



STRATHBOGIE SHIRE COUNCIL

**MINUTES OF THE ORDINARY MEETING OF THE STRATHBOGIE SHIRE COUNCIL
HELD ON TUESDAY 26 JUNE 2018 AT THE EUROA COMMUNITY CONFERENCE
CENTRE, COMMENCING AT 6.00 P.M.**

- Chair:** Amanda McClaren (Mayor) (Lake Nagambie Ward)
- Councillors:** John Mason (Deputy Mayor) (Seven Creeks Ward)
Malcolm Little (Hughes Creek Ward)
Alistair Thomson (Mount Wombat Ward)
- Officers:** Steve Crawcour - Chief Executive Officer (CEO)
Phil Howard - Director, Innovation and Performance (DIP)
David Roff - Group Manager, Corporate and Community (GMCC)
Jeff Saker - Group Manager, Community Assets (GMCA)

BUSINESS

1. Welcome
2. Acknowledgement of Traditional Land Owners
*'I acknowledge the Traditional Owners of the land on which we are meeting.
I pay my respects to their Elders, past and present'*
3. Apologies
Councillor Kate Stothers (Honeysuckle Creek Ward)
Councillor Debra Swan (Lake Nagambie Ward)
Councillor Graeme (Mick) Williams (Seven Creeks Ward)
Roy Hetherington - Director, Community Assets (DCA)
4. Confirmation of Minutes of the Ordinary Meeting of Council held on Tuesday 15 May 2018, and Special Meeting of Council held on Tuesday 12 June 2018

165/18 CRS MASON/LITTLE : *That the Minutes of the Ordinary Meeting of Council held on Tuesday 15 May 2018, and Special Meeting of Council held on Tuesday 12 June 2018 be confirmed*

CARRIED

A handwritten signature in black ink, consisting of a stylized, cursive name, located in the bottom right corner of the page.

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5. Disclosure of Interests

Cr McClaren declared an Interest in Item 9.6.1 - 'As a Council appointed non-remunerated director of GRVT'

Cr Little declared an Interest in Items 9.7.3 and 9.7.8 - 'I know some of the people concerned'

Cr Mason declared an Interest in Item 9.7.4 - 'Indirect, past President of Show and Shine'

6. Petitions

Excerpt from Council's Meeting Procedure Local Law No. 1

1. PETITIONS

- (1) Unless Council determines to consider it as an item of Urgent Business, no motion may be made on any petition until the next Ordinary meeting of Council after that at which it has been presented.

A petition, containing 50 signatories, for a 'Fenced Off-Leash Dog Park in Euroa' was presented to Councillors at the Community Meeting held on Tuesday 22 May 2018 by the initiators of the petition, and is tabled at this meeting for information and noting

7. Reports of Mayor and Councillors and Delegates

As Council's Delegate to the Municipal Association of Victoria, the Mayor requested that a report from the MAV be tabled for information (MAV Achievements 2017-18). The report can be accessed via the following link - <http://www.mav.asn.au/news/mav-performance-highlights-2017-18>

About the Municipal Association of Victoria (MAV)

The MAV was established in 1879 to protect the interests and rights of local government.

In 1907, the Parliament of Victoria passed the *Municipal Association Act*, officially recognising the MAV as the voice for local government in the state.

The MAV is a membership association and the legislated peak body for local government in Victoria.

The MAV have a long and proud tradition of supporting Victorian Councils and Councillors.

The Mayor and Councillors also provided verbal reports on meetings / events attended over the month.

Q



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The MAV have a long and proud tradition of supporting Victorian Councils and Councillors.

The Mayor and Councillors also provided verbal reports on meetings / events attended over the month.

8. Public Question Time

Public Question Time will be conducted as per Strathbogie Shire Council's Meeting Procedure Local Law No. 1, Clause 32. A copy of the required form for completion and lodgment, and associated Procedural Guidelines, are attached for information.

As the questions are a permanent public record and to meet the requirements of the Privacy Act, only the initials of the person asking the question will be used together with a Council reference number

Public Questions Taken on Notice at Ordinary Council meeting held on Tuesday 26 June 2018

Council Ref: TM: 22/2018

1. New & Old Bridges
 - Sheans Creek Road
 - Harrison Road
 - Moglonemby Road
 - Balmattum Road Bridge
 2. Euroa Saleyards
 - What \$ have been spent
 - What land eg: commercial or residential
 - What's happened to the road in the middle of the saleyards
9. Reports of Council Officers
- 9.1 Climate Change
 - 9.2 Infrastructure
 - 9.3 Private Enterprise
 - 9.4 Public Institutions
 - 9.5 Housing and Recreation
 - 9.6 Tourism
 - 9.7 Organisation
10. Notices of Motion
11. Urgent Business
12. Closure of Meeting to the Public to consider matters listed for consideration in accordance with Section 89(2)(d) of the Local Government Act 1989
13. Confirmation of 'Closed Portion' Decision/s

An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting, as per Local Law No. 1 - Meeting Procedure (2014) or as updated from time to time through Council Resolution

NEXT MEETING

The next Ordinary Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 17 July 2018, at the Violet Town Community Complex (Cowslip Street) commencing at 6.00 p.m.





Council Ref. / 2018

Public Question Time Form Ordinary Council Meeting

Strathbogie Shire Council has allocated a time for the public to ask questions in the business of an Ordinary Meeting of the Council.

How to ask a question:

Questions submitted to Council must be:

- (a) in writing, state the name, address and telephone number of the person submitting the question and generally be on this form, approved by Council; and
- (b) submitted to Council in person or electronically.

The Chair may refrain from reading a question or having a question read if the person who submitted the question is not present in the gallery at the time when the question is due to be read. Please refer to the back of this form for procedural guidelines.

Question/s: (please print clearly with a maximum of 25 words)

1.....
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2.....
.....
.....
.....
.....

Name:

Address:

Telephone Number:

Signature: (signature not required if submitted by email)

Date of Ordinary Council Meeting:

Privacy Declaration: Personal information is collected on this form to allow Council to undertake follow-up / response and to confirm identity for future reference where necessary. The questioner's name only, together with a question reference number, will be included in Council's Minutes. Council Minutes are a public document which will be published on Council's Website and are available for public scrutiny at any time. Other personal details included on this form will not be included in the Minutes and will be kept for Council reference only, unless disclosure is required for law enforcement purposes or under any other statutory requirement.

A small, handwritten mark or signature in the bottom right corner of the page.

Public Question Time - Procedural Guidelines

Question Time

- (1) There must be a public question time at every Ordinary meeting to enable members of the public to submit questions to Council.
- (2) Sub-clause (1) does not apply during any period when a meeting is closed to members of the public in accordance with section 89(2) of the Local Government Act 1989 (the Act).
- (3) Public question time will not exceed in duration any time limit imposed by the Chairperson, in the Chairperson's discretion in order to ensure that Council has sufficient time in which to transact Council business.
- (4) Questions submitted to Council must be:
 - a) in writing, state the name and address of the person submitting the question and generally be in a form approved or permitted by Council; and
 - b) submitted to Council in person or electronically.
- (5) No person may submit more than 2 questions at any 1 meeting.
- (6) If a person has submitted 2 questions to a meeting, the second question:
 - a) may, at the discretion of the Chair, be deferred until all other persons who have asked a question have had their questions asked and answered; or
 - b) may not be asked if the time allotted for public question has expired.
- (7) The Chair, a Councillor or a member of Council staff nominated by the Chair may read to those present at the meeting a question which has been submitted in accordance with this clause.
- (8) Notwithstanding sub-clause (6), the Chair may refrain from reading a question or having a question read if the person who submitted the question is not present in the gallery at the time when the question is due to be read.
- (9) A question may be disallowed by the Chair if the Chair determines that it:
 - a) relates to a matter outside the duties, functions and powers of Council;
 - b) is defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable in language or substance;
 - c) deals with a subject matter already answered;
 - d) is aimed at embarrassing a Councillor or a member of Council staff;
 - e) relates to personnel matters;
 - f) relates to the personal hardship of any resident or ratepayer;
 - g) relates to industrial matters;
 - h) relates to contractual matters that are commercial in confidence;
 - i) relates to proposed developments;
 - j) relates to legal advice;
 - k) relates to matters affecting the security of Council property; or
 - l) relates to any other matter which Council considers would prejudice Council or any person.
- (10) Any question which has been disallowed by the Chair must be made available to any other Councillor upon request.
- (11) All questions and answers must be as brief as possible, and no discussion may be allowed other than by Councillors for the purposes of clarification.
- (12) Like questions may be grouped together and a single answer provided.
- (13) The Chair may nominate a Councillor or the Chief Executive Officer to respond to a question.
- (14) A Councillor or the Chief Executive Officer may require a question to be put on notice. If a question is put on notice, a written copy of the answer will be sent within 14 days to the person who asked the question.
- (15) A Councillor or the Chief Executive Officer may advise Council that it is his or her opinion that the reply to a question should be given in a meeting closed to members of the public. The Councillor or Chief Executive Officer (as the case may be) must state briefly the reason why the reply should be so given and, unless Council resolves to the contrary, the reply to such question must be so given.

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9. REPORTS

9.6 TOURISM

9.6.1 Memorandum of Understanding with Goulburn River Valley Tourism

Author & Department

Manager Tourism, Arts and Culture / Corporate and Community

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

This report seeks Council endorsement for the signing by the Chief Executive Officer of a re-negotiated Memorandum of Understanding (MOU) for Goulburn River Valley Tourism (GRVT) for the period 1 July 2018 – 30 June 2019

RECOMMENDATION

That Council authorise the Chief Executive Officer to sign the Memorandum of Understanding between Strathbogie Shire Council and Goulburn River Valley Tourism for the period 1 July 2018 – 30 June 2019.

166/18 CRS MASON/THOMSON : That the Recommendation be adopted.

CARRIED

Background

1. Memorandums of Understanding (MOUs) covering the periods 1 July 2009 – 30 June 2012, 1 July 2012 – 30 June 2015 and 1 July 2015 – 30 June 2018 have been in place to provide funding to Goulburn River Valley Tourism ('the Company') and its predecessor organisation 'United Approach to Tourism'.
2. Goulburn River Valley Tourism was formally established as a legal entity, a company limited by guarantee, in March 2011.
3. The company has four members, the Councils listed as parties to this MOU. The liability of each member Council is limited to \$100 as per the constitution of the Company. Goulburn River Valley Tourism will not expand its membership base to include new municipal members unless agreed to by the Board and all existing Member Councils.
4. This MOU has been drafted to secure funding with *Greater Shepparton City Council* for a further two year period (1 July 2018 – 30 June 2020) with an option of a one year extension (1 July 2020 – 30 June 2021) for Goulburn River Valley Tourism.

9.6.1 Memorandum of Understanding with Goulburn River Valley Tourism (cont.)

5. This MOU has been drafted to secure funding with *Mitchell Shire Council* a further one year (1 July 2018 – 30 June 2019) with an option of a one year extension (1 July 2019 – 30 June 2020) for Goulburn River Valley Tourism.
6. This MOU has been drafted to secure funding with *Murrindindi Shire Council* a further one year (1 July 2018 – 30 June 2019) for Goulburn River Valley Tourism.
7. This MOU has been drafted to secure funding with *Strathbogie Shire Council* a further one year (1 July 2018 – 30 June 2019) for Goulburn River Valley Tourism.
8. The Parties to this MOU acknowledge the strategic context within which this MOU is signed, that being the current Victorian Government Reviews into the Victorian Visitor Economy and Regional Service Delivery, and the outcomes such reviews may have on the role of the company, the Goulburn River Valley region ('the region') and this MOU.
9. This MOU may be renegotiated or renewed by further agreement between the parties to this MOU.

Strathbogie Shire Council have been in partnership with and provided funding to GRVT since 2009

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that for the proposed renewal period there are no financial/budgetary implications other than what has been provided for.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

9.6.1 Memorandum of Understanding with Goulburn River Valley Tourism (cont.)

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Nil.

Tabled Document/s

Memorandum of Understanding between Goulburn River Valley Tourism and Strathbogrie Shire Council (which includes Greater Shepparton City Council, Mitchell Shire Council and Murrindindi Shire Council)

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9.7 ORGANISATION

9.7.1 Proposed Euroa Visitor Information Centre in Bury Street

Author & Department

Manager Projects / Community Assets Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

This report presents the revised concept plan for the proposed Visitor Information Centre in Bury Street Euroa.

RECOMMENDATION

1. **That the concept plan be endorsed so that the project may proceed to detail design.**
2. **That a review of parking arrangements for tourists be undertaken in conjunction with the project.**

167/18 CRS LITTLE/MASON : That the Recommendation be adopted.

CARRIED

Cr Thomson called for a division

For the Motion

Cr Little
Cr Mason
Cr McClaren

Against the Motion

Cr Thomson

Background

A report to the Council meeting of 20 February 2018 presented concept plans for the proposed new Visitor Information Centre in Bury Street, Euroa.

Council resolved at that meeting that the plan be altered to provide a diagonal entrance and also an area designated for the display of art reflective of the area.

The revised concept plan was then to be endorsed by Council before proceeding to final design.

The attached concept plan (Attachment A) has been revised by the architect in accordance with Council's request.

A review of parking availability for tourists visiting the information centre is to be conducted in conjunction with this project.

9.7.1 Proposed Euroa Visitor Information Centre in Bury Street (cont.)

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action.

A number of alternatives were considered and the current concept adopted by Council after community consultation.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

A preliminary estimate of the cost of works is \$160,000 and this amount has been included in the draft capital works budget for 2018/19.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006

Legal / Statutory Implications

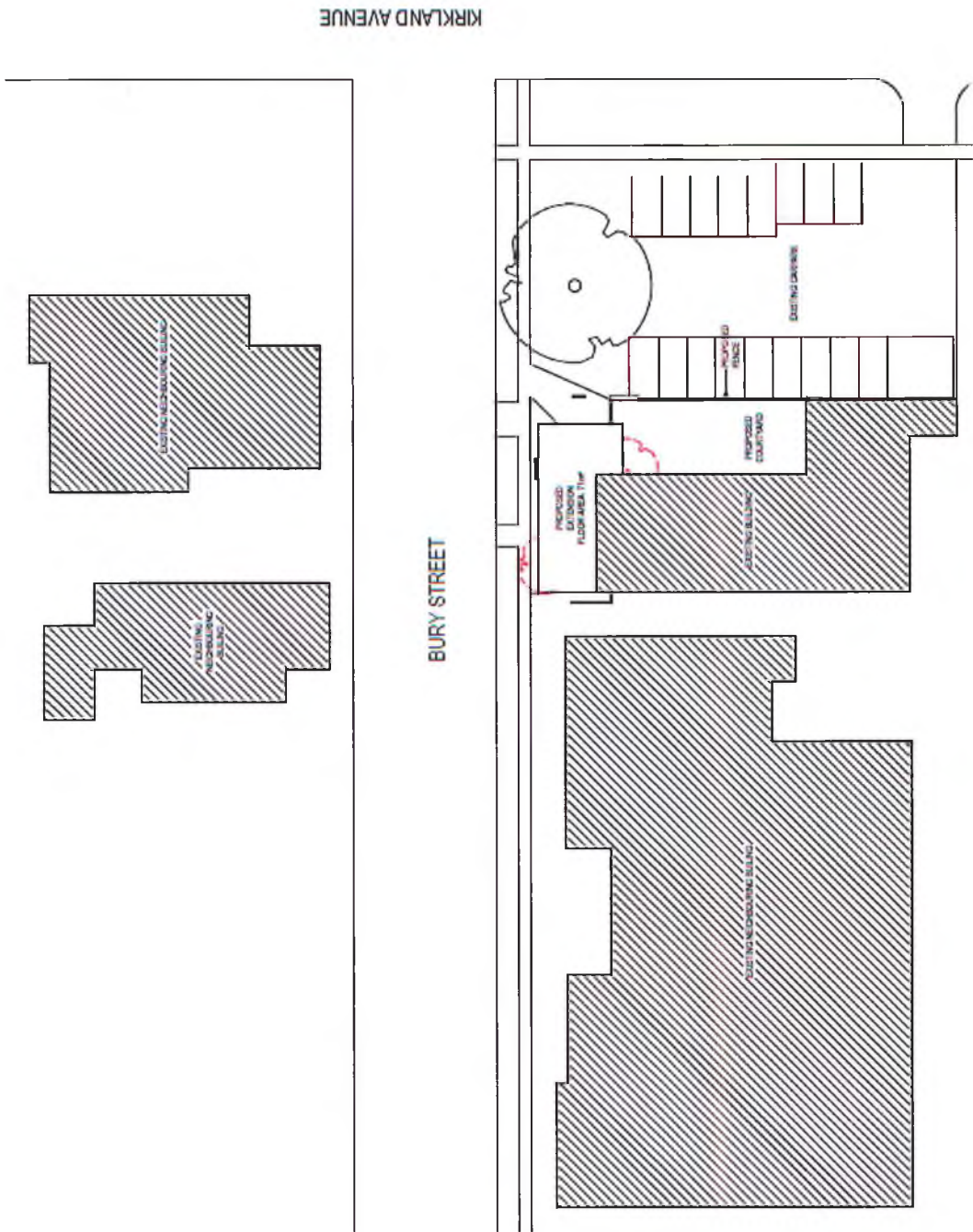
The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council

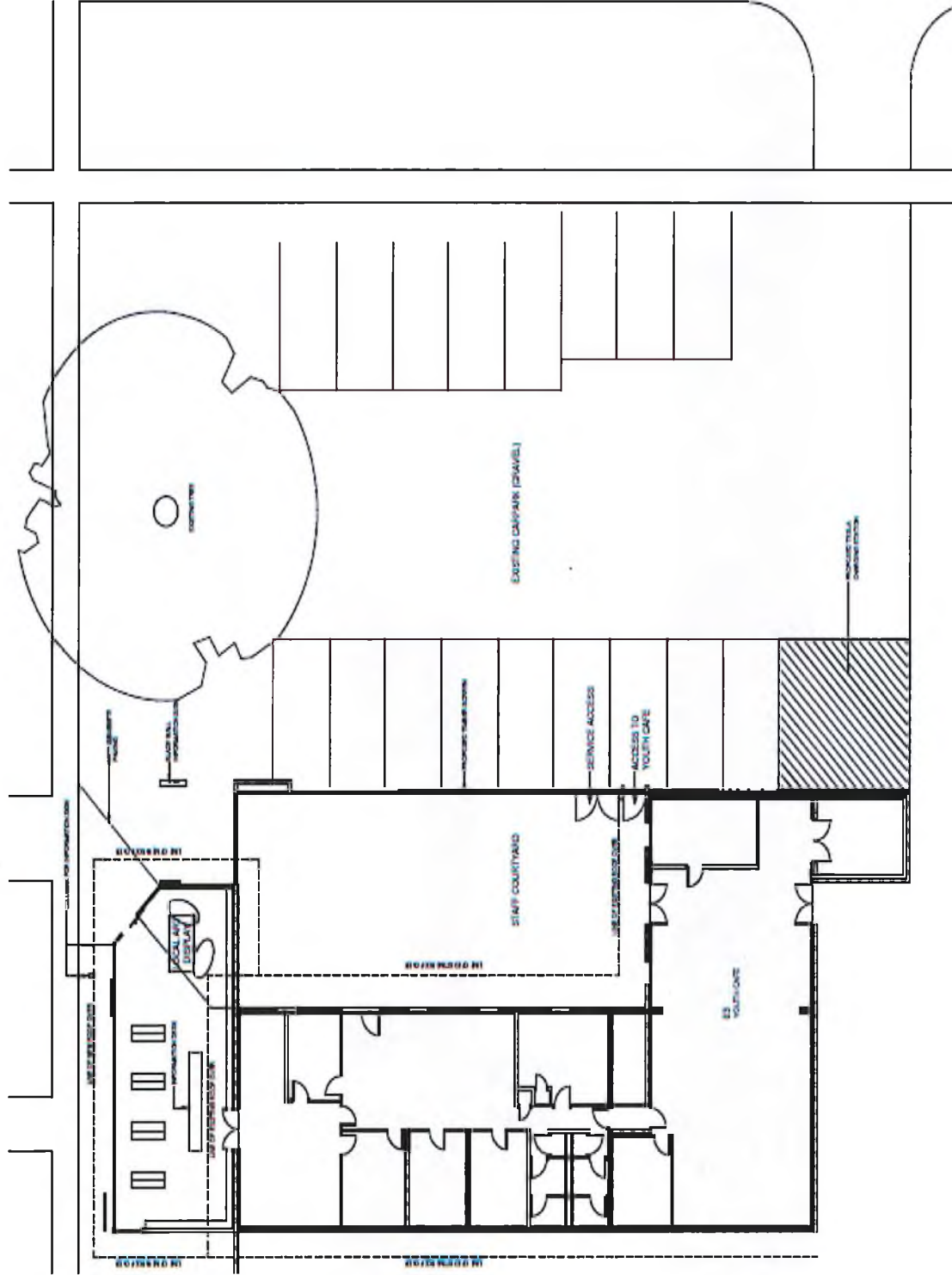
Consultation

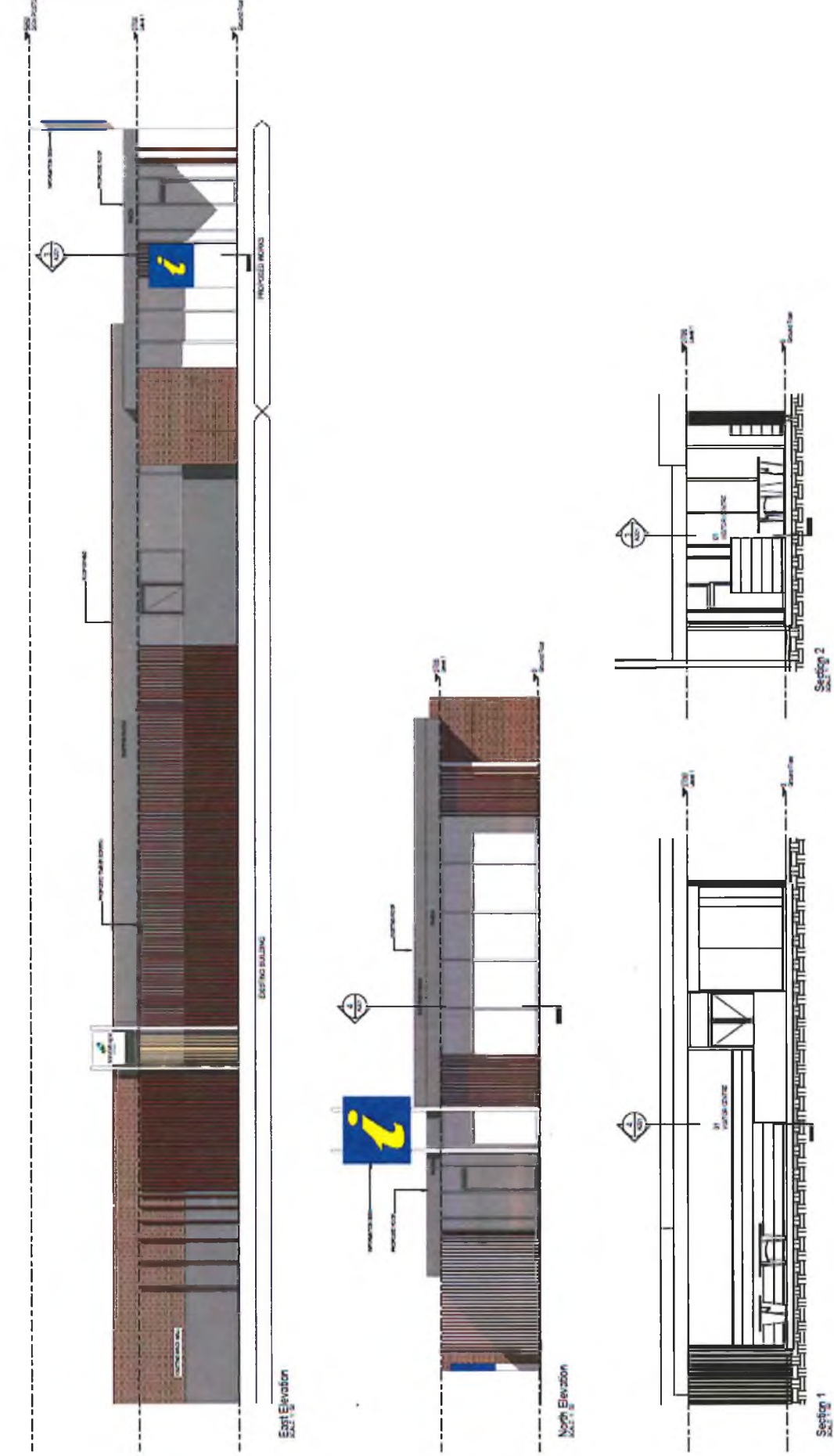
A community consultation process has been completed for this project as detailed in the 20 February 2018 report to Council.

