



## **STRATHBOGRIE SHIRE COUNCIL**

Notice is hereby given that the Ordinary Meeting of the Strathbogrie Shire Council will be held on Tuesday 20 March 2018 at the Euroa Community Conference Centre, commencing at 6.00 p.m.

<b>Chair:</b>	Amanda McClaren (Mayor)	(Lake Nagambie Ward)
<b>Councillors:</b>	John Mason (Deputy Mayor)	(Seven Creeks Ward)
	Malcolm Little	(Hughes Creek Ward)
	Kate Stothers	(Honeysuckle Creek Ward)
	Debra Swan	(Lake Nagambie Ward)
	Alistair Thomson	(Mount Wombat Ward)
	Graeme (Mick) Williams	(Seven Creeks Ward)
<b>Officers:</b>	Steve Crawcour - Chief Executive Officer (CEO)	
	Phil Howard - Director, Innovation and Performance (DIP)	
	Roy Hetherington - Director, Community Assets (DCA)	
	David Roff - Director, Corporate and Community (DCC)	

## **BUSINESS**

1. Welcome
2. Acknowledgement of Traditional Land Owners  
*'I acknowledge the Traditional Owners of the land on which we are meeting.  
I pay my respects to their Elders, past and present'*
3. Apologies
4. Confirmation of Minutes of the Ordinary Meeting of Council held on Tuesday 20 February 2018 and Special Meetings of Council held on Tuesday 27 February 2018 and Tuesday 6 March 2018
5. Disclosure of Interests
6. Petitions
7. Reports of Mayor and Councillors and Delegates

## 8. Public Question Time

Public Question Time will be conducted as per Strathbogrie Shire Council's Meeting Procedure Local Law No. 1, Clause 32. A copy of the required form for completion and lodgment, and associated Procedural Guidelines, are attached for information.

As the questions are a permanent public record and to meet the requirements of the Privacy Act, only the initials of the person asking the question will be used together with a Council reference number

*Response/s to Public Questions Taken on Notice at Ordinary Council meeting held on Tuesday 20 February 2018*

### **Council Ref: JW: 12/2018**

1. Why are our rates so high.
2. Why are our roads so bad.

### **Responses provided by DCC**

1. Council is responsible for a large area (over 3,300 sq. km), in which there are over 500 bridges and culverts and over 2,200 km of roads. Council also has a relatively small population of just over 10,000 to fund its operations.
2. Of recent years Council has put significant effort into improving the condition of its assets, particularly roads and bridges so that they do not become a burden on future generations. This has at times required relatively high rate increases. Latest assessments have shown that Council's asset condition has improved to the extent that "renewal" (funding to the appropriate level) is now occurring pretty much as it should.

### **Council Ref: KH: 13/2018**

I question the proposed rate reduction on native covenanted land in Shire as my property joins one such allotment. This land still needs to be managed responsibly, and with respect to neighbours with regard to vermin and weed, plus all rates areas should be fair.

### **Responses provided by DCC**

The issue of assistance to owners of covenanted land will be considered as Council frames its 2018/19 Budget over the coming months. When the Draft Budget is issued in April, there will be opportunity for public submissions on any proposal contained in it. Any land subject to covenant would need to be actively managed.

8. Public Question Time (cont.)

**Council Ref: TM: 14/2018**

1. Who is currently managing the Shadforth Reserve in Violet Town
2. What is going to be done about the state of the roads in the shire

Responses provided by DCC

1. Land ownership – Crown Land  
Manager of Shadforth Reserve – Strathbogie Shire (formally the Violet Town Golf Club and in recent times the Shadforth Reserve Management Committee)
2. Approximately 80% of the municipals sealed road pavements were constructed prior to Victoria approving the use of B-doubles in 1991. Hence the majority of our roads are not designed to carry the higher mass and oversized vehicles and when Council is notified of any proposed routes for these types of vehicles, permission is only granted (with or without conditions) if the infrastructure has the capacity (load limits and available widths and heights) to ensure the safe passage of the vehicle with the concurrent road users.

Council is not always notified by transport companies and/or owner drivers of their intentions to use Council roads, which is an increasing concern and Council is investigating the best means of handling this issue.

In the meantime, Council is maintaining roads within its budgetary restraints, applying for grant funding to upgrade roads, being actively involved within regional municipal groups promoting strategic transport routes and vigorously lobbying governments to obtain additional funding.

*Response/s to Public Questions raised at the Ordinary Council meeting held on Tuesday 20 February 2018 were documented in the Minutes of the meeting.*

9. Reports of Council Officers

- 9.1 Climate Change
- 9.2 Infrastructure
- 9.3 Private Enterprise
- 9.4 Public Institutions
- 9.5 Housing and Recreation
- 9.6 Tourism
- 9.7 Organisation

10. Notices of Motion

11. Urgent Business

12. Closure of Meeting to the Public to consider matters listed for consideration in accordance with Section 89(2)(d) of the Local Government Act 1989

13. Confirmation of 'Closed Portion' Decision/s

Steve Crawcour  
**CHIEF EXECUTIVE OFFICER**

16 March 2018

An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting, as per Local Law No. 1 - Meeting Procedure (2014) or as updated from time to time through Council Resolution

**NEXT MEETING**

The next Ordinary Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 17 April 2018, at the Nagambie Tennis Club (Glass Street, Nagambie) commencing at 6.00 p.m.



Council Ref. .... / 2018

## Public Question Time Form Ordinary Council Meeting

Strathbogrie Shire Council has allocated a time for the public to ask questions in the business of an Ordinary Meeting of the Council.

**How to ask a question:**

Questions submitted to Council must be:

- (a) in writing, state the name, address and telephone number of the person submitting the question and generally be on this form, approved by Council; and
- (b) submitted to Council in person or electronically.

The Chair may refrain from reading a question or having a question read if the person who submitted the question is not present in the gallery at the time when the question is due to be read. Please refer to the back of this form for procedural guidelines.

Question/s: (please print clearly with a maximum of 25 words)

1.....  
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.....

2.....  
.....  
.....  
.....  
.....

Name: .....

Address: .....

Telephone Number: .....

Signature: (signature not required if submitted by email) .....

Date of Ordinary Council Meeting: .....

**Privacy Declaration:** Personal information is collected on this form to allow Council to undertake follow-up / response and to confirm identity for future reference where necessary. The questioner's name only, together with a question reference number, will be included in Council's Minutes. Council Minutes are a public document which will be published on Council's Website and are available for public scrutiny at any time. Other personal details included on this form will not be included in the Minutes and will be kept for Council reference only, unless disclosure is required for law enforcement purposes or under any other statutory requirement.

## Public Question Time - Procedural Guidelines

### Question Time

- (1) There must be a public question time at every Ordinary meeting to enable members of the public to submit questions to Council.
- (2) Sub-clause (1) does not apply during any period when a meeting is closed to members of the public in accordance with section 89(2) of the Local Government Act 1989 (the Act).
- (3) Public question time will not exceed in duration any time limit imposed by the Chairperson, in the Chairperson's discretion in order to ensure that Council has sufficient time in which to transact Council business.
- (4) Questions submitted to Council must be:
  - a) in writing, state the name and address of the person submitting the question and generally be in a form approved or permitted by Council; and
  - b) submitted to Council in person or electronically.
- (5) No person may submit more than 2 questions at any 1 meeting.
- (6) If a person has submitted 2 questions to a meeting, the second question:
  - a) may, at the discretion of the Chair, be deferred until all other persons who have asked a question have had their questions asked and answered; or
  - b) may not be asked if the time allotted for public question has expired.
- (7) The Chair, a Councillor or a member of Council staff nominated by the Chair may read to those present at the meeting a question which has been submitted in accordance with this clause.
- (8) Notwithstanding sub-clause (6), the Chair may refrain from reading a question or having a question read if the person who submitted the question is not present in the gallery at the time when the question is due to be read.
- (9) A question may be disallowed by the Chair if the Chair determines that it:
  - a) relates to a matter outside the duties, functions and powers of Council;
  - b) is defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable in language or substance;
  - c) deals with a subject matter already answered;
  - d) is aimed at embarrassing a Councillor or a member of Council staff;
  - e) relates to personnel matters;
  - f) relates to the personal hardship of any resident or ratepayer;
  - g) relates to industrial matters;
  - h) relates to contractual matters that are commercial in confidence;
  - i) relates to proposed developments;
  - j) relates to legal advice;
  - k) relates to matters affecting the security of Council property; or
  - l) relates to any other matter which Council considers would prejudice Council or any person.
- (10) Any question which has been disallowed by the Chair must be made available to any other Councillor upon request.
- (11) All questions and answers must be as brief as possible, and no discussion may be allowed other than by Councillors for the purposes of clarification.
- (12) Like questions may be grouped together and a single answer provided.
- (13) The Chair may nominate a Councillor or the Chief Executive Officer to respond to a question.
- (14) A Councillor or the Chief Executive Officer may require a question to be put on notice. If a question is put on notice, a written copy of the answer will be sent within 14 days to the person who asked the question.
- (15) A Councillor or the Chief Executive Officer may advise Council that it is his or her opinion that the reply to a question should be given in a meeting closed to members of the public. The Councillor or Chief Executive Officer (as the case may be) must state briefly the reason why the reply should be so given and, unless Council resolves to the contrary, the reply to such question must be so given.

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## **9. REPORTS**

### **9.2 INFRASTRUCTURE**

#### **9.2.1 Proposed Nagambie Visitor Information Centre**

##### **Author & Department**

Community Facilities Planning Officer / Community Assets Directorate

##### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

##### **Summary**

At the December 2016 Ordinary Council Meeting, Councillors resolved to give in principle agreement to proceed and continue to work with the developer on the establishment and operation of a new Visitor Information Centre at the location on Council-owned land, Lot 2 TP515313U, High Street, Nagambie.

Councillors also resolved that the final design of the Visitor Information Centre draft Lease Agreement be presented to Council for endorsement prior to any works commencing.

At the November 2017 Ordinary Council Meeting, Councillors resolved to commence community consultation on a range of infrastructure projects in Nagambie (including the Foreshore Walk and High Street Toilet project), and Council held two Drop-In information sessions (one on 14 December, 2017 and the other on 31 January, 2018), which included the updated Nagambie Visitor Information Centre designs, giving Councillors (and the community) one more chance to provide feedback.

In March 2018, the Visitor Information Centre developer, Gervale Nominees Pty Ltd, provided Council with a draft Agreement for consideration. A copy of the draft Agreement is tabled for identification purposes.

##### **RECOMMENDATION**

##### **That Council:**

- 1. Accept the final design and the draft Agreement, with developer Gervale Pty Ltd, for a proposed Visitor Information Centre in Nagambie.**
- 2. Authorise the Chief Executive Officer to execute the Agreement.**

### 9.2.1 Proposed Nagambie Visitor Information Centre (con.t)

#### **Background**

#### **16 August 2016 – Councillor Briefing**

*The developer of the proposed café, restaurant and brewery is offering to construct a new purpose-built Visitor Information Centre (VIC) and lake access staircase on Council owned land (Lot 2 TP 515313U, High Street); building area approximately 55m<sup>2</sup>.*

*The proposal would see:-*

- *The developer, in addition to standard lease arrangements, meet all construction and ongoing maintenance costs for the facilities.*
- *Council lease the occupied land to the developer at a peppercorn rate.*
- *Council to operate the facility, meet outgoings and act as agent for Goulburn Explorer bookings.*
- *Council to assume ownership of the facilities upon demise of the lease.*

#### **30 August 2016 – Special Council Meeting**

##### RECOMMENDATION

That Council:

1. Support the establishment of a Visitor Information Centre on part of Lot 2 TP515313U, (area approx. 55m<sup>2</sup>), by the adjoining landowner subject to consideration of submissions.
2. Advertise the proposals for the Visitor Information Centre and the overall angle parking arrangements.
3. Invite submissions and undertake consultation as follows:-
  - 7 September – Advertise and invite submissions
  - 21 September – Hold drop-in sessions at Nagambie (one daytime in median strip 'Listening Post' and one evening at Harry's Café)
  - 7 October – Date for closure of submissions
  - 22 November – Hearing/receiving of submissions by Council
  - 20 December – Consideration and determination of submissions by Council.

*25/16 CRS PURBRICK/LITTLE – That the Recommendation be adopted. CARRIED*

#### **22 November 2016 – Ordinary Council Meeting**

##### RECOMMENDATION

That Council, in relation to the Nagambie Tourism Enhancement Project, resolve to:

1. Hear and receive submissions.
2. Inspect the sites on Tuesday, 6 December 2016; and
3. Consider and determine further actions from the submissions at the Ordinary Meeting of Council on Tuesday 20 December 2016.

*08/17 CRS SWAN/LITTLE: That the Recommendation be adopted, subject to the additional wording in Recommendation 3, shown underlined. CARRIED*

## 9.2.1 Proposed Nagambie Visitor Information Centre (con.t)

### **20 December 2016 - Ordinary Council Meeting**

Councillors gave in principle agreement to proceed and continue to work with the development on the establishment and operation of a new VIC at the location on Council-owned land, Lot 2 TP515313U, High Street, Nagambie and that the final VIC design and draft Lease Agreement be presented to Council for endorsement prior to any works commencing.

#### Existing Facility

The Nagambie VIC also doubles as a central location for an officer of Council's customer contact team to be based and enables residents from the region to conduct some services from a remote location.

The existing facility costs in the vicinity of \$35,000p.a. to operate. For our staff to be able to utilize this facility to provide a better service to the community, additional money would need to be spent to retrofit the building to upgrade IT services.

In addition, the facility ideally requires some modernization with internal fit out to reflect the standard of service we pride ourselves on.

#### Additional Consultation - November 2017 to January 2018

Along with several other infrastructure projects based in Nagambie, the VIC project went out to public consultation two more times, with feedback sought on the updated designs, which were accepted. The final designs are attached.

#### Draft Agreement

The draft Agreement provides for the new facility to be constructed by the developer and handed over into Council's ownership, with a certificate of occupancy and services available, all at a cost to the Council of \$1. The draft Agreement is tabled for identification purposes..

#### **Alternative Options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. The following alternatives have been identified for the consideration of Council:

- That the VIC remains in the existing location; and
- That upon request for a further rent increase and commitment to a new lease that options be placed before Council for consideration and approval.

#### **Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

#### **Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

### 9.2.1 Proposed Nagambie Visitor Information Centre (con.t)

#### **Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

#### **Financial / Budgetary Implications**

Upon handover of the purpose built VIC, existing rental costs will cease. Should Council determine not to proceed, ongoing budget costs for rent and upgrades to existing facility would be required to remain in operation.

#### **Economic Implications**

Visitor Information Centres are an important part of the local economy. They assist in promoting the region and, if resourced and set up appropriately, have the ability to be booking agents for local accommodation providers, hire companies, tour operators and the like, for the region.

#### **Environmental / Amenity Implications**

There are no implications for the natural environment in relation to this report. With regard to building environment, the purpose built Visitor Information Centre has been shown to be developed in conjunction with an approved business on the adjoining lot and would blend in with this facility. Additionally, by locating the Visitor Information Centre within close proximity to the Black Caviar Statue, it would have greater exposure to assist in attracting a higher number of visitors to promote the region.

#### **Community Implications**

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community given that consultation has occurred and feedback received. Feedback received has shown majority support for the project.

#### **Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

#### **Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

#### **Consultation**

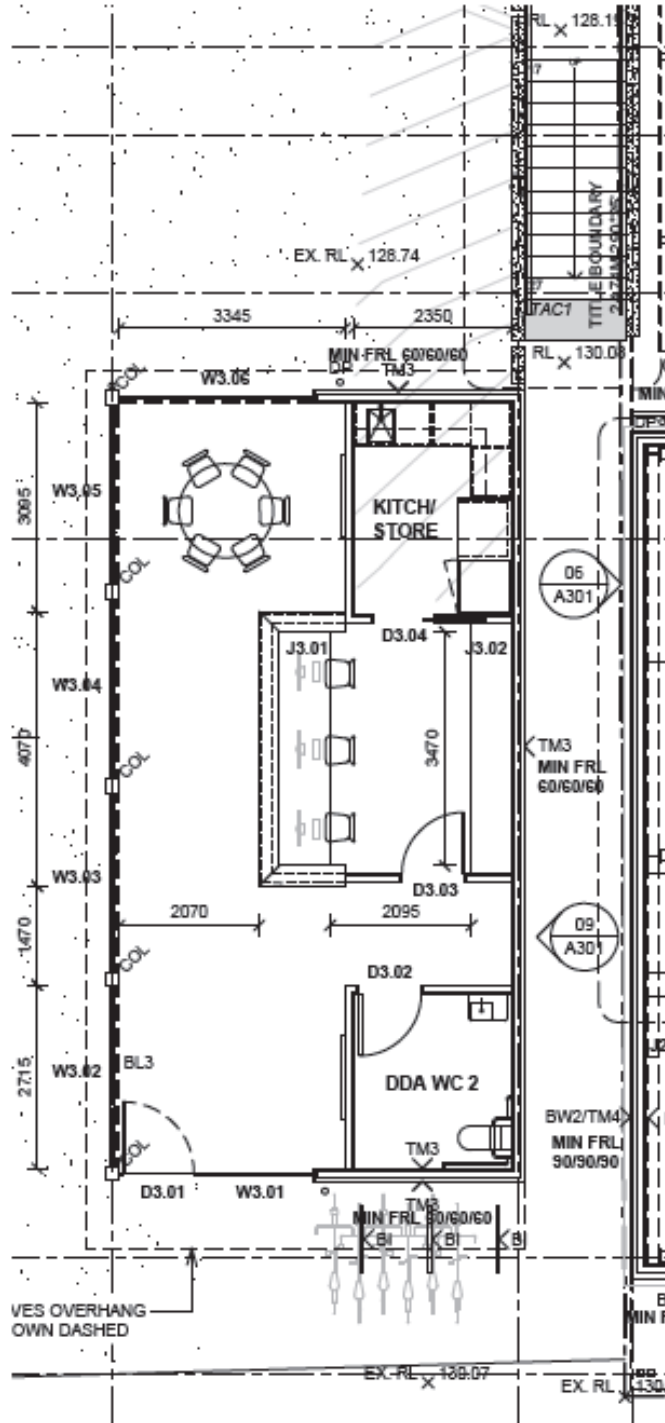
Community consultation occurred as part of the Nagambie Tourism Enhancement Listening Post in 2016, together with drop in events on 14 December 2017 and 31 January 2018.

Following feedback in December, the proposed VIC architect amended the design, showing the toilets at the opposite end of the building. The respondents, by the time the second Drop-In took place, were happy with the changes.

#### **Attachments**

- Proposed Nagambie Visitor Information Centre – Floor Plan (Revised)

### Proposed Nagambie Visitor Information Centre – Floor Plan (Revised)



**OPTION 2 - REVISED SCHEME**

## **9.2.2 Kippings Road and Richards Lane, Strathbogie**

### **Author & Department**

Community Facilities Planning Officer/Community Assets Directorate

### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

### **Summary**

In response to landowner's request, road improvement work has been implemented and further works proposed on Kippings Road and Richards Lane, Strathbogie.

Consultation with residents has indicated a lack of support for any further investigation into any Special Charge Scheme to improve Kippings Road and the intersections with Richards Lane and Polly McQuinns, at the present time

### **RECOMMENDATION**

#### **That Council:**

- 1. Not proceed with further investigation into the proposed Special Charge Scheme at the present time.**
- 2. Refer suggested alternative works for consideration in future Capital Works programs.**

### **Background**

Council was advised of the landowner's need for road improvement at the Council Meeting held 18 April 2017, at the Strathbogie Hall.

A meeting with landowners and their truck transport operator was held on 11 May 2017.

As a result of the initiative, the following has occurred:

1. Signage improvements have been made.
2. Richards Lane has been assessed for upgrade from Class 0 to Class 1 in Council's program. It is listed for funding in a future year. It requires expenditure of \$24,750 to provide a maintainable pavement.
3. Road improvement works have been scoped and costed, to include:
  - Intersection improvements at both Polly McQuinns/Kippings Roads and Kippings Road/Richards Lane.
  - Widening of Kippings Road to accommodate two-way traffic at crests and corners, up to Richards Lane.
  - Corduroy of the spring, and
  - Pavement strengthening.

### 9.2.2 Kippings Road and Richards Lane, Strathbogie (cont.)

The estimated cost of the work is \$180,000.

In addition, routine maintenance was undertaken in July, for which residents sent a message of appreciation.

At the November Ordinary Meeting, Council resolved to hold an initial meeting with landowners who front Kippings Road, between Polly McQuinns and Richards Lane, and landowners who front Richards Lane, to discuss the project, and provide a further report to Council.

This meeting was held on Wednesday, 20 December, 2017 with a number of residents in attendance. Some support was indicated for the possibility of investigation of a Special Charge Scheme, with joint Council and residents' funding.

Further correspondence and discussion have indicated lack of support for a Special Charge Scheme, at the present time, due to changes in circumstances. In particular, new work practices which are being trialed will reduce the B-double traffic on Kippings Road.

#### **Officers Comments**

Funding for the project could be raised by a Special Charge Scheme. It may be a simple matter to determine the ratio of special benefit to frontages to that of the wider community. Council would need to contribute funding to reflect the benefit to the wider community.

Alternatively, the project could be referred to the annual Council Plan and Budget process.

Council could decide not to proceed with any further investigation into a Special Charge Scheme, due to lack of resident support, at the present time,

#### **Alternative Options**

No other options have been identified outside of the Officer's recommendations.

#### **Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

#### **Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

#### **Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

#### **Financial / Budgetary Implications**

None other than those described elsewhere in this report.



### 9.2.2 Kippings Road and Richards Lane, Strathbogie (cont.)

#### **Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

#### **Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

#### **Community Implications**

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

#### **Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

#### **Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

#### **Consultation**

Council held a Drop-In Information session on Wednesday, 20 December 2017 on-site, at the corner of Kippings Road and Galls Gap Road, Strathbogie.

A number of Strathbogie residents attended the session to speak to Councillors and Council Staff about the project as well as hear the suggested options from Council.

Residents were asked to submit their feedback as soon as possible, with four forms returned to Council in January 2018, three of which were part of a joint submission.

Further discussion was undertaken with a resident who indicated that, as a result of modified work practices, there was much less need for road and intersection modifications.

#### **Attachments**

Nil

### **9.2.3 Bank Street, Avenel, Streetscape Project – Community Consultation**

#### **Author & Department**

Community Facilities Planning Officer / Community Assets Directorate

#### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

#### **Summary**

The 2017-2021 Council Plan included an action to “investigate options, in consultation with the community, for footpaths, kerb and channel and parking at the eastern end of Bank Street, Avenel”.

This issue was raised during Council’s Conversation Café in Avenel in early 2017 as a potential project, to resolve drainage and parking difficulties in the area.

Consultation with the Community has identified support for the provisions of: -

- Parking improvements on the eastern side of Bank Street, with parallel parking on the corner of Bank Street and Murchison Road, and the corner of Bank Street and Saleyard Road (including two disabled parking bays), 45 degree angle parking on Saleyard Road (behind Bank Street Wood-Fired Pizza and Gardens).
- Drainage improvements for Bank Street and Saleyard Road.
- Brick footpath along Bank Street, to keep in with the period-appropriate style of the township.

#### **RECOMMENDATION**

**That Council:**

- 1. Having consulted with the community, proceed to scope the following improvements to the eastern end of Bank Street:**
  - **Parallel parking on the Murchison/Saleyard Road corner.**
  - **Angle parking on Saleyard Road (behind Bank Street Wood-Fired Pizza and Gardens).**
  - **Drainage improvements for the entire area.**
  - **Brick footpath along Bank Street.**
- 2. Present final designs to Council, with costs associated with the project.**
- 3. Refer the project for funding for consideration in the 2019/2020 Budget.**

### 9.2.3 Bank Street, Avenel, Streetscape Project – Community Consultation (cont.)

#### **Background**

Residents, at the Conversation Café held in Avenel in 2017, raised their concerns about parking along the eastern end of Bank Street, saying the patrons of Bank Street Wood-Fired Pizza and Gardens park along the residential section of the street and don't utilize the limited parking available along Saleyard Road (behind the restaurant).

Residents also voiced their opinion on the lack of drainage infrastructure in Avenel, particularly on Bank Street.

As a result of this, Council placed the project in its 2017-2021 Council Plan to investigate options, in consultation with the community for footpaths, kerb and channel and parking at the eastern end of Bank Street.

The Community Assets Directorate created a preliminary design for the community to consider, which saw a proposed footpath running from proposed 90 degree parking on Murchison Road up to the Avenel Golf Club (note this extension to the golf club could tie into a future housing development further along Bank Street) as well as a footpath on the opposite side of the road going from 9 Bank Street to Planck Street. This proposal also included kerb and channel on both sides of the road.

There were also eight parallel parking spaces placed directly in front of the Harvest Home Hotel (corner of Bank Street and Saleyard Road), which included two disabled parking bays.

Several 45 degree angle parking spaces (crushed rock) were also proposed along Saleyard Road, at the rear of the pizza restaurant.

The existing parallel parking spaces along Bank Street would also be formalized.

#### **Alternative Options**

Council may choose to abandon the footpath component of the project but keep the drainage and parking improvements, as they were clear priorities for the community.

#### **Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

#### **Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

#### **Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

9.2.3 Bank Street, Avenel, Streetscape Project  
– Community Consultation (cont.)

**Financial / Budgetary Implications**

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

**Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

**Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

**Community Implications**

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

**Consultation**

Council sent letters, concept designs and feedback forms (to be filled out) to 28 residents/home owners along Bank Street, Saleyard Road and Murchison Road.

A total of 14 were returned with feedback from the designs, with many wanting more information.

Council then held a Drop-In Information Session at 10 Bank Street (next door to Avenel Meats) on Friday, 2 March 2018 in which nearly all initial respondents attended, liaising with Council staff and Councillors.

**Feedback**

Among the 14 feedback forms received from the letterbox drop, six were for parts of the proposal, two against and six neutral.

A recurring theme with the feedback was the need for more information, which they received at the Drop-In on 2 March.

Feedback included:

- The proposed Bank Street upgrade should take into consideration: drainage (successive road maintenance has caused the drainage system in some instances to be ineffective), footpaths (parts of Bank Street are presently scheduled as of heritage significance and any upgrade should take this into consideration) and parking (access to private property should be designated 'No Parking' and other parking should be of a nature that supports existing/proposed businesses).

9.2.3 Bank Street, Avenel, Streetscape Project  
– Community Consultation (cont.)

- Saleyard Road – the table drain runs in a general easterly direction to the entrance of the underground drainage system. Some additional remedial work requires to be done during the present dry period so that the system may cope with any expected deluge. Table drain requires some reshaping and sterilizing to prevent grass and weed growth and to expediate the flow of drainage water into existing drainage system.
- Concrete footpath is needed as woman's high-heeled shoes sink in the summer but no to angle parking as it would be a danger as vehicles would stick out too far and be a danger to ongoing traffic.
- There is much weekend parking due to Bank Street Pizza and many residents find their driveways are blocked which can be very annoying. Improved parking at the rear of the restaurant would be helpful but it will require signage as visitors have no idea about Saleyard Road access.
- Parking is certainly an issue and Harvest Home parking areas are always used by patrons of Bank Street Pizza, but if the town is to grow and small business is sustainable, there needs to be more input from the Shire in regard to infrastructure and assistance.
- Having a footpath along both sides of Bank Street is not necessary due to the lack of pedestrians along this street on a day to day basis. Analysis is needed to determine this. If a footpath is to be installed along properties, this would significantly impact the ambience of front-view in a heritage-listed street with large established trees and uninterrupted nature strips.
- If parking was to be added along Saleyard Road, the vegetation in that area would need to be better managed. There could also be an elevated fire risk with poor visibility through traffic, as it is unsealed it may produce more dust and there is no lighting when people are returning to their parked vehicles as well as walking on uneven surfaces.

**Attachments**

- Preliminary Design with all elements sent out to residents/home owners and presented to the public.

### Bank Street Preliminary Design





#### **9.2.4 Nagambie Toilet Block Development – High Street, Nagambie – Outcome of Community Consultation**

##### **Author & Department**

Community Facilities Planning Officer/ Community Assets Directorate

##### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

##### **Summary**

This report brings forward the preferred option for the Nagambie Toilet Block development for Council's consideration.

