



STRATHBOGIE SHIRE COUNCIL

**MINUTES OF THE ORDINARY MEETING OF THE STRATHBOGIE SHIRE COUNCIL
HELD ON TUESDAY 17 OCTOBER 2017 AT THE AVENEL MEMORIAL HALL (15 QUEEN
STREET, AVENEL) COMMENCING AT 6.00 P.M.**

**THE MEETING WAS ADJOURNED AT 7.55 P.M. ON TUESDAY 17 OCTOBER 2017, AND
RECONVENED ON TUESDAY 24 OCTOBER 2017 AT THE EUROA COMMUNITY
CONFERENCE CENTRE, COMMENCING AT 10.00 A.M. THIS MEETING WAS
ADJOURNED AT 11.06 P.M., AND RECONVENED ON MONDAY 13 NOVEMBER 2017 AT
THE EUROA COMMUNITY CONFERENCE CENTRE, COMMENCING AT 6.00 P.M.**

Councillors:	Amanda McClaren (Chair)	(Lake Nagambie Ward)
	Malcolm Little	(Hughes Creek Ward)
	John Mason	(Seven Creeks Ward)
	Kate Stothers	(Honeysuckle Creek Ward)
	Debra Swan	(Lake Nagambie Ward)
	Alistair Thomson	(Mount Wombat Ward)
		Attended meetings on 17/10/17 and 24/10/17
		Apology for meeting on 13/11/17
	Graeme (Mick) Williams	(Seven Creeks Ward)

Officers:	Steve Crawcour - Chief Executive Officer (CEO)
	Phil Howard - Director, Sustainable Development (DSD)
	Roy Hetherington - Director, Asset Services (DAS)
	David Roff - Director, Corporate and Liveability (DCL)

BUSINESS

1. Welcome
2. Acknowledgement of Traditional Land Owners
'I acknowledge the Traditional Owners of the land on which we are meeting. I pay my respects to their Elders, past and present'
3. Apologies

Note: refer above for Councillor Thomson's attendances and apologies at meetings

A handwritten signature in black ink, located in the bottom right corner of the page.

4. Confirmation of Minutes of the Ordinary Meeting of Council held on Tuesday 19 September 2017

127/17 CRS WILLIAMS/LITTLE : That the Minutes of the Ordinary Meeting of Council held on Tuesday 19 September 2017 be confirmed

CARRIED

5. Disclosure of Interests

Nil.

6. Petitions

Nil.

7. Reports of Mayor and Councillors and Delegates

The Mayor and Councillors provided verbal reports on meetings / events attended over the past month.

8. Public Question Time

Public Question Time will be conducted as per Strathbogie Shire Council's Meeting Procedure Local Law No. 1, Clause 32

As the questions are a permanent public record and to meet the requirements of the Privacy Act, only the initials of the person asking the question will be used together with a Council reference number

Due to the October Ordinary Meeting of Council not officially concluding until Monday 13 November 2017, there was insufficient time to document the Public Question Time questions received and responded to at the meeting, and / or Public Question Time questions Taken on Notice.

These will be included in the December 2017 Agenda.

Response/s to Public Questions raised (Taken on Notice) at Ordinary Council meeting held on Tuesday 19 September 2017

Nil

Response/s to Public Questions raised at the Ordinary Council meeting held on Tuesday 19 September 2017 were documented in the Minutes of the meeting.

9. Reports of Council Officers
 - 9.1 Climate Change
 - 9.2 Infrastructure
 - 9.3 Private Enterprise
 - 9.4 Public Institutions
 - 9.5 Housing and Recreation
 - 9.6 Tourism
 - 9.7 Organisation

10. Notices of Motion
11. Urgent Business
12. Closure of Meeting to the Public to consider matters listed for consideration in accordance with Section 89(2)(d) of the Local Government Act 1989 1989
13. Confirmation of 'Closed Portion' Decision/s

An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting, as per Local Law No. 1 - Meeting Procedure (2014) or as updated from time to time through Council Resolution

NEXT MEETING

The next Ordinary Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 21 November 2017, at the Euroa Community Conference Centre, commencing at 6.00 p.m.

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9. REPORTS

9.1 CLIMATE CHANGE

9.1.1 Energy Report: An Intermediate Update

Author and Department

Team Leader, Sustainable Development / Sustainable Development Department

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the *Local Government Act 1989 1989*.

Summary

The Victorian energy sector is currently undergoing significant transformation, bringing with it emerging opportunities and matters that Council must respond to nimbly. As Sustainable Strathbogie 2030 is currently being drafted, this Energy Report is provided as an intermediary update across this rapidly changing energy environment.

In summary, the emerging energy principles for Sustainable Strathbogie 2030 include;

1. Get Council's own house in order: audit and reduce energy costs and greenhouse gas emissions using behavioural and thermal efficiency methods, and switch to low carbon energy sources.
2. Enable the community to access home energy and thermal efficiency methods, and switch to low carbon energy sources, through education and information, and bulk buy programs.
3. Partner with business and community to engage in renewable energy investment projects that create local social, economic and environmental benefits.

A number of energy matters require Council consideration and endorsement;

1. Sustainability Victoria Energy Saver Program

Strathbogie Shire Council has been invited by Sustainability Victoria to participate in the Energy Saver Program, a non-competitive grant program which runs for 3 years until June 2020, benefitting energy efficiency on Council managed building facilities. The program has 3 streams.

Stream 1: Establishing current baseline corporate greenhouse gas emissions and developing a corporate energy use reduction plan to the value of \$8000.

Stream 2: Undertaking facility audits on highest energy using sites to the value of \$25,000; and

Stream 3: Implementing energy efficiency and renewable energy projects on a one-to-one financial basis to the value of \$100,000.

9.1.1 Energy Report: An Intermediate Update (cont.)

Council will be required to contribute in-kind costs such as staff time, data, and onsite support throughout the program. The professional and financial assistance offered through this program will accelerate Council's transition to a low-carbon future, and assist in achieving a better financial position into the future.

2. Strathbogie Shire Council Energy Procurement

Strathbogie Shire Council is currently paying more than .39c per kWh (peak) for its energy across its shire buildings which is very poor value for money. There is opportunity for Strathbogie to enter into an energy procurement agreement, such as that run by the MAV, or the State Government's Energy State Purchase Contract (SPC) through Treasury and Finance, this is currently supported by a number of other local government authorities. Should Council decide to enter into an Energy Procurement, there will be potential to save many thousands of dollars per annum to Council, and ultimately ratepayers.

A number of local councils joined the State Government SPC some time ago, and will renew in 2018/19. State government departments have a mandate to join, which makes this SPC a far more attractive option than the much smaller, voluntary MAV option, as energy companies vigorously compete for these enormous State Government contracts.

Strathbogie Shire Council will find protection with the State Government departments by joining the State Government SPC. Councils and State Governments will be required to re-join in 2018/19 when the current SPC ends. The SPC also has a green energy option (10, 25 or 100%) which assists organisations' moving towards 'carbon neutral' status. Entering into an SPC will give Council and ratepayers better value for money, and a better understanding of our future energy options.

As Council currently does not retain digital records of the total kWh usage for the 100+ accounts we annually utilise and pay, the Team Leader Sustainable Development has requested both Energy Australia and AGL to forward these records to Council so Treasury and Finance can prepare Council a State Government SPC quotation. This will be shared with EMT and Council when available (prior to the end of October).

3. Solar Battery Storage Seminar

Following the enormous success of the free solar seminars held by the Sustainable Development team across the shire which have been attended by over 300 residents so far, a new seminar is proposed – "Solar Battery Storage: is it for you?".

The date is 18/11/17, venue Under the Sun, Strathbogie. Speakers include those who have attended the solar seminars, but we have engaged average residential battery and off-grid users, as well as Peter Maruff (AusNet), for a look at our possible futures, and the good, great, bad and ugly of real life with batteries, as there are many fallacies we need to discharge.



9.1.1 Energy Report: An Intermediate Update (cont.)

The Climate Council, leveraging off our Cities Power Partnership, have proposed to film the event, interviewing locals, attendees, solar and battery owners and advocates etc on the commitment of Strathbogie Shire residents to renewable energy, through the Council's Bogie Bulk Buy and other means. The enormous media power of the Climate Council means this film will be seen by over 8 million people. It will be good economically, for locals, and enhance the sense of pride in sustainable Strathbogie that is growing within the community.

4. Localised Democratic Energy Transition via Small-Scale Solar Farms

At a recent State Government Renewable Energy planning workshop, it was acknowledged that the State Government Renewable Energy Target of 25% Renewable Energy by 2020, and 40% by 2025 would be largely met by regional and rural Victoria where there is space for solar and wind infrastructure. Australian and global communities are currently undergoing one of the biggest social, economic, and environmental transitions we will perhaps witness this century when it comes to energy.

Communities Australia-wide are struggling against a centralised, top-down, slowly changing energy system dominated by big businesses, large investments and government. This is now changing into a chaotic, decentralized, diverse entity as State and Local governments and their communities chase greater energy democracy.

Strathbogie Shire is hit by regular, lengthy energy disruptions during peak periods. With an older demographic and changing climate, this can be life-threatening. Thus we need to focus on system reliability and security, reducing demand, and keeping prices under control, both now and into the future.

Strathbogie Shire Council has already seen enormous success with the Bogie Bulk Buy, which addresses these motivations. This will run until July 2018. However, rural communities need to be aware of being led into the same kind of energy issues they have now, and that giant top down renewables corporations are not 'good' just because they're part of a 'green' energy transition.

Council can assist the community to participate in shared energy dividends through small scale 'behind-the-meter' solar farms which capitalise on our Shire's big roofs.

To get that happening we require our own rural/regional energy foundation which will be supported by Alliance Councils (the Goulburn Broken Greenhouse Alliance) and the State Government via upcoming grants. Such a Foundation will work to build community investor trusts, and returns on community shareholder loans, with local business and community-as-investors at the heart of our energy mix.

Such a move will not stop the large-scale renewables corporations from settling in our back yard, but it will ensure our community is not reliant upon them, and it will ensure the Strathbogie community is articulate and educated when asked to decide on planning and other factors as they come to hand.

9.1.1 Energy Report: An Intermediate Update (cont.)

RECOMMENDATION

1. That Council approve Strathbogie Shire Council's participation in the Sustainability Victoria Energy Saver Program.
2. That Council sign up to the Victorian government's TAKE2 voluntary pledge program to demonstrate to State Government and Community its commitment to renewable energy, and low carbon targets.
3. That Council participate in the State Government's State Purchase Contract (SPC) to achieve a competitive energy rate across all Council building stock.
4. That Councillors and Executive attend and/or support the Solar Battery Storage Seminar, with potential to be interviewed by the Climate Council film crew on the 18th November 2017 at Under the Sun, Strathbogie.
5. That Council approve the concept of a rural/regional energy foundation for inclusion in the Sustainable Strathbogie 2030 Strategy (currently underway), as a future feasibility partnership project with the Goulburn Broken Greenhouse Alliance, and for potential grant proposals, and that a feasibility study for a council-community solar investment package on a roof with 'behind-the-meter' viability commence now as a pilot, with the technical assistance of current contractors Yarra Energy Foundation for solar mapping, to be reported back to Council for consideration.

128/17 *CRS WILLIAMS/MASON* : *That the Recommendation be adopted.*

CARRIED

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

9.1.1 Energy Report: An Intermediate Update (cont.)

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

Recommendation 1 will potentially save Council up to \$50,000.

Recommendation 2 is cost neutral.

Recommendation 3 is cost neutral at this stage but potentially will save many thousands of dollars.

Recommendation 4 is budgeted from current sources.

Recommendation 5 is cost neutral at this stage, and relies on partnerships and grant funding to be fully realised. It needs to be scoped following approval to do so.

Economic Implications

Supporting an investigation into how community can invest in renewable energy is considered a sustainable development principle that will create a local rural economy and avoid generating similar energy structures as we see today. The Bogie Bulk buy has generated collective annual residential energy savings of over \$111,000, with the anticipation that these savings will be expended within Strathbogie Shire instead of on external energy corporations.

Environmental / Amenity Implications

Supporting a low carbon energy mix on existing infrastructure is considered to have the lowest environmental and amenity impact available in the sector.

Community Implications

The recommended actions support the social responsibilities of a local authority, mindful of the economic, social and environmental issues the community currently are facing.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matters under consideration do not currently warrant a community consultation process.

Attachments

Nil.

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9.2.2	Euroa Caravan Park – Swimming Pool Proposal by Tenant	16
9.2.3	Bicycle and Walking Path Strategy Update	21
9.2.4	Nagambie Angle Parking	29



9.2 INFRASTRUCTURE

9.2.1 Assessment of Certain Roads in the Avenel – Longwood – Ruffy Area of the Shire

Author and Department

Director, Asset Services / Asset Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989 1989.

Summary

A Councillor Request Form, submitted on 29th August 2017 by Councillor Thomson, requested information on the condition of roads in the Avenel – Longwood – Ruffy area, works planned on the next grader rotation (23rd October – 17th November) and whether additional funding may be beneficial.

This report brings forward information on Council's routine maintenance program, together with two options for Council's consideration to upgrade certain roads to provide a higher level of service.

RECOMMENDATION

That the information be received.

129/17 CRS LITTLE/THOMSON : That the Recommendation be adopted.

CARRIED

Background

Road Maintenance and Council's Road Management Plan

Council's Road Management Plan prescribes a level of maintenance which will essentially retain a road in its current constructed form. It does not provide for any upgrade works, e.g., widening, drainage improvements or pavement. Upgrade works are considered and funded in Council's Capital Works Program.

The road maintenance work zones covering the Avenel – Longwood – Ruffy area are WW7, WW9 and WW10, as shown on the attached map (Attachment 1).

The routine maintenance programmed work identified, as at 6th September, for the zones in the next grader rotation is listed in Attachment 2.

The works consist of: -

1. Defects, identified from routine maintenance inspection, which are outside intervention levels in accordance with Council's Road Management Plan (RMP).
2. Works that are not outside intervention but, if completed, would be of benefit and prevent defects reaching intervention in the near future. These are listed as "Not RMP" (i.e., not at intervention in accordance with Road Management Plan Standards).

9.2.1 Assessment of Certain Roads in the Avenel – Longwood – Ruffly Area of the Shire (cont.)

3. Customer requests which identify areas that may require maintenance. These are listed with the enquiry number.

In addition, if time permits in the rotation, Works Officers may direct other work, exercising local knowledge for maximum benefit.

The further routine inspections scheduled to be completed prior to the start of the next rotation are list in Attachment 3.

Renewal Work

Council's asset renewal system provides for periodic replacement of gravel road pavement as it wears out. The gravel depth is physically measured and re-sheeting programmed through the annual re-sheet program, as needed.

Council is providing sufficient funding to replace all lost gravel road pavement across the Shire in its annual budgets. The cycle of wear and renewal could take up to 40 years depending on conditions on any roads. Within the area in question, the 2017/18 re-sheet program will include Tarcombe Road between 9.535 to 11.730km.

Potential Upgrade Works and Council's Capital Works Program

Works funded in recent years have comprised a mix of site specific safety improvement works and projects which have attracted external grant funding. In 2017/18 Council also included the upgrading of high priority Class 0 roads to improve the constructed form so as to be maintainable as Class1 roads under the Road Management Plan.

Works included in Council's 2017/18 Capital Works Program are as follows: -

		Council Funding	External Grant	Total
1	Ewings / Livingstone Road Intersection, Avenel Safety Investigation & Design	\$10,000		\$10,000
2	Euroa - Shepparton Road (Saleyards Corner)	\$150,000 Investigation	\$300,000 VicRoads potentially 17/18 for construction, if funded	\$450,000
3	High Street, Nagambie Angle Parking	\$36,000	\$30,000 VicRoads funded 16/17	\$66,000
4	0 to 1 Upgrade Program	\$400,000		\$400,000
5	Nagambie - Locksley Road & McDonalds Road Intersection	\$254,000	\$500,000 Roads to Market	\$754,000

9.2.1 Assessment of Certain Roads in the Avenel – Longwood – Ruffy Area of the Shire (cont.)

6	Euroa Primary School Parking	\$150,000		\$150,000
7	Birkett Street Railway Pedestrian Underpass	\$200,000	\$50,000 VicRoads funded 16/17	\$250,000
8	Binney Street / Railway Avenue Splitter Island	\$20,000		\$20,000
9	Avenel Hail Carpark & Footpath	\$36,000		\$36,000
TOTAL		\$1,256,000	\$880,000	\$2,136,000

Attachment 4 provides 2 options for upgrading certain roads in the Avenel – Longwood – Ruffy area.

For the roads and sections examined, the 2 options have been developed as follows: -

Option 1 – Drainage and pavement improvements works, retaining the existing pavement width.	\$1,032,400
Option 2 – Drainage and pavement improvement and widening to a standard formation width of 7.0 metres (excluding tree removal).	\$5,885,800

Officer Comments

The information in the report identifies the detail of the maintenance program and where additional funding (for upgrade) may be beneficial, as requested.

The potential to attract external funding (Federal or State) to the identified roads has been examined.

They are not considered to rank highly as strategic roads in the region and accordingly are unlikely to attract funding.

Alternative Options

The report provides two options for Council if it wishes to upgrade the identified roads.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

9.2.1 Assessment of Certain Roads in the Avenel – Longwood – Ruffy Area of the Shire (cont.)

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations other than those discussed.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council

Consultation

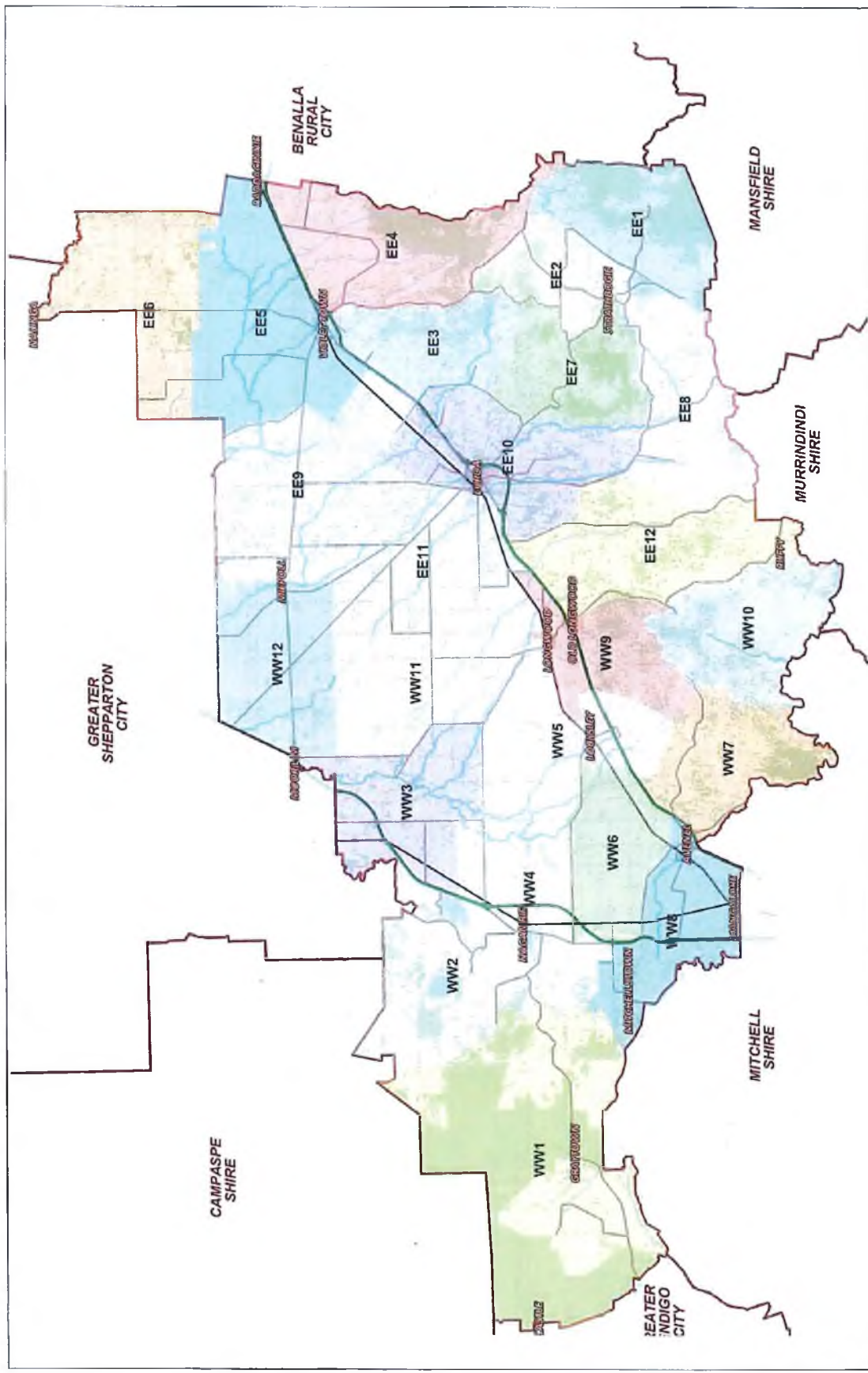
The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

- Attachment 1 – Road Maintenance Work Zones Map
- Attachment 2 – Routine Maintenance Schedule
- Attachment 3 – Routine Inspection Schedule
- Attachment 4 – Options for Upgrading Certain Roads



Attachment 1 – Map showing Zones WW7, WW9 & WW10



Attachment 2 – Routine Maintenance Schedule

Note: Printed copies will be circulated due to the size of this spreadsheet

70853	R-WV7	Avenel	Tarcombe Rd	Tarcombe Road---FROM Mt Bernard Road + 310 (6090m) TO Wicket Hill Road (12370m)	Grading required in upper section. (R-ROAD GRADING Defect-NotRMP)	Tarcombe Road---FROM Mt Bernard Road + 310 (6090m) TO Wicket Hill Road (12370m)	R09630/045/070	Refer Defect to Maintenance Program	U
58902	R-WV7	Avenel	Wicket Hill Rd	Wicket Hill Road---FROM Tarcombe Road (0m) TO Tarcombe Road + 1285 (1285m)	Grading required. (R-ROAD GRADING Defect-NotRMP)	Wicket Hill Road---FROM Tarcombe Road (0m) TO Tarcombe Road + 1285 (1285m) Class1	R10510/005	Refer Defect to Maintenance Program	U
78260	R-WV7	Avenel	Wicket Hill Rd	Wicket Hill Road---FROM Tarcombe Road (0m) TO Tarcombe Road + 1285 (1285m)	Pot holing required. (R-Poeholing Gravel-H- Repair)		R10510/005	Repair Defect	U
78261	R-WV7	Tarcombe	Wicket Hill Rd	Wicket Hill Road---FROM Tarcombe Road + 1285 (1285m) TO Tarcombe Road + 4070 (4070m)	Grading required. (R-Road Grading-H-Make Safe)	Wicket Hill Road---FROM Tarcombe Road + 1285 (1285m) TO Tarcombe Road + 4070 (4070m)	R10510/020/025	Make Safe Defect	U
78262	R-WV7	Tarcombe	Wicket Hill Rd	Wicket Hill Road---FROM Tarcombe Road + 4070 (4070m) TO Ponkeon Creek Road	Poeholing required. (R-Poeholing Gravel-H- Repair)	Wicket Hill Road---FROM Tarcombe Road + 4070 (4070m) TO Ponkeon Creek Road (7040m)	R10510/020/025	Repair Defect	U
83088	R-WV9	Longwood	Carters Lane	Carters Lane---FROM Hume Freeway (0m) TO Correll Street (1735m)	Poeholing required. (R-Poeholing Gravel-H- Repair)	Carters Lane---FROM Hume Freeway (0m) TO Correll Street (1735m)	R01260/005/010	Repair Defect	U
84109	R-WV9	Longwood East	Gap Rd	Gap Road---FROM End of Seal (60m) TO Lymstone Road (3480m)	Requires material over pipe ends. (R-Drains Rural-M- Repair)	Gap Road---FROM End of Seal (60m) TO Lymstone Road (3480m)	R04850/010/020	Repair Defect	U
84095	R-WV9	Longwood	Lyddy St	Lyddy Street---FROM Down Street (0m) TO Down Street + 50 (50m)	Requires grading. (R-Road Grading-M-Program)	Lyddy Street---FROM Down Street (0m) TO Down Street + 50 (50m) Class1	R06750/005	Refer Defect to Maintenance Program	U
83092	R-WV9	Longwood	Lyddy St	Lyddy Street---FROM Down Street (0m) TO Down Street + 50 (50m)	Poeholing required. (R-Poeholing Gravel-H- Repair)	Lyddy Street---FROM Down Street (0m) TO Down Street + 50 (50m)	R06750/005	Repair Defect	U
83090	R-WV9	Longwood	Lyddy St	Lyddy Street---FROM Hurley Street (145m) TO Correll Street (415m)	Poeholing required. (R-Poeholing Gravel-H- Repair)	Lyddy Street---FROM Hurley Street (145m) TO Correll Street (415m)	R06750/015	Repair Defect	U
83074	R-WV9	Longwood	Maxfield St	Maxfield Street---FROM Geodetic Road (0m) TO Geodetic Road + 267 (267m)	Poeholing required. (R-Poeholing Gravel-H- Repair)	Where gravel meets the seal.	R06950/005	Repair Defect	U
58552	R-WV9	Longwood East	Scobie Rd	Scobie Road---FROM Faithful Road (0m) TO Grimes Street (210m)	Grading required. (R-ROAD GRADING Defect-NotRMP)	Scobie Road---FROM Faithful Road (0m) TO Grimes Street (210m)	R05150/005	Refer Defect to Maintenance Program	U
80534	R-WV9	Longwood East	Smythe St	Smythe Street---FROM Faithful Road (0m) TO Symons Street (120m)	Grading required. (R-Road Grading-M-Program)		R08460/005	Refer Defect to Maintenance Program	U
74374	R-WV10	Ruffy	Donovan Rd	Donovan Road---FROM Nolans Road (0m) TO End of Road (2650m)	Scours in drains cutting into road require repair. (R-Drains Rural-H- Repair)		R02150/005/015	Repair Defect	U
74356	R-WV10	Tarcombe	Hughes Creek Rd	Hughes Creek Road---FROM Wicket Hill Road (0m) TO Bridge (180m)	Grading required. (R-Road Grading-M-Program)		R05870/005	Refer Defect to Maintenance Program	U
81426	R-WV10	Ruffy	Nolans Rd	Nolans Road---FROM End Seal (2665m) TO Redgate Lane (4500m)	Grading required. (R-Road Grading-M-Program)		R07910/030/035	Refer Defect to Maintenance Program	U
58089	R-WV10	Tarcombe	Ponkeon Creek Rd	Ponkeon Creek Road---FROM End of Seal (1155m) TO Start of Seal (3585m)	Grading required. (R-ROAD GRADING Defect-NotRMP)	Ponkeon Creek Road---FROM End of Seal (1155m) TO Start of Seal (3585m) class1	R08530/015/020	Refer Defect to Maintenance Program	U
74350	R-WV10	Tarcombe	Ponkeon Creek Rd	Ponkeon Creek Road---FROM End of Seal (5175m) TO Tarcombe Ruffy Road (10750m)	Grading required. (R-Road Grading-M-Program)	Ponkeon Creek Road---FROM End of Seal (5175m) TO Tarcombe Ruffy Road (10750m)	R08530/035/055	Refer Defect to Maintenance Program	U
58085	R-WV10	Tarcombe	Ponkeon Creek Rd	Ponkeon Creek Road---FROM Tarcombe Ruffy Road + 2105 (12885m)	Grading required. (R-ROAD GRADING Defect-NotRMP)	Ponkeon Creek Road---FROM Tarcombe Ruffy Road (10770m) TO Tarcombe Ruffy Road + 2105 (12885m)	R08530/065/070	Refer Defect to Maintenance Program	U
74351	R-WV10	Tarcombe	Ponkeon Creek Rd	Ponkeon Creek Road---FROM Tarcombe Ruffy Road (10770m) TO Tarcombe Ruffy Road + 2105 (12885m)	Spalling requires pot holing. (R-Poeholing Gravel-H- Repair)	Ponkeon Creek Road---FROM Tarcombe Ruffy Road (10770m) TO Tarcombe Ruffy Road + 2105 (12885m)	R08530/065/070	Repair Defect	U
74352	R-WV10	Tarcombe	Ponkeon Creek Rd	Ponkeon Creek Road---FROM Tarcombe Ruffy Road (10770m) TO Tarcombe Ruffy Road + 2105 (12885m)	Scours in drain require repair. (R-Drains Rural-M- Repair)	Ponkeon Creek Road---FROM Tarcombe Ruffy Road (10770m) TO Tarcombe Ruffy Road + 2105 (12885m)	R08530/065/070	Repair Defect	U