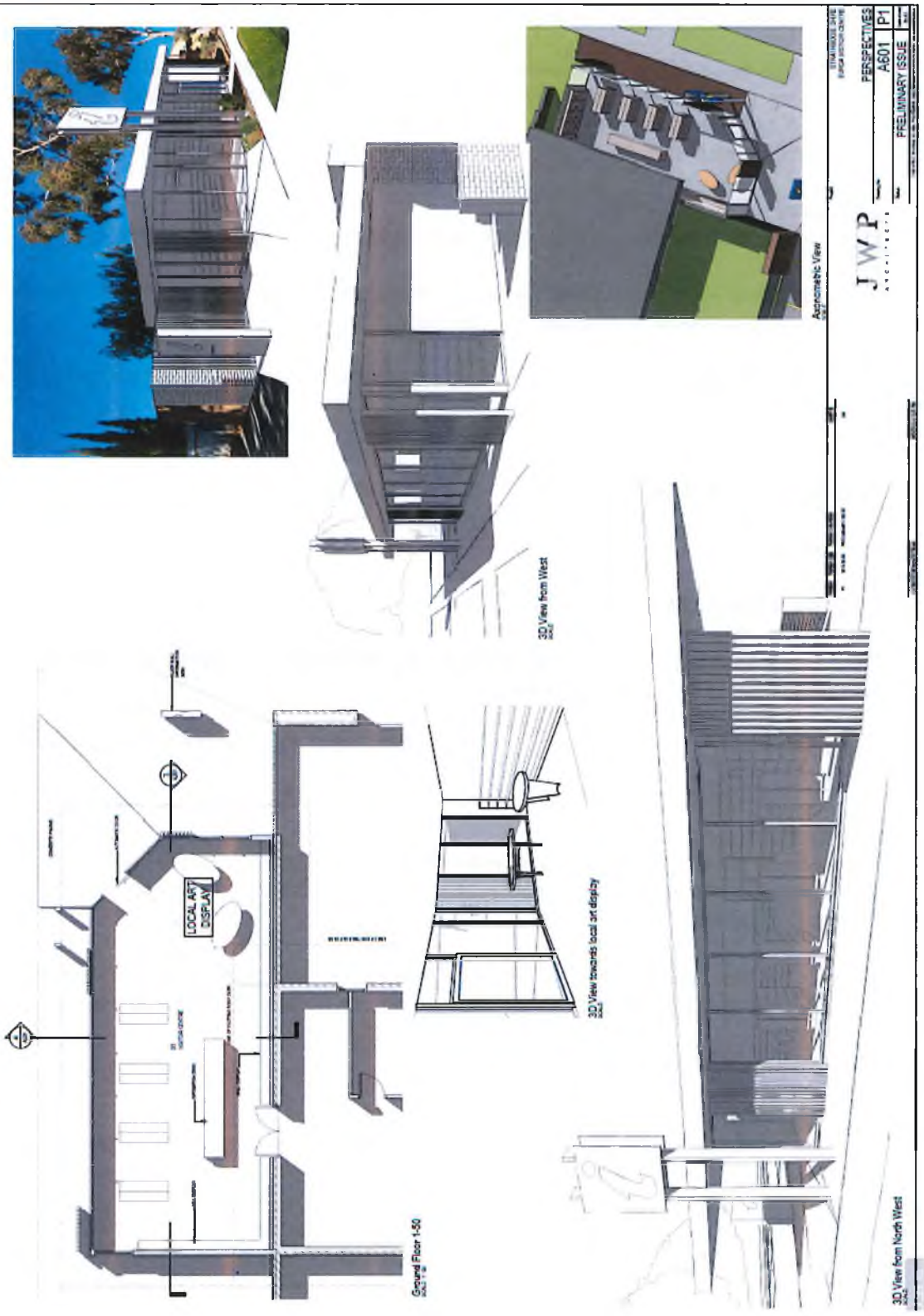
Attachments

Concept Plans









**9.7.2 Access and Disability Advisory Committee (ADAC)
- Applications for Membership ~ Erica Bostock and James Carter**

Author & Department

Team Leader, Liveability / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Erica Bostock and James Carter have applied to become members of ADAC.

In accordance with the ADAC Terms of Reference they have both completed the application process and attended an interview.

Council is requested to consider the applications and endorse the applicants as new members of the ADAC.

RECOMMENDATION

For decision.

CRS MASON/LITTLE -

That Erica Bostock and James Carter be endorsed as members of the Access and Disability Advisory Committee.

168/18

ON BEING PUT, THE MOTION WAS CARRIED

Background

The ADAC operates in an advisory capacity to council regarding access and inclusion. Community input is achieved through the community representatives who volunteer their time to participate.

ADAC currently has 3 community representatives - 2 members from Euroa and 1 from Avenel. Additional community members from across the Shire are necessary.

The applicants for decision are:

Erica Bostock

Erica is a registered nurse with experience in aged care, project management and education.

She is currently undertaking studies in Dementia Care and has a background in auditing environments for age friendly and dementia friendliness in aged care facilities.

Erica semi-retired and lives in Nagambie.

9.7.2 Access and Disability Advisory Committee (ADAC)
– Applications for Membership ~ Erica Bostock and James Carter (cont.)

James Carter

James is a previous member of ADAC.

James is a member of "All Aboard" advocacy group and is committed to improving public transport accessibility. He has completed a Diploma of Community Development and has completed a disability leadership program.

James lives in Euroa.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The ADAC requires additional members who are knowledgeable and suitable for the role to ensure there is adequate community representation.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

9.7.2 Access and Disability Advisory Committee (ADAC)
- Applications for Membership ~ Erica Bostock and James Carter (cont.)

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The Team Leader Liveability and the Rural Access Officer interviewed both applicants. The applications were discussed with current members at the ADAC meeting on the 4 May 2018.

Attachments

Nil.

9.7.3 Strathbogie Shire Council Audit Committee - Appointment of Community Representative

Author & Department

Director, Corporate and Community / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

This report recommends reappointment of Robert Gardner as a community member for a 3 year term expiring in May 2021.

The Audit Committee Charter provides for appointments of external persons to be made by Council by way of a public advertisement. The terms of the appointment are generally for a period of 3 years and should be arranged to ensure an orderly rotation and continuity of membership despite changes to Council's elected representatives. Council may reappoint current external members from time.

An advertisement seeking nominations for the Committee was placed in April in:

- Euroa Gazette
- Seymour Telegraph
- Benalla Ensign
- Shepparton News
- And on Council's website

At the closing date (11 May) no submissions had been received although Mr Gardner had indicated a willingness and desire to continue

The term of expiry for committee members is shown below:

- | | |
|-----------------------|----------|
| - Ms Clair Taranto | May 2020 |
| - Mr Robert Gardner | May 2018 |
| - Mr Alister Purbrick | May 2019 |

Under the Audit Committee Charter :

“ External independent persons will have senior risk, business, financial or legal knowledge and experience, and be conversant with the financial and other reporting requirements. The evaluation of potential members will be undertaken by the Mayor and Chief Executive Officer taking account of the experience of candidates and their likely ability to apply appropriate analytical and strategic management skills, and a recommendation for appointment put to Council.

9.7.3 Strathbogie Shire Council Audit Committee
- Appointment of Community Representative (cont.)

In accordance with the above provisions, the Mayor and Chief Executive Officer have conferred and consider reappointment of Mr Gardner to be appropriate.

Mr Gardner was appointed to the Audit Committee in June 2015 and has substantial business experience.

RECOMMENDATION

That Mr Robert Gardner be appointed as a Community Representative on Council's Audit Committee for the period ending 31 May 2021.

169/18 CRS MASON/LITTLE : That the Recommendation be adopted.

CARRIED

Background

Background to this report has been provided in the Summary component above.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

9.7.3 Strathbogie Shire Council Audit Committee
- Appointment of Community Representative (cont.)

Community Implications

The Audit Committee requires additional members who are knowledgeable and suitable for the role to ensure there is adequate community representation.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Nil.

**9.7.4 2018 Australian National Show and Shine
- Sponsorship Request from Euroa Show and Shine Inc.**

Author & Department

Visitor Economy and Events Coordinator / Corporate and Community

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

Summary

The Euroa Show and Shine Inc have submitted a request for \$2,000 for sponsorship of the 2018 event.

Attached to this report is the request letter for Council consideration.

RECOMMENDATION

For decision.

CRS THOMSON/LITTLE -

That Council provide \$2,000 sponsorship, plus in kind support of \$1,000, to facilitate the event.

170/18

ON BEING PUT, THE MOTION WAS CARRIED

Background

The Australian National Show and Shine is an annual event run by Euroa Show and Shine Inc a not for profit Incorporated Association. The event has been running for 17 years. From humble beginnings with approximately 150 cars on display and several hundred visitors the event has grown to become one of Australia's most popular car events with a large number of cars, motorbikes, trucks, tractors and stalls on display and visitors who now number in their thousands. This is a not for profit event, all gate takings go to community or charity work. The aim of the sub-committee, apart from running a premium award winning car and motorbike show, is to encourage tourism and visitation to Euroa and the Shire of Strathbogie. Broad community participation and volunteerism is encouraged as well as focusing on accessibility (physical) for people from groups that experience ongoing exclusion. The event is run from sponsorship, so that all proceeds go to community or charity. Attendance is estimated at 8,000.

The Shire has previously sponsored this event; granting \$2,000 in cash sponsorship for the last 2 years. Council also provides In Kind support for the event

- Costs for extra staff to clean the toilets, empty bins etc is 2 x men plus a ute = \$600 for the day.
- Some other works to the park prior to the event - general maintenance.
- Event approval – is as per any other event.
- Erection of information marquee

All up, in kind is estimated at \$1,000.

9.7.4 2018 Australian National Show and Shine
- Sponsorship Request from Euroa Show and Shine Inc. (cont.)

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. The following alternatives have been identified for the consideration of Council.

- *Cash sponsorship*
- *In kind sponsorship*
- *Cash and in-kind sponsorship*
- *No sponsorship*

Risk Management

The decision is for Council, and the risk management factors to consider would be reputational in respect of support or decline.

Strategic Links – policy implications and relevance to Council Plan

There is no strategic link to the recently developed Council Plan within Council's goals. However, that being noted, the overall Vision for the Council Plan is "*Together we are building a flourishing community*" through our mission of "*To support our community to grow through effective partnerships, engagement and equitable and efficient delivery of services*".

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

Adequate funds are available within the budget

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

9.7.4 2018 Australian National Show and Shine
- Sponsorship Request from Euroa Show and Shine Inc. (cont.)

Consultation

The author of this report considers that the matter under consideration did not require a community consultation process due to the nature of the request.

Attachments

Sponsorship request





| | |
|-----------------------|------|
| SHIRE OF STRATHBOGRIE | |
| Doc Id: | Chq: |
| 15 MAR 2018 | |
| Refer to: | |
| Library: | DB: |

To: Mr Steve Crawcour,
CEO,
Strathbogrie Shire Council.

Thursday, 15 March 2018

Dear Steve,

As the committee of the Australian National Show and Shine prepare for the 2018 event, we again ask for the support of the Strathbogrie Shire Council.

The support provided by the shire last year assisted us to effectively run and promote a very successful event.

As a sponsor last year, the Shire received very extensive publicity as we distributed more than 10,000 flyers with your logo on them. Our website had your logo with links to your website. We also had posters and advertised widely in magazines, radio and TV as well as local papers. This will be repeated this year.

I believe that we provide an excellent platform to promote the Strathbogrie Shire as we are one of the most popular Show and Shine events and we are willing to accommodate any new ideas that you may have

Corporate and small business sponsorship is increasingly difficult to obtain so to maintain the high quality of our event, the grant from the Strathbogrie Shire is very important.

To comply with our policy of only using sponsorship to fund our running expenses we have already distributed \$6,600 to community groups with further \$9400 to be donated this year from gate takings

A contribution of \$2,000 will greatly assist us to promote Euroa and bring a large financial benefit to the town.

We hope this application will meet with favour from the council of the Strathbogrie Shire

Yours Faithfully

Ross Holt

President

Euroa Show and Shine Inc

T/A Australian National Show and Shine Euroa

| | | | |
|--|--|--|--|
| | President: Ross Holt, 57 Mansfield Road, Euroa, 3666 0418 599 183 : 03 5795 3747 ross@euroashowandshine.com: australiannationalshowandshine.com | | |
| | | | |
| | | | |
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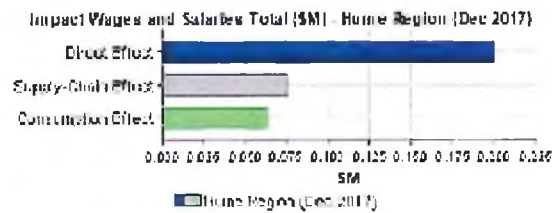
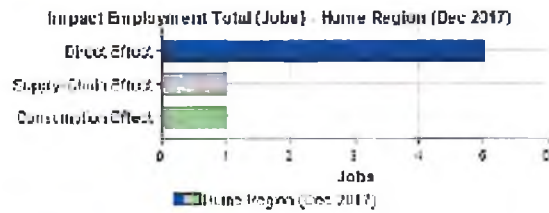
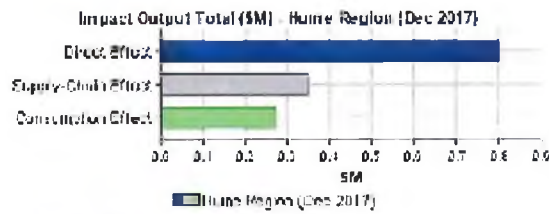
Tourism Impact Summary Report for Hume Region (Tourism Activity: 1 days)

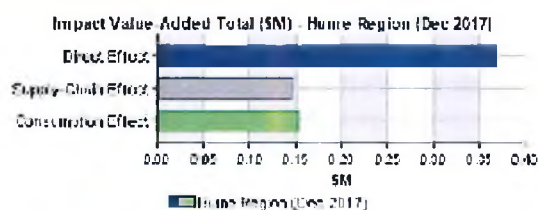
Tourism Impact Scenario

Name Australian National Show and Shine
Duration 1 days

| Direct Impact | Domestic Day | Domestic Overnight | International | Total |
|--|--------------|--------------------|---------------|-----------|
| Number of Visitors | 7,500 | 500 | 0 | 8,000 |
| Number of Nights | n/a | 1.00 | 0.00 | |
| Estimated Expenditure per Visitor (\$) | \$98 | \$127 | \$0 | |
| Total Estimated Expenditure (\$) | \$735,000 | \$63,500 | \$0 | \$798,500 |

Tourism Impacts





Under this scenario Gross Region Product is estimated to increase by \$0.666 million (0.00%) to \$16,519.312 million. Contributing to this is a direct increase in output of \$0.799 million, 5 additional jobs, \$0.199 million more in wages and salaries and a boost in value-added of \$0.367 million.

From this direct expansion in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in a further increase to output valued at \$0.348 million, 1 more job, \$0.075 million more paid in wages and salaries, and a gain of \$0.145 million in terms of value-added.

These supply-chain effects represent the following Type 1 economic multipliers:

| Impact | Type 1 Multipliers |
|--------------------|--------------------|
| Output | 1.436 |
| Employment | 1.200 |
| Wages and Salaries | 1.378 |
| Value-added | 1.396 |

The increase in direct and indirect output and the corresponding creation of jobs in the economy are expected to result in an increase in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under the scenario are expected to further boost output by \$0.272 million, employment by 1 job, wages and salaries by \$0.063 million, and value-added by \$0.153 million.

Under this scenario, total output is expected to rise by \$1.418 million. Corresponding to this are anticipated increases in employment of 7 jobs, \$0.338 million wages and salaries, and \$0.666 million in terms of value-added.

The total changes to economic activity represent the following Type 2 economic multipliers:

| Impact | Type 2 Multipliers |
|--------------------|--------------------|
| Output | 1.776 |
| Employment | 1.400 |
| Wages and Salaries | 1.694 |
| Value-added | 1.812 |

Tourism Impact Summary (Tourism Activity: 1 days)

| Impact | Direct Effect | Supply-Chain Effect | Consumption Effect | Total Effect | Type 1 Multiplier | Type 2 Multiplier |
|-----------------------------|---------------|---------------------|--------------------|--------------|-------------------|-------------------|
| Output (\$M) | \$0.799 | \$0.348 | \$0.272 | \$1.418 | 1.436 | 1.776 |
| Long Term Employment (Jobs) | 5 | 1 | 1 | 7 | 1.200 | 1.400 |
| Wages and Salaries (\$M) | \$0.199 | \$0.075 | \$0.063 | \$0.338 | 1.378 | 1.694 |
| Value-added (\$M) | \$0.367 | \$0.145 | \$0.153 | \$0.666 | 1.396 | 1.812 |

**9.7.5 Access and Disability Advisory Committee
– Draft Minutes of the Meeting held on Friday 4 May 2018**

Author & Department

Team Leader, Liveability / Corporate and Liveability Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Attached are the draft minutes of the Access and Disability Advisory Committee meeting held on Friday 4 May 2018.

RECOMMENDATION

That Council endorse the draft Minutes of the Access and Disability Advisory Committee meeting held on Friday 4 May 2018.

171/18 CRS LITTLE/MASON : That the Recommendation be adopted.

CARRIED

Background

The aim of the Strathbogie Shire Council Access and Disability Advisory Committee is to:

- liaise with community members who live with a disability;
- provide advice and recommendations regarding access and equity to Strathbogie Shire Council; and
- support and raise community awareness of the rights of persons with a disability.

The Access and Disability Advisory Committee Terms of Reference were adopted by Council on 23 February 2016. The Terms of Reference are currently under review.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

9.7.5 Access and Disability Advisory Committee
– Draft Minutes of the Meeting held on Friday 4 May 2018 (cont.)

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The Access and Disability Advisory Committee Meetings provide an opportunity for advice and recommendations regarding access and equity to be presented to Strathbogie Shire Council.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

- Members of the ADAC will listen to issues raised by community members and report back to the ADAC
- Community concerns will be a standing agenda item at each ADAC meeting and members given the opportunity to discuss any issues that have been raised with them
- Any issues that then need to be taken to the Executive Management Team or Council will follow the "Communicating with Council" guidelines specified in the Terms of Reference.
- ADAC members will advise community members that the ADAC member cannot act individually or provide an immediate response without consulting the group as any decisions rests with Council

Attachments

Draft minutes of the Access and Disability Advisory Committee meeting held on Friday 4 May 2018.

ACCESS AND DISABILITY ADVISORY COMMITTEE MEETING MINUTES



Friday 4 May 2018
Mitchelton, Nagambie
10am-12pm

Attendees

| | | | |
|----------------|------------------------------|-----------------|--------------------------|
| Tracey Reid | Strathbogie Shire | Cameron Fraser | Strathbogie Shire |
| Kathryn Foster | Rural Access Officer (chair) | Uwe Paffrath | Strathbogie Shire |
| Vicki Bell | Community Representative | Grace Kenworthy | Community Representative |
| Jarryd Cutler | Valley Sport | | |

Apologies

| | | | |
|--------------------|--------------------------|--------------|----------------------------|
| Amanda Watkins | Community Representative | Ashley Hamer | Access and Support Officer |
| Cr Graeme Williams | Councillor | | |

| <p>1. WELCOME MEMBERS Kathryn welcomed members of the Committee and thanked everyone for their attendance.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|-------------|--------------------------------|--------|---------------------------------------|---------|-----------|--|--------|--------------------------------|---|---------|-----------|---|-----|--------------|--|-----|-----------|------------------------|-------|-----------|--------------------------------|--------|-----------|--|--|--|--|
| <p>2. APOLOGIES Received from Amanda Watkins, Cr Williams and Ashley Hamer</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>3. CONFIRMATION OF PREVIOUS MINUTES Grace Kenworthy moved that the minutes of the previous meeting held on the 16 March be confirmed. Kathryn Foster seconded the motion.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>4. ACTIONS FROM PREVIOUS MEETING</p> <table border="1"> <thead> <tr> <th>Actions</th> <th>Responsible</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>Meet with Alana from Cinema Committee</td> <td>Kathryn</td> <td>Completed</td> </tr> <tr> <td>Invite Nagambie Action Group to next meeting</td> <td>Tracey</td> <td>Invited – no response received</td> </tr> <tr> <td>Email good access= good events to the committee</td> <td>Kathryn</td> <td>Completed</td> </tr> <tr> <td>Read and good access= good events give feedback at the next meeting</td> <td>ALL</td> <td>Carried over</td> </tr> <tr> <td>Read terms of reference and provide feedback</td> <td>ALL</td> <td>Completed</td> </tr> <tr> <td>Book Mitchelton Winery</td> <td>Grace</td> <td>Completed</td> </tr> <tr> <td>Meeting schedule to be amended</td> <td>Tracey</td> <td>Completed</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table> | Actions | Responsible | Status | Meet with Alana from Cinema Committee | Kathryn | Completed | Invite Nagambie Action Group to next meeting | Tracey | Invited – no response received | Email good access= good events to the committee | Kathryn | Completed | Read and good access= good events give feedback at the next meeting | ALL | Carried over | Read terms of reference and provide feedback | ALL | Completed | Book Mitchelton Winery | Grace | Completed | Meeting schedule to be amended | Tracey | Completed | | | | |
| Actions | Responsible | Status | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Meet with Alana from Cinema Committee | Kathryn | Completed | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Invite Nagambie Action Group to next meeting | Tracey | Invited – no response received | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Email good access= good events to the committee | Kathryn | Completed | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Read and good access= good events give feedback at the next meeting | ALL | Carried over | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Read terms of reference and provide feedback | ALL | Completed | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Book Mitchelton Winery | Grace | Completed | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Meeting schedule to be amended | Tracey | Completed | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>5. GUEST SPEAKER No Guest speaker this week. Nagambie Action Group were invited however did not respond to invitation to attend.</p> <p>ACTION: Tracey to invite Violet Town Action Group to next meeting</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| | |
|---|--|
| <p>6. RURAL ACCESS OFFICER UPDATE</p> <ul style="list-style-type: none">a) Sensory Screening was held at the Euroa Community Cinema on 13th April to promote Autism Awareness Month. Community was very supportive of the event. Mansfield Shire have contacted Kathryn to find out more about how the model.b) Kathryn had discussion with Peter McPhee at a Road Safety meeting. Further discussions will be had to determine relevance to Rural Access role.c) Kathryn attended presentation from Transport Victoria and met with Leah Smith from Benalla.d) Kathryn attended V/Line Forum to update their Action Plan. She found that V/Line were familiar with access and disability issues for our region.e) Reported that the bus stop in the Main St of Nagambie would be reinstated due to community feedback.f) "Unspoken: What will become of me?" is an art installation relating to end of life conversations It is being held in Shepparton on 19 and 20 June. Event is free and everyone is encouraged to attend.g) Kathryn requested that the ADAC look at Good Access = Good Events and provide feedback for next meeting. Karen Oswald will be consulted about a Plain Language version. <p>ACTION: Committee members read and good access = good events give feedback at the next meeting</p> | |
| <p>7. ASSETS UPDATE</p> <ul style="list-style-type: none">a) Notices have been sent out for residents with overhanging branches on footpaths. Success rate has been high with some residents contacting Council for assistance, which has been provided.b) Will be looking at Footpath Policy and Tree Management Policy.c) Signs advising of the steep ramp will be installed at the underpass at Railway St.d) Investigating a ramp into Violet Town Swimming Pool. Further investigation is being undertaken and Anthony Cini (Community Facilities Planning Officer) will be consulting with community. | |
| <p>8. PLANNING UPDATE</p> <ul style="list-style-type: none">a) Expecting first draft of Growth Management Strategy to be presented in coming days.b) Access is being acknowledged as a legislated requirement in new development and that there are more accessible subdivisions occurring as a result. Especially in relation to public open space. | |
| <p>9. CORRESPONDANCE AND COMMUNITY CONCERNS</p> <ul style="list-style-type: none">a) Grace raised that the "Stop Keep Track Clear" signs that have been erected in Avenel are very confusing. <p>ACTION: Uwe will look into who is responsible for signage and clarify.</p> <ul style="list-style-type: none">b) Two new enquiries for membership have been received – Erica Bostock (Nagambie) and James Carter (Euroa). They will both go through the recruitment process to be endorsed by Council before attending meetings.c) Margaret Canning – Travellers Aid has been invited as a guest for the next meeting.d) Avenel Community House query about ramp over gutter. Grace provided Uwe with documentation of the request. It is the Committees responsibility however they may ask Council to assist. <p>ACTION: Uwe will liaise with other Managers and determine what the course of action will be for the Avenel Community House ramp over drain.</p> | |

| | |
|--|--|
| <p>e) Barbara Porter raised issues with Uwe regarding accessibility at the Longwood Community Centre. Relating to use of venue for Victorian Electoral Commission and the requirement for accessible carparks and ramps.</p> <p>f) Vicki advised that the National Bank is closing and that the Australia Post building will be the alternate venue for NAB customers to bank at. This raised concerns about the accessibility of the Post Office.</p> <p>ACTION: Kathryn will write a letter to NAB to discuss further.</p> | |
| <p>10. GENERAL BUSINESS</p> <p>Community Grants</p> <ul style="list-style-type: none"> • Tracey reported that there was a significant number of applications (32). • Jarryd requested information regarding how many applications were Sport and Recreation Focussed. <p>ACTION: Tracey to provide Jarryd with information about Community Grants.</p> <p><i>Terms of Reference</i></p> <ul style="list-style-type: none"> • Some feedback had been received. • Report will go to Council in coming months. <p>International Day for People with Disability 3rd December</p> <ul style="list-style-type: none"> • Committee determined that it was a good idea to get a jump on planning the event. • Decided that this year Strathbogie would have a Sport and Recreation theme: Ideas that were raised were: • Lunch with guest speaker at Avenel Bowls Club • Sailability on Nagambie Lake • Accessibility Challenge or a Realistic Race. • Date of events to be determined. <p>ACTION: Jarryd to make some calls to see availability of guest speakers and activities.</p> | |

Next Meeting:
Violet Town (Venue TBC)
Friday 15 June 2018
10am to 12pm

| Actions | Person Responsible |
|--|--------------------|
| Read and good access= good events give feedback at the next meeting | ALL |
| invite Violet Town Action Group to next meeting | Tracey |
| Clarify responsibility for signage at Avenel Railway crossing | Uwe |
| Liaise with other Managers and determine what the course of action will be for the Avenel Community House ramp over drain. | Uwe |
| Provide Jarryd with information about Community Grants | Tracey |
| Investigate possibilities/availability of guest speakers and organisations for IDPwD in Strathbogie | Jarryd |

Access and Disability Advisory Committee (ADAC)

Revised Meeting Schedule 2018

| DATE: | TIME: | LOCATION: | CHAIR: | GUEST: |
|---|---|-----------------------------------|---------------|--|
| Friday 2 nd February | 10am-12pm | Strathbogie Under the Sun Café | Kathryn | |
| Friday 16 th March | 10am-12pm | Euroa Graze on Clifton | Kathryn | Monica ECAG |
| Friday 4 th May | 10am-12pm | Nagambie Mitchelton | Kathryn | NAG |
| Friday 15 th June | 10am-12pm | Violet Town Venue TBC | Kathryn | VTAG and Margaret Canning Travellers Aid |
| Friday 27 th July | 10am-12pm | Avenel Café 28 Livingstone St | Kathryn | |
| Friday 7 th September | 10am-12pm | Longwood Venue TBC | Kathryn | |
| Friday 19 th October | 10am-12pm | Ruffy Ruffy Produce Store | Kathryn | |
| Friday 23 rd November | 10am-12pm | Euroa Council Chambers | Kathryn | |
| Monday 3 rd December | International Day of People with Disability | | | |
| * Venues may be subject to change, please consult your emails regularly to ensure the correct location! | | | | |

**9.7.6 Community Planning Program
– Endorsement of Community Plans for Euroa, Longwood and Nagambie**

Author

Team Leader Liveability / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Euroa Community Planning Reference Group, Longwood Community Planning Reference Group and Nagambie Action Group Inc. have completed their Community Plans:

- Euroa Community Action Group Community Plan 2018-2021
- Longwood Action Group Community Plan 2018-2021
- Nagambie Action Group Community Plan 2017-2021

Note:

Euroa Community Planning Reference Group call themselves Euroa Community Action Group (ECAG) and will be referred to as such throughout this report.

