



STRATHBOGRIE SHIRE COUNCIL

Notice is hereby given that the Ordinary Meeting of the Strathbogrie Shire Council will be held on Tuesday 20 June 2017 at the Euroa Community Conference Centre, commencing at 6.00 p.m.

Councillors:

Amanda McClaren (Chair)	(Lake Nagambie Ward)
Malcolm Little	(Hughes Creek Ward)
John Mason	(Seven Creeks Ward)
Debra Swan	(Lake Nagambie Ward)
Alistair Thomson	(Mount Wombat Ward)
Graeme (Mick) Williams	(Seven Creeks Ward)

Officers:

Steve Crawcour - Chief Executive Officer (CEO)
Phil Howard - Director, Sustainable Development (DSD)
Roy Hetherington - Director, Asset Services (DAS)
David Roff - Director, Corporate and Liveability (DCL)

BUSINESS

1. Welcome
2. Acknowledgement of Traditional Land Owners
*'I acknowledge the Traditional Owners of the land on which we are meeting.
I pay my respects to their Elders, past and present'*
3. Apologies

Councillor Kate Stothers (Honeysuckle Creek Ward)
4. Confirmation of Minutes of the Ordinary Meeting of Council held on Tuesday 16 May.2017
5. Disclosure of Interests
6. Petitions
7. Reports of Mayor and Councillors and Delegates

8. Public Question Time

Public Question Time will be conducted as per Strathbogie Shire Council's Meeting Procedure Local Law No. 1, Clause 32

As the questions are a permanent public record and to meet the requirements of the Privacy Act, only the initials of the person asking the question will be used together with a Council reference number

9. Reports of Council Officers

- 9.1 Climate Change
- 9.2 Infrastructure
- 9.3 Private Enterprise
- 9.4 Public Institutions
- 9.5 Housing and Recreation
- 9.6 Tourism
- 9.7 Organisation

10. Notices of Motion

11. Urgent Business

12. Closure of Meeting to the Public to consider matters listed for consideration in accordance with Section 89(2) of the Local Government Act 1989

13. Confirmation of 'Closed Portion' Decision/s

Steve Crawcour
CHIEF EXECUTIVE OFFICER

14 June 2017

An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting, as per Local Law No. 1 - Meeting Procedure (2014) or as updated from time to time through Council Resolution

NEXT MEETING

The next Ordinary Meeting of the Strathbogie Shire Council is scheduled to be held on Tuesday 18 July 2017, at the Violet Town Community Complex (Cowslip Street, Violet Town) commencing at 6.00 p.m.

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9. REPORTS

9.2 INFRASTRUCTURE

9.2.1 Campbell Street Enhancement Project - Euroa

Author & Department

Director, Asset Services / Asset Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989

Summary

In response to a 2016/17 Council Plan and Budget submission, Council has undertaken resident consultation and road and drainage design work on Campbell Street, Euroa, improvements.

Residents have considered the process of developing a Special Charge Scheme and their likely individual contributions, and have been asked to provide feedback on whether they support Council proceeding with the project. The level of support is greater than 60%.

In accordance with the identified process, and given the level of support, Council can now proceed with formal Special Charge Scheme consultation.

RECOMMENDATION

That Council -

- 1. Resolve to proceed to property owner consultation in relation to a potential Special Charge Scheme in Campbell Street, Euroa.**
- 2. Adopt the “Campbell Street Enhancement Project Special Charge Scheme Process” document to guide the development of the Special Charge Scheme.**
- 3. Resolve to hold an initial information session for landowners included in the potential Special Charge Scheme on Wednesday 19 July 2017 at the Euroa Community Conference Centre, commencing at 5.00 p.m.**

9.2.1 Campbell Street Enhancement Project - Euroa (cont.)

Background

The Campbell Street Enhancement Project, now at an advanced concept stage, would include the following Project elements -

<u>Description</u>	<u>Potential Funding Source</u>	<u>Funding Status</u>
1. Redirection of stormwater from within properties to a Campbell Street alignment		
<ul style="list-style-type: none"> • Stage 1: Palmer Street to Bury Street 	Council funded via 2017/2018 Budget	\$255,000 included in expenditure in 2017/2018 draft Budget.
<ul style="list-style-type: none"> • Stage 2: Clifton Street to Palmer Avenue 	Council funded via 2018/2019 Budget	Approx. \$250,000 to be referred for 2018/2019 Budget consideration.
2. Improvement of parking at the Euroa Secondary College on east side of Campbell Street - additional parallel parking spaces	Council funded in 2016/2017 Budget.	\$30,000 allocated.
3. Enhancement of property frontages (Campbell Street and Palmer Avenue) with kerb and channel, nature strip construction and upgraded driveway crossings, by a Special Charge Scheme spanning two financial years -		
<ul style="list-style-type: none"> • Stage 1: North side of Palmer Avenue and East side of Campbell Street, from Palmer Avenue to Bury Street 	Special Charge Scheme 2017/2018 - landowner funded.	\$25,000 included as revenue and expenditure in 2017/018 draft Budget.
<ul style="list-style-type: none"> • Stage 2: South side Palmer Avenue and East side of Campbell Street from Clifton Street to Palmer Avenue 	Special Charge Scheme 2018/2019 - landowner funded.	\$35,000 revenue and expenditure to be referred for 2018/2019 Budget consideration.
4. Turning lane at Clifton / Campbell Street intersection	VicRoads	\$100,000 funding has been provided to Council.

Note: Additional works to rehabilitate existing pavement which has failed in Campbell Street may be required. This would be funded within Council's annual renewal budget.

A staging plan is included in the attachments, together with a layout drawing of the proposed turning lane.

The concept has been developed with the involvement of landowners and VicRoads since a 2016/2017 Council Plan and Budget submission highlighted drainage problems being experienced by residents.

9.2.1 Campbell Street Enhancement Project - Euroa (cont.)

Following a project update meeting with landowners on 8 March 2017, a questionnaire was forwarded to the nine (9) property owners involved, providing the indicative cost of proposed landowners contributions and requesting an indication of support, or otherwise, for the project.

The six (6) questionnaires returned all indicated support for the project. This represents a 67% level of support, at least. The Special Charge Scheme Process document, development for the project is attached. The document advises that "if the questionnaire demonstrates support higher than 60%, a report to Council will be written seeking Council resolution to commence (formal) consultation with property owners".