Attachment 2 (cont.) – Routine Maintenance Schedule

Note: Printed copies will be circulated due to the size of this spreadsheet

74353	R- W/W/10	Tarcombe	Ponkeek Creek Rd	Ponkeek Creek Road---FROM Tarcombe Ruffy Road + 2705 (12885m) TO Falcon Vale Road (14430m)	Grading required. (R-Road Grading-M-Program)	Ponkeek Creek Road---FROM Tarcombe Ruffy Road + 2705 (12885m) TO Falcon Vale Road (14430m)	R08530/075/0 80	Refer Defect to Maintenance Program	U
74354	R- W/W/10	Tarcombe	Ponkeek Creek Rd	Ponkeek Creek Road---FROM Falcon Vale Road (14450m) TO Wicket Hill Road (16955m)	Grading required. (R-Road Grading-M-Program)	Ponkeek Creek Road---FROM Falcon Vale Road (14450m) TO Wicket Hill Road (16955m)	R08530/090/1 00	Refer Defect to Maintenance Program	U
74371	R- W/W/10	Ruffy	Red Gate Lane	Red Gate Lane---FROM Longwood Ruffy Road (0m) TO Tarcombe Ruffy Road (4900m)	Scour in drains requires repair (R-Drains Rural-H-Make Safe)		R08770/005/0 20	Make Safe Defect	U
74372	R- W/W/10	Ruffy	Red Gate Lane	Red Gate Lane---FROM Longwood Ruffy Road (0m) TO Tarcombe Ruffy Road (4900m)	Scour require potholing. (R-Potholing Gravel-H-Repeat)		R08770/005/0 20	Repair Defect	U
74373	R- W/W/10	Ruffy	Red Gate Lane	Red Gate Lane---FROM Longwood Ruffy Road (0m) TO Tarcombe Ruffy Road (4900m)	Grading required. (R-ROAD GRADING Defect-NotRMP)	Red Gate Lane---FROM Longwood Ruffy Road (0m) TO Tarcombe Ruffy Road (4900m)	R08770/005/0 20	Refer Defect to Maintenance Program	U
74376	R- W/W/10	Tarcombe	Tarcombe - Ruffy Rd	Tarcombe-Ruffy Road---FROM Ponkeek Creek Road (0m) TO Ponkeek Creek Road + Tarcombe Ruffy Road	Scour require potholing. (R-Potholing Gravel-H-Repeat)		R09520/005 20	Repair Defect	U
74375	R- W/W/10	Ruffy	Tarcombe - Ruffy Rd	Tarcombe-Ruffy Road---FROM Ponkeek Creek Road + 1625 (1625m) TO Red Gate Lane Nolans Road (5030m)	Grading required. (R-Road Grading-M-Program)	Tarcombe-Ruffy Road---FROM Ponkeek Creek Road + 1625 (1625m) TO Red Gate Lane Nolans Road (5030m)	R09520/010/0 20	Refer Defect to Maintenance Program	U
67541	R- W/W/10	Longwood East	Upton Rd	Upton Road---FROM Tarcombe Road + 2705 (2705m) TO Tarcombe Road + 11590 (14095m)	Drains require repair. Washes up to edge of seal. (R-Drains Rural-H-Repeat)	In various areas.	R1010/015/06 5	Repair Defect	U
82209	R- W/W/10	Upton Hill	Upton Rd	Upton Road---FROM Doveys Lane + 1445 (16760m) TO Oak Valley Road (18785m)	Unsealed - Dangerous/Hazardous - Upton Road, past CFA fire shed on the Avenel side there is a culvert that erodes and is washed away, exposing a under ground pipe leaving a very large hole. Customer advises this is dangerous and needs repair as soon as possible.	Upton Road, past CFA fire shed on the Avenel side.	R1010/090	No Code Allocated	U
81240	R- W/W/10	Upton Hill	Upton Rd	Upton Road---FROM Oak Valley Road (18805m) TO Gap Road (22855m)	Grading.		R1010/100/715	No Code Allocated	C

Attachment 3 – Routine Inspection Schedule

Note: Printed copies will be circulated due to the size of this spreadsheet

Work Zon	insp due date	locality name	site name	feature location	* insp ro	insp route name	site code	feature id
W7	4/11/2017	Avenel	Baker Lane	Baker Lane - FROM Upton Road (0m) TO End of Road (410m)	R391	R-C1 10-FA Wk 39	2R00365	R00359005
W7	6/11/2017	Longwood East	Upton Rd	Upton Road--FROM Tarcombe Road + 2705 (2705m) TO Tarcombe Road + 11390 (14095m)	R152	R-C1 2 Wk 15 39	2R10110	R101001065
W7	6/11/2017	Longwood East	Upton Rd	Upton Road--AT INTERSECTION WITH Tarcombe Road (14095-14115m)	R152	R-C1 2 Wk 15 39	2R10110	R101001070
W7	6/11/2017	Avenel	Upton Rd	Upton Road--FROM Tarcombe Road (0m) TO Tarcombe Road + 2705 (2705m)	R152	R-C1 2 Wk 15 39	2R10110	R1010005010
W9	28/10/2017	Longwood	Gilberts Rd	Gilberts Road--FROM Oak Valley Road (0m) TO End of Road (1220m)	R381	R-C1 10- Wk 38	20R04990	R0499005010
W9	28/10/2017	Longwood	Oxenburys Rd	Oxenburys Road--FROM Hume Freeway (0m) TO Avenel-Longwood Road (3370m)	R381	R-C1 10- Wk 38	20R08180	R0818005015
W9	4/9/2017	Longwood East	Gap Rd	Gap Road--FROM Longwood Ruffly Road (0m) TO End of Seal (60m)	R062	R-C1 2 Wk 06 30	21R04890	R048900005
W9	4/9/2017	Longwood East	Gap Rd	Gap Road--FROM End of Seal (60m) TO Lynslane Road (3480m)	R062	R-C1 2 Wk 06 30	21R04890	R04890010020
W9	4/9/2017	Longwood East	Gap Rd	Gap Road--AT INTERSECTION WITH Lynslane Road (3480-3500m)	R062	R-C1 2 Wk 06 30	21R04890	R048900025
W9	4/9/2017	Longwood East	Gap Rd	Gap Road--FROM Lynslane Road (3500m) TO Panorama Road (4580m)	R062	R-C1 2 Wk 06 30	21R04890	R048900030
W9	4/9/2017	Longwood East	Gap Rd	Gap Road--FROM Panorama Road (4700m) TO Upton Road (5830m)	R062	R-C1 2 Wk 06 30	21R04890	R048900040
W9	4/9/2017	Longwood East	Gap Rd	Gap Road--AT INTERSECTION WITH Upton Road (5830-5850m)	R062	R-C1 2 Wk 06 30	21R04890	R048900045
W9	4/9/2017	Longwood	Avenel - Longwood	Avenel Longwood Road--FROM Correll Street (5095m) TO Oxenburys Road (5930m)	R062	R-C1 2 Wk 06 30	20R00300	R003000045
W9	4/9/2017	Longwood	Avenel - Longwood	Avenel Longwood Road--AT INTERSECTION WITH Oxenburys Road (5930-5950m)	R062	R-C1 2 Wk 06 30	20R00300	R003000050
W9	4/9/2017	Longwood	Avenel - Longwood	Avenel Longwood Road--FROM Oxenburys Road (5950m) TO Saggars Lane (8010m)	R062	R-C1 2 Wk 06 30	20R00300	R0030005065
W9	4/9/2017	Longwood	Avenel - Longwood	Avenel Longwood Road--AT INTERSECTION WITH Saggars Lane (8010-8030m)	R062	R-C1 2 Wk 06 30	20R00300	R003000070
W9	4/9/2017	Longwood	Avenel - Longwood	Avenel Longwood Road--FROM Saggars Lane (8030m) TO Repeater Road (12310m)	R062	R-C1 2 Wk 06 30	20R00300	R00300075090
W9	28/9/2017	Longwood	Depot Rd	Depot Road--FROM Down Street (100k-sign) (0m) TO Hume Fwy (1630m)	R142	R-C1 2 Wk 14 38	21R02090	R0209005010
W9	28/9/2017	Longwood East	Depot Rd	Depot Road--FROM Hume Fwy (1605m) TO Faithful Road (2070m)	R142	R-C1 2 Wk 14 38	21R02090	R020900720
W9	28/9/2017	Longwood	Hurtley St	Hurtley Street--FROM End of Road (0m) TO Jean Street (305m)	R142	R-C1 2 Wk 14 38	20R05660	R0566005010
W9	28/9/2017	Longwood	Hurtley St	Hurtley Street--AT INTERSECTION WITH Jean Street (305m-325m)	R142	R-C1 2 Wk 14 38	20R05660	R056600015
W9	28/9/2017	Longwood	Hurtley St	Hurtley Street--FROM Jean Street (325m) TO Hill Street (525m)	R142	R-C1 2 Wk 14 38	20R05660	R056600020
W9	30/10/2017	Longwood East	Avenel - Longwood	Avenel Longwood Road--FROM Hume Freeway (0m) TO Threlfalls Road (1780m)	R063	R-C1 3-4 Wk 06 14 22 30 38 4 21R00300	20R00300	R00300005020
W9	30/10/2017	Longwood East	Avenel - Longwood	Avenel Longwood Road--AT INTERSECTION WITH Threlfalls Road (1780-1800m)	R063	R-C1 3-4 Wk 06 14 22 30 38 4 21R00300	21R00300	R003000025
W9	30/10/2017	Longwood	Avenel - Longwood	Avenel Longwood Road--FROM Threlfalls Road + 860 (2650m) TO Start Hill St (St Stan Road Rest) (3130m)	R063	R-C1 3-4 Wk 06 14 22 30 38 4 20R00300	20R00300	R003000035
W9	30/10/2017	Longwood	Avenel - Longwood	Avenel Longwood Road--AT INTERSECTION WITH Correll Street (5065-5095m)	R063	R-C1 3-4 Wk 06 14 22 30 38 4 20R00300	20R00300	R003000040
W9	30/10/2017	Longwood East	Avenel - Longwood	Avenel Longwood Road--FROM Threlfalls Road (1800m) TO Threlfalls Road + 860 (2650m)	R063	R-C1 3-4 Wk 06 14 22 30 38 4 21R00300	21R00300	R003000030
W9	30/10/2017	Longwood	Correll St	Correll Street--FROM End of Seal (0m) TO Jean Street (390m)	R063	R-C1 3-4 Wk 06 14 22 30 38 4 20R01610	20R01610	R01610005
W9	30/10/2017	Longwood	Correll St	Correll Street--AT INTERSECTION WITH Jean Street (390-410m)	R063	R-C1 3-4 Wk 06 14 22 30 38 4 20R01610	20R01610	R01610010
W9	30/10/2017	Longwood	Correll St	Correll Street--FROM Jean Street (410m) TO Hill Street (609m)	R063	R-C1 3-4 Wk 06 14 22 30 38 4 20R01610	20R01610	R01610015
W9	30/10/2017	Longwood	Down St	Down Street--FROM Depot Rd (100k) (0m) TO Liddy Street (337m)	R063	R-C1 3-4 Wk 06 14 22 30 38 4 20R0280	20R0280	R02800005
W9	30/10/2017	Longwood	Down St	Down Street--AT INTERSECTION WITH Liddy Street (337-357m)	R063	R-C1 3-4 Wk 06 14 22 30 38 4 20R0280	20R0280	R02800010
W9	30/10/2017	Longwood	Down St	Down Street--FROM Liddy Street (357m) TO Jean Street (448m)	R063	R-C1 3-4 Wk 06 14 22 30 38 4 20R0280	20R0280	R02800015
W9	30/10/2017	Longwood	Down St	Down Street--AT INTERSECTION WITH Jean Street (448-468m)	R063	R-C1 3-4 Wk 06 14 22 30 38 4 20R0280	20R0280	R02800020
W9	30/10/2017	Longwood	Down St	Down Street--FROM Jean Street (468m) TO Hill Street (671m)	R063	R-C1 3-4 Wk 06 14 22 30 38 4 20R0280	20R0280	R02800025
W9	30/10/2017	Longwood	Down St	Down Street--AT INTERSECTION WITH Hill Street (671-727m)	R063	R-C1 3-4 Wk 06 14 22 30 38 4 20R0280	20R0280	R02800030
W9	30/10/2017	Longwood	Hill St	Hill Street--FROM Hill Street (Road Reserve) (0m) TO Down Street (727m)	R063	R-C1 3-4 Wk 06 14 22 30 38 4 20R05590	20R05590	R055900040
W9	30/10/2017	Longwood	Hill St	Hill Street--AT INTERSECTION WITH Down Street (727-757m)	R063	R-C1 3-4 Wk 06 14 22 30 38 4 20R05590	20R05590	R055900015
W9	30/10/2017	Longwood	Hill St	Hill Street--FROM Down Street (757m) TO Hurley Street (860m)	R063	R-C1 3-4 Wk 06 14 22 30 38 4 20R05590	20R05590	R055900025
W9	30/10/2017	Longwood	Hill St	Hill Street--AT INTERSECTION WITH Hurley Street (860-880m)	R063	R-C1 3-4 Wk 06 14 22 30 38 4 20R05590	20R05590	R055900030
W9	30/10/2017	Longwood	Hill St	Hill Street--FROM Hurley Street (880m) TO Correll Street (1140m)	R063	R-C1 3-4 Wk 06 14 22 30 38 4 20R05590	20R05590	R055900035
W10	2/11/2017	Avenel	Doxeys Lane	Doxeys Lane--FROM Upton Road (0m) TO Upton Road + 1100 (1100m)	R371	R-C1 10-FA Wk 37	2R02210	R02210005010

9.2.2 Euroa Caravan Park – Swimming Pool Proposal by Tenant

Author and Department

Director, Asset Services / Asset Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989 1989.

Summary

Council's tenant, under the Euroa Caravan Park Lease with Council, has put forward a proposal to construct a swimming pool under the Lease Capital Improvement Program.

In accordance with the Lease, Council's approval is required for the proposal to proceed.

The tenant will also need to obtain planning approval for the project.

RECOMMENDATION

That Council provide "In Principle" support for the project to proceed, subject to outcomes of the planning approval process.

130/17 CRS MASON/WILLIAMS : That the Recommendation be adopted.

CARRIED

Background

Since taking possession of the Euroa Caravan Park in February 2017, the new Tenant has acted to further develop the park to be competitive and to grow the tourist market.

The Tenant has put forward a proposal to establish the pool as shown on the attached drawing, and has provided the following rationale: -

Purpose

- To remain competitive in the region where clients expect to find a pool as part of the experience (given the warm climate). The Tenant advises that Violet Town is the only other park with no pool.
- To achieve the Tenant's objective of growing tourism in the Shire, particularly family visitation.
- Guests demand access to a heated pool without leaving the park and preferably in the vicinity of the sites.

Size & Location (Refer site plan Attachment 1)

- The pool is sized to the park patronage and located close to the amenities block for showering / access to toilets.
- It is away from main internal thoroughfares.

9.2.2 Euroa Caravan Park
– Swimming Pool Proposal by Tenant (cont.)

Safety Matters

- The equipment provides automatic water quality and cleaning.
- Safety fencing is included.
- Pool is visible from office window.

The pool, if approved and constructed, would become the property of the council as part of the park's fixed assets, and would be fully managed by the Tenant in accordance with the Lease provisions.

The estimated cost of the pool, including equipment, fencing, installation, plumbing and electrical connection, crane hire and planning fees is \$66,000. Funding is available within the budget provided by the Lease.

The Tenant has agreed to fund any additional cost exceeding the \$66,000 estimate.

Other achievements in the park upgrade, either envisaged or actioned since the Lease was established in 2012 are summarised as follows: -

Item	Status
Renewal of sewer drains to the new amenities block including a dump point.	Currently annually maintained. Dump point location changed.
Construction of a new entrance "gateway" to Kirkland Avenue including the erection of new fencing, new plantations and landscaping, improved parking and an entrance boom gate.	Entrance widened.
Refurbishment of the games room	Yet to be completed
Tree planting and management program	Ongoing
Construction of an amenities block and deck on the northern side of the Land	No longer a priority – vans now self-contained
Construction a sealing of roads on the southern side of the river, including provision of kerb and channel to the southern seasonal sites	Completed
Provision of water supply and sewer supply to southern seasonal sites	Completed
Construction of a northern access road and walkways, and tree replacement.	Underway
Provision of a dump point on the northern side of the Land	No longer a priority – 2 established in town
Installation of fixed irrigation throughout the Land	Commenced
Dump point installation on Apex Park boundary	Completed

9.2.2 Euroa Caravan Park
– Swimming Pool Proposal by Tenant (cont.)

Heritage Fencing front and western side and signage	Completed
House and reception refurbishment and pathways	Completed
Renewal or power sub-board, safety switches and switch room	Completed
Installation of new fire service to northern side, including tank and hose reels	Completed
Concrete driveway to amenities block and access ramp.	Completed

Officer Comments

The construction of a pool as proposed is consistent with the Lease provisions and will meet the requirements of the Tenant and patrons, as detailed in the report.

Alternative Options

Park patrons have an option to utilize the existing Euroa Swimming Pool. The Tenant has advised that the patron's expectation is that the park will have a pool exclusive for patron's use.

Risk Management

There are inherent risks in the project: -

- Risk of periodic flooding
- Risk to patron's health, and
- Risk of unauthorised use.

These risks will be managed by the Tenant under the terms of the Lease.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The Tenant is not seeking any additional funding from council for the project.

The Lease Capital Improvement Program is fully funded within the terms of the Lease.

Council is not obliged to contribute additional funding to develop the park. IN recent years Council has attracted grant funding to achieve some upgrade work and has provided some additional funding to advance strategic projects.

Economic Implications

The establishment of a pool at the park can be expected to support growth in Tourism.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.



9.2.2 Euroa Caravan Park
– Swimming Pool Proposal by Tenant (cont.)

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council

Consultation

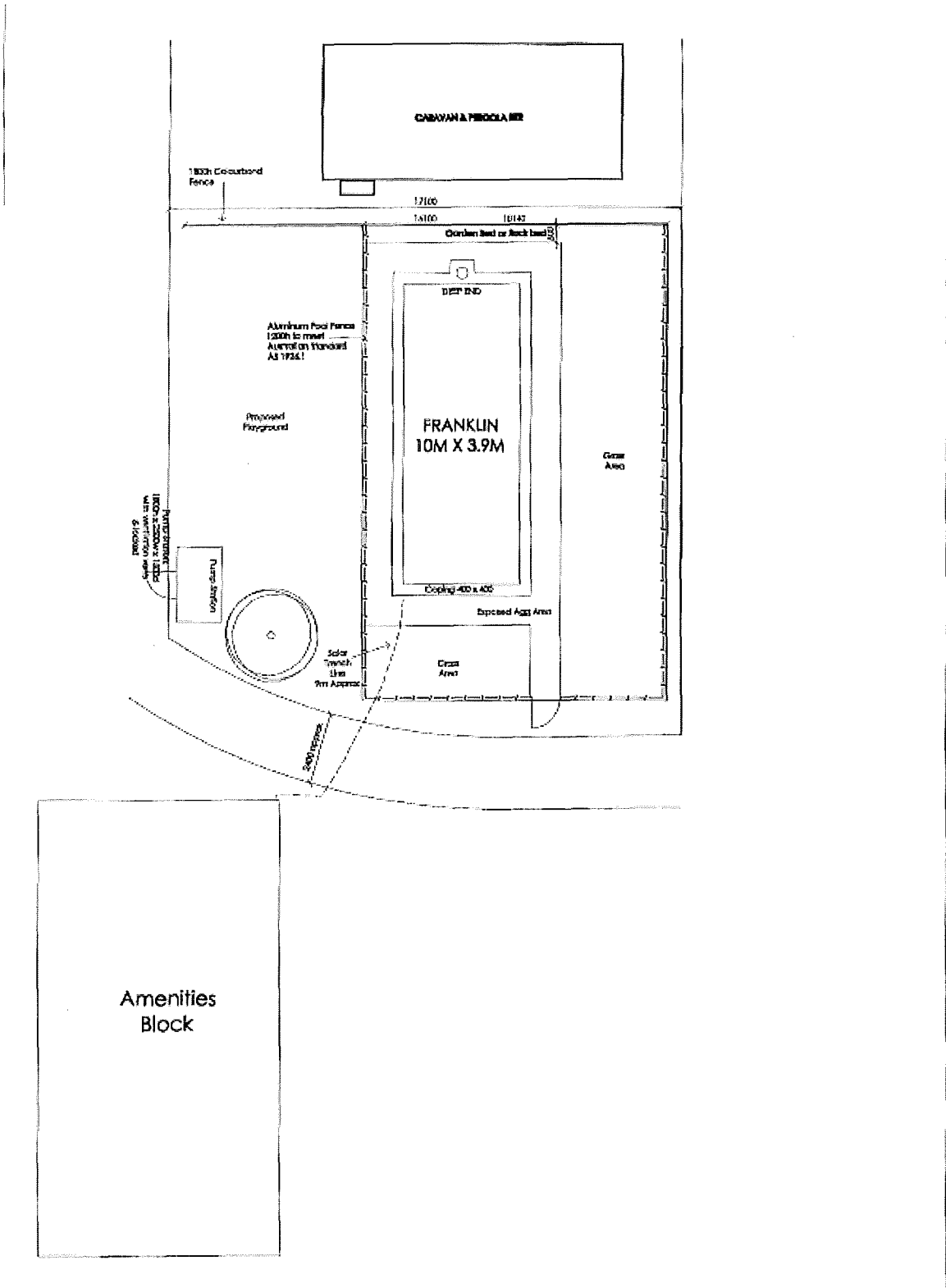
Community consultation can be achieved through the planning process. The proposal will need to be advertised, with advice given to adjoining Landowners

Attachments

Attachment 1 – Site Plan



Attachment 1 – Site Plan



9.2.3 Bicycle and Walking Path Strategy Update

Author and Department

Manager, Assets / Asset Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989 1989.

Summary

Strathbogie Shire Council has an adopted Bicycle and Walking Path Strategy of December 2009 which was prepared by Noelker Consulting.

The Strategy recommends the development of future pathway networks for cycling and walking within the four major townships. The pathways are assigned priorities of high, medium and low with cost estimates to assist future planning.

A copy of the Strategy and associated maps will be tabled with this report.

Council has allocated \$120,000 for pathways in its 2017-18 capital works program for projects yet to be allocated.

To facilitate the allocation of works, the Noelker Strategy recommendations are presented in a summary table indicating which paths have been completed and adding other projects which have since been identified by the community or by Council.

The table has been updated with current cost estimates and retains the original high, medium or low priorities. A separate column is added with the newly identified pathways listed as possible Year 1 projects.

Council also has a Tracks and Trails Strategy 2015 - 2018 which was adopted in June 2015. Some township projects from this strategy have been included in the summary table for consideration. These projects have been noted separately in the Status column of the table.

The Summary table is attached to this report along with individual maps for each of the recently identified projects.

9.2.3 Bicycle and Walking Path Strategy Update (cont.)

RECOMMENDATION

That Council resolve to proceed with the projects listed as Year 1 (2017/18), as follows: -

Avenel	Cost \$
Livingstone Street from the intersection with Ewings Road to Jubilee Crescent (west side)	6,000
Queen Street from old Thyme and Place restaurant to existing path (west side)	9,000
Euroa	
Scobie Street connection to Clifton Street footpath at Kirkland Avenue	4,500
Seven Creeks Apex Walk – Upgrade section at washout near caravan park	6,000
Seven Creeks Apex Walk – Upgrade section along Euroa-Strathbogie Road shoulder opposite Armstrong Street	22,000
Nagambie	
Prentice Street from Boyd Street to Nash Stret (to complete link to railway station)	28,800
Upgrade McKillop Walk	5,000
Church Street from McKillop Walk to Nagambie Hospital	28,000
Violet Town	
Rose Street from Cowslip Street to Hospital entry	14,400
Estimated Total cost	\$123,700

131/17 CRS STOTHERS/LITTLE : That the Recommendation be adopted.

CARRIED

Background

Refer to summary above.

Alternative Options

The author and other officers providing advice in relation to this report have considered and listed alternative projects for Council's consideration. Council may act to substitute alternative projects in the program.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.