Longwood Community Planning Reference Group call themselves Longwood Action Group (LAG) and will be referred to as such throughout this report.

RECOMMENDATION

That Council endorse the following Community Plans:

- (i) Euroa Community Action Group Community Plan 2018-2021**
- (ii) Longwood Action Group Community Plan 2018-2021**
- (iii) Nagambie Action Group Community Plan 2017-2021**

172/18 CRS MASON/THOMSON : That the Recommendation be adopted.

CARRIED

Background

Euroa Community Action Group:

Euroa Community Action Group have set out six key priorities in the Community Plan 2018-2021:

1. Sport and Recreation
2. Tourism
3. Infrastructure
4. The Arts
5. Environment
6. Health and Wellbeing

9.7.6 Community Planning Program
– Endorsement of Community Plans for Euroa, Longwood and Nagambie (cont.)

Euroa Community Action Group signed the Community Planning Reference Group Charter on 24 March 2018 and has been countersigned by CEO.

Longwood Action Group:

Longwood Action Group have set out six goals in the Community Plan 2018-2021:

1. Enhance the health and well-being of the Longwood Community
2. Sustainably care for our natural and built environment
3. Have and maintain quality infrastructure
4. Support economic development
5. Advocate on behalf of the Longwood community
6. Function as an effective Action Group

Longwood Action Group signed the Community Planning Reference Group Charter on 4 June 2018 and has been countersigned by CEO.

Nagambie Action Group:

Nagambie Action Group have set out five goals in the Community Plan 2017-2021:

1. To contribute to the health and wellbeing of the Nagambie community
2. To assist in the sustainable management of both our natural and manmade environment
3. To assist in providing or in the ongoing development and maintenance of our town's infrastructure
4. To support and where appropriate undertake initiatives which drive economic development
5. To provide avenues for the community to interact with council to maintain high levels of service

The Nagambie Action Group became incorporated in 2017 and therefore is not a signatory to the Community Planning Reference Group Charter. They do however agree to abide by the Community Planning Program Guidelines and the Terms and Conditions of their funding agreement.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

9.7.6 Community Planning Program
– Endorsement of Community Plans for Euroa, Longwood and Nagambie (cont.)

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The residents of Euroa and Nagambie have contributed to a Community Plan which is reflective of their priorities and goals.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The Euroa Community Action Group, Longwood Action Group and Nagambie Action Group each consulted with their respective communities in the development of their plans. This is explained in more detail within the plans.

Attachments

Nil

Tabled Document/s

- Euroa Community Action Group Action Plan 2018-2021
- Longwood Action Group Longwood Community Plan
- Nagambie Action Group Nagambie Community Plan 2017-2021

**9.7.7 Tourism, Arts and Culture Advisory Group
- Draft Minutes of the Meetings held on Tuesday 10th April and Tuesday 8th May, 2018**

Author & Department

Manager Tourism, Arts and Culture / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Attached are the draft minutes of the Tourism, Arts and Culture Advisory Group for the meetings held on Tuesday 10th April and Tuesday 8th May, 2018.

RECOMMENDATION

That Council endorse the draft Minutes of the Tourism, Arts and Culture Advisory Group meeting held on Tuesday 10th April and Tuesday 8th May, 2018.

173/18 CRS THOMSON/LITTLE : That the Recommendation be adopted.

CARRIED

Background

The objectives of the Strathbogie Shire Council Tourism, Arts and Culture Advisory Group are:

- To provide a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation in the development and implementation of a Tourism, Arts and Culture Strategy Plan.
- Act as advocates and champions for Tourism, Arts and Culture programs and projects with the Shire that are of community benefit.
- Provide a forum for discussion of Tourism, Arts and Culture industry trends and best practice in the Local Government sector.

The role of the Committee is to carry out the following functions:

- To assist with the development and implementation of a Tourism, Arts and Culture Strategy Plan.
- Respond to key issues referred by Council to the committee.
- Assist Council to work strategically to encourage, foster, value and promote Tourism, Arts and Culture.
- Provide a consultative mechanism for Council on Tourism, Arts and Culture activities within the Shire.
- Assist in identifying and responding to key issues relating to Tourism, Arts and Culture Strategy Plan.

The Tourism, Arts and Culture Advisory Group Charter was adopted by Council on 15th of August, 2017.

9.7.7 Tourism, Arts and Culture Advisory Group
- Draft Minutes of the Meetings held on Tuesday 10th April and Tuesday 8th May, 2018 (cont.)

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

- Draft minutes of the Tourism, Arts and Culture Advisory Group meeting held on Tuesday 10th April, 2018.
- Draft minutes of the Tourism, Arts and Culture Advisory Group meeting held on Tuesday 8th May, 2018

**TOURISM, ARTS AND CULTURE
ADVISORY GROUP
MEETING MINUTES**



Tuesday 10th April 2018
Meeting Room 2 (Old SES Building), Shire Offices
5.30pm

Anticipated Attendees

| | | | |
|---------------------|--------------------------|---------------------|-------------------------------|
| Claire Taylor | Strathbogie Shire | Cr Alistair Thomson | Councillor (CHAIR) |
| Debra Ellis | Strathbogie Shire | Cr Debra Swan | Councillor |
| Kathi Clark-Orsanic | Community Representative | Leanne Hulm | Goulburn River Valley Tourism |
| Rosa Purbrick | Community Representative | Kristen MacKenzie | Community Representative |

Apologies

| | | | |
|-----------------|-------------------------------------|------------------|--------------------------|
| Janelle Toomey | Community Representative | Tess Noonan Egan | Community Representative |
| Tom Broadhurst | Community Representative | Dan Capobianco | Business Euroa |
| Andrea Richards | Nagambie Lakes Tourism and Commerce | | |

| ITEM | Follow up |
|--|---------------------------------------|
| 1. WELCOME MEMBERS AND ACKNOWLEDGMENT OF COUNTRY | |
| 2. APOLOGIES | |
| <p>3. MATTERS ARISING FROM PREVIOUS MINUTES</p> <p>Acceptance of minutes 13/02/18</p> <p>Moved Alistair Thomson</p> <p>Seconded Kathi Clark-Orsanic</p> <p>3.1 ATDW follow up</p> <ul style="list-style-type: none"> Leanne H. noted that ATDW were putting their prices up significantly. Is also looking at who is on the site, is there a business model to follow? Alistair T. asked how do we get the awareness out to our operators? Leanne H. said that there was training coming up, GRVT have done a webinar on their site which potentially could be uploaded onto Social Media platforms Claire T. noted that the front page may put people off, and that maybe some further explanation is needed. Kathi C-O. found it hard to find how to advertise event Discussion with the group around other options. Claire T to investigate how other councils advertise community and business events <p>3.2 Update on Council Infrastructure Assets List</p> <ul style="list-style-type: none"> Deb E. has been completed this registrar <p>3.3 Update on Urban Planning projects</p> <p>3.3.1 VT RSL Mural</p> <ul style="list-style-type: none"> Alistair T discussed what the RSL presented to Council in the March meeting. Other options were discussed and considered. Other concepts were considered but deemed too expensive. Wall for mural will be erected on council land. Images have been reproduced in the Village voice and community has been asked to vote on it. Council will vote at next meeting. Deb S would like to have seen work from previous artist. If community approves, then need to respect the views of the community | <p>CARRIED</p> <p>Claire T</p> |

| | |
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| <p>3.3.2 VT Toilet Block Mural</p> <ul style="list-style-type: none"> • Onus back on the community group to present to council <p>3.3.3 Southern Aurora Memorial</p> <ul style="list-style-type: none"> • Alistair T stated that Council is supportive of the project and will act as project manager. Committee is very organised, and have good, respectful ideas. | |
| <p>4. TACAG</p> <p>4.1 Six month check in/review</p> <ul style="list-style-type: none"> • Discussed how the group was going and if they were happy with the running of the group to date and meeting dates and times. • Need to have a discussion with Tom in regards to his continued participation with the potential to reduce the size of the TACAG • List all meetings until the end of the year <p>4.2 Council Plan</p> <ul style="list-style-type: none"> • Alistair asked if there was anything that the group wanted to potentially add in as an action item to the Council Plan for the new financial year. • The group had a discussion around the need for consideration of capacity and resource delivery for additional actions to be considered for the Council Plan. • Items suggested were to investigate an arts hub physical space, artwork for the Nagambie water tower. • Identified that some of this direction should come out of the TACSP development, with further community engagement. | <p>Claire T Claire T</p> |
| <p>5. STRATEGY/PLAN DEVELOPMENT</p> <ul style="list-style-type: none"> • Deb S. would like to see a list of artists in SSC. Dan C. in discussions with Claire T. has looked into developing this and he could possibly present this idea at the next meeting? <p>5.1 TACSP Brief – next step</p> <ul style="list-style-type: none"> • Claire T. asked the opinion of the group regarding the brief to engage a consultant to develop the TACSP that was sent in an email on 23/03/18. • Kathy Clark-Orsanic discussed that more community engagement with specific stakeholder groups was required (ie. Artists, community groups, committees). • Lengthy discussion in sued and the group agreed and accepted the plans to go ahead with the terms of the brief and as sent on 23/03/18 and engage a consultant based on this brief, with some adjustments to be made to the timeline. <p>5.2 Engagement of a consultant</p> <ul style="list-style-type: none"> • Claire T. will confirm direction from here with EMT <p>5.3 Community engagement</p> <ul style="list-style-type: none"> • This will be driven by the engaged consultant as part of the development of the TACSP | <p>Dan C</p> <p>Claire T Claire T Consultant/ TACAG</p> |
| <p>6. COMMUNITY</p> <p>6.1 Canterford Estate Painting Collection Bequest</p> <ul style="list-style-type: none"> • Discussed the executors email regarding this collection of paintings https://iaco.al/photos/Y9aUWRRQHn8P2MFY9 and the offer to offer them as a bequest to Council. Alistair T. informed the group that Nillumbik Council had 'knocked back' this same offer. • The group identified that there is a need to find out more information surrounding this offer such as the relevance of the collection to Strathbogie Shire Council, the conditions around exhibiting it, conservation and insurance of the paintings • It was suggested that we invite to the executor to discuss these with TACAG | <p>Claire T</p> |

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| 6.2 Community Grants – Arts, Culture and Events <ul style="list-style-type: none">• Deb E. briefly discussed how the uptake was going in the community. | |
| 7. OTHER BUSINESS Nil – Meeting ran overtime so no other business was discussed | |
| 8. MEETING CLOSED @7:20pm | |
| 9. NEXT MEETING/S in 2018 – 5:30 to 6:30pm (unless otherwise advised) Tuesday 8 th May Tuesday 12 th June <i>(time/date may need to be adjusted due to a special Council Meeting on this day at 5:00pm)</i> Tuesday 10 th July Tuesday 14 th August Tuesday 11 th September Tuesday 9 th October Tuesday 13 th November Tuesday 11 th December | |

TOURISM, ARTS AND CULTURE ADVISORY GROUP MEETING MINUTES



Tuesday 8th May 2018
Meeting Room 2 (Old SES Building), Shire Offices
5.30pm

Anticipated Attendees

| | | | |
|---------------------|-------------------------------|---------------------|--------------------------|
| Claire Taylor | Strathbogie Shire | Cr Alistair Thomson | Councillor (CHAIR) |
| Debra Ellis | Strathbogie Shire | Cr Debra Swan | Councillor |
| Leanne Hulm | Goulburn River Valley Tourism | Janelle Toomey | Community Representative |
| Kathi Clark-Orsanic | Community Representative | | |

Apologies

| | | | |
|-----------------|-------------------------------------|-------------------|--------------------------|
| Rosa Purbrick | Community Representative | Kristen MacKenzie | Community Representative |
| Andrea Richards | Nagambie Lakes Tourism and Commerce | Tom Broadhurst | Community Representative |
| Dan Capobianco | Business Euroa | Tess Noonan Egan | Community Representative |

| ITEM | Action Items |
|--|--------------------------|
| 1. WELCOME MEMBERS AND ACKNOWLEDGMENT OF COUNTRY | |
| 2. APOLOGIES | |
| 3. MATTERS ARISING FROM PREVIOUS MINUTES Additions to previous minutes: <ul style="list-style-type: none"> Go Nagambie – raised by Deb Swan. Nagambie Action Group launched new branding for Go Nagambie campaign. Go Fish launch also occurred, and there was a synergy with the branding Nagambie Water Tower – Deb Swan posed questions about any other projects to put forward, no one else forthcoming with suggestions. Deb S suggested action was to put in a budget bid and await adoption outcomes of budget. Acceptance of minutes 10/04/18 Moved: Kathi Clark-Orsanic Seconded: Leanne Hulm | CARRIED |
| 3.1 ATDW <ul style="list-style-type: none"> GRVT have created a 'How to' video on YouTube for uploading information. Leanne H provided a link to be distributed and requests that Comms. team distribute this video link to the wider community ATDW service does cost \$250 - \$300 annually for a business, but is free for a community group or not for profit Kathi asked if any other Council's are doing this very well and could we learn from them. Leanne will investigate this with other Councils and assess data in the ATSW website | Claire T Leanne H |
| 3.2 Canterford Estate Painting Collection Bequest <ul style="list-style-type: none"> No further action to date, Claire T will follow up | Claire T |
| 3.3 Contact with Tom Broadhurst <ul style="list-style-type: none"> Email sent to Tom asking if he would still like to be involved in the group, no response received to date Deb S suggested a follow up email be sent to Tom to provide a timeline | |

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| <p>of Response, and also the same email sent to Dan C, as there are other members of the community asking to be involved in the group</p> <ul style="list-style-type: none"> • Kathi also suggested calling on the additional people who were originally interviewed <p>3.4 Update on Urban Planning projects</p> <ul style="list-style-type: none"> • VT RSL Mural – project is moving forward and are seeking funds from Council for support of their project • Southern Aurora Memorial – also moving ahead. \$50,000 has been allocated to the project in the draft budget. Claire to suggest approaching Victrack as a potential funding source for project at the next meeting on 09/05/18 | <p>Claire T</p> <p>Claire T</p> |
| <p>4. RAV (Regional Arts Victoria)</p> <p>3.1 Up coming meeting with representatives – 28/05/18</p> <ul style="list-style-type: none"> • Claire approached RAV to introduce herself and they suggested a meeting and will discuss ideas for the development of the TACSP • Meeting to take place at Mitchelton Winery on Monday 28 May with a tour of the new Indigenous Art Gallery as well • Deb S advised that RAV have been keen to move into this area for a while, but to date the structure hasn't been in place to support this, and is encouraged by this meeting | <p>Claire T</p> |
| <p>5. STRATEGY/PLAN DEVELOPMENT</p> <p>3.1 Engagement of a consultant</p> <ul style="list-style-type: none"> • Email has been distributed relaying the process that has occurred for the appointment of a consultant • Timeline of implementation has been revised to 6 months • Consultant has provided examples of their previous work, which is excellent • Referees contacted have highly recommended them and enjoyed working with them <p>3.2 TACAG engagement session – June Meeting?</p> <ul style="list-style-type: none"> • Next meeting has been altered to accommodate a clash with the June 12 Council meeting • The next meeting will be on Tuesday 5th June, and will take place from 4:00 – 6:30pm to accommodate a stakeholder engagement session for the development of the Arts & Culture Strategic Plan | |
| <p>6. COMMUNITY</p> <p>3.1 Community Grants – Arts, Culture and Events</p> <ul style="list-style-type: none"> • Overview provided by Deb E on the uptake. • Received 32 in total with a breakdown of 8 Arts, Culture and Events; 5 Active Health; 18 Infrastructure; 1 environment and Sustainability • These will be reviewed at the June Council meeting | |
| <p>7. OTHER BUSINESS</p> <p>Deb S – Policy Development for Tourism Signage. This will be forwarded to TACAG for comment in the future.</p> <p>Water Tower – Claire to speak to Steve C and Alistair to email Steve C.</p> <p>Kathi O – Community Plans: part of the strategy development should involve review of the Community Planning Reference Group plans.</p> | <p>Claire T</p> <p>Alistair T</p> |

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| <p>Cited a member of the community's desire to establish a local gallery.</p> <p>Mentioned that an update to list of interested parties/champions was needed on the development of the Strategy. Claire T to provide update.</p> <p>Alistair T – Rural Council Victoria: Social Enterprise workshops to be delivered was an example of an Arts Hub model.</p> <p>Leanne H – soft launch of the Destination Management Plan was launched by the Minister at the Go Fish Launch. 20 Tier One projects across the region have been identified, up from 9 in the previous plan</p> <p>Formal launch will occur on 17 May @ Volunteer Summit – over 100 volunteers will attend.</p> <p>Diploma of Tourism has been developed as a partnership between GRVT and GOTAFE which will also be launched on 17 May. Leanne to send out the link to Claire T</p> | <p>Claire T</p> <p>Leanne H</p> |
| <p>8. MEETING CLOSED @ 6:33pm</p> | |
| <p>9. NEXT MEETING/S: Tuesday 5th June 4:00pm – 6:30pm – Stakeholder Engagement Session Tuesday 10th July Tuesday 14th August Tuesday 11th September Tuesday 9th October Tuesday 13th November Tuesday 11th December</p> | |



9.7.8 Cancellation of Unused Road Licence

Author and Department

Director Community Assets, Community Assets Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

This report brings forward for Council consideration a proposal from a rural landowner to open up an unused government road and to upgrade an existing Track along the road, to improve access to his property.

On the basis that the landowner would upgrade the road to Council Road Management Plan Standards at his cost, an administrative request was made to the Department of Environment, Land Water and Planning (DELWP), requesting cancellation of part of a grazing licence which exists over the section of unused road required to be opened.

Another landowner, whose property fronts both sides of the section of unused road has subsequently written to Council setting out reasons why the part cancellation should not occur.

Council staff have met with both landowners, seeking to develop options which might satisfy both parties, and an inspection of the area has been undertaken.

No agreement has been reached as a result.

One landowner continues to want the road opened and the other does not.

DELWP has the process of part cancellation on hold pending any determination by Council, under section 407(1) of the Land Act 1958, that a licence over an unused road in the municipal district be partially cancelled "in the public interest".

RECOMMENDATION

That Council:

- (i) Note the legal advice received; and**
- (ii) Withdraw the administrative request which has been made to DELWP; and**
- (iii) Request the landowners to work together to achieve improved access arrangement of mutual benefit.**

174/18 CRS MASON/THOMSON : That the Recommendation be adopted.

CARRIED

9.7.8 Cancellation of Unused Road Licence (cont.)

Background

Administrative activity in the matter is summarized as follows: -

November 2017 to January 2018

- Initial enquiry in person from landowner (proponent) and administrative assistance given to prepare a location map identifying the land and the unused road for the purposes of liaising with DELWP. The landowner advised that he wanted to offer the land for sale with better access.
- Liaison by phone with adjoining landowner to inform him of the request.

19 January 2018

- Letter received from the proponent requesting cancellation of the unused grazing licence, and proposing upgrade of an existing track to all weather access.

20 February 2018

- Administrative request made to DELWP, requesting cancellation of part licence for the purpose of public access.

26 February 2018

- Acknowledgement from DELWP and clarification sought that it was only part cancellation of the Unused Road Licence that was being sought. This was confirmed.

28 February 2018

- DELWP correspondence to holder of Unused Road Licence requesting response to Council's request for cancellation.

19 March 2018

- Letter to Council from holder of Unused Road Licence advising that, as per the instructions in correspondence from DELWP, they were making a submission to object to the part cancellation request.

5 April 2018

- Meeting between Council officer and holder of Unused Road Licence to discuss options. Confirmation email from Council outlining options discussed and requesting feedback.

10 April 2018

- Response from holder of Unused Road Licence regarding available options and intention to meet with proponent to discuss options.

23 April 2018

- Advice from holder of Unused Road Licence that meeting had taken place and that no agreement could be reached.

Legal Advice has been sought to assist Council with any decision. The advice has been provided to Councillors under separate cover as a confidential document.

Correspondence from both landowners has also been provided to Councillors under separate cover to protect privacy rights.

The advice indicates that any decision in this matter is at the discretion of Council.

9.7.8 Cancellation of Unused Road Licence (cont.)

Officers Comments

In light of the legal advice, the practice of issuing an “administrative” request for proposed road openings needs to be discontinued.

Council has delegated to staff a “power to decide that a road is reasonably required for general public use” under the Road Management Act. To be administratively correct, the power should only be exercised where no grazing licence exists.

The proponent, in this case, can be encouraged to consider stock ramps or other design features in the road construction proposal, to make it more attractive for his neighbour. Council will not have any governance or administrative role in the project unless a formal determination is made to cancel the licence “in the public interest”.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community other than those described elsewhere in this report.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

9.7.8 Cancellation of Unused Road Licence (cont.)

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council, other than those identified.