Alternative Options

The project has been structured to allow two options to be able to proceed, dependent on the level of landowner support available through the development of the Special Charge Scheme.

Option 1:

All four project elements to proceed as one project, with funding of separate elements by Council, VicRoads and landowners.

Option 2:

Only the three elements - stormwater drainage, parking and turning lane - to proceed, with funding only by Council and VicRoads.

Option 1 offers the advantages of -

- The fully constructed street achieving high amenity value for landowners; and
- Economies of scale in construction cost.

Risk Management

The project has been development initially to investigate the risk of flooding within properties and the risk of accident resulting from pedestrian and traffic movement in the area.

The project itself introduces the risk of Council not being able to proceed without landowner support. That risk has been addressed in the options identified.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

9.2.1 Campbell Street Enhancement Project - Euroa (cont.)

Financial / Budgetary Implications

The capital requirements and proposed sources are identified in this report. Renewal and expenditure costs for the enhancements can be expected to be accumulated within Council's long term financial plan.

The Special Charge Scheme elements of kerb and channel, nature strip construction and upgraded driveway crossings can only proceed following completion of the stormwater drainage work. Depending on the timing of the Special Charge Scheme process, Council may need to resolve during the 2017/2018 year to provide funding for the drainage works in the following 2018/2019 budget year.

Indicative timing is as follows -

20/06/17	Council to consider proceeding to formal consultation and, if proceeding :
Early July 2017	Advice to community as part of budget outcomes, and specific invitations to landowners concerning Special Charge Scheme process.
19/07/17 (Wednesday) - 5.00p.m. to 6.00p.m.	Initial Special Charge Scheme Information Session.
26/07/17	Establishment of Task Group.
End August 2017	Completion of design.
Early September 2017	Final Information Session.
19 September 2017	Council consideration of 'Intention to Declare a Special Charge'.
Early November 2017	Council hearing of any submissions or objections.
21 November 2017	Council consideration of submissions or objections, and determination of whether to proceed with the Scheme.
December 2017 to March 2018	Victorian Civil and Administrative Tribunal (VCAT) process, if any.
April to December 2018	Construction period, dependent on any Scheme process delays or wet weather.

9.2.1 Campbell Street Enhancement Project - Euroa (cont.)

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community

Environmental / Amenity Implications

The project does have significant environmental and amenity implications.

The built environment would be enhanced for the benefit of the school community, traffic in the area and residents / landowners.

Amenity benefits would be available as well, principally for residents / landowners.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The Special Charge Scheme process, which would commence with Council's decision to commence consultation, has been devised to fully satisfy the requirements of the Local Government Act 1989 relating to Special Charge Schemes.

The process document highlights the legal and statutory opportunities available to landowners to influence the outcomes of the Scheme, including rights to appeal to the Victorian Civil and Administrative Tribunal (VCAT).

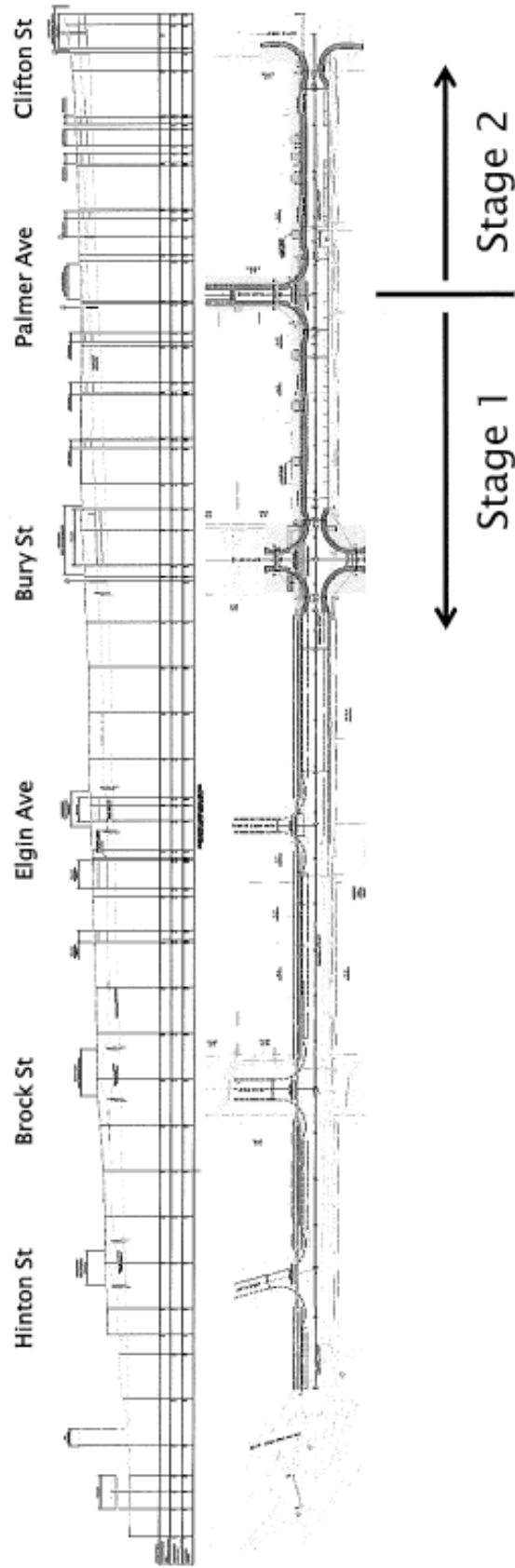
Consultation

Consultation will proceed in accordance with Council's community engagement consultation strategy, currently being developed. The general public would be informed of the project and the Special Charge Scheme developed in collaboration with landowners.

