •
Strath Creek	None identified and not required	<ul style="list-style-type: none"> •
Taggerty	None identified and not required	<ul style="list-style-type: none"> •
Thornton	None identified and not required	<ul style="list-style-type: none"> •
Toolangi	None identified and not required	<ul style="list-style-type: none"> •
Yea	None identified and not required	<ul style="list-style-type: none"> •
Strathbogie Shire Council		
Avenel	None identified and not required	<ul style="list-style-type: none"> •
Euroa	The existing Castel Creek is being augmented, upgraded and extended to the 1% AEP (100-year ARI) standard, as part of a Ministerial Approved Water Management Scheme	<ul style="list-style-type: none"> • Ongoing maintenance, renewal work and vegetation and sediment management will be undertaken by Strathbogie Shire council.
Graytown	None identified and not required	<ul style="list-style-type: none"> •
Locksley	None identified and not required	<ul style="list-style-type: none"> •
Longwood	None identified and not required	<ul style="list-style-type: none"> •
Mangalore	None identified and not required	<ul style="list-style-type: none"> •
Nagambie	<p>1. The existing Industrial Estate is inundated by floodwater from the Tabilk Depression above the 5% AEP (20-year ARI) event.</p> <p>2. A rural levee located on the former Nagambie-Heathcote road reserve, together with a disused approach ramp to the Western side of the Old Chinamans Bridge, are restricting flood flows and raising flood risk at the Nagambie Regatta Centre and Chinamans Bridge Caravan Park.</p>	<p>1. Pumping of the floodwater to the former VicRoads borrow pit is proposed.</p> <p>2. Removal of the levee and the Western part of the approach ramp, both located within Municipal Road, is proposed.</p>
Old Longwood	None identified and not required	<ul style="list-style-type: none"> •
Ruffy	None identified and not required	<ul style="list-style-type: none"> •
Strathbogie	None identified and not required	<ul style="list-style-type: none"> •

Proposed Actions, Priorities and Indicative Costs						
		Mitigation	TWFS	Land-use Planning	MFEP	
Graytown	Actions	nil	nil	Undertake a scoping study. May require survey.	Consider intelligence data from scoping study.	
	Cost	-	-	\$50,000	\$15,000	\$65,000
	Priority	-	-	Very Low	Very Low	
Locksley		nil	nil	See Granite Creeks Regional Area.	nil	
Longwood		nil	nil	See Granite Creeks Regional Area.	nil	
Mangalore	Actions	nil	Nil	Undertake a scoping study. May require survey.	Consider intelligence data from scoping study.	
	Cost	-	-	\$50,000		\$50,000
	Priority	-	-	Low	Low	
Nagambie	Actions	1. Provision of permanent electric pumps and rising main from Industrial Estate basin to former borrow pit (\$555,000) 2. Removal of informal levee and redundant bridge approach ramp at Western end of the Old Chinamans Bridge, and provide abutment protection (\$50,000).	Improve education awareness, prepare a Local Flood Guide.	Revise zones and introduce flood overlay controls with data from the completed Nagambie Flood Intelligence and Mapping Study.	Incorporate flood intelligence from the completed Nagambie Flood Intelligence and Mapping Study.	
	Cost	\$605,000	\$7,500	\$40,000	\$15,000	\$667,500
	Priority	High	Medium	High	High	
Old Longwood		nil	nil	See Granite Creeks Regional Area.	nil	
Strathbogie	Actions	nil	nil	Undertake a scoping study.	Consider intelligence data from scoping study.	
	Cost	-	-	\$25,000	-	\$25,000
	Priority	-	-	Low	Low	
Violet Town	Actions	1. Finalise the Violet Town Water Management Scheme (\$160,000) and construct the proposed levee (\$1,260,000) 2. Upgrade the Murray Street rural drain and provide localised bunding or floor raising of houses (\$100,000)	Improve dissemination and communication, and education awareness (e.g. Local Flood Guide and property specific data on web based portal.	Revise zones and flood overlay controls with data from the completed Violet Town Flood Study.	Incorporate flood intelligence from the completed Violet Town Flood Study.	
	Cost	\$1,520,000	\$25,000	\$25,000	\$15,000	\$1.585 M
	Priority	High	High	High	High	

¹ Package flood mapping from flood studies into a single planning scheme amendment.

² Coordinated by the Goulburn Broken CMA across five LGAs. Cost of \$60,000 is to implement a planning scheme amendment coordinated by the CMA as the proposed planning authority.