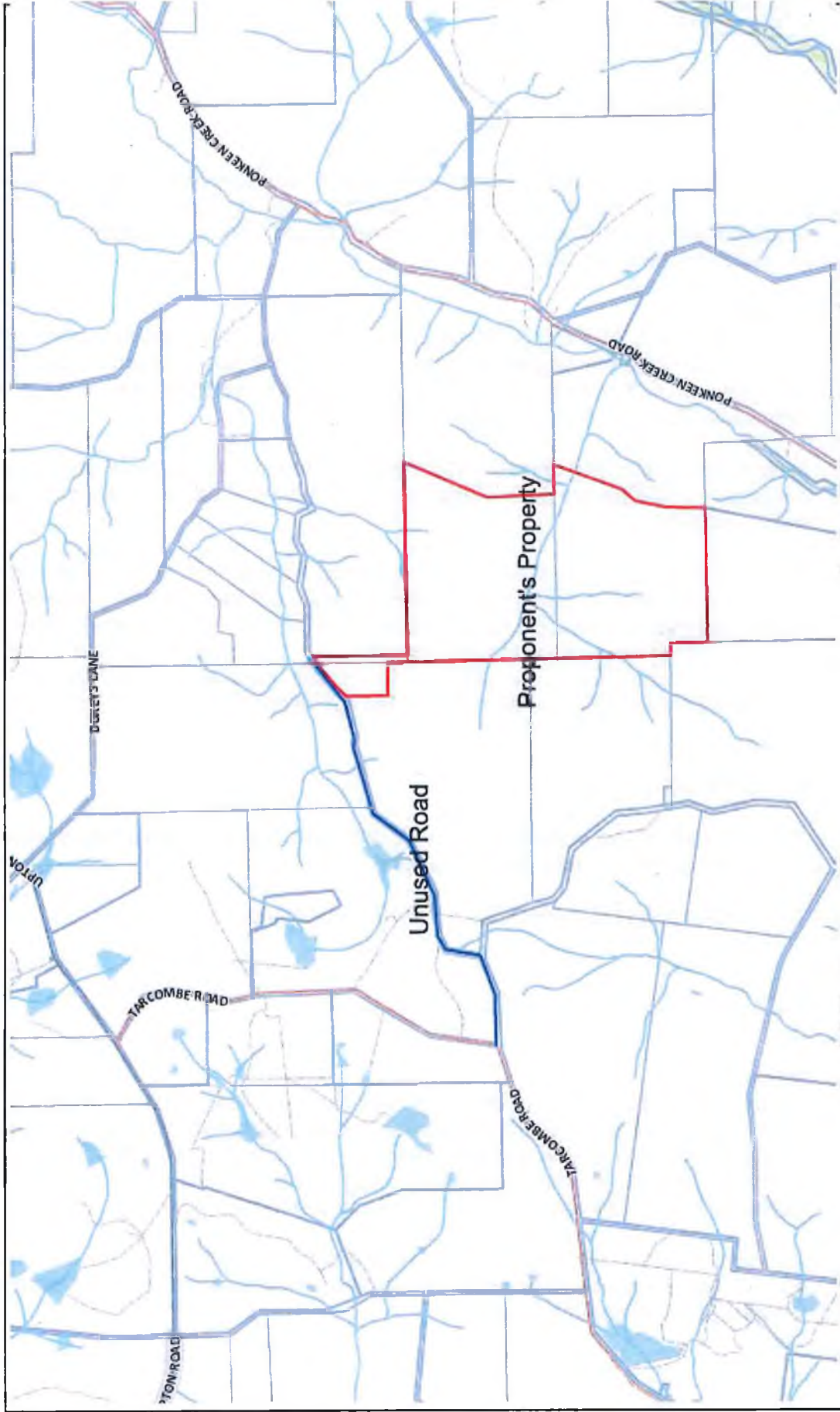
Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Locality Map





**9.7.9 Wattlevale Road, Nagambie
– Unsealed Road Dust Issues**

Author & Department

Manager, Infrastructure / Community Assets Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Wattlevale Road, from Ch. 2,500m to Ch. 7,700m, was re-sheeted last year with crushed rock from the Nagambie Quarry and there has been concern raised from the general public that the dust generated from vehicles travelling along Wattlevale Road is a hazard to other traffic.

A previous investigation undertaken in April 2017 found that dust generated is only a nuisance and does not pose a significant road management issue due to the low traffic volumes.

A recent concern expressed by the adjoining landowners is that there is a significant increase in traffic volume during public holidays and long weekends. Traffic counts undertaken by Council during the March 2018 long week end only indicated a modest increase in traffic volumes. This type of increase in traffic volume is considered to be indiscernible to the general motorist and is not expected to have any material impact on the operation of Wattlevale Road.

RECOMMENDATION

That Council place Wattlevale Road within the 2018/19 resheeting program to cap the pavement with better material.

175/18 CRS MASON/THOMSON : That the Recommendation be adopted.

CARRIED

Background

On the 19th April 2017, a site inspection was carried out by a Council officer along Wattlevale Road to determine the consequences associated with dust generated by traffic travelling on the unsealed road. A vehicle was driven at 40-km/h, 60-km/h and 70-km/h, to assess the safety along Wattlevale Road to determine what actions, if any, will be required to abate the issue of fugitive dust.

An examination of the VicRoads CrashStats database at the time revealed, that for the last five years of available crash data, there were no recorded casualty crashes along Wattlevale Road.

9.7.9 Wattlevale Road, Nagambie
– Unsealed Road Dust Issues (cont.)

The dustiness of an unsealed road is dependent on a number of road and traffic related factors, providing a number of points of control for road dust:-

- 1) Wind speed at the road surface – wind sheer is especially important – lower vehicles with many wheels tend to cause more dust;
- 2) Number of vehicles using the road, or traffic volume;
- 3) Particle size distribution of the wearing course;
- 4) Restraint of road fines – related to compaction of the road surface, cohesiveness and bonding of the surface material and durability of the material;
- 5) The amount of spillage from trucks on the road; and
- 6) Climate – in particular, humidity, number of days with rain, mean daily evaporation rates and the prevailing wind speed and direction.

After the site investigation and interrogation of the of the 2017 traffic data it was concluded that: -

- at the current road usage rate of Wattlevale Road, dust is only a nuisance and does not pose a significant road management issue,
- the main impact of the fugitive dust is that of gravel loss and the need for more frequent road maintenance,
- although not fully quantified, the impacts on human health and agricultural yields are not significant, but will need to be monitored if there is a significant increase in the traffic volume, and
- research has shown that better material selection, mechanical stabilisation or the application of a chemical dust palliative are all cost-effective measures for reducing road dust, when deemed to have significant impacts on vehicle safety, health, quality of life and the cost of maintenance.

A comparison of the recent traffic data is set out below: -

| | 7 - 21 March 2018 | | 7 - 15 March 2018 | | 20 Jan - 2 Feb 2017 | |
|--|--------------------|--------------|--------------------------|--------------|---------------------|--------------|
| | Sandy Creek Bridge | | Major Creek Camping Area | | Sandy Creek Bridge | |
| | Peak Flow | Average Flow | Peak Flow | Average Flow | Peak Flow | Average Flow |
| Weekday | 69 vpd | 49 vpd | | | 105 vpd | 75 vpd |
| | 15 vph | 7 vph | | | 15 vph | 8 vph |
| 85 th % speed | 65.5 km/h | 65.5 km/h | | | 67.7 km/h | 67.7 km/h |
| Weekend | 52 vpd | 50 vpd | | | 125 vpd | 118 vpd |
| | 9 vph | 7 vph | | | 16 vph | 12 vph |
| 85 th % speed | 65.5 km/h | 65.5 km/h | | | 67.7 km/h | 67.7 km/h |
| Three day Long Weekend (Labour Day) | 138 vpd | 89 vpd | 129 vpd | 102 vpd | | |
| | 19 vph | 13 vph | 17 vph | 14 vph | | |
| 85 th % speed | 65.5 km/h | 65.5 km/h | 64.8 km/h | 64.8 km/h | | |



9.7.9 Wattlevale Road, Nagambie
– Unsealed Road Dust Issues (cont.)

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. The following alternatives have been identified for the consideration of Council: -

- The pavement stabilising of Wattlevale Road at an estimated cost of \$145,000
- The sealing of Wattlevale Road at an estimated cost of \$860,000 (ability to split over two to three years)

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan by providing quality infrastructure with best practice management.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The cost of resheeting the existing pavement is estimated at \$156,000. Funding for the work is available in the draft 2018/19 Capital Budget.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

9.7.9 Wattlevale Road, Nagambie
– Unsealed Road Dust Issues (cont.)

Consultation

Council kept the adjoining landowners who raised the issue of dust and traffic volume informed of the findings when they became available.

Attachments

Nil.



9.7.10 Extension of Young Street, Nagambie

Author and Department

Road Naming Officer / Community Assets Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

It is proposed to extend road naming in the Young Street reserve to the North, to include three properties that have been historically addressed to that roadway. This will provide Emergency Services clear and unambiguous directions to access these properties.

RECOMMENDATION

1. That Council approve the extension of naming of the Young Street road reserve to the North by approximately 37 metres to include three properties addressed as 45, 45A and 47A, for inclusion in the VicMap Transport database.
2. That Council provide and install appropriate street signage to reflect the road naming extension.

176/18 CRS MASON/LITTLE : That the Recommendation be adopted.

CARRIED

Background

The mapping database VicMap Transport, records Young Street as extending from High Street, Nagambie in a straight line to the West, and finishing in front of 43 Young Street. It does not extend to three properties, 45, 45A and 47A, which are addressed to it from an unsealed track to the North.

It is proposed to extend the naming of Young Street to the North by approximately 37 metres to include these properties, (see attached map).

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

Presently it is difficult for emergency services to locate the three properties, as VicMap Transport shows the road ceasing in front of 43 Young Street.

Extending the road name to include properties addressed to 45, 45A and 47A will provide Emergency Services clear and unambiguous directions to access these properties.

9.7.10 Extension of Young Street, Nagambie (cont.)

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

There would be some cost associated in making the road for inclusion on the Public Road Register, if residents or Council wished to pursue a made street. The making of the street is a separate matter to the naming and can occur “at some future time”.

The erection of signage to indicate the continuation of Young Street can be accommodated in existing signage budgets.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

There are no Community implications other than those described elsewhere in this report.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

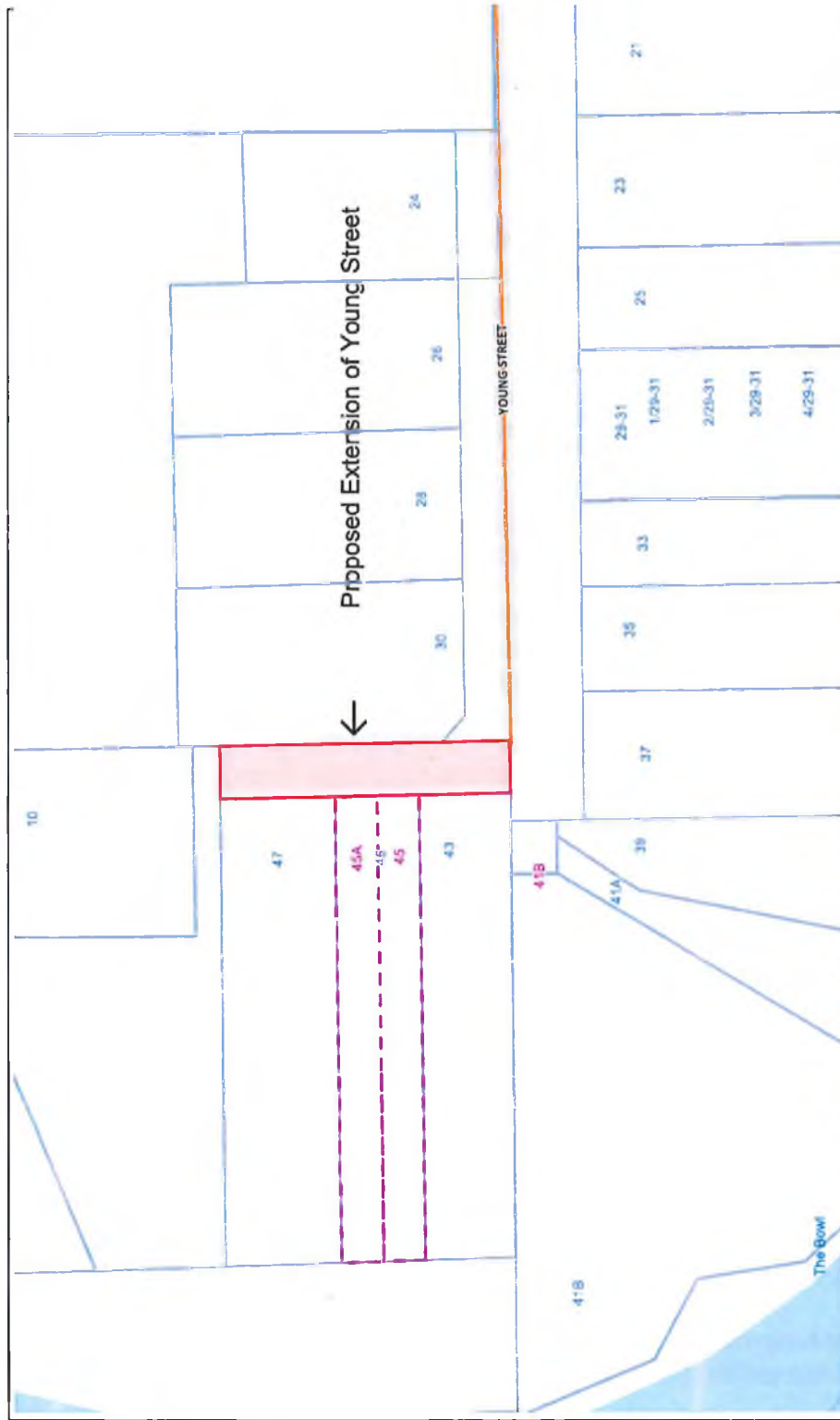
This matter will require Council consideration and consultation with affected residents, regardless of the fact that no change to actual addresses will occur.

It is proposed that the extension of Young Street can be incorporated as an update to VicMap.

Attachments

- Map showing proposed extension of Young St, Nagambie

Map Showing Proposed Extension of Young Street, Nagambie



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|--|------------------------------|--|---|-----------|--|
| | Shire Of Strathbogie | <p>Disclaimer Note This is a representation of the information currently held by Strathbogie Shire Council. While every effort has been made to ensure the accuracy of the data, Council disclaims all liability for any loss, cost, damage or injury, howsoever arising or connected with the use of this data. Any feedback on omissions or errors would be appreciated. Contains Council Information © Strathbogie Shire Council Contains Vicmap Information © Department of Environment, Land, Water & Planning</p> | <p>Proposed Extension of Young Street, Nagambie</p> | 2/05/2018 | |
| | Prepared By: Wendy Lunghusen | | | 1:649 | |

9.7.11 Maintenance of Euroa Avenue of Honour

Author and Department

Director, Community Assets / Community Assets Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The Euroa RSL Sub-Branch President and Secretary addressed Council at the 22 May 2018 Community Meeting in relation to their request that Council take over maintenance of the Euroa Avenue of Honour, and call a further meeting of the Honouring Our Heroes project committee.

Correspondence received from the Sub-Branch prior to the Community Meeting is attached

The Mayor requested at the Community Meeting that a report be prepared for Council's consideration.

RECOMMENDATION

That Council:

- 1. Accede to the Euroa RSL Sub-Branch request to maintain the Avenue of Honour in Clifton Street, Euora; and**
- 2. Assist to convene a further meeting of the Honouring Our Heroes committee to consider maintenance needs and funding allocations.**

177/18 CRS MASON/THOMSON That the Recommendation be adopted.

CARRIED

Background

The Honouring Our Heroes project comprised both the restoration of plaques and trees in the Clifton Street Memorial Avenue of Honour, and the honouring of three Victoria Cross recipients at the Kirkland Avenue site.

The Memorial Avenue of Honour was completed for a rededication event held on 28 October 2012. The opening of the Memorial Park, with the statues of the three Victoria Cross recipients was held on 16 November 2014.

Council provided assistance with the projects by way of some financial contribution, project management, participation on the project committee and auspicing of grant monies.

Council has accepted maintenance responsibilities for Memorial Park, but until now the Avenue of Honour has been maintained by the RSL and community volunteer.

9.7.11 Maintenance of Euroa Avenue of Honour (cont.)

Project funding of approximately \$9,500 is held by Council on behalf of the committee for maintenance work or further project work.

A similar project was undertaken by the Centenary of Anzac Committee (a subcommittee of the Violet Town Sub-Branch) at violet Town.

That Committee managed a project which rejuvenated trees and plaques in the Cowslip Street 1917 Anzac Avenue. These works were undertaken in 2013, with the committee intending to provide maintenance for 2 years until the 2105 rededication.

Council records show that maintenance work by Council commenced in 2017, at the specific request of the Sub-Branch, with the replacement of six damaged trees.

Maintenance Costs

Council would need to spend an initial amount of approximately \$5,000 to replace missing and damaged trees.

The ongoing maintenance cost would be approximately \$5,000 per annum.

Honouring Our Heroes Maintenance Committee

It may be possible for the committee to allocate some remaining funds for restoration work required on the Clifton Street Avenue of Honour at this time.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has recurrent budget considerations, which are described elsewhere in this report.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

9.7.11 Maintenance of Euroa Avenue of Honour (cont.)

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community other than those described elsewhere in this report.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The Euroa RSL presented their request to the Community Meeting on 22 May 2018.

Attachments

- Letter providing background for the Community Meeting on 22 May 2018.

Letter providing background for the Community Meeting on 22 May 2018



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| Library: | DBF |

P.O. Box 263
Euroa Vic 3666

7.03.2018

Mr S. Crawcour
CEO
Shire of Strathbogie
P.O. Box 177
Euroa Vic 3666

Dear Steve,

I am writing on behalf of the Euroa RSL Sub-branch in relation to the "Honoring our Heroes" project and the Avenue of Honor.

Whilst the Avenue of Honor has been the responsibility of the RSL of whom were greatly assisted with the "Honoring our Heroes" project, with plaques and trees updated and replaced restoring it to its former glory. Since the project completion Ron Horrigan as a community volunteer on our behalf has kept replacing the trees that have died and water these until they become self-reliant.

This Avenue of Honor has become a difficult task due to health and age issues for the members of the RSL as well as Ron to continue to maintain and would therefore seek the assistance of the Shire to take over this role and responsibility.

It has also been some time since we had a meeting of the "Honoring our Heroes" maintenance C'tee and we also are no longer aware of who the council representative is, but we need a meeting please. The purpose of the meeting is to seek funds and approval to have one of the plaques corrected as an error in the spelling of a name has been pointed out by one of the descendants of the named soldier.

I look forward to the continued support from council with this matter, kind regards.

Yours Sincerely,

Neville Mawson
Secretary

9.7.12 Former Scout Hall, 59 Goulburn Street, Nagambie

Author and Department

Director Community Assets – Community Assets Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The Nagambie Action Group has requested the use of the old Scout Hall at 59 Goulburn Street, Nagambie, for community activities.

Council invited submissions from the Public to determine the level of community support prior to leasing 59 Goulburn Street, Nagambie, to the Nagambie Action Group.

No formal submissions were received; however, Council has subsequently received that attached letter from Scouts Victoria.

RECOMMENDATION

That Council -

- 1. Retain management control of the Hall at 59 Goulburn Street, Nagambie, and establish a Committee of Management for the facility.**
- 2. Provide an ex-gratia payment of \$20,000 to Scouts Victoria, as a goodwill gesture for past upkeep of the Hall.**
- 3. Would welcome re-commencement of scouting activity in Nagambie and offers the Hall at 59 Goulburn Street, Nagambie, as a venue.**

178/18 CRS THOMSON/LITTLE : That the Recommendation be adopted.

CARRIED

Background

The hall is in good condition and reasonably well equipped with kitchen, toilets, outbuilding storage and informal car parking space on site (refer attached plan).

It is known that Scouting activity at the site has been discontinued but that the Scouting movement has not relinquished its claim to access the building.

The provisions of the Local Government Act 1989 relating to leasing requires that if Council wishes to offer a building lease, even at peppercorn rent, it should advertise the proposal and invite submission under section 223.

Council invited submissions under section 223 and no formal submissions were received.

9.7.12 Former Scout Hall, 59 Goulburn Street, Nagambie (cont.)

An opportunity to utilize this space for youth has arisen, as Council has received funding to develop and deliver a youth program in Nagambie. The Scout Hall would be an ideal venue.

Additional wording to allow for new Engage! Nagambie youth program delivery was inserted into the lease provisions.

Council received a letter from Scouts Victoria in the period between the closing of submissions and 20th March 2018 - the date set for Council to consider submissions.

The matters raised in the letter have been investigated and discussions have occurred between the Director Community Assets and Scouts Victoria Legal and Property Services Administrator.

The outcomes are as follows: -

- Council has ownership of the property. The freehold title is in Council's name, with no encumbrances relating to the matter of occupation.
- Scouts Victoria has been exercising operational control of the building as a follow on from historic arrangements, however there has been no formal agreement established with Council in relation to the operations.
- The Scouts Victoria Facilities Management capacity appears strong.
 - Programmed maintenance services are being managed by a Building Supervisor.
 - Renewal works have been undertaken periodically. The attached article from the Nagambie Community Voice 27th November 2013 records the most recent work costing approximately \$50,000.
 - Utility services and ground maintenance are arranged and paid by Scouts Victoria.
 - The building is being made available for Community use. The hall and out buildings were utilized by the Nagambie Men's Shed prior to their new building completed.
- Scouts Victoria wishes to continue to manage the property. It considers the current recess of scouting activity as a temporary matter.
- Scouts Victoria is requesting that Council enter into a lease with it, essentially to support continuance of the existing operations.

Officers Comments

Continuing management of the property by Scouts Victoria appears to be an attractive proposition for Council, the prime benefits being that availability of the property for community use and the avoidance of operational and capital costs.

A lease with Scouts Victoria could be framed to ensure that community access to the property continues to the satisfaction of Council.

The Legal and Property Services Administrator has provided the details of community access arrangements in place with a Metropolitan Council in similar circumstances, for consideration.

9.7.12 Former Scout Hall, 59 Goulburn Street, Nagambie (cont.)

The arrangements include provision for: -

- Any hire agreement for third party temporary use of licence agreement for third party ongoing use, to be approved by Council.
- Third party use to be for social, recreational and sporting purposes and not commercial in nature.

It is noted that the arrangements do not compel Scouts Victoria to accept all requests for use.

If Council wishes to proceed to develop a lease document, criteria for approval, and a review process, could be developed.

Council could retain the building under Council control for Community use, including Scouts.

Alternative Options

The alternative of leasing the Hall directly to the Nagambie Action Group has been considered. It should be noted that: -

- There would be a cost shift to Council for maintenance and upgrade of the hall, should Council proceed with this option.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The annual operating cost for the building in its present state is estimated at \$5,000 per annum.

A minimum \$20,000 kitchen renovation could be needed in the short term.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the occupation and use of this Community asset would provide additional opportunities for Community activities.

9.7.12 Former Scout Hall, 59 Goulburn Street, Nagambie (cont.)

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

Timelines for the public notice and hearing and consideration of submissions were as follows: -

- a. Public Notice Wednesday 17th January 2018
- b. Submission due date Friday 16th February 2018
- c. Hearing of submissions at Special Council meeting 5pm Tuesday 27th February 2018 (no submissions were received).

Attachments

- Letter from Scouts Victoria
- Article from Nagambie's Community Voice 27th November 2013

Letter from Scouts Victoria – page 1



15th March 2018

Mayor & Councillors
Strathbogie Shire Council
PO Box 177
EUROA. Vic. 3666.

Dear Mayor & Councillors

Re: Scouts Victoria – Nagambie Scout Hall – 59 Goulburn Street, Nagambie

We refer to Council's proposal to enter into a lease with an external organization for the Scout hall site at 59 Goulburn Street, Nagambie and wish to vigorously object to the proposal.

Scouts Victoria as the legal entity has received no correspondence from Council advising of its intention to grant a lease to another party. Apparently some discussions had taken place with our local District Commissioner relating to land and building ownership issues, however we understand again no actual notification of this proposal was provided to our District.

Scouts Victoria has occupied this site from 10th June 1957 having first entered into a 50 year lease with R. McKay Pastoral Proprietary Limited. According to our records Scouts purchased the existing building from the Country Fire Authority and relocated it to the site shortly after entering into the lease.

The lease acknowledged Scout ownership of the building by providing a right to remove.

The site was later acquired by the Shire of Goulburn which was subsequently amalgamated into Strathbogie Shire.



A handwritten signature in the bottom right corner of the page.

Letter from Scouts Victoria – page 2

In 1998 Strathbogie Shire Council provided Scouts Victoria with a proposed new lease document for comment. Various amendment requests were submitted to Council. Council in its letter of 17th March 1998 advised that it had received significant feedback on the document and was seeking to simplify the content and format of the Agreement. It also noted that a revised draft would be submitted for Scouts further consideration.

In June 1999 there was further correspondence with your then Manager Corporate Services Alastair Pirie on a revised document however, as Scouts still had some 8 years to run under its existing lease there was no need for Council to progress the matter at that stage. Clearly it was Council's intent to renew a lease with Scouts Victoria.

Scouts have undertaken considerable work to this building over the years. A significant upgrade took place in 1981 funded by Scouts and the community. The Shire of Goulburn and the Apex Club also contributed by way of grants and materials. Labour was provided by inmates of Dhurringile Prison.

An extract from the Euroa Gazette 4th August 1981 headed "Nagambie Scout Hall Renovations" reads "*From a derelict building to a beautiful functional Hall was the way one of the organisers described the transformation of the Nagambie Scout Hall*"

A further refurbishment of the Scout hall was undertaken in 2013 at a cost of approximately \$50,000. The Victorian Government in recognition of the contribution of Scouting and Scout halls to communities around Victoria acknowledged the importance of the Scout hall to Nagambie and awarded a grant of \$25,000 towards the cost of refurbishment.

The opening of the newly refurbished hall took place on 10th November 2013 with the then Member for Benalla Electorate (as it then was) Bill Sykes in attendance.

Unfortunately, the Group went into recess a few years ago however, there is every intention to resume Scouting at this site in the future and the property is still regarded as essential for the delivery of the Scouting program to youth in Nagambie and surrounds.