Attachments

- Staging Plans - Stage 1 and Stage 2
- Turning Lane Layout
- Special Charge Scheme Process document

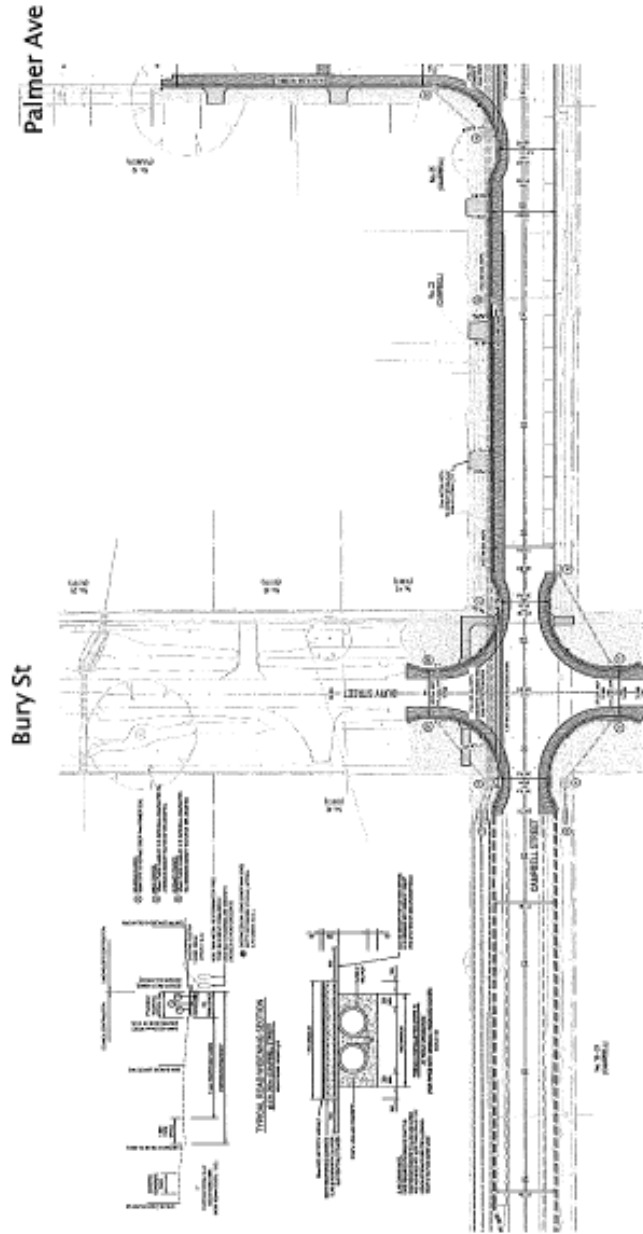
Campbell Street Enhancement



Full Project

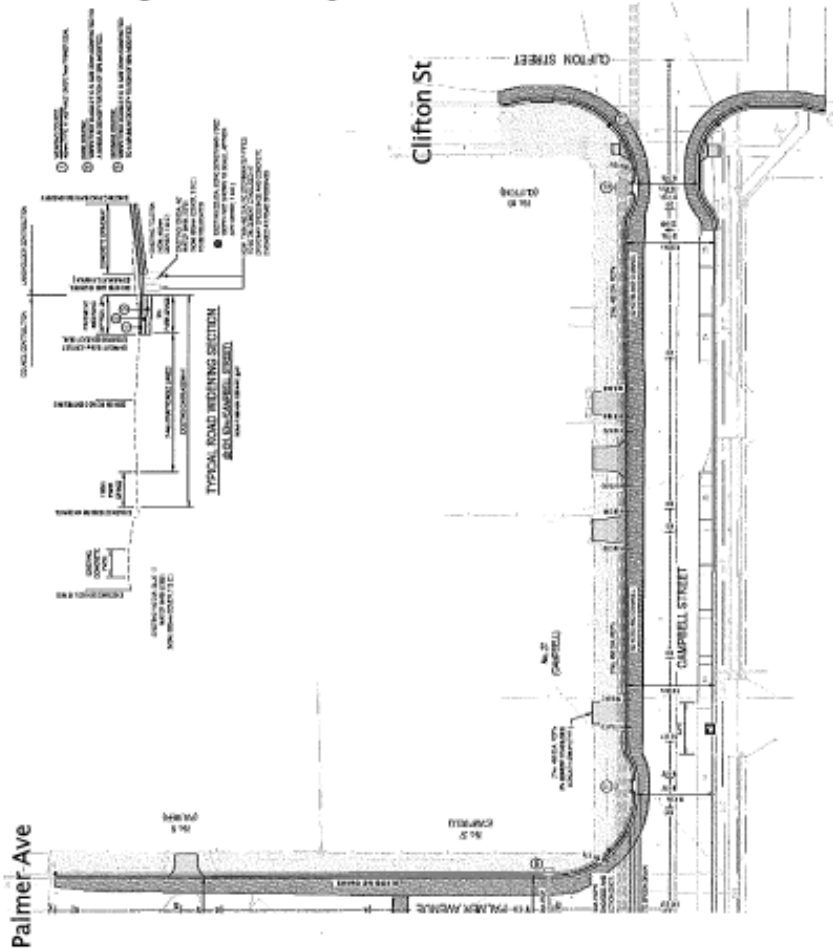


Campbell Street Enhancement



- Stage 1**
- Underground drainage & parking by Council
 - Possible kerb & channel work out of Palmer Ave, along Campbell St East and into Bury St, nature strips and new crossings by landowners.

Campbell Street Enhancement





Stage 2

- Underground drainage & parking by Council
- Possible kerb & channel work out of Palmer Ave, along Campbell St East and into Clifton St, nature strips and new crossings by landowners.



EUROA SECONDARY COLLEGE: PROPOSED INTERSECTION IMPROVEMENTS AND CAR PARKING

	Drawn: Dean Sheavcross Approved: Bruce Brines	<p>Disclaimer Note This map is a representation of the information currently held by Strathbogie Shire Council. While every effort has been made to ensure the accuracy of the data, Council disclaims all liability for any loss, cost, damage or injury, howsoever arising or connected with the use of this data. Any feedback on omissions or errors would be appreciated. Contains Council Information © Strathbogie Shire Council Contains Vicmap Information © State of Victoria, Department of Environment, Land, Water & Planning.</p>	15/09/2016 Scale 1:500	
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This is an opportunity for landowners to have Campbell Street, and the Western end of Palmer Avenue, fully constructed as a shared project.

A Special Charge Scheme can be developed with landowner support to undertake the project.

CAMPBELL STREET ENHANCEMENT PROJECT



SPECIAL CHARGE SCHEME PROCESS

1. INTRODUCTION

Council has commenced design work to enhance Campbell Street between Clifton and Bury Streets, and complete the Western end of Palmer Avenue.

Some funding is available to commence work and Council is considering additional funding in the 2017/18 budget.

Why participate in the construction of your street?