#### **RECOMMENDATION**

##### **That Council –**

- 1. Having undertaken community consultation (including the Access and Disability Advisory and Tourism, Arts and Culture committees), resolve to proceed with the Option 2B design, incorporating:**
  - **Sight screens in toilet**
  - **Accessible toilet to meet Changing Places specifications, with individual cubicles preferred, and**
  - **Utilise toilet block as a platform for public art, and**
- 2. Refer the project to the 2018/19 Budget Review process for any additional funding required.**

##### **Background**

Council provided funding of \$200,000 in its 2017/18 Budget to fund the development. Option 1 drawings were available at that time. That option provided for:

- Retention of the existing toilet, and
- Provision of an additional free standing disabled access toilet, a change room and a feature wall of art work.

Since that time, the architect has developed enhanced options which provide all new building elements in a more attractive form.

Option 2B offers:

- Improvement in perceived user safety with a general external handwashing area.
- A non-gender specific approach, and
- Additional wall area for artwork.

9.2.4 Nagambie Toilet Block Development – High Street, Nagambie  
– Outcome of Community Consultation (cont.)

**Officers Comments**

Option 2B appears most attractive and has been well received by the community. However, the cost will exceed the \$200,000 available.

Council could consider additional funding in the 2018/19 budget program.

**Alternative Options**

The architect has advised that expanding additional toilet cubicles to an “ambulant” standard is also feasible. The width of the cubicle would expand by approximately 200mm each.

**Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

**Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

**Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

**Financial / Budgetary Implications**

The cost of funding Option 2B will be greater than the \$200,000 available in the 2017/18 Budget.

If Option 2B proceeds Council would need to refer the project to the 2018/19 Budget Review process for additional funding.

**Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

**Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

**Community Implications**

Council has an opportunity to provide the community with improved public toilets on High Street.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.



9.2.4 Nagambie Toilet Block Development – High Street, Nagambie  
– Outcome of Community Consultation (cont.)

**Consultation**

At the November 2017 Ordinary Council Meeting in Euroa, Councillors resolved to commence community consultation on the Nagambie Toilet Block project, which also included liaising with both the Access and Disability Advisory and Tourism, Arts and Culture committees.

Council held two Drop-In Information Sessions at Harry's Café on High Street, Nagambie one on Thursday, 14 December 2017 and the other on Wednesday, 31 January 2018.

As a result of the two Drop-Ins, 15 feedback forms were returned either at the Drop-Ins or sent to Council via [info@strathbogie.vic.gov.au](mailto:info@strathbogie.vic.gov.au).

Out of the 15 returned, nine were for the proposal, particularly Option 2B, while two were against and four neutral.

**Feedback**

Council received 15 feedback forms during its two Drop-In Consultation sessions on Thursday, 14 December 2017 and Wednesday, 31 January 2018.

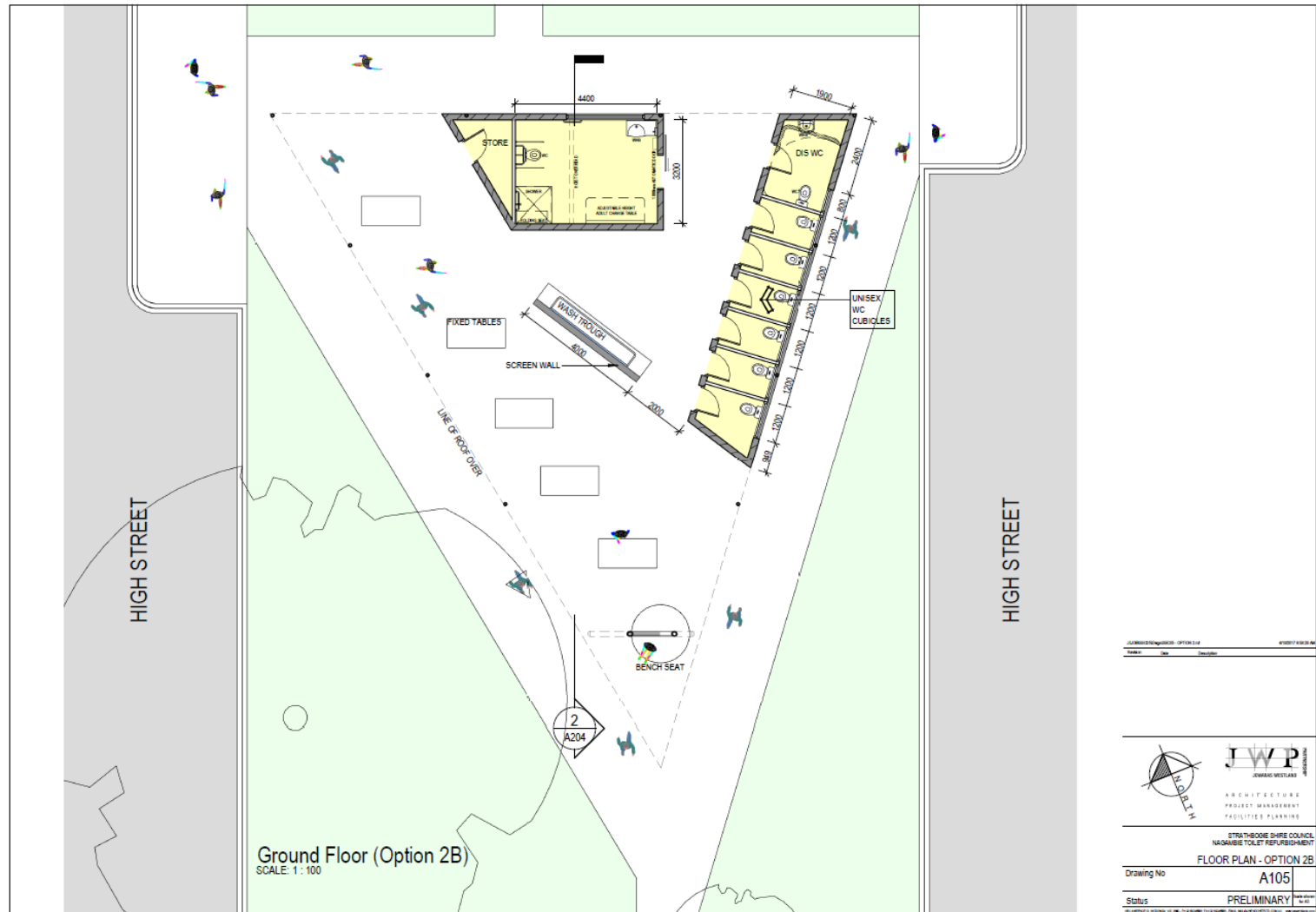
Comments/suggestions include:

- Continue to use the toilet block roof space for Christmas decorations, hopefully with access to power so lighting can be used.
- Provide ample undercover seating in the new toilet complex.
- (Access and Disability Advisory Committee) Accessible toilet should meet Changing Places specifications. Individual cubicles are preferred and proposed wash basins are safe.
- (Tourism, Arts and Culture Advisory Committee) There is an opportunity to use the proposed toilet block as a platform for public art. It would be an ideal fit given the prominent positioning toilet blocks are generally located in, their accessibility and if they met modern standards, are clean, safe and are a point of pride for the community with 'a sense of community ownership'.
- A public dump point should also be incorporated into the plans, catering for the many tourists who visit the region.
- Demolish existing toilet and build a brand new one, installing a CCTV camera.
- Add sight screens to plans on either side of entry to toilets.
- Toilet blocks should also be built outside Champion's IGA supermarket and at the Nagambie Train Station instead of one at the center of town.
- Outdoor seating arrangements are very close to the actual toilet stalls and there will be a smell factor.

**Attachments**

- Option 2B – Floor Plan
- Option 2B – Perspective Drawing

### Option 2B – Floor Plan



### Option B – 3D Image



<b>9.6</b>	<b>Tourism Reports Index</b>	
9.6.1	Nagambie Waterways Advisory Committee - Draft Minutes of the Meeting held on Monday 12 February 2018	20
9.6.2	Tourism, Arts and Culture Advisory Group - Draft Minutes of the Meeting held on Tuesday 13 February 2018	27

## **9.6 TOURISM**

### **9.6.1 Nagambie Waterways Advisory Committee - Draft Minutes of the Meeting held on Monday 12 February 2018**

#### **Author & Department**

Visitor Economy and Events Coordinator / Corporate and Community Directorate

#### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

#### **Summary**

Attached are the draft meeting minutes of the Nagambie Waterways Advisory Committee held on 12 February 2018, Council's endorsement.

#### **RECOMMENDATION**

**That Council endorse the draft Minutes of the Nagambie Waterways Advisory Committee meeting held on Monday 12 February 2018**

#### **Background**

The Strathbogie Shire Council has resolved to appoint a Special Committee to advise policy and direction for the Nagambie Waterway, to ensure that the activities on the Nagambie Waterways meet the objectives and the vision of Council.

In 2015 the Council approved a new Terms of Reference for the committee and a new committee was appointed, to provide strategic direction for the waterways to the Council.

#### **Alternative options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

#### **Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

#### **Strategic links - policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies and key strategic documents.

9.6.1 Nagambie Waterways Advisory Committee  
- Draft Minutes of the Meeting held on Monday 12 February 2018 (cont.)

**Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and competition and consumer Act requirements have been considered and applied in development of the report and recommendation.

**Financial/Budgetary implications**

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

**Economic implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

**Environmental/Amenity implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

**Community implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal/Statutory implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council

**Consultation**

The author of this report consulted with all the user groups of the waterways, relevant agencies, and the community at the recent meeting – see attached copy of minutes.

**Attachments**

- Draft Minutes of the Nagambie Waterways Advisory Committee held on 12 February 2018
- Action List

**NAGAMBIE WATERWAYS ADVISORY COMMITTEE MEETING**

held at the Nagambie Lakes Regatta Centre

on Monday 12<sup>th</sup> February 2018 at 5.00 pm

**Attended:**

Cr. Amanda McClaren	Mayor Strathbogie Shire Council (Chair)
Cr. Debra Swan	Councillor Strathbogie Shire Council
David Roff	Director Strathbogie Shire Council
Uwe Paffrath	Acting Director Strathbogie Shire Council
Libby Webster	Strathbogie Shire Council (Secretary)
Avi Maharaj	Manager Strathbogie Shire Council
Scott Wikman	GMW
Wally Cubbin	Nagambie Fishing Club
Craig Stewart	Commercial Operators
Alister Purbrick	Nagambie Lakes Tourism & Commerce
John Beresford	Commercial Developers
Tony Hammond	Riparians
Patrick McNamara	Nagambie Rowing Club

**Guests:**

Geoff Swanton	Marine Safety – Transport Safety Victoria
Alex Vucic	Waterway Safety Officer – Transport Safety Vic
Stewart McGlashan	Senior Game Officer – Game Management Authority

**Apologies:**

Steve Crawcour	CEO Strathbogie Shire Council
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**MINUTES**

1. The Mayor welcomed everyone to the meeting.
2. The Chair asked for declaration of any Conflicts of Interest  
– none noted
3. Minutes of previous Meeting 11/12/17

Alister proposed that the minutes be accepted as read, Craig seconded and all agreed.



- Actions 1 to 4 from 11/12/17 meeting – see attached
  - Matters arising – actions 1 to 4 are listed on the agenda for further discussion
4. Duck Hunting Issues - Stewart McGlashan, Senior Game Officer  
GAME Management Authority
- Stewart's role is compliance only; Game officers are not armed and always go out with VicPol.
  - Duck hunting areas are mapped and promoted by GMW. To change mapping the Committee would need to advocate to GMW and VicPol.
  - If general public observe dangerous behaviour of hunters, please ring 000 immediately, or record through GAME website. If you think it is a concern then report it. These calls are logged, so even if there is no Officers in the area, they will be notified and can schedule patrols in the area.
  - It is illegal to drive a boat while operating a gun and illegal to shoot over private property.
  - Anyone shooting on private land needs permission from landowner. Any transgression is an offence.
  - GAME and GMW undertake a public awareness campaign at the beginning of each season including media releases.
  - Stewart to send presentation to Libby for distribution (attached).
5. Review of Terms of Reference and Membership of the Committee  
LW to circulate proposed, with all changes tracked, and current TOR to review at the next meeting
6. GMW Update

Scott Wikman reported that GMW foreshore occupation licences expired in June 2017. There are 420 current licences. These have been held over while GMW conduct the review. Currently this review only affects jetties or slipways that are already licenced. These licences, generally, are for a 10 year term.

This review is due to be completed by July 2018. This is Stage 1 of the process; the second stage is to investigate any unlicensed structures and ask the owners to apply for licences and may extend to landscaping and decking on the foreshore.

GMW has also advertised for Expressions of Interest from commercial operators who might like to operate on Lake Nagambie and the Goulburn



River. GMW met with Council prior to this EOI being advertised. Once the EOI's have been submitted, GMW will review. Any new licences would be issued on a 12 month trial basis.

Scott to provide an executive summary on the process to the Committee.

Scott will be attending the Shire's Tourism Arts and Culture Reference Group meeting to give an update on the progress.

Amanda enquired about commercial operator's access to the restaurant in Kirwans Bridge, Le Penelope's, to transport guests. Scott confirmed they would have access if it was navigable.

#### 7. Work in Progress on Business Plan

Wally reported that there have been 500,000 fingerlings introduced to the Goulburn Weir system this season.

Avi to research similar Code of Conducts for waterway users from other LGA's

Scott reported that there is a *Blue green algae outbreak local incident plan* for the Goulburn Weir/Lake Nagambie, which is registered with the Shire. The last outbreak in Lake Nagambie was in 2007 which was minor - signs up one day and down the next.

Avi to review the Nagambie Waterways Business Plan, allocate a responsible individual/agency to each strategy and prioritise the strategies.

#### 8. General Business

Cameras on waterways – AP suggested erecting signs on private land on the waterways that gives an indication that there may be a camera, even if there is not a camera. Geoff suggested contacting Glenelg Shire as they have a number of these type of cameras/signage on their waterways. Potentially, landowners could pay for signs. The Committee will agree common wording and format for the signs. LW to investigate wording and cost of the signs and report back to the Committee. These could also be installed on boat ramps.

Meeting closed: 6.15pm

#### CONFIRMED MEETING SCHEDULE FOR 2018:

Monday 9<sup>th</sup> April  
Monday 18<sup>th</sup> June  
Monday 13<sup>th</sup> August  
Monday 8<sup>th</sup> October  
Monday 10<sup>th</sup> December

Signed as a true and correct record of the meeting.

Cr Amanda McClaren  
Chairperson

**NAGAMBIE WATERWAYS ADVISORY COMMITTEE MEETING**

**December 11th 2017 meeting**

**Actions from December 11 2017 meeting:-**

<b>Action 1</b>	LW to circulate Terms of Reference for review by committee.
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Done. To be recirculated

<b>Action 2</b>	LW to invite Ken Ross to future meeting to discuss Emergency Management plans/procedures as part of Strategic Plan
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Ken on holidays until end of February. LW to ask to April meeting

<b>Action 3</b>	LW to set up meeting with Compliance subcommittee and TSV
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Done. Meeting held prior to the February meeting

<b>Action 4</b>	LW to set up a meeting between NOW Festival Committee and Rowing Vic
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Done. And then cancelled, as the NOW committee preferred to wait until after the event in March this year. LW re arrange.

**Actions from February 12<sup>th</sup> 2018 Meeting**

<b>Action 1</b>	LW to circulate Terms of Reference for review by committee.
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<b>Action 2</b>	LW to set up a meeting between NOW Festival Committee and Rowing Vic
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<b>Action 3</b>	LW to circulate GAME & GMW information re duck hunting season
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<b>Action 4</b>	Avi to investigate Waterway User Code of Conduct with other LGA's
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<b>Action 5</b>	Avi to review the Nagambie Waterways Business Plan and split the list by responsible agency
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<b>Action 6</b>	LW to investigate cost of surveillance signage and possible wording
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<b>Action 7</b>	Avi to contact Glenelg Shire re their signage on waterways
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**9.6.2 Tourism, Arts and Culture Advisory Group**  
**- Draft Minutes of the Meeting held on Tuesday 13<sup>th</sup> February, 2018**

**Author & Department**

Manager Tourism, Arts and Culture / Corporate and Community Directorate

**Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

**Summary**

Attached are the draft minutes of the Tourism, Arts and Culture Advisory Group for the meeting held on Tuesday 13<sup>th</sup> February, 2018.

The Tourism, Arts and Culture Advisory Group were asked in this meeting to review and provide feedback on the following proposed community projects:

- a) Nagambie Toilet Block
- b) Violet Town Reserve Toilet Block Mural
- c) Violet Town RSL Mural

**RECOMMENDATION**

1. **That Council endorse the draft Minutes of the Tourism, Arts and Culture Advisory Group meeting held on Tuesday 13<sup>th</sup> February, 2018.**
2. **That Council review the feedback from the Tourism, Arts and Culture Advisory Group and take the comments into consideration when making final decision on the community projects a), b) and c), as listed:-**
  - a) **Nagambie Toilet Block**
  - b) **Violet Town Reserve Toilet Block Mural**
  - c) **Violet Town RSL Mural**

**Background**

The objectives of the Strathbogie Shire Council Tourism, Arts and Culture Advisory Group are:

- To provide a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation in the development and implementation of a Tourism, Arts and Culture Strategy Plan.
- Act as advocates and champions for Tourism, Arts and Culture programs and projects with the Shire that are of community benefit.
- Provide a forum for discussion of Tourism, Arts and Culture industry trends and best practice in the Local Government sector.

The role of the Committee is to carry out the following functions:

- To assist with the development and implementation of a Tourism, Arts and Culture Strategy Plan.
- Respond to key issues referred by Council to the committee.

9.6.2 Tourism, Arts and Culture Advisory Group  
- Draft Minutes of the Meeting held on Tuesday 13<sup>th</sup> February, 2018 (cont.)

- Assist Council to work strategically to encourage, foster, value and promote Tourism, Arts and Culture.
- Provide a consultative mechanism for Council on Tourism, Arts and Culture activities within the Shire.
- Assist in identifying and responding to key issues relating to Tourism, Arts and Culture Strategy Plan.

The Tourism, Arts and Culture Advisory Group Charter was adopted by Council on 15<sup>th</sup> of August, 2017.

Feedback:

- a) *Nagambie Toilet Block* – Suggestion to consider adding extra external power outlets so that these can be utilized by markets held in Nagambie, and to also look at reusing material from the toilet block so that it does not end up in landfill.
- b) *Violet Town Reserve Toilet Block Mural* – further review of designs and concept to be considered after the Violet Town Recreation Reserve Committee has presented to Council. They have been invited to present to council on Tuesday 27 March, 2018.
- c) *Violet Town RSL Mural* – TACAG would like the Violet Town RSL to consider other alternatives of contemporary art in creating a lasting and meaningful legacy that will create awareness and understanding in both current and future generations.

Other comments: *“There is an opportunity to create something quite meaningful in this location given its prominence in the town and the park it is connected with. My feeling is that there are so many ways of creating a dynamic, inspiring piece which will engage the entire community, (perhaps more so than a set of three murals on a wall that may not have a connection to the broader community.”*

### **Alternative Options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. The following alternatives have been identified for the consideration of Council:

- Investigate other design options for the Violet Town Reserve Toilet Block Mural
- Investigate other artwork design options for the Violet Town RSL Mural
- Investigate other more contemporary art options for Violet Town RSL (see examples provided by the TACAG)

### **Risk Management**

The decision is for Council, and the risk management factors to consider would be as follows:

- Possible delays in construction for both the toilet block buildings (Nagambie and Violet Town)
- Possible community backlash from inclusion of outside opinion
- Lack of cohesion in approach to Arts and Culture across the Strathbogrie Shire due to the current lack of an Arts and Culture Strategy Plan (which is currently in the planning phase)

9.6.2 Tourism, Arts and Culture Advisory Group  
- Draft Minutes of the Meeting held on Tuesday 13<sup>th</sup> February, 2018 (cont.)

**Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

**Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

**Financial / Budgetary Implications**

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

**Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

**Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

**Community Implications**

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

**Consultation**

The author of this report considers that the matter under consideration did not warrant a community consultation process.

**Attachments**

- Draft minutes of the Tourism, Arts and Culture Advisory Group meeting held on Tuesday 13<sup>th</sup> February, 2018.
- Proposed art work for Violet Town Reserve Toilet Block Mural
- Proposed artwork for Violet Town RSL Mural
- Alternative examples of art for Violet Town RSL consideration

## TOURISM, ARTS AND CULTURE ADVISORY GROUP MEETING MINUTES



Tuesday 13th February 2018  
Meeting Room 2 (Old SES Building), Shire Offices  
5.30pm

### Anticipated Attendees

Cr Debra Swan	<i>Councillor</i>	Cr Alistair Thomson	<i>Councillor (CHAIR)</i>
Debra Ellis	<i>Strathbogie Shire</i>	Leanne Hulm	<i>Goulburn River Valley Tourism</i>
Claire Taylor	<i>Strathbogie Shire</i>	Dan Capobianco	<i>Business Euroa</i>
Admin Support (TBC)	<i>Strathbogie Shire (MINUTE TAKER)</i>	Andrea Richards	<i>Nagambie Lakes Tourism and Commerce</i>
Kathi Clark-Orsanic	<i>Community Representative</i>	Janelle Toomey	<i>Community Representative</i>
Rosa Purbrick	<i>Community Representative</i>	Kristen MacKenzie	<i>Community Representative</i>
Tom Broadhurst	<i>Community Representative</i>	Tess Noonan Egan	<i>Community Representative</i>

### Apologies

Debra Ellis	<i>Strathbogie Shire</i>	Leanne Hulm	<i>Goulburn River Valley Tourism</i>
Tom Broadhurst	<i>Community Representative</i>	Dan Capobianco	<i>Business Euroa</i>

ITEM	PERSON RESPONSIBLE	TIME
<b>1. WELCOME MEMBERS AND ACKNOWLEDGMENT OF COUNTRY</b>	Cr Alistair Thomson	6.00pm
<b>2. APOLOGIES</b>	All	6.02pm
<b>3. MATTERS ARISING FROM PREVIOUS MINUTES</b>	Claire Taylor	6.05pm
3.1 ATDW follow up To follow up next meeting as Dan wasn't in attendance	Dan Capobianco	
3.2 Update on Council Infrastructure Assets List A list is currently being created but not yet finalised	Deb Ellis	
3.3 Follow up with Juddy Roller Studios Claire spoke with Sean and a Skype meeting was going to be set up for this meeting, but it will be rescheduled as Scott from GMW is coming to speak	Claire Taylor	
<b>4. ACCEPTANCE OF MINUTES – 05/12/17</b>		
Moved      Alistair Thomson Seconded   Cr Debra Swan	<b>CARRIED</b>	
<b>4. GUEST PRESENTER</b>	Scott Wikman	6.15pm
4.1 Goulburn Murray Water EOI - Tourism & Business Development Project An EOI will be going out in the next month for opportunities for commercial businesses to operate on Lake Nagambie. Current businesses that use the Lake include tour boat operator and paddle boards for hire. Lake Eildon currently has commercial businesses but it is difficult as there are 2 councils on either side of the lake. Environmental impacts will be considered in the applications and they will have to meet the same requirements as any other business. GMW is still confirming how it will work, but there has been discussion of short term licences for trial. The EOI will be open to all as there has been interest from interstate in the		



past.		
<p><b>5. STRATEGY/PLAN DEVELOPMENT</b></p> <p><b>4.1 Presentation of survey findings</b> There were over 100 responses to the survey, and 40 people have indicated that they would be interested in further consultation. There were definitely themes recognised in the survey. The next step is to create a plan.</p> <p><b>4.2 Presentation of development brief for discussion – including themes and tasks</b> Each member was asked to look over the literature review completed by Claire and email a maximum of 5 themes that could be used in the plan by Friday 23<sup>rd</sup> February.</p> <p>Add as an measurement – being used by members of the community Follow up with GVRT to see what their themes are and what consultation they have done</p>	Claire Taylor	6.30pm
<p><b>6. URBAN PLANNING</b></p> <p><b>5.1 Update on community projects</b> Euroa &amp; Nagambie VIC has had final community consultations and it will go to the March Council Meeting for decision There has been some internal changes made by no external changes, and the building has been made separate so that it can be classified as a council building as it is being donated to the Council by Gerry Ryan.</p> <p><b>Nagambie Toilet Block</b> – final community consultation has been conducted, it will go to Council in the March meeting. Suggestion to consider adding extra power outlets so that it can be utilised by markets in held in Nagambie, and also to look at reusing material so it doesn't end up in landfill.</p> <p><b>Violet Town Reserve Toilet Block Mural</b> – There has been a correspondence received with drawings, looking at using bricks to follow on with pizza oven theme. They have been invited to attend the March Community Consultation Meeting on the fourth Tuesday for further discussion.</p> <p><b>Violet Town RSL Mural</b> - Correspondence has been received with an attachment of paintings suggested for the mural. They will be invited to present at March Community Consultation Meeting. Advisory Group has been asked to submit examples of contemporary art that can be provided to the RSL to create understanding for current and future generations</p> <p><b>Violet Town Aurora Train Crash Memorial</b> – Ongoing correspondence to create a memorial by February 2019 to mark 50 year anniversary of the crash, looking at recognising lives lost but also celebrating the spirit of volunteerism. They are presenting at the February Community Consultation meeting</p>	Claire Taylor	6.45pm
<p><b>7. OTHER BUSINESS</b></p> <p>Claire – will email out information about Regional Art's Victoria Home is where the Hall is, and event held in November that the shire could be involved in, and Come Play in May from Gippsland, to consider in the</p>	All members	7:00pm



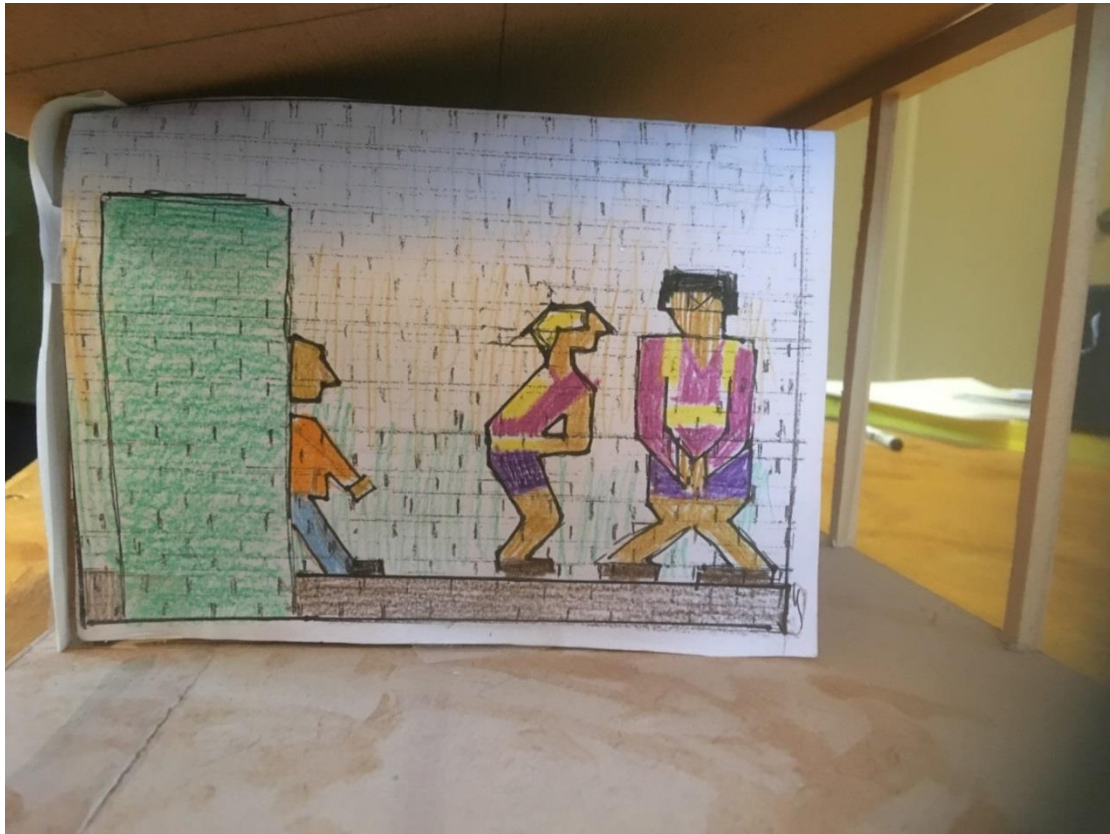
<p>future.</p> <p><b>Kristen</b> – Art Show will be on 5<sup>th</sup> March, all welcome</p> <p><b>Rosa</b> – Shepparton Arts Festival is coming up, would be good for members of the group to attend</p> <p><b>Kathi</b> – exhibition for her son is on 17<sup>th</sup> March at the Flour Mill, all are welcome to attend</p> <p><b>Andrea</b> – NOW Festival is on the first weekend in March, would be of interest to artists as there is a poetry session on Sunday</p>		
<b>8. MEETING CLOSED</b>		7.30pm
<b>9. NEXT MEETING/S</b> Tuesday 13 <sup>th</sup> March at 5:30pm		
<b>ACTIONS</b>	<b>PERSON RESPONSIBLE</b>	
Completion of minutes and distribution to members	Alana Morrison/Claire Taylor	
Email out information on RAV "Home is where the Hall is" and Gippsland "Come Play in May"	Claire Taylor	
Email drawings of Violet Town Toilet Block	Claire Taylor	
Email revised plans for Nagambie VIC	Claire Taylor	
Discussion with ATDW in relation to inclusion of some form of local branding to increase usage	Dan Capobianco	
Suggestions and ideas with regards to alternative art work/sculpture for Violet Town RSL project	ALL	
Review common themes from survey and other Arts and Culture Strategies and email to Claire suggest list of 3-5 pillars/themes for Strathbogrie Shire by Friday 23/02/18	ALL	

**Proposed art work for Violet Town Reserve Toilet Block Mural (Five Angles)**











## Violet Town RSL Sub-Branch

P.O. Box 998  
Benalla. Vic. 3671  
Email [randalexander@iinet.net.au](mailto:randalexander@iinet.net.au)

President: John Montgomery  
Mob. 0418 512 516  
Secretary: Rand Alexander  
Phone: (03) 5762 7544

Mr. Steve Crawcour  
Chief Executive Officer  
Strathbogrie Shire Council  
109a Binney Street,  
Euroa, Vic., 3666

Dear Sir,

Re: Memorial Precinct Mural

The Violet Town RSL Sub Branch at a recent General Meeting of members, considered a project to construct and erect a mural in the Violet Town Memorial Precinct, honouring the past and present members of the Australian Defence Force.