Scouts Victoria has been providing services to youth between the ages of 6 – 26 for over 100 years. Scouting is based on community and a commitment is made to continue serving that community on an ongoing basis. The fact that a Scout Group goes into recess for a period of time does not diminish or see an end to this commitment to the community.



Handwritten mark

Letter from Scouts Victoria – page 3

Our policy is to make our halls available for use by other community groups, indeed the Nagambie site was used by the Men's Shed recently. We appreciate there is a need in the community for facilities and have no issue sharing with a compatible organization whose activities will not impact on the continued operation of the Scout Group once it resumes. This would allow for day time use and some evenings.

WE REQUEST THAT STRATHBOGRIE SHIRE COUNCIL ACKNOWLEDGE THE LONG TERM OCCUPATION OF THIS SITE BY SCOUTS AND ITS RIGHTS IN THE NAGAMBIE SCOUT HALL BUILDING.

WE REQUEST COUNCIL ENTER INTO A NEW LEASE WITH SCOUTS VICTORIA. SCOUTS VICTORIA WOULD THEN BE AGREEABLE TO ISSUE A LICENCE TO THE PROPOSED ORGANIZATION.

We would be grateful for Council's favourable consideration of our request and welcome continuing discussions to reach a satisfactory resolution to this matter.

Yours Sincerely

Carole Richards
Legal & Property Services Administrator
Scouts Victoria
Phone: 8543 9810



Article from Nagambie's Community Voice 27th November 2013

State Government supports the Nagambie Scout Hall face lift

By Diane Grant

"Many scout halls were looking tired and dreary and Nagambie's scout hall was one of them" said Dr Bill Sykes, M.L.A, when he visited the Nagambie hall a few years ago.

To bring Scout halls up to the 21st century, the Scout Association of Victoria and the Victorian State government co-funded the program to refurbish 52 Scout halls across Victoria.

The 1st Nagambie Scout Group was one of those chosen to be upgraded and the results are very good. The inside and outside of the Nagambie scout hall look inviting and hope to attract new members to their fold.

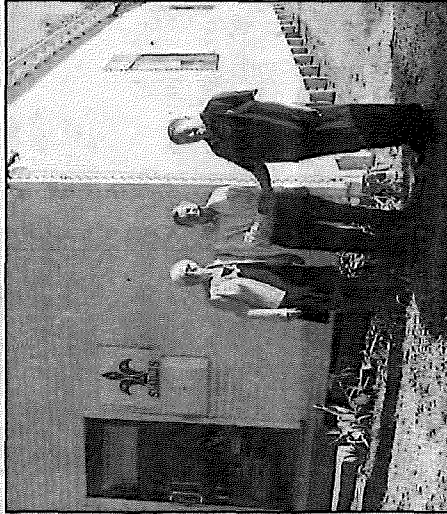
Dr Sykes said "It is now the challenge of the Nagambie Scout group to encourage young boys and girls and their parents to support their Scout Group. A recruiting drive should be important in 2014 to increase the numbers of the Group and to maximize the use of the newly renovated hall."

Dr Sykes met with the 1st Nagambie Scout Group leader Steve Hall on 22 November, alongside Strathbogie Shire Council's Mayor, Cr Deb Swan. Both Dr Sykes and Cr Swan agreed that it was also important for local community groups to use the hall as this would not only benefit them but the scout group also.

Dr Sykes stated that he had been a cub and a scout and that it had stood him in good stead over the years. Cr Swan reiterated how beneficial it is being in the scouts, which was a stepping stone for many careers, especially teaching the younger people how to work in a team, learn leadership, and to partake in many practical activities.

Scout Group Leader Steve Hall said that "the scouts enjoyed camping, hiking, learning new practical skills, mixing with their peers, learning from the various activities both at a local level and on a larger scale such as Jamboree national camps, regional camps and many outdoor and indoor activities."

He went on to say that "Scouting prepares many young people with life skills and abilities that they can take into



1st Nagambie Scout Group leader Steve Hall, thanking Dr Bill Sykes, M.L.A, for the State Government of Victoria's funding towards the 1st Nagambie Scout hall renovation. Right: Strathbogie Shire Council's Mayor, Cr Deb Swan congratulated the Scout Group on being the only Scout Group operating within the Strathbogie Shire

their adult lives. Such as young Karen Burrowes, one of the Group's Queen Scouts, who is training to be a paramedic, based on her knowledge gained at scouts."

Scout Group leader Hall thanked Dr Sykes for the State Government's contribution that has enabled the Nagambie scout hall to have a great face lift.

Nagambie's Community Voice - Wednesday, 27 November, 2013 - Page 7

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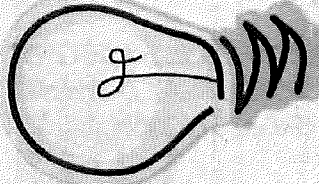
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9.7.13 Improved Access to Aged and Health Care Services in Nagambie

Author & Department

Director, Corporate and Community / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

This report recommends that Council enter into a Memorandum of Understanding with Nagambie Health to explore opportunities for improved service delivery in Nagambie

RECOMMENDATION

That the Chief Executive Officer be authorized to finalize a Memorandum of Understanding with Nagambie Health in line with the principles outlined in this report.

179/18 CRS MASON/LITTLE : That the Recommendation be adopted.

CARRIED

Background

Council has been in discussion with Nagambie Health in recent months on a proposal to work collaboratively to improve access to health and aged care services in Nagambie and the wider region.

The current situation can characterised as:

- A significant proportion of the area's population is over 60
- Nagambie Health service independent living and provide home care support
- Nagambie Health have acquired units in Vale Street Nagambie
- Currently there is a waiting list of 23 for low income supported accommodation – Nagambie Health want to be a preferred provider of community care services
- Nagambie Health have been working with Nagambie Health Centre and Primary Health Care Network and the community on chronic disease prevention and health promotion activities. Grant applications have been lodged for projects involving chronic disease, mental health, NDIS, community resilience
- There is potential for improved coordination of services across the Shire
- Space at the hospital location is fully utilised
- Tristar Medical will be vacating premises they currently occupy at 30 June 2018
- Nagambie Health wish to occupy those premises
- Should this occur they would work with Council to develop a Healthy Ageing Hub – allowing community access to aged care, supported living, home care and chronic disease assessment and self management services.

9.7.13 Improved Access to Aged and Health Care Services in Nagambie (cont.)

- The space would be used for office, private consultation area and would allow for extension to GP and Allied Health Service .There is an opportunity to provide an extension to GP and allied health services in Nagambie including recruitment of another GP and GP Registrar and service provision could include people over 65, NDIS clients
- There is also potential to work with Council and investors to build further independent living units co located with the Vale Street units. There is strong demand for supporting people with a disability. The facility would operate 5 days a week
- This would also provide a central location for community members, near Vale Street units, Library, Senior Citizens and RSL with an opportunity to maximise access both through proximity and availability of parking space.
- Council owns land in Carrick Crescent adjacent to the site but has withheld two lots from sale which back on to a closed road which is being sold to Nagambie Health as part of their acquisition of the units .
- Nagambie Health have offered to fund a Concept Plan of the site – estimated cost \$10,000, which encompasses the Library, Senior Citizens, RSL, Units

It is proposed to establish a Memorandum of Understanding with Nagambie Health, a draft of which is attached.

Alternative Options

The author of this report has considered potential alternative courses of action. No other feasible alternative have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations, other than those budgeted.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

9.7.13 Improved Access to Aged and Health Care Services in Nagambie (cont.)

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

- Draft Memorandum of Understanding



MEMORANDUM OF UNDERSTANDING

PARTIES:

- Strathbogie Shire Council (SSC)
- Nagambie Health Care Inc (NH)

RECITALS:

- Council owns premises in Vale Street Nagambie part of which has been leased to a for the purposes of medical consultations
- The formal lease has expired and the existing arrangement and the premises will be vacated on 30 June 2018
- Nagambie Health have recently acquired 6 units in Vale Street Nagambie from Strathbogie Shire Council
- Strathbogie Shire Council owns Lots 3 and 4 in Carrick Crescent
- Strathbogie Shire Council's Liveability Plan under the Priority of **Stronger Together** identifies "developing and fostering partnerships which focus on improving access and continuum of care" as a key outcome
- Nagambie Health wishes to work collaboratively with Council to improve access to health and aged care services in Nagambie and the wider region

PROPOSAL:

- The parties agree to work together to further develop the concept of a Healthy Ageing Hub – allowing community access to aged care, supported living, home care and chronic disease assessment and self management services.
- Nagambie Health will occupy premises rent free for a period of 12 months , with future terms beyond that to be negotiated
- Nagambie Health will fund a concept plan for the site to a cost of \$10,000.
- Council and Nagambie Health will collaborate on funding applications which will assist in delivering on the agreed vision for the precinct
- The parties will assess the viability of a partnership between them and other levels of Government and potential investors to build further independent living units co located with the Vale Street units.
- Council will withhold Lots 3 and 4 Carrick Crescent from sale until future plans for the precinct are finalised.

PROJECT MANAGEMENT:

A Project Working Group will be established with representation from:

- Council - CEO, Director Corporate and Community , Manager Community Wellbeing
- Nagambie Health Care

9.7.14 Rates Holiday Program Update

Author and Department

Director, Innovation and Performance / Innovation & Performance

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

Summary

In a bid to attract new residents to Strathbogie Shire, Council has committed to grant a full rebate of two years rates for people eligible for the State's First Home Buyers Grant. Adopted in Council's 2017-18 Budget on 27 June, 2017, eligible residents will receive a waiver of their general rate and the municipal charge for a two year period (refer details in the "Background" section of this report).

Progress Report

Since the inception; Council has received approximately 12 phone enquires and seven (7) other enquires by email or a lodged application.

Five (5) owners have qualified and two (2) eligible Ratepayers are waiting for final approval.

Council officers recently contacted four of the recipients (refer Attachment 1) of the 'Rates Holiday' initiative to discuss their experience and feedback upon receiving two years rates free on their first property purchase. Three of the eligible Ratepayers were not contactable.

This review has provided insight into the public perception of the rebate to date, and an evaluative platform for Council going forward. Upon review of the data collected, this report identified a consensus; that the rates holiday is a fantastic bonus for young people and those entering the property market for the first time. Upon questioning whether buyers were influenced in their decision to purchase or build their first home due to the Rates Holiday, most individuals stated they did not know about the Rates Holiday until consulting with their bank manager, and acknowledged the grant is an added bonus, but was not an incentive in their case. One purchaser had prior knowledge of the Rates Holiday through word-of-mouth within their social network.

It is clear that the Victorian State Government First Home Owner's Regional Grant was the primary incentive for this group of buyers to enter the property market, with the addition of the Strathbogie Shire Rates Holiday as an added bonus. Grant recipient feedback demonstrated that some residents already lived or had grown up in the Strathbogie Shire region, while others were moving from neighbouring regions for work or lifestyle choices. It appears the Rates holiday has been unsuccessful in directly attracting first home buyers to the Strathbogie Shire, or as a primary reason to purchase or build property in the region. One individual stated that while they moved to the region and purchased their first home, this was a coincidental relocation and was not the result of any financial incentive or council grants.

9.7.14 Rates Holiday Program Update (cont.)

However another Rates Holiday recipient said their choice to purchase the Strathbogie Shire was influenced successfully by the Strathbogie Shire two years rates free initiative, as they were considering a neighbouring suburb in another Council jurisdiction that did not offer a Rates rebate.

This report highlights the lack of buyer awareness prior to purchasing their first property in order for the Rates Holiday to be successful. Two Rates Holiday recipients commented that their Bank personnel advised them of the Council grant after they were already committed to their purchase. This suggests a greater focus and effort in marketing, communications and promotion before buyers enter the market could result in a greater influence on attracting new people to the Strathbogie Shire as opposed to surrounding regions, as well as the number of people considering to purchase or build their first property.

Overall, recipients were enthusiastic and encouraging of the Strathbogie Shire's Rates Holiday rebate going forward. Each initiative recipient expressed positive perspectives that support the continuation of the Rates Holiday with the belief it has the potential to attract new people to settle in the region, to assist young people to enter the property market, and to entice low income earners to purchase or build their own home.

Current Communication Strategy

Refer "Attachment 2".

In summary, the current communications strategy has involved:

- Online video (reach: 6,896).
- Media releases (reach 4,251) – Picked up by One FM Radio and Euroa Gazette.
- Advertising with some Universities.
- Partnering with Local Real Estate Agents (limited activity).
- Town Entry Signage.

There is a more detailed description of the above contained in the attachment to this report.

Based on the response to current communication activity and feedback from the eligible participants, and moving forward with the current proposed budget allocations; it is recommended that the Strathbogie Shire Council's Communications Department develop an in-house campaign program to encourage people to take up the Rates Holiday. This would be within current proposed budget allocations and workshopped with Councillors and Officers at a future date. Some of the initiatives recommended are (but not limited to):

1. Further partnering with the local Real Estate Agents, Financial Institutions and builders to raise awareness of the Rates Holiday Program. This would include conducting targeted information sessions with individuals or with groups and providing them with more support and follow up.

9.7.14 Rates Holiday Program Update (cont.)

2. Continuing working with Universities and GOTAFE, and purchasing low cost advertising packages as applicable (range \$249 to \$1,149).
3. Investment & Economic collaboration – Coordinated effort and activity between these Council functions to look at strategies and avenues for promoting the Rates Holiday Program to residential developers (large and small, current and potential).

That Council endorse:

1. **The continuation of the Rates Holiday Program combined with a revised Marketing Campaign.**
2. **A workshop developed by the Communications Coordinator to include Councillors and relevant officers to develop the future marketing campaign.**

180/18 CRS LITTLE/MASON : That the Recommendation be adoped.

CARRIED

Background

For properties to be eligible for Council's Rates Holiday, they need to have been purchased after 1 July 2017, which is when the Rates Holiday commenced.

- Proof of approval for the State Government's First Home Buyers Grant (now \$20,000 after 1 July, 2017) to be provided.
- Council will excuse the rates and municipal charge for a period of two years from commencement of the first full financial year in which the rates are payable by the new owner/s.

The First Home Buyers Grant is generally granted:

- For a newly built home sold for the first time - applied from the date of contract of purchase.
- For a house and land package - applied from date of contract of purchase.
- For a vacant block which new home is to be built - applied from the date of contract to build house.
- Maximum value of property is \$750,000

The proposed savings for eligible "First Home Buyers" in Strathbogie is the waiver of the general rate for two years and waiver of the Municipal Charge (currently \$266) for two years. The estimates for the entitled recipients are:

- On a new house purchased by eligible residents with a valuation of \$300,000 (Capital Improved Value) the total rates saved by the property owner/s over the two years is approximately \$3,730
- On a new house purchased by eligible residents with a valuation of \$200,000 (Capital Improved Value) the total rates saved by the property owner/s over the two years is approximately \$2,670
- On a vacant block purchased by eligible residents with a valuation of \$100,000 (Capital Improved Value) the total rates saved by the property owner/s over the two years is approximately \$2,400

9.7.14 Rates Holiday Program Update (cont.)

The following charges will still apply for eligible "First Home Buyers":

- Waste Service Charges will still apply for those receiving a service. This charge will only apply when the new home is completed.
- Tree Management Service Charge of \$26.
- Fire Services Levy will still apply - this is collected on behalf of the State Government to support the state's fire services.

Alternative Options

Council can consider a number of alternative strategies. This will most likely occur during the workshop on media strategies (item 3 in summary recommendations).

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies and key strategic documents, e.g. rating strategy, budget and Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

All financial costs relating to the Rate Holiday Program and associated communication activities are contained in the current and proposed budget allocations.

Economic Implications

The author of this report considers that this will encourage economic activity around residential development and population growth/demographics.

Environmental / Amenity Implications

N/A.

Community Implications

Eligible community members can participate in the program.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation is consistent with human rights under the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Legal / Statutory Implications

The process is governed by the *Local Government Act 1989*.

9.7.14 Rates Holiday Program Update (cont.)

Consultation

Consultation with relevant stakeholders is outlined in the body of this report and attachment.

Attachments

- Attachment 1 – Participant Feedback
- Attachment 2 – Current Communications Strategy



ATTACHMENT 1:

Rates Holiday Participant Feedback May 2018

| Rates Holiday Recipient | Was the Strathbogrie Shire Rates Holiday an incentive for you to purchase or build your first home? | Was the Victorian State Government Regional FHOG an incentive to buy/ build your first home | How did you find out about the Rates Holiday? | Would you like the Rates Holiday program to continue, and if so, why? | Did you have prior awareness of the Rates Holiday promotion? | Did you move to the Strathbogrie Shire in order to receive the Rates Holiday? |
|--------------------------------|--|--|--|---|---|---|
| First home buyer # 1 | No | Yes, primary. | Bank | Yes, it should continue to assist young people starting out and take the pressure off financially. | No | No |
| First home buyer # 2 | No | Yes | Unknown | Yes, it is an exciting incentive. It is a... "massive help." | No | I wanted to move closer to my workplace, the Rates Holiday was an added bonus. |
| First home buyer # 3 | No | Yes, primary. | Bank Manager | Yes, positive program that should be extended. | No | Moved to the region, but not because of the Rates Holiday initiative. |
| First home buyer # 4 | No | Yes | Yes I had heard of it (see column 6) | "Terrific" incentive for low income earners. It is important to keep the Rates Holiday in place to attract potential first home buyers to the region. | Word-of-mouth; Go Nagambie Board; and Mayor Amanda McClaren | Yes it influenced us on deciding not to buy in a neighbouring area that did not offer the Rates Holiday |




ATTACHMENT 2:

Rates Holiday Communications Update (as at 27 April 2018)

1. Online video (reach: 6,896)

Post Details ✕

Video
Post
See metrics for all videos



Strathbogie Shire Council: Rates Holiday

Take a Rates Holiday in the Strathbogie Shire! Those eligible for the First Home Owners Grant will receive two years RATES FREE if you invest in our Shire. Check out our video or visit our website for more information.

0:31 · Uploaded on 07/07/2017 · View · Permalink [↗](#)

Performance for Your Post

| | |
|----------------------------|-------|
| 🕒 Minutes Viewed | 1,716 |
| 👤 Video Views | 6,896 |
| 👤 10-Second Views | 2,336 |
| 🕒 Video Average Watch Time | 0:05 |
| 👤 Audience and Engagement | |

This video is used in 1 other post
Total views: 6.8K ↗

2. First rates holiday recipient media release (reach: 4,251) - Was picked up by One FM radio & Euroa Gazette

Reported stats may be delayed from what appears on posts ✕


Strathbogie Shire Council

January 8

We have approved our first rates holiday recipient! ✔✔

This is Jamieson Clarke, first home buyer and new addition to the Euroa Community!

If you're looking to break into the housing market this is your chance to purchase an affordable home free from rates for the first two years and only a hop, step and jump from Melbourne [#LoveStrathbogie](#) [#LoveTheLocation](#)



STRATHBOGIE.VIC.GOV.AU

Strathbogie Shire's first rates holiday recipient - Strathbogie Shire Council

👤 4,251 people reached Boost Post

👍 28 6 Comments 7 Shares

👍 Like 💬 Comment ➦ Share ⌵

Performance for Your Post

4,251 People Reached

127 Reactions, Comments & Shares ↗

| | | |
|----------------|---------------|-----------------|
| 93 👍 Like | 28 On Post | 65 On Shares |
| 1 ❤️ Love | 0 On Post | 1 On Shares |
| 26 Comments | 6 On Post | 20 On Shares |
| 7 Shares | 7 On Post | 0 On Shares |

1,227 Post Clicks

| | | |
|------------------|--------------------|--|
| 0 Photo Views | 403 Link Clicks | 824 Other Clicks ↗ |
|------------------|--------------------|--|

NEGATIVE FEEDBACK

0 Hide Post 0 Hide All Posts

0 Report as Spam 0 Unlike Page

Reported stats may be delayed from what appears on posts

3. Advertising with university publications

- University of Melbourne - Melbourne, Shepparton, Dookie
Pricing for advertising in weekly e-newsletter sent out to students:
<https://umsu.unimelb.edu.au/news/advertise/online/>
- La Trobe - Bundoora, Shepparton, Bendigo
Weren't able to provide any advertising opportunities
- Monash - Caulfield, Clayton, Peninsula, Parkville
Have received advertising rates for Monash Magazine (Sponsorship Package available)
- RMIT - City, Brunswick, Bundoora, Hamilton, Point Cook
Weren't able to provide any advertising opportunities
- Deakin - Burwood, Waurn Ponds
Weren't able to provide any advertising opportunities
- GOTAFE - Shepparton, Benalla, Wangaratta & Seymour
Communications officer shared rates holiday social media post and sent around to staff and students through internal communications- free of charge

4. Other Advertising/Communications

- Material, information and signage given to local Real Estate Agents – Limited usage and feedback.
- Signage on Town Entrance Events Boards when no events are being advertised.

Compiled by Communications Department – Strathbogie Shire Council – April 2018

9.7.15 Council Policy Review **- Procurement Policy**

Author & Department

Manager, Governance and Regulatory Services / Corporate and Community Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

This report and the officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989

Summary

A revised Procurement Policy is presented to Council for adoption.

RECOMMENDATION

That Council adopts the amended Procurement Policy.

181/18 CRS THOMSON/MASON : That the Recommendation be adopted, subject to amendment to the Policy, as shown by strikethrough and bolded in the Policy, under 'Principles'.

CARRIED

Background

Summary of change;

The policy review has incorporated:

- Compliance with the Instrument of Delegations where Council officers would be required to approve a range of financial functions and thereby ensuring they have adhered to their respective authorisations and delegations
- Council's procurement strategy supports the aims and objectives of Council's current Council Plan
- To ensure quality and cost standards adopted are available for public inspection (as per section 208F of the Act) and that Council reports at least once a year to its community on what has been done to ensure that it has given effect to the Best Value Principles (as per section 208G of the Act)
- Inclusion of Performance measures and Continuous Improvement to monitor performance against targets, benchmark results and support ongoing reviews of processes to support continuous improvement.
- Commitment to explore opportunities in engaging Aboriginal business to offer delivery of goods and services to Council.

The policy reflects a statement of intent, in demonstrating best practice, value and in looking to partnership opportunities, including initiatives through the Goulburn Valley Regional Collaborative Alliance (GVRCA).

9.7.15 Council Policy Review
- Procurement Policy (cont.)

The principle of responsible financial management must be applied to all procurement activities, including ensuring that existing funds within an approved budget, or source of funds, is established prior to the commencement of any procurement action. Approvals for all variations (either individual or cumulative) will be in accordance with Council's Procurement Guidelines.

A Procurement Threshold table will be included in the policy and is set out as per below.

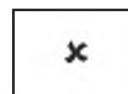
| Expenditure Thresholds (Inc. GST) | 1 Quote | 2 Written Quotes | 3 Written Quotes | Public Tender | Approval Process | Procurement Method |
|---|---------|------------------|------------------|---------------|------------------------------|--|
| <\$5,000 | o | ✓ | x | x | Delegated Staff | Minimum one verbal or written quote |
| \$5,001 - \$25,000 | x | o | ✓ | x | Delegated Staff/ Managers | Request for Quotation (RFQ) (Minimum of 2 written quotations) |
| \$25,001 - \$50,000 <i>(Goods or Services & Works)</i> | x | o | ✓ | x | Delegated Managers | Request for Quotation (RFQ) (Minimum 3 written quotations) |
| \$50,001 - \$100,000 <i>(Goods or Services & Works)</i> | x | x | o | ✓ | Group Manager/Directors | |
| \$100,001 - \$150,000 <i>(Goods or Services)</i> | x | x | o | ✓ | CEO | 3 written quotes/Request for Tender (RFT) (high risk/high complexity) |
| \$100,001 - \$200,000 <i>(Works)</i> | x | x | o | ✓ | CEO | |
| \$150,001 - 200,001 + <i>(Goods or Services & Works)</i> | x | x | x | ✓ | Council | (Public Tender) |



Preferred Method



Acceptable Method



Not an acceptable method

Alternative Options

N/A.

Risk Management

To ensure that the policy is in compliance with the requirements and guidelines set under the *Local Government Act 1989 (the Act)*.



9.7.15 Council Policy Review
- Procurement Policy (cont.)

Strategic Links – policy implications and relevance to Council Plan

The report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The recommendation has no capital or recurrent budget considerations.

Economic Implications

The recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The matter under consideration did not warrant a community consultation process.

Attachment

Council's Procurement Policy.



PROCUREMENT POLICY

| COUNCIL POLICY | |
|------------------------|--|
| Document ID | 407023 |
| Effective Date: | 19 July 2016 |
| Last Review: | May 2017 |
| Current Review: | May 2018 |
| Adopted by Council: | |
| Next Review Date: | Annually |
| Responsible Officer/s: | Manager Governance and Regulatory Services Director Corporate and Community |

Q.