Layout Plan of the Industrial Estate showing flood impacted properties

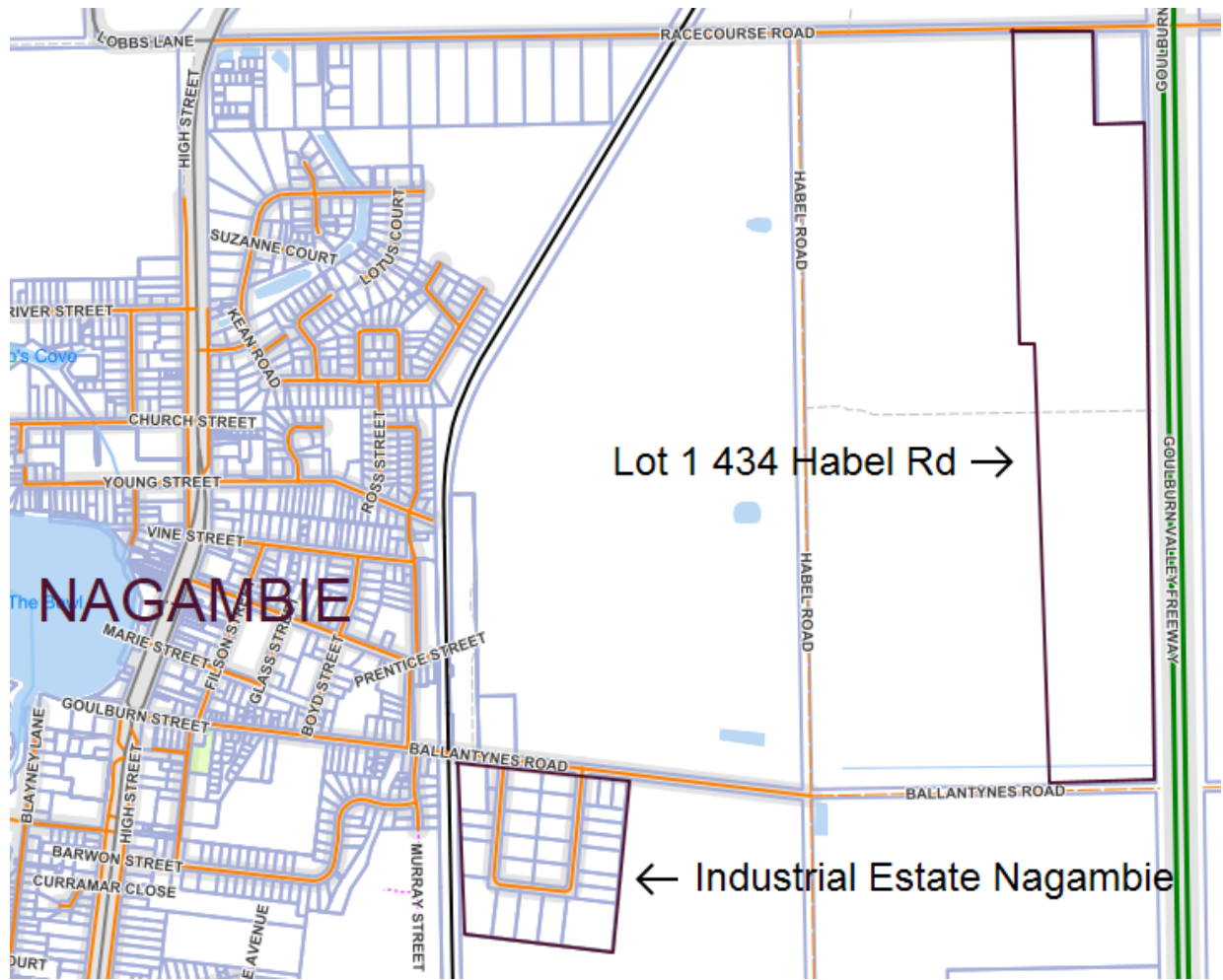


● Denotes Flood Impacted Property.

Location of Council owned Land in Estate



Locality Map



9.7.16 Business Management System

The September 2018 Business Management System Report includes reports as follows:-

- Building Department – August 2018 Statistics
- Planning Department – Planning Application Approvals – Development Cost (Capital Improved Value) - August 2018
- Confirm Customer Enquiry Flow – Report for August 2018
- Waste Management Reporting ~ Year to Date - August 2018
- Actioning of Council Reports Resolutions – Status Report
- Outstanding Actions of Council Resolutions to 31 August 2018
- Review of Council Policies and Adoption of new Policies – August / September 2018
- Record of Assemblies of Councillors
- Record of Minutes of Meetings of Special Committees of Council received in the past month

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

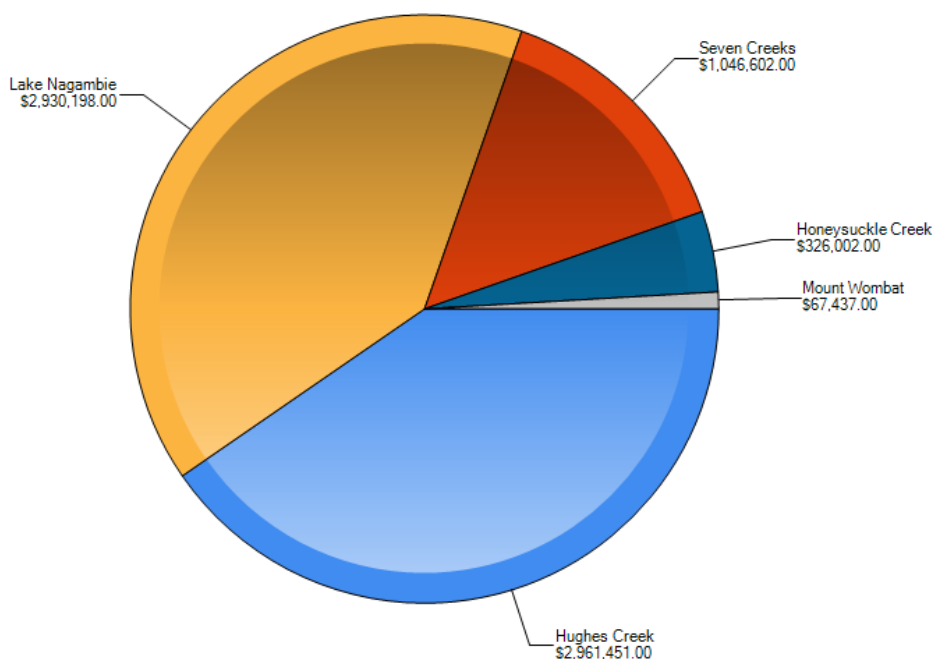
RECOMMENDATION

That the report be noted.

BUILDING ACTIVITY

AUGUST 2018

30 permits, with a works value of \$7,331,690, were lodged with Council in August. The number of lodgements is well above average again this month, showing an emerging pattern of growth of proposed construction in the Shire. The number of permits lodged for each Ward is consistent with July, however; the works value has doubled and approximately 33% of the value is attributed to one commercial development in the Hughes Creek Ward.