9.2.3 Bicycle and Walking Path Strategy Update (cont.)

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements

Financial / Budgetary Implications

The author of this report considers that the recommendation has no major capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Pathways Summary



Strategic Footpath Program

Pathway Location	Priority	Surface	Length (m)	Rate \$/m	Estimated Cost			Status
					Year 1	High	Medium	
Avenel								
1. Watson Street from Livingston Street to Kindergarten - north side	High	Gravel	340	\$50		\$17,000		
2.1 Livingston Street from the intersection with Ewings Road to Jubilee Cres - west side (option to include section along Ewings Rd as part of item No.4)	High	Gravel	120	\$50	\$6,000			
2.2 Livingston Street from Jubilee Cres to Watson St - west side	High	Gravel	570					Completed 2016
2.3 Livingston Street from Watson St to Mitchell St - east side	High	Gravel	400					Completed 2017
2.4 Livingston Street at Intersection with Mitchell St - west side	High	Gravel	50					2017/18 Budget
3. Ewings Road from Queens Street to Livingston Street - south side	High	Gravel	120	\$50		\$6,000		
4. Ewings Road from Queen Street to Anderson Street - north side (connect to pathway in subdivision)	High	Gravel	320	\$50		\$16,000		
5. Queen Street from Ewings Road to Pinniger Street - east side	Medium	Gravel	260	\$50		\$13,000		
6. Anderson Street from Ewings Road to Ash Street - west side	Medium	Gravel	1250	\$50		\$62,500		
7. Jones Street from Watson Street to Mitchell Street - west side	Medium	Gravel	420	\$50		\$21,000		
8. Shelton Street (and Watson Street) from Jubilee Crescent to Livingstone Street - east side	Medium	Gravel	670	\$50		\$33,500		
9. Queen Street from Ewings Road to intersection of Avenel/Nagambie Road and Longwood Road (to rail crossing) widen and upgrade - east side	Low	Gravel	380	\$50			\$19,000	
10. Railway reserve from Ewings Street to Hughes Creek west side	Low	Gravel	360	\$50			\$18,000	
11. Hughes Creek Walking Track from Jessops Bridge in Ewings Road to Mitchell Street and in Stuart Park north side from Hughes Creek Bridge to Livingston Street	Low	Gravel	2200					Completed
12. Queen St from old Thyme and Place Restaurant to existing path (west side)	(High)	Concrete	50	\$180	\$9,000			
Sub-total			7,510		\$15,000	\$39,000	\$130,000	\$37,000

Strategic Footpath Program

Euroa															
1.	Frost / Sutherland Street - underpass to Sutherland Street: Sutherland Street from Frost Street to Birkett Street	High	Concrete	750	\$180				\$131,400						
2.	Railway Street (south side) from Turner Street to the Apex track on north west side of creek	High	Gravel	70	\$50				\$3,500						
3.	Slee Street from Turner Street to Spencer Street to link to Apex Park on north east side	High	Concrete	200	\$180				\$36,000						
4.	Bury Street from Binney Street to Campbell Street south side - widen and ensure both ends of the footpath connect to the kerb (1.5 m concrete - new concrete plus demolition)	High	Concrete	770	\$180				\$138,600						
5.	Campbell Street from Bury to Birkett Street east side	High	Concrete	370	\$180				\$66,600						
6.	Kennedy Street from Weir Street to Anderson Street north side	High	Concrete	370	\$180				\$66,600						
7.	Kennedy Street from Anderson Street through to Creek Drive and Apex Walk	High	Concrete	820	\$180				\$147,600						
8.	Tarcombe Street from BP service station to Saxon Street north side	High	Gravel	780											Completed
	Tarcombe Street from House No.35 to Gobur St north side (1.5 m gravel -resheet) Renewal	(Low)	Gravel	100	\$50										Renewal
	Tarcombe Street from House No.35 to Gobur St north side (1.5 m asphalt overlay) Upgrade	(Low)	Asphalt	100	\$80										Upgrade
	Tarcombe Street from House No.35 to Gobur St north side (1.5 m concrete) Upgrade	(Low)	Concrete	100	\$180								\$18,000		Upgrade
9.	Birkett Street from De Boos Street to Campbell Street	High	Gravel	700	\$50				\$35,000						
10.	Campbell Street from Bury to Clifton Street	High	Concrete	210	\$180				\$37,800						
11.	Weir Street from Anderson Street to Kennedy Street west side Widen	High	Concrete	340	\$180				\$61,200						Completed
12.	Arboretum Link from Campbell Street to Arboretum north side	High	Gravel	1800	\$50				\$90,000						
	a. Major bridge work over creek								\$55,000						
	b. Two small footbridges over minor streams between Golf Course Rd and Arboretum								\$11,000						
	c. Pedestrian crossing opposite Arboretum entrance including signs, linemarking & fencing								\$12,000						
13.	Upgrade pathway only in the underpass near Anderson St Railway Overpass	Medium											\$6,000		
14.	De Boos St from the underpass to Birkett St (south side) (1.5m concrete)	Medium	Concrete	400	\$180								\$72,000		
15.	Clifton St between Campbell St and Anderson St (north side) upgrade sections	Medium	Concrete	540	\$180								\$97,200		
16.	Binney St between Bury St and Brock St (west side)	Medium	Concrete												Completed
17.	Mansfield Rd from Kennedy St to Boundary Rd South (east side)	Medium	Concrete	430	\$180								\$77,400		



Strategic Footpath Program

18. Seven Creeks Apex Walk	Medium	Gravel	4200							Completed
19. Kirkland Ave from Clifton St (bridge) to caravan park	Medium	Concrete	100							Completed
20. Kennedy St from Clifton St to Weir St (south side) widen (new concrete plus demolition)	Low	Concrete	390	\$180					\$70,200	
21. Gobur St from Tarcombe St to seven Creeks Apex Walk	Low	Gravel	220	\$50					\$11,000	
22. Barnes St from Gobur St to Seven Creeks Apex Walk	Low	Gravel	380	\$50					\$19,000	
23. Scobie St connection to Clifton St footpath at Kirkland Ave	(High)	Concrete	25	\$180	\$4,500					
24. Seven Creeks Apex Walk:										
a. upgrade section at washout near caravan park, including culvert headwall & beaching	(High)				\$6,000					
b. upgrade section along Euroa-Strathbogie Rd shoulder opposite Armstrong St (including bollards)	(High)	Concrete	100	\$180	\$22,000					
a. construct connection along Euroa-Strathbogie Rd shoulder from Rockies to Balmattum Hill	(Low)	Concrete	100	\$180					\$18,000	from Tracks & Trails Strategy
Sub-total			14,345		\$32,500	\$892,300	\$252,600		\$136,200	
Nagambie										
1. Filson St from Goulburn St to Barwon St east side	High	Concrete	300	\$180				\$54,000		
2. McGregor Ave from High St to Tarquin St/Helena Crt	High	Concrete	500	\$180				\$90,000		
3. Young St from High St to McKillop Walk south side	High	Concrete	140	\$180				\$25,200		
a. Upgrade McKillop Walk	High	Asphalt	170		\$5,000					
b. Church St from McKillop Walk to Nagambie Hospital (including new kerb and outstands)	High	Concrete	100	\$180	\$28,000					
4. Barwon St from High St to existing footpath south side	High	Concrete	100	\$180				\$18,000		
a. Barwon St extension to Murray St south and east side	High	Concrete	380	\$180				\$68,400		
b. Murray St from Barwon St to Goulburn St west side	High	Concrete	120	\$180				\$21,600		
5. Goulburn St from Primary School to Murray St south side	High	Concrete	190	\$180				\$34,200		
6. Nash St from Goulburn St to Vale St west side	High	Gravel	465	\$50				\$23,250		

Strategic Footpath Program

7. Prentice St from Boyd St to Nash St north side (to complete link to Railway Station)	High	Concrete	160	\$180	\$28,800			
8. Glencairn Lane from High St to Blayney Lane north side	High	Concrete	165	\$180		\$25,700		
9. Blayney Lane to Vickers Rd east side	High	Concrete	540	\$180		\$97,200		
10. Vickers Rd from High St to Recreation Reserve north side	Medium	Gravel	165	\$50		\$8,250		
11. River St from High St to Reserve Medium	Medium	Concrete	380	\$180		\$68,400		
12. High St south end - upgrade of gravel path from Myola Crescent to end of golf course	Medium	Gravel	1520	\$50		\$76,000		
13. High St from River St to Lobbs Lane west side	Low	Gravel	780	\$50			\$39,000	
14. High St from Glencairn St to Nook Rd west side	Low	Gravel	995	\$50			\$49,750	
15. Boyd St from Goulburn St to Vine St west side	Low	Concrete	380	\$180			\$68,400	
16. Vine St from High St to Nash St	Low	Concrete	435	\$180			\$78,300	
17. Lobbs Lane from Murray Valley Highway to Kirwans Bridge west side	Low	Gravel	4200	\$50			\$210,000	
			12,185		\$61,800	\$469,800	\$144,400	\$445,450
Sub-total								
Violet Town								
1. Cowslip St from Hospital to Lily St (IGA) south side	High	Concrete	250					Completed
2. Cowslip St from Daphne St (Hotel) to Railway Station	High	Concrete	110					Completed
3. Hyacinth St from Cowslip St to Tulip St west side (widen for shared pathway)	High	Concrete	200	\$180		\$36,000		
4. Tulip St from Hyacinth St to Lily St south side	High	Concrete	200					Completed
5. Primrose St from Cowslip St to Lilac St south side	High	Gravel	570	\$50		\$28,500		
6. High St from Cowslip St to existing walking track north side	Medium	Gravel	370	\$50		\$18,500		
7. Hyacinth St from Cowslip St to Tulip St east side (50m section at Post Office included in 2017/18)	Medium	Concrete	200	\$180		\$36,000		
8. Cowslip St from Railway to High St north & south sides	Medium	Gravel	560	\$50		\$28,000		
9. Dookie Rd (Bairst St) from Tulip St to Hurt St east side	Medium	Gravel	260	\$50		\$13,000		

Strategic Footpath Program

10. Tulip St from Lily St to Orchid St south side	Medium	Gravel	440	\$50				\$22,000		
11. Orchid St from Tulip St to Cowslip St east side	Low	Gravel	220	\$50					\$11,000	
12. Hurt St from Railway to Dookie Rd south side	Low	Gravel	940	\$50					\$47,000	
13. Cowslip St from CFA to Rose St north side	Low	Concrete	180	\$180					\$32,400	
a. Cowslip St from Rose St to Orchid St north side	Low	Gravel	200	\$50					\$10,000	
14. Dookie Rd (Baird St) from Hurt St to Shiffner St east side	Low	Gravel	230	\$50					\$11,500	
15. Wattle St from Tulip St to front of school	Low	Concrete	70	\$180					\$12,600	
16. Honeyuckie Creek walking track extension from Dookie Rd to Orchid St north & south sides	Low	Gravel	680	\$50					\$34,000	
17. Rose St from Cowslip St to Hospital entry	(High)	Concrete	80	\$180	\$14,400				\$14,400	
			5,760		\$14,400	\$64,500	\$117,500	\$172,900		
Longwood										
1. Town Loop to connect Primary School in Hurley St to Recreation Reserve to Hotel via:										
a. Jean St from Hurley St to Down St north side	(Medium)	Gravel	120	\$50				\$6,000		from Tracks & Trails Strategy
b. Down St from Jean St to Hotel west side	(Medium)	Gravel	180	\$50				\$9,000		from Tracks & Trails Strategy
			300		\$0	\$0	\$15,000	\$0		
Strathbogie										
1. Spring Creek Rd from Main St to Recreation Reserve	(Medium)	Gravel	620	\$50				\$31,000		
			620		\$0	\$0	\$31,000	\$0		
TOTAL	\$3,074,350				\$123,700	\$1,465,600	\$690,500	\$791,550		

9.2.4 Nagambie Angle Parking

Author and Department

Director Asset Services – Asset Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989 1989.

Summary

Council has received VicRoad's response to the Nagambie main street parking plans, as developed by the Community Working Group.

VicRoads is requesting that Council consider and address a range of items, prior to seeking final approval.

RECOMMENDATION

That Council:

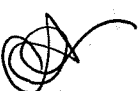
1. **Accept and act on the items listed in VicRoad's letter of 26th September 2017:**
 - **Strathbogie Shire Council to conduct community consultation with regard to a possible reduction I speed to 40km/h in High Street, Nagambie.**
 - **Removal of the dedicated bicycle lanes on both carriageways**
 - **Ensure that the angle parking spaces are offset from the traffic lane at a distance that meets the current standards.**
 - **The parking on the right hand side of the carriageway can be retained on the condition that it is not used for long vehicle parking.**
 - **Removal of the parking bay in the immediate vicinity of the bus bay to improve sight distance.**
 - **Ensure all signs used are an approved standard sign as per current guidelines.**
 - **Construct a kerb outstand in the requested location for conspicuity purposes.**
2. **Request that VicRoads allow the existing funding of \$30,000 to be utilized in finalising the Angle Parking Project, including the listed items.**

132/17 CRS MASON/SWAN : That the Recommendation be adopted.

CARRIED

Background

Council considered parking plans, developed through a Community Working Group, at its meeting of 18th April 2017.



9.2.4 Nagambie Angle Parking (cont.)

Council resolved: -

"That Council endorse a 2-stage Program for the Nagambie Parking Project that includes: -

1. Stage 1 to introduce angle parking in front of the commercial precinct of High Street to commence following confirmation of VicRoads approval; and
2. Stage 2 which is the area in front of Jacobson's Outlook (lake front tourist precinct) be deferred until 31 October 2017 and the Working Group has been further consulted and provided with feedback as to the successful or otherwise transition of parking changes."

Since that time, Council and VicRoads staff have been working towards achieving the VicRoads approval. The result is contained in the VicRoads letter of 26th September 2017 and revised plan, highlighting the required amendments. (Refer Attached).

Officer Comments

The key factors of the required amendments are: -

- Removal of the formal bicycle lane, but with retention of the space.
- Repositioning and reduction of long vehicle spaces - now to be provided in front of Jacobson's Outlook together with the median carpark (as proposed), and
- Community consultation to consider a reduction of the speed limit from 50km/h to 40km/h.

Essentially, the amended project would appear and function similarly to the Mansfield main street. (Refer attached plan).

At Mansfield, the cycle traffic uses either the traffic lane or the space adjacent, with success.

Council can accept and act on all of the VicRoads items and continue to work towards obtaining the necessary approval to proceed.

It would be appropriate for VicRoads to allow the \$30,000 funding to be spent on the project, to offset some of the costs in the approval process thus far, and in the implementation of the new items.

A considerable amount of effort has been required to achieve at least the outcomes contained in the VicRoads letter.

\$9,091 has been expended on an additional Road Safety Audit and traffic engineer's time.

Approximately \$2,000 will be required to finally amend the drawings and undertake consultation in relation the reduction in speed limit.

The remaining funding of \$54,909 will be sufficient to implement the scheme if the \$30,000 from VicRoads remains available.

9.2.4 Nagambie Angle Parking (cont.)

Alternative Options

Council has options to: -

1. Accept the new items and continue to works towards obtaining approval, or
2. Discontinue the project.

Option 1 will, if successful, increase the parking capacity in the town, as planned.

Option 2 would free up funds to be reallocated, e.g., towards the main street Northern Roundabout.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

Council has provided \$66,000 funding in its 2017/18 budget for the purpose of implementing the Angle Parking Project. The funding and costings are discussed in this report.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that there are no other Community implications other than those described elsewhere in this report.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

Extensive Community consultation has been carried out in relation to this project.

9.2.4 Nagambie Angle Parking (cont.)

Attachments

Attachment 1 – VicRoads letter

Attachment 2 – Revised Plan

Attachment 3 – Example Mansfield Parking



Attachment 1 – VicRoads letter



Mr Roy Hetherington
Director - Asset Services
Strathbogie Shire Council
PO Box 177
EUROA VIC 3666

North Eastern Victoria
50-52 Clarke Street
Benalla Victoria
PO Box 135
Benalla Victoria 3671
General enquiries 13 11 71
Road hazards 13 11 70

26 September 2017
Contact: Mark Gigliotti
Telephone: (03) 5761 1850
Our Ref: 11204051
File No: 5073804

Dear Mr Hetherington

NAGAMBIE STREETScape DISCUSSION

I refer to the meeting held on the 20 September 2017 between VicRoads and Strathbogie Shire Council representatives held in Euroa.

VicRoads has reviewed the signage and linemarking plan developed by GTA Consultants, along with the Road Safety Audit conducted by Safe System Solutions and as a result of this, we would like the following items considered and addressed:

- Strathbogie Shire Council to conduct community consultation with regard to a possible reduction in speed to 40km/h in High Street, Nagambie.
- Removal of the dedicated bicycle lanes on both carriageways.
- Ensure that the angle parking spaces are offset from the traffic lane at a distance that meets the current standards.
- The parking on the right hand side of the carriageway can be retained on the condition that it is not used for long vehicle parking.
- Removal of the parking bays in the immediate vicinity of the pedestrian crossing.
- Removal of the parking bay in the immediate vicinity of the bus bay to improve sight distance.
- Ensure all signs used are an approved standard sign as per current guidelines.
- Construct a kerb outstand in the requested location for conspicuity purposes.

It is also noted that VicRoads agreed to contribute \$30,000.00 in 2016/17 for the funding of the dedicated bicycle lane. As it is our request that it be removed, we would like to see this funding used for alternative options for bicycle and/or pedestrian facilities. It is requested that Council liaise with VicRoads in relation to the use of this funding in the future.

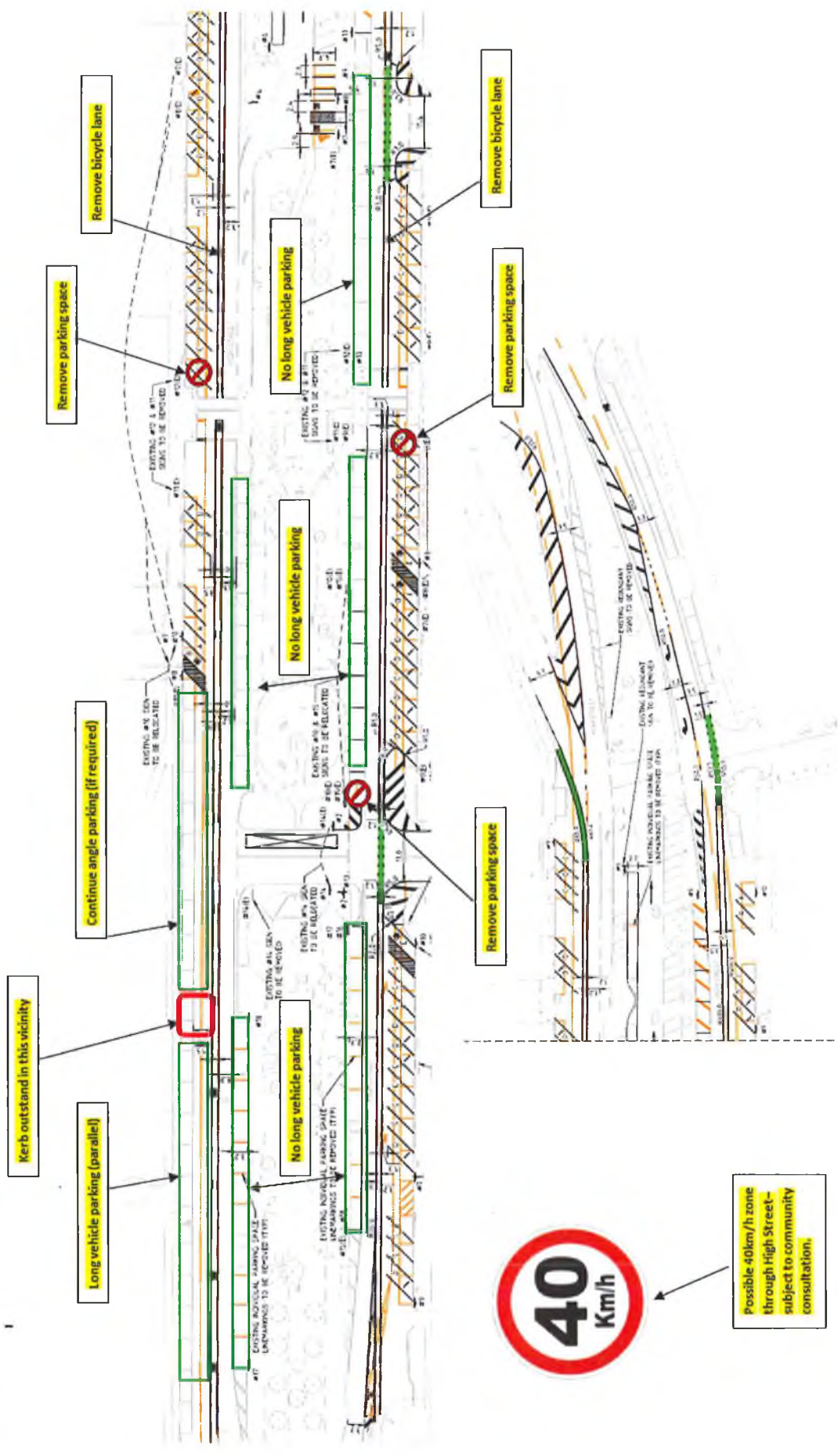
It is important to note that this letter is not consent for works. A separate works in the road reserve permit is required before commencement of works. Approval of the design will be granted upon receipt of updated designs, incorporating the items mentioned above. This documentation should be sent to nriw.ntheastern@roads.vic.gov.au when available.

If you require further information, please do not hesitate to contact Mark Gigliotti on (03) 5761 1850.

Yours sincerely,


REBECCA STEER
MANAGER PLANNING

Attachment 2 – Revised Plan



Attachment 3 – Example Mansfield Parking



9.6	Tourism Reports Index	
9.6.1	Nagambie Lakes Waterways Advisory Committee - Draft Minutes of the Meeting held on Monday 14 August 2017	37

9.6 **TOURISM**

9.6.1 **Nagambie Waterways Advisory Committee** **- Draft Minutes of the Meeting held on Monday 14 August 2017**

Author & Department

Economic Growth Officer / Sustainable Development Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this Report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989 1989.

Summary

Attached are the draft meeting minutes of the Nagambie Waterways Advisory Committee held on Monday 14 August 2017 for Council's endorsement.

RECOMMENDATION

That Council endorse the draft Minutes of the Nagambie Waterways Advisory Committee meeting held on Monday 14 August 2017.

133/17 CRS SWAN/WILLIAMS : That the Recommendation be adopted.

CARRIED

Background

The Strathbogie Shire Council has resolved to appoint a Special Committee to advise policy and direction for the Nagambie Waterway, to ensure that the activities on the Nagambie Waterways meet the objectives and the vision of Council as set out in the Council Plan.

In 2015 the Council approved a new Terms of Reference for the committee and a new committee was appointed, to provide strategic direction for the waterways to the Council.

Alternative options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic links - policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents.

9.6.1 Nagambie Waterways Advisory Committee
- Draft Minutes of the Meeting held on Monday 14 August 2017 (cont.)

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements have been considered and applied in development of the report and recommendation.

Financial/Budgetary implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental/Amenity implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal/Statutory implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council

Consultation

The author of this report consulted with all the user groups of the waterways, relevant agencies, and the community at the recent meeting – see attached copy of minutes.

Attachments

- Draft Minutes of the Nagambie Waterways Advisory Committee held on 14 August 2017
- Action List

NAGAMBIE WATERWAYS ADVISORY COMMITTEE MEETING
AT THE REGATTA CENTRE, LODDINGS LANE, NAGAMBIE
on Thursday 14th August 2017

Meeting commenced at 5.10 pm.

MINUTES OF MEETING

Present:

Cr Amanda McClaren (Mayor)	Mayor - Strathbogie Shire (Chair)
Cr. Debra Swan (DS)	Councillor – Strathbogie Shire Council
Avi Maharaj (AM)	Strathbogie Shire Council
Libby Webster (LW)	Strathbogie Shire Council (Secretary)
Pat McNamara (PM)	Nagambie Rowing Club- arrived at 5.50pm
Ian Matheson (IM)	GVW
Scott Wikman (SW)	Goulburn Murray Water
John Beresford (JB)	Developer Group
Wally Cubbin (WC)	Nagambie Angling Club
Alister Purbrick (AP)	Nagambie Lakes T & Commerce
Tony Hammond (TH)	Riparians Group

Apologies:

Steve Crawcour (SC)	CEO – Strathbogie Shire Council
Jeff Harrison (JH)	Goulburn Murray Water
Craig Stewart (CS)	Commercial Operators

Guests:

Phil Howard SSC
Luke McNamara GMW

1. Welcome
2. Review minutes of previous Meeting 19/6/17 – Matters Arising

SW asked that a correction in the minutes be made to reflect that Pat Lennon had previously worked at Tasmania Hydro Electric not Luke McNamara.

The Mayor requested that the previous minutes note that all references to AM are for Avi Maharaja not Amanda McClaren.

It was noted that the Boating Safety Officers list of daily reports and infringements from the previous boating season were tabled.

It was noted that all references to "RM" in these meeting minutes refer to Rob McDonald.

3. GMW Draft Strategy

Scott Wikman

GMW has released its draft strategic plan for review. Comments will be received until end of the August.

This plan builds on existing projects and calls on existing customers and relevant stakeholders to have input. The Strategic Plan will build on existing initiatives currently being implemented to address our key challenges.

SW introduced Luke McNamara – the newly appointed General Manager of Innovation & Business Development at Goulburn Murray Water.

GMW has appointed Luke to broaden its economic activities. Luke has previously worked for National and International companies in a range of private/public partnerships.

Luke has been charged with the task of looking at the potential to develop non prescribed income streams and to look at other schemes such as vegetation offsets, study tours etc. to raise income.

GMW is looking to work with strategic partners such as Councils and Statutory bodies to achieve these goals. Strathbogie Shire Council is an obvious fit. Luke has also set up a grants department to source funding.

The Minister has indicated that GMW needs to play a leadership role in regional development.

Luke is very interested in becoming involved with this committee and the various projects happening around the Strathbogie Shire.

The Mayor enquired about the potential for renewable energy such as installation of a hydro power plant at Goulburn Weir. Luke indicated that he is looking into a range of renewables. He has arranged the installation of solar power at GMW's Tatura head office, which consists of 400 kWh plus battery storage, and has plans to install Solar Power at all 24 GMW offices. He currently has tender out for a suitability assessment of all GMW property to install renewable energy. He is also looking for pilot sites of at least 100 hectares for solar farms, which would in turn sell energy to farmers to run their irrigation pumps etc.

Luke said he is looking at the larger parcels of GMW land to, in the long term, lease/sell/convert to equity which could then be used to fund GMW business projects, asset development and/or joint venture businesses. He is also going to market test the pricing of GMW grazing leases which he believes are currently under priced.

He is also reviewing proposals to allow new businesses to be licenced to operate on the waterways. This will require an assessment of existing infrastructure and assessing the environmental impacts. AP noted that there needs to be a change in how licences are issued to unlock economic potential.

All present agreed that this assessment should be fast tracked as GMW and the community are missing a significant commercial opportunity. SW added that whilst there had been ongoing discussion as to which entity is appropriate to issue the commercial licences it has now been determined that GMW will continue to do so as per the existing arrangements.

SW advised that Lake Nagambie is an anomaly in GMW's Dams portfolio as nearly all have GMW as the waterway manager whereas in the case of Nagambie it is Council.

There are plans for Council to undertake an economic analysis of gaps in commercial licencing and infrastructure. Luke advised he supports the project. This analysis will assist in attracting high level investors.

PM noted that the environment is one of GMW's biggest customer's, due to increased environmental flows (429 GLs) as part of the MDBP, which has resulted in less water being distributed through the irrigation network. GMW will therefore have a huge irrigation district footprint with effectively less water. GMW has large infrastructure to maintain. GMW is responsible for the management of 10 million megalitres of water compared to Melbourne with 2 million megalitres.

Mayor noted that the Taungurung People need to be a partner.

PH noted that the Shire's Planning Schemes were also an important factor.

PH recommended that GMW investigate approaching Urbis to do economic development work for GMW, this company undertook the Nagambie Tourism Infrastructure Study, as they already have an understanding of the area and produced an excellent report.

4. Work in Progress on Business Plan

AM has been working with Scott Wikman and various Shire staff to update the Plan. It was noted that AP had emailed a modified version of the Plan to LW and AM with recommended changes included.

Meeting closed at 6.20pm.

CONFIRMED MEETING SCHEDULE FOR 2017:

Monday 16th October beginning at 5.00pm

Monday 11th December beginning at 5.00pm

NAGAMBIE WATERWAYS ADVISORY COMMITTEE MEETING

August 14th 2017 meeting

Actions from February 9 Meeting:-

Action 2	SW to follow up with DEWLP regarding agreement on land ownership
-----------------	--

SW reported that negotiations were continuing. WC reported that work has commenced on the boat ramp. Still waiting

Action 5	SW & LW to forward the GMW & SSC submissions to the Committee
-----------------	---

LW has sent the Shires response and SW will arrange to send the GMW submission to the Committee when GMW's Managing Director approves. Still waiting approval.

Actions from June 19 2017 meeting:-

Action 1	JB to provide footage from NLLP cameras, for viewing by committee
-----------------	---

Action 2	All to review actions from tabled Cambron report. LW to provide a breakdown of tasks by agency to decide who is responsible party.
-----------------	--

Tabled

Action 4	AM to provide advice on appropriate signage for swimming areas and legal implications.
-----------------	--

Action 5	Pat McNamara to organise a presentation by GMW of their strategic plans for the future.
-----------------	---

Luke McNamara attended the August 14th meeting

Actions from August 14 2017 meeting:-

Action 1	LW to distribute the GMW draft Strategy for the Committee to review and provide comments
-----------------	--

Action 2	LW to arrange for a member of Game Management Authority to attend a meeting to discuss the issues with Duck hunting.
-----------------	--

9.7	Organisation Reports Index	
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9.7 ORGANISATION

9.7.1 Consideration of Strathbogie Shire Council's Annual Report for the Year ended 30 June 2017

Author & Department

Director, Corporate and Liveability / Corporate and Liveability Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989 1989.

Summary

Council has prepared an Annual Report for the year ended 30 June 2017, in accordance with the requirements of the Local Government Act 1989 1989. A copy of the 2016/2017 Strathbogie Shire Council Annual Report has been submitted to the Minister in accordance with the requirements of the Act. Copies of the Report have been circulated to Councillors and a copy is tabled for identification purposes.