Council wishes to proceed with the designed drainage and parking elements. Landowners may wish to fund additional work to completely construct the street: -

1. Kerb and channel will replace the table drain, eliminate water ponding and provide delineating of nature strips.
2. Residents will benefit from improved access to properties, improved safety, and amenity, with grass nature strips able to be maintained.

Why is Road Construction Funded by Property Owners?

The 'Special Charge Scheme' legislation under the *Local Government Act 1989* (the Act), is intended to enable a Council to recover the full cost of the works from property owners for works that will be of special benefit to them. The construction of nature strips, kerb & channel and driveways, is seen to primarily benefit the people that live in those streets. The most common Special Charge Schemes in Victoria are for road and/or drainage construction.

In this case Council is considering fully funding the drainage and parking works.

It is worth noting that property owners have funded construction of other streets in the Shire, e.g. Rowe Street. This has happened either directly through Special Charge Schemes (or Private Street Schemes under the old 1958 Act) or indirectly through developers constructing roads at the time of subdivision, when the cost of construction is then passed on to the purchaser.

2. SCHEME PREPARATION

2.1 Consultation Process

Following the Update Meeting on 8th March 2017, you have **four key opportunities** to formally state your views regarding the proposed scheme.

The first of these is the initial questionnaire.

Initial Questionnaire

The process will commence with an initial questionnaire being sent to all property owners in the Scheme, outlining the construction proposed and the estimated cost and liability for each property.

The questionnaire will provide a section where property owners will be given the opportunity to offer their comments in relation to the proposal.

Council treats the questionnaires as confidential. As well as being a requirement of the *Information Privacy Act 2000*, Council also wants you to be able to tell us your views, without having to worry about what your neighbours may think if your opinion differs to theirs.

If the initial questionnaire demonstrates support higher than 60 per cent, a report to Council will be written seeking a Council resolution to commence consultation with property owners. This will begin with property owners being invited to an initial Information Session. The initial meeting will outline the remainder of the

process including finalising construction proposals through discussion with property owners.

If support for the Scheme is less than 60 per cent, a report will be presented to Council seeking a resolution on whether or not to proceed with consultation.

The initial costs that are apportioned to property owners are preliminary estimates. In cases where the revised estimate at the end of the design process increases above the upper estimate range, property owners will be given the opportunity to vote again on whether or not they still want the Scheme to proceed.

Task Group

In the letter inviting property owners to the initial Information Session, a nomination form will be included for anyone interested in participating in a Task Group. This group of street representatives will meet with officers throughout the design process to ensure that the design is responsive to the area and meets the needs of the residents.

This is your second opportunity for input into the design of the Scheme – please raise any issues that you think need to be addressed with a member of the Task Group at this stage.

Task Group representatives will be expected to act as a link between Council and the residents of the area, providing feedback from residents to officers. Should residents be unable to contact a Task Group representative at any stage throughout the process, feedback may be directed to Council officers.

Final Information Session

Upon completion of the design, proposals will be presented to all property owners at a final Information Session. In some cases, further consultation may be required at this stage, to accommodate inclusions such as footpaths, intersection treatments and/or traffic calming measures.

2.2 STATUTORY PROCESS

This part of the process is set out in the *Local Government Act 1989* and cannot be modified.

Council's intention to declare the Scheme

Following the final information session, a report will be presented to Council recommending that it give notice of its intention to declare a Special Charge for street and/or drainage construction.

Council's intention to declare the Special Charge Scheme will be publicly advertised, and property owners will receive notification in the mail. The notification will outline your rights to make a submission or objection to Council regarding the proposed Scheme. Council will consider all submissions and objections. There is an opportunity to address Council at this time.

This is your third opportunity to make comments regarding the Scheme. Council is required to consider all submissions and objections.

Formal Declaration of the Scheme

After having considered all submissions and objections, Council must determine whether to proceed. If the Scheme is to proceed, Council must formally declare the Scheme.

Property owners will receive notification in the mail of Council's decision to formally declare the Scheme. At this stage of the process, the notification will outline your rights to lodge an appeal with the Victorian Civil and Administrative Tribunal (VCAT) about the Scheme. There is a fee of approximately \$575.30 to lodge an appeal with VCAT.

There are defined grounds for an appeal to VCAT, which are:

- a) the works and projects or the period of maintenance for the purposes of which the Special Charge was imposed are not or will not provide a special benefit to that person; or
- b) the basis of distribution of the charge amongst those persons who are liable to pay it is unreasonable; or
- c) if the Planning Scheme for the area contains any relevant policies or specific objectives, the works proposed for the construction of a road or for drainage of any land are inconsistent with those policies or objectives; or
- d) if the Planning Scheme for the area does not contain any relevant policies or specific objectives, the works and projects proposed for the construction of a road or drainage of any land are unnecessary, unreasonable, excessive,

insufficient, unsuitable or costly, having regard to the locality or environment and to the probable use of the road or drainage of the land.

This is your fourth and final opportunity to influence the outcome of the Scheme, should you feel that your views have not been given appropriate consideration.

3. CONSTRUCTION AND MAINTENANCE

The construction standard for Special Charge Schemes is required to be mindful of neighbourhood character, whilst providing a suitable solution to the issues of access, safety, drainage, and amenity.

PREVIOUS EXAMPLE – Rowe Street, Euroa



PHOTO 1 Rowe Street - conditions pre-construction



PHOTO 2 Rowe Street – eastern end, showing outcome of a similar project

Following construction, an inspection is carried out and Council will assume responsibility for ongoing maintenance at the constructed standard.

4. APPORTIONMENT OF SCHEME COSTS

Council has discretion over how Scheme costs are apportioned. However, costs must be considered equitable and consistent across the Scheme.

Council generally consider two factors:

1. The benefit each property receives from the Scheme.
2. The size of the property – either its area or frontage to the Scheme.

In the case of the Campbell Street Enhancement Project, the apportionment is proposed to be based on the frontage a property has to the scheme.

Special considerations are made for corner properties where both roads are included in the Scheme. These considerations are also made for properties that are adjacent, or back onto, the road being considered for construction. These properties are assessed on a case by case basis.

5. PAYMENT

Scheme payment is required when construction commences. You will receive an invoice for your estimated liability. At this stage you will be given the option of paying the full amount or by instalments with interest.