Honeysuckle Creek

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20181493/0	17/08/2018	Construction of	Verandah	Earlston	\$15,995.00
20181645/0	1/08/2018	Construction of	Shed	Baddaginnie	\$25,300.00
20182773/0	27/08/2018	Construction of	Dwelling	Violet Town	\$270,640.00
20182790/0	29/08/2018	Construction of	Garage	Violet Town	\$14,067.00

Hughes Creek

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20180026/0	6/08/2018	Demolition of, Extension to	Restaurant	Avenel	\$2,475,000.00
20182690/0	12/06/2018	Construction of	Dwelling	Longwood	\$150,000.00
20182755/0	31/07/2018	Construction of	Shed	Avenel	\$326,251.00
20182776/0	21/08/2018	Re-erection of	Shed	Avenel	\$10,200.00

Lake Nagambie

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20172299/2	21/06/2018	Construction of	Dwelling	Mitchellstown	\$700,000.00
2018/002839/0	18/07/2018	Construction of	Dwelling & Garage	Nagambie	\$223,860.00
2018/002998/0	27/07/2018	Construction of	Dwelling & Garage	Nagambie	\$225,105.00
20180073-0	3/08/2018	Construction of	Dwelling & Garage	Nagambie	\$353,233.00
20180131/0	9/08/2018	Construction of	Dwelling	Nagambie	\$228,000.00
20180164/0	3/08/2018	Construction of	Amenities Building	Mitchellstown	\$82,700.00
20181697/0	8/08/2018	Construction of	Dwelling & Garage	Nagambie	\$200,488.00
20181776/0	20/08/2018	Extension to	Dwelling	Kirwans Bridge	\$149,574.00
20182757/0	2/08/2018	Construction of	Garage	Nagambie	\$12,499.00
20182763/0	15/08/2018	Construction of	Shed	Bailieston	\$37,235.00
20182766/0	7/08/2018	Construction of	Dwelling	Nagambie	\$306,822.00
20182781/0	27/08/2018	Extension to	Dwelling	Mitchellstown	\$100,000.00
20182782/0	27/08/2018	Construction of	Dwelling	Nagambie	\$310,682.00

Mount Wombat

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20181832/0	28/08/2018	Construction of	Shed	Strathbogie	\$28,437.00
20182697/0	3/08/2018	Re-erection of	Dependant Persons Unit, Carport	Euroa	\$2,000.00
20182701/0	20/07/2018	Completion of	Dwelling	Creightons Creek	\$25,000.00
20182746/0	27/08/2018	Construction of	Farm Shed	Gooram	\$12,000.00

Seven Creeks

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20180069-0	24/07/2018	Construction of	Dwelling & Garage	Euroa	\$383,478.00
20180078/0	9/08/2018	Construction of	Roof	Euroa	\$20,000.00
20182743/0	23/07/2018	Alteration to	Dwelling	Euroa	\$15,500.00
20182751/0	24/08/2018	Construction of	Dwelling	Euroa	\$283,816.00
20182754/0	31/07/2018	Construction of	Dwelling & Garage	Euroa	\$343,808.00

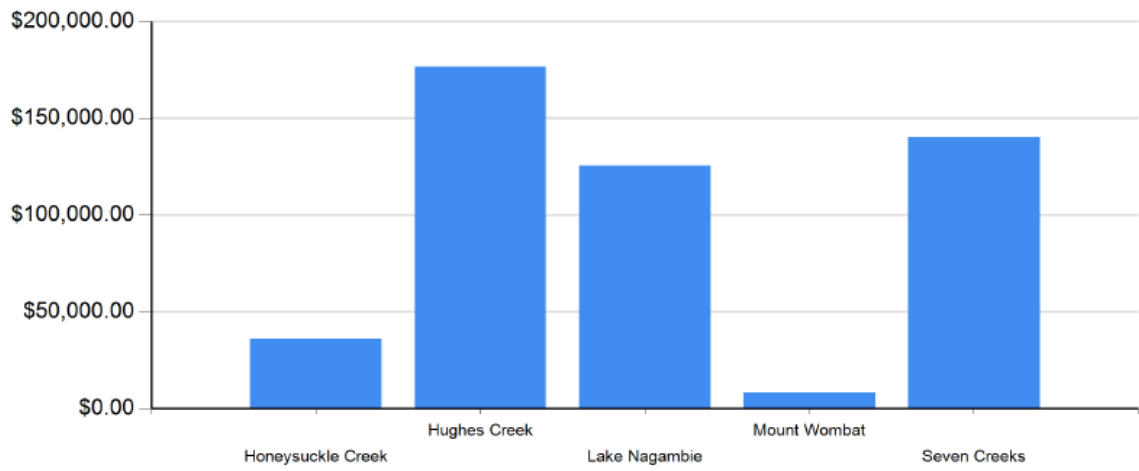
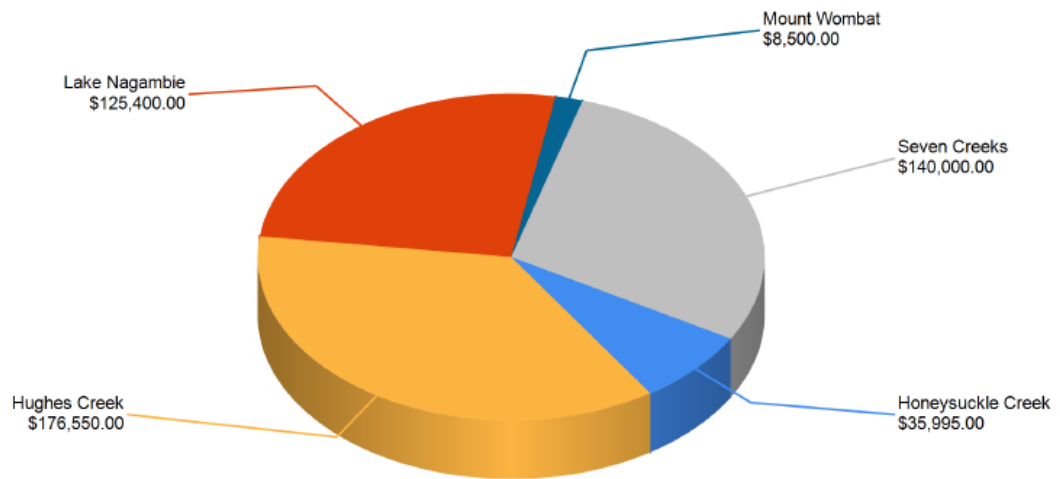
**PLANNING APPLICATION APPROVALS – DEVELOPMENT COST (CAPITAL
IMPROVED VALUE)**
AUGUST 2018



Planning Applications Determined

August 2018

Honeysuckle Creek	\$35,995.00
Boho	\$20,000.00
Earlston	\$15,995.00
Hughes Creek	\$176,550.00
Pranjip	\$176,550.00
Lake Nagambie	\$125,400.00
Kirwans Bridge	\$47,000.00
Tabilk	\$78,400.00
Mount Wombat	\$8,500.00
Euroa	\$8,500.00
Seven Creeks	\$140,000.00
Euroa	\$140,000.00
Total Value	\$486,445.00