Purpose

The purpose of this Policy is to ensure that Council's procurement processes achieve best practice in the following:

- value for money, innovation and continuous improvement in the provision of services for the community;
- consistency with Council values;
- a strategic approach to procurement planning, implementation and evaluation;
- enabling sustainable outcomes including economic, environmental and social sustainability;
- efficient and effective use of Council resources;
- utilising collaboration and partnership opportunities, including initiatives through the Goulburn Valley Regional Collaborative Alliance (GVRCA);
- high standards of probity, transparency, accountability and risk management; and
- compliance with legislation, Instrument of Delegations (i.e. the authorisation of officers to approve a range of functions in the procurement process), the current *Council Plan* objectives, Council policies and industry standards.

Objective

Section 186A (1) and (9) of the *Local Government Act 1989* (the Act) requires the Council to prepare, approve and comply with a Procurement Policy encompassing the principles, processes and procedures applied to all purchases of goods, services and works by the Council.

Scope

This Policy applies to all Council contracting and procurement activities and is binding upon Council, Council Staff (including temporary employees), contractors and consultants while engaged by the Council.

Standards

Council's procurement activities will be carried out to the professional standards required by best practice and in compliance with the

- *Local Government Act 1989*
- Procurement Guidelines
- Conflicts of Interest Policy/Guidelines
- Fraud policy
- Councillor Code of Conduct
- Staff Code of Conduct
- CEO Directive - Procurement Guidelines
- Corporate Card Policy
- Gifts, benefits and Hospitality Policy

- Occupational Health and Safety Policy
- Risk Management Policy
- Project Management Guidelines (PMF)
- Victorian Local Government Best Practice Procurement Guidelines 2013
- Other relevant legislative requirements.

Policy Statement

Council recognises that a procurement policy and its associated guidelines will support the achievement of the Council's strategic procurement objectives.

Council is committed to ensuring its purchasing practices are sustainable, efficient and deliver value for money, while encouraging a competitive environment for suppliers and seek to support local enterprise to provide current and long-term benefit to the community.

Principles

Council's purchasing practices are based on the following principles:

- **Integration with Council Strategy**

Council's procurement strategy shall support the aims and objectives of Council's current Council Plan.

The principle of responsible financial management must be applied to all procurement activities, including ensuring that existing funds within an approved budget, or ~~source of funds~~ a **Council Resolution**, is established prior to the commencement of any procurement action. Approvals for all variations (either individual or cumulative) will be in accordance with Council's Procurement Guidelines.

- **Best Value**

Section 208A & section 208B of the Act requires that Council must adopt and comply with Best Value Principles.

Section 208F requires Council to ensure any quality or cost standards it adopts are available for public inspection.

Section 208G requires Council to report at least once a year to its community on what has been done to ensure that it has given effect to the Best Value Principles.

- **Purchasing methods**

Council's standard methods for purchasing goods, services and works shall be by:

- a) petty cash, or corporate credit or debit card or purchase order for low value simple purchases;
- b) a quotation process for purchases;
- c) contract following a tender process;
- d) purchasing schemes or approved suppliers including collaborative purchasing arrangements with other councils, agency arrangements (section 186(5) (b)) and Ministerial approved schemes (section 186(5) (b)) such as the Municipal Association of Victoria and Procurement Australia;

- e) the Council or the CEO may approve other methods of procurement or exemptions to this Policy due to abnormal circumstances such as emergencies, sole suppliers or interruption to a delivery of key services in accordance with their level of authority; and
- f) Ministerial exemptions from tendering requirements in exceptional circumstances such as natural disaster recovery or interruption to a delivery of key services.

• **Delegations Reserved for the Council**

Only the Council can award contracts that are greater than:

- \$150,000 incl. GST for goods and services
- \$200,000 incl. GST for works

• **Delegation of Procurement Authority**

Council procurement activities are undertaken using Financial Delegations, allowing Council staff to approve certain purchases, quotation, tender and contractual processes without prior referral to the Council.

Please refer to:

- <https://magiq.edrms/docs/~D423121> (Procurement Quick Reference Guide)
- <https://magiq.edrms/docs/~D496174> (Financial Delegations)

• **Procurement Thresholds**

Purchases of goods and services or works are subject to the following thresholds, including GST in total;

| Expenditure Thresholds (incl. GST) | 1 Quote | 2 Written Quotes | 3 Written Quotes | Public Tender | Approval Process | Procurement Method |
|--|---------|------------------|------------------|---------------|---------------------------|--|
| <\$5,000 | o | ✓ | x | x | Delegated Staff | Minimum one verbal or written quote |
| \$5,000 - \$25,000 | x | o | ✓ | x | Delegated Staff/ Managers | Request for Quotation (RFQ) (Minimum of 2 written quotations) |
| \$25,001 - \$50,000 (Goods or Services & Works) | x | o | ✓ | x | Delegated Managers | Request for Quotation (RFQ) |
| \$50,001 - \$100,000 (Goods or Services & Works) | x | x | o | ✓ | Group Manager/Directors | (Minimum 3 written quotations) |
| \$100,001 - \$150,000 (Goods or Services) | x | x | o | ✓ | CEO | 3 written quotes/Request for Tender (RFT) (high risk/high complexity) |
| \$100,001 - \$200,000 (Works) | x | x | o | ✓ | CEO | |
| \$150,001 - 200,001 + (Goods or Services & Works) | x | x | x | ✓ | Council | (Public Tender) |

 Preferred Method
  Acceptable Method
  Not an Acceptable Method



Low Value Transactions

An item with a value of less than \$5,000 can be procured through a single verbal quote with an email confirmation copied to their respective Delegated Manager. This email request and approval should be saved in Info Wise for audit trail purposes.

Payments for these types of purchases can be processed through Council's corporate card or purchase without Purchase Order, as long as it is in compliance with Council's Procurement Exemption list (through Council's Procurement Guidelines), which allows for these types of purchases to occur, subject to approval by Council's respective Financial Delegate.

- **Fair and Honest Dealing**

All prospective contractors, consultants and suppliers will be afforded an equal opportunity to submit a tender or quote. Impartiality must be maintained throughout the procurement process.

- **Conduct of Councillors and Council Staff (Ethics and Probity)**

Council's procurement activities will be performed with integrity, and in an ethical and transparent manner.

- **Gifts and Hospitality**

No Councillor or member of Council Staff shall, either directly or indirectly, solicit or accept gifts, and or hospitality from contractors or their representatives, or from organisations, firms or individuals with whom they have official dealings.

- **Occupational Health and Safety**

Council is committed to procurement activities that provide a safe working environment for employees, volunteers and contractors. Council requires all its contractors and suppliers to share this commitment to providing a safe and healthy environment.

- **Risk Management**

Risk management is to be appropriately applied at all stages of procurement activities ensuring sufficient planning is carried out in a manner that will protect and enhance the Council's capability to prevent, withstand or recover from any interruption to the supply of goods, services and works, to mitigate Council's exposure to the risks associated with the procurement activity.

- **Accountability and Transparency**

Accountability in procurement means being able to demonstrate and provide evidence to an independent third party that a defined process has been followed and that the process is transparent, fair and reasonable.

- **Sustainable Procurement**

In accordance with the current Council Plan, the organisation's procurement decisions and initiatives will be based on clear and transparent evidence, informed economic, environmental and social considerations.

- **Economic Sustainability**

Council's procurement activities will be carried out on the basis of obtaining value for money. This means minimising the total lifecycle cost consistent with acceptable quality, reliability and delivery considerations. Section 186(4) of the Act provides that the Council is not required to accept the lowest tender or accept any tender.

- **Environmental Sustainability**

Council is committed to enhancing the environment by adopting the principles of environmentally sustainable procurement, by giving preference to those products that have recycled or reused content, within the context of purchasing on a value for money basis. Consideration will also be given to the whole life cycle of these products in terms of the impact on the environment during the product's production, use and disposal.

- **Social Procurement**

Council is committed to implementing sustainable and strategic procurement practice, which enhances partnerships with community stakeholders, enabling capacity building and providing a range of social benefits.

- **Local Procurement**

Consistent with value for money principles, where different products are of comparable price and quality can be sourced either locally or regionally, preference will be given to local suppliers.

- **Disclosure of information**

Councillors and Council staffs are to protect information received by the Council that is Commercial in Confidence and the information must not be disclosed.

- **Performance Measure and Continuous Improvement**

Council will establish and put in place management reporting systems to monitor performance against targets and compliance with procurement policy and guidelines. Procurement procedures, innovative practices, guidelines and costs will be benchmarked externally. Internal service standards will be agreed within Council and set performance criteria against these targets will be measured, reported and reviewed regularly to support continuous improvement.

- **Charter of Human Rights and Responsibilities Act 2006 and the Equal Opportunity Act 2010**

Council acknowledges the legal responsibility to comply with the Charter of Human Rights and Responsibilities Act 2006 and the Equal Opportunity Act 2010. The Charter of Human Rights and Responsibilities Act 2006 is designed to protect the fundamental rights and freedom of citizens. The Charter gives legal protection to twenty fundamental human rights under its four key values that include freedom, respect, equality and dignity.

- **Aboriginal Engagement**

Council, depending on the nature of the procurement, is committed to explore opportunities in engaging Aboriginal businesses for the delivery of goods and services. This may result in engagement as a contractor, a subcontractor or individual's employment as a result of provision of goods, services or works to the Council.

Review

This policy is required to be reviewed at least once in each financial year as per section 186A (7) of the Local Government Act 1989.

9.7.16 Financial Report to 31 May 2018

Author / Department

Group Manager, Corporate and Community / Corporate and Community Department

Disclosure of Interest

No officers providing advice in relation to this report have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The appended May Financial Report compares Mid-Year Review Budget to Forecast June 2018.

The report contains the Income Statement, Balance Sheet, Cash Flow Statement and Statement of Capital Works.

In relation to the current year the operating surplus for the eleven months period ending 31 May 2018 was \$2,848,116.

As at 31 May 2018, total capital works was \$7,317,983 with \$4,521,115 to be carried forward to 2018/19. Of the projected carried forward amount, \$2,738,546 is considered "in play" although payments will be made in the 2018/19 financial year.

| | | |
|--|----------------------------|----------------------------------|
| <u>Capital Works Current Budget</u> | <u>\$14,177,800</u> | |
| YTD Actual Expenditure to 31 May 2018 | \$7,317,983 | |
| YTD On Order | \$ 393,182 | |
| Add estimated spend, balance of year | \$1,517,261 | |
| Projected position 30 June 2018 | | \$ 9,228,426 |
| Plus Contracts to be awarded at June meeting | \$ 1,056,000 * | |
| Tenders being prepared/quotes sought | \$ 404,546 * | |
| Projects at Design Stage | \$ 189,000 * | |
| Works in Progress | <u>\$ 1,089,000 *</u> | <u>\$ 2,738,546</u> |
| | | <u>\$11,966,972</u> |
| Capital forecast spend to 30 June 2018 | \$9,228,426 | |
| Carry forward projects total 2018/19 | <u>\$4,521,115</u> | <u>\$13,749,541 (87%)</u> |
| Includes \$2,738,546 "in play" | | |
| Included in carry over * | | |



9.7.16 Financial Report to 31 May 2018 (cont.)

RECOMMENDATION

That the Financial Report for the eleven months ended 31 May 2018 be noted.

182/18 CRS LITTLE/MASON : That the Recommendation be adopted.

CARRIED

Background

The 2017/18 Budget was prepared in accordance with the Local Government Act 1989, and was formally adopted at a Special Meeting of Council held on 27 June 2017.

Council considers and notes monthly Financial Reports in accordance with the Local Government Act 1989 (Act). Under Section 137 and 138 of the Act, Council must establish and maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. This report satisfies those requirements.

Risk Management

Regular Financial Reporting in accordance with the Local Government Act 1989 support Council's focus on Risk Management

Monitoring of the 2017/18 adopted Budget provides for prudent financial management and ensures that Council is made aware of any known or potential financial risks.

Strategic Links – policy implications and relevance to Council Plan

This report is consistent with Council Policies, the Long Term Financial Plan and the Council Plan. The report also addresses Council's desire to review all aspects of Council's operations.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The report is consistent with Best Value, National Competition Policy and Competition and Consumers Act 2010 requirements. Close monitoring of budgets is in line with Best Value principles.

Economic Implications

The attached report, in conjunction with the detailed briefing to Council, considers all known economic implications for the financial year ending 30 June 2018.

Environmental / Amenity Implications

The recommendation in this report has no significant environmental or amenity implications for Council or the broader community.

9.7.16 Financial Report to 31 May 2018 (cont.)

Community Implications

This report has no significant unfavourable community or social implications for the Council or the broader community. Improved capital grant funding will result in improved infrastructure renewal outcomes.

Victorian Charter of Human Rights and Responsibilities Act 2006

The recommendation contained in this report does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

There are no statutory or legal implications. The Local Government Act 1989 allows for budget reallocations. Consideration and adoption of periodic Financial reports as per the Local Government Act 1989 ensures Council complies with its Legal and Statutory obligations

Consultation

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Attachments

- Financial Overview
- Income Statement
- Capital Works Statement
- Balance Sheet
- Cash Flow Statement
- Capital Expenditure Carried Forward 2018/19

The Financial Overview to 31 May 2018 identifies total operating income of \$27,020,923 with total operating expenditure of \$24,172,807 resulting in a surplus to date of \$2,848,116. Total operating income Mid Year Review Budget is \$27,020,700 compared to Forecast June 2018 income of \$32,077,161, a favorable variance of \$5,077,295. Total operating expenditure Mid Year Review Budget is \$27,581,257 compared to Forecast June 2018 expenditure of \$28,920,695, an unfavorable variance of \$1,339,438. An overview of the MYR to Forecast variances are provided in the following table.

Capital Works total expenditure to 31 May 2018 is \$7,317,983 compared to YTD budget for of \$8,608,983 a favorable variance of \$1,291,000 which is largely due to timing variances. Total capital works Mid Year Review budget is \$14,177,800 compared to Forecast June 2018 \$9,228,426, a favorable variance of \$4,949,374, with \$4,521,115 to be carried forward to 2018/19. A listing of capital works projects carried forward are provided in the following table.

| OPERATING INCOME | | Fav. /(Unfav). | |
|------------------|-------------------|----------------|--|
| Ref. | Line Item | Variance | Notes |
| A | Rates and Charges | (10,417) | Decrease in Forecast to MYR budget due to: * Lower than forecast supplementary income |
| B | User Fees | (44,095) | Decrease in Forecast to MYR budget due to: * Debt Collection Expenses recovered currently \$35k less than budget * Visitors Guide deferred to 2018/19 |
| C | Grants Operating | 5,127,159 | Increase in Forecast to MYR budget due to: * 50% Grants Commission funding 2018/19 to be paid in June 2018 \$2.7m * Flood Event 12/2017 DTF Cash Advance this financial year \$2.2m * Engage Youth Funding \$ 18k * Euroa Friendlies Renovation: \$90k grant received May for 2018/19 works * Maternal Child & Health - Supported Playgroup funding \$27k |
| D | Grants Capital | (21,588) | Decrease in Forecast to MYR budget due to: * Euroa Flood Levee \$10k matched by expenditure * Kirkland Ave Pedestrian Bridge L067 \$7k |
| E | Contributions | (100,000) | Decrease in Forecast to MYR budget due to: * Violet Town Oval Toilets: contribution not to be received \$100k |
| F | Other Income | 98,000 | Increase in Forecast to MYR budget due to: * Higher than budgeted interest income \$18k * Higher than budgeted diesel fuel rebate \$14k * Higher Fire Prevention Notice Infringement income than budgeted \$66k |

| OPERATING EXPENDITURE | | Fav. /(Unfav). | |
|-----------------------|----------------------|----------------|---|
| Ref. | Line Item | Variance | Notes |
| G | Materials & Services | (1,319,870) | Increase in Forecast to MYR budget due to: * Flood Event 12/2017 spend estimate by end June \$1.3m * Multiple small increases and decreases |
| H | Other Expenses | (10,000) | Increase in Forecast to MYR budget due to: * Higher than budgeted Internal Audit Fees \$6k * Higher than budgeted external Audit Fees \$4k |

STRATHBOGIE SHIRE COUNCIL
Comprehensive Income Statement
For the 11 months ended May 2018

| | YTD Budget | YTD Actual | Mid Year Review | Forecast June 2018 | Variance MVR Budget to Forecast June 2018 | Reference |
|--|---------------------|---------------------|---------------------|---------------------|---|-----------|
| | | | | | Fav/(Unfav) | |
| INCOME | | | | | | |
| Rates and charges | 18,509,500 | 18,521,130 | 18,551,500 | 18,541,083 | -10417 | A |
| Statutory fees and fines | 425,600 | 430,540 | 451,200 | 458,600 | 7,400 | B |
| User fees | 645,405 | 624,026 | 713,672 | 669,577 | (44,095) | C |
| Grants - operating | 2,886,574 | 3,254,856 | 2,940,000 | 8,067,159 | 5,127,159 | D |
| Grants - capital | 961,844 | 3,043,015 | 3,214,630 | 3,193,044 | (21,586) | E |
| Contributions - monetary | 275,967 | 359,469 | 459,098 | 359,098 | (100,000) | F |
| Contributions - non monetary | 0 | 0 | 0 | 0 | 0 | |
| Share of net profits of associates | 0 | 0 | 0 | 0 | 0 | |
| Bad and doubtful debts | 0 | 0 | 0 | 0 | 0 | |
| Other income | 644,025 | 787,887 | 690,600 | 788,600 | 98,000 | |
| Total Income | 24,348,915 | 27,020,923 | 27,020,700 | 32,077,161 | 5,077,295 | |
| EXPENSES | | | | | | |
| Employee Costs | (8,355,675) | (8,256,020) | (9,115,293) | (9,123,861) | (8,568) | G |
| Material and services | (10,656,197) | (11,146,840) | (12,117,344) | (13,437,214) | (1,319,870) | |
| Share of net loss of associates | 0 | 0 | 0 | 0 | 0 | |
| Bad and doubtful debts | (917) | 0 | 0 | (1,000) | (1,000) | |
| Depreciation | (4,824,234) | (4,575,120) | (5,262,802) | (5,262,802) | 0 | |
| Borrowing costs | (49,225) | (50,492) | (53,700) | (53,700) | 0 | |
| Net loss on disposal: property, infrastructure & plant | 68,416 | 106,458 | (732,718) | (732,718) | 0 | |
| Other Expenses | (273,534) | (250,794) | (299,400) | (309,400) | (10,000) | H |
| Total Expenses | (24,091,366) | (24,172,807) | (27,581,257) | (28,920,695) | (1,339,438) | |
| (Deficit)/surplus for the year | 257,549 | 2,848,116 | (560,557) | 3,156,466 | 3,737,857 | |
| Other Comprehensive Income | 0 | 0 | 0 | 0 | 0 | |
| Net asset revaluation increment/(decrement) | 257,549 | 2,848,116 | (560,557) | 3,156,466 | 3,737,857 | |
| Total comprehensive result | 257,549 | 2,848,116 | (560,557) | 3,156,466 | 3,737,857 | |

STRATHBOGIE SHIRE COUNCIL

Statement of Capital Works
For the 11 months ended May 2018

| | YTD Budget | YTD Actual | Mid Year Review | Forecast June 2018 | Variance MVR Budget to Forecast June 2018 | C/Fwd to 2018/19 |
|---|------------------|------------------|-------------------|--------------------|---|------------------|
| CAPITAL EXPENDITURE | | | | | | |
| Property | | | | | | |
| Land | 0 | 0 | 0 | 0 | 0 | 0 |
| Buildings | 709,918 | 715,365 | 1,512,000 | 742,050 | 769,950 | 392,442 |
| Recreation Leisure & Community Services | 229,166 | 139,590 | 250,000 | 140,214 | 109,786 | 112,000 |
| Open space | 159,583 | 67,359 | 340,000 | 176,300 | 163,700 | 175,000 |
| Total property | 1,098,667 | 922,314 | 2,102,000 | 1,058,564 | 1,043,436 | 679,442 |
| Plant and equipment | | | | | | |
| Plant, machinery and equipment | 315,000 | 395,119 | 723,400 | 428,241 | 295,159 | 433,000 |
| Computers and telecommunications | 80,000 | 129,351 | 489,600 | 212,720 | 276,880 | 336,200 |
| Total Plant and equipment | 395,000 | 524,470 | 1,213,000 | 640,961 | 572,039 | 769,200 |
| Infrastructure | | | | | | |
| Roads | 2,278,251 | 2,720,379 | 5,586,000 | 3,656,450 | 1,929,550 | 1,656,500 |
| Bridges and culverts | 3,143,064 | 1,967,067 | 3,428,800 | 2,561,500 | 867,300 | 870,000 |
| Footpaths | 296,082 | 208,430 | 323,000 | 308,300 | 14,700 | 20,000 |
| Drainage | 1,192,584 | 802,930 | 1,301,000 | 829,981 | 471,019 | 474,973 |
| Kerb and channel | 205,335 | 172,392 | 224,000 | 172,670 | 51,330 | 51,000 |
| Total infrastructure | 7,115,316 | 5,871,199 | 10,862,800 | 7,528,901 | 3,333,899 | 3,072,473 |
| Total capital works expenditure | 8,608,983 | 7,317,983 | 14,177,800 | 9,228,426 | 4,949,374 | 4,521,115 |
| Represented by: | | | | | | |
| New asset expenditure | 1,243,917 | 651,633 | 1,911,000 | 708,655 | 1,202,345 | 835,473 |
| Asset renewal expenditure | 6,491,566 | 5,615,859 | 10,325,800 | 7,551,421 | 2,774,379 | 2,399,642 |
| Asset upgrade expenditure | 740,583 | 823,947 | 1,796,000 | 734,350 | 1,061,650 | 1,286,000 |
| Asset expansion expenditure | 132,917 | 226,544 | 145,000 | 234,000 | (89,000) | |
| Total capital works expenditure | 8,608,983 | 7,317,983 | 14,177,800 | 9,228,426 | 4,949,374 | 4,521,115 |

STRATHBOGIE SHIRE COUNCIL

Balance Sheet

For the 11 months ended May 2018

| | YTD Actual | Mid Year Review | Forecast June 2018 | Variance MYR Budget to Forecast June 2018 Fav/(Unfav) Fav./(Unfav.) |
|--|--------------------|--------------------|--------------------|---|
| Assets | | | | |
| Current Assets | | | | |
| Cash and cash equivalents | 12,834,612 | 5,320,014 | 14,897,153 | 9,577,139 |
| Trade and other receivables | 2,982,036 | 2,126,000 | 2,126,000 | 0 |
| Inventories | 30,175 | 5,000 | 5,000 | 0 |
| Non-current assets classified as held for sale | 273,000 | 939,000 | 846,000 | (93,000) |
| Other assets | 230,392 | 113,000 | 113,000 | 0 |
| Total Current Assets | 16,350,215 | 8,503,014 | 17,987,153 | 9,484,139 |
| Non Current Assets | | | | |
| Investments in associates | 244,501 | 242,000 | 242,000 | 0 |
| Property, infrastructure, plant and equipment | 288,270,176 | 282,490,800 | 277,541,426 | (4,949,374) |
| Other financial assets | 2,032 | 2,000 | 2,000 | 0 |
| Total Non Current Assets | 288,516,709 | 282,734,800 | 277,785,426 | (4,949,374) |
| Total Assets | 304,866,924 | 291,237,814 | 295,772,579 | 4,534,765 |
| Liabilities | | | | |
| Current Liabilities | | | | |
| Trade and other payables | (1,446,991) | (2,530,000) | (2,530,000) | 0 |
| Trust fund and deposits | (949,898) | (762,000) | (762,000) | 0 |
| Provisions | (3,143,541) | (2,348,000) | (3,144,908) | 796,908 |
| Interest-Bearing Loans and borrowings | (43,672) | (505,000) | (186,000) | (319,000) |
| Total Current Liabilities | (5,584,102) | (6,145,000) | (6,622,908) | (477,908) |
| Non Current Liabilities | | | | |
| Trust fund and deposits | (63,486) | (68,000) | (68,000) | 0 |
| Provisions | (1,158,453) | (631,000) | (631,000) | 0 |
| Interest-Bearing Loans and borrowings | (690,634) | (186,000) | (505,000) | 319,000 |
| Total Non Current Liabilities | (1,912,572) | (885,000) | (1,204,000) | 319,000 |
| Total Liabilities | (7,496,674) | (7,030,000) | (7,826,908) | 796,908 |
| Net Assets | 297,370,251 | 284,207,814 | 287,945,671 | 3,737,857 |
| Equity | | | | |
| Reserves | 208,232,197 | 198,669,000 | 198,669,000 | 0 |
| Accumulated Surplus | 89,138,054 | 85,538,814 | 89,276,671 | 3,737,857 |
| Total Equity | 297,370,251 | 284,207,814 | 287,945,671 | 3,737,857 |