It is envisaged the Mural will stand approximately two metres high and seven metres in length and be of a free-standing metal construction. Ms Edna Hemming, a local artist will be commissioned to create the image subject matter.

The project is estimated to cost \$ 10,000 and to that end we have approached three Violet Town community organizations being V.T.A.G., The V.T. Community Op-Shop Inc. and the V.T. Lions Club for financial support. As a matter of courtesy we have also advised the V.T. Community Memorial Hall Complex Hall Committee of the project in mind.

We believe that this mural will enhance the work already carried out in the precinct and would be of benefit and interest to the wider community of Violet Town.

Trusting this project will find your favour.

Yours sincerely,

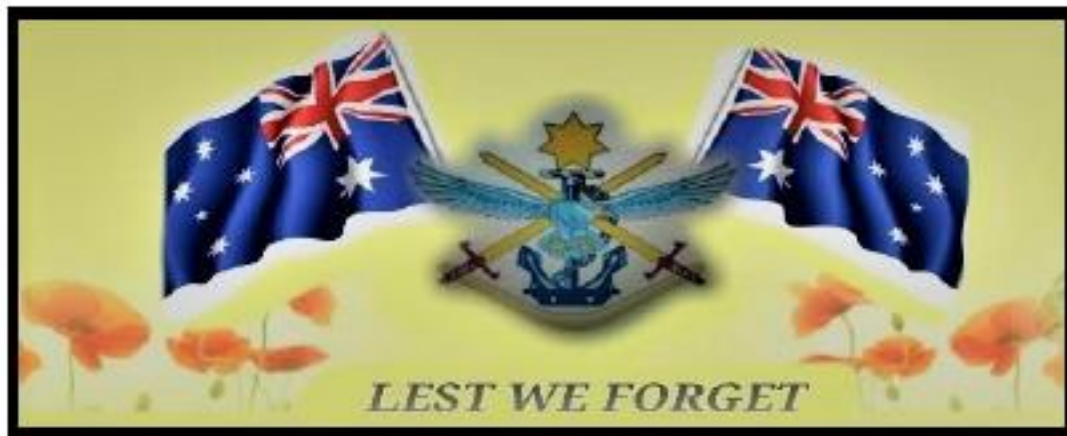
Rand Alexander  
Secretary  
6 December 2017



**Proposed artwork for Violet Town RSL Mural**



Proposed Mural Panels



Artist layout shown not to scale



**Alternative examples of art for Violet Town RSL consideration**

**EXAMPLES OF PUBLIC ART**  
16.02.18



ARTWORK ALONG THE GROUND PLANE



**EXAMPLES OF PUBLIC ART**  
16.02.18



SCULPTURAL PIECES





**EXAMPLES OF PUBLIC ART**

16.02.18



**OTHER OPTIONS**



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## **9.7 ORGANISATION**

### **9.7.1 Infrastructure Reserve Fund Policy**

#### **Author & Department**

Chief Executive Officer / Executive Services Directorate

#### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

#### **Summary**

Council established a Bridge Reserve Fund in 2011/2012 to deal with the deteriorating conditions of its bridges, in particular Kirwans Bridge.

Over the years and due to government's requirements to have shovel ready projects the fund's name was changed to an Infrastructure Reserve fund.

Council at its discretion each year during its Budget process decides in an amount it will invest in the fund. It is usually dependant of upcoming projects identified in the Council Plan or projects that are in their initial stage or a project that is proceeding to its next stage eg. Stage 1 of a 5 stage project.

#### **RECOMMENDATION**

**That Council endorse the attached infrastructure Reserve Fund Policy.**

Council established a Bridge Reserve Fund in 2011/2012 to deal with the deteriorating conditions of its bridges, in particular Kirwans Bridge. These funds form part of Council's overall cash holdings.

Over the years, and due to the government's requirements to have 'shovel ready' projects, the fund's name was changed to an Infrastructure Reserve Fund.

Council, at its discretion each year during its Budget process, decides on an amount it will invest in the fund. It is usually dependent on upcoming projects identified in the Council Plan or projects that are in their initial stage or a project that is proceeding to its next stage eg. Stage 1 of a 5 stage project.

The Infrastructure Reserve Fund can only be used for projects of a capital nature that will have a direct benefit to the community. These must be identified in the Council Plan as this drives the budget. The fund is to be used to leverage Council funds against any grant program that offers at least 1:1 funding. There is an expectation that the community / committees of management will also contribute funds and in kind to any project.

The money held in this fund can only be expended through a Council Resolution via a formal Council report. No expenditure from this fund can be done in any other manner.

### 9.7.1 Infrastructure Reserve Fund Policy (cont.)

The Council report must include the following:

- The grant being applied for and what is the source eg. Federal or State Government
- The total cost of the project
- The amount of grant funding available and its ratio eg. 1 : 1
- The amount being requested to be drawn from the Infrastructure Reserve Fund
- The amount of community / committee of management funding committed to the project
- The value of in kind being provided by the community / committee of management
- Any other sources of funding / in kind available for the project.

In addition to the above, there should be an indication of the balance of the fund prior to the above expenditure and what balance would be left.

#### **Alternative Options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action.

#### **Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report.

#### **Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

#### **Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

#### **Financial / Budgetary Implications**

The author of this report considers that there are no capital or recurrent budget considerations at this stage.

#### **Economic Implications**

The author of this report considers that there are no significant economic implications for Council or the broader community.

#### **Environmental / Amenity Implications**

The author of this report considers that there are no significant environmental or amenity implications for Council or the broader community.

#### **Community Implications**

The author of this report considers that there is no significant community or social implications for Council or the broader community.

### 9.7.1 Infrastructure Reserve Fund Policy (cont.)

#### **Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

#### **Legal / Statutory Implications**

The author of this report considers that there are no legal or statutory implications which require the consideration of Council.

#### **Consultation**

The author of this report considers that the matter under consideration does not warrant a community consultation process at this stage.

#### **Attachments**

Infrastructure Reserve Fund Policy



# INFRASTRUCTURE RESERVE FUND POLICY

COUNCIL POLICY	
Document ID:	
Effective Date:	.....
Last Review:	.....
Current Review:	.....
Adopted by Council:	.....
Next Review Date:	(Annually / Biannually / As required)
Responsible Officer/s:	.....

## **Infrastructure Reserve Fund Policy**

### **Background:**

Council established a Bridge Reserve Fund in 2011/2012 to deal with the deteriorating conditions of its bridges, in particular Kirwans Bridge. These funds form part of Council's overall cash holdings.

Over the years and due to government's requirements to have shovel ready projects the fund's name was changed to an Infrastructure Reserve fund.

Council at its discretion each year during its Budget process decides in an amount it will invest in the fund. It is usually dependent on upcoming projects identified in the Council Plan or projects that are in their initial stage or a project that is proceeding to its next stage eg. Stage 1 of a 5 stage project.

### **Purpose:**

The Infrastructure Reserve Fund can only be used for projects of a capital nature that will have a direct benefit to the community. These must be identified in the Council Plan as this drives the budget. The fund is to be used to leverage Council Funds against any grant program that offers at least 1:1 funding. There is an expectation that the community / committees of management will also contribute funds and in kind to any project.

### **Process:**

The money held in this fund can only be expended through a Council Resolution via a Council Report. No expenditure from this fund can be done in any other manner.

The Council Report must include the following:

- The grant being applied for and what is the source eg. Federal or State Government
- The total cost of the project
- The amount of grant funding available and its ratio eg. 1 : 1
- The amount being requested to be drawn from the Infrastructure Reserve Fund
- The amount of community / committee of management funding committed to the project
- The value of in kind being provided by the community / committee of management
- Any other sources of funding / in kind available for the project.

In addition to the above there should be an indication of the balance of the fund prior to the above expenditure and what balance would be left.

## 9.7.2 **Southern Aurora Memorial Project**

### **Author & Department**

Chief Executive Officer / Executive Services Directorate

### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

### **Summary**

On the 7<sup>th</sup> February 1969 at 7am, Violet Town and district responded to one of Australia's largest railway disasters. The community responded in a manner that helped cement the volunteer and community spirit of the town.

A committee has been formed by community members to commemorate the 50<sup>th</sup> anniversary of this event. The committee has asked Council if they would support in various ways which is detailed in this report.

### **RECOMMENDATION**

1. **That Council endorse the project, following a presentation by the Southern Aurora Memorial Working Group on the 27<sup>th</sup> February 2018, which includes:**
  - a. **Establishing a project working team to fully scope the project, project manage and develop costings in conjunction with the committee.**
  - b. **Exploring funding opportunities for the project.**
  - c. **Developing a MoU with the committee for ongoing maintenance of the site once established.**
2. **That the project be referred to the 2018 / 19 Council Plan review and Draft Budget program.**

### **Background**

On the 7<sup>th</sup> February 1969 at 7am, Violet Town and district responded to one of Australia's largest railway disasters. The community responded in a manner that helped cement the volunteer and community spirit of the town. A total of 9 people died and 50 were seriously injured, with many heroic acts by responding people.



### 9.7.2 Southern Aurora Memorial Project (cont.)

A committee has been formed by community members to commemorate the 50<sup>th</sup> anniversary of this event. The committee has asked Council if they would support in the following ways:

- Official recognition of the project
- Commitment to partial funding (when known)
- Project management of the project
- Explore funding opportunities
- Ongoing commitment to maintain the site in conjunction with the committee.

#### **Alternative Options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action.

#### **Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report.

#### **Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

#### **Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

#### **Financial / Budgetary Implications**

The author of this report considers that there are no capital or recurrent budget considerations at this stage.

#### **Economic Implications**

The author of this report considers that there are no significant economic implications for Council or the broader community.

#### **Environmental / Amenity Implications**

The author of this report considers that there are no significant environmental or amenity implications for Council or the broader community.

#### **Community Implications**

The author of this report considers that there is no significant community or social implications for Council or the broader community.

#### **Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

9.7.2 Southern Aurora Memorial Project (cont.)

**Legal / Statutory Implications**

The author of this report considers that there are no legal or statutory implications which require the consideration of Council.

**Consultation**

The author of this report considers that the matter under consideration does not warrant a community consultation process at this stage.

**Attachments**

Nil.

**9.7.3 2017-2021 Shire of Strathbogie Council Plan  
- Second Quarter Report ~ 1 October to 31 December 2017**

**Author & Department**

Director, Corporate and Community / Corporate and Community Directorate

**Disclosure of Conflicts of Interest in relation to advice provided in this report**

Officers providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

**Summary**

The 2017-2021 Shire of Strathbogie Council Plan was adopted by Council at a Special Council meeting held on Tuesday 27 June 2017.

The 2017-2021 Shire of Strathbogie Council Plan has, in summary:

A total of 87 Actions -

- > *Goal 1 - To enhance community health and wellbeing ~ 20 Actions*
  - > *Goal 2 - To sustainably manage our natural and built environment ~ 26 Actions*
  - > *Goal 3 - To provide quality infrastructure ~ 12 Actions*
  - > *Goal 4 - To support and deliver economic development ~ 17 Actions*
  - > *Goal 5 - To be a high performing Shire ~ 12 Actions*
- 32 Actions are listed for commencement and completion in 2017-2018
  - 14 Actions are listed for commencement and completion in 2017/2018 - 2018/2019
  - 8 Actions are listed for commencement and completion in 2018/2019
  - 2 Actions are listed for commencement and completion in the period 2018/2019 - 2019/20
  - 1 Action is listed for commencement and completion in the period 2019/2020
  - 30 Actions are spread over the term of the Council Plan (2017/2021), with completion by June 2021

Quarterly reports are presented to Council to provide an update on the status of the Actions. The Actions of the Plan have been reviewed and progress updated, and details are provided in the attached report.

**RECOMMENDATION**

**That the report be noted.**

9.7.3 2017-2021 Shire of Strathbogie Council Plan  
- Second Quarter Report ~ 1 October to 31 December 2017 (cont.)

**Background**

A Council must prepare and approve a Council Plan within the period of 6 months after each general election or by the next 30 June, whichever is later, in accordance with Section 125 of the Local Government Act 1989.

The Council Plan must include the strategic objectives of Council and strategies for achieving those objectives. The Council Plan is prepared in conjunction with the yearly budget to ensure cost implications are considered and accounted for.

At least once in each financial year, a Council must consider whether the current Council Plan requires any adjustment in respect of the remaining period of the Council Plan, and make any adjustment it considers necessary to the Council Plan.

This report is for the first quarter (July – September 2017) of the 2017-2021 Council Plan.

**Alternative Options**

Officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

**Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

**Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

**Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

**Financial / Budgetary Implications**

All Council Plan actions are considered during the budget process at the start of the financial year.

**Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

**Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

9.7.3 2017-2021 Shire of Strathbogie Council Plan  
- Second Quarter Report ~ 1 October to 31 December 2017 (cont.)

**Community Implications**

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

**Consultation**

The author of this report considers that the matter under consideration did not warrant a community consultation process.






**Attachments**

Strathbogie Shire Council Plan Progress Report for the October to December 2017 quarter.



# COUNCIL PLAN PROGRESS REPORT

## Status Indicators Key:


-  In Progress
-  Not Started
-  Completed
-  Under Review
-  On Going

## YEAR: 2017-2018


### GOAL: 1 To enhance community health and wellbeing

#### *STRATEGY: 1.1 Plan for the improved community health, wellbeing and liveability*


#### **ACTION: 1.1.1 Continue to support and participate in the Strathbogie Health and Community Services Consortium.**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2021	50%		Council endorsed seeking for a Veterans Centre at Euroa Health. Also working with Nagambie Health in relation to Veteran Needs and Community Hub.


#### **ACTION: 1.1.2 Support the “Prevention of Violence against women and children supporting safer communities” Action Plan**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Wellbeing	30-Jun-2021	50%		Have registered for Communities of Practice program. Have attended one training session already and a second workshop to occur on 15/2/18 Workplan for implementation is being developed and priority areas determined.


#### **ACTION: 1.1.3 Expand Avenel Preschool to accommodate Maternal and Child Health as part of an overarching strategy for future models of operation**

Position(s)	Target Date	% Complete	Status	Comments
Manager Projects	30-Jun-2019	10%		Successful grant application. Funding Agreement received. Plans are currently being prepared for final design of building expansion. Will go out for tender in March/April.


**ACTION: 1.1.4 Review and implement priorities from the Walking Tracks and Trails Strategy and the Footpath Strategy (including but not limited to the Apex Walking Track Euroa)**

Position(s)	Target Date	% Complete	Status	Comments
Economic Development & Programs Officer	30-Jun-2021	20%		Created the Discovery Map subcommittee as part of the Sustainable Development Reference Group. Working with the Discovery Map subcommittee to develop an electronic and maybe a paper based 'Discovery Map of tracks and trails in the Shire. As part of phase 1 there will be 11 tracks and trails promoted. These have been chosen because they are existing tracks that are suitably constructed and well maintained. Future phases will include other tracks that currently require work before they can be promoted. We are currently working with key stakeholders that are associated with the 11 priority tracks and trails. Interpretive indigenous signage will also be erected on Balmattum Hill via funding from GBCMA before June 30 2018.

**ACTION: 1.1.5 Update the Health and Wellbeing Plan to ensure it includes community infrastructure**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Wellbeing	30-Jun-2018	100%		Liveability Plan adopted and sent to Minister for sign off. Infrastructure is including in the plan. Work has begun to facilitate the first meeting of the key stakeholder group for the monitoring, implementation and review of the plan.

**ACTION: 1.1.6 Develop and implement the recommendations of the Shire wide Skate Park Strategy**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Wellbeing	30-Jun-2019	50%		Public consultations sessions to occur on 22nd Feb in Euroa and Nagambie. At the conclusion of this all survey results will be collated. Draft background report has been prepared. It is anticipated the Strategy will be completed by June 2018.


**ACTION: 1.1.7 Review actions from local law review relating to dog off leash areas**

Position(s)	Target Date	% Complete	Status	Comments
Manager Governance & Regulatory Services	30-Jun-2018	40%		Awaiting an outcome to Council's submission to Dr Chris Brown's Pet Friendly Park Grants, applied for in October 2017.




**STRATEGY: 1.2 Engage and participate with the community in Council / Community initiatives**


**ACTION: 1.2.1 Continue to support local community planning processes across the Shire**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Wellbeing	30-Jun-2021	50%		Community Planning Reference Groups are in the process of finalising their plans and signing their terms of reference. Support and engagement will be provided during 2018 to determine what support, training and development these groups may require in order to fulfill their role.


**ACTION: 1.2.2 Consider joint implementation of priority projects from Violet Town Action Group Community Plan, Violet Town Recreation Reserve Masterplan and Shadforth Reserve Master Plan**

Position(s)	Target Date	% Complete	Status	Comments
Manager Projects	30-Jun-2021	10%		Violet Town Men's Shed Funding announced. Violet Town Toilet Block at concept design stage.

**ACTION: 1.2.3 Work with the Buckley Park revitalisation group to complete a concept plan for Buckley Park**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2019	50%		Had initial meeting with the Buckley Park Revitalisation Group and other Key stakeholders to develop a Terms of Reference and a consultants brief.  This group will be invited to be part of the Nagambie Lakes Public Parks Precinct Reference Group, which will go to the 20 March 2018 Council meeting for endorsement.

**ACTION: 1.2.4 Support the priorities of the Nagambie Recreation Reserve Master Plan**

Position(s)	Target Date	% Complete	Status	Comments
Manager Infrastructure	30-Jun-2021	10%		In progress.

**ACTION: 1.2.5 Prioritise the outcomes of the Community Pools Strategy**

Position(s)	Target Date	% Complete	Status	Comments
Manager Infrastructure	30-Jun-2021	%		Waiting on the delivery of the Community Pools Strategy from the consultant.

**STRATEGY: 1.3 Enhance community resilience including supporting and increasing the participation of volunteers**

**ACTION: 1.3.1 Become a refugee “welcome” zone**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Wellbeing	30-Jun-2018	100%		Completed.


**ACTION: 1.3.2 Develop an agreed recognition of our traditional custodians, in partnership with the Taungurung Clans Aboriginal Corporation (TCAC)**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2018	25%		Contacted the Taungurung CEO; awaiting a reply to our meeting request.


**ACTION: 1.3.3 Host a transport forum with transport service providers to discuss improvements to transport links across the Shire**

Position(s)	Target Date	% Complete	Status	Comments
Manager Planning & Investment	30-Jun-2019	%	Year 2	For Action in 2018-2019; Year 2 of Plan.

**ACTION: 1.3.4 Recognise and profile the importance of volunteers in our local community**

Position(s)	Target Date	% Complete	Status	Comments
Visitor Economy & Events Co-Ordinator	30-Jun-2021	50%		Undertook numerous meetings with Volunteers to get input for new Visitor Information Centres. Celebrated the Nagambie Volunteers with a Christmas breakup at Mitchelton to view the new Hotel and have morning tea.

**ACTION: 1.3.5 Implement a CFA Captain liaison group coordinated by Council**

Position(s)	Target Date	% Complete	Status	Comments
Municipal Emergency Manager	30-Jun-2018	50%		One meeting in 2017 has taken place, with another in 2018 to be arranged after the fire danger period.

**STRATEGY: 1.4 Support and drive community, arts and cultural events**


**ACTION: 1.4.1 Develop and implement an equitable Shire wide youth program that focusses on cultural activities and civic participation**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Wellbeing	30-Jun-2018	25%		Successful application for Engage Funding to deliver a Youth program based in Nagambie. Consultation with Nagambie young people has begun to determine what this program will look like and to meet the funding criteria. Position to deliver this program will be 3 days per week

**ACTION: 1.4.2 Work with the Strathbogie Health and Community Services Consortium to support Shire wide activities for the elderly**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2018	30%		Committee meets irregularly but considers all activities when it does.

**ACTION: 1.4.3 Continue support for Community Grants program**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Wellbeing	30-Jun-2021	50%		Review of community grants program for 2017 – 2018. Proposed changes presented to EMT and then to AOC. Council Report to Council on February 20 2018.


**GOAL: 2 To sustainably manage our natural and built environment**

**STRATEGY: 2.1 Promote and support sustainable environmental initiatives**


**ACTION: 2.1.1 Prepare a Sustainable Strathbogie 2030 Plan to bring together Council’s response to a range of environmental initiatives**

Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2018	25%		Framework completed and due to be submitted for comment at the Sustainable Development Reference Group in March/April. This will stretch into the 2018/19 year.

**ACTION: 2.1.2 Continue to support Landcare groups and Catchment Management Networks to target weed and pest animal management on roadsides**

Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2021	20%		Grant income received and Landcare works underway.


**ACTION: 2.1.3 Develop an action plan to reduce the incidences of single use plastic bags in the Strathbogie Shire**

Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2018	%		Action on hold to await outcomes of State Government commitment to address single use plastic bags in Victoria. To be placed as an 2018/19 action.

**ACTION: 2.1.4 Investigate opportunities to reduce the use of plastic bottles in the Shire**

Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2019	%	Year 2	For Action in 2018-2019; Year 2 of Plan.


**ACTION: 2.1.5 Support sustainable energy initiatives in the Strathbogie Shire in conjunction with the Sustainable Development Reference Group**

Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2021	25%		Bogie Bulk Buy and Rural Sustainability Foundation Business Case initiated.

**ACTION: 2.1.6 As part of Municipal Strategic Statement review, explore opportunities for native vegetation protection overlays on roadsides**


Position(s)	Target Date	% Complete	Status	Comments
Manager Planning & Investment	30-Jun-2019	10%		For Action in 2018-2019; Year 2 of Plan. However, initial planning has commenced.

**ACTION: 2.1.7 Continue to support the Goulburn Broken Greenhouse Alliance**

Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2021	20%		Team Leader, Environment and Economic Development is Deputy Chair of Goulburn Broken Greenhouse Alliance Steering Committee. Attended all meetings in 17/18, and contributed to all projects.

**STRATEGY: 2.2 Mitigate and adapt to a changing climate**


**ACTION: 2.2.1 Review Council's Climate Adaptation Strategy**

Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2018	15%		No resources to complete in 2017/18. To be rescheduled for completion 2018/19. Will also be partly incorporated and drawn from Sustainable Strathbogie 2030.


**ACTION: 2.2.2 Support regional flood mitigation strategies to achieve flood mapping for townships**

Position(s)	Target Date	% Complete	Status	Comments
Manager Planning & Investment	30-Jun-2021	10%		Regional Floodplain Study complete by CMA and they are now having the amendment documentation prepared for a Planning Scheme Amendment to implement in mapping.


**ACTION: 2.2.3 Hold a flood mitigation / drainage update meeting in Violet Town to form a consensus on future actions**

Position(s)	Target Date	% Complete	Status	Comments
Director Community Assets	30-Jun-2018	50%		Presentation material being prepared for the update meeting which Council has resolved to hold in April 2018.  Information will be available from the Goulburn Broken Catchment Management Authority's Regional Floodplain Strategy and Council's Capital Works Program.

**ACTION: 2.2.4 Include urban forestry into urban design frameworks to increase the shaded environment of our townships**


Position(s)	Target Date	% Complete	Status	Comments
Manager Planning & Investment	30-Jun-2019	%		Waiting on the Urban Forestry Strategy from the Sustainable Development Reference Group.

**ACTION: 2.2.5 Conduct a series of farming forums to best position our farmers into a future with climate change**


Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2019	25%		Have conducted talks with Agriculture Victoria and Euroa Arboretum to partner and contribute with them in conducting Whole Farm Planning workshops, and Healthy Hectares (for small lot landholders).

**STRATEGY: 2.3 Protect and enhance our natural environmental assets**


**ACTION: 2.3.1 Adopt Council's Tree Management Plan**

Position(s)	Target Date	% Complete	Status	Comments
Manger Assets	30-Jun-2018	50%		The draft Tree Management Plan is currently being reviewed. It is anticipated that the final plan will be submitted for Council to consider its adoption at the April 2018 Council meeting.

**ACTION: 2.3.2 Seek advice on best practice techniques including weed management, neighbourhood safer places and fire emergency planning – Municipal Fire Management Planning Committee**

Position(s)	Target Date	% Complete	Status	Comments
Municipal Emergency Manager	30-Jun-2021	15%		The Fire Prevention Officer, in co-ordination and control of the Municipal Fire Management Planning Committee, is formulating a roadside management plan.  A number of significant roadside areas have been identified for prescribed treatment.


**ACTION: 2.3.3 Sustainable Development Reference Group to develop Roadside Management Program for community groups**

Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2018	%		More information is required. Current resources will not enable additional roadside programs to occur beyond the Roadside Weed and Pest Program currently underway across the Shire.

**ACTION: 2.3.4 Work with bush crew to improve and enhance planting at Nagambie– lake wall**

Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2018	20%		Brief for Request for Contract commenced, and scoping underway.

**ACTION: 2.3.5 Investigate controls to preserve landscapes as part of Municipal Strategic Statement review**


Position(s)	Target Date	% Complete	Status	Comments
Manager Planning & Investment	30-Jun-2018	10%		Will form part of the Municipal Strategic Statement work which has commenced.

**ACTION: 2.3.6 Assist new land owners in land management through New Residents booklet, website and other means**

Position(s)	Target Date	% Complete	Status	Comments
Team Leader Environment & Economic Development	30-Jun-2018	20%		Website content development underway.

**STRATEGY: 2.4 Protect and enhance our built environment**

**ACTION: 2.4.1 Implement priority actions from the Stormwater Management Plan**


Position(s)	Target Date	% Complete	Status	Comments
Manager Infrastructure	30-Jun-2021	15%		Seeking joint funding with Goulburn Valley Water and Department of Environment, Land, Water and Planning to undertake Nagambie Integrated Water Management Scheme (Feasibility Study and Flood Mitigation Project).



**ACTION: 2.4.2 Identify priority areas for additional street lighting and opportunities to implement additional street lighting**

Position(s)	Target Date	% Complete	Status	Comments
Manager Infrastructure	30-Jun-2021	5%		Requests for additional street lighting considered on ongoing basis (no current budget for implementation). Township study to be implemented to determine current and desired levels of lighting and establish a street lighting program.

**ACTION: 2.4.3 Conduct audit of playgrounds across the Shire and develop prioritised list for improvements**


Position(s)	Target Date	% Complete	Status	Comments
Manager Works	30-Jun-2019	75%		Audit of playgrounds has now been completed. Delivery of priority improvements is underway and on track for completion in 2018/19.

**ACTION: 2.4.4 Work with Friendlies Reserve Committee of Management to identify a funding model for upgrades**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2018	100%		Stage 1 funding was successful and project to commence by 30 June 2018.