After works are completed the Scheme is placed on a maintenance period to enable any defects to be resolved. Following the completion of a maintenance period, the actual cost of the Scheme will be determined. This is the cost that property owners will ultimately pay. Reconciliation between the actual cost and the estimated cost will be made at this time. The apportioned liability of each property is adjusted accordingly.

Payment Options

The Special Charge is to be paid in either of the following ways:

- (a) After works commence an invoice will be issued to all property owners. A payment for the full amount will be indicated on the notice, or
- (b) Quarterly instalments will be payable over a TEN (10) YEAR period, this is a total of 40 instalments. Interest will be charged from your second instalment

onwards at the interest rate applied to the principal amount. The instalment dates each year will be 15 January, 15 April, 15 July, 15 October. Interest will be calculated at a fixed rate for the term of the Special Charge. The interest rate to be charged will not be determined until such time as the project commences and a loan taken out to fund the project. The rate will include a 1 per cent administration fee that Council charges to administer the loan over the 10 year period.

Interest on late payments will be charged under the *Penalty Interest Act 1983*.

Financial Hardship

If any property owner is genuinely unable to meet the cost of the Scheme, Council will consider special arrangements such as deferral of payment, or a longer period of repayment.

However, please note that for Financial Hardship provisions to be approved, personal financial information will need to be provided to substantiate the claim. This information will be dealt with in confidence by Council's Finance officers.

You may need to fill out a form giving detail of your age, savings, other investments, income, expenses, dependent family members etc. Each application is treated on its merits.

9.7.2 Burns Avenue Sealing Project - Euroa

Author & Department

Director, Asset Services / Asset Services Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.”

Summary

A proposal to seal Burns Avenue, between Atkins Street and White Street, Euroa, has been developed in consultation with landowners as a potential half-cost Special Charge Scheme.

Responses to a questionnaire sent to landowners identified a level of support of 36.4% for the project to proceed.

Council will not be able to establish a Special Charge Scheme with less than 50% support and should consider abandoning the project.

RECOMMENDATION

That Council resolve to discontinue its efforts to establish the half-cost Special Charge Scheme for sealing of Burns Avenue, between Atkins Street and White Street, Euroa.

Background

Council has supported the allocation of up to \$30,000 (representing a 50% contribution) to the cost of sealing a section of Burns Avenue. The funding is available in the 2016/2017 Capital Works Program.

A meeting was held on 9 February 2017 to update residents and commence the process of determining the level of support for the project.

Seven of the eleven properties involved in the project were represented. Those absent were sent meeting information under cover letter on 10 February 2017. All residents were sent a questionnaire to indicate their support for the project on 10 February 2017.

Eight questionnaires were returned and an additional response was received by phone. Further attempts to obtain feedback from the remaining two properties were unsuccessful.

Of those that provided a response, support for the project is 44.4%.

Overall support for the project is 36.4%.

9.7.2 Burns Avenue Sealing Project - Euroa (cont.)

Alternative Options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic Links – policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan.

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

Should the project not proceed, budget savings of \$30,000 will result.

Economic Implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The author of this report considers that the recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author of this report considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

Consultation with the landowners has been affective in determining the level of support for the project. No further consultation is warranted.

9.7.2 Burns Avenue Sealing Project - Euroa (cont.)

Attachments

- Summary of landowner responses
- Response from landowner

Ref. No.	Attended Meeting	Response to Questionnaire	Comments
1.	Yes	Yes	I have lived at this address for 43 years and it would be lovely to have a made road to cut down the dust. Walkers won't have pot holes to trip into, therefore it will make it safer for everyone concerned. (I have been at this address the longest in Burns Ave.)
2.	No	?	
3.	Yes	No	Upon looking at the road and documentation provided by the Council there is no way the road can be widened without the removal of trees (estimate 3) that will improve the safety. The removal of the trees has a substantial impact on the character of the avenue. The money would be better used to seal road edges on high traffic areas such as Anderson St & Atkins St, or plant new trees in Burns Ave to plan for road widening in future.
4.	No	No	
5.	Yes	No	Overwhelming non-support is very evident. I believe if you're going to seal the road then do it complete with kerb and channelling and proper drainage. I also can't afford it and don't think its fair for me to be excused from paying when others have to.

6.	Yes	No	Happy with the way it is - apart from the corner of Atkins and Burns, which could be easily fixed.
7.	Yes	No	See attached letter
8.	No	?	
9.	No	Yes	
10.	Yes	Yes	
11.	Yes	Yes	

Attachment to Landowner Response – Burns Avenue Road Sealing Project

Firstly we purchased our property for many reasons, but high on the attraction was the ambience of Burns Avenue and we do not wish to have two way traffic along the street. Many people walk along Burns Avenue and sealing it to facilitate two way traffic would make it less suitable from a safety perspective for pedestrians.

1. Some property owners in Burns Avenue are disadvantaged as they are in excess of 200 metres from the nearest fire plug (see attached) which is nearly double the CFA recommendations of 120 metres. Given the water main is below the existing road and residents have poor water supply, consideration should be given to upgrading this prior to any proposed sealing.
2. We suggest Council consider sealing from Atkins Street and White Street to the edge of the first property boundaries as this would mitigate the potholes and nature strip damage caused by turning vehicles including the garbage trucks.
3. Some of the proposed benefits, such as reducing incidence of damage to grass verges and potholes and rutting could be achieved by driver education training of the garbage truck drivers. They are the only heavy vehicle users of Burns Avenue.

9.6	Tourism Reports Index	
9.6.1	Nagambie Waterways Advisory Committee - Draft Minutes of the Meeting held on 27 th March 2017	24

9.6 TOURISM

9.6.1 Nagambie Waterways Advisory Committee - Draft Minutes of the Meeting held on 27th March 2017

Author & Department

Economic Growth Officer / Sustainable Development Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

The author of this report and officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

Attached are the draft meeting minutes of the Nagambie Waterways Advisory Committee held on 27th March 2017, for Council's endorsement.

RECOMMENDATION

That Council endorse the draft Minutes of the Nagambie Waterways Advisory Committee meeting held on 27th March 2017.

Background

The Strathbogie Shire Council has resolved to appoint a Special Committee to advise policy and direction for the Nagambie Waterway, to ensure that the activities on the Nagambie Waterways meet the objectives and the vision of Council as set out in the Council Plan.

In 2015 the Council approved a new Terms of Reference for the committee and a new committee was appointed, to provide strategic direction for the waterways to the Council.