CONFIRM CUSTOMER ENQUIRY FLOW
- REPORT FOR AUGUST 2018

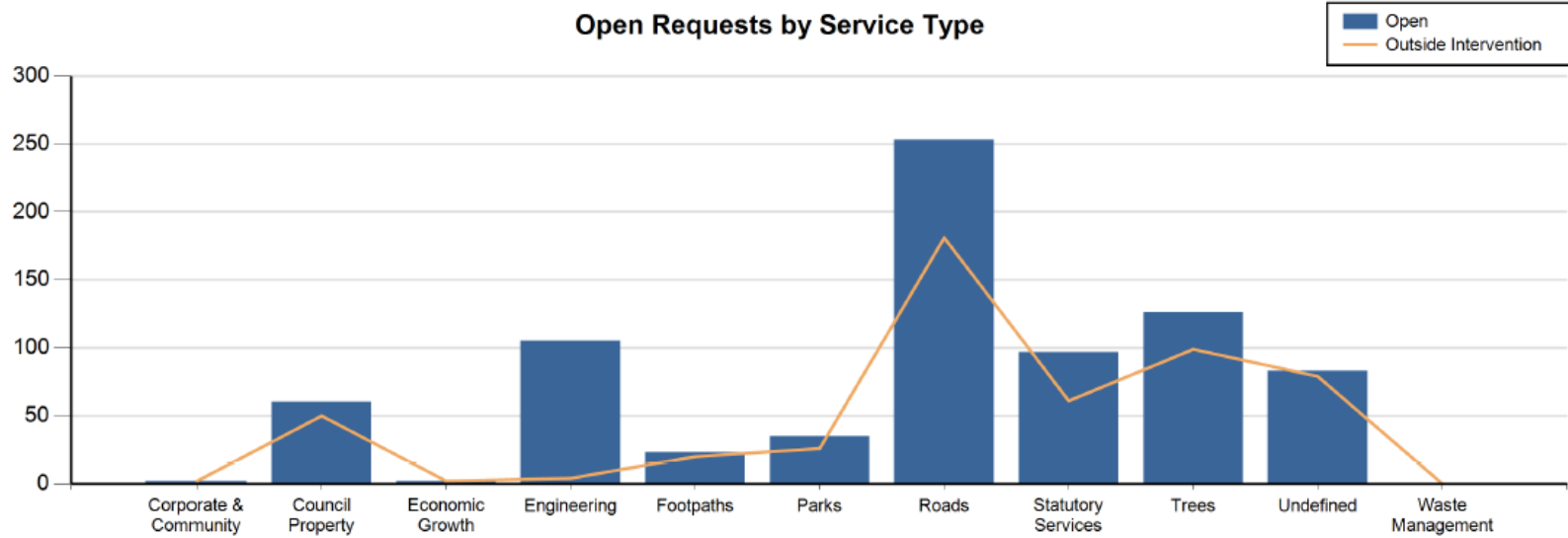
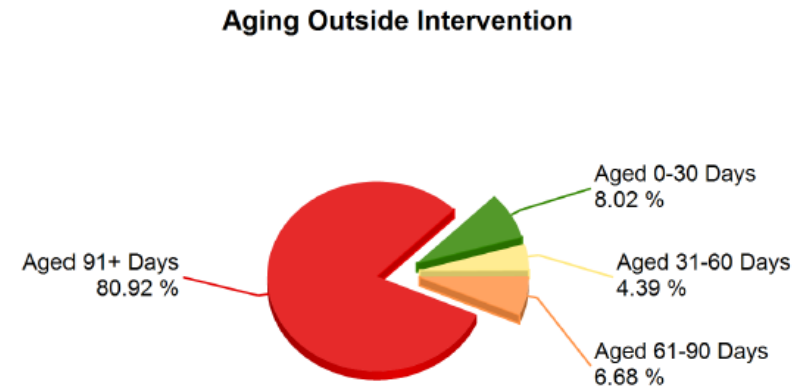
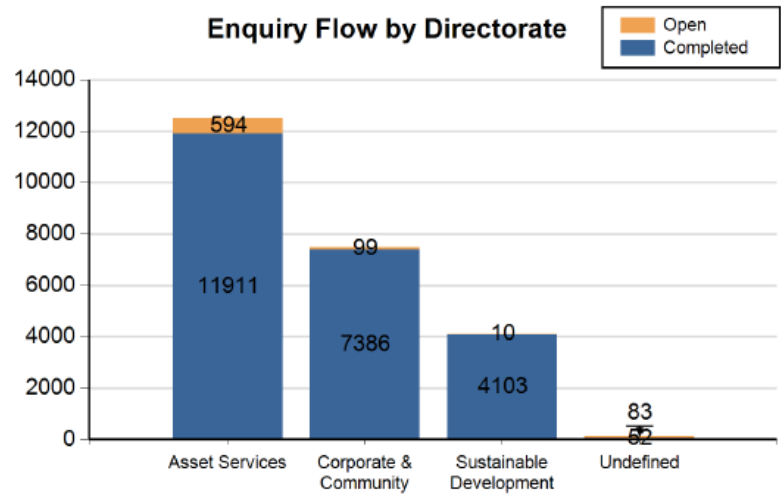