STRATHBOGIE SHIRE COUNCIL

Cash flow Statement

For the 11 months ended May 2018

| | YTD Actual | |
|---|--------------------|---------------------|
| | Inflows | Mid Year |
| | (Outflows) | Review |
| Cash flows from operating activities | | |
| Rates and charges | 17,831,293 | 18,550,000 |
| Statutory fees and fines | 430,540 | 367,000 |
| User fees | 459,830 | 729,000 |
| Grants | 6,076,542 | 5,887,000 |
| Contributions - monetary | 359,470 | 442,000 |
| Interest received | 238,486 | 227,000 |
| Other receipts | 559,498 | 450,000 |
| Net GST refund/(payment) | 57,888 | 0 |
| Employee Costs | (8,312,090) | (9,101,187) |
| Materials & services | (12,984,566) | (11,858,999) |
| Trust Funds and deposits | 442,444 | 0 |
| Other payments | | (299,000) |
| Net cash provided by operating activities | 5,159,335 | 5,392,814 |
| Cash flows from investing activities | | |
| Payments for property, infrastructure, plant & equipment | (7,317,984) | (14,177,800) |
| Proceeds from sales of property, infrastructure, plant & equipment | 1,069,527 | 1,132,000 |
| Payments for landfill rehabilitation | - | (690,000) |
| Net cash used in investing activities | (6,248,456) | (13,735,800) |
| Cash flows from financing activities | | |
| Finance costs | (50,492) | (54,000) |
| Proceeds from borrowings | - | - |
| Repayment of borrowings | (467,879) | (512,000) |
| Net cash used in financing activities | (518,371) | (566,000) |
| Net increase (decrease) in cash and cash equivalents | (1,607,492) | (8,908,986) |
| Cash and cash equivalents at the beginning of the financial year | 14,442,105 | 14,229,000 |
| Cash and cash equivalents at 31 May 2018 | 12,834,613 | 5,320,014 |
| Short-Term Investments as at 31 May 2018 | | |
| | YTD Actual | Bank Credit Rating |
| NAB | 4,200,000 | A1+ |
| CBA | 2,000,000 | A1+ |
| ANZ | 1,000,000 | A1+ |
| GMCU | 3,000,000 | not rated |
| | 10,200,000 | |

CAPITAL EXPENDITURE CARRIED FORWARD TO 2018/19

| Carry over to 2018/19 | Account |
|--------------------------|---|
| 50,000.00 | 27260 Skate Park - Aversal Rec Reserve |
| 62,000.00 | 27364 Euroa Caravan Park: tree replacement |
| 60,000.00 | 27179 Violet Town Rec Reserve masterplan Implement |
| 40,000.00 | 27367 Shadforth Reservo Master Plan |
| 60,000.00 | 27368 Nagambie Rec Reserve: Irrigation supply |
| 15,000.00 | 27369 Nagambie Rec Reserve Fencing |
| 20,000.00 | 27329 Access to Balmattum Hill Track |
| 433,000.00 | 28006 Plant Replacement (Strathcon) |
| 71,267.00 | 22020 Nagambie Drainage - Retention Dam |
| 15,000.00 | 22025 Create Easements for Flood Levees |
| 16,160.00 | 24007 Nagambie Industrial Area - Scoping |
| 43,000.00 | 24008 Nagambie Industrial Area: Drainage |
| 279,546.00 | 27341 Campbell St Special Charge Scheme Stage 1 |
| 10,000.00 | 27343 Tip Road Drainage works |
| 40,000.00 | 27346 Stormwater pipelines & pit renewal |
| 40,000.00 | 27170 Euroa Swimming Pool roof structure change rooms |
| 50,000.00 | 27174 Environmental Improvements solar power Civic Centre |
| 80,000.00 | 27352 Euroa Civic Centre: Roof cladding Stage 2 |
| 125,000.00 | 27353 Euroa Maternal Health |
| 50,000.00 | 27356 Nagambie Recreation Reserve |
| 37,442.00 | 27358 Violet Town Rec Reserve Football/Netball |
| 10,000.00 | 27360 Violet Town Mens Shed |
| 10,000.00 | 27302 Clifton St - Kirkland Ave to Binney St |
| 6,000.00 | 27303 Clifton St - Anderson to Hart St |
| 10,000.00 | 27304 Clifton St - Anderson to Hart St |
| 25,000.00 | 27309 Goburn St - from Turnbull St |
| 160,000.00 | 24999 Road Resealing Program |
| 100,000.00 | 25920 Pavement Rehabilitation Program |
| 189,000.00 | 25958 Blkett St Railway Pedestrian Crossing |
| 52,000.00 | 27190 Angle parking Nagambie, consult/design |
| 100,000.00 | 27312 High St Nagambie Nthern Roundabout |
| 10,000.00 | 27313 Ewings/Livingstone Rd Safety Investigation |
| 150,000.00 | 27314 Euroa Shepp /Boundary Rd /safety Investigaton |
| 11,500.00 | 27315 Drysdale Rd Euroa: development works |
| 754,000.00 | 27319 Nagambie Locksley/McDonalds Rd |
| 130,000.00 | 27374 Campbell St parking/turning lane |
| 185,000.00 | 27337 Robinson Rd Bridge No 94 |
| 210,000.00 | 27338 Ross Rd Bridge No 95 |
| 130,000.00 | 27332 Grinwade Rd Bridge No 138 |
| 100,000.00 | 27334 Oak Valley Road Bridge No 124 |
| 245,000.00 | 27335 Leckies Rd Bridge No 50 |
| 336,200.00 | 26012 Hardware Replacement Program |
| 4,521,115.00 | Total |

9.7.17 Documents for Signing and Sealing

Documents are submitted for Council signing and sealing.

The details are as follows and are also included in Council's Seal Register:-

| DOCUMENT DESCRIPTION | NO. OF COPIES |
|---|----------------------|
| Licence Agreement between Strathbogie Shire Council and North East Region Pre School Association for 'Use and Management of Cluster Managed Pre-School Facilities' ~ Violet Town Kindergarten, 8 Hyacinth Street, Violet Town | 2 |

RECOMMENDATION

That the Documents be signed and affixed with the Common Seal of Strathbogie Shire Council.

183/18 CRS LITTLE/MASON : That the Recommendation be adopted.

CARRIED

9.7.18 Business Management System

The June 2018 Business Management System Report includes reports as follows:-

- Building Department – May 2018 Statistics
- Planning Department – Planning Application Approvals – Development Cost (Capital Improved Value) - May 2018
- Confirm Customer Enquiry Flow – Report for May2018
- Waste Management Reporting ~ Year to Date - May 2018
- Actioning of Council Reports Resolutions – Status Report
- Outstanding Actions of Council Resolutions to 31 May 2018
- Review of Council Policies – May / June 2018
- Record of Assemblies of Councillors
- Record of Minutes of Meetings of Special Committees of Council received in the past month

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

RECOMMENDATION

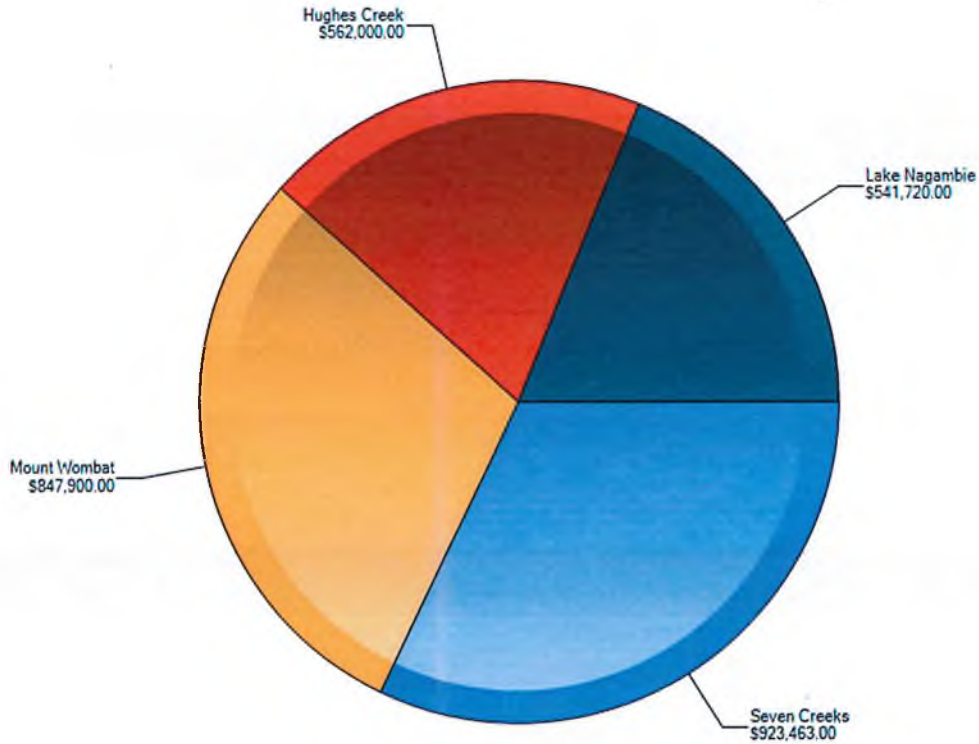
That the report be noted.

184/18 CRS MASON/LITTLE That the Recommendation be adopted.

CARRIED

BUILDING ACTIVITY MAY 2018

27 permits, with a works value of \$2,875,083, were lodged with Council in May. Again the totals are fairly consistent with the previous three months but May shows an unusually large number of proposed developments in the Mount Wombat ward. The proposed development across the shire is mostly dwellings or domestic improvements and farm sheds.



Honeysuckle Creek

| Permit Number | Permit Date | Works | Building Use | Town | Cost Of Works |
|---------------|-------------|-------|--------------|------|---------------|
| Nil | Nil | Nil | Nil | Nil | Nil |

Hughes Creek

| Permit Number | Permit Date | Works | Building Use | Town | Cost Of Works |
|---------------|-------------|-----------------|--------------|-----------|---------------|
| 20180058/0 | 30/05/2018 | Construction of | Outbuilding | Longwood | \$22,000.00 |
| 20180065/1 | 24/05/2018 | Re-erection of | Dwelling | Avenel | \$81,000.00 |
| 20180065/2 | 24/05/2018 | Re-erection of | Dwelling | Avenel | \$30,000.00 |
| 20180065/3 | 24/05/2018 | Re-erection of | Dwelling | Avenel | \$15,000.00 |
| 20180086/0 | 10/05/2018 | Construction of | Dwelling | Longwood | \$150,000.00 |
| 20180393/0 | 9/05/2018 | Completion of | Dwelling | Avenel | \$75,000.00 |
| 20182588/0 | 16/04/2018 | Construction of | Farm Shed | Mangalore | \$91,000.00 |
| 20182629/0 | 3/05/2018 | Re-erection of | Dwelling | Avenel | \$98,000.00 |

Lake Nagambie

| Permit Number | Permit Date | Works | Building Use | Town | Cost Of Works |
|---------------|-------------|-----------------|-------------------|----------------|---------------|
| 201800346/0 | 10/05/2018 | Construction of | Farm Shed | Kirwans Bridge | \$151,384.00 |
| 20180087/0 | 22/05/2018 | Construction of | Shed | Whroo | \$30,299.00 |
| 20182632/0 | 9/05/2018 | Construction of | Swimming Pool | Nagambie | \$35,840.00 |
| 20182635/0 | 31/05/2018 | Construction of | Dwelling & Garage | Nagambie | \$264,081.00 |
| 20182660/0 | 31/05/2018 | Construction of | Shed | Moormbool West | \$33,989.00 |
| 66898/0 | 22/05/2018 | Construction of | Shed | Bailleston | \$26,127.00 |

Mount Wombat

| Permit Number | Permit Date | Works | Building Use | Town | Cost Of Works |
|---------------|-------------|-----------------|---------------------------|------------------|---------------|
| 20180071/0 | 3/05/2018 | Construction of | Farm Shed | Creightons Creek | \$145,330.00 |
| 20180149/0 | 25/05/2018 | Construction of | Dwelling | Euroa | \$424,807.00 |
| 20180390/0 | 31/05/2018 | Re-erection of | Dwelling to Lock-up Stage | Gooram | \$82,000.00 |
| 20182569/0 | 28/03/2018 | Construction of | Shed | Longwood East | \$53,000.00 |
| 20182619/0 | 25/04/2018 | Construction of | Swimming Pool | Euroa | \$42,610.00 |
| 20182633/0 | 24/05/2018 | Construction of | Shed | Euroa | \$18,000.00 |
| 20182647/0 | 11/05/2018 | Construction of | Farm Shed | Kithbrook | \$68,747.00 |
| 20183225/0 | 24/05/2018 | Construction of | Garage | Ruffy | \$13,406.00 |

Seven Creeks

| Permit Number | Permit Date | Works | Building Use | Town | Cost Of Works |
|---------------|-------------|-----------------|-------------------|-------|---------------|
| 20180039-0 | 25/04/2018 | Construction of | Dwelling & Garage | Euroa | \$338,438.00 |
| 20181134/0 | 23/05/2018 | Construction of | Dwelling & Garage | Euroa | \$330,630.00 |
| 20181192/0 | 29/05/2018 | Construction of | Dwelling & Garage | Euroa | \$230,292.00 |
| 20182620/0 | 27/04/2018 | Construction of | Shed | Euroa | \$15,800.00 |
| 20183163/0 | 3/05/2018 | Construction of | Shed | Euroa | \$8,303.00 |

**PLANNING APPLICATION APPROVALS – DEVELOPMENT COST (CAPITAL
IMPROVED VALUE)**
MAY 2018

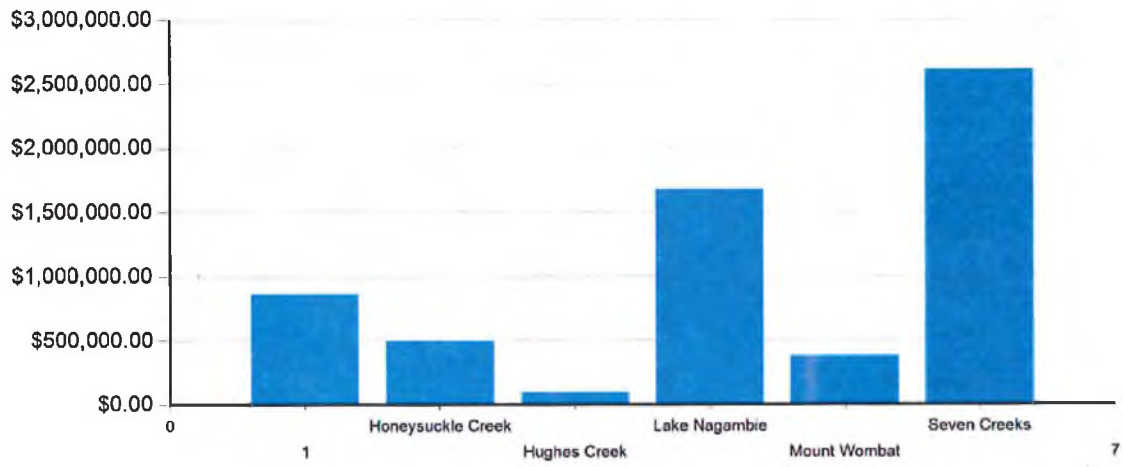
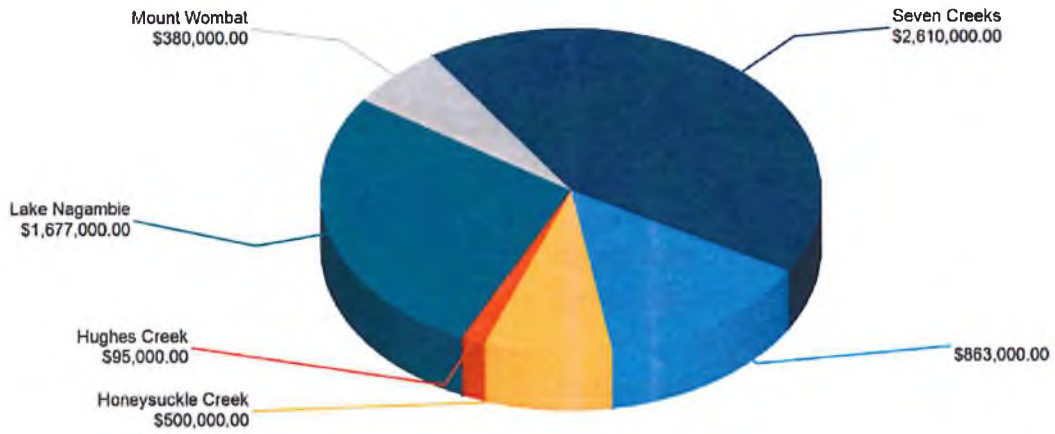


Planning Applications Determined

May 2018

| | |
|--------------------------|-----------------------|
| | \$863,000.00 |
| NAGAMBIE | \$863,000.00 |
| Honeysuckle Creek | \$500,000.00 |
| Baddaginnie | \$250,000.00 |
| Violet Town | \$250,000.00 |
| Hughes Creek | \$95,000.00 |
| Locksley | \$95,000.00 |
| Lake Nagambie | \$1,677,000.00 |
| Mitchellstown | \$177,000.00 |
| Nagambie | \$600,000.00 |
| Nagambie | \$450,000.00 |
| Nagambie | \$450,000.00 |
| Mount Wombat | \$380,000.00 |
| Euroa | \$295,000.00 |
| Gooram | \$85,000.00 |
| Seven Creeks | \$2,610,000.00 |
| Euroa | \$100,000.00 |
| Euroa | \$350,000.00 |
| Euroa | \$230,000.00 |
| Euroa | \$1,600,000.00 |
| Euroa | \$320,000.00 |
| Euroa | \$10,000.00 |
| Total Value | \$6,125,000.00 |

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**CONFIRM CUSTOMER ENQUIRY FLOW
- REPORT FOR MAY 2018**



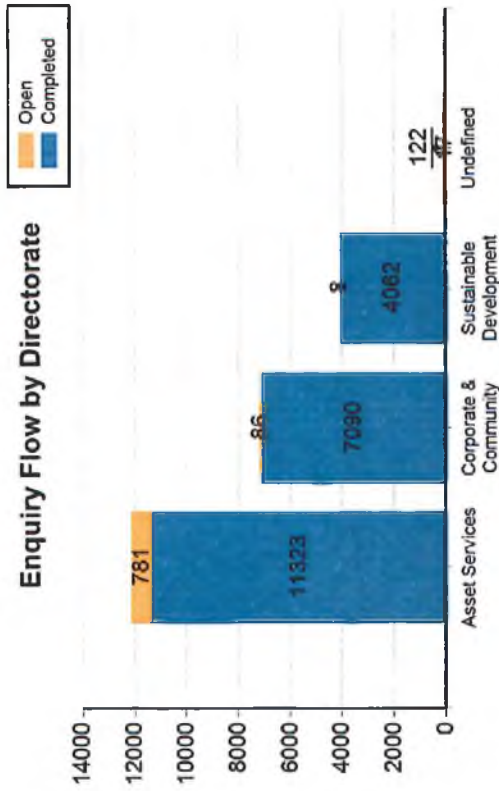
Confirm Customer Enquiry Flow

May 2018

| Service Type | Total | | May 2018 | | 2017-2018 | | Aging Outside Intervention | | | | | |
|-----------------------|---------------|------------|------------|------------|--------------|------------|----------------------------|-----------|-----------|-----------|------------|------------|
| | Logged | Open | Logged | Open | Logged | Open | Closed | 0-30 | 31-60 | 61-90 | 91+ | Total |
| Corporate & Community | 1,025 | 4 | 2 | 0 | 14 | 2 | 85.71% | 0 | 1 | 0 | 2 | 3 |
| Council Property | 1,489 | 61 | 20 | 8 | 325 | 52 | 84.00% | 12 | 2 | 6 | 33 | 53 |
| Economic Growth | 2,532 | 1 | 0 | 0 | 2 | 0 | 100.00% | 0 | 0 | 0 | 1 | 1 |
| Engineering | 340 | 95 | 84 | 84 | 99 | 91 | 8.08% | 0 | 1 | 1 | 3 | 5 |
| Footpaths | 312 | 29 | 4 | 3 | 58 | 20 | 65.52% | 1 | 4 | 1 | 19 | 25 |
| Parks | 421 | 34 | 6 | 3 | 81 | 18 | 77.78% | 1 | 1 | 5 | 22 | 29 |
| Roads | 7,672 | 412 | 71 | 34 | 1,333 | 207 | 84.47% | 34 | 14 | 22 | 274 | 344 |
| Statutory Services | 6,151 | 82 | 71 | 14 | 980 | 39 | 96.02% | 2 | 2 | 1 | 49 | 54 |
| Trees | 1,836 | 157 | 30 | 17 | 356 | 89 | 75.00% | 12 | 4 | 10 | 102 | 128 |
| Undefined | 139 | 122 | 11 | 11 | 139 | 122 | 12.23% | 6 | 4 | 12 | 90 | 112 |
| Waste Management | 1,572 | 0 | 0 | 0 | 170 | 0 | 100.00% | 0 | 0 | 0 | 0 | 0 |
| | 23,489 | 997 | 299 | 174 | 3,557 | 640 | 82.01% | 68 | 33 | 58 | 595 | 754 |

| Corporate & Community General | Council Property Council Property Pest Control Public Art Public Lighting Salesyards Signs | Economic Growth Events Planning Sub Divisions | Engineering Confirm Custodian Enquiry Engineering | Footpaths Footpaths Furniture Road/Street/Footpaths | Parks Park/Reserve Playground State Forrest/National Park | Roads Bridges Drainage Emergency Call Out Nearestrip Roads Traffic Lights | Statutory Services Building Animals - Domestic Animals - Other Environmental Protection Environmental Health Fire Grants Incident Infringement Review Local Laws Marine Safety Private Prop & Rural Roadside | Trees Tree | Waste Management Waste Mngmt & Recycling |
|----------------------------------|--|--|---|--|--|---|--|---------------|---|
|----------------------------------|--|--|---|--|--|---|--|---------------|---|