Alternative options

The author and other officers providing advice in relation to this report have considered potential alternative courses of action. No feasible alternatives have been identified.

Risk Management

The author of this report considers that there are no significant Risk Management factors relating to the report and recommendation.

Strategic links - policy implications and relevance to Council Plan

The author of this report considers that the report is consistent with Council Policies, key strategic documents and the Council Plan's 6.4 Strategy: Provide passive and active recreational facilities and paths / tracks to *'Support the Nagambie Lakes Recreational and Commercial Stakeholders Waterways Committee in implementing the Actions in the On Land and On Water Strategy.'*

9.6.1 Nagambie Waterways Advisory Committee
- Draft Minutes of the Meeting held on 27th March 2017 (cont.)

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The author of this report considers that the report is consistent with Best Value, National Competition Policy and competition and consumer Act requirements have been considered and applied in development of the report and recommendation.

Financial/Budgetary implications

The author of this report considers that the recommendation has no capital or recurrent budget considerations.

Economic implications

The author of this report considers that the recommendation has no significant economic implications for Council or the broader community.

Environmental/Amenity implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Community implications

The author of this report considers that the recommendation has no significant environmental or amenity implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The author considers that the recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal/Statutory implications

The author of this report considers that the recommendation has no legal or statutory implications which require the consideration of Council

Consultation

The author of this report consulted with all the user groups of the waterways, relevant agencies, and the community at the recent meeting – see attached copy of minutes.

Attachments

- Draft Minutes of the Nagambie Waterways Advisory Committee held on 27th March 2017

**Nagambie Waterways Advisory Committee
Meeting Monday 27th March 2017 at the Nagambie Lakes Regatta Centre**

Attended:

Steve Crawcour (SC)	CEO Strathbogie Shire Council SSC
Cr. Amanda McClaren (AMc)	Mayor SSC
Cr. Debra Swan (DS)	Ward Councillor SSC
Ian Matheson (IM)	GVW
Henry Moss (HM)	Nagambie Rowing Club
Tony Hammond (TH)	Riparian Group
Scott Wikman (SW)	GMW
Avi Maharaji (AM)	Team Leader Council Business
Alister Purbrick (AP)	NLT&C

Guests:

Michelle Booth (MB) – Transport Safety Victoria
Carole Hammond – Team Leader Sustainable Development SSC
Roy Hetherington – Director of Assets SSC
David Somek & Rhys Quick – Urbis

Apology:

Wally Cubbin
John Beresford
Craig Stewart

1. **Welcome** to Michelle Booth Waterways Safety Officer from Marine Safety Victoria. MB reported that MSV have increased their Waterways Safety Officers from 2 to 6 and each has been given a region. MB is the appointed officer for our region. She also approves Lake closure applications and advises on issues.
2. **Matters arising** – recommend that meeting minutes –
 - AP enquired about the progress on sourcing funding for the business case to install surveillance cameras on the waterways. SC reported there was no progress at this stage. MB reported that MSV had funding to install cameras at every boat ramp in Victoria – this project was designed to provide information to the boating public on weather, check ramp info, waterway rules etc. It is a big project, so will take some time to roll out. People travel a long way to go boating this will provide a facility that they can check on conditions via the app on your phone before leaving home.
AP reported that the Committees proposal of cameras along waterways check speeds, monitor capture evidence. Land owners support the installation of these cameras. MB commented that nobody can be prosecuted if you cant prove who the owner is, therefore clear vision is needed of the rego numbers, location etc. It is possible to infringe via the owner onus system, but only if you can positively identify the rego number and prove the offence. The business case will need to prove the reasons behind the project. MB is happy to assist with the project.
 - SC that the application for a Deep Water Boat Ramp was refused.

3. **Compliance Sub committee** (verbal) as the meeting was held immediately prior to this meeting, the report was verbal.
4. **Nagambie Infrastructure Development Study** -AM handed the meeting over to David and Rhys from Urbis to discuss the study and receive comments from the committee to include in the studies findings.

Meeting closed 6.30pm

9.7	Organisation Reports Index	
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9.7 ORGANISATION

9.7.1 Council Policy - Review - Procurement Policy

Author & Department

Team Leader, Council Business / Corporate and Liveability Directorate

Disclosure of Conflicts of Interest in relation to advice provided in this report

This report and the officers/contractors providing advice in relation to this report do not have a direct or indirect interest, as provided in accordance with the Local Government Act 1989

Summary

A revised Procurement Policy is presented to Council for adoption.

RECOMMENDATION

That Council adopts the Strathbogie Shire Council Procurement Policy.

Background

Summary of change;

The policy review has incorporated:

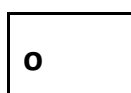
- Compliance with the Instrument of Delegations where Council officers would be required to approve a range of financial functions and thereby ensuring they have adhered to their respective authorisations and delegations
- Council's procurement strategy supports the aims and objectives of Council's current Council Plan
- To ensure quality and cost standards adopted are available for public inspection (as per section 208F of the Act) and that Council reports at least once a year to its community on what has been done to ensure that it has given effect to the Best Value Principles (as per section 208G of the Act)
- Inclusion of Performance measures and Continuous Improvement to monitor performance against targets, benchmark results and support ongoing reviews of processes to support continuous improvement.
- Commitment to explore opportunities in engaging Aboriginal business to offer delivery of goods and services to Council.

The policy reflects a statement of intent, in demonstrating best practice, value and in looking to partnership opportunities, including initiatives through the Goulburn Valley Regional Collaborative Alliance (GVRCA).

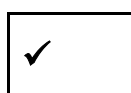
9.7.1 Council Policy - Review
- Procurement Policy (cont.)

A Procurement Threshold table will be included in the policy and is set out as per below.

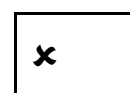
Expenditure Thresholds (ex GST)	1 Quote	2 Written Quotes	3 Written Quotes	Public Tender	Approval Process	Procurement Method
<\$5,000	✓	o	x	x	Delegated Staff	Minimum one verbal or written quote
\$5,001 - \$25,000	x	✓	o	x	Delegated Staff/ Managers	Request for Quotation (RFQ) (Minimum of 2 written quotations)
\$25,001 - \$50,000 (Goods or Services & Works)	x	x	✓	o	Delegated Managers	Request for Quotation (RFQ) (Minimum 3 written quotations)
\$50,001 - \$100,000 (Goods or Services & Works)	x	x	✓	o	Group Manager/Directors	
\$100,001 - \$150,000 (Goods or Services)	x	x	o	✓	CEO	3 written quotes/Request for Tender (RFT) (high risk/high complexity)
\$100,001 - \$200,000 (Works)	x	x	o	✓	CEO	
\$150,001 - 200,001 + (Goods or Services & Works)	x	x	x	✓	Council	(Public Tender)



Preferred Method



Acceptable Method



Not an acceptable method

Alternative Options

N/A.