**STRATEGY: 2.5 Provide efficient and effective waste management programs**

**ACTION: 2.5.1 Review Council's Waste Management Strategy**

Position(s)	Target Date	% Complete	Status	Comments
Waste Management Engineer	30-Jun-2018	%		As per first quarter update, this activity is to be extended to the 2018/19 year to allow for finalisation of Goulburn Valley Regional plan.

**ACTION: 2.5.2 Monitor, investigate, implement improvements and / or the extension of the waste service**

Position(s)	Target Date	% Complete	Status	Comments
Waste Management Engineer	30-Jun-2019	20%		Currently investigating the extension of collection services in Strathbogie district.

**ACTION: 2.5.3 Improve waste implementation to reduce, recycle and recover / reuse through education programs / resources in conjunction with service providers**

Position(s)	Target Date	% Complete	Status	Comments
Waste Management Engineer	30-Jun-2021	%		Shared Education Officer (Strathbogie / Mitchell / Murrindindi) position being advertised in March/April

**ACTION: 2.5.4 Review and implement improved waste collection techniques on our waterways**

Position(s)	Target Date	% Complete	Status	Comments
Visitor Economy & Events Co-Ordinator	30-Jun-2019	%	Year 2	For Action in 2018-2019; Year 2 of Plan.


## GOAL: 3 To provide quality infrastructure

### STRATEGY: 3.1 Provide best practice management of all assets including roads, bridges and facilities


#### ACTION: 3.1.1 Investigate and implement asset rationalisation

Position(s)	Target Date	% Complete	Status	Comments
Director - Corporate & Community	30-Jun-2021	100%		2017/18 Budget achieved. Further options to be investigated

#### ACTION: 3.1.2 Investigate options in consultation with the community for footpaths, kerb and channelling and parking at the east end of Bank Street, Avenel

Position(s)	Target Date	% Complete	Status	Comments
Manager Infrastructure	30-Jun-2018	70%		Initial letter drop with concept design has been sent to adjoining land owners and feedback has been received. Drop-in session has been organised for the 2nd March in Avenel to further discuss the design and feedback.

#### ACTION: 3.1.3 Target major capital works projects to seek government funding to reduce Council's costs

Position(s)	Target Date	% Complete	Status	Comments
Director Community Assets	30-Jun-2021	50%		<ul style="list-style-type: none"> <li>- Nagambie Tourism Infrastructure Business Case completed.</li> <li>- Federal Government Bridge Renewal application successful.</li> <li>- Regional Road Investment Plan 2017 finalised.</li> <li>- Nagambie Integrated Water Management Project application lodged.</li> <li>- Local Roads to Market proposal for Nagambie-Locksley Road and intersection with McDonalds Road successful.</li> <li>- VicRoads Building our Region funding received.</li> </ul>

**ACTION: 3.1.4 Development of a strategy for Special Charge Schemes / levies**

Position(s)	Target Date	% Complete	Status	Comments
Director Community Assets	30-Jun-2018	100%		Included in Rating Strategy.


**ACTION: 3.1.5 Revise Council's Road Management Plan and implement priority actions as budget is made available**

Position(s)	Target Date	% Complete	Status	Comments
Director Community Assets	30-Jun-2021	100%		Revised Road Management Plan adopted April 2017.

**ACTION: 3.1.6 Ensure parking precinct plans for Euroa and Nagambie are included in urban design frameworks**

Position(s)	Target Date	% Complete	Status	Comments
Manager Planning & Investment	30-Jun-2018	10%		This will be identified as further work required/action within the Municipal Strategic Statement review.

**ACTION: 3.1.7 Develop terms of reference for a Roads Advisory Committee**


Position(s)	Target Date	% Complete	Status	Comments
Director Community Assets	30-Jun-2018	25%		Work commenced.

**STRATEGY: 3.2 Provide passive and active recreational facilities**


**ACTION: 3.2.1 Investigate and consult in relation to providing link bridges from the Friendlies Reserve to Memorial Oval and Rockies over the Seven Creeks and over Hughes Creek between Kent Street and Watson Street in Avenel.**

Position(s)	Target Date	% Complete	Status	Comments
Director Community Assets	30-Jun-2020	%	Year 2	For Action in 2018-2019 and 2019-2020; Years 2 and 3 of Plan. This Action is being progressed sooner than anticipated, and a report will be prepared for Council's April 2018 meeting.

**ACTION: 3.2.2 Update the Tracks and Trails Strategy to include pedestrian bridges and cycling opportunities across the Shire**

Position(s)	Target Date	% Complete	Status	Comments
Economic Development & Programs Officer	30-Jun-2018	100%		The Tracks and Trails strategy has already been adopted. The strategy already includes bridges, which assumes pedestrian in the context of tracks and trails. The strategy already includes cycling opportunities.

**ACTION: 3.2.3 Upgrade facilities at the Nagambie Recreation Reserve in consultation with the Nagambie Recreation Reserve Committee of Management**

Position(s)	Target Date	% Complete	Status	Comments
Manager Infrastructure	30-Jun-2021	15%		Consultation carried out and preliminary designs being prepared for funding application.

**ACTION: 3.2.4 Continue to investigate funding opportunities for female change facilities at Euroa Memorial Oval**

Position(s)	Target Date	% Complete	Status	Comments
Manager Tourism Arts & Culture	30-Jun-2019	%	Year 2	For Action in 2018-2019; Year 2 of Plan.


**ACTION: 3.2.5 Ensure that the Seven Creeks Master Plan is used as a reference document in the Euroa Growth Strategy**

Position(s)	Target Date	% Complete	Status	Comments
Manager Planning & Investment	30-Jun-2018	10%		In progress.


## GOAL: 4 To support and drive economic development

### STRATEGY: 4.1 Promote and support local business and produce

#### ACTION: 4.1.1 Encourage local produce sales in towns throughout the Shire

Position(s)	Target Date	% Complete	Status	Comments
Visitor Economy & Events Co-Ordinator	30-Jun-2021	50%		We have produc3ed a Food, Fibre and Flowers brochure which highlight talented small scale producers creating boutique, ecologically responsible produce.  We also attended the Seymour Alternative Farming Expo and highlighted local produce throughout the Shire and farmers markets.

#### ACTION: 4.1.2 Develop a Digital Business Transformation Strategy


Position(s)	Target Date	% Complete	Status	Comments
Manager Digital Innovation & Technology	30-Jun-2019	%		Information and Communications Strategy will provide input and direction into Digital Business Transformation Strategy

### STRATEGY: 4.2 Support tourism and business development

#### ACTION: 4.2.1 Investigate opportunities for camping in the Strathbogie Shire

Position(s)	Target Date	% Complete	Status	Comments
Economic Development & Programs Officer	30-Jun-2019	%	Year 2	For Action in 2018-2019; Year 2 of Plan.


**ACTION: 4.2.2 Support the Tourism, Arts and Culture Advisory Committee to develop an Arts and Culture strategy**

Position(s)	Target Date	% Complete	Status	Comments
Manager Tourism Arts & Culture	30-Jun-2018	25%		The first round of community consultation has been completed via a survey, and approximately 80 responses recorded. A Project Brief has been developed to guide the process of the development of the Tourism, Arts and Culture Strategy with a timeline for completion and adoption by council estimated to be around September 2018. Currently a brief is being written to engage an external consultant to facilitate a workshop for further community engagement around the vision and structure of the Strategy, and then they will write up a draft strategy for review.

**ACTION: 4.2.3 Develop a comprehensive business support strategy including a business forum in collaboration with business and industry groups and Goulburn River Valley Tourism**

Position(s)	Target Date	% Complete	Status	Comments
Economic Development & Programs Officer	30-Jun-2019	%	Year 2	For Action in 2018-2019; Year 2 of Plan.

**ACTION: 4.2.4 Promote Graytown and other smaller communities through an increased presence on the Strathbogie Shire website and the investigation of interpretive signs and historical information**

Position(s)	Target Date	% Complete	Status	Comments
Communications / Marketing Officer	30-Jun-2021	25%		Graytown map included on website. Covered historical story, distributed to media outlets and on website February 2018.

**ACTION: 4.2.5 Complete the draft Nagambie Tourism Infrastructure Development Business Case Strategy and seek funding and support from Federal and State Governments**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2021	100%		Nagambie Tourism Infrastructure Development Business Case completed. Meetings with following politicians has occurred and copies given:- Minister J Eren, Minister T Pallas, Jaclyn Symes - Member for Northern Victoria, Damian Drum - Federal Member for Murray and Steph Ryan - Member for Euroa.

**ACTION: 4.2.6 Investigate a permanent home for the Euroa Hub (Visitor Information Centre)**

Position(s)	Target Date	% Complete	Status	Comments
Manager Projects	30-Jun-2018	50%		Visitor Information Centre site at Bury Street at consultation stage.


**ACTION: 4.2.7 Provide mediums for effective communication of events in the Strathbogie Shire**

Position(s)	Target Date	% Complete	Status	Comments
Communications / Marketing Officer	30-Jun-2019	50%		Promotion of events via 'What's On' on website, Facebook and posters.

**ACTION: 4.2.8 Develop a business incentive package to attract new businesses to the Shire**

Position(s)	Target Date	% Complete	Status	Comments
Director - Corporate & Community	30-Jun-2021	10%		Economic Development Master Plan review to commence in February 2018.

**ACTION: 4.2.9 Install new town Shire entry signage where required**

Position(s)	Target Date	% Complete	Status	Comments
Manager Infrastructure	30-Jun-2019	10%		Currently reviewing the entry signs into Nagambie. Any concept received will be reviewed by Tourism, Arts and Culture Advisory Group.

**STRATEGY: 4.3 Provide innovative and sustainable land use planning**

**ACTION: 4.3.1 Review rural land strategy and have these outcomes included into the Municipal Strategic Statement**


Position(s)	Target Date	% Complete	Status	Comments
Principle Planner	30-Jun-2020	%	Year 2	For Action in 2018-2019 and 2019-2020; Years 2 and 3 of Plan.



**ACTION: 4.3.2 Ensure the Violet Town Urban Design Plan considers redevelopment options for Cowslip Street**


Position(s)	Target Date	% Complete	Status	Comments
Manager Planning & Investment	30-Jun-2019	%	Year 2	For Action in 2018-2019; Year 2 of Plan.

**ACTION: 4.3.3 Prepare an amendment to include the Gaming Policy Statement into the Planning Scheme**

Position(s)	Target Date	% Complete	Status	Comments
Director Innovation & Performance / Deputy CEO	30-Jun-2018	90%		Documentation prepared in draft form and background report completed for discussion.

**STRATEGY: 4.4 Attract new residents**

**ACTION: 4.4.1 Develop a rating package to attract new residents to the Strathbogie Shire**

Position(s)	Target Date	% Complete	Status	Comments
Director - Corporate & Community	30-Jun-2018	100%		First Home Buyers rate holiday in place.

**STRATEGY: 4.5 Grow investment and employment opportunities**

**ACTION: 4.5.1 Review, update and resource the Economic Development Master Plan and implement priority actions**

Position(s)	Target Date	% Complete	Status	Comments
Director - Corporate & Community	30-Jun-2019	10%		Review to commence February 2018.


**ACTION: 4.5.2 Explore the provision of free wifi options for township zones**

Position(s)	Target Date	% Complete	Status	Comments
Manager Digital Innovation & Technology	30-Jun-2019	5%		Discussions started with vendors in order to obtain costing for various coverage areas. Sample coverage area with costs to be provided to Council for review.


## GOAL: 5 To be a high performing Shire

**STRATEGY: 5.1 To proactively develop and deliver quality services that achieve high customer satisfaction**

**ACTION: 5.1.1 Develop an interactive and innovative digital platform to enhance customer experiences (website / customer portal)**


Position(s)	Target Date	% Complete	Status	Comments
Manager Digital Innovation & Technology	30-Jun-2019	25%		CRMS implementation phase 2 will include external self service portal for residents.

**ACTION: 5.1.2 That we market ourselves effectively to drive economic development– “We are Open for Business”**

Position(s)	Target Date	% Complete	Status	Comments
Manager Planning & Investment	30-Jun-2018	%		Need to develop an Investment and Marketing Strategy based on Council Plan and Economic Development Master Plan to determine how we market ourselves, so as it is not an ad hoc approach. This needs to be postponed until Economic Development Master Plan is complete and there is budget allocated for the development of the strategy and budget allocated for the actions derived from the strategy.

**STRATEGY: 5.2 Continue to focus on operational efficiencies**

**ACTION: 5.2.1 Implement models of service delivery that result in increased efficiencies and better community outcomes**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2021	20%		Current projects include Euroa VIC, New Customer Request System. Completed organisational-wide restructure. Commence EBA discussions.


**ACTION: 5.2.2 Employ a Tourism Arts and Culture Team Leader (who will also manage and promote grants programs)**

Position(s)	Target Date	% Complete	Status	Comments
Director - Corporate & Community	30-Jun-2018	100%		Appointment made

**ACTION: 5.2.3 Expand graders without borders program to other neighboring Shires**

Position(s)	Target Date	% Complete	Status	Comments
Director Community Assets	30-Jun-2019	50%		This project is being reviewed by Goulburn Valley Regional Collaborative Alliance partners.

**ACTION: 5.2.4 Corporate Planning - Conduct an organisation wide cultural change / innovation program that promotes a “can do philosophy”, continuous improvement processes, culture of collaboration and a willingness to embrace positive change**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2018	70%		Now restructure is complete, a workshop of the Executive Team and all managers will be conducted in March 2018 to plan for the coming year and look at service planning.

**STRATEGY: 5.3 Continue to create a secure investment environment through sound financial management**

**ACTION: 5.3.1 Make sustainability a key focus in decision making processes**

Position(s)	Target Date	% Complete	Status	Comments
Director - Corporate & Community	30-Jun-2021	25%		Budget considers appropriate financial indicators

**STRATEGY: 5.4 To be equitable and fair in all decision making processes**

**ACTION: 5.4.1 Ensure strategies are developed in conjunction with key stakeholders on a regional basis**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2021	20%		Participate where possible in the Goulburn Regional Partnership.

**ACTION: 5.4.2 Promote open and transparent reporting of Council decision making including Know Your Council Data**

Position(s)	Target Date	% Complete	Status	Comments
Director - Corporate & Community	30-Jun-2021	25%		2016/17 data available on website

**STRATEGY: 5.5 To communicate and engage effectively with our community and key stakeholders**

**ACTION: 5.5.1 Develop and implement a Communications and Engagement Strategy**

Position(s)	Target Date	% Complete	Status	Comments
Manager Community Wellbeing	30-Jun-2018	%		This is a new item which has been allocated to our department. Needs to be carried over to the 2018/19 year to allow sufficient time to review the Local Government Act changes and the community engagement model they have proposed.

**ACTION: 5.5.2 Work with local business associations to develop a Shire wide skills bank that values and recognises local knowledge**

Position(s)	Target Date	% Complete	Status	Comments
Economic Development & Programs Officer	30-Jun-2020	%	Year 3	For Action in 2019-2020; Year 3 of Plan.

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**ACTION: 5.5.3 Actively seek partnerships to achieve our Council Plan**

Position(s)	Target Date	% Complete	Status	Comments
Chief Executive Officer	30-Jun-2021	20%		This is a first consideration when reviewing Council Plan actions by all areas of Council.

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## Our Goals

### **6. The Strathbogie Shire will advocate on behalf of our community for the following:**

<b>Key Areas</b>	<b>What we will do</b>	<b>Councillors Comments</b>
<b>Diplomacy</b>	In partnership with Federal and State Government Departments host foreign trade missions to deliver potential economic growth opportunities	
<b>Education</b>	Advocate to relevant education providers for an education precinct in Nagambie	
<b>Environment</b>	Advocate for increased funding to support roadside pest, plant and animal eradication	
<b>Funding</b>	Advocate to both Federal and State Governments to ensure that the current funding formulas provide equitable funds to Local Government	
<b>Health</b>	Continue to advocate for public hospital beds funding within the Strathbogie Shire	
<b>Public Transport</b>	Advocate to V/Line for a bus stop in Longwood	

<p><b>Roads</b></p>	<p>Advocate to VicRoads for more explicit traffic signage at Bank Street rail crossing to improve traffic flow and therefore improve safety</p> <p>Continue to advocate to VicRoads for the construction of an interchange on the Hume Freeway at the Service Centre crossing in Avenel</p> <p>Advocate to VicRoads for a road exchange to address issues at the Bank and Queen Street – and Queen Street – Ewings Road - intersections in Avenel to reduce the impact of heavy vehicles. Continue to focus on safety issues at these intersections</p>	
<p><b>Telecommunications</b></p>	<p>Advocate for improved telecommunications infrastructure and connectivity in the Strathbogie Shire</p>	
<p><b>Tourism</b></p>	<p>Continue to advocate for funding to progress the tourism infrastructure projects at Lake Nagambie</p>	
<p><b>Transport Linkages</b></p>	<p>Continue to advocate to the Federal and State Governments to support the Mangalore Airport Master Plan</p>	
<p><b>Utilities</b></p>	<p>Advocate to Goulburn Valley Water and Goulburn Murray Water for use of recycled water in townships.</p> <p>Advocate to Goulburn Valley Water for improved sewerage in townships.</p> <p>Advocate to Goulburn Valley Water to provide potable water to Strathbogie township, Kirwans Bridge and Goulburn Weir</p>	



<b>Utilities/ Natural Resources</b>	Advocate for natural gas and increases in the quality of other utility services across the Shire growth areas of the Shire.	
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**9.7.4 Nagambie Lakes Public Parks Precinct Reference Group  
- Draft Minutes of the Buckley Park Revitalisation Working Group  
- Terms of Reference and Consultants Brief**

**Author & Department**

Visitor Economy and Events Coordinator / Corporate and Community Directorate

**Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

**Summary**

The Nagambie Lakes Waterways Advisory Committee recommended that a new reference group be formed to expand on the work done by the Buckley Park Revitalisation Working Group, in line with the Goulburn-Murray Water (GMW) Nagambie Waterways Land and On-Water Management Plan and the Nagambie Waterways Business Plan to review land use and how it relates to the waterways.

The new group would work to develop a master plan for the area encompassing Buckley Park, Nagambie Recreational Reserve, Bowl of the Lake, Jacobsons Outlook and linkages with Elloura Estate.

**RECOMMENDATION**

- 1. That Council endorse the Terms of Reference and that the Nagambie Lakes Public Parks Precinct Reference Group be endorsed as a reference group of Council.**
- 2. That the Terms of Reference for the Nagambie Lakes Public Parks Precinct Reference Group be signed and sealed with the Common Seal of Strathbogie Shire Council.**
- 3. That an allocation in the 2018/19 budget be made as seed funding for a grant application to Department of Sport and Recreation to go out for tender for a consultant as per the Nagambie Lakes Public Parks Precinct Plan Consultants Brief.**

**Background**

The Nagambie Waterways Advisory Committee recommended to Council that a Reference group be formed to investigate the community facilities in Buckley Park, Nagambie Recreational Reserve, Bowl of the Lake, Jacobsons Outlook and linkages with Elloura Estate environs to reinvigorate the community and visitor use of these well utilized facilities. This would continue and build on the work that the Buckley Park Revitalisation Group and actions/goals in the 2017–2021 Council Plan.

9.7.4 Nagambie Lakes Public Parks Precinct Reference Group  
- Draft Minutes of the Buckley Park Revitalisation Working Group  
- Terms of Reference and Consultants Brief (cont.)

**Alternative Option**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

**Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

**Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan. In particular in the 2017 – 2021 Council Plan under Goal #1 *Engage and participate with the community in Council / Community initiatives* - to Work with the Buckley Park revitalisation group to complete a concept plan for Buckley Park, Support the priorities of the Nagambie Recreation Reserve Master Plan and to Prioritise the outcomes of the Community Pools Strategy.

**Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

**Financial / Budgetary Implications**

The Author has requested that an allocation be made in the 2018/19 budget for seed funding to apply for grants to complete the Nagambie Precinct Infrastructure Masterplan.

**Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

**Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

**Community Implications**

The Author believes that the development of this area would have major community implications and bring the community together on the bowl of the Lake

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

9.7.4 Nagambie Lakes Public Parks Precinct Reference Group  
- Draft Minutes of the Buckley Park Revitalisation Working Group  
- Terms of Reference and Consultants Brief (cont.)

**Consultation**

The Author notes that there has been extensive community consultation through the leaders of the community both commercial and social – with the appointing of representatives of representatives of the stakeholders.

**Attachments**

- Minutes of the February 22, 2018 meeting of the Buckley Park Revitalisation Working Group
- Terms of Reference for the Nagambie Lakes Public Parks Precinct Reference Group

**Document/s to be Tabled**

- Proposed Nagambie Lakes Public Parks Precinct Plan Consultants Brief

**BUCKLEY PARK REVIATLISATION WORKING GROUP (title not confirmed)**  
**Nagambie Lakes Regatta Centre – Loddings Lane**  
**Thursday 22<sup>nd</sup> February 2018 6pm**

**Attended:**

Cr. Amanda McClaren	Mayor Strathbogie Shire Council (Chair)
Cr. Debra Swan	Councillor Strathbogie Shire
Steve Crawcour	CEO Strathbogie Shire Council
Uwe Patthrath	Acting Director Community Assets
Anthony Cini	Community Facilities Planning Officer
Libby Webster (Secretary)	Visitor Economy & Events Coordinator SSC
Neville Howell	Nagambie Action Group
Sissy Hoskins	NLT&C
Andrew Peters	Development Manager Elloura Estate
Helen Gilbert	Elloura Estate Body Corporate Representative
Ian Clinch	Nagambie Recreational Reserve

**Apologies:**

Pat McNamara	Nagambie Rowing Club
Shane Johnson	Nagambie Police
Craig Stewart	Commercial Operators
Roy Hetherington	Director Community Assets
Lisa Pearson, Hamish Fletcher, Nicole Cassar-	Buckley Park Revitalisation Working Group

**1. Welcome**

Cr McClaren welcomed the committee members. Cr McClaren noted that the members of the original Buckley Park Revitalisation Group had indicated that they did not wish to be involved with tonight's meeting and would provide further comments at a later date. Cr McClaren and Steve C have spoken to them and hope to engage them further.

**2. Minutes of previous meeting:-**

Cr McClaren tabled the minutes from the December 14 meeting, Ian Clinch moved that they be accepted as read, Neville seconded, all agreed.

### 3. Terms of reference

It was agreed that there is a need for a terms of reference, with suggestions for membership. It was agreed that there was confusion with the current working title of the group. After some discussion it was agreed to rename the committee to:

***Nagambie Lakes Public Parks Precinct Reference Group*** – which would include (but not be limited to) Buckley Park, Nagambie Recreational Reserve, Bowl of the Lake, Jacobsons Outlook and linkages with Elloura Estate

It was agreed to expand the membership to include a general community person, a member from the new Nagambie Youth Group, a member from the Tourism Arts & Culture committee, a member from the ADAC committee. It was noted that these Terms of Reference were seen as a living document and things like membership etc could change over time.

Steve proposed that the committee be established as a Reference group through Council.

Libby to write a Council report recommending this and requesting seed funding be allocated in the budget for a consultant to develop the Masterplan as per the tabled document – Nagambie Recreation Infrastructure Plan – Consultants Brief.

### 4. Nagambie Precinct Infrastructure Consultants Brief

The committee suggested changes to the brief:

- Update Map on 3 to include Elloura estate;
- Update # 4.3 - Project Objectives to include the words 'build on', investigate, determine and report on the type, scope and location of recreation infrastructure.....
- Update #6. – Key stakeholders add:-
  - NLT&C
  - Primary Schools
  - Goulburn River Valley Tourism
  - Tourism Arts & Culture Committee
  - ADAC Committee
  - Nagambie Youth Group
  - Relevant Action Groups
- Update #7 – Key References add:-
  - Revitalisation of Buckley Park Lake Nagambie - Report
  - Strathbogie Shire Community Pools Strategy
  - Strathbogie Shire Active Spaces Strategy
  - Inclusive Community Plan
  - Liveability Plan 2017 - 2021

**Action #1:-** Libby to update Nagambie Recreation Infrastructure Plan – Consultant’s Brief and the Terms of Reference, prepare a Council report regarding the establishment of the Reference Group, and request seed funding for an application to State Government.

**Action #2:-** Anthony to create a permanent drop box, add all relevant documents and give access to the committee.

## 5. General Business

Sissy reported on current NLTC projects:-

- Rebranding of Nagambie including Town Entry signage
- Beautifying High Street including shopfronts

Sissy agreed that Buckley Park should be seen as a more passive recreation area and the Rec Reserve be further developed for active sports. She suggested a Skate Park would be ideally installed in the front corner of the Reserve when the entrance to the Park is moved further down Vickers Lane. She also suggested looking at other options such as the bike pump track similar to the Leisure Park.

Uwe reported that the Community Consultation for the Active Spaces Strategy had been completed.

It was generally agreed that the Rec Reserve was the most used sporting asset in Nagambie (besides from the Regatta Centre) but lacked adequate connectivity to town and appropriate signage.

Neville Howell suggested that things as simple as planting flowers in High Street to beautify it. Steve replied that the Shire was developing a landscaping plan for this area.

General discussion about an idea to install a zero depth splash park over the ‘kiddies pool’ on the foreshore at Buckley Park was seen as a proposal worth following up.

Andrew reported that Hallmarc (the developer of Elloura) are planning to seal the road into Buckley Park in the near future.

Meeting closed: 7.10pm



## **Terms of Reference**

### **Nagambie Lakes Public Parks Precinct Reference Group**

#### **Introduction**

***Nagambie Lakes Public Parks Precinct Reference Group*** (the Committee) is a Reference Group established by Strathbogie Shire Council (Council) as defined in Section 3(1) of the *Local Government Act 1989*.

#### **1. Constitution**

- 1.1 The Strathbogie Shire Council ("Council") has resolved to appoint a Nagambie Lakes Public Parks Precinct Reference Group ("Committee").
- 1.2 The Committee shall be an advisory group of Council and not a decision making body.
- 1.3 The Council will review the Nagambie Lakes Public Parks Reference Group within 12 months after the election of Councillors; which is every four years.

#### **2. Meetings of the Committee**

- 2.1 All meetings of the Reference Group shall be conducted in accordance with accepted meeting procedure.

#### **3. Committee Membership**

The Committee shall consist of:

- (a) An independent Chair (an elected Councillor);
- (b) A Ward Councillor
- (c) Chief Executive Officer – Strathbogie Shire Council
- (d) A Secretary (Visitor Economy & Events Coordinator)
- (e) Community Facilities Planning Officer
- (d) Director of Assets
- (e) Representative from Nagambie Lakes Tourism & Commerce
- (f) Representative from Elloura Estate
- (g) Representative from Hallmarc
- (g) Representative from Nagambie Recreational Reserve Committee of Management
- (h) Representative from Buckley Park Revivalisation Reference Group
- (j) Representative from Nagambie Rowing Club



(l) Representative from Goulburn Murray Water

(m) Representative from Goulburn Valley Water

(n) Representative from Nagambie Police

(o) Representative from Commercial Operators

Each group will be invited to put forward a representative from their appointed committees or agencies.

3.2 The Council or Committee may second people with technical expertise as required for a temporary period.

#### **4. The Role of the Committee is to:**

4.1 Recognise agency regulatory operational responsibilities and the role of the Committee, through its members, in engagement with the representative communities to inform the processes.

4.2 Engage with the community to inform the development and upgrades of Buckley Park, Nagambie Recreational Reserve, Jacobsons Outlook, Bowl of the Lake and environs within the scope of the Committee role and agency regulatory responsibilities.

4.3 Provide feedback to the respective organisations via formal reporting structures.

4.4 Make recommendations relating to the Council on:

- Short and Long term strategies related to Buckley Park, Nagambie Recreational Reserve Jacobsons Outlook, Bowl of the Lake and environs.
- Any issues, risk management and other related considerations.
- Issues raised by the local community where required.
- Recreational and Commercial activity

#### **5. The Role of the Chair**

5.1 To chair all meetings of the committee

5.2 To act as official spokesperson for the committee

5.3 To act as the liaison between the Committee and Council.

5.4 The Chair may only delegate these functions to another Councillor.

#### **6. Delegations**

6.1 The Committee has no delegated powers to act on behalf of Council or commit Council to any expenditure outside the approved Council budget.

## **7. Sub-Committees of the Committee**

- 7.1 The Committee may recommend the creation of sub-committees which it considers necessary to carry out its functions.
- 7.2 Any sub-committee formed will be subject to the terms and conditions as outlined in the Terms of Reference.