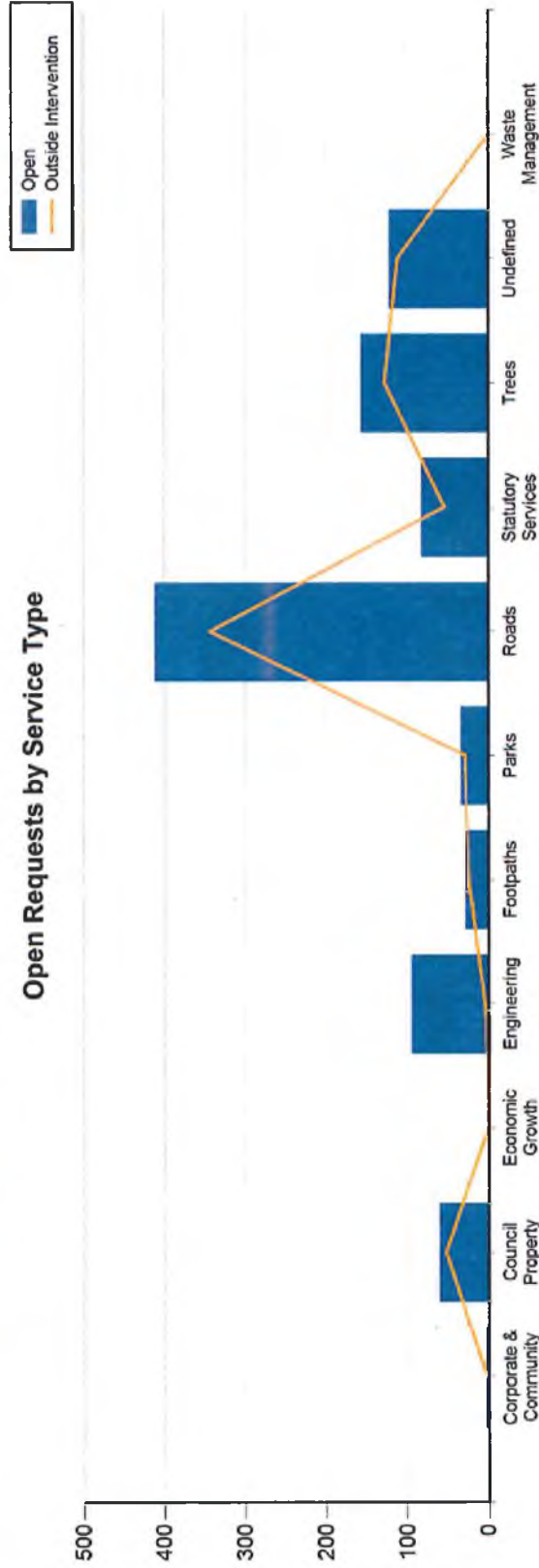
Enquiry Flow by Directorate



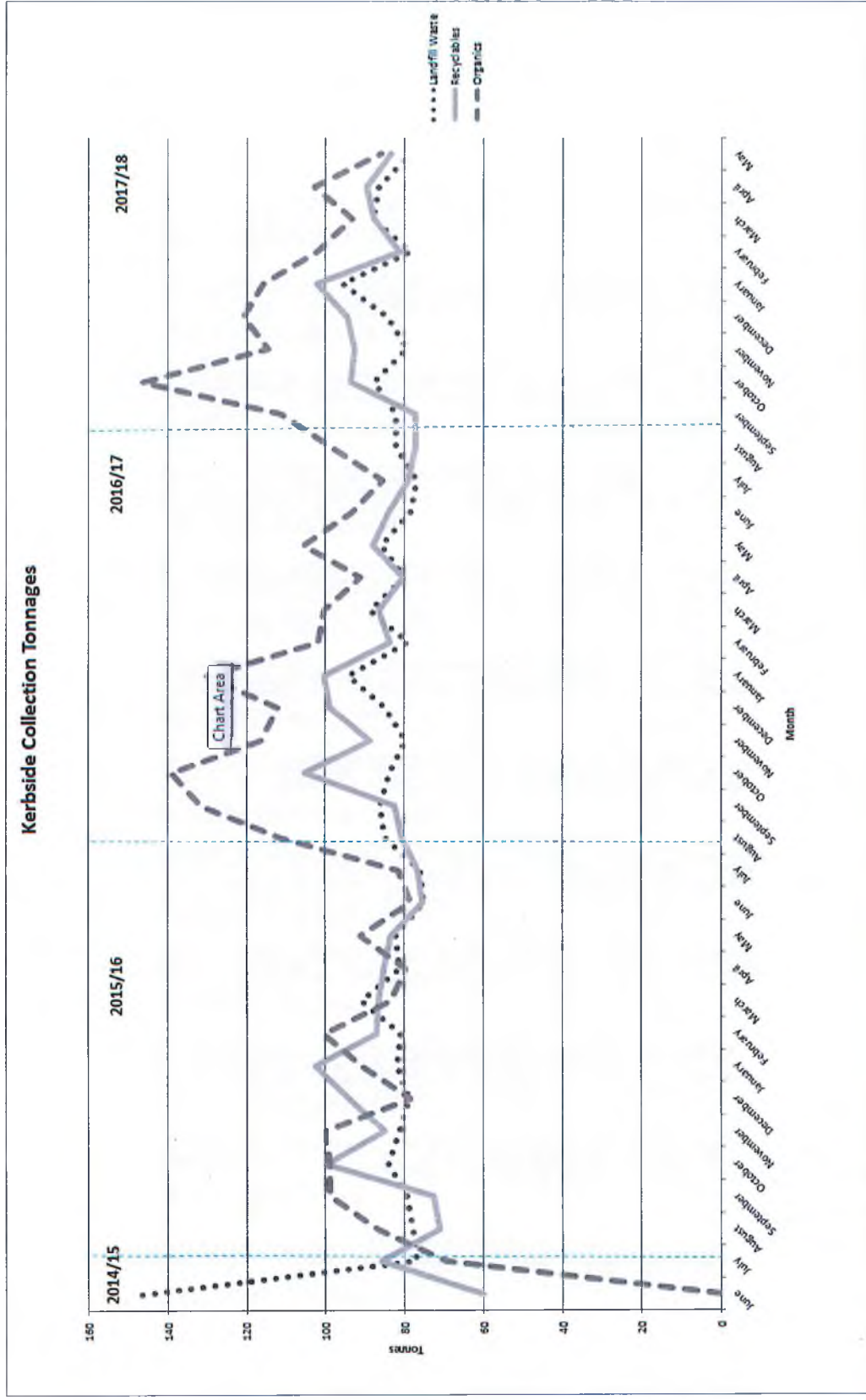
Aging Outside Intervention



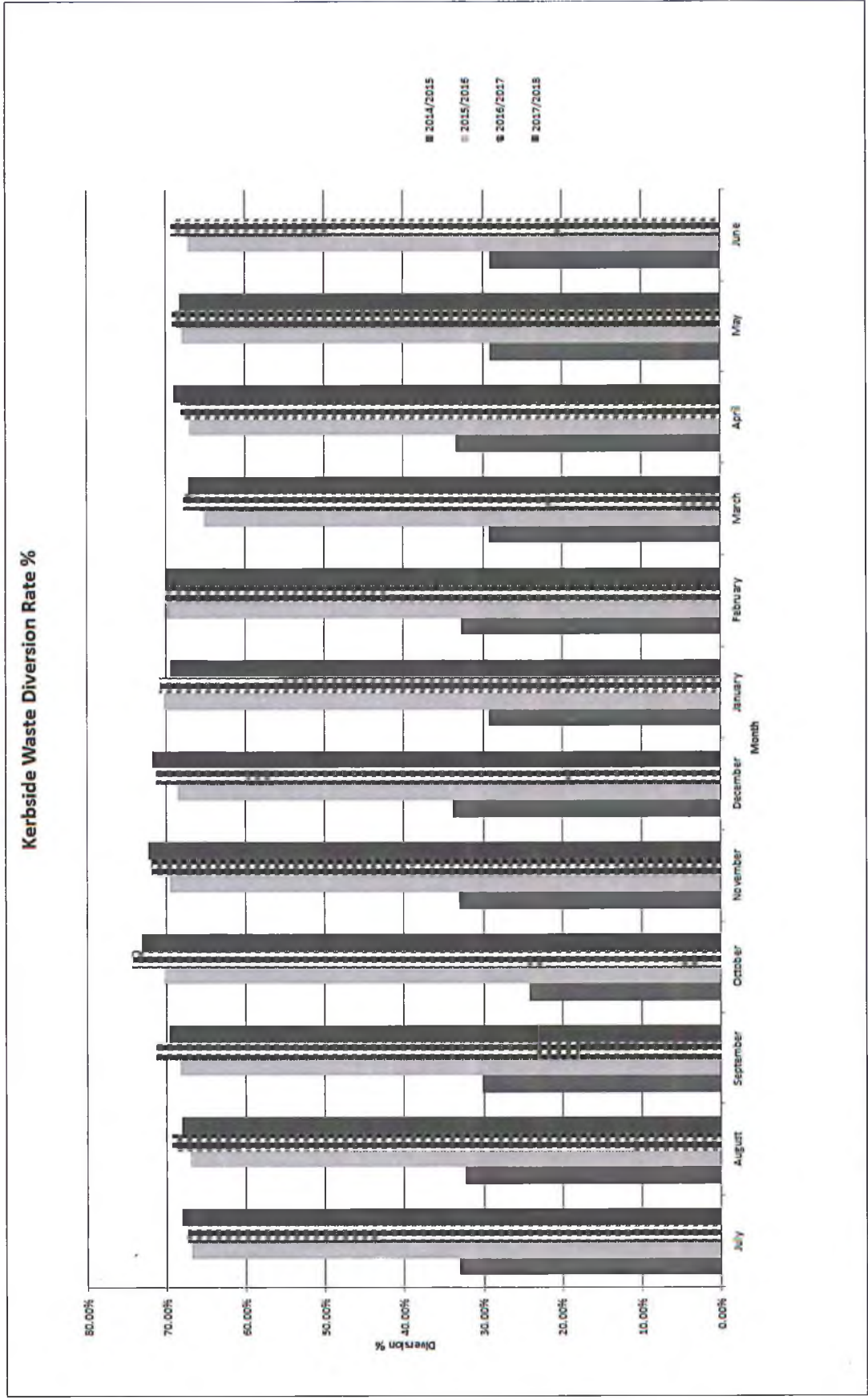
Open Requests by Service Type



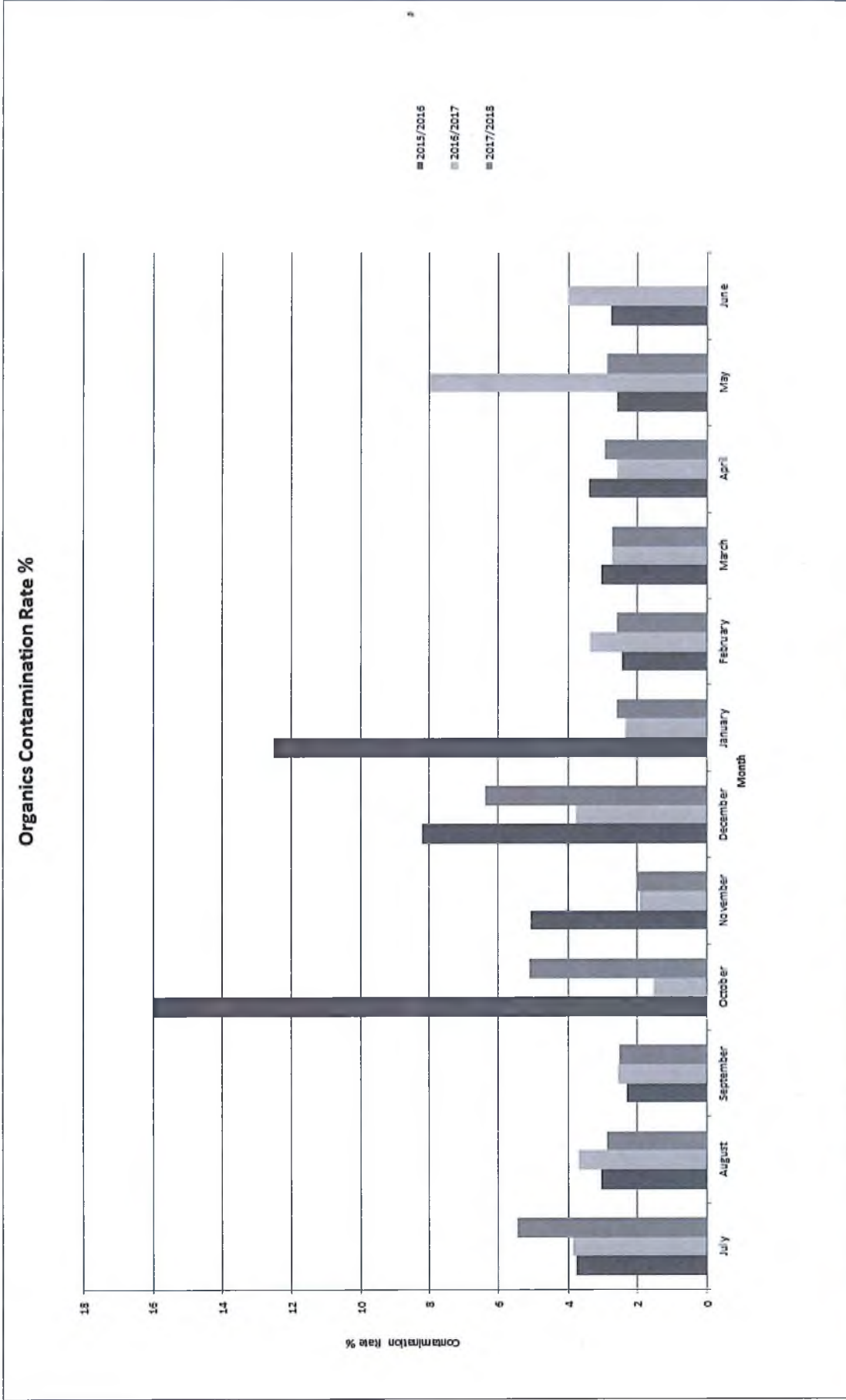
**WASTE MANAGEMENT REPORTING
 YEAR TO DATE - MAY 2018**



May saw a decline in quantities of all three material streams when compared to April. Historically, the trend has been for organics quantities to rise between April and May, however this year we have witnessed a decline in tonnages by 20 tonnes.

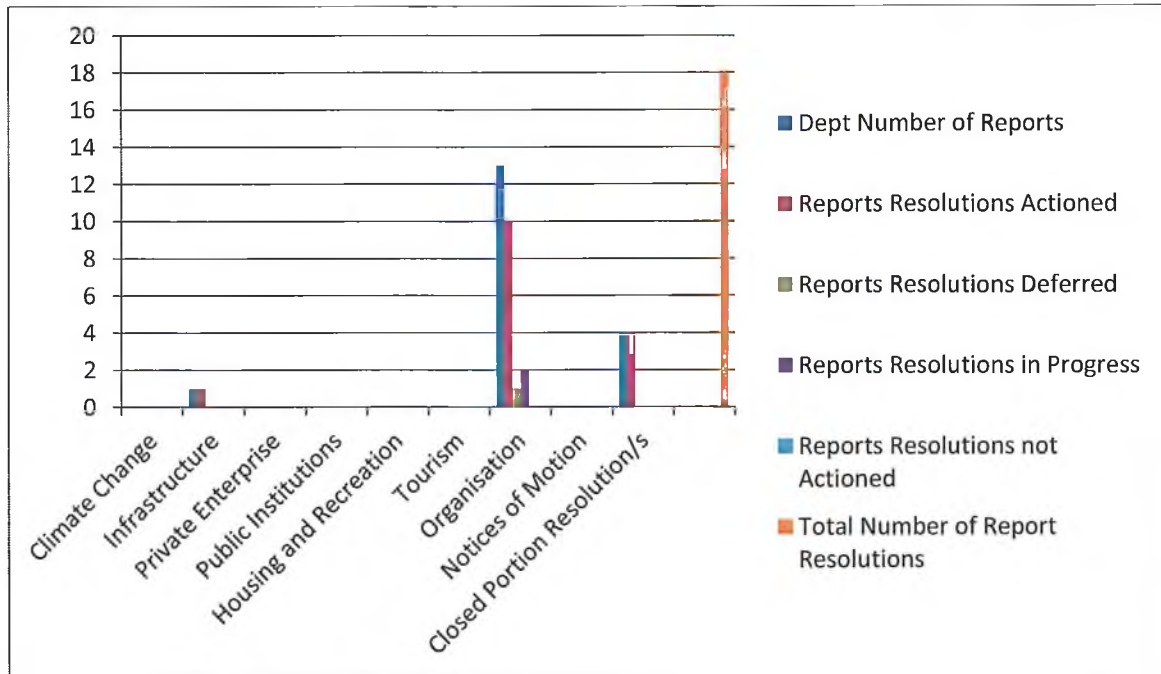


Diversion rates are calculated by dividing the total amount of material diverted from landfill by the total amount of material collected. The diversion rate for May (68.33%) shows a slight decrease from April, due mainly to the decrease in organics tonnages collected for the month.



Organics contamination remains less than 3% for the fifth month in succession, a result that we haven't had since service introduction in 2015.

ACTIONING OF COUNCIL REPORTS RESOLUTIONS
COUNCIL MEETING – 15 MAY 2018



**OUTSTANDING ACTIONS OF COUNCIL RESOLUTIONS TO
31 MAY 2018**

This Report is to advise the Executive Management Team, Councillors and the community of the status of previous Council resolutions which are in progress but are yet to be finalized.

| Council Meeting Date | Item No. Description & Recommendation | Action to Date |
|---|--|-----------------------|
| <i>There are no report resolutions with outstanding actions yet to be finalised</i> | | |

**REVIEW OF EXISTING COUNCIL POLICIES
AND ADOPTION OF NEW POLICIES**

| Period of Review | Policy Name | Review of Policy / New Policy | Outcome |
|-------------------------|--------------------|--------------------------------------|-------------------|
| May 2018 | Procurement Policy | Review of Policy | Refer Item 9.7.15 |

RECORDS OF ASSEMBLIES OF COUNCILLORS

For period 2 May to 5 June 2018

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 8 May 2018

Time: 11.00 a.m. - 5.30 p.m. (6.30 p.m. for Crs Swan and Thomson)

Attendees:

Councillors

Amanda McClaren

Malcolm Little

John Mason

Debra Swan

Alistair Thomson

Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)

Phil Howard (Director, Innovation and Performance)

David Roff (Director, Corporate and Community)

Roy Hetherington (Director, Community Assets)

Apologies

Councillor Kate Stothers

1. Councillors Discussions

Declarations of Interest

Matters discussed:

2. Caravan Park Tree Replacement Program
3. May Ordinary Council Meeting draft Agenda Review
4. Visit to Euroa Museum
5. Assembly of Councillors
 - 5.1 Mayor and CEO Meetings Attendances
 - 5.2 Councillors Meetings Attendances
 - 5.3 Nagambie Recreation Reserve
 - 5.4 Transport for Victoria Information Brochure
 - 5.5 Proposed Extension of Young Street, Nagambie
 - 5.6 Policy Review – Tourism Related Directional Signage
 - 5.7 Installation of a Sink in the Meeting Room, Violet Town Community Centre
 - 5.8 State Election Candidates Community Information Session - Euroa Cinema

- 5.9 Cr Thomson
 - Rural Councils Victoria Social Enterprise Workshops
 - Victorian Government's \$30 million' Pick my Project'
<https://pickmyproject.vic.gov.au/>
- 5.10 Mayor
 - Victorian Regional Achievement and Community Awards
- 5.11 Mayor
 - Strathbogie Shire Council Budget / Victorian State Government Budget / Federal Budget - Shire perspective
- 5.12 Cr Mason
 - Request for discussion
 - Euroa Mens Shed - Request for letter of support
- 6. Councillors / CEO Discussions
- 7. Tourism, Arts and Culture Advisory Group Meeting (*Crs Swan & Thomson*)

Councillor/s - Declaration of Interest/s / Direct or Indirect

| Matter No. | Names of Councillor/s who disclosed interest | Did the Councillor/s leave the meeting? |
|----------------|--|---|
| Item 3 / 9.7.1 | Cr Mason | Yes |

Officer/s - Declaration of Interest/s / Direct or Indirect - NIL

| Matter No. | Names of Officer/s who disclosed interest | Did the Officer/s leave the meeting? |
|------------|---|--------------------------------------|
|------------|---|--------------------------------------|

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 15 May 2018

Time: 10.45 a.m. - 7.45 p.m.

Attendees:

Councillors

Amanda McClaren

Malcolm Little

John Mason

Debra Swan

Alistair Thomson

Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)

Phil Howard (Director, Innovation and Performance) (*Left meetings at 3.30 p.m.*)

David Roff (Director, Corporate and Community)

Roy Hetherington (Director, Community Assets)

Apologies

Councillor Kate Stothers

Matters discussed:

Declarations of Interest

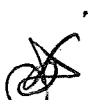
1. Trust for Nature Briefing
2. Municipal Strategic Statement Review Workshop
3. *Councillors Discussions*
4. Ordinary Council Meeting Agenda Review
5. Assembly of Councillors
 - 5.1 Mayor and CEO Meetings Attendances
 - 5.2 Councillors Meetings Attendances
 - 5.3 Goulburn Valley Water overhead standpipe upgrades - Euroa
 - 5.4 Cr Swan
2018 MAV Future of Local Government National Summit
 - 5.5 Bathurst - Cities Partnership Event
6. Councillors and CEO Discussions
7. Informal Meeting with Community Members / Cuppa and Chat
8. Ordinary Council Meeting at Euroa

Councillor/s - Declaration of Interest/s / Direct or Indirect

| Matter No. | Names of Councillor/s who disclosed interest | Did the Councillor/s leave the meeting? |
|------------|--|---|
| 8 / 9.7.10 | Cr McClaren | No |

Officer/s - Declaration of Interest/s / Direct or Indirect - NIL

| Matter No. | Names of Officer/s who disclosed interest | Did the Officer/s leave the meeting? |
|------------|---|--------------------------------------|
|------------|---|--------------------------------------|



Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 22 May 2018

Time: 11.45 a.m. - 7.00 p.m.

Attendees:

Councillors

Amanda McClaren

Malcolm Little

John Mason

Debra Swan

Alistair Thomson

Graeme (Mick) Williams

Officer/s

Phil Howard (Acting Chief Executive Officer / Director, Innovation and Performance)

David Roff (Director, Corporate and Community)

Roy Hetherington (Director, Community Assets)

Apologies

Councillor Kate Stothers

Steve Crawcour (Chief Executive Officer)

Matters discussed:

Declarations of Interest

1. Councillors Discussions
2. Community Grants ~ briefing by Community Wellbeing Officers
3. Planning Committee Agenda Review / Planning Matters
4. Assembly of Councillors
 - 4.1 Mayor and CEO Meetings Attendances
 - 4.2 Councillors Meetings Attendances
 - 4.3 Euroa Clay Target Club
 - 4.4 Access and Disability Advisory Committee Applicants
 - 4.5 Euroa Business Micro-Grid Grant Stage 2: Euroa Environment Group and Mondo Power
 - 4.6 Community Planning Reference Groups meeting 13 June 2018
 - 4.7 Euroa Visitor Information Centre
 - 4.8 Creightons Creek Hall - Mobile Coverage
 - 4.9 SES Grant Application
 - 4.10 Visy Recycling Issues
 - 4.11 Parking at Nagambie Hospital

- 4.12 Advocacy for extension to reticulated sewerage to Goulburn Valley Water
- 4.13 Pedestrian Crossing at Burtons / Kirkland Avenue across to Senior Citizens
- 5. Councillors and CEO Discussions (*cancelled*)
- 6. Planning Committee Meeting
- 7. Presentation by Youth Committee (*cancelled*)
- 8. Community Meeting
 - Euroa Avenue of Honour
 - Dog Off Leash Areas
 - Rural Land Strategy Review

Councillor/s - Declaration of Interest/s / Direct or Indirect - NIL

| Matter No. | Names of Councillor/s who disclosed interest | Did the Councillor/s leave the meeting? |
|------------|--|---|
| | | |

Officer/s - Declaration of Interest/s / Direct or Indirect - NIL

| Matter No. | Names of Officer/s who disclosed interest | Did the Officer/s leave the meeting? |
|------------|---|--------------------------------------|
| | | |

Record of Meetings of Special Committees of Council

Record of Minutes of Meetings received in the May / June 2018 Period

| Name of Special Committee | Date of Meeting |
|----------------------------------|------------------------|
| Euroa Citizens Band | 17/05/18 |
| Longwood Community Centre | 24/04/18 |



10. NOTICES OF MOTION

Nil

11. URGENT BUSINESS

Nil

12. CLOSURE OF MEETING TO THE PUBLIC

6.58 p.m.

CRS MASON/LITTLE –

That Council, in conformance with Section 89(2) of the Local Government Act 1989, resolve to close the meeting to members of the public for the purpose of considering items relating to:-

- **Ground(s) under section 89(2):**
89(2)(d) *Contractual Matters*

- C.P. 1 Contract No. 17-18-11 ~ Evaluation Report
 - Supply and Delivery One Off Four Wheel Drive Backhoe
- C.P. 2 Contract No. 17-18-13 ~ Evaluation Report
 - Supply and Delivery Two Off Patrol Trucks
- C.P. 3 Contract No. 17-18-33 ~ Evaluation Report
 - Waste Transfer Station Management
- C.P. 4 Contract No. 17-18-23 ~ Evaluation Report
 - Bridge Design and Construct at Leckies Road, Robinson Road and Ross Road

185/18

ON BEING PUT, THE MOTION WAS CARRIED

7.15 p.m.

CRS LITTLE/MASON -

That Council open the meeting to members of the public and resume normal business.

190/18

ON BEING PUT, THE MOTION WAS CARRIED

13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S

Closed Portion Decision/s -

**C.P. 1 Contract No. 17-18-11 ~ Evaluation Report
- Supply and Delivery One Off Four Wheel Drive Backhoe**

RECOMMENDATION

1. That the tender received from William Adams Pty Ltd for the supply of one off 4WD Backhoe Contract 17-18-11 at a total amount of \$201,843.81 excluding GST be accepted by Council.
2. That the unsuccessful tenderers be advised;
3. That Council endorses the signing and sealing of the contract documents once received.

186/18 CRS LITTLE/MASON : That the Recommendation be adopted.

CARRIED

**C.P. 2 Contract No. 17-18-13 ~ Evaluation Report
- Supply and Delivery Two Off Patrol Trucks**

RECOMMENDATION

1. That the tender received from Whitehorse Trucks for the supply of two off Patrol trucks Contract 17-18-13 at a total amount of \$231,439.88 excluding GST be accepted by Council.
2. That the unsuccessful tenderers be advised;
3. That Council endorses the signing and sealing of the contract documents once received.

187/18 CRS MASON/THOMSON : That the Recommendation be adopted.

CARRIED

13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S (cont.)

**C.P. 3 Contract No. 17-18-33 ~ Evaluation Report
- Waste Transfer Station Management**

RECOMMENDATION

1. That Council does not accept any tender.
2. That the tenderers be advised;
3. That Council discontinues the temporary arrangement with 4SITE and acts to employ internal staff for all seven transfer stations.

188/18 CRS MASON/THOMSON : That the Recommendation be adopted.

CARRIED

**C.P. 4 Contract No. 17-18-23 ~ Evaluation Report
- Bridge Design and Construct at Leckies Road, Robinson Road and Ross Road**

RECOMMENDATION

1. That the tender received from Focus Engineering and Construction Pty Ltd 631 Cemetery Rd, Corowa NSW 2646 for Contract 17-18-23 – Bridge Design and Construction at Leckies Rd, Robinson Rd and Ross Rd, for a total amount of \$673,744 excluding GST be accepted by Council,
2. That the unsuccessful tenderers be advised;
3. That Council endorses the signing and sealing of the contract documents once received.

189/18 CRS MASON/LITTLE : That the Recommendation be adopted.

CARRIED

13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S (cont.)

RECOMMENDATION

CRS LITTLE/MASON -


That the decision/s of Council's 'Closed Portion' considerations be confirmed.

191/18

ON BEING PUT, THE MOTION WAS CARRIED

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 7.18 P.M.

Confirmed as being a true and accurate record of the Meeting


.....
Chair

17.07.2018
.....
Date