Confirm Customer Enquiry Flow

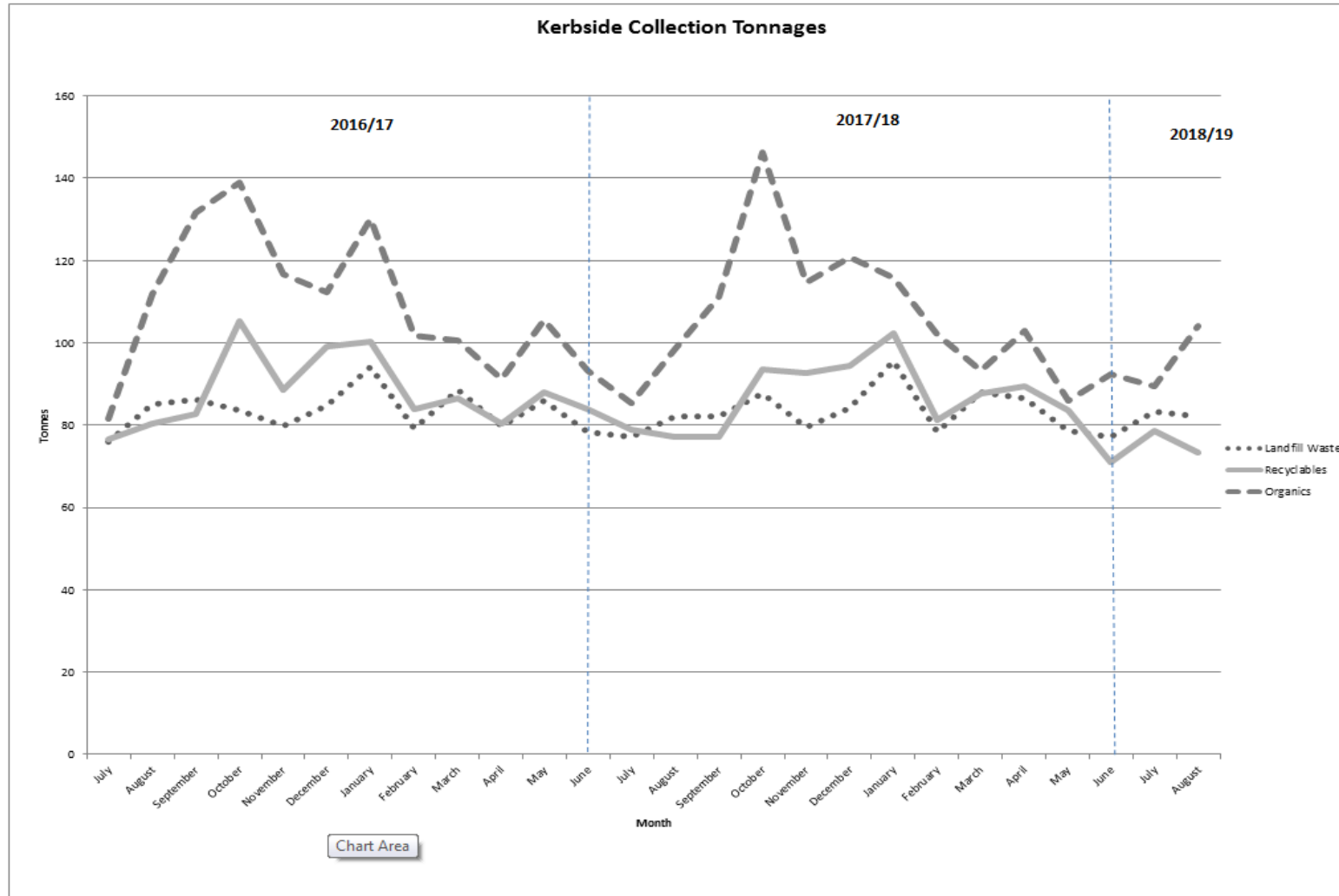
August 2018

Service Type	Total			August 2018			2018-2019			Aging Outside Intervention				
	Logged	Open	Closed	Logged	Open	Closed	Logged	Open	Closed	0-30	31-60	61-90	91+	Total
<i>Corporate & Community</i>	1,025	2	99.80%	0	0	NA	0	0	NA	0	0	0	2	2
<i>Council Property</i>	1,577	60	96.20%	30	12	60.00%	58	19	67.24%	10	5	5	30	50
<i>Economic Growth</i>	2,533	2	99.92%	0	0	NA	1	1	0.00%	1	0	0	1	2
<i>Engineering</i>	357	105	70.59%	1	0	100.00%	4	0	100.00%	0	0	1	3	4
<i>Footpaths</i>	324	23	92.90%	2	1	50.00%	5	2	60.00%	1	1	1	17	20
<i>Parks</i>	446	35	92.15%	8	5	37.50%	15	8	46.67%	2	4	2	18	26
<i>Roads</i>	7,902	253	96.80%	81	40	50.62%	144	48	66.67%	12	4	12	153	181
<i>Statutory Services</i>	6,460	97	98.50%	90	22	75.56%	194	35	81.96%	10	3	2	46	61
<i>Trees</i>	1,906	126	93.39%	19	11	42.11%	39	19	51.28%	5	5	9	80	99
<i>Undefined</i>	135	83	38.52%	1	1	0.00%	2	2	0.00%	1	1	3	74	79
<i>Waste Management</i>	1,573	0	100.00%	0	0	NA	0	0	NA	0	0	0	0	0
	24,238	786	96.76%	232	92	60.34%	462	134	71.00%	42	23	35	424	524