RECOMMENDATION

That the Annual Report for the year ending 30 June 2017 be adopted.

134/17 CRS WILLIAMS/LITTLE : That the Recommendation be adopted.

CARRIED

Background

Council is required under Section 132 of the Local Government Act 1989 1989 to provide the Minister for Local Government with a copy of the Annual Report within 3 months after the end of the financial year reported.

The Council must also ensure it receives a copy of the report of the Auditor under Section 9 of the Audit Act 1994 in relation to the Financial Statements contained in the abovementioned Annual Report.

Section 134(2)(a) of the Local Government Act 1989 1989 and Section 22(1) of the Local Government Regulations 2014 require that the report be considered by Council as soon as practicable, but within the time required by the Regulations after the Council has sent the report to the Minister.

Alternative Options

The processes undertaken in relation to the Annual Report for the year ending 30 June 2017 are legislated under the Local Government Act 1989 1989. There are no alternative options.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

9.7.1 Consideration of Strathbogie Shire Council's Annual Report for the Year ended 30 June 2017 (cont.)

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Nil.

9.7.2 Strathbogie Shire Council Audit Committee
- Draft Minutes of the Meeting held on Friday 15 September 2017

Author / Department

Acting Director, Corporate and Liveability / Corporate and Liveability Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989 1989.

Summary

Attached are draft unconfirmed Minutes of the Audit Committee meeting held on Friday 15 September 2017.

RECOMMENDATION

- 1. That the draft Minutes of the Audit Committee meeting held on Friday 15 September 2017 be received.**
- 2. That Recommendations from the Audit Committee be endorsed.**

135/17 CRS THOMSON/STOTHERS : That the Recommendation be adopted.

CARRIED

Background

The Strathbogie Shire Council Audit Committee is a Committee appointed by Council and pursuant to Section 139 of the Local Government Act 1989 1989.

The primary objective of the Audit Committee is to assist Council in the effective conduct of its responsibilities for financial reporting, management of risk, good corporate governance, maintaining a reliable system of internal controls and facilitating the organisation's ethical development.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.



9.7.2 Strathbogie Shire Council Audit Committee
- Draft Minutes of the Meeting held on Friday 15 September 2017 (cont.)

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Draft Minutes of the Strathbogie Shire Council Audit Committee meeting held on Friday 15 September 2017.



Strathbogie Shire Council
Audit Committee Meeting

15 September 2017



STRATHBOGIE SHIRE COUNCIL

Minutes of a Meeting of the Strathbogie Shire Council Audit Committee held on Friday
15 September 2017 at the Euroa Community Conference Centre, commencing at 9.30
a.m.

Committee Members:	Ms Claire Taranto (Chair) - Community Representative
	Mr Robert Gardner - Community Representative
	Cr Alistair Thomson - Council Representative
Officers:	Mr Phil Howard - Acting Chief Executive Officer / Director, Sustainable Development
	Mr David Roff - Director, Corporate and Liveability
	Mr Chaminda Ranwala - Financial Accountant
Internal Auditors:	Mr Brad Ead - AFS & Associates
External Auditors:	Mr Tim Loughnan - Financial Audit Sector Director ~! Local Government - Victorian Auditor-General's Office

1. Welcome
2. Acknowledgement of Traditional Land Owners

'I acknowledge the Traditional Owners of the land on which we are meeting. I pay my respects to their Elders, past and present

3. Apologies

Mr Alister Purbrick	-	Community Representative
Mr Steve Crawcour	-	Chief Executive Officer
Mr Roy Hetherington	-	Director Asset Services

4. Disclosure of Interests

Nil

5. Confirmation of Minutes

Confirmation of the Minutes of the Audit Committee meeting held on 23 June 2017

31/17 **ALISTAIR THOMSON/ROBERT GARDNER** : That the Minutes of the Audit Committee meeting held on 23 June 2017 be confirmed.

CARRIED

A handwritten signature in black ink, appearing to be a stylized 'R' or similar character.

Strathbogie Shire Council
Audit Committee Meeting

15 September 2017

6. Business
7. Items raised by Committee Members
8. Next Meeting



Strathbogie Shire Council
Audit Committee Meeting

15 September 2017

6.	Business	Report Page No.
6.1	Internal Audit Reports <ul style="list-style-type: none">• 2017-03 Risk Management• 2017-02 Internal Audit Program Status Update	1
6.2	2016-17 Annual Financial Report	1
6.3	2016-17 Performance Statement and Governance and Management Checklist	4
6.4	Draft Final Management Letter	5
6.5	Closing Report to Audit Committee	5
6.6	Key Strategic Indicators <ul style="list-style-type: none">• Confirm Enquiries and Job Intervention Analysis – August 2017• Excess Annual Leave reports	6
6.7	Shared Services Update	6
6.8	Investigations / Chief Executive Officer Reports	6
7.	Items Raised by Committee Members	7
8.	Next Meeting - Friday 15 December 2017	7

6. **BUSINESS**

6.1 **Internal Audit Reports**

- 2017-02 Internal Audit Status Report
- 2017-03 Risk Management

For the information of Audit Committee members copies of the above reports were distributed to Committee members for review prior to the meeting.

RECOMMENDATION

That the Internal Audit Reports:

- 2017-02 Internal Audit Status Report
- 2017-03 Risk Management.

be noted.

32/17 ROBERT GARDNER/ALISTAIR THOMSON : That the Recommendation be adopted.

CARRIED

The Committee requested that Items 6.2 and 6.5 be considered concurrently

6.2 **2016/2017 Annual Financial Report**

The Annual Financial Report has been finalised and is currently being reviewed by Council's External Auditors, the Victorian Auditor-General's Office. It is likely the Auditor-General will provide final unqualified audit opinions next week.

Other than minor amendments to note disclosures or presentation, no changes to the report are anticipated.

RECOMMENDATION

That the 2016/2017 Annual Financial Report be endorsed by the Audit Committee for presentation to Council for adoption.

33/17 ALISTAIR THOMSON/ROBERT GARDNER: That the Recommendations for Items 6.2 and 6.5 be adopted, subject to amendments and checking of some figures.

CARRIED



6.2 2016/2017 Annual Financial Report (cont.)

Discussion

The Annual Financial Report is prepared strictly in accordance with the applicable Australian Accounting Standards which includes the Australian equivalent to International Financial Reporting Standards (AIFRS). These Standards require the preparation of five mandatory statements. These statements include:

- "Comprehensive Income Statement" (Operating – Accrual Statement). This comprises non-cash items such as Depreciation and Cost of Goods (assets) sold, and excludes Capital Expenditure and Transfers to and from Other Reserves.
- "Balance Sheet" which lists Councils' assets and liabilities. It indicates the overall financial position of Council.
- "Statement of Changes in Equity". This indicates movements in Council's Reserve Funds.
- "Statement of Cash Flows". This indicates all cash expended and received for all activities during the financial year.
- "Statement of Capital Works" which details Council's capital works expenditure for the financial year. It sets out the expenditure on creating or buying property, infrastructure, plant and equipment by each category of asset.

For the 2016/2017 financial year, Council is also required to prepare two "Budget Comparison Notes" with variance explanations to the 2016/2017 Annual Budget. These being –

1. Income and Expenditure
2. Capital Works

The following analysis of the 2016/2017 Annual Financial Report is at a macro level, which reflects the nature of the Report's disclosures. It is not designed nor intended to be used as a Management report that provides details of programs, or resultant variances. No analysis has been provided for the Statement of Changes in Equity.

1. Income Statement

The operating result represents the accrual accounting treatments, which includes the non-cash items of depreciation and cost of goods (assets) sold, but excludes expenditure on Capital items, loan proceeds and loan principal repayments and transfers to and from other reserves.

For the year ended 30 June 2017, Council reported a net surplus of \$5,179,350, which was affected principally by grant revenue received in advance, reduced borrowing costs and a decrease in the written down value of infrastructure assets.

2. Balance Sheet

Council's Balance Sheet indicates that Council's overall financial position and its cash and liquidity position is sound and within acceptable financial parameters.

6.2 2016/2017 Annual Financial Report (cont.)

Council's cash position as at 30 June 2017 was represented by cash on hand and investments of \$14.44 million. This represents an increase in cash holdings of \$3.86 million during the 2016/2017 financial year, primarily the result of grants received in advance. A number of capital works programs will be carried over into the 2017/2018 financial year.

The value of Council's property, infrastructure, plant and equipment non-current assets as at 30 June 2017 is \$286 million, an increase of \$12 million from 30 June 2016, due primarily to the revaluation of Council's property and infrastructure assets and the acquisition of assets as part of Council's capital works program.

Council's end-of-year working capital ratio is 2.44% which is above the target ratio of 1.5%. This ratio is used to assess Council's ability to meet current commitments and is derived by dividing current assets by current liabilities.

3. Cash Flow Statement

Cash flow is favourable primarily due to grants received in advance and carried forward expenditure in capital works.

4. Statement of Capital Works

Capital expenditure for the year ended 30 June 2017 was \$4.454 million below the budget for 2016/2017. A major element of this related to timing of works under what is a significant bridge renewal program. Projects totalling \$4.454 million will be carried forward into the 2017/2018 financial year. Council completed \$6.608 million worth of projects for 2016/2017.

Conclusion

The Annual Financial Report indicates that Council's overall financial position is sound for the financial year ended 30 June 2017.

Appendices

- Appendix A: Annual Financial Report 2016/2017 (separately circulated).

6.3 **Performance Statement 2016/2017 and Governance and Management Checklist**

Executive Summary

This report presents Council's Performance Statement 2016/2017 and Governance and Management Checklist 2016/2017 for review and recommendation to be endorsed by the Audit Committee for presentation to Council for adoption.

RECOMMENDATION

That the Audit Committee endorse the following reports for presentation to Council for adoption –

1. Performance Statement 2016/2017.
2. Governance and Management Checklist 2016/2017.

34/17 *ALISTAIR THOMSON/ROBERT GARDNER* : That the Recommendation be adopted, subject to minor amendments to the reports.

CARRIED

Background

Under Section 131 of the Local Government Act 1989 the Annual Budget 2016/2017 included a list of prescribed indicators of service performance, financial and sustainable capacity performance required by regulations to be reported against in the performance statement. The Performance Statement represents an independent certification of Council's results against the prescribed indicators. In addition, Section 131 requires Council to report on Council's assessment against the prescribed governance and management checklist for 2016/2017.

Discussion

This is the third year of operation of the Local Government Performance Reporting Framework (LGPRF). There is a comparison between 2014/2015, 2015/2016 and 2016/2017 with comments detailing any variances. All data was collected according to the Local Government Act 1989 and Local Government (Planning and Reporting) Regulations 2014.

Subject to Council adopting the recommendation in this report, the Performance Statement will be forwarded to the Victorian Auditor-General for certification. It is also a statutory requirement for Council to include the Performance Statement in the Annual Report 2016/2017.

Conclusion

The Chief Executive Officer and two Councillors are required to sign the Performance Statement (refer Appendix A – separately circulated). It is recommended that the Audit Committee recommend Council adopt, in principle, the Performance Statement shown as Appendix A.

The Chief Executive Officer and one Councillor are required to sign the Governance and Management Checklist (refer Appendix B – separately circulated).

6.3 Performance Statement 2016/2017 and Governance and Management Checklist (cont.)

Appendices

- Appendix A: Strathbogrie Shire Council Performance Statement 2016/2017 (separately circulated).
- Appendix B: Governance and Management Checklist 2016/2017 (separately circulated).

6.4 Draft Final Management Letter

VAGO's representative on the Audit Committee advised that the draft Final Management Letter (which encompasses the outstanding actions of the Interim Management Letter) was not available for distribution at the Audit Committee meeting. A verbal report was provided.

RECOMMENDATION

That the verbal report be noted.

35/17 ROBERT GARDNER/ALISTAIR THOMSON : That the Recommendation be adopted.

CARRIED

As requested by the Committee earlier in the meeting, Items 6.2 and 6.5 were considered concurrently

6.5 Closing Report to the Audit Committee

This was presented to the Audit Committee.

RECOMMENDATION

That the report, as tabled, be noted.

As per Recommendation for Item 6.2

6.6 Key Strategic Indicators

Provided prior to the meeting, for Audit Committee members' information, were details of outstanding Confirm Enquiries and Human Resources Reports to 31 August 2017.

Please Note: At the meeting attention was drawn to the fact that some graphs in the Human Resources Reports did not correlate to the data. The graphs were revised and provided to Committee members.

RECOMMENDATION

That these items be noted.

36/17 ALISTAIR THOMSON/ROBERT GARDNER : That the Recommendation be adopted.

CARRIED

6.7 Shared Services Update

As Council's Chief Executive Officer, Mr Steve Crawcour, was an apology for the meeting, the Acting Chief Executive Officer provided Audit Committee members with an update on the Shared Services project.

RECOMMENDATION

That the verbal report from the Acting Chief Executive Officer be noted.

37/17 ROBERT GARDNER/ALISTAIR THOMSON : That the Recommendation be adopted.

CARRIED

As Council's Chief Executive Officer was an apology for the meeting, the Committee deferred Item 6.8.

6.8 Investigations / Chief Executive Officer Reports

Council's Chief Executive Officer, Mr Steve Crawcour, will provide a verbal briefing of any investigations currently being undertaken by Council.

RECOMMENDATION

That the verbal report from the Chief Executive Officer be noted.

7. **ITEMS RAISED BY COMMITTEE MEMBERS**

Alastair Thomson raised the following matters -

- *Central Goldfields Shire Council report*
- *Chief Executive Officer's Credit Card*
 - *The Acting Chief Executive Officer advised that the Mayor signs off the CEO's credit card transactions.*
- *Secondary employment*
 - *The Acting Chief Executive Officer advised that there is a clause in the Staff Code of Conduct pertaining to this.*
- *Public Land*
 - *The Acting Chief Executive Officer advised that Instruments of Delegations are being reviewed.*

Note: VAGO's representative advised that VAGO had undertaken a review of Strathbogie Shire Council land sales and found they had been correctly processed.

8. **NEXT MEETING**

Friday 15 December 2017

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 10.25 A.M.

Confirmed as being a true and accurate record of the Meeting.

.....
Chair

.....
Date



9.7.3 **Council Policy Review** **- Councillors' Expense Entitlement Policy**

Author & Department

Team Leader Council Business / Corporate and Liveability Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989 1989.

Summary

A revised Councillors' Expense Entitlement Policy is presented to Council for adoption.

RECOMMENDATION

That Council adopt the Councillors' Expense Entitlement Policy.

136/17 CRS THOMSON/SWAN That the Recommendation be adopted, subject to amendment, as shown by

CARRIED

Background

Summary of change;

The policy review incorporates:

- Compliance with sections 74 (Councilor and Mayoral allowances) and 75 (Reimbursement of expenses of Councillors), 75B (Councilor Reimbursement policy) and 75C (Resources and facilities for Councillors) under the *Local Government Act 1989 1989* (the Act).

The policy establishes the entitlements for a Councilor and any out of pocket expenses incurred while performing their civic, statutory and policy making duties, which are to be reimbursed or paid by Council.

Alternative Options

The author of this report has considered potential alternative courses of action. No other feasible alternative have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

9.7.3 Council Policy Review
- Councillors' Expense Entitlement Policy (cont.)

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations, other than those budgeted.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

As the contract is above the required threshold, the contract will require Council consent and approval.

Attachments

Councillors' Expense Entitlement Policy





COUNCILLORS' EXPENSE ENTITLEMENT POLICY

COUNCIL POLICY	
Document ID:	11555
Effective Date:	
Last Review:	September 2013
Current Review:	September 2017
Adopted by Council:	
Next Review Date:	2020
Responsible Officer/s:	Director, Corporate and Liveability Team Leader, Council Business

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INTRODUCTION

Councillors are elected to provide leadership for the good governance of the municipal district and the local community.

The objective of this policy is to establish the resources, facilities and administrative support to be provided to Councillors of the Strathbogie Shire Council and provides for Councillors to have out-of-pocket expenses, incurred while performing their official duties as a Councillor, either reimbursed or paid direct by Council.

The policy also provides guidelines for Councillors on the process for claiming expenses and outlines the methods and standards for reporting and accountability.

Section 75 of the *Local Government Act 1989 1989* (the Act) provides for the reimbursement of "necessary out of pocket expenses" incurred while performing duties as a Councillor. The basic test that will be applied to determine whether or not an expense is lawfully incurred is whether the expenditure is necessary because it is either supplemental to or incidental to or consequent on the exercise of Council functions. Where this criteria is satisfied, and a Councillor has incurred an out of pocket expenses, this expense may be reimbursed by Council.

POLICY POSITION

To establish the entitlements for a Councillor to have necessary out of pocket expenses incurred while performing their civic, statutory and policy making duties as a Councillor, either reimbursed or paid by Council.

ALLOWANCES AND EXPENSES

1. Councillors' and Mayors' Allowances

Section 74 of the Local Government Act 1989 1989 allows the Governor in Council to set allowances for Councillors and Mayors.

Councillors' and Mayors' allowances will be paid in 12 equal monthly payments by the 7th day of each month at the rate which will be determined at the Statutory Council Meeting. The current allowance for the Mayor is \$59,257 per annum, plus 9.5% superannuation guarantee contribution and \$19,834 per annum, plus 9.5% superannuation guarantee contribution for Councillors (current as at 18 April 2017)

There is no provision for a separate allowance for the position of Deputy Mayor.

Allowances are taxable income. Individual personal taxation implications are the responsibility of individual Councillors.

2. Resources and Facilities

Section 75C of the Act provides that a Council must make available to the Mayor and the Councillors the minimum resources and facilities prescribed.

2(a) Conferences and Seminars

Council will provide the following facilities to Councillors attending conferences or seminars which have been authorised by Council or as determined by the Chief Executive Officer and the Mayor:

(a) Registration Fees

The payment of registration fees for attendance at conference/seminar sessions.

(b) Conference Dinner/Meals

Payment for the main conference seminar dinner, if not covered by registration cost, together with all meals, within reasonable limits, for the duration of the conference or seminar.

(c) Accommodation

The payment of accommodation costs on the following basis:

(i) Appropriate accommodation will be available for the day prior to registration day and each day on which official sessions of the conference seminar are held, provided that the conference takes place outside the Shire.

(ii) Any additional accommodation costs incurred as a result of the attendance of partners and/or children shall be borne by the Councillor.

(d) Transportation

Council will provide a Councillor with transportation to, from and during conferences and seminars. Transportation may be by:

- (i) Aircraft – Economy Class.
- (ii) Hire car up to standard 6-cylinder or taxi.
- (iii) Private/Council vehicle.
- (iv) Train/bus – Economy Class.

(e) Car Parking Fees

Council will meet the cost of the following car parking fees:

(i) Hotel/motel parking – additional car parking fees not included in accommodation cost.

(ii) Airport parking, costs included in the parking of a Councillor's private vehicle at an airport for the duration of the conference/seminar.

(iii) Commercial car parking fees associated with attending meets or functions on behalf of Council.



2(b) Family Carer

This allowance recognises the diversity of modern family structures and responsibilities. This allowance will reimburse legitimate costs that are incurred for engaging carers to look after the children (up to and including the age of 14 years), elderly or infirm members of the councillor or mayors family, where this is done in connection with approved council activities. These costs are to be substantiated or certified in accordance with council policy and there shall be an upper limit on the amount that can be reimbursed, which is a maximum hourly rate of \$15.

Councillors incurring bona fide family care expenses paid to:

1. a recognised child care provider; or
2. to a person who does not:
 - (a) have a familial or like relationship with the Councillor; or
 - (b) reside either permanently or temporarily with the Councillor; or
 - (c) have a relationship with the Councillor or his or her partner such that it would be inappropriate for Council to reimburse monies paid to the care provider;

will be reimbursed such family care expenses when the care is necessary to allow the Councillor to attend:

- Council meetings and functions involving Council business;
- Council functions;
- meetings arising as a result of a Councillor being appointed by the Council to an external body.

Family Care expenses consist of:

- Hourly fees
- Agency booking fees
- Reasonable travelling expenses

Fees are payable per hour or part of an hour subject to any minimum period which is part of the provider's usual terms, to a maximum hourly rate of \$15. A receipt from the family care provider shall be required for the reimbursement of any expenses claimed.

2(c) Use of private / business or mobile phones

The Mayor and Councillors may be supplied with a mobile telephone and all associated costs for the purpose of Council business will be borne by Council.

A Councillor will be entitled to the reimbursement of the costs of any phone calls made on any private / business telephone equipment, including mobile telephones, whenever such calls are made for the purpose of Council business.

Reimbursement up to a maximum of \$100 per month shall be made via the Councillors' Expense Reimbursement form to which a photocopy of the phone bill shall be attached.

For this purpose, an itemised telephone bill will be required for call verification.

2(d) Study Grants

Council shall, subject to the resolution of the Council, provide study grants (as determined in the Council budget) to permit Councillors to attend relevant conferences, academic institutions, or visit other local government authorities for study visits or period of secondment. These periods of study may be undertaken in Victoria, interstate or overseas.

Such grants shall be awarded to Councillors submitting a report to Council detailing:

- proposed course of study or event or local government authorities to be visited
- full budget details for proposed study period
- aim of study program and anticipated outcomes
- benefits to the Council and the Shire of Strathbogie community

The study grant is to be used to cover costs relating to:

- travel costs
- registration or enrolment expenses
- accommodation costs
- meal allowances

Such items should be detailed in the proposed budget and may be paid in advance by Council (in the case of airfares, accommodation, etc.) or reimbursed by Council upon lodgement of all receipts or other proof of expenditure.

2(e) Support Facilities

Council will provide the following support facilities for Councillors. These facilities are provided for use by the Councillor in the conduct of his/her duties of office. All equipment provided shall remain the property of the Council and shall be returned within two weeks of retirement or termination of office.

(a) Typing/Secretarial Support

Assistance will be made available to Councillors for work directly related to the duties of the office. All such work will be co-ordinated through the office of the Mayor via the Chief Executive Officer's Executive Assistant.

(b) Apparel

The Council shall, upon request, lend Councillors protective clothing required to assist in carrying out the duties of office. This clothing is to be returned promptly upon the completion of the activity/duty for which the articles were required.

This clothing shall be limited to wet weather pants and pullover, gumboots, winter jacket and/or hat, as may be held in store to meet the organisation's requirements, unless otherwise resolved by Council for a specific item(s).

(c) Stationery

The Council shall, upon request, provide Councillors with standard stationery held or obtained generally for the organisation's requirements.

The stationery may include, but not necessarily be limited to, paper, business cards, writing implements, diaries, writing pad/books, computer discs and paper, envelopes and the like.

(d) Meal Refreshments

Where Council or Committee Meetings are held at times that extend through normal meal times, Council will provide suitable meals taking into account dietary requirements.

(e) Computer Equipment

Council will provide (if required) the Mayor and Councillors with access to an iPhone & cover and an iPad & cover.

A security card for access to the Councillor meeting room and the Council Chambers, is provided to all Councillors.

(f) Credit Cards

The Mayor is issued a credit card for use for items of a legitimate Council nature.

All taxation invoices and purchase dockets should be retained and forwarded to Council for the purpose of GST compliance and reconciling the monthly statements.

(g) Other Expenditure

Any expenditure not specified above as expenditure for which a Councillor is entitled to be reimbursed or paid by Council shall be the responsibility of the Councillor, except where the Mayor and Chief Executive Officer agree otherwise.

2(f) Insurance

Councillors are covered by the following Council insurance policies on a 24-hour basis whilst discharging the duties of civic office:

- (a) Personal Accident Insurance
- (b) Public Liability Insurance
- (c) Professional Indemnity Insurance
- (d) Councillors and Officers Liability Insurance



The cover available under the policies is:

- (a) Personal Accident Insurance (accompanying partners also covered)
Accidental bodily injury – range of benefits in accordance with insurance schedule.
- (b) Public Liability Insurance (excess \$5,000)
Indemnity for Council against claims by Third Parties arising from injury or damage to property.
- (c) Professional Indemnity (excess \$5,000)
Indemnity for Council against claims by Third Parties arising out of negligence in performance of professional activities causing financial loss. The types of claims covered extend to civil liability, including slander and libel.
- (d) Councillors and Officers Liability (excess - Nil)
An insurance protection for wrongful acts committed by Councillors or officers who may be held personally liable, provided it can be established that acts were in good faith. Generally, claims would arise from breach of statute, e.g. unfair dismissal, breaches of Occupational Health and Safety Act, Equal Opportunity Act, harassment.

Council will pay the insurance policy excess in respect of any claim made against a Councillor arising from Council business where any claim is accepted by Council's insurers, whether defended or not.

3. Reimbursement of Out of Pocket Expenses

Section 75 of the Act provides that 'A Council must reimburse Councillor' and Section 75A of the Act provides that 'A Council may reimburse Councillor who is a member of a Council Committees for necessary out of pocket expenses, incurred while performing duties as a Councillor or as a Committee member.'

The basic test to be applied to determine whether or not an expense is bona fide is whether the expense is necessary because it is either supplemental to, incidental to, or consequent on, the exercise of the duties as a Councillor.

Payment of expenses to Councillors shall be limited to:

- (a) payment for travel expenses;
- (b) reimbursement of family/carer costs where appropriate;
- (c) reimbursement of business or mobile phones; and
- (d) reimbursement of costs paid by Councillors.

insofar as these expenses are relative to the functions of civic office.

3(a) Travelling Expenses

Use of Private Vehicles

The allowance payable to Councillors for use of their own private vehicles shall be determined by reimbursement of cents per kilometre travelled using a rate in the Victorian Local Authorities Award 2001 (97 cents per kilometre).



4. General Provisions

The following general provisions apply to this policy, where appropriate, to determine the amount of out of pocket expenses that will be reimbursed to Councillors:

- (1) that travel must be undertaken as quickly as possible and by the shortest route possible;
- (2) that any time occupied in other than authorised Council business is not to be included in the calculation of any expenses to be paid;
- (3) where travel is by air, the standard form of travel will be economy class;
- (4) claims will only be paid on the basis of the actual form of transport used, and in the form of reasonable allowances towards or reimbursement of necessary out of pocket expenses.

5. Reimbursements of costs paid by a Councillor for which Council is liable

A Councillor will be entitled to reimbursement of any other expenses which the Council has agreed to and provided that they are covered under the guidelines set out in this policy. Councillors are to provide receipts for any expenses incurred. The expenses will, unless authorised by the Chief Executive Officer or Mayor, be paid in arrears.

6. Procedures for Reimbursement of Councillor Expenses

When a Councillor requires reimbursement of monies expended whilst conducting Council business, provided such expenditure is deemed acceptable under the provisions of this policy, he/she should follow the procedure below.

- Obtain a receipt / tax invoice for any expenditure.
- Complete a Councillors Expenses Reimbursement Form.
- Attach the relevant receipt to the form and forward it to the Chief Executive Officers Personal Assistant.
- The claim will be authorised by the Chief Executive Officer.
- If the claim is under \$50, it will be paid in cash following authorisation by the Chief Executive Officer.
- Arrangements should be made to collect and sign for the cash from the Customer Services Co-Ordinator.

If the claim exceeds \$50, it will be processed through the Accounts Payable system and will be posted to the Councillor. Processing could take up to two weeks.

If a Councillor requires goods or services to be ordered for Council business, they should request the Chief Executive Officer to prepare an order requisition which will need to be authorised by an appropriate officer, and an order will be placed to obtain the goods/services as soon as possible.

7. Exclusions

Any expenses arising from a breach of road, traffic parking or other regulations or laws, will not be reimbursed or funded in any way by Council.

If a Councillor does not claim a particular expense, this cannot be offset against a claim for any additional amount of some other expense.

Claims for expenses, other than those included in the policy, will not be reimbursed, except when they are subject to a Council resolution.

8. Audit and Reporting

Reports on Councillor expenses and reimbursements by category will be prepared, circulated to all Councillors and submitted to Council's Audit and Risk Committee on a six-monthly basis.