## **8. Reporting**

- 8.1 The Chief Executive Officer of the Council, in consultation with the Chair, shall appoint the Visitor Economy & Events Coordinator (as Secretary) and other officers of the Council (as required) to attend meetings of the Committee from time to time. The Chief Executive Officer shall advise the Committee of such appointments.
- 8.2 The Secretary will provide administrative support to the Committee and shall prepare the agenda and minutes for each meeting of the Committee and shall distribute or arrange to be distributed copies of the agenda, minutes to members of the Committee.
- 8.3 The Secretary, under direction from the Chair, shall submit meeting minutes and reports to the Council at its next available General Meeting.

## **9. Meeting of the Committee**

- 9.1 Meetings of the Committee shall be conducted in accordance with *Local Government Act 1989* and Council's Local Law.
- 9.2 The quorum of the Committee will be no less than a majority of the members for the time being appointed to the Committee, unless otherwise determined by Council.
- 9.3 If a quorum is not present within (30) minutes of the scheduled starting time of the meeting, the meeting shall be deemed to have lapsed.
- 9.4 The Chair may convene another meeting to address the agenda for the meeting that has lapsed or re- allocate the agenda items to the next scheduled meeting.
- 9.6 If a committee member is not able to attend a meeting they must advise the Secretary prior to a meeting taking place. Only the approved stakeholder deputy delegate may attend the meeting as proxy.
- 9.7 If a committee member does not attend three meetings in a row, the Chair has the discretion to request the relevant group appoint a new member from their committee.

## **10. Review**

- 10.1 The Council may carry out any reviews of the Committee's TOR.
- 10.2 The Council may consult with the Committee prior to the making of amendments or alterations to the Committee's ToR.

## **11. Term**

- 11.1 A member is appointed for a minimum fixed term of 2 years.

## **12. Resignation**

- 12.1 A Committee member may resign his or her office by notice in writing in a letter addressed to the CEO of the Council.

## **13. Filling of Vacancy**

- 13.1 If the office of a Committee member falls vacant other than by a member reaching the end of their term, the Committee may seek written advice from the relevant stakeholder groups to nominate a person eligible for appointment to act in place of the member for the remainder of that Committee member's term of office.

## **14. Voting**

- 14.1 The Committee is encouraged to reach consensus decisions wherever possible. A formal vote is used where necessary on the basis of a simple majority. The Chair has a casting vote in the event of a tie.
- 14.2 A Committee member who is unable to attend a meeting may not appoint an alternate or a proxy to attend and / or vote in the member's place unless it is the nominated and approved stakeholder deputy delegate.

## **15. Setting Meetings**

- 15.1 The frequency, location and timing of meetings are determined by the Chair in consultation with the Committee. The minimum notice for meetings to be provided to all members is 14 days.

## **16. Pecuniary Interests**

- 16.1 Members of this Committee are not obliged to submit returns of pecuniary interest as there is no delegated power to the Committee.

## **17. Agenda**

- 17.1 The Agenda for Committee meetings is set by the Chair of the Committee, with input from other Committee members where appropriate, in consultation with the Council.
- 17.2 Additional agenda items can be added to the agenda for discussion only at the commencement of a meeting and with unanimous agreement by all at the meeting.
- 17.3 A copy of the Agenda shall be sent by the Secretary, under direction from the Chair, to Committee members 7 days prior to the Committee meeting.
- 17.4 Conflicts of interest are to be raised and dealt with at the commencement of all proceedings (before any items of business are dealt with).



### **9.7.5 Former Scout Hall - 59 Goulburn Street, Nagambie**

#### **Author and Department**

Director, Community Assets / Community Assets Directorate

#### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

#### **Summary**

The Nagambie Action Group has requested the use of the old Scout Hall at 59 Goulburn Street, Nagambie, for Community activities.

Council invited submissions from the Public to determine the level of Community support prior to leasing 59 Goulburn Street, Nagambie, to the Nagambie Action Group.

No formal submissions were received.

An additional opportunity to utilize this space for youth has arisen, as Council has received funding to develop and deliver a youth program in Nagambie.

#### **RECOMMENDATION**

**That Council resolve to lease the property at 59 Goulburn Street, Nagambie, to the Nagambie Action Group (Inc.) on the following basis, with: -**

- a. A peppercorn rent.**
- b. Council having the ability to utilise the property for events and for emergency use and, in consultation with the Nagambie Action Group (Inc.), Council having the ability to utilize the property for additional program delivery.**
- c. The tenant undertaking grounds maintenance, cleaning, minor building maintenance and the apportionment of utility costs between users.**
- d. A 10 year lease period.**

#### **Background**

The hall in is good condition and reasonably well equipped with kitchen, toilets, outbuilding storage and informal car parking space on site (refer attached plan).

It is known that Scouting activity at the site has been discontinued but that the Scouting movement has not relinquished its claim to access the building.

The provisions of the Local Government Act 1989 relating to leasing requires that if Council wishes to offer a building lease, even at peppercorn rent, it should advertise the proposal and invite submission under section 223.

#### 9.7.5 Former Scout Hall - 59 Goulburn Street, Nagambie (cont.)

Council invited submissions under section 223 and no formal submissions were received.

An opportunity to utilize this space for youth has arisen, as Council has received funding to develop and deliver a youth program in Nagambie. The Scout Hall would be an ideal venue.

Additional wording to allow for new Engage! Nagambie youth program delivery was inserted into the lease provisions.

##### **Alternative Options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

##### **Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

##### **Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

##### **Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

##### **Financial / Budgetary Implications**

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

##### **Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

##### **Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

##### **Community Implications**

The author of this report considers that the occupation and use of this Community asset would provide additional opportunities for Community activities.

##### **Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

9.7.5 Former Scout Hall - 59 Goulburn Street, Nagambie (cont.)

**Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

**Consultation**

Timelines for the public notice and hearing and consideration of submissions were as follows: -

- a. Public Notice Wednesday 17<sup>th</sup> January 2018
- b. Submission due date Friday 16<sup>th</sup> February 2018
- c. Hearing of submissions at Special Council meeting 5pm Tuesday 27<sup>th</sup> February 2018 (no submissions were received).

**Attachments**

- Letter from Nagambie Action Group
- Aerial Map of Former Scout Hall

Letter from Nagambie Action Group



**NAGAMBIE ACTION GROUP**

ABN: 67 882 571 989

03 November 2017

Steve Crawcour  
CEO – Strathbogie Shire

Via email

**Re: Goulburn St Hall (previously Nagambie Scout Group hall)**

Good day Steve,

Nagambie Action Group would like to advise council of our group's interest in taking over the management of this building on behalf of the Nagambie community and Strathbogie Shire.

In recent months, a number of Nagambie's young citizens (about 20 at this stage) have banded together to form a youth group, which will for legal and practicality purposes operate under the Nagambie Action Group as a sub-committee.

As the newly incorporated Action Group is a new committee, has a new vision and the opportunity to undertake more activities within the community, the availability of a location such as this hall would allow the Action Group to contribute in a much productive manner. The use of this hall as a community asset, under the management of the Action Group, would also benefit a number of other community organisations such as Nagambie Lions and Nagambie Community House and provide a suitable location for other community activities to be undertaken on a more regular basis.

Nagambie Action Group welcomes the opportunity to discuss this matter with you further at your earliest convenience.

Sincere regards,



*M. J. Kettels*

Michelle J Kettels  
Secretary / Treasurer



### Aerial Map – Former Scout Hall, 59 Goulburn St, Nagambie



	Shire Of Strathbogie	<p><b>Disclaimer Note</b>                  This map is a representation of the information currently held by Strathbogie Shire Council. While every effort has been made to ensure the accuracy of the data, Council disclaims all liability for any loss, cost, damage or injury, howsoever arising or connected with the use of this data. Any feedback on omissions or errors would be appreciated.                  Contains Council Information © Strathbogie Shire Council                  Contains Vicmap Information © Department of Environment, Land, Water &amp; Planning</p>	Former Scout Hall 59 Goulburn St, Nagambie	3/11/2017	
	Prepared By: Wendy Lunghusen			1:452	

### **9.7.6 Flood Recovery Procurement Project Status Update**

#### **Author and Department**

Director, Community Assets / Community Assets Directorate

#### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

#### **Summary**

This report provides an update on the Flood Recovery Procurement Project. Council proposes to undertake minor and major flood damage repairs arising from a storm event that occurred in early December 2017.

#### **RECOMMENDATION**

**That the Report be noted, in particular the projects listed for “Betterment”, and the associated budget requirement, should Council wish to proceed with any of them.**

#### **Background**

On Friday 1 December 2017 unprecedented rain fell across Strathbogie Shire triggering flooding which left a substantial amount of damage to Council's infrastructure. Strathbogie was one of the worst hit areas in the state with rainfall totals across the three days from Friday to Sunday reaching 221 millimetres.

#### **Alternative Options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

#### **Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

#### **Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

#### **Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

#### **Financial / Budgetary Implications**

Please refer to the Flood Event December 2017 Infrastructure Recovery Progress Report (attached).

#### 9.7.6 Flood Recovery Procurement Project Status Update (cont.)

##### **Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

##### **Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

##### **Community Implications**

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader Community.

##### **Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

##### **Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

##### **Consultation**

The author of this report considers that the matter under consideration did not warrant a community consultation process.

##### **Attachments**

- Flood Event December 2017 Infrastructure Recovery Progress Report.



## MONTHLY PROJECT PROGRESS REPORT

**Report Period** (as at 6<sup>th</sup> March 2018):

<b>Project Name</b>	Flood Event December 2017
<b>Project Description</b>	Infrastructure Recovery
<b>Responsible Manager</b>	Matt Fraser
<b>Project cost</b>	\$7.0 million (estimated)

### Summary of recent activities

- **Cost recovery** – 3 further claims presented to Department of Treasury and Finance (DTF) Portal (>\$150K ex GST) for cost recovery.
- **Interim works packages** – additional 8 packages identified with works to award 1<sup>st</sup> week March with activity to continue over the next 4 weeks ahead of award of main works packages.
- **Work Phase** - The identification and assessment phase of the project has now been in essence completed and the focus of work effort will be on construction activity moving.
- **Cost estimate** – GMR Engineering, as Project Managers, have provided a revised estimate based on the 1000+ defects logged to date at \$7 million. The revised estimate has been presented to VicRoads as our claim assessor and DTF. It is forecast that works will carry over into the 2018/19 financial year. The estimate has been based on detailed assessment of defects including labour, plant and material quantities.
- **Minor and Major works packages** – Tender has been released and closes on Wednesday 4<sup>th</sup> April 2018. Recommendations will be presented to Council's planned April meeting on 17<sup>th</sup> April 2018 with a view to works commencing late April 2018.
- **Standalone packages** – A number of standalone projects have been identified that require unique engineering design solutions.

Under the Victorian Government's National Disaster Financial Assistance guidelines, Council can only recover costs for restoring or replacing the essential public asset to a 'pre-disaster' condition using current engineering practices. The guidelines do not support restoring or replacing an asset to a more disaster resilient level (betterment) or higher level of service (enhancement).

The estimated value of works exceeds >\$897,000 subject to finalisation of design and estimates of which some \$649,000 is recoverable and \$248,000 relates to 'betterment'.

On Friday 9th March 2018 the projects proceeded to tender as a package based on a 'like for like' scope of works with any 'betterment' priced as a separable portion.

Recommendations will be presented at the Council meeting scheduled for Tuesday 17th April 2018.

**Infrastructure recovery project - Standalone projects.**

Project	GMR estimate	VicRoads / NDFA supported – 'Pre-disaster condition'	Council – 'Betterment'
Killeens Hill Rd	\$130,000	\$98,000	\$32,000
Galls Gap Rd	\$156,000	\$80,000	\$76,000
Mackrells Rd	\$143,000	\$90,000	\$53,000
Horse Gully Rd	\$287,000	\$230,000	\$57,000
Balmattum Rd	\$127,000	\$102,000	\$25,000
Hills Rd	\$34,000	\$34,000	\$0
Sevens Creeks Flood Monitoring Station (provisional)	\$20,000	\$16,000	\$7,000
<b>Totals</b>	<b>\$897,000</b>	<b>\$649,000</b>	<b>\$248,000</b>

**Difficulties identified and corrective action**

- **Construction activity** – Whilst the main tender packages are open it is critical that the construction activity continues. It is forecast that approximately \$200K in work will be undertaken during the tender period.
- **Communication** – External communication to stakeholders continues to be a priority. All customer enquiries have been actioned and all identified defects have been logged. A media release was issued on Monday 6<sup>th</sup> March and an overall program and map of defects was uploaded onto the Council's website.

**Project control/management**

- **Scope Management** – A meeting that was held with VicRoads on 23<sup>rd</sup> February provided a valuable opportunity to communicate our project methodology, which was well received. Scope is a key risk to the successful delivery of the project, particularly in ensuring that project costs are recoverable and there is minimum impact to our operating budget.
- **Time Management** – Council's Works team is working closely with the

Project Manager to streamline processes and procedures in preparation for delivery of the majority of works in the coming months.

- **Financial Management** – A Master Project Cost Plan template has been developed for both internal monitoring, and communicating with DTF and VicRoads, and will be refreshed at the next Project Control Group meeting. The current estimate is \$7.0 million plus. A request will be submitted to the Victorian Government for a cash advance to minimize any adverse impact on Council's financial operating position, which is allowable under the funding assistance guidelines.
- **Quality** – GMR Engineering will now split the Project Manager work effort between supervision and ongoing assessment. Onsite supervision and co-ordination is imperative and to support this we have gained approval for cost recovery of an asset officer function at a significantly reduced rate of \$45 per hour.
- **OH&S** – GMR Engineering are to undertake a Job Safety Analysis (JSA) and toolbox meeting for each project which will be mandated as a basis for completion of works.
- **Risks** – A critical risk in recent weeks has been to provide a detailed and updated estimate for forecast project costs by Friday 23<sup>rd</sup> February to support DTF reporting to the Federal government, which was completed. An updated estimate was uploaded and presented to external stakeholders including cost methodology. The other key risk is to ensure that both the minor/major and standalone tender packages are closed, assessed and approved by Council as planned in April to support the timely delivery of works now that we are 3 months post event.

#### **Planned activities for next period**

- **Procurement** – Main tender packages will close on Wednesday 4<sup>th</sup> April 2018.
- **Interim works packages** – Works continuing during March 2018 including tree debris removal and signage works.
- **Cost recovery** – Forecasting a further \$300K claim for March 2018 to be submitted, taking total work completed to >\$500K.
- **Council Meeting** – Presentation and approval will be sought for the award of key works packages.
- **Improvement project** – Complete the documentation of project delivery procedures and improvements to extend Council's capability and capacity to respond to future events to be presented to Executive Management Team in April and integrated into operations during the life of this project.

#### **Comments**

Nil	
<b>Report Date</b> <b>06/03/2018</b>	<b>Prepared By</b> Matthew Fraser

**9.7.7 School Crossing Supervisor of the Year Awards Night  
- Donation Request**

**Author and Department**

Director, Community Assets / Community Assets Directorate

**Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

**Summary**

Council received a letter from School Crossings Victoria Inc., dated 6<sup>th</sup> February, requesting a donation towards their annual awards night, to be held on 13 July 2018, (see attached).

**RECOMMENDATION**

**For decision.**

**Background**

Strathbogie Shire Council belong to School Crossings Victoria Inc., a non-profit group designed to support and promote uniformity and consistency in school crossing management to help reduce road incidents during school time.

School Crossings Victoria Inc. relies on sponsorship and donations for their program, as they do not receive any Government funding.

In their recent correspondence they have requested a donation for any amount that the Council is willing to provide, to assist with the presentation their biennial awards night in July.

**Alternative Options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

**Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

**Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

**Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.



9.7.7 School Crossing Supervisor of the Year Awards Night  
- Donation Request (cont.)

**Financial / Budgetary Implications**

The author of this report considers that there are no financial or budgetary considerations other than those identified elsewhere in this report.

**Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

**Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

**Community Implications**

The author of this report considers that the occupation and use of this Community asset would provide additional opportunities for Community activities.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

**Consultation**

The author of this report considers that no consultation is required.

**Attachments**

- Letter from School Crossing Victoria Inc

**Letter from School Crossing Victoria Inc**



06 February 2018

The Mayor  
Strathbogrie Shire Council  
PO Box 177  
EUROA VIC 3666

SHIRE OF STRATHBOGRIE	
Dep. Id:	Chq:
15 FEB 2018	
Refer to:	
Library:	DB/



Dear Mayor

School Crossing Supervisors are the heart and soul of the school community in relation to keeping our children safe. They are the face of their Council and have shown to have a positive impact on safety around schools.

School Crossings Victoria Incorporated wanted some individual recognition for these people so in 2010 we created the biennial school crossing supervisor of the year award. There are approximately 3500 school crossing supervisors in Victoria so the State has been broken into 7 regions based on an approximate number of supervisors per municipality. Each region will have a winner and then an overall winner will be selected from the regions, and each supervisor nominated will be acknowledged at a dinner on Friday July 13, 2018 in Preston.

School Crossings Victoria is made up of membership from a number of Victoria Council's to provide support to each and promote uniformity and consistency in school crossing management to help reduce the incidents on our roads during school time. As we receive no Government funding we rely on sponsorship and donations to do our great work.

I am writing to you today to seek a donation of any amount to assist us on the night of the awards. The 2015/2016 award night was held in Preston in 2016 with the winner being Robyn Sabljak from Murrindindi Shire Council. The night itself, was wonderful, 250 attended with over 700 nominations received and there was a lot of pride in the room.

If you are interested in supporting this event, please contact me on 0490 017 340 or via email [schoolcrossingsvictoria@gmail.com](mailto:schoolcrossingsvictoria@gmail.com) and an invoice will be posted to you. Your support will be greatly appreciated by many.

Yours faithfully

Dreena Lawrence-Gray  
Chairperson  
School Crossings Victoria

### **9.7.8 Nagambie Recreation Reserve Development Plan – Stage 1**

#### **Author and Department**

Director, Community Assets / Community Assets Directorate

#### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

#### **Summary**

Council representatives attended a meeting of the Nagambie Recreation Reserve Committee held on 6<sup>th</sup> March 2018.

Project proposals comprising a first stage in implementing the Reserve Development Plan were discussed in detail and endorsed by the Committee as presented.

#### **RECOMMENDATION**

##### **That Council:-**

- 1. Note the projects completed to date and those listed for completion within Council's 2017/18 Capital Works Program.**
- 2. Resolve to make application in the current round of Country Football and Netball Program funding, and commit to providing the identified \$100,000 Council funding from the Infrastructure Reserve if successful.**

#### **Background**

Council representatives at the Committee meeting comprised of Mayor Amanda McClaren, Cr Swan, Cr Little, Cr Mason, Cr Thomson, Chief Executive Officer Steve Crawcour, Director Community Services David Roff and Director Community Assets Roy Hetherington.

Concept drawings and the attached project summary were presented for discussion.

The projects fall into three categories: -

1. Those completed
  - 110,000 litre water tank
  - Supply of bollards and steel
  - Fencing and connection of water tank to the bore, and
  - Drainage Improvements

**Total cost approximately \$40,348**

9.7.8 Nagambie Recreation Reserve Development Plan – Stage 1 (cont.)

2. Those proposed for completion in the 2017/18 Capital Works Program: -	
- Replacement boundary fence	\$35,000
- Pipeline from Lake to tank	\$60,000
- Oval irrigation	\$60,000
- Entrance relocation: Scoping and design	\$20,000
<b>Total</b>	<b><u>\$175,000</u></b>

At the suggestion of Cr Swan, the Chief Executive Officer will approach Elloura developers to discuss access to the existing water supply within the estate. A positive response could enable all four projects to be delivered within the 2017/18 Capital Works budget of \$160,000.

Alternatively the shortfall of \$15,000 could be referred to the 2018/19 Capital Works budget considerations in the name of "Entrance relocation, completion of scoping and design".

3. Country Football and Netball Program Grant  
The committee has worked with Architects, Jovaris Westland Partnership Pty Ltd, over the past year to scope and cost required upgrade works in the change rooms, showers and toilets through the building.

The Architect has provided a probable order of cost of \$250,000 for the project. With a grant funding ratio of 2:1 and a maximum of \$100,000, the proposed contribution would be: -

- Country Football and Netball Program grant	\$100,000
- Local Committee and Club fundraising, and In Kind	\$50,000
- Council 2018/19 Infrastructure Reserve	\$100,000
<b>Total</b>	<b><u>\$250,000</u></b>

**Alternative Options**

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

**Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

**Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

**Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

**Financial / Budgetary Implications**

The author of this report considers that there are no Financial / Budgetary Implications other than those identified elsewhere in this report.

### 9.7.8 Nagambie Recreation Reserve Development Plan – Stage 1 (cont.)

#### **Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

#### **Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

#### **Community Implications**

The development of the Reserve amenities would potentially lead to increased patronage and benefit to the Community.

#### **Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

#### **Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

#### **Consultation**

The author of this report considers that the matter under consideration will require ongoing liaison with the Nagambie Recreation Reserve Committee.

#### **Attachments**

- Project Summary for Consideration of the Nagambie Recreation Reserve Committee

**Project Summary for Consideration of the Nagambie Recreation Reserve Committee**  
 Tuesday 6 March 2018

<b>Projects completed in past 12 months</b>	
<b>2016/17 Budget</b>	
110,000 litre water tank - funded from Playing Surface Upgrade budget, plus water savings	\$ 20,727
Supply bollards and steel to Committee - funded from Playing Surface Upgrade budget	\$ 5,593
<b>2017/18 Budget</b>	
Completion of water tank project, fencing, connect pump and provide electrical supply - funded from Bores and Pumps budget	\$ 4,028
Drainage improvements - funded from Works budget. Approx	\$ 10,000
<b>TOTAL</b>	<b>\$ 40,348</b>

<b>Projects for consideration for balance of 2017/18 and 2018/19</b>	<b>Comment</b>
Pavilion Amenities Upgrade	\$ 250,000
	Current round of Country Football/Netball applications close 12/04/2018 Ratio 2:1, Maximum grant \$100,000 Possibly funded as: - Country Football/Netball Grant - \$100,000 Council 2018/19 Infrastructure Reserve - \$100,000 Local Fundraising and In Kind - \$50,000
Replacement fence 1.8 metre high - Approximate cost	\$ 35,000
Supply pipeline and pump from Lake to tank - Approximate cost	\$ 60,000
Oval Irrigation from Tank - Approximate cost	\$ 60,000
Entrance Relocation Project - Commence consultation with VicRoads and design - Initial cost	\$ 20,000
<b>TOTAL</b>	<b>\$ 425,000</b>

<b>Funding Available in 2017/18 Budget</b>	
Fencing	\$ 50,000
Irrigation from Lake	\$ 60,000
Building Upgrade	\$ 50,000
<b>TOTAL</b>	<b>\$ 160,000</b>

### **9.7.9 Appointment of Lawyer to Negotiate Chief Executive Officer Contract**

#### **Author and Department**

Director, Innovation and Performance / Innovation and Performance Directorate

#### **Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989*.

#### **Summary**

Following the Notice of Motion that was lodged for the Council Meeting held 17 October 2017 (then reconvened 24 October and 13 November, the latter being the date the motion was carried); it is recommended that Council appoint a qualified legal practitioner to negotiate, on behalf of Council, the extension (terms and conditions) to the Chief Executive Officer (CEO) contract of employment.

Three of the most respected lawyer firms that specialize in Local Government were formally approached to submit quotations. The successful firm was Macquarie Lawyers, with the principle lawyer being Terry Bramham. Terry and Macquarie Lawyers have over 25 years' experience in Local Government governance and law.

Macquarie's quote (Quote A) was 33% less than Quote B and 50% less than Quote C.

#### **RECOMMENDATION**

**That Council appoints Macquarie's Lawyers with Terry Bramham as the principle lawyer to negotiate the extension to the Chief Executive Officer's contract.**

#### **Background**

The Notice of Motion lodged for the 17 October 2017 Council Meeting was:

*A) That the statutory process under the Local Government Act 1989 to reappoint the current CEO Steven Mark Crawcour without advertising the position for a period of no longer than 18 Months from the completion of the current contract which is 31<sup>st</sup> August 2018.*

*B) That the Strathbogie Shire Council commence discussions with the current CEO Steven Mark Crawcour in relation to contract term and conditions.*

The meeting was reconvened twice to 13 November 2017, where the motion was put and carried, 4 votes (for) to 2 votes (against).

#### **Alternative Options**

The alternative is for the Mayor and/or a nominated officer of Council to negotiate the terms and conditions. This is not recommended as the CEO contract should be negotiated by an independent specialist lawyer to ensure the contract meets the requirements of the Act and Council's intentions.

### 9.7.9 Appointment of Lawyer to Negotiate Chief Executive Officer Contract (cont.)

#### **Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation (if an independent specialist lawyer is engaged).

#### **Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies and key strategic documents.

#### **Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

#### **Financial / Budgetary Implications**

There are no negative budget implications as the cost will be contained in current budget allocations.

#### **Economic Implications**

The author of this report considers that there are no material economic implications.

#### **Environmental / Amenity Implications**

N/A.

#### **Community Implications**

There are no community implications. This report is to recommend engagement of a lawyer to represent Council in its negotiations with the CEO.

#### **Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation is consistent with human rights under the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

#### **Legal / Statutory Implications**

The engagement of a specialist lawyer is consistent with the CEO appointment provisions of the Act.

#### **Consultation**

Consultation is not applicable; this is a procurement matter.

#### **Attachments**

Nil



### **9.7.10 Financial Report to 28 February 2018**

#### **Author / Department**

Director, Corporate and Community / Corporate and Community Directorate

#### **Disclosure of Interest**

No officers providing advice in relation to this report have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

#### **Summary**

The appended February Financial Report compares Mid Year Review Budget to Forecast June 2018.

The report contains the Income Statement, Balance Sheet, Cash Flow Statement, Statement of Capital Works and detailed Capital Works.

In relation to the current year the operating surplus for the eight months period ending 28 February 2018 was \$5,802,259.

As at 28 February 2018, total capital works was \$3,457,591 with a number of contracts let within recent months.

<b><u>CAPITAL WORKS CURRENT BUDGET</u></b>	<b><u>\$14,081,810</u></b>
YTD Actual Expenditure to 15 March 2018	\$3,643,744
YTD On Order	\$2,823,504
Total Committed to 15 March 2018	<b>\$ 6,467,248</b>

Contracts to be awarded at March meeting: NIL

Tenders being prepared:

• 5 bridge upgrade/replacements	\$ 670,000
• Campbell St tender documents being prepared	\$ 640,000
Sub Total:	<u>\$1,310,000</u>
	<b>\$ 7,777,248</b>

Projects at consultation stage:

• Violet Town Recreation Reserve toilets	\$ 100,000
• Nagambie High Street toilets	\$ 200,000
Sub Total:	<u>\$ 300,000</u>
	<b>\$ 8,077,248</b>

Projects at Design Stage:

• Euroa Visitor Information Centre	\$ 100,000
• Euroa Maternal & Child Health Upgrade	\$ 135,000
• Avenel Pre-school Upgrade	\$ 525,000
• Birkett St Railway Pedestrian Crossing	\$ 250,000
• Nagambie Recreation Reserve irrigation supply and fence	\$ 110,000
Sub Total:	<u>\$1,120,000</u>
	<b>\$ 9,197,248</b>

9.7.10 Financial Report to 28 February 2018 (cont.)

Works in Progress:

• Reseal Program	\$ 395,000	
• Pavement Rehabilitation Program	\$1,072,000	
• Nagambie-Locksley Rd	\$1,073,000	
Sub Total:	<u>\$2,540,000</u>	<b>\$11,737,248</b>

Purchases to complete

• Plant and Equipment	\$ 570,300	
• ICT Equipment	\$ 443,300	
Sub Total:	<u>\$1,013,600</u>	<b><u>\$12,750,848</u></b> (90%)

ADDITIONAL WORKS

Flood rectification works cost estimates

• Major and Minor works	\$7,977,292	
• Standalone works	\$ 877,254	
Sub Total:	<u>\$8,854,546</u>	(over 2 FY)

**RECOMMENDATION**

**That the Financial Report for the eight months ended 28 February 2018 be noted.**

**Background**

The 2017/18 Budget was prepared in accordance with the Local Government Act 1989, and was formally adopted at a Special Meeting of Council held on 27 June 2017.

Council considers and notes monthly Financial Reports in accordance with the Local Government Act 1989 (Act). Under Section 137 and 138 of the Act, Council must establish and maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. This report satisfies those requirements.