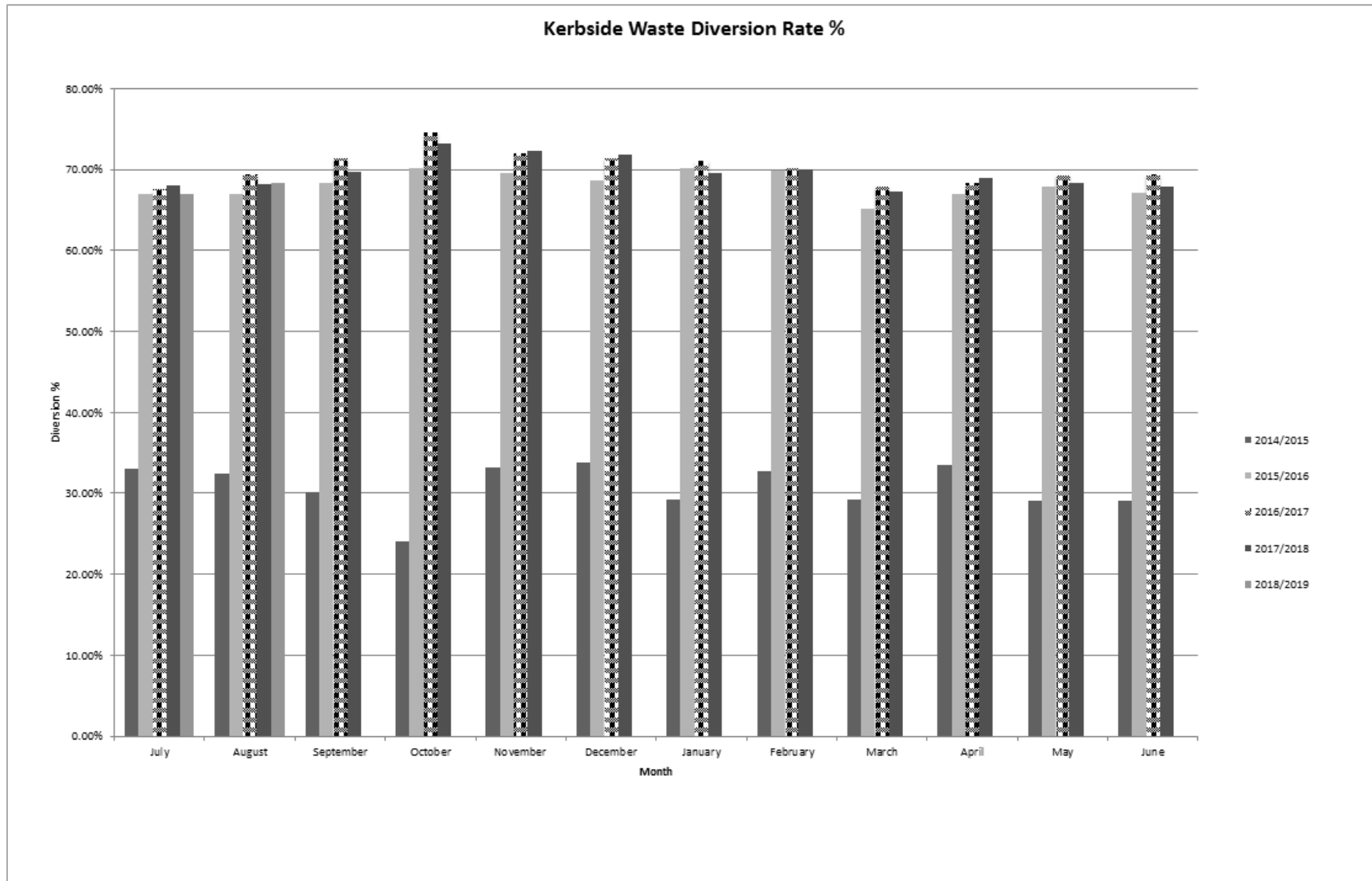
Corporate & Community General	Council Property Council Property Pest Control Public Art Public Lighting Saleyards Signs	Economic Growth Events Planning Sub Divisions	Engineering Confirm Custodian Enquiry Engineering	Footpaths Footpaths Furniture Road/Street/Footpaths	Parks Park/Reserve Playground State Forrest/National Park	Roads Bridges Drainage Emergency Call Out Naturestrip Roads Traffic Lights	Statutory Services Building Animals - Domestic Animals - Other Environment Protection Environmental Health Fire Grants Incident Infringement Review Local Laws Marine Safety Private Prop & Rural Roadside	Trees Tree	Waste Management Waste Mngmt & Recycling
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WASTE MANAGEMENT REPORTING
YEAR TO DATE - AUGUST 2018