Audits of Councillor expenses and reimbursements may be carried out from time to time as part of Council's annual internal audit program.

9. Public Disclosure

Under the Local Government Regulation 1998, Council is required to make available for public inspection a range of material. With regard to Councillors, these include:

- (a) details of current allowances fixed for the Mayor and Councillors under Section 74 of the Act;
- (b) details of overseas or interstate travel (other than interstate travel by land for less than 3 days) undertaken in an official capacity by any Councillor in the previous 12 months, including:
 - (i) the name of the Councillor;
 - (ii) the dates on which the travel began and ended;
 - (iii) the destination of the travel;
 - (iv) the purpose of the travel and
 - (v) the total cost to the Council of the travel, including accommodation costs.

10. Review of Policy

This policy will be reviewed within 12 months of each general election unless the Council determines that an earlier review is required.

11. Roles and Responsibilities

Party / Parties	Roles and responsibilities	Timelines
Chief Executive Officer	Determines exceptions to this policy	As required
Director Corporate and Liveability	Is consulted by the Team Leader Council Business and administers this policy in the absence of the Team Leader Council Business.	As required
Team Leader Council Business	Administers this Policy	Ongoing

12. Charter of Human Rights and Responsibilities Act 2006 and the Equal Opportunity Act 2010

The Council acknowledges the legal responsibility to comply with the *Charter of Human Rights and Responsibilities Act 2006* and the *Equal Opportunity Act 2010*. The *Charter of Human Rights and Responsibilities Act 2006* is designed to protect the fundamental rights and freedoms of citizens. The Charter gives legal protection to 20 fundamental human rights under four key values that include freedom, respect, equality and dignity.



Creditor No _____

STRATHBOGIE SHIRE COUNCIL
Councillor Expenses Reimbursement Form

Name: _____

Date	Travel Expenditure: For Travel to meetings, events or occasions as adopted by council or approved by the Chief Executive Officer and /or the Mayor	Km Travelled	@.97c per Km	Amount
			@.97c	\$
			@.97c	\$
			@.97c	\$
			@.97c	\$
			@.97c	\$
	Ledger # 1000005 FRE	Total Travel Expenditure		\$
Date	Other expenses: Please attach receipts and any other supporting documentation Telephone Expenses as per attached (ledger # 1000010) FRE			Amount
				\$
				\$
				\$
				\$
	Total Other Expenses			\$
			Claim Total	\$

Cr Signature: _____

Date: _____

Authorised by CEO: _____

Date: _____

9.7.4 2030 Greater Victoria Commonwealth Games Bid Funding Request

Author & Department

Chief Executive Officer / Executive Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989 1989.

Summary

Greater Shepparton City Council, who are assisting the Taskforce for the 2030 Greater Victoria Commonwealth Games Bid, are seeking a \$1,000 contribution from this Council to fund a Prefeasibility Study. The cost of this study is \$80,000 with the State Government contributing \$30,000 and the remainder to come from Local Government.

RECOMMENDATION

That Council contribute \$1,000 to the 2030 Greater Victoria Commonwealth Games Bid Project Prefeasibility Study.

CRS LITTLE/WILLIAMS -

Amendment:

- 1. That Council supports and contributes \$1,000 to the Greater Victoria Commonwealth Games Bid Project Prefeasibility Study.**
- 2. That Council provides a letter of endorsement to Greater Shepparton City Council for the 2030 Greater Victoria Commonwealth Games Bid Project Prefeasibility Study.**

137/17

ON BEING PUT, THE AMENDMENT BECAME THE MOTION

138/17

ON BEING PUT, THE MOTION WAS CARRIED

Background

Greater Shepparton City Council recently wrote to Council to seek a \$1,000 contribution to assist with funding the 2030 Greater Victoria Commonwealth Games Bid Project Prefeasibility Study.

The Taskforce met with regional Councils in June and the project has continued to progress. Of significance is the State Government assembling a dedicated working group to assist with the project. The working group is comprised of representatives from Sport and Recreation Victoria, including Director Mr Justin Burney, Regional Development Victoria, Visit Victoria and Department of Premier and Cabinet.

9.7.4 2030 Greater Victoria Commonwealth Games Bid Funding Request (cont.)

The Taskforce has also briefed the Hon John Eren MP, Minister for Sport, Minister for Tourism and Major Events and the Hon Jaala Pulford MP, and Minister for Regional Development. Both Ministers have indicated that to progress the project a prefeasibility study is required. They have also requested that regional Councils make a formal commitment to the project via a contribution to the cost of this study.

The scope of the prefeasibility study has been determined via discussions between the State Government Working Group, the Taskforce and discussions with the regional Councils back in June.

The State Government is anticipating the prefeasibility study will cost approximately \$80,000. Three consultancy companies have been nominated by the Government to be approached to quote for this project, all of which have experience in feasibility work, including undertaking studies for previous Commonwealth and Olympic Games.

The State Government will be contributing \$30,000 to the prefeasibility study and have indicated that they would like regional Councils to fund the remaining \$50,000 as a sign of commitment to this project.

The State Government sees this as a partnership project with regional Councils and therefore would like to see a financial contribution to the first stage of the project, particularly in light of the project progressing to full feasibility study stage, where the State Government would be the primary investor.

In determining a possible way for regional Councils to fund the co-contribution required it was suggested by the Taskforce that the following contribution scale could be applied:

- \$6,000 > 50,000 population
- \$3,000 > 20,000 – 50,000 population
- \$1,000 < 20,000 population

The State Government is hoping that the prefeasibility will serve a dual purpose - to determine the validity of the Greater Victoria Commonwealth Games model and also to inform the regional liveability strategy, a piece of work which they have been wanting to undertake for a period time.

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. An alternative Council could consider is not to contribute to the 2030 Greater Victoria Commonwealth Games Bid Project Prefeasibility Study.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

9.7.4 2030 Greater Victoria Commonwealth Games Bid Funding Request (cont.)

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that there are no capital or recurrent budget considerations at this stage.

Economic Implications

The author of this report considers that there are no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that there are no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that there is no significant community or social implications for Council or the broader community as all after hours and emergency services remain in operation on a rostered basis.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that there are no legal or statutory implications which require the consideration of Council.

Consultation

The author of this report considers that the matter under consideration did not warrant a community consultation process.

Attachments

Nil.

9.7.5 Pioneer Park - Avenel

Author & Department

Director Asset Service, Asset Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989 1989.

Summary

The Avenel Action Group has written to Council to enquire about the "possibility of the Shire taking over responsibilities for and maintenance of Pioneer Park". (refer to the attached email dated 12 September 2017).

RECOMMENDATION

For decision.

CRS LITTLE/MASON -

That Council establish a Working Party to examine the rationale behind, and the basis of, the Avenel Action Group's request to the Council to take over the responsibility for and the maintenance of Pioneer Park, and then develop options for Council's consideration.

139/17

ON BEING PUT, THE MOTION WAS CARRIED

Background

Pioneer Park Avenel is a Community managed Crown Recreation Reserve.

It is 43 ha in area and contains an 18 hole golf course, clubrooms and a cricket oval. Refer to attached indicative site plan.

The facility is being managed and maintained to a high standard by the community. The value of the maintenance effort being applied by the community (if using fully paid labour and plant hire) would be in the order of \$300,000 per annum.

The Action Group email refers to Avenel Pool / Recreation Reserve as "now under Shire control and maintenance and on a shared community responsibility".

From Council's records, both the Avenel Recreation Reserve and Jubilee Park (upon which the Swimming Pool was constructed by the community) are also community-managed Crown Reserves. Council took over the management and maintenance of the Swimming Pool some years ago and acts, where needed, to assist the community Committees of management with capital grant projects, eg. Avenel netball courts / cricket wicket / skate park project currently under construction in the Recreation Reserve.



9.7.5 Pioneer Park - Avenel (cont.)

Alternative Options

To respond to the Action Groups request Council will need firstly to understand the rationale behind it, and then develop options for further consideration.

It may be that options available would include.

- Council becoming Committee of Management and maintaining the facility.
- Council becoming Committee of Management with maintenance continuing by the community (with or without Council assistance) or
- A change in nature of activity undertaken on the reserve.

A working party could be established to examine the basis of the request and develop options for Council's consideration.

Risk Management

The author of the report considers that there are no significant Risk Management factors relating to the report and recommendation

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies and key strategic documents.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

Council does not currently have management responsibility for Pioneer Park and accordingly provides no budget for maintenance or renewal work. Assuming responsibility or contributing to the community's costs would change that position.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

9.7.5 Pioneer Park - Avenel (cont.)

Consultation

Community consultation will be required if Council proceeds to develop options for future management of the reserve.

Attachments

- Email from Avenel Action Group Chairperson - 12 September 2017
- Indicative site plan

From: J.Moran <[redacted]>
Date: 12 September 2017 at 10:24:11 AEST
To: Steve Crawcour <[redacted]>
Subject: Pioneer Park Avenel

Hi Steve,

At our last AvAG meeting there was a discussion regarding Pioneer Park and the possibility of the Shire taking over responsibility for and maintenance of Pioneer Park from DWBLP. I suppose along the same lines that the Avenel Pool/Rec Reserve is now under shire control and maintenance and are a shared community responsibility. It was moved/seconded that I approach the shire to see if this is feasible and indeed something the shire would like to happen. Your thoughts please.

Regards

Jeff Moran

Chairperson AvAG





	Shire of Strathogie	
	Prepared By: Val Salakowski	
Disclaimer Note This map is a representation of the information currently held by Strathogie Shire Council. While every effort has been made to ensure the accuracy of the data, Council disclaims all liability for any loss, cost, damage or injury, howsoever arising or connected with the use of this data. Any feedback on omissions or errors would be appreciated. Contains Council Information © Strathogie Shire Council Contains Private Information © Department of Environment, Land, Water & Planning		
14/09/2017		1:5000

**9.7.6 Draft Strathbogie Shire Council Liveability Plan 2017-2021
- Preparation for Exhibition and Public Comment**

Author & Department

Team Leader, Liveability / Corporate and Liveability

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989 1989.

Summary

The Strathbogie Shire Council Liveability Plan 2017-2021 addresses the legislative requirements of the *Victorian Public Health and Wellbeing Act 2008* ("the Act"). Council is required under the Act to develop a Municipal Health and Wellbeing Plan every four years.

The draft Strathbogie Shire Council Liveability Plan 2017-2021 has now been prepared and will be available to the public for review and comment.

The closing date for comments is Tuesday 14 November 2017.

Copies of the draft Strathbogie Shire Council Liveability Plan 2017-2021 have been distributed to Councillors for their information. The document is tabled for identification purposes, and will be appended to the Minutes of the meeting.

RECOMMENDATION

1. That the Draft Strathbogie Shire Council Liveability Plan 2017-2021 be endorsed by Council.
2. That the Draft Strathbogie Shire Council Liveability Plan 2017-2021 be made available for public exhibition and comment.
3. That public comments be received until Tuesday 14 November 2017.
4. That Council adopt the Strathbogie Shire Council Liveability Plan 2017-2021 at the Ordinary Council Meeting on Tuesday 19 December 2017, to meet State Government legislative requirements under the Victorian Public Health and Wellbeing Act 2008.

140/17 CRS SWAN/STOTHERS : That the Recommendation be adopted.

CARRIED

Background

The Strathbogie Shire Council Liveability Plan 2017-2021 addresses the legislative requirements of the *Victorian Public Health and Wellbeing Act 2008* ("the Act"). Council is required under the Act to develop a Municipal Health and Wellbeing Plan every four years.

9.7.6 Draft Strathbogie Shire Council Liveability Plan 2017-2021
- Preparation for Exhibition and Public Comment (cont.)

In developing the Strathbogie Shire Council Liveability Plan 2017-2021 we have:

- examined data about the municipal areas health status and social determinants
- developed goals and strategies that are based on available knowledge, to maximise people's health
- engaged the local community in the development and evaluation of the health plan
- outlined how Council will work in partnership with government and other key stakeholders in the area to implement the strategies

It is intended that the Strathbogie Shire Council Liveability Plan 2017-2021 is a strategic document which will direct our work and ensure that, together with our health partners in the region, we share consistent goals and approach to health and wellbeing.

The draft Strathbogie Shire Council Liveability Plan 2017-2021 has now been prepared and will be available to the public for review and comment. Copies of the document will be available for inspection at the following locations following endorsement by Council:

- www.strathbogie.vic.gov.au
- Avenel Post Office, Queen Street, Avenel
- Euroa Council Offices, Corner Binney and Bury Streets, Euroa
- Council's Mobile Customer Service Centre, 317 High Street, Nagambie
- Euroa Library, 62 Binney Street, Euroa
- Nagambie Library, 352 High Street, Nagambie
- Violet Town Library, Cowslip Street, Violet Town
- Strathbogie Store / Post Office, Main Street, Strathbogie

The program dates for this Draft Strathbogie Shire Council Liveability Plan 2017-2021 are as follows:

1. Endorse Draft Strathbogie Shire Council Liveability Plan 2017-2021 for Public Exhibition 17 October 2017
2. Public Exhibition period closes 5pm Tuesday 14 November 2017
3. Adopt Strathbogie Shire Council Liveability Plan 2017-2021 at Ordinary Council meeting on 19 December 2017
4. Present Strathbogie Shire Council Liveability Plan 2017-2021 to the Secretary to the Department of Health and Human Services by 22 December 2017

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

9.7.6 Draft Strathbogrie Shire Council Liveability Plan 2017-2021
- Preparation for Exhibition and Public Comment (cont.)

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies and key strategic documents.

It is directly linked to Council Plan 2017-2021 as follows:

- Goal 1. To enhance community health and wellbeing.
 - Key Strategy 1. Plan for improved community health wellbeing and liveability
 - Update the Health and Wellbeing Plan to ensure it includes community infrastructure.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report has identified significant community and / or social benefits as detailed in the Draft Strathbogrie Shire Council Liveability Plan 2017-2021.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

9.7.6 Draft Strathbogie Shire Council Liveability Plan 2017-2021
- Preparation for Exhibition and Public Comment (cont.)

Consultation

The Liveability Survey was distributed by mail to all household in the Shire. A total of 781 responses were received.

Multiple face to face community engagement sessions were held across the Shire with 109 people participating. This comprised of discussion with:

- 55 Service providers in the Health and Education sector
- 43 community members
- 11 internal stakeholders

Community members will have opportunity to make comments on the Draft Strathbogie Shire Council Liveability Plan 2017-2021.

Attachments

Nil

Appendices

Liveability Plan 2017-2021 DRAFT

9.7.7 Financial Report for the Three Months ended 30 September 2017

Author / Department

Director, Corporate and Liveability / Corporate and Liveability Directorate

Disclosure of Interest

No officers providing advice in relation to this report have a direct or indirect interest, as provided in accordance with the Local Government Act 1989 1989.

Summary

The appended September Financial Report compares YTD Actual to YTD Budget. Variations are primarily timing issues however there are some amendments to the original budget to be incorporated into the mid-year review which will be reported in detail in the October 2017 Financial Report.

The report contains the Income Statement, Balance Sheet, Cash Flow Statement and Statement of Capital Works.

In relation to the current year the operating surplus for the three months period ending 30 September 2017 was \$13,774,803.

As at 30 September 2017, total capital works was \$1,159,847.

RECOMMENDATION

That the Financial Report for the three months ended 30 September 2017 be noted.

141/17 CRS STOTHERS/WILLIAMS : That the Recommendation be adopted.

CARRIED

Background

The 2017/18 Budget was prepared in accordance with the Local Government Act 1989 1989, and was formally adopted at a Special Meeting of Council held on 27 June 2017.

Council considers and notes monthly Financial Reports in accordance with the Local Government Act 1989 1989 (Act). Under Section 137 and 138 of the Act, Council must establish and maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. This report satisfies those requirements.

Risk Management

Regular Financial Reporting in accordance with the Local Government Act 1989 1989 support Council's focus on Risk Management

Monitoring of the 2017/18 adopted Budget provides for prudent financial management and ensures that Council is made aware of any known or potential financial risks.

9.7.7 Financial Report for the Three Months ended 30 September 2017 (cont.)

Strategic Links – policy implications and relevance to Council Plan

This report is consistent with Council Policies, the Long Term Financial Plan and the Council Plan. The report also addresses Council's desire to review all aspects of Council's operations.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The report is consistent with Best Value, National Competition Policy and Competition and Consumers Act 2010 requirements. Close monitoring of budgets is in line with Best Value principles.

Economic Implications

The attached report, in conjunction with the detailed briefing to Council, considers all known economic implications for the financial year ending 30 June 2018.

Environmental / Amenity Implications

The recommendation in this report has no significant environmental or amenity implications for Council or the broader community.

Community Implications

This report has no significant unfavourable community or social implications for the Council or the broader community. Improved capital grant funding will result in improved infrastructure renewal outcomes.

Victorian Charter of Human Rights and Responsibilities Act 2006

The recommendation contained in this report does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

There are no statutory or legal implications. The Local Government Act 1989 allows for budget reallocations. Consideration and adoption of periodic Financial reports as per the Local Government Act 1989 ensures Council complies with its Legal and Statutory obligations

Consultation

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Attachments

- Income Statement
- Capital Works Statement
- Balance Sheet
- Cash Flow Statement
- Capital Works Detailed Expenditure

STRATHBOGRIE SHIRE COUNCIL

Comprehensive Income Statement

For the 3 months ended September 2017

	YTD Actual	YTD Budget	YTD Variance	Original Budget
INCOME				
Rates and charges	18,164,659	18,511,995	(347,336)	18,549,500
Statutory fees and fines	102,980	63,529	39,451	367,200
User fees	135,600	162,365	(26,765)	729,400
Grants - operating	806,333	805,737	596	2,833,200
Grants - capital	517,028	508,000	9,028	3,054,430
Contributions - monetary	62,544	62,584	(40)	441,600
Contributions - non monetary	0	0	0	0
Share of net profits of associates	0	0	0	0
Bad and doubtful debts	0	0	0	0
Other income	133,518	143,024	(9,506)	676,600
Total Income	19,922,661	20,257,234	(334,573)	26,651,930
EXPENSES				
Employee Costs	(2,124,694)	(2,027,601)	(97,093)	(8,771,916)
Material and services	(2,674,814)	(2,964,715)	289,901	(11,852,765)
Share of net loss of associates	0	0	0	0
Bad and doubtful debts	0	0	0	(1,000)
Depreciation	(1,271,239)	(1,314,294)	43,055	(5,259,300)
Borrowing costs	(14,938)	(13,419)	(1,519)	(53,700)
Net loss on disposal: property, infrastructure & plant	(10,584)	(11,000)	416	(640,718)
Other Expenses	(51,589)	(56,079)	4,490	(298,400)
Total Expenses	(6,147,858)	(6,387,108)	239,250	(26,877,799)
(Deficit)/surplus for the year	13,774,803	13,870,126	(95,323)	(225,869)
Other Comprehensive Income				
Net asset revaluation increment/(decrement)	0	0	0	0
Total comprehensive result	13,774,803	13,870,126	(95,323)	(225,869)

STRATHBOGIE SHIRE COUNCIL

Statement of Capital Works
For the 3 months ended September 2017

	YTD Actual	YTD Budget	YTD Variance	Original Budget
CAPITAL EXPENDITURE				
Property				
Land	0	0	0	0
Buildings	245,257	240,000	(5,257)	1,542,000
Recreation Leisure & Community Services	6,687	0	(6,687)	115,000
Open space	14,621	15,000	379	340,000
Total property	266,565	255,000	(11,565)	1,997,000
Plant and equipment				
Plant, machinery and equipment	102,225	105,000	2,775	984,000
Furniture & Equipment	0	0	0	0
Computers and telecommunications	13,871	15,000	1,129	406,000
Total Plant and equipment	116,096	120,000	3,904	1,390,000
Infrastructure				
Roads	151,215	66,000	(85,215)	5,866,000
Bridges and culverts	449,487	321,000	(128,487)	3,443,000
Footpaths	33,891	20,000	(13,891)	323,000
Drainage	142,521	115,000	(27,521)	1,299,000
Kerb and channel	72	0	72	224,000
Total infrastructure	777,186	522,000	(255,186)	11,155,000
Total capital works expenditure	1,159,847	897,000	(262,847)	14,542,000
Represented by:				
New asset expenditure	255,151	240,000	(15,151)	1,734,000
Asset renewal expenditure	664,669	456,000	(208,669)	10,337,000
Asset upgrade expenditure	113,826	101,000	(12,826)	2,251,000
Asset expansion expenditure	126,201	100,000	(26,201)	220,000
Total capital works expenditure	1,159,847	897,000	(262,847)	14,542,000

STRATHBOGIE SHIRE COUNCIL

Balance Sheet

For the 3 months ended September 2017

	YTD Actual	Original Budget
Assets		
Current Assets		
Cash and cash equivalents	11,830,315	4,091,000
Trade and other receivables	16,315,918	2,126,000
Inventories	24,629	5,000
Non-current assets classified as held for sale	926,800	939,000
Other assets	1,208,431	1,313,000
Total Current Assets	30,306,093	8,474,000
Non Current Assets		
Investments in associates	244,501	242,000
Property, Infrastructure, plant and equipment	285,701,544	282,855,000
Other financial assets	2,032	2,000
Total Non Current Assets	285,948,077	283,099,000
Total Assets	316,254,170	291,573,000
Liabilities		
Current Liabilities		
Trade and other payables	471,011	2,530,000
Trust fund and deposits	2,013,887	762,000
Provisions	3,164,538	2,348,000
Interest-Bearing Loans and borrowings	385,934	505,000
Total Current Liabilities	6,035,369	6,145,000
Non Current Liabilities		
Trust fund and deposits	63,486	68,000
Provisions	1,158,453	631,000
Interest-Bearing Loans and borrowings	690,634	186,000
Total Non Current Liabilities	1,912,572	885,000
Total Liabilities	7,947,941	7,030,000
Net Assets	308,306,229	284,543,000
Equity		
Reserves	208,241,489	198,669,000
Accumulated Surplus	100,064,740	85,874,000
Total Equity	308,306,229	284,543,000

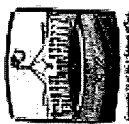
STRATHBOGRIE SHIRE COUNCIL

Cash Flow Statement

For the 3 months ended September 2017

	YTD Actual Inflows (Outflows)	Original Budget Inflows (Outflows)
Cash flows from operating activities		
Rates and charges	4,669,026	18,550,000
Statutory fees and fines	102,980	367,000
User fees	184,467	729,000
Grants	1,245,011	5,887,000
Contributions - monetary	62,544	442,000
Interest received	31,465	227,000
Other receipts	102,053	450,000
Net GST refund/(payment)	258,822	0
Employee Costs	(2,124,694)	(8,772,000)
Materials & services	(5,087,590)	(11,853,000)
Trust Funds and deposits	431,469	0
Other payments		(299,000)
Net cash provided by operating activities	(124,447)	5,728,000
Cash flows from investing activities		
Payments for property, infrastructure, plant & equipment	(1,187,781)	(14,542,000)
Proceeds from sales of property, infrastructure, plant & equipment	40,993	1,132,000
Payments for landfill rehabilitation	-	(690,000)
Net cash used in investing activities	(1,146,788)	(14,100,000)
Cash flows from financing activities		
Finance costs	(14,938)	(54,000)
Proceeds from borrowings	-	-
Repayment of borrowings	(125,617)	(512,000)
Net cash used in financing activities	(140,555)	(566,000)
Net increase (decrease) in cash and cash equivalents	(1,411,790)	(8,938,000)
Cash and cash equivalents at the beginning of the financial year	13,242,105	14,229,000
Cash and cash equivalents at 30 September 2017	11,830,315	5,291,000
Short-Term Investments as at 30 September 2017		
	YTD Actual	
NAB	4,900,000	
CBA	1,000,000	
ANZ	2,505,918	
GMCU	2,600,000	
	11,005,918	





**Strathbogie Shire Council
Account Management Report
for year to September 2017 (actuals as at 11 October 17 - 25% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev. Bud
Capital									
Open Space									
21179	\$60,000	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000	0%
21249	\$15,000	\$15,000	\$15,000	\$12,981	\$409	\$13,400	\$1,600	\$1,600	85%
21366	\$60,000	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000	0%
21367	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000	0%
21368	\$60,000	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000	0%
21369	\$60,000	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000	0%
21370	\$5,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,000	0%
21371	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
21372	\$20,000	\$20,000	\$0	\$1,630	\$0	\$21,175	-\$1,175	\$20,000	105%
21373	\$340,000	\$340,000	\$15,000	\$14,621	\$19,854	\$34,578	-\$19,576	\$325,379	10%
Total Open Space									
	\$0	\$0	\$0	\$139	\$0	\$199	-\$139	-\$139	0%
Recreation Leisure & Community Services									
21185	\$0	\$0	\$0	\$4,943	\$26,591	\$33,524	-\$33,524	-\$33,524	0%
21258	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,000	0%
21383	\$5,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,000	0%
21384	\$65,000	\$65,000	\$0	\$1,845	\$0	\$1,555	-\$1,555	\$63,445	3%
21385	\$45,000	\$45,000	\$0	\$6,687	\$28,591	\$35,268	-\$35,268	\$108,313	31%
Total Recreation Leisure & Community Services									
	\$30,000	\$30,000	\$0	\$0	\$28,241	\$28,241	-\$28,241	\$1,759	94%
Buildings									
20025	\$20,000	\$20,000	\$0	\$455	\$27,505	\$27,560	-\$7,560	-\$7,560	140%
20029	\$30,000	\$30,000	\$0	\$1,740	\$32,542	\$34,282	-\$34,282	-\$4,282	144%
20073	\$0	\$0	\$0	\$598	\$0	\$598	-\$598	-\$598	0%
22034	\$250,000	\$250,000	\$155,000	\$155,845	\$496	\$156,341	-\$341	\$92,859	83%
22039	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000	0%
21170	\$200,000	\$200,000	\$84,000	\$85,367	\$103,714	\$109,031	-\$105,081	\$200,000	0%
21172	\$184,000	\$184,000	\$0	\$0	\$0	\$0	\$0	-\$5,361	103%
21173	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000	0%
21174	\$0	\$0	\$0	\$685	\$2,455	\$3,139	-\$3,139	\$100,000	0%
21175	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
21177	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$50,000	0%
21247	\$60,000	\$60,000	\$0	\$467	\$5,200	\$6,667	-\$6,667	\$8,333	44%
21348	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$40,000	0%
21345	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$0	\$30,000	0%
21350	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$80,000	0%
21351	\$90,000	\$90,000	\$0	\$0	\$0	\$0	\$0	\$135,000	0%
21352	\$135,000	\$135,000	\$0	\$0	\$0	\$0	\$0	\$100,000	0%
21353	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
21354	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$50,000	0%
21355	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000	0%
21356	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$30,000	0%
21357	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000	0%