**Risk Management**

Regular Financial Reporting in accordance with the Local Government Act 1989 support Council's focus on Risk Management ,  
Monitoring of the 2017/18 adopted Budget provides for prudent financial management and ensures that Council is made aware of any known or potential financial risks.

#### 9.7.10 Financial Report to 28 February 2018 (cont.)

##### **Strategic Links – policy implications and relevance to Council Plan**

This report is consistent with Council Policies, the Long Term Financial Plan and the Council Plan. The report also addresses Council's desire to review all aspects of Council's operations.

##### **Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications**

The report is consistent with Best Value, National Competition Policy and Competition and Consumers Act 2010 requirements. Close monitoring of budgets is in line with Best Value principles.

##### **Economic Implications**

The attached report, in conjunction with the detailed briefing to Council, considers all known economic implications for the financial year ending 30 June 2018.

##### **Environmental / Amenity Implications**

The recommendation in this report has no significant environmental or amenity implications for Council or the broader community.

##### **Community Implications**

This report has no significant unfavourable community or social implications for the Council or the broader community. Improved capital grant funding will result in improved infrastructure renewal outcomes.

##### **Victorian Charter of Human Rights and Responsibilities Act 2006**

The recommendation contained in this report does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

##### **Legal / Statutory Implications**

There are no statutory or legal implications. The Local Government Act 1989 allows for budget reallocations. Consideration and adoption of periodic Financial reports as per the Local Government Act 1989 ensures Council complies with its Legal and Statutory obligations

##### **Consultation**

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

##### **Attachments**

- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Works Statement
- Capital Works detail report

The Financial Overview to 28 February 2018 identifies total operating income of \$23,034,966 with total operating expenditure of \$17,232,707 resulting in a surplus to date of \$5,802,259. Total operating income Mid Year Review Budget is \$27,020,700 compared to Forecast June 2018 income of \$27,089,710, a favorable variance of \$69,010. Total operating expenditure Mid Year Review Budget is \$27,581,257 compared to Forecast June 2018 expenditure of \$27,641,027, an unfavorable variance of \$59,770. An overview of the MYR to Forecast variances are provided in the following table.

Capital Works total expenditure to 28 February 2018 is \$3,457,591 compared to YTD budget for of \$7,264,868 a favorable variance of \$3,807,277 which is largely due to timing variances. Total capital works Mid Year Review budget is \$14,177,800 compared to Forecast June 2018 \$14,081,810, a favorable variance of \$95,990. An overview of the MYR to Forecast variances are provided in the following table.

OPERATING INCOME		Fav. / (Unfav).	
Ref.	Line Item	Variance	Notes
A	User Fees	(30,850)	Decrease in Forecast to MYR budget due to: * Reduction in rental income * Visitors Guide deferred to 2018/19
B	Grants Operating	45,761	Increase in Forecast to MYR budget due to: * Engage Youth Funding \$ 18k * Maternal Child & Health - Supported Playgroup funding \$27k
C	Grants Capital	59,099	Increase in Forecast to MYR budget due to: * Violet Town Mens Shed Funding \$52k * Kirkland Ave Pedestrian Bridge L067 \$7k

OPERATING EXPENDITURE		Fav. / (Unfav).	
Ref	Line Item	Variance	Notes
D	Materials and Services	(59,770)	Increase in Forecast to MYR budget due to: * HR Professional Services \$35k offset by lower wage cost. * Levee Bank maintenance, additional \$20k * Multiple small increases and decreases

CAPITAL EXPENDITURE		Fav. / (Unfav).	
Ref	Line Item	Variance	Notes
E	Buildings	13,860	Decrease in Forecast to MYR budget due to: * \$43k saving Avenel Hall Upgrade * Multiple small increases and decreases
F	Plant, Machinery & Equipment	(20,000)	Increase in Forecast to MYR budget due to: * Reallocated budget from Computers & Telecommunications
G	Computers & Telecommunications	109,130	Decrease in Forecast to MYR budget due to: * General savings on Hardware Replacement Program

**STRATHBOGIE SHIRE COUNCIL**  
**Comprehensive Income Statement**  
For the 8 months ended February 2018

	YTD Budget	YTD Actual	Mid Year Review	Forecast June 2018	Variance MYR Budget to Forecast June 2018 Fav/(Unfav)	Reference
<b>INCOME</b>						
Rates and charges	18,509,500	18,522,636	18,551,500	18,551,500	0	
Statutory fees and fines	276,800	278,974	451,200	446,200	(5,000)	
User fees	483,604	492,122	713,672	682,822	(30,850)	A
Grants - operating	2,212,082	2,335,455	2,940,000	2,985,761	45,761	B
Grants - capital	571,844	630,914	3,214,630	3,273,729	59,099	C
Contributions - monetary	140,068	146,088	459,098	459,098	0	
Contributions - non monetary	0	0	0	0	0	
Share of net profits of associates	0	0	0	0	0	
Bad and doubtful debts	0	0	0	0	0	
Other income	517,200	628,776	690,600	690,600	0	
<b>Total Income</b>	<b>22,711,098</b>	<b>23,034,966</b>	<b>27,020,700</b>	<b>27,089,710</b>	<b>69,010</b>	
<b>EXPENSES</b>						
Employee Costs	(6,076,836)	(5,674,808)	(9,115,293)	(9,115,293)	0	
Material and services	(7,911,661)	(8,083,354)	(12,117,344)	(12,177,114)	(59,770)	D
Share of net loss of associates	0	0	0	0	0	
Bad and doubtful debts	(668)	0	0	(1,000)	(1,000)	
Depreciation	(3,508,536)	(3,331,189)	(5,262,802)	(5,262,802)	0	
Borrowing costs	(35,800)	(38,484)	(53,700)	(53,700)	0	
Net loss on disposal: property, infrastructure & plant	68,416	68,416	(732,718)	(732,718)	0	
Other Expenses	(198,936)	(173,288)	(299,400)	(298,400)	1,000	
<b>Total Expenses</b>	<b>(17,664,021)</b>	<b>(17,232,707)</b>	<b>(27,581,257)</b>	<b>27,641,027</b>	<b>(59,770)</b>	
<b>(Deficit)/surplus for the year</b>	<b>5,047,077</b>	<b>5,802,259</b>	<b>(560,557)</b>	<b>(551,317)</b>	<b>9,240</b>	
<b>Other Comprehensive Income</b>						
<b>Net asset revaluation increment/(decrement)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total comprehensive result</b>	<b>5,047,077</b>	<b>5,802,259</b>	<b>(560,557)</b>	<b>(551,317)</b>	<b>9,240</b>	

**STRATHBOGRIE SHIRE COUNCIL**

**Statement of Capital Works**

For the 8 months ended February 2018

	YTD Budget	YTD Actual	Mid Year Review	Forecast June 2018	Variance MYR Budget to Forecast June 2018 Fav/(Unfav)	Reference
<b>CAPITAL EXPENDITURE</b>						
<b>Property</b>						
Land	0	0	0	0	0	
Buildings	1,072,004	635,182	1,512,000	1,498,140	13,860	E
Recreation Leisure & Community Services	166,664	102,121	250,000	255,000	(5,000)	
Open space	241,664	47,112	340,000	342,000	(2,000)	
<b>Total property</b>	<b>1,480,332</b>	<b>784,415</b>	<b>2,102,000</b>	<b>2,095,140</b>	<b>6,860</b>	
<b>Plant and equipment</b>						
Plant , machinery and equipment	482,268	153,061	723,400	743,400	(20,000)	F
Computers and telecommunications	376,400	73,332	489,600	380,470	109,130	G
<b>Total Plant and equipment</b>	<b>858,668</b>	<b>226,393</b>	<b>1,213,000</b>	<b>1,123,870</b>	<b>89,130</b>	
<b>Infrastructure</b>						
Roads	1,408,008	975,101	5,586,000	5,586,000	0	
Bridges and culverts	2,285,856	793,498	3,428,800	3,428,800	0	
Footpaths	215,328	107,069	323,000	323,000	0	
Drainage	867,336	522,771	1,301,000	1,301,000	0	
Kerb and channel	149,340	48,345	224,000	224,000	0	
<b>Total infrastructure</b>	<b>4,925,868</b>	<b>2,446,783</b>	<b>10,862,800</b>	<b>10,862,800</b>	<b>0</b>	
<b>Total capital works expenditure</b>	<b>7,264,868</b>	<b>3,457,591</b>	<b>14,177,800</b>	<b>14,081,810</b>	<b>95,990</b>	
<b>Represented by:</b>						
New asset expenditure	1,388,004	574,217	1,911,000	2,018,470	(107,470)	
Asset renewal expenditure	5,030,528	2,464,548	10,325,800	10,119,200	206,600	
Asset upgrade expenditure	749,668	290,125	1,796,000	1,799,140	(3,140)	
Asset expansion expenditure	96,668	128,701	145,000	145,000	0	
<b>Total capital works expenditure</b>	<b>7,264,868</b>	<b>3,457,591</b>	<b>14,177,800</b>	<b>14,081,810</b>	<b>95,990</b>	

**STRATHBOGIE SHIRE COUNCIL**

**Balance Sheet**

For the 8 months ended February 2018

	YTD Actual	Mid Year Review	Forecast June 2018	Variance MYR Budget to Forecast June 2018 Fav/(Unfav)
<b>Assets</b>				
<b>Current Assets</b>				
Cash and cash equivalents	13,624,426	5,320,014	5,329,254	9,240
Trade and other receivables	7,281,869	2,126,000	2,126,000	0
Inventories	9,800	5,000	5,000	0
Non-current assets classified as held for sale	570,800	939,000	939,000	0
Other assets	139,314	113,000	113,000	0
<b>Total Current Assets</b>	<b>21,626,209</b>	<b>8,503,014</b>	<b>8,512,254</b>	<b>9,240</b>
<b>Non Current Assets</b>				
Investments in associates	244,501	242,000	242,000	0
Property, Infrastructure, plant and equipment	285,921,992	282,490,800	282,586,790	95,990
Other financial assets	2,032	2,000	2,000	0
<b>Total Non Current Assets</b>	<b>286,168,525</b>	<b>282,734,800</b>	<b>282,830,790</b>	<b>95,990</b>
<b>Total Assets</b>	<b>307,794,734</b>	<b>291,237,814</b>	<b>291,343,044</b>	<b>105,230</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Trade and other payables	(1,026,632)	(2,530,000)	(2,530,000)	0
Trust fund and deposits	(1,245,503)	(762,000)	(762,000)	0
Provisions	(3,105,278)	(2,348,000)	(2,348,000)	0
Interest-Bearing Loans and borrowings	(173,265)	(505,000)	(505,000)	0
<b>Total Current Liabilities</b>	<b>(5,550,678)</b>	<b>(6,145,000)</b>	<b>(6,145,000)</b>	<b>0</b>
<b>Non Current Liabilities</b>				
Trust fund and deposits	(63,486)	(68,000)	(68,000)	0
Provisions	(1,158,453)	(631,000)	(631,000)	0
Interest-Bearing Loans and borrowings	(690,634)	(186,000)	(186,000)	0
<b>Total Non Current Liabilities</b>	<b>(1,912,572)</b>	<b>(885,000)</b>	<b>(885,000)</b>	<b>0</b>
<b>Total Liabilities</b>	<b>(7,463,250)</b>	<b>(7,030,000)</b>	<b>(7,030,000)</b>	<b>0</b>
<b>Net Assets</b>	<b>300,331,484</b>	<b>284,207,814</b>	<b>284,313,044</b>	<b>105,230</b>
<b>Equity</b>				
Reserves	208,238,288	198,669,000	198,669,000	0
Accumulated Surplus	92,093,196	85,538,812	85,644,042	105,230
<b>Total Equity</b>	<b>300,331,484</b>	<b>284,207,812</b>	<b>284,313,042</b>	<b>105,230</b>

**STRATHBOGRIE SHIRE COUNCIL**

**Cash Flow Statement**

For the 8 months ended February 2018

	<b>YTD Actual Inflows (Outflows)</b>	<b>Mid Year Review</b>
<b>Cash flows from operating activities</b>		
Rates and charges	13,677,031	18,550,000
Statutory fees and fines	278,974	367,000
User fees	327,965	729,000
Grants	2,836,503	5,887,000
Contributions - monetary	146,088	442,000
Interest received	157,229	227,000
Other receipts	481,495	450,000
Net GST refund/(payment)	156,395	0
Employee Costs	(5,734,068)	(9,101,187)
Materials & services	(10,180,463)	(11,858,999)
Trust Funds and deposits	404,127	0
Other payments		(299,000)
<b>Net cash provided by operating activities</b>	<b>2,551,276</b>	<b>5,392,814</b>
<b>Cash flows from investing activities</b>		
Payments for property, infrastructure, plant & equipment	(3,457,594)	(14,177,800)
Proceeds from sales of property, infrastructure, plant & equipment	465,409	1,132,000
Payments for landfill rehabilitation	-	(690,000)
<b>Net cash used in investing activities</b>	<b>(2,992,185)</b>	<b>(13,735,800)</b>
<b>Cash flows from financing activities</b>		
Finance costs	(38,484)	(54,000)
Proceeds from borrowings	-	-
Repayment of borrowings	(338,286)	(512,000)
<b>Net cash used in financing activities</b>	<b>(376,770)</b>	<b>(566,000)</b>
<b>Net increase (decrease) in cash and cash equivalents</b>	<b>(817,679)</b>	<b>(8,908,986)</b>
<b>Cash and cash equivalents at the beginning of the financial year</b>	<b>14,442,105</b>	<b>14,229,000</b>
<b>Cash and cash equivalents at 28 February 2018</b>	<b>13,624,426</b>	<b>5,320,014</b>
<b>Short-Term Investments as at 28 February 2018</b>		
	<b>YTD Actual</b>	<b>Bank Credit Rating</b>
NAB	5,414,877	A1+
CBA	2,400,000	A1+
ANZ	1,000,000	A1+
GMCU	3,000,000	not rated
	<b>11,814,877</b>	





**Strathbogie Shire Council**  
**Account Management Report**  
for year to February 2018 (actuals as at 14 March 18 - 67% of year)

		Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
27354	Euroa Visitor Info Centre	\$100,000	\$100,000	\$66,668	\$0	\$0	\$0	\$66,668	\$100,000	0%
27355	Longwood Community Ctr/Football/Cricket	\$15,000	\$15,000	\$10,000	\$4,260	\$636	\$4,896	\$5,104	\$10,104	33%
27356	Nagambie Recreation Reserve	\$50,000	\$50,000	\$33,332	\$0	\$0	\$0	\$33,332	\$50,000	0%
27357	Ruffy Tableland Community Ctr	\$30,000	\$30,000	\$20,000	\$28,853	\$68	\$28,921	-\$8,921	\$1,079	96%
27358	Violet Town Rec Reserve Football/Netball	\$40,000	\$40,000	\$26,668	\$2,558	\$0	\$2,558	\$24,110	\$37,442	6%
27359	Violet Town Community Ctr Meeting room	\$10,000	\$10,000	\$6,668	\$0	\$0	\$0	\$6,668	\$10,000	0%
27360	Violet Town Mens Shed	\$10,000	\$10,000	\$6,668	\$2,750	\$0	\$2,750	\$3,918	\$7,250	28%
27361	SSC Pools - 4 vacuums	\$15,000	\$15,000	\$10,000	\$4,593	\$1,400	\$5,993	\$4,007	\$9,007	40%
27362	Defibrillation Units Pools	\$8,000	\$8,000	\$8,000	\$11,830	\$0	\$11,830	-\$3,830	-\$3,830	148%
27441	Avenel Pre-School Development	\$0	\$0	\$0	\$1,300	\$25,400	\$26,700	-\$26,700	-\$26,700	0%
	<b>Total Buildings</b>	<b>\$1,542,000</b>	<b>\$1,512,000</b>	<b>\$1,072,004</b>	<b>\$635,182</b>	<b>\$54,064</b>	<b>\$689,245</b>	<b>\$382,759</b>	<b>\$876,818</b>	<b>46%</b>
<b>Roads</b>										
<b>Road Reseal Program</b>										
24999	Road Resealing Program	\$1,120,000	\$1,120,000	\$0	\$625	\$0	\$625	-\$625	\$1,119,375	0%
	<b>Total Rural Seals</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
	<b>Total Urban Seals</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
	<b>Total Road Reseal Program</b>	<b>\$1,120,000</b>	<b>\$1,120,000</b>	<b>\$0</b>	<b>\$625</b>	<b>\$0</b>	<b>\$625</b>	<b>-\$625</b>	<b>\$1,119,375</b>	<b>0%</b>
<b>Road Rehabilitation Program</b>										
25920	Pavement Rehabilitation Program	\$1,409,000	\$1,409,000	\$116,000	\$39,483	\$0	\$39,483	\$76,517	\$1,369,517	3%
	<b>Total Rehab RTR</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$76,876</b>	<b>\$0</b>	<b>\$76,876</b>	<b>-\$76,876</b>	<b>-\$76,876</b>	<b>0%</b>
	<b>Total Road Rehabilitation Program</b>	<b>\$1,409,000</b>	<b>\$1,409,000</b>	<b>\$116,000</b>	<b>\$116,359</b>	<b>\$0</b>	<b>\$116,359</b>	<b>-\$359</b>	<b>\$1,292,641</b>	<b>8%</b>
<b>Shoulder Pavement Program</b>										
25150	Shoulder Pavement Program	\$440,000	\$440,000	\$0	\$18,205	\$0	\$18,205	-\$18,205	\$421,795	4%
	<b>Total Shoulder Pavement Program</b>	<b>\$440,000</b>	<b>\$440,000</b>	<b>\$0</b>	<b>\$18,205</b>	<b>\$0</b>	<b>\$18,205</b>	<b>-\$18,205</b>	<b>\$421,795</b>	<b>4%</b>
<b>Resheet Program</b>										
25202	Resheeting Program	\$460,000	\$460,000	\$306,668	\$0	\$0	\$0	\$306,668	\$460,000	0%
27376	Wattlevale Rd. ch 2500-7700 (dust suppressant)	\$0	\$0	\$0	\$20,355	\$0	\$20,355	-\$20,355	-\$20,355	0%
27377	Sth Costerfield Greytown Rd ch 7420-9250 (dust suppressant)	\$0	\$0	\$0	\$6,986	\$0	\$6,986	-\$6,986	-\$6,986	0%
27380	Tarcombe Rd Ch10274-11244	\$0	\$0	\$0	\$18,967	\$0	\$18,967	-\$18,967	-\$18,967	0%
27381	Fern Hills Rd Ch 0-2650	\$0	\$0	\$0	\$43,270	-\$4,725	\$38,545	-\$38,545	-\$38,545	0%
27382	Nagambie Rushworth Rd Ch 13530-16450	\$0	\$0	\$0	\$54,255	\$0	\$54,255	-\$54,255	-\$54,255	0%
27383	Red Gate Lane Ch 0-4850	\$0	\$0	\$0	\$89,498	\$0	\$89,498	-\$89,498	-\$89,498	0%
27384	Tarcombe Ruffy Rd Ch 1800-4980	\$0	\$0	\$0	\$62,530	\$0	\$62,530	-\$62,530	-\$62,530	0%
27385	Robinson Rd Ch 0-2400	\$0	\$0	\$0	\$33,578	\$0	\$33,578	-\$33,578	-\$33,578	0%
27386	Wormangal-Waring Rd Ch 6900-9400	\$0	\$0	\$0	\$37,896	\$0	\$37,896	-\$37,896	-\$37,896	0%

**Strathbogie Shire Council**  
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**for year to February 2018 (actuals as at 14 March 18 - 67% of year)**

		Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
27387	Segafredos Rd Ch 0-2500	\$0	\$0	\$0	\$57,939	\$0	\$57,939	-\$57,939	-\$57,939	0%
27388	Upper Boho Rd Ch 4132-7132	\$0	\$0	\$0	\$42,297	\$0	\$42,297	-\$42,297	-\$42,297	0%
	<b>Total Resheet Program</b>	<b>\$460,000</b>	<b>\$460,000</b>	<b>\$306,668</b>	<b>\$467,571</b>	<b>-\$4,725</b>	<b>\$462,846</b>	<b>-\$156,178</b>	<b>-\$7,571</b>	<b>101%</b>
<b>Roads General</b>										
25958	Birkett St Railway Pedestrian Crossing	\$250,000	\$250,000	\$166,668	\$37,965	\$0	\$37,965	\$128,703	\$212,035	15%
27076	O'Connors Rd-Grant St, Mangalore - Upgrade for school bus	\$0	\$0	\$0	\$11,170	\$0	\$11,170	-\$11,170	-\$11,170	0%
27175	Avenel Hall seal carpark/30m footpath	\$36,000	\$36,000	\$24,000	\$51,847	\$0	\$51,847	-\$27,847	-\$15,847	144%
27188	Binney St Roundabout	\$20,000	\$20,000	\$13,332	\$1,813	\$3,493	\$5,305	\$8,027	\$14,695	27%
27189	Euroa School parking improve Stage 1	\$150,000	\$150,000	\$100,000	\$17,634	\$0	\$17,634	\$82,366	\$132,366	12%
27190	Angle parking Nagambie, consult/design	\$36,000	\$36,000	\$24,000	\$14,006	\$0	\$14,006	\$9,994	\$21,994	39%
27243	Burns Avenue Drainage	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
27311	Euroa Strathbogie Rd - Guardrail Replacement	\$175,000	\$175,000	\$116,668	\$83,024	\$0	\$83,024	\$33,644	\$91,976	47%
27312	High St Nagambie Nthm Roundabout	\$100,000	\$100,000	\$66,668	\$0	\$0	\$0	\$66,668	\$100,000	0%
27313	Ewings/Livingstone Rd Safety Investigation	\$10,000	\$10,000	\$6,668	\$0	\$0	\$0	\$6,668	\$10,000	0%
27314	Euroa Shepp /Boundary Rd /safety investigaton	\$150,000	\$150,000	\$100,000	\$0	\$0	\$0	\$100,000	\$150,000	0%
27315	Drysdale Rd Euroa: development works	\$16,000	\$16,000	\$10,668	\$0	\$0	\$0	\$10,668	\$16,000	0%
27316	High St Nagambie: on road bicycle lane markings	\$30,000	\$30,000	\$20,000	\$3,180	\$0	\$3,180	\$16,820	\$26,820	11%
27317	Upgrade Zero Class roads	\$400,000	\$400,000	\$266,668	\$97,920	\$9,219	\$107,139	\$159,529	\$292,861	27%
27318	Improved Intervention (Operating)	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
27319	Nagambie Locksley/McDonalds Rd	\$754,000	\$754,000	\$50,000	\$48,631	\$4,000	\$52,631	-\$2,631	\$701,369	7%
27374	Campbell St parking/turning lane	\$0	\$30,000	\$20,000	\$5,150	\$0	\$5,150	\$14,850	\$24,850	17%
	<b>Total Roads General</b>	<b>\$2,437,000</b>	<b>\$2,157,000</b>	<b>\$985,340</b>	<b>\$372,341</b>	<b>\$16,711</b>	<b>\$389,052</b>	<b>\$596,288</b>	<b>\$1,784,659</b>	<b>18%</b>
	<b>Total Roads</b>	<b>\$5,866,000</b>	<b>\$5,586,000</b>	<b>\$1,408,008</b>	<b>\$975,101</b>	<b>\$11,987</b>	<b>\$987,087</b>	<b>\$420,921</b>	<b>\$4,610,899</b>	<b>18%</b>
<b>Bridges</b>										
<b>Bridges Council</b>										
27150	Avenel Longwood Bridge No 62	\$200,000	\$280,700	\$187,132	\$979	\$280,700	\$281,679	-\$94,547	-\$979	100%
27155	Friendlys Reserve-Memorial Oval survey	\$0	\$0	\$0	\$1,625	\$0	\$1,625	-\$1,625	-\$1,625	0%
27157	Dip Lane Bridge No 143	\$50,000	\$50,000	\$33,332	\$0	\$57,865	\$57,865	-\$24,533	-\$7,865	116%
27331	Arcadia Tamleugh Rd No 542	\$32,000	\$32,000	\$21,332	\$0	\$0	\$0	\$21,332	\$32,000	0%
27333	Merton Strathbogie Rd Bridge No 3	\$230,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
27336	Kings Rd Bridge No 93	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
27337	Robinson Rd Bridge No 94	\$80,000	\$80,000	\$53,332	\$0	\$0	\$0	\$53,332	\$80,000	0%
27338	Ross Rd Bridge No 95	\$180,000	\$180,000	\$120,000	\$0	\$0	\$0	\$120,000	\$180,000	0%
27339	Avenel Longwood Rd Major Culvert No 184	\$45,000	\$45,000	\$30,000	\$0	\$57,776	\$57,776	-\$27,776	-\$12,776	128%
	<b>Total Bridges Council</b>	<b>\$917,000</b>	<b>\$667,700</b>	<b>\$445,128</b>	<b>\$2,604</b>	<b>\$396,341</b>	<b>\$398,945</b>	<b>\$46,183</b>	<b>\$665,096</b>	<b>60%</b>
<b>Bridges RTR</b>										
22036	Geodetic Rd Bridge No 19	\$0	\$127,500	\$85,000	\$117,145	\$0	\$117,145	-\$32,145	\$10,355	92%
22037	Halsalls Lane Bridge	\$104,000	\$104,000	\$69,332	\$69,880	\$0	\$69,880	-\$548	\$34,121	67%
27148	Avenel Longwood Bridge No 59	\$204,000	\$204,000	\$136,000	\$187,083	\$0	\$187,083	-\$51,083	\$16,917	92%
27149	Avenel Longwood Bridge No 63	\$165,000	\$165,000	\$110,000	\$123,623	\$256	\$123,879	-\$13,879	\$41,121	75%
27151	Ben Kell Rd Bridge No 36	\$154,000	\$184,000	\$122,668	\$113	\$188,027	\$188,140	-\$65,472	-\$4,140	102%
27152	Bonds Lane Bridge No 144	\$80,000	\$80,000	\$53,332	\$47,958	\$0	\$47,958	\$5,374	\$32,042	60%