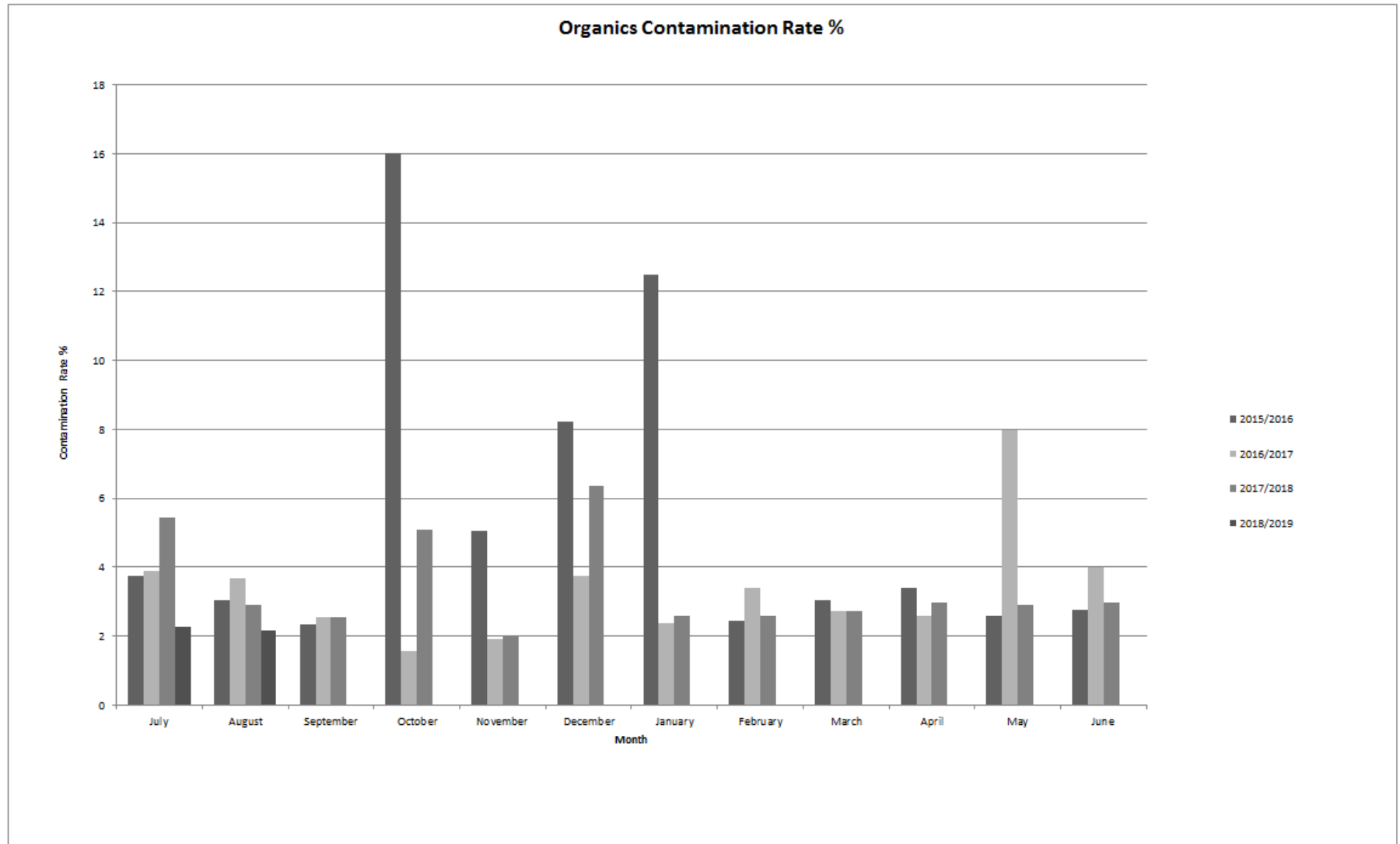


As with previous years, Organics quantities increased significantly, while landfill waste and recyclables quantities remained consistent with July figures



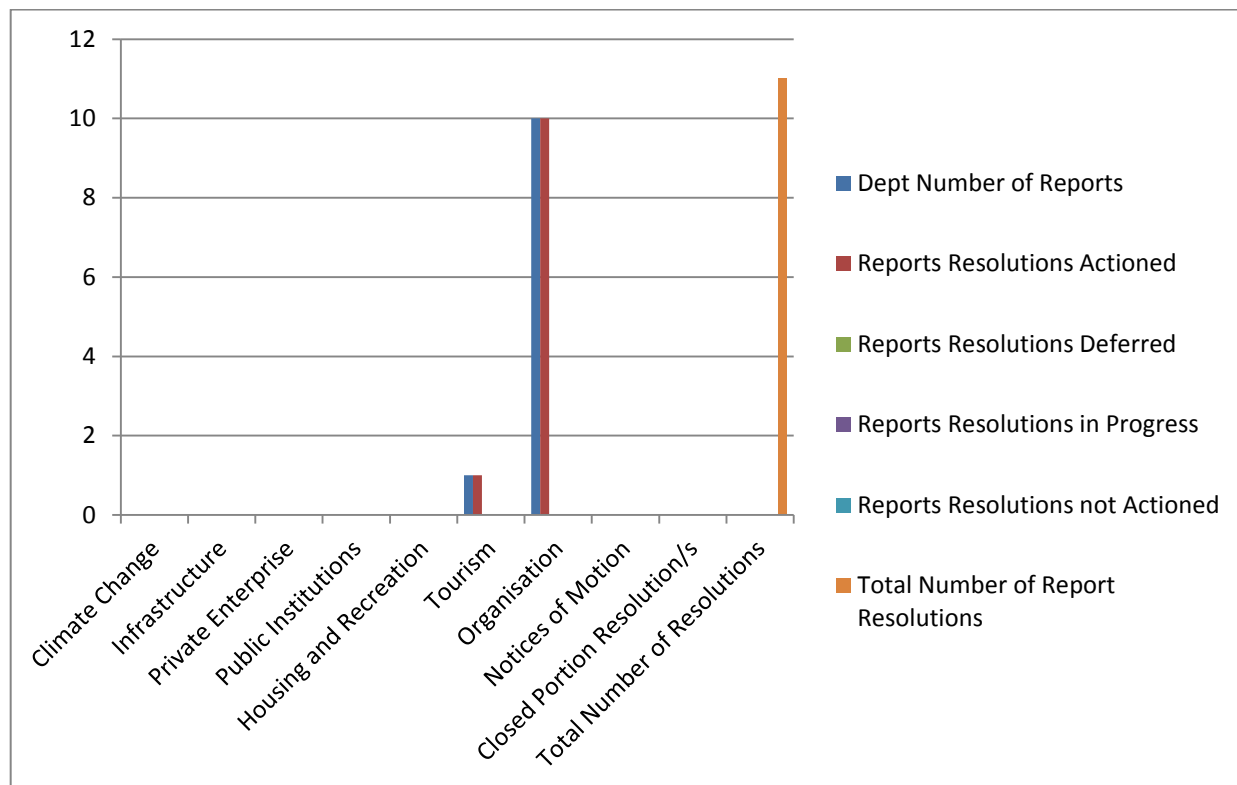
Diversion rates are calculated by dividing the total amount of material diverted from landfill by the total amount of material collected.

The diversion rate increased slightly from July to August, due mainly to the increase in organics collected kerbside.



The contamination level for August was 2.16%, stretching the streak of levels less than 3% to eight consecutive months.

ACTIONING OF COUNCIL REPORTS RESOLUTIONS
COUNCIL MEETING – 31 AUGUST 2018



**OUTSTANDING ACTIONS OF COUNCIL RESOLUTIONS TO
 31 AUGUST 2018**

This Report is to advise the Executive Management Team, Councillors and the community of the status of previous Council resolutions which are in progress but are yet to be finalised.

Council Meeting Date	Item No. Description & Recommendation	Action to Date
<i>There are no report resolutions with outstanding actions yet to be finalised</i>		

**REVIEW OF EXISTING COUNCIL POLICIES
 AND ADOPTION OF NEW POLICIES**

Period of Review	Policy Name	Review of Policy / New Policy	Outcome
	Nagambie Elderly Persons Units Policy		Rescission of Policy due to sale of property

RECORDS OF ASSEMBLIES OF COUNCILLORS

For period 8 August to 4 September 2018

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 14 August 2018

Time: 9.00 a.m. - 5.00 p.m.
6.55 p.m. - Crs Swan and Thomson ~ attendance at Item 8
6.15 p.m. - Cr Williams ~ attendance at Item 9

Attendees:

Councillors

Amanda McClaren
Debra Bower
Malcolm Little
John Mason
Kate Stothers
Alistair Thomson
Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)
Phil Howard (Director, Innovation and Performance)
David Roff (Group Manager Corporate and Community)
Jeff Saker (Group Manager, Community Assets)

Apologies

Nil.