Produced from Finance

Revised MCMGMLCRP prepared at 10:28 AM on 11-October-2017 by Leanne Paddy

**Strathbogie Shire Council
Account Management Report
for year to September 2017 (actuals as at 11 October 17 - 25% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
27358 Violet Town Rec Reserve FootballNetball	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000	0%
27359 Violet Town Community Ctr Meeting room	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
27360 Violet Town Mers Shed	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
27361 SSC Pools - 4 vacuums	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
27362 Deslithiation Units Pools	\$8,000	\$8,000	\$0	\$0	\$0	\$0	\$0	\$8,000	0%
Total Buildings	\$1,542,000	\$1,542,000	\$245,257	\$201,192	\$446,409	\$446,409	-\$205,409	\$1,296,743	25%
Roads									
Road Reseal Program									
24599 Road Resealing Program	\$1,120,000	\$1,120,000	\$0	\$0	\$0	\$0	\$0	\$1,120,000	0%
Total Road Reseal Program	\$1,120,000	\$1,120,000	\$0	\$0	\$0	\$0	\$0	\$1,120,000	0%
Road Rehabilitation Program									
25920 Pavement Rehabilitation Program	\$1,409,000	\$1,409,000	\$0	\$0	\$35,541	\$35,541	-\$35,541	\$1,373,459	3%
27235 Derisalong Road	\$0	\$0	\$0	\$76,876	\$0	\$76,876	-\$76,876	-\$76,876	0%
Total Road Rehabilitation Program	\$1,409,000	\$1,409,000	\$0	\$76,876	\$35,541	\$112,417	-\$112,417	\$1,332,124	6%
Shoulder Pavement Program									
25750 Shoulder Pavement Program	\$440,000	\$440,000	\$0	\$0	\$0	\$0	\$0	\$440,000	0%
Total Shoulder Pavement Program	\$440,000	\$440,000	\$0	\$0	\$0	\$0	\$0	\$440,000	0%
Resheet Program									
25202 Resheeting Program	\$460,000	\$460,000	\$0	\$0	\$0	\$0	\$0	\$460,000	0%
Total Resheet Program	\$460,000	\$460,000	\$0	\$0	\$0	\$0	\$0	\$460,000	0%
Roads General									
26928 Birrnet St Railway Pedestrian Crossing	\$250,000	\$250,000	\$0	\$5,593	\$3,224	\$30,017	-\$30,017	\$211,184	16%
27175 Avenel Hill seal carpark/30m footpath	\$35,000	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000	0%
27485 Binney St Roundabout	\$20,000	\$20,000	\$0	\$1,813	\$3,493	\$5,205	-\$5,205	\$14,685	73%
27489 Eura School parking improve Stage 1	\$150,000	\$150,000	\$15,000	\$11,682	\$3,974	\$17,634	-\$2,654	\$132,365	12%
27490 Angle parking Nagambie, consultation	\$38,000	\$38,000	\$7,000	\$5,909	\$2,183	\$9,091	-\$2,091	\$28,909	25%
27243 Burns Avenue Drainage	\$60,000	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000	0%
27311 Eura Strathbogie Rd - Guentheil Replacement	\$175,000	\$175,000	\$0	\$0	\$54,545	\$54,545	-\$54,545	\$110,455	37%
27313 High St Nagambie Nithorn Roundabout	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	0%
27314 Eura Sheep /Boundary Rd Safety Investigation	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
27315 Drysdale Rd Eura: development works	\$16,000	\$16,000	\$0	\$0	\$0	\$0	\$0	\$16,000	0%
27316 High St Nagambie: on road bicycle lane markings	\$30,000	\$30,000	\$3,000	\$3,180	\$0	\$5,180	-\$180	\$28,820	11%
27317 Upgrade Zero Class roads	\$400,000	\$400,000	\$25,000	\$25,087	\$0	\$25,087	-\$87	\$374,913	6%
27318 Improved Intervention (Operating)	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$250,000	0%
27319 Nagambie Locksley/McDonalds Rd	\$754,000	\$754,000	\$18,000	\$15,700	\$0	\$15,700	\$300	\$738,300	2%
27324 Campbell St parking/turning lane	\$0	\$0	\$2,403	\$2,403	\$5,932	\$8,335	-\$6,333	-\$6,333	0%
Total Roads General	\$2,437,000	\$2,437,000	\$66,000	\$74,339	\$113,348	\$187,689	-\$121,689	\$2,315,651	6%

Produced from Finance

Report/CM/EX-009 generated at 10:39 AM on 11-October-2017 by laurie.cobby

**Strathbogie Shire Council
Account Management Report
for year to September 2017 (actuals as at 11 October 17 - 25% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Bridges Council									
Total Roads	\$5,866,000	\$5,866,000	\$66,000	\$151,215	\$148,890	\$300,106	-\$234,105	\$5,714,785	5%
Avenel Longwood Bridge No 62	\$200,000	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000	0%
Bar Kail Rd Bridge No 36	\$154,000	\$154,000	\$0	\$0	\$0	\$0	\$0	\$154,000	0%
Bonds Lane Bridge No 144	\$60,000	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000	0%
Brookleigh Rd Bridge No 120	\$250,000	\$250,000	\$0	\$0	\$8,720	\$6,720	-\$8,720	\$241,280	0%
Friendlies Reserve-Memorial Oval survey	\$0	\$0	\$0	\$1,625	\$0	\$1,625	-\$1,625	-\$1,625	0%
Dip Lane Bridge No 142	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000	0%
Dip Lane Bridge No 143	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000	0%
Nagambie Rushworth Rd Bridge no 75	\$180,000	\$180,000	\$0	\$0	\$0	\$0	\$0	\$180,000	0%
Shearns Creek Rd Bridge no 5	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000	0%
Tecombe Ruffy Rd Bridge No 14	\$180,000	\$180,000	\$0	\$0	\$0	\$0	\$0	\$180,000	0%
Avenel Longwood Rd Major Culvert No 184	\$45,000	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000	0%
Total Bridges Council	\$1,579,000	\$1,579,000	\$0	\$1,625	\$8,720	\$10,345	-\$10,345	\$1,577,375	1%
Bridges RTR									
Geodetic Rd Bridge No 18	\$0	\$0	\$0	\$117,145	\$0	\$117,145	-\$117,145	-\$117,145	0%
Halls Lane Bridge	\$104,000	\$104,000	\$47,024	\$47,024	\$0	\$47,024	-\$56,976	\$56,977	46%
Avenel Longwood Bridge No 59	\$204,000	\$204,000	\$170,000	\$171,395	\$0	\$171,395	-\$32,605	\$32,604	84%
Avenel Longwood Bridge No 53	\$165,000	\$165,000	\$241	\$241	\$120	\$361	-\$361	\$164,639	0%
Caners Rd Bridge No 36	\$140,000	\$140,000	\$0	\$0	\$0	\$0	\$0	\$140,000	0%
Geodetic Rd Bridge No 18	\$0	\$0	\$0	\$10,000	\$0	\$10,000	-\$10,000	-\$10,000	0%
Giffen Rd Bridge No 42	\$84,000	\$84,000	\$54,000	\$53,529	\$0	\$53,529	-\$30,471	\$52,471	84%
McCrackens/Mckenzie Rd Bridge no 125	\$140,000	\$140,000	\$50,000	\$48,527	\$0	\$48,527	-\$91,473	\$91,473	36%
Arceutha Ternieugh Rd No 542	\$32,000	\$32,000	\$0	\$0	\$0	\$0	\$0	\$32,000	0%
Grimwade Rd Bridge No 138	\$90,000	\$90,000	\$0	\$0	\$0	\$0	\$0	\$90,000	0%
Mendon Strathbogie Rd Bridge No 3	\$230,000	\$230,000	\$0	\$0	\$0	\$0	\$0	\$230,000	0%
Dak Valley Road Bridge No 124	\$60,000	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000	0%
Lockies Rd Bridge No 50	\$255,000	\$255,000	\$0	\$0	\$0	\$0	\$0	\$255,000	0%
Knaps Rd Bridge No 93	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	0%
Robinson Rd Bridge No 94	\$60,000	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000	0%
Ross Rd Bridge No 95	\$180,000	\$180,000	\$0	\$0	\$0	\$0	\$0	\$180,000	0%
Total Bridges RTR	\$1,864,000	\$1,864,000	\$321,000	\$447,962	\$120	\$447,962	-\$126,962	\$1,416,139	24%
Total Bridges	\$3,443,000	\$3,443,000	\$321,000	\$449,487	\$8,840	\$458,327	-\$137,327	\$2,993,513	13%
Drainage									
Nagambie Drainage - Retention Dam	\$60,000	\$60,000	\$0	\$0	\$2,356	\$2,356	-\$2,356	\$77,064	4%
Create Esserments for Flood Levees	\$16,000	\$16,000	\$0	\$0	\$0	\$0	\$0	\$16,000	0%
Nagambie Industrial Area - Scoping	\$23,000	\$23,000	\$0	\$0	\$0	\$0	\$0	\$23,000	0%
Nagambie Industrial Area: Drainage	\$43,000	\$43,000	\$0	\$0	\$0	\$0	\$0	\$43,000	0%
Shiffner-St Violet Twp	\$67,000	\$67,000	\$0	\$0	\$67,430	\$67,430	-\$67,430	\$19,573	78%
Eurca Flood Levee	\$180,000	\$180,000	\$0	\$0	\$0	\$0	\$0	\$180,000	0%
Garrett St Levee	\$100,000	\$100,000	\$100,000	\$128,201	\$500	\$128,601	-\$26,801	-\$26,801	127%

Produced from Finance

Report:ACM:GMP generated at 10:38 AM on 11-October-2017 by leavis.caddy



**Strathbogie Shire Council
Account Management Report
for year to September 2017 (actuals as at 11 October 17 - 25% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
27244 Drainage Investigation	\$14,000	\$14,000	\$0	\$0	\$0	\$0	\$0	\$14,000	0%
27245 Other Drainage	\$10,000	\$10,000	\$3,000	\$2,838	\$1,205	\$4,142	-\$1,142	\$8,858	41%
27340 Europa Mansfield Rd Stages 2 & 3	\$222,000	\$222,000	\$4,000	\$3,413	\$1,468	\$4,880	-\$860	\$217,120	2%
27341 Campbell St Special Charge Scheme Stage 1	\$235,000	\$235,000	\$0	\$710	\$12,850	\$13,620	-\$13,600	\$241,340	5%
27342 Cree St: Williams to De Boos	\$45,000	\$45,000	\$0	\$960	\$2,700	\$3,600	-\$3,600	\$41,320	8%
27343 Tip Road Drainage works	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
27344 Brock St relay brick drain	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
27345 Avenal Longwood Rd Drainage Investigation	\$5,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,000	0%
27346 Stormwater pipelines & pit renewal	\$200,000	\$200,000	\$6,000	\$6,300	\$0	\$6,300	-\$300	\$193,700	2%
Total Drainage	\$1,299,000	\$1,299,000	\$115,000	\$142,521	\$89,308	\$231,829	-\$116,829	\$1,156,479	18%
Footpaths									
27141 Clifton St 52m	\$0	\$0	\$0	\$14,355	\$0	\$14,355	-\$14,355	\$0	0%
27144 Livingstone St walking track	\$20,000	\$20,000	\$20,000	\$19,535	\$0	\$19,535	\$465	\$465	98%
27320 Anderson St Bury to Clifton gravel	\$5,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$6,000	0%
27321 Elliot St DeBoos for 60m	\$7,500	\$7,500	\$0	\$0	\$0	\$0	\$0	\$7,500	0%
27322 Templeton St to Turrabui & Taramba	\$7,500	\$7,500	\$0	\$0	\$0	\$0	\$0	\$7,500	0%
27323 Weir St Anderson to Howitt	\$13,000	\$13,000	\$0	\$0	\$0	\$0	\$0	\$13,000	0%
27324 Viclet Town Post Office	\$6,000	\$6,000	\$0	\$0	\$0	\$0	\$0	\$6,000	0%
27325 Viclet Town Community Shop	\$8,000	\$8,000	\$0	\$0	\$0	\$0	\$0	\$8,000	0%
27326 Livingstone St Mitchell St Intersection	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	0%
27327 Kirkland St White to Scoobie Str side	\$86,000	\$86,000	\$0	\$0	\$0	\$0	\$0	\$86,000	0%
27328 Kirkland/Bury St: pedestrian refuge	\$11,000	\$11,000	\$0	\$0	\$0	\$0	\$0	\$11,000	0%
27329 Access to Balmatru Hill Track	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	0%
27330 Walking Tracks	\$120,000	\$120,000	\$0	\$0	\$0	\$0	\$0	\$120,000	0%
Total Footpaths	\$323,000	\$323,000	\$20,000	\$33,891	\$0	\$33,891	-\$13,891	\$289,109	10%
Kerb & Channel									
27147 Shifner St: Violet Town	\$45,000	\$45,000	\$0	\$0	\$37,273	\$37,273	-\$37,273	\$7,727	83%
27300 Brock St footpath & Kerb PO	\$13,000	\$13,000	\$0	\$0	\$11,000	\$11,000	-\$1,000	\$2,000	85%
27301 Brock St - Lewis to Campbell St	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000	0%
27302 Clifton St - Kirkland Ave to Binney St	\$10,000	\$10,000	\$0	\$72	\$0	\$72	-\$72	\$9,928	1%
27303 Clifton St - Anderson to Hart St	\$6,000	\$6,000	\$0	\$0	\$0	\$0	\$0	\$6,000	0%
27304 Clifton St - Anderson to Hart St	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	0%
27305 De Boos St - Elliot to Challenger St	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
27306 De Boos St - Elliot to Challenger St	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	0%
27307 Farncur St - Allen to Fuley St	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	0%
27308 Farncur St - Birkett to Allen	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000	0%
27309 Gosum St - Tom Turrabui St	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000	0%
27310 Hart St - Brock to Allen St	\$24,000	\$24,000	\$0	\$72	\$48,273	\$48,345	-\$48,345	\$23,928	22%
Total Kerb & Channel	\$224,000	\$224,000	\$0	\$72	\$48,273	\$48,345	-\$48,345	\$23,928	22%
Plant & Machinery									
28006 Plant Replacement (Strathbogie)	\$676,000	\$676,000	\$60,000	\$48,715	\$0	\$48,715	\$3,285	\$629,285	7%
28407 Motor Vehicle Fleet Replacement	\$308,000	\$308,000	\$55,000	\$45,510	\$0	\$55,510	-\$510	\$262,450	18%

**Strathbogie Shire Council
Account Management Report
for year to September 2017 (actuals as at 11 October 17 - 25% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Total Plant & Machinery	\$984,000	\$984,000	\$105,000	\$102,225	\$0	\$102,225	\$2,775	\$81,775	10%
Furniture & Equipment									
Computers & Telecommunications	\$405,000	\$405,000	\$15,000	\$13,871	\$3,273	\$17,144	-\$2,144	\$369,859	4%
Hardware Replacement Program	\$405,000	\$406,000	\$15,000	\$13,871	\$3,273	\$17,144	-\$2,144	\$392,129	4%
Total Computers & Telecommunications									
Total Furniture & Equipment	\$406,000	\$406,000	\$15,000	\$13,871	\$3,273	\$17,144	-\$2,144	\$392,129	4%
CAPEXP adjustments since adoption									
Furniture and Equipment	\$0	\$0	\$0	\$0	\$7,673	\$7,673	-\$7,673	-\$7,673	0%
CCTV System	\$0	\$0	\$0	\$0	\$7,673	\$7,673	-\$7,673	\$0	0%
Travellers Rest Euros	\$0	\$0	\$0	\$0	\$7,673	\$7,673	-\$7,673	\$0	0%
Total Furniture and Equipment									
Total CAPEXP adjustments since adoption	\$0	\$0	\$0	\$0	\$7,673	\$7,673	-\$7,673	\$0	0%
Total Capital	\$14,542,000	\$14,542,000	\$897,000	\$1,169,847	\$555,943	\$1,715,790	-\$618,790	\$13,922,153	12%
Grand Total	\$14,542,000	\$14,542,000	\$897,000	\$1,169,847	\$555,943	\$1,715,790	-\$818,790	\$13,382,153	12%

9.7.8 Business Management System

The October 2017 Business Management System Report includes reports as follows:-

- Building Department – September 2017 Statistics (and re-presented August 2017 report)
- Planning Department – Planning Application Approvals – Development Cost (Capital Improved Value) - September 2017
- Confirm Customer Enquiry Flow – Report for September 2017
- Waste Management Reporting ~ Year to Date - September 2017 (*these statistics will be included in the November BMS report*)
- Actioning of Council Reports Resolutions – Status Report
- Outstanding Actions of Council Resolutions to 30 September 2017
- Review of Council Policies – September / October 2017
- Record of Assemblies of Councillors
- Record of Minutes of Meetings of Special Committees of Council received in the past month
- Record of Meetings of Advisory Committees of Council held in the past month

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

RECOMMENDATION

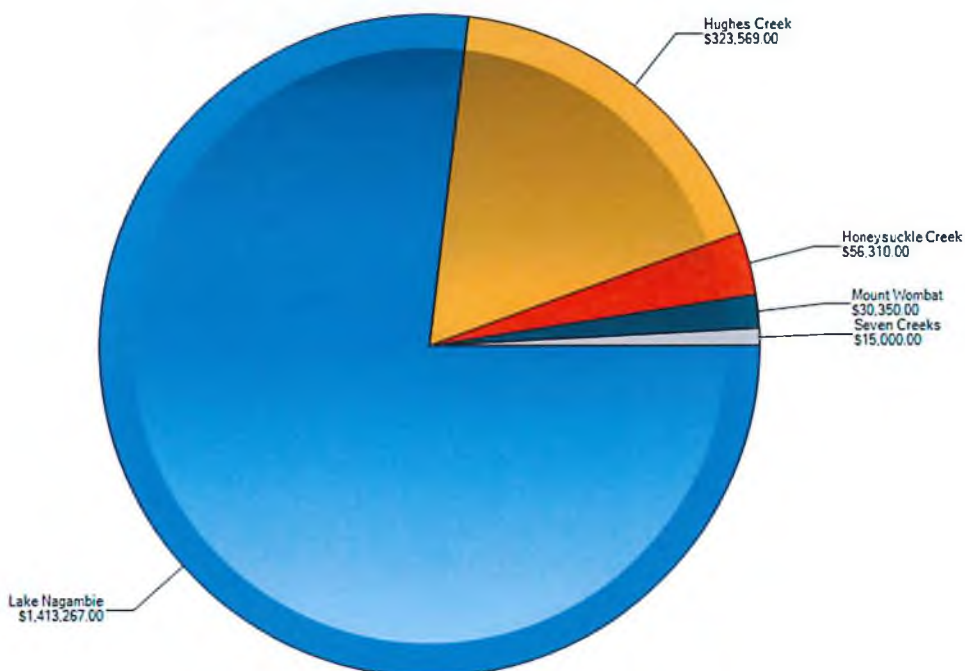
That the report be noted.

142/17 CRS SWAN/STOTHERS : That the Recommendation be adopted.

CARRIED

BUILDING ACTIVITY
SEPTEMBER 2017

11 permits, with a works value of \$1,838,496, were lodged with Council for the month of September 2017. The majority of permits were again for dwelling construction or improvements; however one development in Nagambie, valued at over 40% of the total construction value, is for commercial/industrial development.



Honeysuckle Creek

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20171854/0	1/09/2017	Construction of	Swimming Pool and Fence	Boho	\$56,310.00

Hughes Creek

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20170656/0	19/09/2017	Construction of	Dwelling & Garage	Avenel	\$287,797.00
20172354/0	21/09/2017	Construction of	Shed	Avenel	\$35,772.00

Lake Nagambie

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20170166/0	5/09/2017	Construction of	Farm Shed, Stables, Work Shop	Bailleston	\$750,000.00
20170179/0	14/09/2017	Construction of	Dwelling	Nagambie	\$344,000.00
20172013/0	28/09/2017	Construction of	Shed	Bailleston	\$42,248.00
20172340/0	8/09/2017	Construction of	Dwelling & Garage	Nagambie	\$271,019.00
20172356/0	22/09/2017	Construction of	Carport	Nagambie	\$6,000.00

Mount Wombat

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20170620/0	14/09/2017	Construction of	Shed	Longwood East	\$11,450.00
20171756/0	8/09/2017	Construction of	Verandah	Euroa	\$18,900.00

Seven Creeks

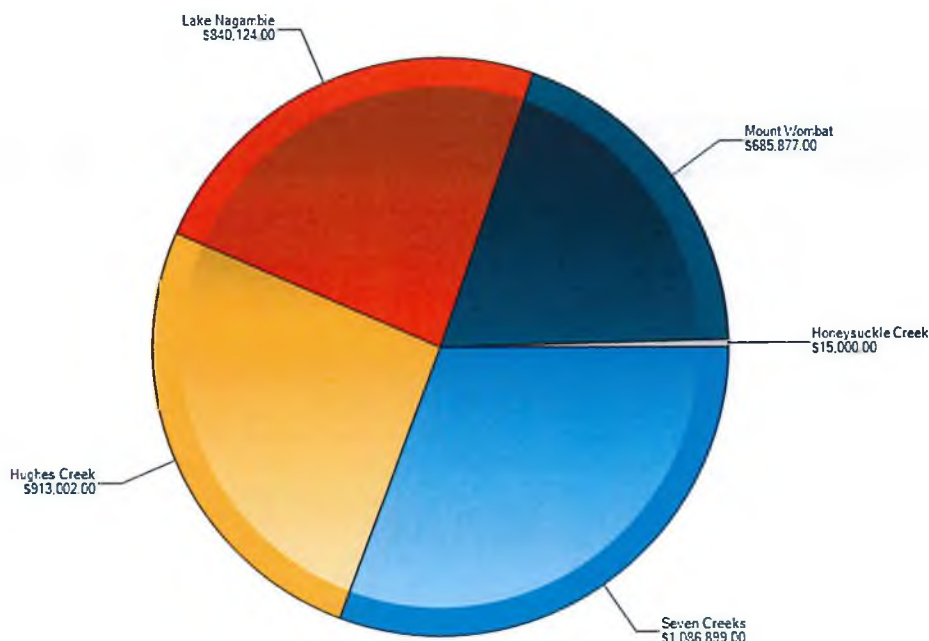
Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20170216/0	12/09/2017	Construction of	Fence	Euroa	\$15,000.00



For information - the August 2017 Building Activity Report is re-presented to the October 2017 Ordinary Council meeting due to data provided in the September Business Management System report being inconsistent.

Building Activity August 2017

20 permits were lodged with Council for the month of August 2017 with a works value of \$3,540,902. The number of lodgements is on par with July figures however the value of the works increased by \$500,000. Hughes Creek, Lake Nagambie and Mount Wombat wards all had four Building permits lodged with an approximate variation of \$227,000 in works value. The Seven Creeks ward had an increase in activity with seven permits with a value of \$1,086,899. The majority of the permits were for dwelling construction or improvements.



Honeysuckle Creek

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20170536/0	11/08/2017	Construction of	Shed	Violet Town	\$15,000.00

Hughes Creek

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20170599/0	28/08/2017	Construction of	Dwelling & Garage	Avenel	\$214,918.00
20170613	31/08/2017	Construction of	Dwelling & Garage	Avenel	\$228,084.00
20172330/0	5/09/2017	Construction of	Dwelling & Garage	Avenel	\$200,000.00
20172331/0	5/09/2017	Construction of	Dwelling & Garage	Avenel	\$270,000.00



Lake Nagambie

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20170155/0	14/08/2017	Construction of	Dwelling	Nagambie	\$290,000.00
20172304	8/08/2017	Restump of	Hall	Nagambie	\$22,500.00
20172309/0	14/08/2017	Construction of	Dwelling, Garage	Nagambie	\$385,355.00
20172319/0	24/08/2017	Construction of	Shed	Kirwans Bridge	\$142,269.00

Mount Wombat

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20170257/0	30/08/2017	Construction of	Dwelling, Verandah & Deck	Creek Junction	\$262,167.00
20172311/0	24/08/2017	Extension to	Dwelling	Strathbogrie	\$73,235.00
20172327/0	23/08/2017	Extension to	Farm Shed	Creightons Creek	\$9,000.00
20172568/0	24/08/2017	Construction of	Dwelling	Strathbogrie	\$341,475.00

Seven Creeks

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
17/00085/0	14/08/2017	Construction of	Garage	Euroa	\$32,000.00
20170149/0	3/08/2017	Construction of	Shed	Miepoll	\$26,000.00
20170582/0	23/08/2017	Construction of	Dwelling & Garage	Euroa	\$505,162.00
20172284/0	3/08/2017	Construction of	Public Toilets	Euroa	\$126,775.00
20172301/0	4/08/2017	Construction of	Shed	Euroa	\$6,106.00
20172317/0	15/08/2017	Construction of	Dwelling	Euroa	\$240,856.00
20172323/0	30/08/2017	Extension to	Dwelling	Balmattum	\$150,000.00