**Strathbogie Shire Council**  
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	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
27153	Brookleigh Rd Bridge No 120	\$250,000	\$298,300	\$198,868	\$17,597	\$254,909	\$272,507	-\$73,639	\$25,793 91%
27154	Carters Rd Bridge No 55	\$140,000	\$140,000	\$93,332	\$27,254	\$0	\$27,254	\$66,078	\$112,746 19%
27156	Dip Lane Bridge No 142	\$40,000	\$40,000	\$26,668	\$0	\$46,645	\$46,645	-\$19,977	-\$6,645 117%
27158	Geodectic Rd Bridge No 18	\$0	\$0	\$0	\$10,000	\$0	\$10,000	-\$10,000	-\$10,000 0%
27159	Giffen Rd Bridge No 42	\$84,000	\$84,000	\$56,000	\$54,305	\$760	\$55,065	\$935	\$28,935 66%
27160	McCrackens/McKenzies Rd Bridge no 125	\$140,000	\$140,000	\$93,332	\$133,955	\$0	\$133,955	-\$40,623	\$6,045 96%
27161	Nagambie Rushworth Rd Bridge no 75	\$180,000	\$215,000	\$143,332	\$360	\$270,300	\$270,660	-\$127,328	-\$55,660 126%
27164	Sheans Creek Rd Bridge no 5	\$400,000	\$359,300	\$239,532	\$720	\$359,300	\$360,020	-\$120,488	-\$720 100%
27165	Tarcombe Ruffy Rd Bridge No 14	\$180,000	\$215,000	\$143,332	\$901	\$205,500	\$206,401	-\$63,069	\$8,599 96%
27332	Grimwade Rd Bridge No 138	\$90,000	\$90,000	\$60,000	\$0	\$6,420	\$6,420	\$53,580	\$83,580 7%
27334	Oak Valley Road Bridge No 124	\$60,000	\$60,000	\$40,000	\$0	\$0	\$0	\$40,000	\$60,000 0%
27335	Leckies Rd Bridge No 50	\$255,000	\$255,000	\$170,000	\$0	\$0	\$0	\$170,000	\$255,000 0%
	<b>Total Bridges RTR</b>	<b>\$2,526,000</b>	<b>\$2,761,100</b>	<b>\$1,840,728</b>	<b>\$790,894</b>	<b>\$1,332,118</b>	<b>\$2,123,011</b>	<b>-\$282,283</b>	<b>\$1,970,206 77%</b>
	<b>Total Bridges</b>	<b>\$3,443,000</b>	<b>\$3,428,800</b>	<b>\$2,285,856</b>	<b>\$793,498</b>	<b>\$1,728,459</b>	<b>\$2,521,957</b>	<b>-\$236,101</b>	<b>\$2,635,302 74%</b>
<b>Drainage</b>									
22020	Nagambie Drainage - Retention Dam	\$80,000	\$80,000	\$53,332	\$8,733	\$0	\$8,733	\$44,600	\$71,268 11%
22025	Create Easements for Flood Levees	\$15,000	\$15,000	\$10,000	\$0	\$0	\$0	\$10,000	\$15,000 0%
24007	Nagambie Industrial Area - Scoping	\$23,000	\$23,000	\$15,332	\$6,840	\$0	\$6,840	\$8,492	\$16,160 30%
24008	Nagambie Industrial Area: Drainage	\$43,000	\$43,000	\$28,668	\$0	\$0	\$0	\$28,668	\$43,000 0%
27166	Shiffner St Violet Town	\$87,000	\$87,000	\$56,000	\$89,432	\$0	\$89,432	-\$31,432	-\$2,432 103%
27167	Euroa Flood Levee	\$180,000	\$180,000	\$120,000	\$171,568	\$0	\$171,568	-\$51,568	\$8,432 95%
27168	Garrett St Euroa	\$100,000	\$100,000	\$66,668	\$127,401	\$0	\$127,401	-\$60,733	-\$27,401 127%
27244	Drainage Investigation	\$14,000	\$14,000	\$9,332	\$15,315	\$9,730	\$25,045	-\$15,713	-\$11,045 179%
27245	Other Drainage	\$10,000	\$10,000	\$6,668	\$16,315	\$0	\$16,315	-\$9,647	-\$6,315 163%
27340	Euroa Mansfield Rd Stages 2 & 3	\$222,000	\$222,000	\$148,000	\$4,030	\$209,629	\$213,659	-\$65,659	\$8,341 96%
27341	Campbell St Special Charge Scheme Stage 1	\$255,000	\$297,000	\$198,000	\$3,605	\$10,055	\$13,660	\$184,340	\$283,340 5%
27342	Cree St: Williams to De Boos	\$45,000	\$45,000	\$30,000	\$2,584	\$0	\$2,584	\$27,416	\$42,416 6%
27343	Tip Road Drainage works	\$10,000	\$10,000	\$6,668	\$0	\$0	\$0	\$6,668	\$10,000 0%
27344	Brock St: relay brick drain	\$10,000	\$10,000	\$6,668	\$0	\$0	\$0	\$6,668	\$10,000 0%
27345	Avenel Longwood Rd Drainage Investigation	\$5,000	\$5,000	\$3,332	\$0	\$0	\$0	\$3,332	\$5,000 0%
27346	Stormwater pipelines & pit renewal	\$200,000	\$160,000	\$106,668	\$76,949	\$8,145	\$85,094	\$21,574	\$74,906 53%
	<b>Total Drainage</b>	<b>\$1,299,000</b>	<b>\$1,301,000</b>	<b>\$867,336</b>	<b>\$522,771</b>	<b>\$237,559</b>	<b>\$760,329</b>	<b>\$107,007</b>	<b>\$778,229 58%</b>
<b>Footpaths</b>									
27141	Clifton St 92m	\$0	\$0	\$0	\$14,356	\$0	\$14,356	-\$14,356	-\$14,356 0%
27144	Livingstone St walking track	\$20,000	\$20,000	\$13,332	\$19,535	\$0	\$19,535	-\$6,203	\$465 98%
27320	Anderson St: Bury to Clifton gravel	\$6,000	\$6,000	\$4,000	\$0	\$0	\$0	\$4,000	\$6,000 0%
27321	Elliot St: DeBoos for 60m	\$7,500	\$7,500	\$5,000	\$7,650	\$0	\$7,650	-\$2,650	-\$150 102%
27322	Templeton St: btw Turnbull & Tarcombe	\$7,500	\$7,500	\$5,000	\$0	\$0	\$0	\$5,000	\$7,500 0%
27323	Weir St: Anderson to Howitt	\$13,000	\$13,000	\$8,668	\$0	\$0	\$0	\$8,668	\$13,000 0%
27324	Violet Town Post Office	\$6,000	\$6,000	\$4,000	\$0	\$12,660	\$12,660	-\$8,660	-\$6,660 211%
27325	Violet Town Opportunity Shop	\$6,000	\$6,000	\$4,000	\$0	\$0	\$0	\$4,000	\$6,000 0%
27326	Livingstone St Mitchell St Intersection	\$20,000	\$20,000	\$13,332	\$0	\$0	\$0	\$13,332	\$20,000 0%
27327	Kirkland St: White to Scobie Sth side	\$86,000	\$86,000	\$57,332	\$0	\$61,170	\$61,170	-\$3,838	\$24,830 71%

**Strathbogie Shire Council**  
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	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
27328 Kirkland/Bury St: pedestrian refuge	\$11,000	\$11,000	\$7,332	\$0	\$0	\$0	\$7,332	\$11,000	0%
27329 Access to Balmattum Hill Track	\$20,000	\$20,000	\$13,332	\$0	\$0	\$0	\$13,332	\$20,000	0%
27330 Walking Tracks	\$120,000	\$120,000	\$80,000	\$65,528	\$56,615	\$122,143	-\$42,143	-\$2,143	102%
<b>Total Footpaths</b>	<b>\$323,000</b>	<b>\$323,000</b>	<b>\$215,328</b>	<b>\$107,069</b>	<b>\$130,445</b>	<b>\$237,514</b>	<b>-\$22,186</b>	<b>\$215,931</b>	<b>74%</b>
<b>Kerb &amp; Channel</b>									
27147 Shiffner St Violet Town	\$45,000	\$45,000	\$30,000	\$37,273	\$0	\$37,273	-\$7,273	\$7,727	83%
27300 Brock St footpath & Kerb PO	\$13,000	\$13,000	\$8,668	\$11,000	\$0	\$11,000	-\$2,332	\$2,000	85%
27301 Brock St - Lewis to Campbell St	\$25,000	\$25,000	\$16,668	\$0	\$64,750	\$64,750	-\$48,082	-\$39,750	259%
27302 Clifton St - Kirkland Ave to Binney St	\$10,000	\$10,000	\$6,668	\$72	\$0	\$72	\$6,596	\$9,928	1%
27303 Clifton St - Anderson to Hart St	\$6,000	\$6,000	\$4,000	\$0	\$0	\$0	\$4,000	\$6,000	0%
27304 Clifton St - Anderson to Hart St	\$10,000	\$10,000	\$6,668	\$0	\$0	\$0	\$6,668	\$10,000	0%
27305 De Boos St - Elliot to Challenger St	\$10,000	\$10,000	\$6,668	\$0	\$0	\$0	\$6,668	\$10,000	0%
27306 De Boos St - Elliot to Challenger St	\$15,000	\$15,000	\$10,000	\$0	\$0	\$0	\$10,000	\$15,000	0%
27307 Fancourt St - Allen to Fuley St	\$20,000	\$20,000	\$13,332	\$0	\$0	\$0	\$13,332	\$20,000	0%
27308 Fancourt St - Birkett To Allen	\$20,000	\$20,000	\$13,332	\$0	\$0	\$0	\$13,332	\$20,000	0%
27309 Gubern St - from Turnbull St	\$25,000	\$25,000	\$16,668	\$0	\$0	\$0	\$16,668	\$25,000	0%
27310 Hart St - Brock to Allen St	\$25,000	\$25,000	\$16,668	\$0	\$0	\$0	\$16,668	\$25,000	0%
<b>Total Kerb &amp; Channel</b>	<b>\$224,000</b>	<b>\$224,000</b>	<b>\$149,340</b>	<b>\$48,345</b>	<b>\$64,750</b>	<b>\$113,095</b>	<b>\$36,245</b>	<b>\$175,655</b>	<b>50%</b>
<b>Plant &amp; Machinery</b>									
28006 Plant Replacement (Strathcon)	\$676,000	\$528,400	\$352,268	\$97,551	\$0	\$97,551	\$254,717	\$430,849	18%
28007 Motor Vehicle Fleet Replacement	\$308,000	\$195,000	\$130,000	\$55,510	\$22,770	\$78,280	\$51,720	\$116,720	40%
<b>Total Plant &amp; Machinery</b>	<b>\$984,000</b>	<b>\$723,400</b>	<b>\$482,268</b>	<b>\$153,061</b>	<b>\$22,770</b>	<b>\$175,831</b>	<b>\$306,437</b>	<b>\$570,339</b>	<b>24%</b>
<b>Furniture &amp; Equipment</b>									
27375 CCTV System Travellers Rest Euroa	\$0	\$0	\$0	\$429	\$7,673	\$8,102	-\$8,102	-\$8,102	0%
27378 Aircon: Saleyards Canteen	\$0	\$0	\$0	\$3,870	\$0	\$3,870	-\$3,870	-\$3,870	0%
27379 49 Hunter St Road Reserve	\$0	\$0	\$0	\$5,000	\$0	\$5,000	-\$5,000	-\$5,000	0%
27442 CRMS Project	\$0	\$50,000	\$50,000	\$42,034	\$0	\$42,034	\$7,966	\$7,966	84%
<b>Computers &amp; Telecommunications</b>									
26012 Hardware Replacement Program	\$406,000	\$439,600	\$326,400	\$21,998	\$21,885	\$43,884	\$282,516	\$395,716	10%
<b>Total Computers &amp; Telecommunications</b>	<b>\$406,000</b>	<b>\$439,600</b>	<b>\$326,400</b>	<b>\$21,998</b>	<b>\$21,885</b>	<b>\$43,884</b>	<b>\$282,516</b>	<b>\$417,602</b>	<b>10%</b>
<b>Total Furniture &amp; Equipment</b>	<b>\$406,000</b>	<b>\$489,600</b>	<b>\$376,400</b>	<b>\$73,332</b>	<b>\$29,558</b>	<b>\$102,890</b>	<b>\$273,510</b>	<b>\$416,268</b>	<b>21%</b>
<b>Total Capital</b>	<b>\$14,542,000</b>	<b>\$14,177,800</b>	<b>\$7,264,868</b>	<b>\$3,457,591</b>	<b>\$2,319,696</b>	<b>\$5,777,287</b>	<b>\$1,487,581</b>	<b>\$10,720,209</b>	<b>41%</b>
<b>Grand Total</b>	<b>\$14,542,000</b>	<b>\$14,177,800</b>	<b>\$7,264,868</b>	<b>\$3,457,591</b>	<b>\$2,319,696</b>	<b>\$5,777,287</b>	<b>\$1,487,581</b>	<b>\$10,720,209</b>	<b>41%</b>

**9.7.11 Telegraph Park, Euroa  
- Request from Rotary Club of Euroa for Funds to Complete Project**

**Author & Department**

Director, Corporate and Community / Corporate and Community Directorate

**Disclosure of Conflicts of Interest in relation to advice provided in this report**

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

**Summary**

This report relates to a request from the Rotary Club of Euroa for funding of \$4,000 to allow for completion of the Telegraph Park Project

**RECOMMENDATION**

**That Council approves an amount of \$4,000 to allow for completion of the Telegraph Park , Euroa project**

**Background**

Council has been working with the Rotary Club of Euroa to redevelop and improve Telegraph Park, situated in Brock Street, Euroa .

The land is located at the Brock St side of the Post Office in Euroa, and is currently leased by the Rotary Club from Telstra. The Rotary Club were to provide :

- Honour Boards
- Plinths
- Ground works and landscaping
- Irrigation connections

Council allocated \$200,000 for a new toilet block and services and has assisted with project management.

Against the budget for the toilet block of \$200,000, \$41,796 was spent in 2016/17 and \$169,097 in 2017/18 (after an adjustment for some pavement rehabilitation of \$26,655 has been made)

This means that the project currently exceeds budget by \$10,893, with any decision on the request for \$4,000 to be added to that. The variations have occurred post-mid year review. The amount could be reallocated from savings within the existing capital budget.

9.7.11 Telegraph Park, Euroa  
- Request from Rotary Club of Euroa for Funds to Complete Project (cont.)

The major contributor to the over-run was the unforeseen removal of concrete / rubble which resulted in a variation of \$10,230. There were also other minor variations.

The Rotary Club are of the view that the project has cost more than expected and are seeking \$4,000 to pay for path gravel, filling soil and concrete bases of the four seats, rubbish bins and a contribution towards turf. This will allow for the project to be completed prior to the scheduled opening in late April.

All invoices will be provided as purchased.

**Alternative Options**

The author of this report has considered potential alternative courses of action. No other feasible alternative have been identified.

**Risk Management**

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation

**Strategic Links – policy implications and relevance to Council Plan**

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

**Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications**

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

**Financial / Budgetary Implications**

The existing project overrun together with the \$4,000 requested will need to be funded, and could be accommodated through minor adjustment to the Capital works program.

**Economic Implications**

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

**Environmental / Amenity Implications**

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

**Community Implications**

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

9.7.11 Telegraph Park, Euroa  
- Request from Rotary Club of Euroa for Funds to Complete Project (cont.)

**Legal / Statutory Implications**

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

**Consultation**

The author of this report considers that the matter under consideration did not warrant a community consultation process.

**Attachments**

Nil.



### **9.7.12 Business Management System**

The March 2018 Business Management System Report includes reports as follows:-

- Building Department – February 2018 Statistics
- Planning Department – Planning Application Approvals – Development Cost (Capital Improved Value) - February 2018
- Confirm Customer Enquiry Flow – Report for February 2018
- Waste Management Reporting ~ Year to Date - February 2018
- Actioning of Council Reports Resolutions – Status Report
- Outstanding Actions of Council Resolutions to 28 February 2018
- Review of Council Policies – February / March 2018
- Record of Assemblies of Councillors
- Record of Minutes of Meetings of Special Committees of Council received in the past month

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

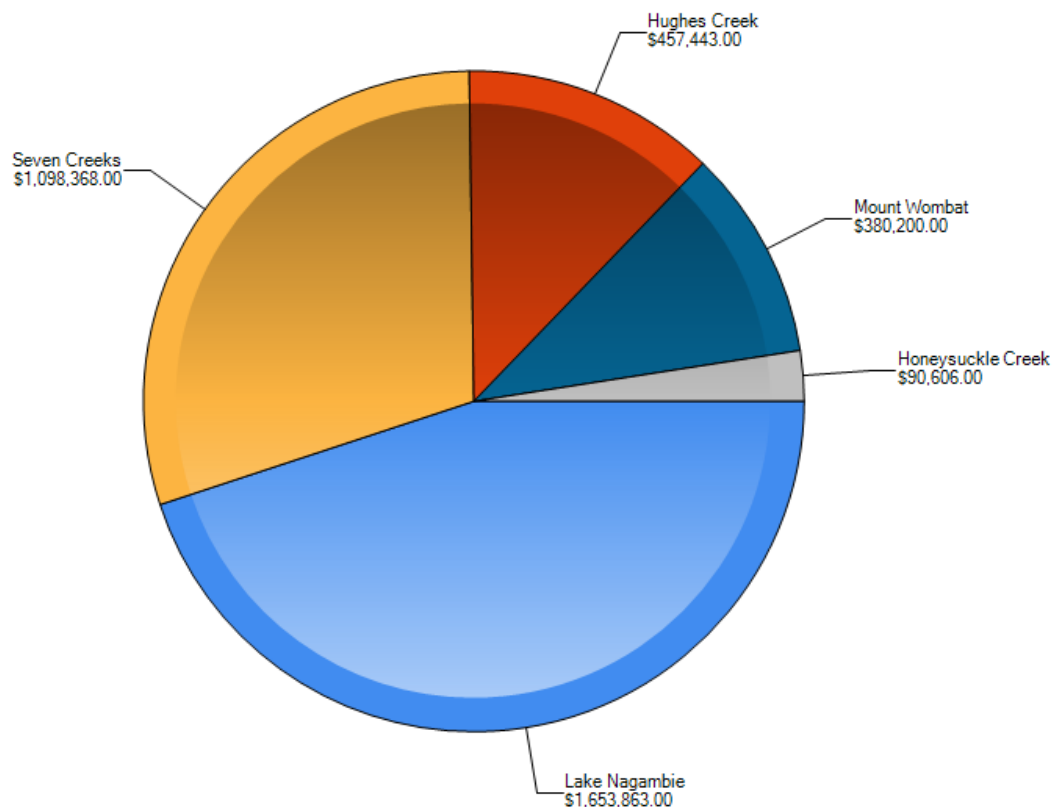
#### **RECOMMENDATION**

**That the report be noted.**

## BUILDING ACTIVITY

### FEBRUARY 2018

23 permits, with a works value of \$3,680,480, were lodged with Council in February. The number of lodgements in February is almost double January's, and the works value increased by \$2.3mil. More than half of the permits lodged were for sheds and other non-habitable buildings, in contrast to the usual domestic dwelling development majority.



#### Honeysuckle Creek

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20172427/0	5/02/2018	Construction of	Shed	Arcadia South	\$15,606.00
20180205/0	31/01/2018	Construction of	Shed	Miepoll	\$10,000.00
20182950/0	6/02/2018	Construction of	Dwelling	Violet Town	\$65,000.00

#### Hughes Creek

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20172373/0	3/02/2018	Construction of	Farm Shed	Locksley	\$70,000.00
20180001/1	31/01/2018	Construction of	Warehouse, Office	Avenel	\$189,443.00
20180001/2	31/01/2018	Construction of	Office	Avenel	\$198,000.00

## Lake Nagambie

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20172504/0	30/01/2018	Construction of, Relocation of	Dwelling, Outbuilding	Bailleston	\$517,893.00
20172505/0	30/01/2018	Construction of	Dwelling & Carport	Mangalore	\$330,375.00
20180030/0	26/02/2018	Construction of	Garage, Carport	Nagambie	\$9,500.00
20180086/0	15/02/2018	Construction of	Dwelling & Garage	Nagambie	\$275,041.00
20180220/0	9/02/2018	Construction of	Swimming Pool Barrier	Nagambie	\$50,500.00
20182514/0	6/02/2018	Construction of	Shed	Nagambie	\$60,000.00
20182524/0	31/01/2018	Construction of	Dwelling	Nagambie	\$232,638.00
20182532/0	8/02/2018	Construction of	Farm Shed	Goulburn Weir	\$83,000.00
20182553/0	18/02/2018	Construction of	Shed	Graytown	\$94,916.00

## Mount Wombat

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20172510/0	12/01/2018	Construction of	Horse Stable	Ruffy	\$48,000.00
20180235/0	6/02/2018	Construction of	Dwelling & Garage	Boho South	\$332,200.00

## Seven Creeks

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20172310/0	10/08/2017	Construction of	Dwelling & Garage	Euroa	\$310,389.00
20172483/0	31/01/2018	Construction of	Dwelling & Garage	Euroa	\$662,000.00
20172509/0	12/01/2018	Construction of	Swimming Pool	Euroa	\$56,595.00
20172934/0	5/02/2018	Construction of	Shed	Euroa	\$9,294.00
20182522/0	26/01/2018	Construction of	Shed	Euroa	\$15,200.00
20182961/0	15/02/2018	Construction of	Swimming Pool	Euroa	\$44,890.00

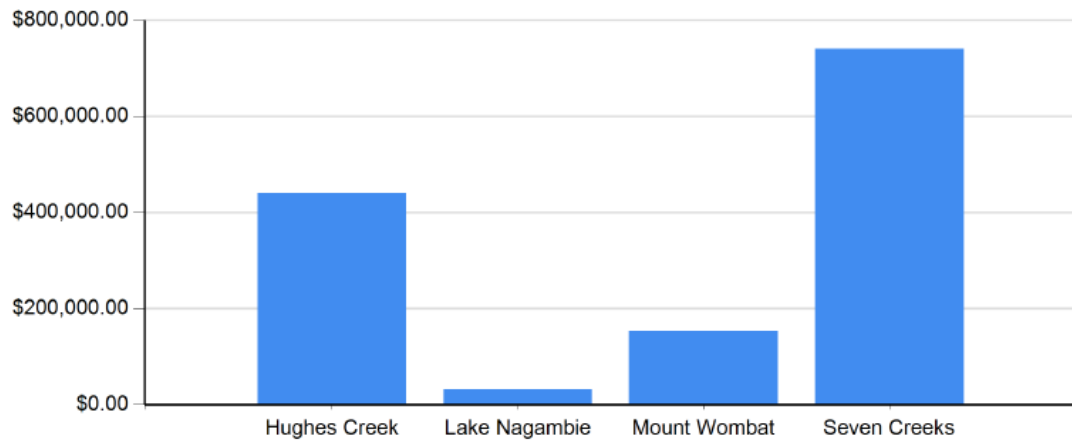
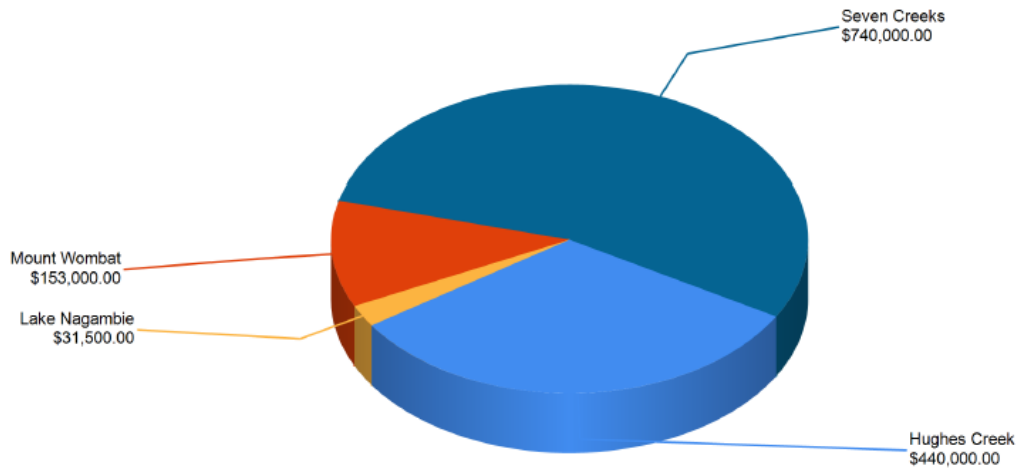
**PLANNING APPLICATION APPROVALS – DEVELOPMENT COST (CAPITAL  
IMPROVED VALUE)  
FEBRUARY 2018**



## Planning Applications Determined

February 2018

<b>Hughes Creek</b>	<b>\$440,000.00</b>
Avenel	\$440,000.00
<b>Lake Nagambie</b>	<b>\$31,500.00</b>
Mitchellstown	\$15,000.00
Nagambie	\$15,000.00
Wahring	\$1,500.00
<b>Mount Wombat</b>	<b>\$153,000.00</b>
Creightons Creek	\$90,000.00
Creightons Creek	\$38,000.00
Kithbrook	\$25,000.00
<b>Seven Creeks</b>	<b>\$740,000.00</b>
Euroa	\$380,000.00
Euroa	\$360,000.00
<b>Total Value</b>	<b>\$1,364,500.00</b>



**CONFIRM CUSTOMER ENQUIRY FLOW**  
**- REPORT FOR FEBRUARY 2018**

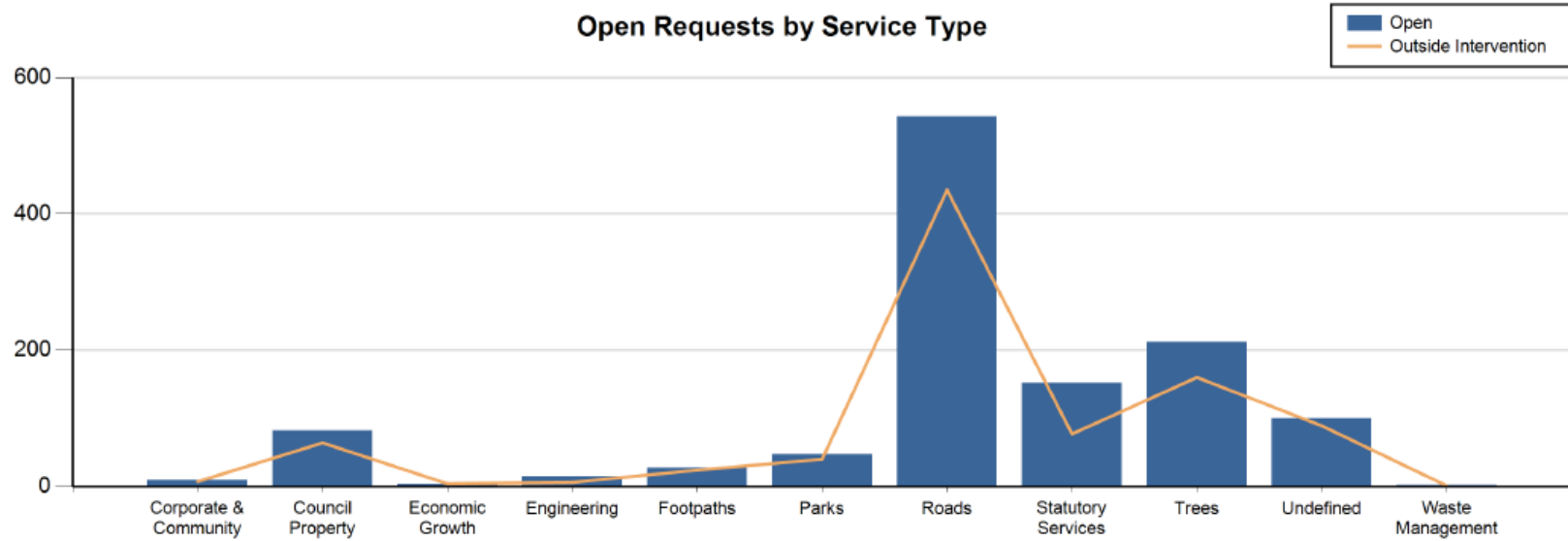
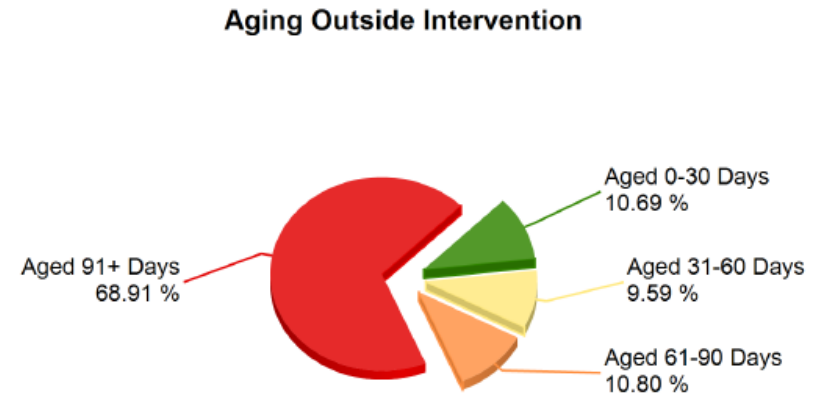
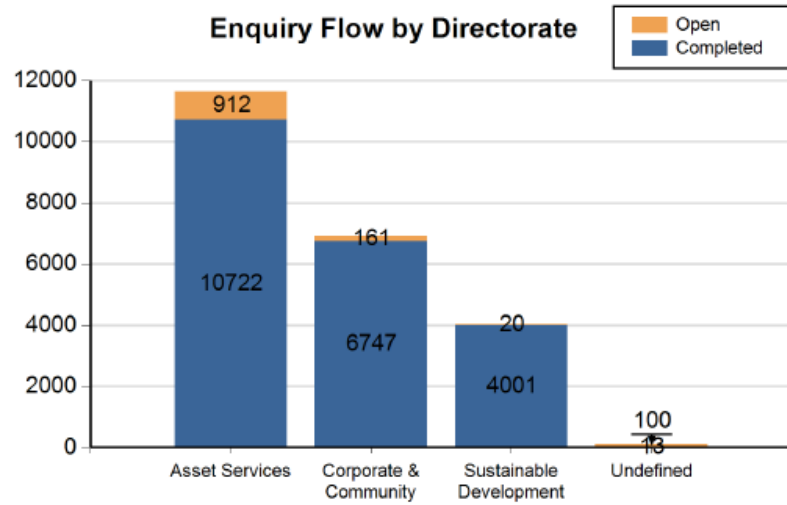