Declarations of Interest

1. Councillors Discussions
2. Swimming Pools Strategy
3. Sod Turning for Violet Town Men's Shed
4. Ordinary Council Meeting draft Agenda Review
5. Briefings
 - 5.1 2019 Australia Day Awards and Committees
 - 5.2 Road Closures
6. Assembly of Councillors
 - 6.1 Mayor and CEO Meetings Attendances
 - 6.2 Councillors Meetings Attendances
 - 6.3 Victoria Grants Commission Regional Information Sessions
 - 6.4 Avenel Primary School - request for sponsorship of Energy Breakthrough Challenge

- 6.5 Assignment of Municipal Building Services (MBS) Contract to Gov Shared Services
- 6.6 Update on Waste Strategy
- 6.7 Governance Tool Offer from Governance Evaluator
- 6.8 Local Government Victoria Bulletin - advice in relation to forthcoming Victorian State Election
- 6.9 Cr Thomson
 - 1. What is the scope, cost (i.e. will the 18/19 budget allocation fund the scope?) and timing for replacement toilets at the Violet Town Recreation Reserve?
 - 2. A high level update on the flood recovery roadworks i.e. approximate amount completed, estimated end date.
- 6.10 Rail Freight Alliance
- 7. Councillors and CEO Discussions
- 8. Tourism, Arts and Culture Advisory Group Meeting (*Crs Bower & Thomson*)
- 9. Honouring our Heroes Committee AGM (*Cr Williams, GMCC*)

Councillor/s - Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
2	Cr Mason	No
4 / 9.7.3	Cr Little	No
4 / 9.7.3 6.4	Cr McClaren	No Yes

Officer/s - Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Officer/s who disclosed interest	Did the Officer/s leave the meeting?
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Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 21 August 2018

Time: 12.15 p.m. - 7.30 p.m.

Attendees:

Councillors

Amanda McClaren

Debra Bower

Malcolm Little

John Mason

Kate Stothers

Alistair Thomson

Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)

Phil Howard (Director, Innovation and Performance)

David Roff (Group Manager Corporate and Community)

Jeff Saker (Group Manager, Community Assets)

Apologies

Nil.

Declarations of Interest

1. Josh Hudson - Candidate as Victorian Parliament State Member for Northern Victoria
2. Councillors Discussions (lunch provided)
3. Committees of Management Review
4. Ordinary Council Meeting Agenda Review
5. Farmers Forum
6. Euroa Town Bus
7. Assembly of Councillors
 - 7.1 Mayor and CEO Meetings Attendances
 - 7.2 Councillors Meetings Attendances
 - 7.3 Ruffy Community Planning Reference Group (Ruffy Community Action Group) Community Plan 2018-2022
 - 7.4 Christmas Decorations
8. Councillors and CEO Discussions
9. Informal Meeting with Community Members / Cuppa and Chat
10. Ordinary Council Meeting at Avenel

Councillor/s - Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
Items 4 & 10 / 9/7/3	Cr McClaren	No
Items 4 & 10 / 9/7/3	Cr Little	No

Officer/s - Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Officer/s who disclosed interest	Did the Officer/s leave the meeting?
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Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 28 August 2018

Time: 10.45 a.m. (for Mayor and Executive Management Team)
3.30 p.m. - 7.15 p.m.

Attendees:

Councillors

Amanda McClaren

Debra Bower

Malcolm Little

Kate Stothers

Alistair Thomson

Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)

Phil Howard (Director, Innovation and Performance)

David Roff (Group Manager Corporate and Community)

Jeff Saker (Group Manager, Community Assets)

Apologies

Councillor John Mason

Advocacy Tour with Damian Drum MP and Steph Ryan MP (*Mayor and Executive Management Team*)

Due to the Mayor being absent at the commencement, and for a considerable part, of the meeting, Councillor Bower was nominated by Councillors Little and Williams to act as Temporary Chair for the period of absence of the Mayor. The nomination was supported by all Councillors present.

Declarations of Interest

1. Assembly of Councillors
 - 1.1 Mayor and CEO Meetings Attendances
 - 1.2 Councillors Meetings Attendances
 - 1.3 Draft Municipal Emergency Management Plan 2018-2020
 - 1.4 Request from Damian Drum MP (Federal Member for Murray) - Nomination for the Community Consultation Panel - Stronger Communities Program Round 4
 - 1.5 *Zero to One Roads Program* - 2018/2019 Draft Program for Council Endorsement
 - 1.6 Draft 2018/2019 Shoulder Pavement Program for Council Endorsement

- 1.7 Temporary Relocated Bus Zone utilising the proposed Kiss & Go Student Drop-off Area
- 1.8 Queen Street, Avenel – Proposed Car Parking Alterations
- 1.9 Proposed Evaluation Criteria and Weightings for the Pool Management Tender (2018/2019 Season)
2. Councillors and CEO Discussions

The Mayor attended the meeting, and assumed the role of Chair

3. Community Meeting
 - 4.1 Refuelling Project ~ Strathbogie
 - 4.2 Ablutions / Development at Nagambie Train Station

Councillor/s - Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
Item 1.5 (Part)	Cr Thomson	Yes

Officer/s - Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Officer/s who disclosed interest	Did the Officer/s leave the meeting?
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Record of Meetings of Special Committees of Council

Record of Minutes of Meetings received in the August / September 2018 Period

Name of Special Committee	Date of Meeting

10. NOTICES OF MOTION

11. URGENT BUSINESS

12. CLOSURE OF MEETING TO THE PUBLIC

..... p.m.

CRS -

That Council, in conformance with Section 89(2) of the Local Government Act 1989, resolve to close the meeting to members of the public for the purpose of considering items relating to:-

- **Ground(s) under section 89(2):**
89(2)(d) *Contractual Matters*

- C.P. 1 Contract No. 17-18-21 ~ Evaluation Report
 - Campbell St Drainage and Roadworks (Re-tender)
- C.P. 2 Contract No. 17-18-25 ~ Evaluation Report
 - Avenel Preschool Building Upgrade

..... p.m.

CRS -

That Council open the meeting to members of the public and resume normal business.

13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S

Closed Portion Decision/s -

RECOMMENDATION

CRS -

That the decision/s of Council's 'Closed Portion' considerations be confirmed.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT..... P.M.