**PLANNING APPLICATION APPROVALS – DEVELOPMENT COST (CAPITAL
IMPROVED VALUE)
SEPTEMBER 2017**

Planning Applications Determined

Hughes Creek

Longwood \$75,000.00

Lake Nagambie

Kirwans Bridge \$17,810.00

Mount Wombat

Euroa \$9,000,000.00

Gooram \$8,000.00

Longwood East \$850,000.00

Ruffy \$27,000.00

Ruffy \$48,885.00

Strathbogie \$250,000.00

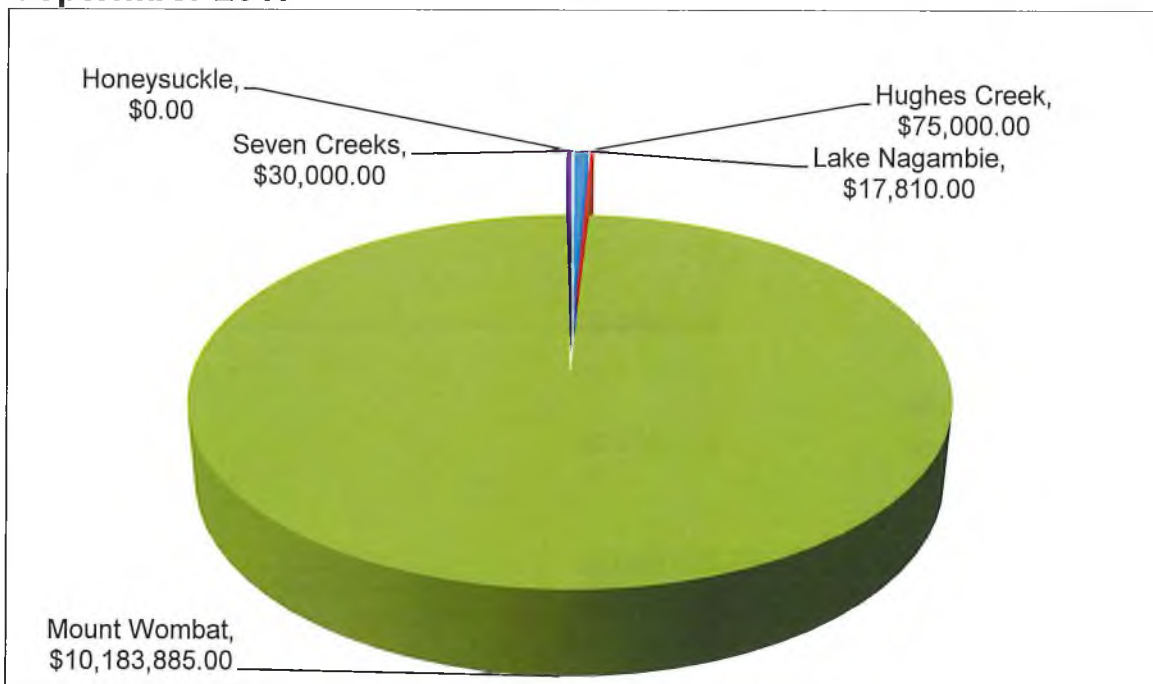
Seven Creeks

Miepoll \$30,000.00

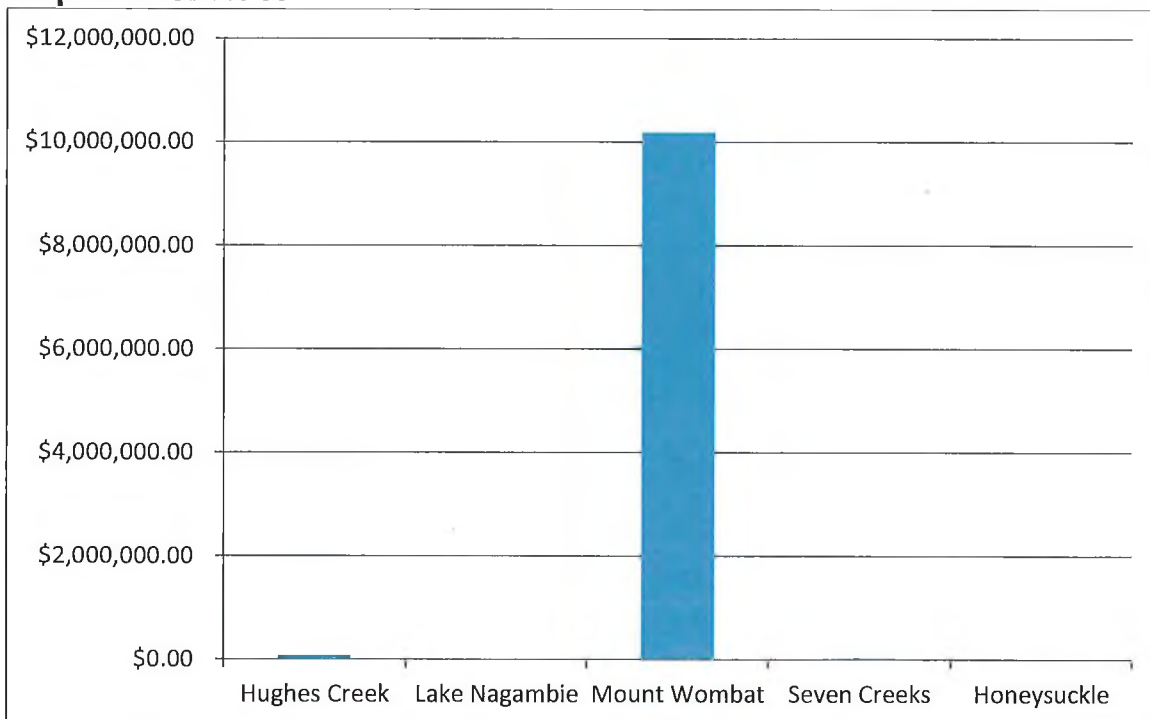
Total Value \$10,306,695.00



Planning Applications Determined September 2017



Planning Applications Determined September 2017



**CONFIRM CUSTOMER ENQUIRY FLOW
- REPORT FOR SEPTEMBER 2017**



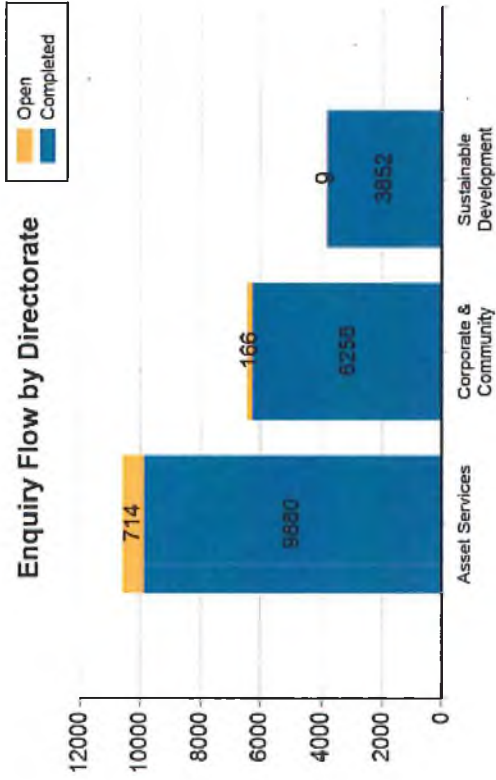
Confirm Customer Enquiry Flow

September 2017

Service Type	Total			September 2017			2017-2018			Aging Outside Intervention				
	Logged	Open	Closed	Logged	Open	Closed	Logged	Open	Closed	0-30	31-60	61-90	91+	Total
Corporate & Community	1,012	6	99.41%	1	0	100.00%	1	0	100.00%	0	0	0	5	5
Council Property	1,225	44	96.41%	21	11	47.62%	61	19	68.85%	5	4	3	20	32
Economic Growth	2,530	3	99.88%	0	0	NA	0	0	NA	0	0	0	3	3
Engineering	246	11	95.53%	2	1	50.00%	5	2	60.00%	0	0	0	4	4
Footpaths	275	22	92.00%	6	2	66.67%	21	6	71.43%	2	2	1	16	21
Parks	351	31	91.17%	7	2	71.43%	11	2	81.82%	1	0	0	26	27
Roads	6,779	443	93.47%	123	25	79.67%	441	91	79.37%	20	39	17	288	364
Statutory Services	5,412	160	97.04%	88	36	59.09%	241	69	71.37%	13	11	2	58	84
Trees	1,551	163	89.49%	19	15	21.05%	71	48	32.39%	9	10	7	100	126
Waste Management	1,498	6	99.60%	35	0	100.00%	96	0	100.00%	0	0	0	4	4
	20,879	889	95.74%	302	92	69.54%	948	237	75.00%	50	66	30	524	670

Corporate & Community General	Council Property Council Property Pest Control Public Art Public Lighting Saleyards Signs	Economic Growth Events Planning Sub Divisions	Engineering Confirm Custodian Enquiry Engineering	Footpaths Footpaths Furniture Road/Street/Footpaths	Parks Park/Reserve Playground State Forrest/National Park	Roads Bridges Drainage Emergency Call Out Naturestrip Roads Traffic Lights	Statutory Services Building - Domestic Animals - Other Environment Protection Environmental Health Fire Grants Incident Infringement Review Local Laws Marine Safety Private Prop & Rural Roadside	Trees Tree	Waste Management Waste Mngmt & Recycling

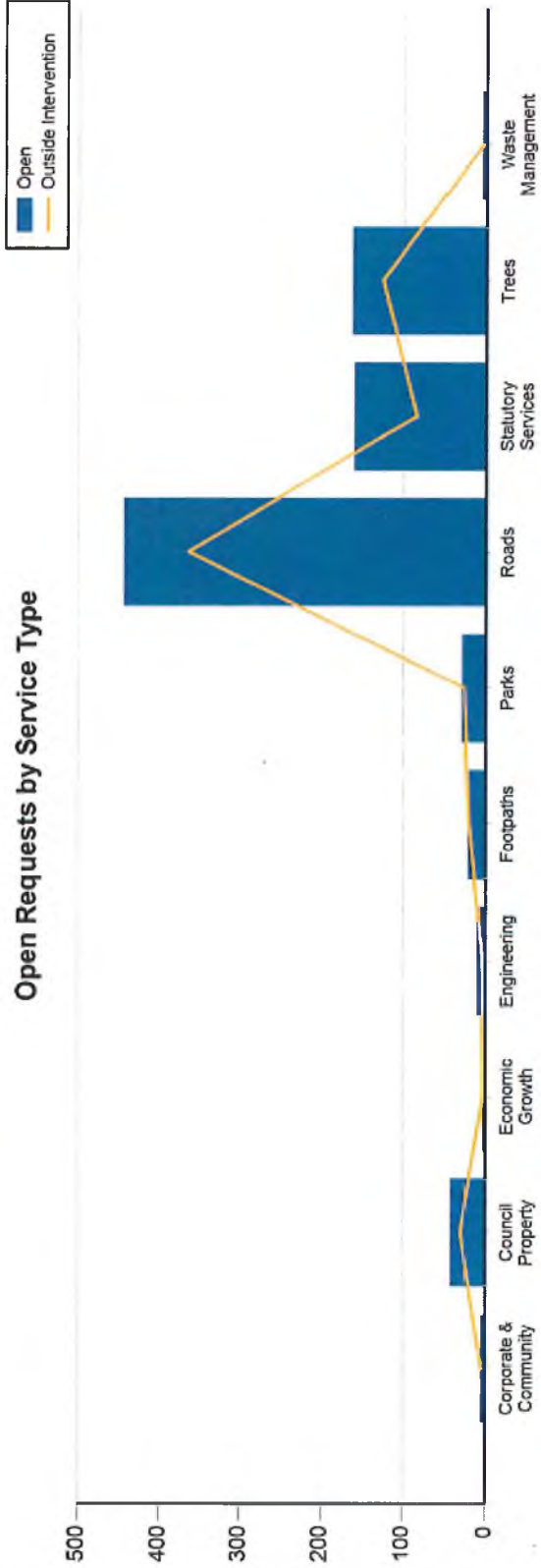
Enquiry Flow by Directorate



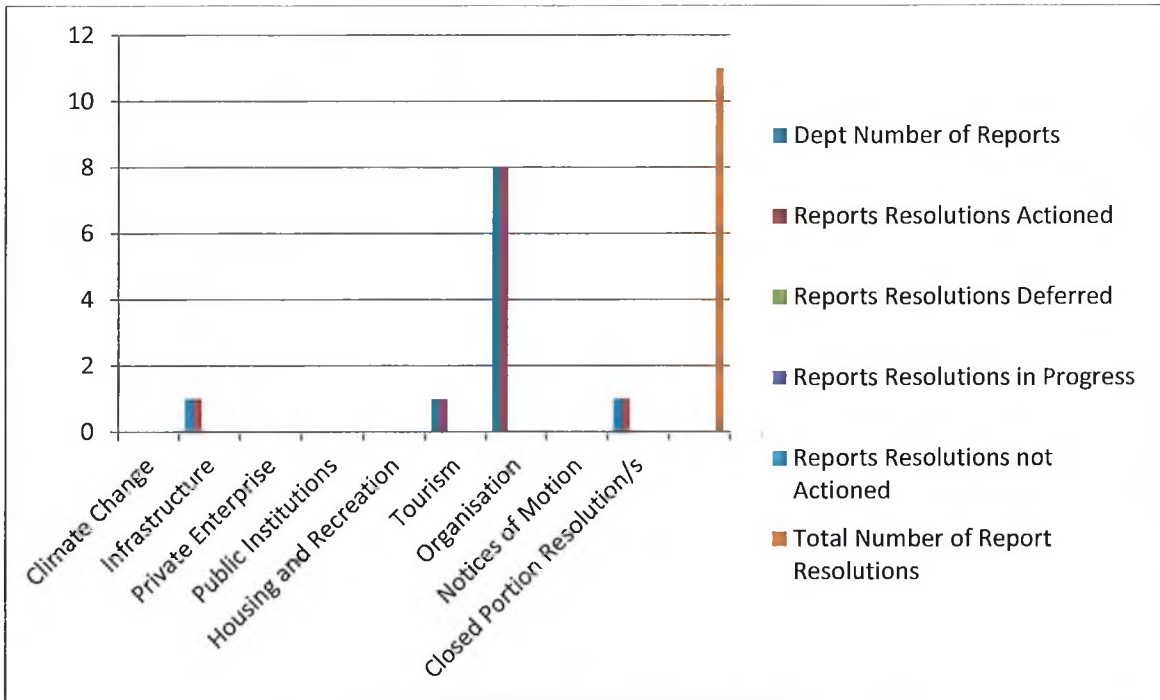
Aging Outside Intervention



Open Requests by Service Type



ACTIONING OF COUNCIL REPORTS RESOLUTIONS
COUNCIL MEETING – SEPTEMBER 2017



**OUTSTANDING ACTIONS OF COUNCIL RESOLUTIONS TO
30 SEPTEMBER 2017**

This Report is to advise the Executive Management Team, Councillors and the community of the status of previous Council resolutions which are in progress but are yet to be finalised.

Council Meeting Date	Item No. Description & Recommendation	Action to Date
<i>There are no report resolutions with outstanding actions yet to be finalised</i>		

**REVIEW OF EXISTING COUNCIL POLICIES
AND ADOPTION OF NEW POLICIES**

Period of Review	Policy Name	Review of Policy / New Policy	Outcome
September / October	Council Meeting Agenda	Review	Minor administrative changes
September / October	Councillor Expense Entitlements	Review	Refer to Item 9.7.3

RECORDS OF ASSEMBLIES OF COUNCILLORS

For period 8 September to 5 October 2017

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*
1989

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 12 September 2017

Time: 10.00 a.m. - 5.30 p.m.
(6.45 p.m. for Crs Swan and Thomson following TAC Advisory Committee meeting)

Attendees:

Councillors

Amanda McClaren
Malcolm Little
John Mason
Kate Stothers
Debra Swan
Alistair Thomson
Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)
David Roff (Director, Corporate and Liveability)
Roy Hetherington (Director, Asset Services)

Apologies

Phil Howard (Director, Sustainable Development)

Matters discussed:

Declarations of Interests

1. Essence of Asset Based Community-led Development Workshop - facilitated by Michelle Dunscombe (Jeder Institute)
2. Assembly of Councillors
 - 2.1 Mayor and CEO Meetings Attendances
 - 2.2 Councillors Meetings Attendances
 - 2.3 Council Policies Review
 - Council Meeting Agenda
 - Community Grant
 - Youth Development
 - Councillor Expense Entitlement
 - 2.4 Cities Power Partnership - Fairfax regional op-ed opportunity
 - 2.5 Rural Councils Victoria Delegate Nomination
 - 2.6 Rubbish bin installation in central median Carpark, High Street, Nagambie
 - 2.7 Euroa Second Netball Court Project - Progress Report
 - 2.8 Neighbouring Council's 'Get Together' - Dinner | Greater Shepparton

- 2.9 Cr Swan
 - Discussion around City of Yarra decision on citizenship on Australia Day and subsequent response from federal govt.
 - Discussion regarding our role around the marriage equality vote - ie: do we have a position we should promote around voting
 - 2.10 Mayor (as per email advice to Councillors on 24/08/17)
 - What factors would enable or facilitate sustainable growth and development in your regional area?
 - What do you perceive to be barriers to sustainable decentralisation and regional development?
 - 2.11 Cr Thomson
 - Catering for 'Community Cuppa' at Ruffy - Tuesday 19 December 2017
 - 2.12 Cr Thomson
 - Roads Maintenance
 - 2.13 Cr Little
Longwood Exhibition - 'Australia Will Be There'
 - 2.14 Council Plan Strategy – " Implement a CFA Captain liaison group coordinated by Council"
3. Councillors Discussions
4. Tourism Arts and Culture Advisory Committee Meeting (*Crs Swan & Thomson*)

Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?



Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*
1989

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum
Date of Meeting: Tuesday 19 September 2017
Time: 9.30 a.m. - 6.30 p.m.

Attendees:

Councillors

Amanda McClaren
Malcolm Little
John Mason
Kate Stothers
Debra Swan
Alistair Thomson
Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)
David Roff (Director, Corporate and Liveability)
Roy Hetherington (Director, Asset Services)

Apologies

Phil Howard (Director, Sustainable Development)

Matters discussed:

Declarations of Interests

1. Council Agenda Review
2. Assembly of Councillors
 - 2.1 Mayor and CEO Meetings Attendances
 - 2.2 Councillors Meetings Attendances
 - 2.3 Euroa Caravan Park - Swimming Pool Proposal by Tenant
 - 2.4 Euroa Health - Invitation to attend Morning Tea at GraniteHill
 - 2.5 Neighbouring Councils Get-Together Update
 - 2.6 2018 Fairley Leadership Program
 - 2.7 Euroa Historical & Genealogical Society - Invitation to attend AGM
3. Meet Bronwyn Beadle at 323 High Street, Nagambie (future Nagambie HealthCare Op Shop)
4. Tour of Nagambie HealthCare
5. Councillors Discussions / Tour of Graytown
6. Informal Meeting with Community Members / Cuppa and Chat
7. Ordinary Council Meeting at Graytown (commencing at 5.00 p.m.)

Declaration of Interest/s / Direct or Indirect - NIL

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*
1989

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 26 September 2017

Time: 9.30 a.m. - 5.30 p.m.

Attendees:

Councillors

Amanda McClaren
Malcolm Little
John Mason
Kate Stothers
Debra Swan
Alistair Thomson

Officer/s

Steve Crawcour (Chief Executive Officer)
David Roff (Director, Corporate and Liveability)
Roy Hetherington (Director, Asset Services)

Apologies

Councillor Graeme (Mick) Williams
Phil Howard (Director, Sustainable Development)

Matters discussed:

Declarations of Interests

1. Euroa Caravan Park Proposed Swimming Pool - On-site Visit
2. Separation Tree Sapling Planting
3. VC Pavers Ceremony
4. Councillors Discussions
5. Meeting with Victorian Commissioner for Gender and Sexuality, Rowena Allen
6. Planning Committee Agenda Review
7. Assembly of Councillors
 - 7.1 Mayor and CEO Meetings Attendances
 - 7.2 Councillors Meetings Attendances
 - 7.3 Indigenous Forum (gathering) Format / Location / Attendees / Facilitator / possible dates
 - 7.4 Australia Day Media Release
 - 7.5 2030 Greater Victoria Commonwealth Games Bid Project Pre-Feasibility Study Contribution
8. Planning Committee Meeting
9. Meeting with Euroa Agricultural Society Members - re: Euroa Show

Declaration of Interest/s / Direct or Indirect - NIL

Record of Meetings of Special Committees of Council

Record of Minutes of Meetings received in the September / October 2017 Period

Name of Special Committee	Date of Meeting
Longwood Community Centre	25/07/2017
Euroa Citizens Band	12/09/2017 (AGM)
Moglonemby Community Hall	25/07/2017 (AGM) 25/07/2017 19/09/2017

Record of Meetings of Advisory Committees of Council

Record of Meetings held in the September / October 2017 Period

Name of Advisory Committee	Date of Meeting
Tourism, Arts and Culture Advisory Group	12/09/17
Access and Disability Advisory Committee	01/09/17



10. NOTICES OF MOTION

10.1 Notice of Motion lodged by Councillor John Mason (Ref. No: 01/2017) - Retention of Australia Day Celebrations

Ref. No: 01/2017

I hereby wish to move the following Motion as Urgent Business for the October 2017 Strathbogrie Shire Ordinary Council Meeting.

MOTION

That the Strathbogrie Shire Council supports the retention of Australia Day celebrations on the **26th January** each year.

For purposes of clarity, the date listed in the NOM is 26 January

Moved:



Cr John Mason

Seconded:



Cr Graeme (Mick) Williams

Date: Monday 9th October 2017

Received 09/10/2017
J. Thomson
4-55777

143/17

ON BEING PUT, THE MOTION WAS CARRIED

Cr Thomson abstained from voting.



10.2 Notice of Motion lodged by Councillor John Mason (Ref. No: 02/2017)
- Commencement of Statutory Process to Reappoint the Current Chief
Executive Officer, Steven Mark Crawcour

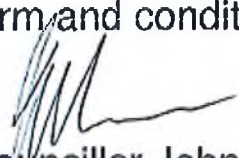
Ref. No: 02/2017

9th October, 2017

Notice of Motion

A). That the Strathbogie Shire Council start the statutory process under the Local Government Act 1989 to reappoint the current CEO Steven Mark Crawcour without advertising the position for a period of no longer than 18 months from the completion of the current contract which is 31st August 2018.

B). That the Strathbogie Shire Council commence discussions with the current CEO Steven Mark Crawcour in relation to contract term and conditions.


Councillor John Mason,
Shire of Strathbogie

Malcolm Little
CL. MALCOLM LITTLE

Received
John Mason
09/10/17

10.2 Notice of Motion lodged by Councillor John Mason (Ref. No: 02/2017)
- Commencement of Statutory Process to Reappoint the Current Chief Executive Officer, Steven Mark Crawcour (cont.)

Following are excerpts from recordings of meetings on Tuesday 17 October 2017, Tuesday 24 October 2017 and Monday 13 November 2017, which are considered relevant to include to inform of outcomes / decisions. This is not the full transcript of the recordings of the meetings, and every reasonable effort has been made to ensure accurate representation of the recordings.

TUESDAY 17 OCTOBER 2017

Councillor Thomson:

Point of Order

My Point of Order is that you have a duty to reject the Motion pertaining to Item 10.2 under Section 50 (c) of the Strathbogie Shire Meeting Procedure Local Law No.1 (2014).

If this was a general Motion that said I'd like to start a process to fill the CEO position, it would be fine. But it's not a general Motion. It's a specific Motion. It's a specific Motion to reappoint the current Chief Executive without advertising, outside of the legislated timeframe for doing so. Therefore, the resolution that would result would be in direct conflict with the Local Government Act 1989.

Specifically, the Motion asks Council to consider a resolution, if approved, would breach section 94(3) and section 94 (4) (a) of the Local Government Act 1989 (1989). It would also breach s.94(4) of the Local Government Act 1989 and the Contract of Employment dated 16 June 2015 between Strathbogie Shire Council and Mr Crawcour.

Section 50(c) says that if there's an item to be decided which is outside the control of Council, you need to reject that Motion. This is outside of the control of Council because it's prevented by legislation.

Mayor:

Thank you, Councillor Thomson.

Under section 71 of the Local Law I am going to consider this Point of Order under section 51(c) as to whether Council is acting outside of its powers. To do this, I am going to adjourn this meeting to resume at quarter to eight, under section 72(1) to consider this Point of Order and to give it the due respect, and to, as such, under section 72(2) all other matters before Council are now suspended until the Point of Order is decided.

The meeting is adjourned and I will see you in a few minutes.

7.34 p.m.

The Mayor adjourned the Meeting.

7.45 p.m.

The meeting resumed.

Mayor:

Councillor Thomson, thank you for your Point of Order, however, in consideration, I am rejecting your Point of Order.

The Point of Order is wrongly based on the premise that the Motion, if carried, would result in the appointment of the CEO, whereas the Motion merely seeks to commence the process to reappoint the CEO.

Councillor Mason's Motion is within the Council's powers and it complies with both Council's Meeting Procedure Local Law No. 1 2014, and the Local Government Act 1989 1989.

So, in this meeting, our Ordinary Council meeting held here, Item 10.2 refers to the Notice of Motion lodged by Councillor Mason - reference 02/2017, 'Commencement of the Statutory Process to Reappoint the Current Chief Executive Officer, Steven Mark Crawcour.

The Notice being in two parts - part A proposes the commencement of the statutory process to reappoint the CEO, and part B proposes the commencement of discussions with the CEO in relation to contract terms and conditions.

Section 94(3) of the Act provides that a Council may only appoint a person to be its CEO after it has invited applications for the position. However, according to section 94(4), this provision does not apply if in the six months immediately before the Council's Contract is due to expire, the Council passes a resolution to re-appoint the CEO and, at least 14 days before the resolution is passed, public notice was given of the intention to put the resolution. This means that in respect to the current Contract which is due to expire on the 31 August 2018, Council may make a reappointment on or after 1 March 2018. The Notice of Motion refers to as the commencement of the statutory process under the Act can be given at any time following the passing of the Motion, noting that 14 days is the minimum period required, and there is no maximum period.

The Point of Order is predicated on the Notice of Motion constituting reappointment and this is incorrect because a Notice of Motion, if passed by Council, would merely commence the statutory process of the giving of at least 14 days' notice before any reappointment could occur. Accordingly, the Point of Order, which is based on Section 50 (1)(c) 'outside Council powers' must be rejected because the Notice of Motion, if passed, is within the Council powers, under Section 94(4) of the Act.

Further, clause 2.3.2 of the current Contract also permits reappointment in accordance with section 94(4) of the Act. So, therefore, I am rejecting your Point of Order.

Councillor Thomson:

I would like to move of Motion to dissent from your ruling.



Mayor:

Thank you, Councillor Thomson.

Councillors, we have a Notice of Dissent from the ruling, and it must be carried by a majority of Councillors for it to proceed.

All those in favour.

Councillor Thomson:

Madam Mayor, one - hasn't been seconded and, two, you have not given me an opportunity to explain the Motion.

Mayor:

Do you wish to explain it first, or would you like a seconder first.

Councillor Stothers:

I am happy to second.

Mayor:

Thank you, Councillor Stothers.

Cr Thomson, would you like to speak.

Councillor Thomson:

I would - thank you, Madam Mayor.

I have listened very intently to what you have had to say and you are saying to us that this Notice of Motion is not the reappointment of the Chief Executive. But there is no other option in this Motion. It says in the Motion to reappoint the current Chief Executive. It's not a general Motion; it's a specific Motion, and being a specific Motion, it contravenes Section 94(3) and Section 94(4) of the Local Government Act 1989.

Mayor:

Thank you, Councillor Thomson.

We have a Notice of Dissent.

Councillor Stothers:

I, too, believe that this is outcome focused; it's not just process. If it was a standard Motion to start the reappointment of the CEO, that sounds fine with me. But the outcome is already determined and that's where I believe it contravenes the Local Government Act 1989, too.

Mayor:

Thank you. Councillor Swan.

Councillor Swan:

I just wanted to speak to that as well if you are allowing everyone to speak, I presume.

Mayor:

Yes

Councillor Swan:

A question first if I may. Was this legal advice given to you by an outside independent legal advisor, or have you received this advice from the CEO as well?

Mayor:

No, I have sought outside legal advice on this.

Councillor Swan:

Thank you.

I also read this section A as a confirmed direct reappointment in that it has been conveniently read out a couple of times without going to the point where it says "reappoint the current CEO Steven Mark Crawcour without advertising the position". So that tells me that it's a reappointment - it's a direct reappointment. This is an awful position to be in because it's no disrespect to our current CEO - I have the greatest respect for the man. But I have been put in a position where I am going to have to make a decision, or if this goes through, without any discussion or any background information - there's been nothing for me; no information from the community, no nothing. I find it very disrespectful to be put in this position. I just wanted to add that, but I will be dissenting on this.

Mayor:

Thank you. So we have a Notice of Dissent before us.

Councillor Mason:

Can I speak against it?

Mayor:

Yes.

Councillor Mason:

It's very convenient that everyone seems to be jumping down the page. It starts out that the Strathbogie Shire Council start - start - the statutory process. This is a start of a statutory process; this isn't appointing anyone; this is a start of a process. And you are all conveniently

Mayor:

Excuse me. Can I have quiet please.

Councillor Mason:

That's the only point I want to make.

Mayor:

Thank you, Councillor Mason.

We have a Motion of Dissent under section 72(2) and 72(3) of the Local Law

All those in favour of the Motion of Dissent. We have three.

All those against. Four.

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ON BEING PUT, THE MOTION WAS LOST

Councillor Swan:
Call for a division.

Mayor:
We call for a division on that Motion. All those in favour. Councillor Thomson, Councillor Swan, Councillor Stothers

All those against. Councillor Little, Councillor Williams, Councillor Mason, and Mayor McClaren.

Councillor Stothers:
Madam Mayor, I would like to raise a Point of Order against the Notice of Motion 10.2. It's under Section 51c of the Local Law Meeting Procedures, but it's on different grounds.

So I believe you do have duty to reject this Motion because I also argue that it's outside the power of Council but what I believe it contravenes is the Local Government Act 1989 1989, Section 3D(1), which is about good governance. So good governance is the number one duty we have as a Council. The first good governance that we have just (*inaudible*) because the CEO has a direct interest in this Motion before us and yet we all saw him leave the building with you to make a decision on the notice of Motion.

Section 3D(1) of the Local Government Act 1989 also states that as a Council we need to provide leadership for the good governance of our local community. Our local community expect more from us on this leadership front than undertaking a performance review, a recruitment process and a contract for the Shire CEO position in one single Motion. I deem that it contravenes Section 51(c) of our Local Law and I urge you, Madam Mayor, to reject it.

Mayor:
Thank you, Councillor Stothers.

As I will seek legal advice on your Point of Order, I will now call an adjournment to this meeting, and we will reconvene next Tuesday at 10.00 a.m.

Thank you everybody. At Euroa, in the Council Chambers at Euroa.

THE MEETING WAS ADJOURNED AT 7.55 P.M. ON TUESDAY 17 OCTOBER 2017

TUESDAY 24 OCTOBER 2017

THE MEETING WAS RECONVENED AT 10.00 A.M.

Mayor:

Welcome back, everybody. We adjourned on two procedural points of order and I have supplied a written printed copy to each of the Councillors of the advice as well as a email copy of the advice in question from Councillor Thomson.

I now move back to the Point of Order from the previous meeting by Councillor Stothers.

With regards to this Point of Order, I, therefore, make the following final decision under 73(1) of the Strathbogrie Shire Council Meeting Procedure Local Law.