Risk Management

To ensure that the policy is in compliance with the requirements and guidelines set under the *Local Government Act 1989 (the Act)*.

Strategic Links – policy implications and relevance to Council Plan

The report is consistent with Council Policies, key strategic documents and the Council Plan.

9.7.1 Council Policy - Review
- Procurement Policy (cont.)

Best Value / National Competition Policy (NCP / Competition and Consumer Act 2010 (CCA) implications

The report is consistent with Best Value, National Competition Policy and Competition and Consumer Act requirements.

Financial / Budgetary Implications

The recommendation has no capital or recurrent budget considerations.

Economic Implications

The recommendation has no significant economic implications for Council or the broader community.

Environmental / Amenity Implications

The recommendation has no significant environmental or amenity implications for Council or the broader community.

Community Implications

The recommendation has no significant community or social implications for Council or the broader community.

Victorian Charter of Human Rights and Responsibilities Act 2006

The recommendation does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

The recommendation has no legal or statutory implications which require the consideration of Council.

Consultation

The matter under consideration did not warrant a community consultation process.

Attachments

Council's Procurement Policy.



PROCUREMENT POLICY

COUNCIL POLICY	
Effective Date:	19 July 2016
Last Review:	17 November 2015
Current Review:	24 May 2017
Adopted by Council:	
Next Review Date:	Annually
Responsible Officer/s:	Team Leader Council Business Acting Director Corporate and Liveability

Purpose

The purpose of this Policy is to ensure that Council's procurement processes achieve best practice in the following:

- value for money, innovation and continuous improvement in the provision of services for the community;
- consistency with Council values;
- a strategic approach to procurement planning, implementation and evaluation;
- enabling sustainable outcomes including economic, environmental and social sustainability;
- efficient and effective use of Council resources;
- utilising collaboration and partnership opportunities, including initiatives through the Goulburn Valley Regional Collaborative Alliance (GVRCA);
- high standards of probity, transparency, accountability and risk management; and
- compliance with legislation, Instrument of Delegations (i.e. the authorisation of officers to approve a range of functions in the procurement process), the current *Council Plan* objectives, Council policies and industry standards.

Objective

Section 186A (1) and (9) of the *Local Government Act 1989* (the Act) requires the Council to prepare, approve and comply with a Procurement Policy encompassing the principles, processes and procedures applied to all purchases of goods, services and works by the Council.

Scope

This Policy covers all Council procurement activity and is binding upon Council Staff, contractors and consultants while engaged by the Council.

Standards

Council's procurement activities will be carried out to the professional standards required by best practice and in compliance with the

- *Local Government Act 1989*
- Procurement Guidelines
- Conflicts of Interest Policy/Guidelines
- Fraud policy
- Councillor Code of Conduct
- Staff Code of Conduct
- CEO Directive - Procurement Guidelines
- Corporate Card Policy
- Gifts, benefits and Hospitality Policy

- Occupational Health and Safety Policy
- Risk Management Policy
- Victorian Local Government Best Practice Procurement Guidelines 2013 Other relevant legislative requirements.

Policy Statement

Council recognises that a procurement policy and its associated guidelines will support the achievement of the Council's strategic procurement objectives.

Council is committed to ensuring its purchasing practices are sustainable, efficient and deliver value for money, while encouraging a competitive environment for suppliers and seek to support local enterprise.

Principles

Council's purchasing practices are based on the following principles:

- **Integration with Council Strategy**

Council's procurement strategy shall support the aims and objectives of Council's current Council Plan.

- **Best Value**

Section 208A & section 208B of the Act requires that Council must adopt and comply with Best Value Principles.

Section 208F requires Council to ensure any quality or cost standards it adopts are available for public inspection.

Section 208G requires Council to report at least once a year to its community on what has been done to ensure that it has given effect to the Best Value Principles.

- **Purchasing methods**

Council's standard methods for purchasing goods, services and works shall be by:

- a) petty cash, or corporate credit or debit card or purchase order for low value simple purchases;
- b) a quotation process for purchases;
- c) contract following a tender process;
- d) purchasing schemes or approved suppliers including collaborative purchasing arrangements with other councils, agency arrangements (section 186(5) (b)) and Ministerial approved schemes (section 186(5) (b)) such as the Municipal Association of Victoria and Procurement Australia;
- e) the Council or the CEO may approve other methods of procurement or exemptions to this Policy due to abnormal circumstances such as emergencies, sole suppliers or interruption to a delivery of key services in accordance with their level of authority; and
- f) Ministerial exemptions from tendering requirements in exceptional circumstances such as natural disaster recovery or interruption to a delivery of key services.

- **Delegations Reserved for the Council**

Only the Council can award contracts that are greater than:

- \$150,000 Incl. GST for goods and services
- \$200,000 Incl. GST for works

- **Delegation of Procurement Authority**

Council procurement activities are undertaken using Financial Delegations, allowing Council staff to approve certain purchases, quotation, tender and contractual processes without prior referral to the Council.

Please refer to:

- <https://magiq.edrms/docs/~D423121> (Procurement Quick Reference Guide)
- <https://magiq.edrms/docs/~D427769> (Financial Delegations)

- **Procurement Thresholds**

Purchase of goods and services or works are subject to the following thresholds, including GST, in total;

Expenditure Thresholds (ex GST)	1 Quote	2 Written Quotes	3 Written Quotes	Public Tender	Approval Process	Procurement Method
<\$5,000	✓	o	✗	✗	Delegated Staff	Minimum one verbal or written quote
\$5,001 - \$25,000	✗	✓	o	✗	Delegated Staff/ Managers	Request for Quotation (RFQ) (Minimum of 2 written quotations)
\$25,001 - \$50,000 (Goods or Services & Works)	✗	✗	✓	o	Delegated Managers	Request for Quotation (RFQ)
\$50,001 - \$100,000 (Goods or Services & Works)	✗	✗	✓	o	Group Manager/Directors	(Minimum 3 written quotations)
\$100,001 - \$150,000 (Goods or Services)	✗	✗	o	✓	CEO	3 written quotes/Request for Tender (RFT)
\$100,001 - \$200,000 (Works)	✗	✗	o	✓	CEO	
\$150,001 - 200,001 + (Goods or Services & Works)	✗	✗	✗	✓	Council	(Public Tender)

o Preferred Method
 ✓ Acceptable Method
 ✗ Not an acceptable method

Low Value Transactions

An item with a value of less than \$5,000 can be procured through a single verbal quote with an email confirmation copied to their respective Delegated Manager. This email request and approval should be saved in Info Wise for audit trail purposes.