## Confirm Customer Enquiry Flow

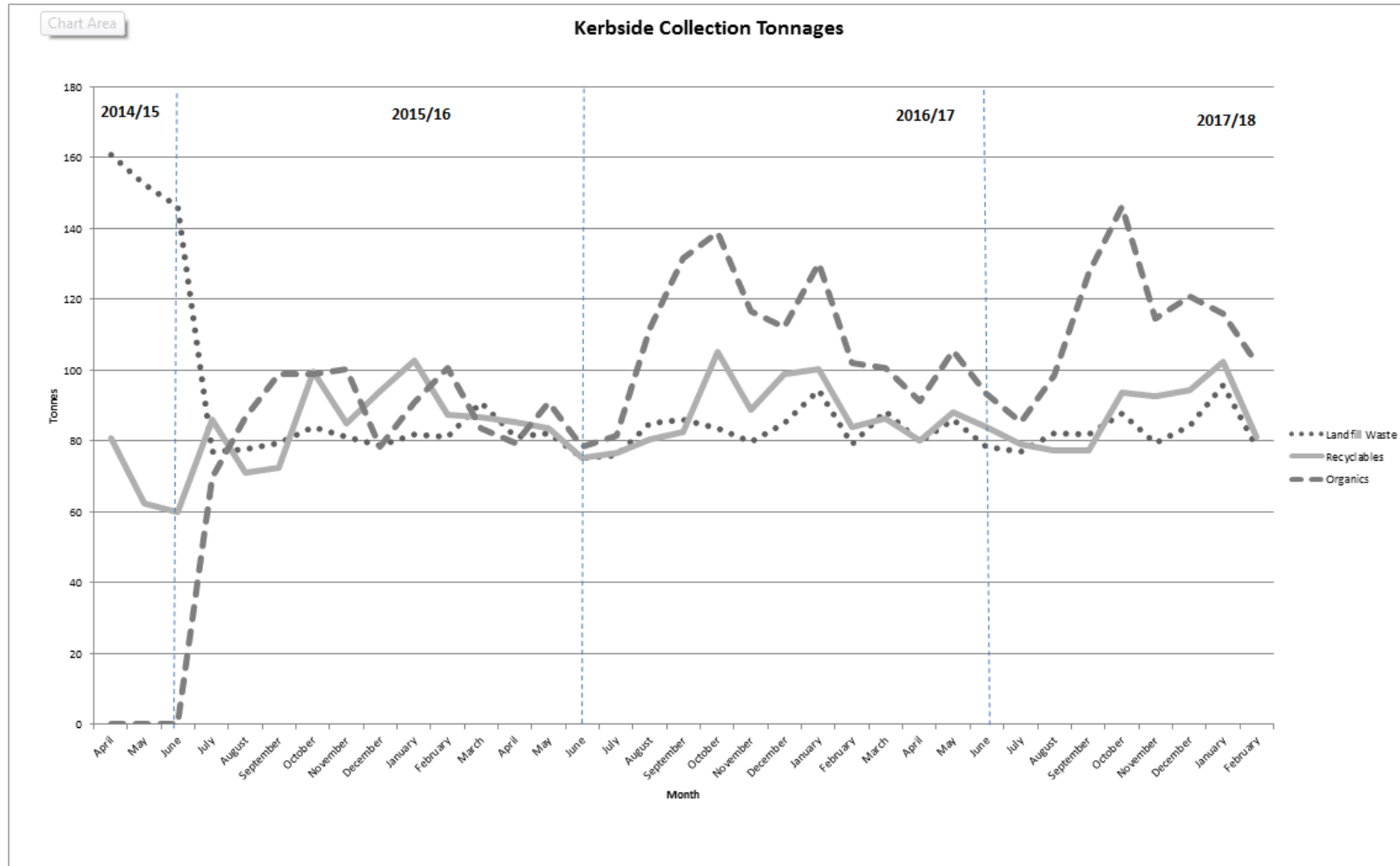
February 2018

Service Type	Total			February 2018			2017-2018			Aging Outside Intervention				
	Logged	Open	Closed	Logged	Open	Closed	Logged	Open	Closed	0-30	31-60	61-90	91+	Total
Corporate & Community	1,020	9	99.12%	2	1	50.00%	9	3	66.67%	0	1	0	6	7
Council Property	1,402	82	94.15%	36	13	63.89%	238	60	74.79%	8	13	9	34	64
Economic Growth	2,531	4	99.84%	0	0	NA	1	1	0.00%	0	0	0	4	4
Engineering	254	15	94.09%	1	1	0.00%	13	6	53.85%	1	0	0	5	6
Footpaths	299	27	90.97%	3	3	0.00%	45	14	68.89%	2	2	1	19	24
Parks	399	47	88.22%	11	6	45.45%	59	21	64.41%	7	3	2	28	40
Roads	7,448	543	92.71%	155	49	68.39%	1,110	228	79.46%	32	20	32	351	435
Statutory Services	5,888	152	97.42%	89	30	66.29%	717	79	88.98%	12	3	3	59	77
Trees	1,751	212	87.89%	50	30	40.00%	271	125	53.87%	19	13	9	119	160
Undefined	113	100	11.50%	15	15	0.00%	113	100	11.50%	15	32	42	0	89
Waste Management	1,571	2	99.87%	2	1	50.00%	169	2	98.82%	1	0	0	0	1
	<b>22,676</b>	<b>1,193</b>	<b>94.74%</b>	<b>364</b>	<b>149</b>	<b>59.07%</b>	<b>2,745</b>	<b>639</b>	<b>76.72%</b>	<b>97</b>	<b>87</b>	<b>98</b>	<b>625</b>	<b>907</b>

Corporate & Community	Council Property	Economic Growth	Engineering	Footpaths	Parks	Roads	Statutory Services	Trees	Waste Management
General	Council Property Council Property Pest Control Public Art Public Lighting Saleyards Signs	Events Planning Sub Divisions	Confirm Custodian Enquiry Engineering	Footpaths Footpaths Furniture Road/Street/Footpaths	Park/Reserve Playground State Forrest/National Park	Bridges Drainage Emergency Call Out Naturestrip Roads Traffic Lights	Building Animals - Domestic Animals - Other Environment Protection Environmental Health Fire Grants Incident Infringement Review Local Laws Marine Safety Private Prop & Rual Roadside	Tree	Waste Mngmt & Recycling

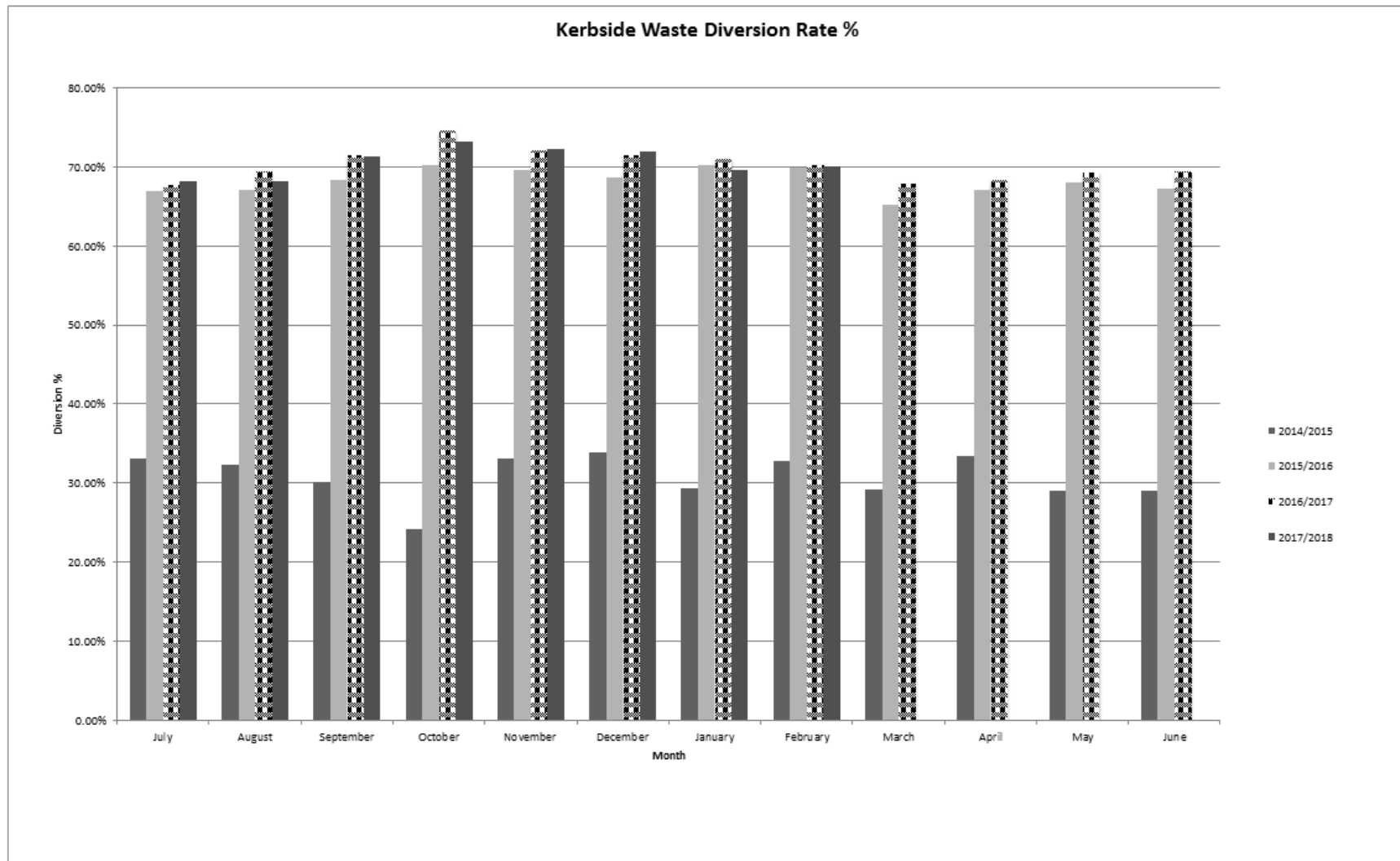


**WASTE MANAGEMENT REPORTING**  
**YEAR TO DATE - FEBRUARY 2018**



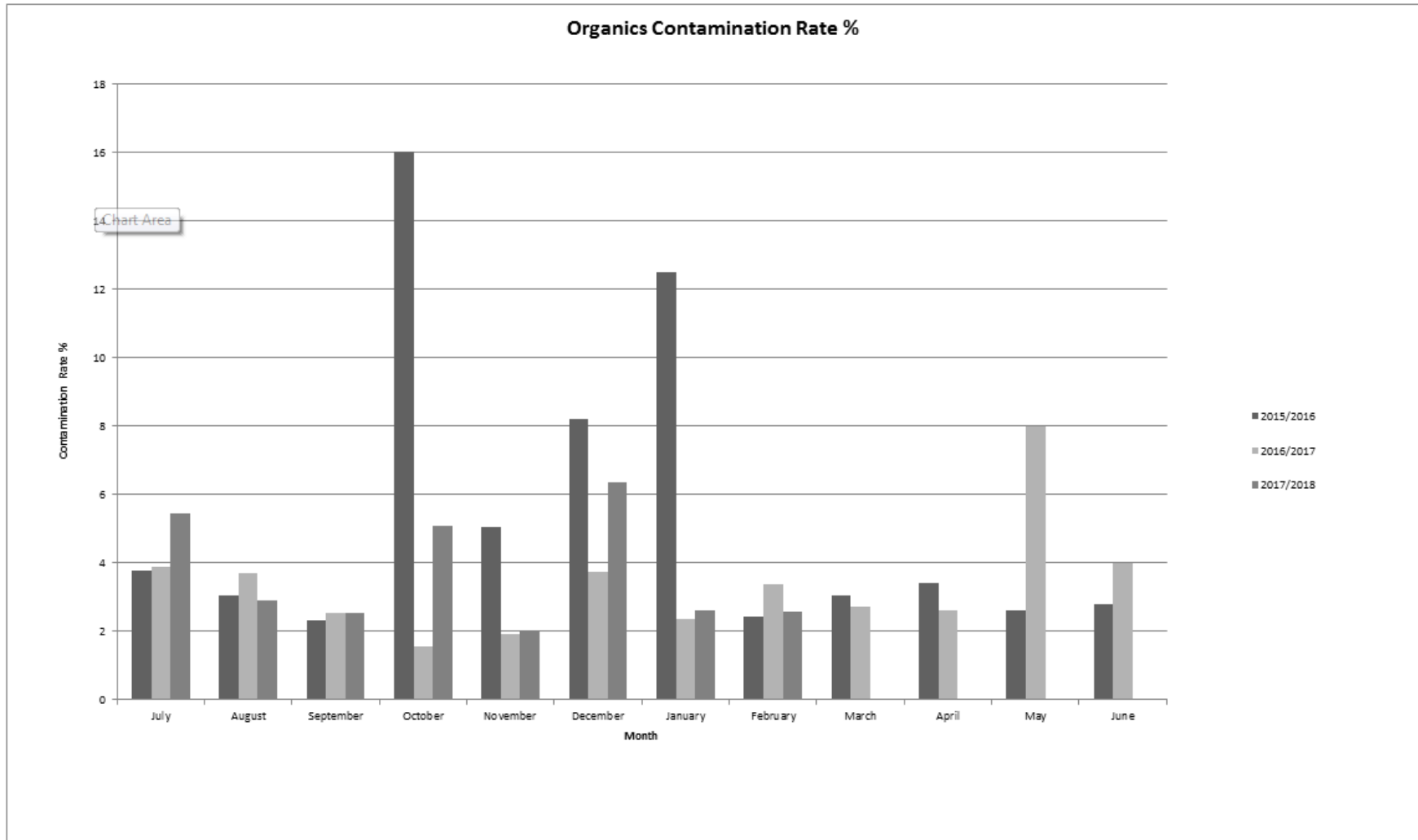
Consistent with previous years, there has been a decline in tonnages of all materials collected kerbside from January–February. Quantities remain comparable to previous years. Year to date tonnages for organics and landfill waste remain similar to the same time last year, however recycling tonnages are down by 23 tonnes compared to 16/17





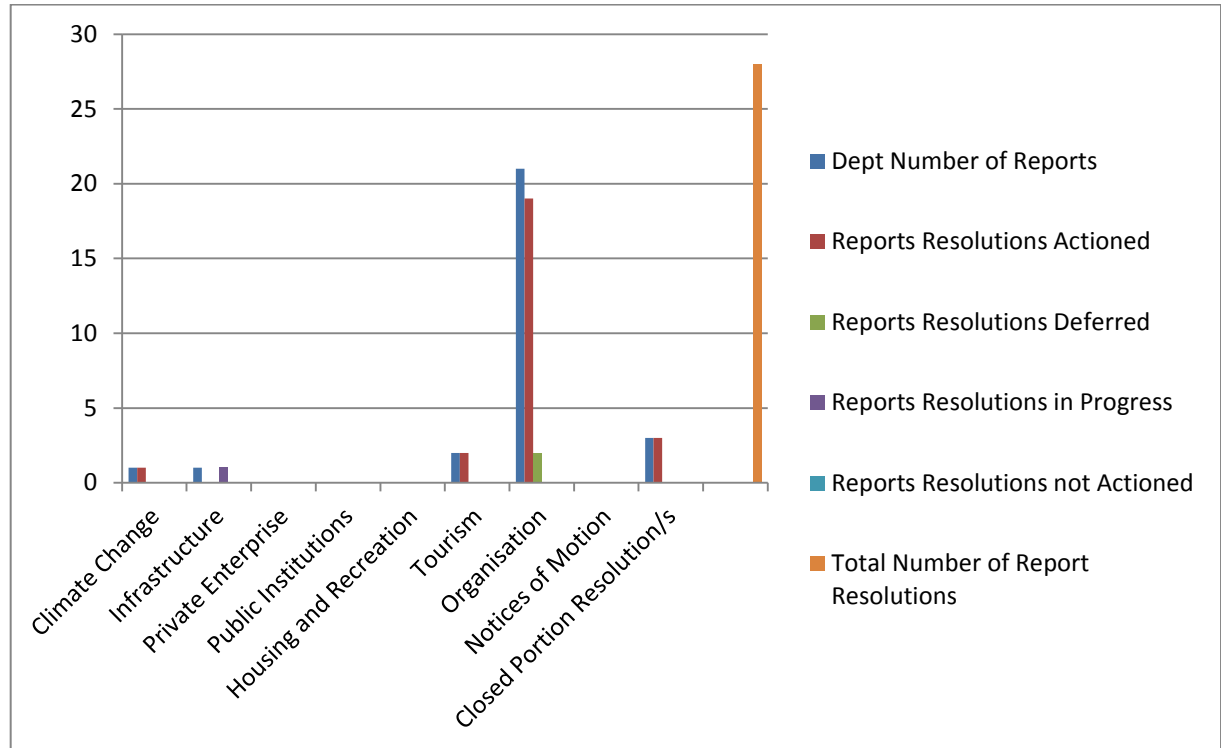
Diversion rates are calculated by dividing the total amount of material diverted from landfill by the total amount of material collected.

The diversion rate for February (70.06%) is consistent with previous years.



Organics contamination has remained around 2.5% for the past two months. With a tightening of the sorting process (in line with contractual obligations) we are being provided with a more accurate reflection of contamination levels. We are seeing that levels of 1.5% - 2% are regularly being achieved on most collection days. However, Thursday collections have been regularly exceeding 3.5% - 4% and thus increasing the overall monthly percentages. Our collection contractor has been asked to pay particular attention to bin contents on this run and, as a result, we have sent letters to five property owners as a result of repeat occurrences of contaminants.

**ACTIONING OF COUNCIL REPORTS RESOLUTIONS**  
**COUNCIL MEETING – FEBRUARY 2018**



**OUTSTANDING ACTIONS OF COUNCIL RESOLUTIONS TO  
FEBRUARY 2018**

*This Report is to advise the Executive Management Team, Councillors and the community of the status of previous Council resolutions which are in progress but are yet to be finalized.*

<b>Council Meeting Date</b>	<b>Item No. Description &amp; Recommendation</b>	<b>Action to Date</b>
<i>There are no report resolutions with outstanding actions yet to be finalised</i>		

**REVIEW OF EXISTING COUNCIL POLICIES  
AND ADOPTION OF NEW POLICIES**

<b>Period of Review</b>	<b>Policy Name</b>	<b>Review of Policy / New Policy</b>	<b>Outcome</b>
Nil			

## **RECORDS OF ASSEMBLIES OF COUNCILLORS**

### **For period 7 February to 7 March 2018**

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

*Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]*

**Name of Meeting:** Councillors Forum

**Date of Meeting:** Tuesday 30 January 2018

**Time:** 11.00 a.m. - 4.30 p.m.

**Attendees:**

Councillors

Amanda McClaren

Malcolm Little

John Mason

Kate Stothers

Debra Swan

Alistair Thomson

Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)

Phil Howard (Director, Innovation and Performance)

David Roff (Director, Corporate and Community)

Uwe Paffrath (Acting Director, Community Assets)

Apologies

Roy Hetherington (Director, Community Assets)

Matters discussed:

1. Councillors Discussions

Declarations of Interest

2. High Speed Rail and Regional Development

3. Planning Committee Agenda Review / Planning Matters

4. Assembly of Councillors

4.1 Mayor and CEO Meetings Attendances

4.2 Councillors Meetings Attendances

4.3 April Ordinary Council meeting - Nagambie venue (for determination)

4.4 Violet Town RSL Mural Proposal

4.5 Policy Reviews

- Privacy and Data Protection Policy

- Fraud and Corruption Policy

4.6 Proposed Memorandum of Understanding (MOU) between Council and Nagambie Health FOR Nagambie Hub

4.7 Euroa Apex Pro Rodeo

- Request for letter of support for liquor licence

- Request for use of Council's water cart to suppress dust

- 4.8 MAV Local Government Act Member Consultation Session - Friday 9 February, 12noon -3.00pm  
Benalla Performing Arts Centre, 57 Samaria Rd, Benalla
- 4.9 Cr Thomson  
Request for review of Meetings Procedure Local Law - workshop for Councillors and Senior Officers (*outcome of community satisfaction survey response/s*)
- 4.10 Requested correction to October Ordinary Council Meeting Minutes
- 4.11 Nagambie Fire Station – Vine Street No Parking Zone
- 5. Councillors and CEO Discussions
- 6. Planning Committee Meeting

Councillor/s- Declaration of Interest/s / Direct or Indirect - NIL

Officer/s- Declaration of Interest/s / Direct or Indirect - NIL

## Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

*Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]*

**Name of Meeting:** Councillors Forum

**Date of Meeting:** Tuesday 13 February 2018

**Time:** 11.00 a.m. - 5.45 p.m. (7.30 p.m. for Crs Swan and Thomson)

### **Attendees:**

#### Councillors

Amanda McClaren

Malcolm Little

John Mason

Kate Stothers

Debra Swan

Alistair Thomson

Graeme (Mick) Williams

#### Officer/s

Steve Crawcour (Chief Executive Officer)

Phil Howard (Director, Innovation and Performance)

David Roff (Director, Corporate and Community)

Uwe Paffrath (Acting Director, Community Assets)

#### Apologies

Roy Hetherington (Director, Community Assets)

#### Matters discussed:

1. Official Opening of Avenel Memorial Hall by Jaclyn Symes, State Member for Northern Victoria
2. Announcement of funding for Avenel Pre-School by Jaclyn Symes, State Member for Northern Victoria
3. Mayor and CEO - meeting with Jaclyn Symes

#### Declarations of Interest

4. December Flood Recovery Update
5. Community Grants Program Review
6. Assembly of Councillors
  - 6.1 Mayor and CEO Meetings Attendances
  - 6.2 Councillors Meetings Attendances
  - 6.3 Hosting of 2019 Fairley Leadership Program Launch
  - 6.4 Venue for April Ordinary Council Meeting in Nagambie
  - 6.5 Saluting Monash Council - posthumous promotion of General Sir John Monash GCMG KCB VD to the rank of Field Marshal
  - 6.6 Euroa Cup Committee
7. Councillors and CEO Discussions / Break
8. Budget Discussions
9. Briefings by Visitor Economy and Events Co-Ordinator
  - APS Head of the River
  - Violet Town Market Memorandum of Understanding and Traffic Management

10. February Ordinary Council Meeting draft Agenda Review
11. Tourism, Arts and Culture Advisory Group Meeting (*Crs Swam & Thomson*)

Councillor/s - Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
9.7.1	Cr Stothers	No
10 (Item 9.6.2)	Cr McClaren	No
8	Cr Swan	Yes

Officer/s - Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Officer/s who disclosed interest	Did the Officer/s leave the meeting?
10 (Item No. 9.7.18)	Chief Executive Officer	No



## Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

*Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]*

**Name of Meeting:** Councillors Forum

**Date of Meeting:** Tuesday 20 February 2018

**Time:** 1.30 p.m. - 8.50 p.m.

### **Attendees:**

#### Councillors

Amanda McClaren

Malcolm Little

John Mason

Kate Stothers

Debra Swan

Alistair Thomson

Graeme (Mick) Williams

#### Officer/s

Steve Crawcour (Chief Executive Officer)

Phil Howard (Director, Innovation and Performance)

David Roff (Director, Corporate and Community)

Uwe Paffrath (Acting Director, Community Assets)

#### Apologies

Roy Hetherington (Director, Community Assets)

#### Matters discussed:

1. Councillors Discussions

#### *Declarations of Interest*

2. Draft Gaming Policy Update - briefing by Director, Innovation and Performance

3. Agenda Review

4. Assembly of Councillors

4.1 Mayor and CEO Meetings Attendances

4.2 Councillors Meetings Attendances

4.3 Cr Swan

2017-2021 Council Plan ~ Goal 6 Reporting

4.4 Cr Thomson

Avenel Budget - Follow up

5. Councillors and CEO Discussions

6. Informal Meeting with Community Members / Cuppa and Chat

7. Ordinary Council Meeting at Longwood Community Centre

Councillor/s - Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
Items 3 & 7 - 9.6.2	Cr McClaren	Yes
Item 7 ~ 9.7.1	Cr Stothers	Yes

Officer/s - Declaration of Interest/s / Direct or Indirect

Matter No.	Names of Officer/s who disclosed interest	Did the Officer/s leave the meeting?
Item 7 ~ 9.7.16	Chief Executive Officer	Yes

## Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

*Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]*

**Name of Meeting:** Councillors Forum

**Date of Meeting:** Tuesday 27 February 2018

**Time:** 11.00 a.m. - 7.30 p.m.

### **Attendees:**

#### Councillors

Amanda McClaren  
Malcolm Little  
John Mason  
Debra Swan  
Alistair Thomson

#### Officer/s

Steve Crawcour (Chief Executive Officer)  
Phil Howard (Director, Innovation and Performance)  
Roy Hetherington (Director, Community Assets)  
David Roff (Director, Corporate and Community)

#### Apologies

Councillor Kate Stothers  
Councillor Graeme (Mick) Williams

### Matters discussed:

1. Councillors Discussions

#### Declarations of Interest

2. Economic Development Strategy Workshop

3. Planning Committee Agenda Review / Planning Matters

4. Assembly of Councillors

4.1 Mayor and CEO Meetings Attendances

4.2 Councillors Meetings Attendances

4.3 School Crossings Victoria - request for donation to assist conduct of School Crossing Supervisor of the Year Awards night

4.4 Proposed Meeting with The Hon Heidi Victoria

4.5 NAIDOC Week School Initiatives

4.6 CEO Updates

- Advocacy Program
- Nagambie Projects
- Avenel Stage 2 Project

4.7 Bright Blue Police Commissioners fund for sick kids - request for donation of Cinema Tickets

5. Councillors and CEO Discussions

6. Planning Committee Meeting

7. Victorian Youth Week 2018 event: CARE FACTOR- Find out who gives a damn about youth - Thursday 19<sup>th</sup> of April
8. Receiving / Hearing of Submissions to Proposal to Lease 59 Goulburn Street, Nagambie, to Nagambie Action Group Inc.
9. Community Meeting
  - The Violet Town Southern Aurora Memorial Committee - plans to establish a Memorial Park to recognize and commemorate the significance of the Southern Aurora train accident
  - Rockies Bridge - construction of a suspension bridge at the Rockies Crossing
  - Violet Town Market Committee

Councillor/s - Declaration of Interest/s / Direct or Indirect - NIL

Officer/s - Declaration of Interest/s / Direct or Indirect - NIL

## **Record of Meetings of Special Committees of Council**

### **Record of Minutes of Meetings received in the February / March 2018 Period**

<b>Name of Special Committee</b>	<b>Date of Meeting</b>
Euroa Band Hall	20/02/2018
Euroa Friendlies COM	07/02/2018
Nagambie Recreation Reserve	26/09/2017 14/11/2017

## 10. NOTICES OF MOTION

### 10.1 Notice of Motion lodged by Councillor Alistair Thomson (Ref. No: 01/2018) - Request for Report to Ordinary Council Meeting Tuesday 17 April 2018 on the 2016-2017 to 2017-2018 Bridges Renewal Program

Notice of Motion – Ordinary Council Meeting, 20 March, 2018

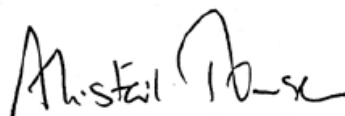
**Recommendation:**

That Officers present a report to the April Ordinary Council Meeting on the 2016-2017 to 2017-2018 Bridge Renewal Program.

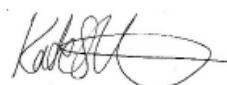
The Bridge Renewal Program is a very important infrastructure project for the rural residents of the Shire, with some 25 crossings earmarked for renewal and over \$3.5 million allocated to the program over two financial years. The Program can be used as an advocacy tool to State and Federal Govt. demonstrating the very real improvements to productivity and liveability that can be achieved in rural areas through adequate funding for country roads and bridges.

The April report should encompass:

- a) Magnitude of the program and amount of funds sourced from grants and Shire resources
- b) The individual crossing projects identified for renewal
- c) Status report on project completion



Cr Alistair Thomson



Cr Kate Stothers

**11. URGENT BUSINESS**

**12. CLOSURE OF MEETING TO THE PUBLIC**

..... p.m.

**CRS** ..... -

That Council, in conformance with Section 89(2) of the Local Government Act 1989, resolve to close the meeting to members of the public for the purpose of considering items relating to:-

- Ground(s) under section 89(2):

89(2)(d) Contractual Matters

C.P. 1 Elloura Agreement

..... p.m.

**CRS** ..... -

That Council open the meeting to members of the public and resume normal business.

**13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S**

*Closed Portion Decision/s -*

**RECOMMENDATION**

**CRS** ..... -

That the decision/s of Council's 'Closed Portion' considerations be confirmed.

***THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT..... P.M.***