The further Point of Order based on section 50(1)(c) of the Local Law is the same issue made in Councillor Thomson's Point of Order - that the Motion is "outside the powers of the Council".

Councillor Mason's Motion is within Council powers and complies with both Council's Meeting Procedure Local Law (2014) and the Local Government Act 1989.

Section 3D(1) of the Act is a "motherhood statement": A Council is elected to provide leadership for the good governance of the municipal district and the local community.

In relation to the point raised regarding the CEO being observed leaving the room with the Mayor; the CEO is responsible for supporting the Mayor in the performance of the Mayor's role as Mayor, pursuant to Section 94A(1)(db) of the Local Government Act 1989 1989.

Cr Swan: Point of Order for clarity clarification. That particular advice that's been given and that you are reading out at the moment, the question has been put about the CEO's role in supporting the Mayor, where it is my understanding the concern was about the conflict of interest that may be existing with (*inaudible*) with regard to the CEO's reappointment and his having continued conversation that he may have been having with the Mayor. I wasn't with the Mayor obviously as we had left the room individually, but that was the concern that was raised by the community and by the Councillors was with regard to conflict of interest, not whether you gained advice. So the question, I believe, that it's been legal advice is incorrect.

Coouncillor Williams:

Point of Order. How did the community get involved in this?

Councillor Swan:

I am saying that's what(*inaudible*).

Mayor:

Yes, thank you.

Councillor Swan, can you please re-read your Point of Order out to me.

Councillor Swan:

My Point of Order is that it's a Point of Order on clarity; I'm asking for clarity.

The clarification I need is that I believe there has been a misunderstanding in the Chamber that the question has been formed, and it is my understanding that the concern was around the conflict of interest perceived, or real conflict of interest that the CEO had in that he has continued to remain, or left the room with the Mayor, for continued conversation, not just as stated here with regard to his advice on meeting procedure.

Mayor:

Right

Councillor Swan:

Can you clarify if there were further questions asked for legal advice around conflict of interest.

Mayor:

There weren't any questions asked of the legal advice regarding conflict of interest as it actually wasn't raised as a conflict of interest; it was deemed under the actual Point of Order that, and I quote "because the CEO has a direct interest in this Motion before us yet we saw him leave the building with you to make a decision on the notice of Motion".

Councillor Swan:

So a direct interest doesn't relate to conflict of interest?

Mayor:

The CEO doesn't make any decisions in Council so I don't know how he can have a conflict of interest in (*inaudible*).

Mayor:

I think at this point, we are going to....I am going to further adjourn this meeting to seek further legal advice on this.

Thank you, gallery. Now, we are under a Point of Order; we cannot proceed any further until we deal with this Point of Order, and I thank Councillor Swan for her Point of Order but I did not seek advice around conflict of interest so I will seek advice around the conflict of interest and we will adjourn this meeting.

Councillor Swan:

Can I put forward a Motion to defer the Item?

Mayor:

No, we are under a Point of Order and we have to deal with this Point of Order first.

So, we will adjourn this meeting under 72(1) to seek legal advice, so we will adjourn it to - running into the Cup Day period - Monday 13 of November at 6.00 p.m. here in the Council Chambers.

Thank you, Councillors

THE MEETING WAS ADJOURNED AT 11.06 A.M. ON TUESDAY 24 OCTOBER 2017

MONDAY 13 NOVEMBER 2017

THE MEETING WAS RECONVENED AT 6.00 P.M.

Mayor:

Welcome, Everyone.

Following my adjournment of the 17 October 2017 Ordinary Council Meeting to the 24 October 2017, which was subsequently adjourned to the 13 November 2017 under the Strathbogie Shire Council Meeting Procedure Local Law No. 1 - 2014, Section 83(1), I now reconvene the meeting. This meeting was advertised on Council's website and in the Euroa Gazette.

Acknowledgement of Traditional Owners

Apologies - Councillor Alistair Thomson

I now refer Councillors to Section 10.2 of the Agenda which is the Notice of Motion that has not been dealt with due to Points of Order (Mayor read Notice of Motion). At the time of adjournment of the 17 October 2017 meeting, there was a Point of Order from Councillor Stothers that required a ruling. At the 24 October 2017 meeting, Councillor Swan raised a Point of Order, followed by Councillor Williams. I will deal with these Points of Order in the order they were raised.

Councillor Stothers' Point of Order from the 17 October 2017 Meeting.

The Point of Order taken from recordings of the meeting reads as follows:-

I adjourned the meeting under Section 72(1) and 83(1) to consider the Point of Order by Councillor Stothers.

Under Section 72(2), all other matters before Council were suspended until the Point of Order is decided.

The Point of Order was -

(Councillor Stothers)

"Madam Mayor, I would like to raise a Point of Order against the Notice of Motion 10.2. It's under Section 51c of the Local Law Meeting Procedures, but it's on different grounds.

So I believe you do have duty to reject this Motion because I also argue that it's outside the power of Council but what I believe it contravenes is the Local Government Act 1989, Section 3D(1), which is about good governance. So good governance is the number one duty we have as a Council. The first good governance that we have just (inaudible) because the CEO has a direct interest in this Motion before us and yet we all saw him leave the building with you to make a decision on the notice of Motion.

Section 3D(1) of the Local Government Act 1989 also states that as a Council we need to provide leadership for the good governance of our local community. Our local community expect more from us on this leadership front than undertaking a performance review, a recruitment process and a contract for the Shire CEO position in one single Motion. I deem that it contravenes Section 51(c) of our Local Law and I urge you, Madam Mayor, to reject it."

I, therefore, make the following final decision under 73(1) of the Strathbogie Shire Council Meeting Procedure Local Law.

The further Point of Order based on Section 50(1)(c) of the Local Law is the same issue made in Councillor Thomson's Point of Order: that the first Motion is "outside the powers of the Council".

Councillor Mason's Motion is within Council powers and complies with both Council's Meeting Procedure Local Law No. 1 - 2014, and the Local Government Act 1989 1989.

Section 3D(1) of the Act is a 'motherhood' statement: "A Council is elected to provide leadership for the good governance of the municipal district and the local community".

In relation to the point raised regarding the CEO being observed leaving the room with the Mayor, the CEO is responsible for supporting the Mayor in the performance of the Mayor's role as Mayor, pursuant to Section 94A(1)(db) of the Local Government Act 1989.

This support extends to providing meetings procedure advice to the Mayor when acting as the Chairperson of Council meetings.

Therefore, this further Point of Order is rejected.

Councillor Stothers (seconded by Councillor Swan):

Madam Mayor, I would like to move a Motion of dissent under Section 72(3) of our Local Law.

Mayor:

Can you give reasons for that dissent.

Councillor Stothers:

I am interested in, my Point of Order, was one of governance and, in particular, I did point out conflict of interest. I am interested in the legal advice which you are about to go through, but my Point of Order, basically, revolves around the statement there that says "perception of conflict of order must be reasonable". I am appealing in this Motion of dissent to fellow Councillors about whether we leave the decision making of what constitutes reasonable in the hands of the lawyer from Macquarie Lawyers in Collins Street, Melbourne, or do we rise to the position of leadership that our community entrust in us and claw back this issue under our control because ultimately we are the decision makers in this case. My Motion is then run around not legality but really one about considering the community expectations, establishing trust and confidence in us as local government representatives, and we all saw the CEO walk out of the meeting during the recess to assist the decision making process that he clearly has a pecuniary interest in and its clear to us now that he also assisted in the development of the words of this Motion, so we know that we are walking on dangerous ground - we really are - if we support this notice in terms of good governance.

I am urging you to support this Motion of dissent because if we can continue the good work that we have been doing in developing KPIs and linking these to a performance plan and job description. We are 70-80% down this track and we can continue down that path and by doing so we can restore the trust and the leadership and the confidence that our community want in us as local government representatives.

My Motion of dissent is to reject the Motion in front of us because I argue it is outside the power of the Council.

Mayor:

Thank you, Councillor Stothers.

Councillors, I would like to now put this Motion of dissent to a vote.

You are going to be voting on that the Chairperson's ruling be dissented from.

All those in favour.

All those against.

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ON BEING PUT, THE MOTION OF DISSENT WAS REJECTED

That notice of dissent is not upheld, and my ruling that the Point of Order be rejected is upheld.

Moving on to next Point of Order that was raised on 24 October 2017 which was Councillor Swan's Point of Order.

The Point of Order taken from recordings of the meeting reads as follows:-

I adjourned the meeting under Section 72(1) and 83(1) to consider the Point of Order by Councillor Swan.

Under Section 72(2) all other matters before Council were suspended until the Point of Order is decided.

(Councillor Swan)

Point of Order for clarity clarification. That particular advice that's been given and that you are reading out at the moment, the question has been put about the CEO's role in supporting the Mayor, where it is my understanding the concern was about the conflict of interest that may be existing with ... (inaudible) with regard to the CEO's reappointment and his having continued conversation that he may have been having with the Mayor. I wasn't with the Mayor obviously as we had left the room individually, but that was the concern that was raised by the community and by the Councillors was with regard to conflict of interest, not whether you gained advice. So the question, I believe, that it's been legal advice is incorrect.

I then asked for clarification; Councillor Swan, can you please re-read your point of order out to me.

Councillor Swan:

My Point of Order is that it's a Point of Order on clarity; I'm asking for clarity.

The clarification I need is that I believe there has been a misunderstanding in the Chamber that the question has been formed, and it is my understanding that the concern was around the conflict of interest perceived, or real conflict of interest that the CEO had in that he has continued to remain, or left the room with the Mayor, for continued conversation, not just as stated here with regard to his advice on meeting procedure.

I, therefore, make the following final decision under 73(1) of the Strathbogie Shire Council Meeting Procedure Local Law, and provide a summary of the legal advice.

- *The CEO does not have a conflict of interest or a perceived conflict of interest regarding the current Council Motion to give public notice of his proposed reappointment.*
- *He has an interest which he has transparently managed.*
- *He has not demonstrated any bias because the advice provided to the Mayor regarding the Points of Order concerning the Motion was independent legal advice.*
- *The CEO has appropriately not provided any advice directly to Council concerning the matter.*
- *The CEO's involvement in the matter to date has not invalidated the Motion which has yet to be decided by Council.*

Alleged Conflict of Interest

Several Councillors have alleged that the CEO has a conflict of interest under Section 95(1)(b) of the Local Government Act 1989, or a perceived conflict of interest, in relation to a Motion moved at Council's Ordinary meeting held on 17 October 2017 to give public notice of Council's proposal to reappoint the CEO without formally advertising the position, in that the CEO -

- *Assisted with the wording of the Motion.*
- *Acted with bias in providing advice to the Mayor regarding several points of order challenging the validity of the Motion.*
- *Unduly influenced the Mayor in providing the advice.*
- *Has acted with bias.*
- *Has not been transparent in the process*
- *Has invalidated the process.*

Legal Advice sought on those points

Unlike direct and indirect interests, a conflict of interest as appears in Section 95(1)(b) of the Act is not defined. It generally means a conflict between a staff member's private interests and their professional obligation to Council.

The term 'perceived conflict of interest' does not appear in the Act. It was first used as an extension to a conflict of interest by the Victorian Ombudsman in a report of the 2008 investigation into conduct issues concerning the Port Phillip City Council. The Ombudsman has subsequently clarified that the perception must be reasonable.

Whilst the CEO has an obvious interest in the subject matter of the Motion, I am satisfied that he does not have a conflict of interest or a reasonably perceived conflict of interest in the matter.

He has assisted Councillor Mason with the wording of the Notice of Motion which is not inappropriate because Council will ultimately determine, without advice from the CEO, whether or not to give public notice of Council's proposal to reappoint the CEO without formally advertising the position.

He has managed his interest appropriately and transparently to date without bias. The advice provided to the Mayor regarding the points of order challenging the validity of the Motion was independently obtained legal advice. In this regard, the CEO has not unduly influenced the Mayor; rather the Mayor has relied on the legal advice.

In conclusion, Council may resume its consideration of the Motion which has not been invalidated by the CEO's involvement in the process.

Therefore, this further Point of Order is rejected.

Moving on to Councillor Williams' Point of Order from the 24 October 2017 Meeting

The Point of Order was taken from recordings of the meeting and Councillor Williams' Point of Order was:-

(Councillor Williams)

How did the community get involved in this?

I, therefore, make the final decision under 73(1) of the Strathbogie Shire Council Meeting Procedure Local Law:

The Point of Order raised is a question to Councillor Swan and not a procedural matter.

Therefore, this further Point of Order is rejected.

As we have a Motion before us - Moved by Councillor Mason and Seconded by Councillor Little; Councillor Mason, do you wish to speak to your Motion?

Councillor Mason:

Yes.

This Motion today is about honesty, integrity and compassion. Today, we are not reappointing the CEO; today we are starting a process early so that the residents of the Shire of Strathbogie are fully aware of what we are doing. This Motion is about being transparent. The vote to appoint the CEO will come in 2018; by then any residents who are not comfortable with this move will have had plenty of time to have their say. I have been a CEO for 31 years and never in that time have I thrown an employee on the scrapheap shortly before they were due to retire.

To all those workers out there, especially those who have done the right thing by their employer, how would you like to be in the position of looking forward to continuing work until retirement and then told that you are no longer wanted. I have never heard shareholders say business is really good and we are in a sound financial position, so let's dump the CEO. Contrary to what you have read or heard, there is no conspiracy here, there is no ulterior motive, and there is no deception. What you have, instead, is compassion, honesty, transparency and integrity.

This Motion is also about continuity and stability moving forward. We have many projects underway. You heard on 17 October, Councillor Thomson, who is on the Audit Committee, say that we are in a very strong financial position. Who is responsible for putting us there? Seven years ago, the Shire of Strathbogie was a financial basket-case and it took a massive effort to turn the Shire around to a sound financial position today. Our financial position has turned around so positively that we are now used as a 'poster boy' by consultants as to what can be done in a short space of time if you are willing to put in the effort. Today, I ask that all Councillors support this Motion. See this for what it is - nothing more than allowing common sense to prevail and don't throw someone with knowledge and talent on the scrapheap.

Residents have suggested that the position of CEO should be advertised, or that the current CEO should be restricted to a term of a maximum of seven years, and then the position put up for renewal by a new candidate who will supposedly have more drive and enthusiasm.

I thank you for the input, but could not disagree more. The business and political world is awash with CEOs who have failed. A tactic to get rid of under-performing CEOs is to ask them to resign and they will be given a glowing reference. This avoids large payouts to get rid of them. We only hear of the high profile cases where CEO's actions have caused serious damage to their businesses. We do not hear of the large number who are paid out and asked to leave quietly. A few examples - the recent change in the CEO at the Hawthorn Football Club is an example, and probably the worst cases of all in relation to the Shire of Strathbogie are the Ipswich City Council where many of the Executive Team are facing serious criminal charges, including extortion, and as Councillor Thomson used as an example at the Council meeting at Avenel on 17 October, the CEO of Central Goldfields Shire here in Victoria is facing 41 counts of fraud-related charges.

I take the position of Councillor very seriously and Councillors are responsible for approximately \$25-30 million of ratepayers and grant money annually. I am very cautious as to how we go about our business and I make no excuse for this. Currently, Australia has one of the highest debt to income ratios in the world, along with a massive housing bubble in the capital cities, and now is not the time to be taking on any risk.

As I said earlier, the business and government world is littered with CEOs who have great KPIs (Key Performance Indicators) are very good at selling themselves to prospective employers and turn out useless or do great damage. Why take the chance.

What I am asking for is to start the statutory process to begin negotiations with the current CEO to possibly, and I emphasise that word - possibly - remain in his position for up to a further 18 months until he retires, then have his replacement work with him for 2 months, if required, so the changeover is smooth.

There are four new Councillors, and I am one of them. I have learnt an incredible amount in the last twelve months, and I continue on a steep learning curve, but I do not feel we are experienced enough to choose a new CEO who will have such a profound affect on the Shire. I would prefer to put this on the back-burner and have the extra 18 months and be more experienced. This is a huge responsibility that is placed on Councillors.

This is your money and your home, and I am asking the Councillors and residents to support this difficult decision. Again, I say that I make no excuses for being so cautious in the protection of the Shire's assets and money.

This Motion today is only the first step and allows the Councillors to negotiate with the CEO. The main vote, if negotiations are successful and Councillors wish to proceed down this path, will not be before March 2018.

This Motion is about continuity, stability, transparency and aversion to risk and, again, I ask you for your support.

Mayor:

Thank you, Councillor Mason. Councillor Little, do you wish to speak to this Motion?

Councillor Little:

Thank you, Madam Mayor. As Councillor Mason has suggested, this Notice of Motion is designed to start the process to reappoint the incumbent CEO for up to a further 18 months. The idea is not to reappoint him today; it is just to start the process.

There are three important timeframes I would like to emphasise -

- 1) Up to an 18 month extension of contract takes the employment of the incumbent CEO from August 2018 up to the spring / summer of 2019.*
- 2) In the spring / summer of 2019, it is planned that a replacement CEO will be appointed - over 12 months before a new Council is elected in November 2020. That's 12 months of settling in time for the new CEO.*
- 3) We should be aware that a State election is scheduled for November 2018.*

These timeframes cover a potentially volatile time on the Council calendar after the State election and maybe even a Federal election. It covers that time when all that Strathbogie Shire stands for and all these valuable contacts established can be utilised and capitalised on for the betterment of the Shire into the future.

It's vital that we, as a Shire, have stability at the management level for an optimum and beneficial Shire future. For local government, there could, and there will, be many adjustments and changes to deal with after a State and, as I said, maybe even a Federal election. There will be scheduled changes to the Emergency Act, the new Local Government Act, and a new scheduled Enterprise Bargain agreement, to name a few of the drastic and potential changes that are on the horizon.

Fellow Councillors, I believe it's wrong and very unwise to change an extremely competent local government CEO at the same time as these possible changes that I've outlined. Changes that, unless checked, could end up beyond the control of local government.



I hear talk in the community about good governance - this Notice of Motion shows good governance; about leadership - it shows its strong leadership; about public profile and responsibility - the responsibility of running a good and successful Shire is utmost in all Councillor's minds; about best practice - it shows best practice; and about transparency - it shows complete transparency by putting the idea out there long before the CEO's contract expires. And it shows a strong and fair Council, and that's what people want.

I encourage my fellow Councillors to accept that this Notice of Motion is absolutely beneficial to the positive future of the Strathbogie Shire as we move into a time of uncertainty and change. A time when we need a CEO with what I call, Strathbogie Shire experience. We need stability and a good strong local government knowledge during this time, and we need a leader who knows and understands what this wonderful Shire is about.

We will all reap the benefit of extending the incumbent CEO's contract. To pass this Notice of Motion will be the correct decision under the current circumstances.

Thank you, Madam Mayor.

Mayor:

Thank you, Councillor Little.

Councillors, does anybody wish to speak either for or against this Motion.

Councillor Stothers:

Thank you, Madam Chair.

I'd like to speak against this Motion and, fundamentally, for me, my first point is that I still question the legality and the ethical basis on which this Motion has been brought about and ... (inaudible) case just then is that my two fellow Councillors who just spoke to this Motion see it as a fait accompli - they see it as an outcome-driven thing, and if that's the case, we are outside the terms of the Local Government Act, in my perception, so I fundamentally question, still, the legality of what we are doing. I also strongly consider that this is not the way that you run a HR recruitment process, especially for something as important as the CEO's role. I am actually appalled at the lack of process around this and, unlike my fellow Councillor Mason who has business experience, we are not a business; we are a local government entity. We are reportable and accountable to ratepayers. If we were accountable to shareholders, they can sell their shares and go invest somewhere else. These people in this gallery can't do that. We need to be a hell of a lot more accountable from a ratepayers' point of view and that means on a whole lot of accounts - not just populism, not just the status quo, but all the other things that local government needs to consider.

I am actually, frankly, suspicious of the motivations of some Councillors behind this Motion, even though Councillor Mason said there's nothing to be suspicious about. We have a Mayoral election tomorrow night and the allegiances that have formed behind this are just an interesting one for me and I sincerely hope that fellow Councillors can step up, when it comes to it, can step up in a large way to put our Shire and our ratepayers first. If we consider these people in the community / gallery tonight as community leaders, then they are the ones we need to partner.

And what has happened here is that, and regardless of whether we agree with any of these public gallery's ideological bents, these are the leaders in our community; we need to partner them, we need to work with them in the future, and we are a long way back now if we pass this Motion, in terms of building those partnerships, building that trust, building the confidence that these people expect of us in terms of achieving what we want to as a Council. So I am voting against this Motion.

Mayor:

Thanks, Councillor Stothers. Councillor Swan?

Councillor Swan:

Thank you. I also want to speak against this Motion, and before I start actually to go into 'why', I would like to particularly take the personality out of the comment, because I don't want this to be about the CEO, as he stands, because I think Steve has done a very good job over the years and I want to acknowledge that and I don't want to make it look like I am having a go at Steve - I am not. I think he is more than likely to be a person who may have been reappointed into the role because he has done a good job over the last number of years, and I have worked with him over nine years.

I will take issue with the comment about dumping the CEO. That, to me, seems a quite odd comment to make when we are actually talking about something where a contract is coming to an end; it's not dumping the CEO before a contract is completed, and I wouldn't want to dump anybody either who's been doing a good job - I think that sort of comment lowers the tone of what we are trying to achieve here.

I would also make the comment that Councillors get re-elected every four years - we get market tested. Most, that I know of, of state government employees, all sorts of levels of employees these days, are on contract now. The days of having long-term employment seem to have just dissipated, and we work on contract basis, because we market test, because it's a shifting platform at the moment, however, technology's moving, everything's changing.

One of the issues that this Council has had over a number of years has been its communication with its community. It's come through also with our community surveys, with all of the surveys we have done, we are not performing as we should in that area.

I would like to see if there was another person out there that may be able to bring that to the table. I'd like to think that our CEO role - yes, the current CEO has helped facilitate a good financial position and has done some really good things and should be absolutely acknowledged for that, but we also need to look at what else is out there; just to market test, and to my mind, if a CEO position or person in that role, feels confident in what they have, they would welcome that because I would want to market test myself if I was in that role. I would want to know that I was actually achieving well and that I was looking forward amongst my peers. That would be the way I would see myself as growing and achieving well in the role.

I'm very conscious of the fact that the arguments that have been put by my fellow Councillors, who are pro this Motion, have been based around the CEO's retirement, and his requirements for retirement, and I won't say that because he hasn't actually put that forward; this has come from the Councillors. It seems to be that we are thinking about what's best for the CEO and, as much as I like the CEO in many ways, this is not our role; our role is to do what's best for our community, and I don't believe it's in the community's best interest not to market test at this point.

We have already had one extension on the CEO's role and at the time that was done by the previous Council, it was done with great consideration; it was done with the fact that we wanted to give the new Council at least twelve months lead-in to get to know Steve, to give him a fair go, and to see if they wanted to continue with that, and then be able to have a good idea of what's required, go out to the public, see what else is out there, and then make a decision that's informed. I believe that if we go ahead with this Motion, we are negating that and I think that would be a mistake.

Mayor:

Thank you. Councillor Williams

Councillor Williams:

Very interesting. I notice there are a couple of ex-Mayors in here tonight. We've been through this over the twenty years I've been through here, and we've had three CEOs in that time, and one was reappointed, and I remember that the other CEO, Kevin Hannagan, he was reappointed without going out and advertising, and he did ten years, and when he retired, or resigned, we were fortunate enough that Steve was able to take on the job as the CEO. To take on the job of a CEO, it's a job that probably takes twelve months before you can pick up the reins to understand what goes on, where to from here, and you've got to have a person who's able to go to the governments, knows the people that they're talking to, and also a lot of the things that our CEO is on is many, many committees, especially on the MAV in Melbourne, RDV, and all those committees; he's around the whole place and that's going to be the next one we bring in, he'll have to learn that trade too. So, the thing is, that I get very frustrated when I hear people say this bloke's done that and this bloke hasn't done that, when you are in here and you are working with people, that's how you know what people are like. It's alright, we can go out there and all have your two bob's worth out in the street but this is where it is - in around this table. And that's why I am very keen to see that we go the right process, and also I see in the process here that we are going out with a public notice to let people know what we are doing, not just going to go bang. It's going to go into our paper, into our Gazette, so I become very frustrated with people the way they carry on at times, and if I think a person is doing a good job, I'll support him, and if don't think he's not doing a good job, I won't support him. So that's the way I view it.

Thanks, Madam Chair.

Mayor:

Thank you, Councillor Williams.

Councillor Mason, as the mover, do you want to conclude the debate?

Councillor Mason:

Yes, I will, thank you, Madam Chair.

I just want to reiterate a few points. This Motion today is about honesty, integrity and compassion. Today we are not reappointing - I will just go over that again; we are not reappointing - the CEO. Today we are starting a process early so that the residents of Strathbogie Shire are fully aware of what we are doing. This Motion is about being transparent. The vote to reappoint the CEO will come after 1 March 2018 and, by then, any members of the community who are not comfortable with this move, will have had plenty of time to have their say.

There are several different scenarios that will be available to Councillors at the vote for either a reappointment of the current CEO or the appointment of a new CEO in 2018.

- Negotiations with the incumbent CEO are successful and are acceptable to a majority of Councillors, and he is reappointed by a majority of Councillors.
- Negotiations with the incumbent CEO are unsuccessful or unacceptable to a majority of Councillors and he completes his contractual term on 31 August 2018.
- Or consultants are appointed and a contract for a CEO is advertised, and a new CEO is appointed by a majority of Councillors.

Contrary to what you have read or heard, there is no conspiracy here, there is no ulterior motive and there is no deception. What you have is instead is compassion, honesty, transparency and integrity. A sense of accountability and transparency so strong that this Motion is being put forward three months early so everyone in the Shire is well aware of it. Councils are a complex business, requiring strong leadership, management and administrative expertise to deliver approximately 100 services to the community.

Today, I ask that all Councillors support this Motion; see this for what it is - nothing more than allowing common sense to prevail, and don't throw someone with knowledge and talent on the scrapheap prematurely.

This Motion is about continuing stability, transparency and aversion to risk, and again I ask for your support.

Mayor:

Thank you, Councillor Mason.

Councillors, we have a Motion on the table - Item 10.2 on page 111 of our Agenda.

I'd like to put that Motion to a vote.

All those in favour.

All those against.

Councillor Swan called for a Division.

Carried 4/2.

145/77

ON BEING PUT, THE MOTION WAS CARRIED

Cr Swan called for a division

For the Motion

Cr Williams

Cr Little

Cr McClaren

Cr Mason

Against the Motion

Cr Swan

Cr Stothers

11. URGENT BUSINESS

Nil.

12. CLOSURE OF MEETING TO THE PUBLIC

Nil.

NB:

DUE TO THE CONFIDENTIAL MATTERS INITIALLY LISTED IN THE OCTOBER ORDINARY COUNCIL MEETING AGENDA (17/10/17) FOR CONSIDERATION AND DETERMINATION BEING CONSIDERED URGENT, AT A SPECIAL MEETING OF COUNCIL HELD ON TUESDAY 31 OCTOBER 2017, THESE MATTERS WERE VOTED BY COUNCILLORS, UNDER SECTION 38(2)(c) OF THE STRATHBOGRIE SHIRE COUNCIL MEETING PROCEDURE LOCAL LAW NO. 1, TO BE PRESENTED FOR CONSIDERATION AND DETERMINATION IN THE CLOSED PORTION OF THAT SPECIAL COUNCIL MEETING, HELD AT THE EUROA COMMUNITY CONFERENCE CENTRE, COMMENCING AT 5.00 P.M.

13. CONFIRMATION OF 'CLOSED PORTION' DECISIONS

Nil.

**THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 6.39 P.M.
(ON MONDAY 13 NOVEMBER 2017)**

Confirmed as being a true and accurate record of the Meetings


Chair

19-12-2017
Date