Payments for these types of purchases can be processed through Council's corporate card or purchase without Purchase Order, as long as it is in compliance with Council's Procurement Exemption list (through Council's Procurement Guidelines), which allows

for these types of purchases to occur, subject to approval by Council's respective Financial Delegate.

- **Fair and Honest Dealing**

Prospective suppliers will be afforded an equal opportunity to tender or quote. Impartiality will be maintained in selecting suppliers.

- **Conduct of Councillors and Council Staff (Ethics and Probity)**

Council's procurement activities will be performed with integrity, and in an ethical and transparent manner.

- **Gifts and Hospitality**

No Councillor or member of Council Staff shall, either directly or indirectly, solicit or accept gifts, and or hospitality from contractors or their representatives, or from organisations, firms or individuals with whom they have official dealings.

- **Occupational Health and Safety**

Council is committed to procurement activities that provide a safe working environment for employees, volunteers and contractors. Council requires all its contractors and suppliers to share this commitment to providing a safe and healthy environment.

- **Risk Management**

Risk management is to be appropriately applied at all stages of procurement activities ensuring sufficient planning is carried out in a manner that will protect and enhance the Council's capability to prevent, withstand or recover from any interruption to the supply of goods, services and works.

- **Accountability and Transparency**

Accountability in procurement means being able to demonstrate and provide evidence to an independent third party that a defined process has been followed and that the process is transparent, fair and reasonable.

- **Sustainable Procurement**

In accordance with the current *Council Plan*, the organisation's procurement decisions and initiatives will be based on clear and transparent evidence, informed economic, environmental and social considerations.

- **Economic Sustainability**

Council's procurement activities will be carried out on the basis of obtaining value for money. This means minimising the total lifecycle cost consistent with acceptable quality, reliability and delivery considerations. Section 186(4) of the Act provides that the Council is not required to accept the lowest tender or accept any tender.

- **Environmental Sustainability**

Council is committed to enhancing the environment by adopting the principles of environmentally sustainable procurement within the context of purchasing on a value for money basis.

- **Social Procurement**

Council is committed to enhancing partnerships with community stakeholders, enabling capacity building and providing a range of social benefits.

- **Local Procurement**

Consistent with value for money principles, where equivalent value can be sourced either locally or regionally, preference will be given to local suppliers.

- **Disclosure of information**

Information received by the Council that is Commercial in Confidence must not be disclosed.

- **Performance Measure and Continuous Improvement**

Council will establish and put in place management reporting systems to monitor performance against targets and compliance with procurement policy and guidelines.

Procurement procedures, innovative practices, guidelines and costs will be benchmarked externally. Internal service standards will be agreed within Council and set performance criteria against these targets will be measured, reported and reviewed regularly to support continuous improvement.

- **Human Rights Charter**

Council acknowledges the legal responsibility to comply with the *Charter of Human Rights and Responsibilities Act 2006* and the *Equal Opportunity Act 2010*. The *Charter of Human Rights and Responsibilities Act 2006* are designed to protect the fundamental rights and freedom of citizens. The Charter gives legal protection to twenty fundamental human rights under its four key values that include freedom, respect, equality and dignity.

- **Aboriginal Engagement**

Council, depending on the nature of the procurement, is committed to explore opportunities in engaging Aboriginal businesses for the delivery of goods and services. This may result in engagement as a contractor, a subcontractor or individual's employment as a result of provision of goods, services or works to the Council.

Review

This policy is required to be reviewed at least once in each financial year as per section 186A (7) of the *Local Government Act 1989*.

9.7.2 Financial Report to 31 May 2017

Author / Department

Director, Corporate and Liveability / Corporate and Liveability Directorate

Disclosure of Interest

No officers providing advice in relation to this report have a direct or indirect interest, as provided in accordance with the Local Government Act 1989.

Summary

The appended May Financial Report incorporates the mid-year review and the anticipated position at 30 June 2017. The process involves estimating the end of financial year position for all programs within Council's strategic objectives.

The report contains the Income Statement, Balance Sheet, Cash Flow Statement and Statement of Capital Works.

In relation to the current year the operating surplus for the eleven months period ending 31 May 2017 was \$4,163,849. The variance between the current and forecast budget is detailed in the Financial Overview.

As at 31 May 2017, total capital works was \$4,756,835.

RECOMMENDATION

That the Financial Report for the eleven months ended 31 May 2017 be noted.

Background

The 2016/17 Budget was prepared in accordance with the Local Government Act 1989, and was formally adopted at a Special Meeting of Council held on 26 June 2016. A full mid-year review has now been carried out.

Council considers and notes monthly Financial Reports in accordance with the Local Government Act 1989 (Act). Under Section 137 and 138 of the Act, Council must establish and maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. This report satisfies those requirements.

The attached reports provide details of the changes identified in the mid-year review process. The changes have now been incorporated in the attached financial statements

Alternative Options

The Officer providing advice in relation to this report has considered all alternative courses of action. The option presented represents the forecast position of Council at 30 June 2017.

9.7.2 Financial Report to 31 May 2017 (cont.)

Risk Management

Regular Financial Reporting in accordance with the Local Government Act 1989 support Council's focus on Risk Management

Monitoring of the 2016/17 adopted Budget provides for prudent financial management and ensures that Council is made aware of any known or potential financial risks. This review has resulted in adjustments for known variances and, therefore, reduces the risk that the actual results will significantly differ from the budget.

Strategic Links – policy implications and relevance to Council Plan

This report is consistent with Council Policies, the Long Term Financial Plan and the Council Plan. The report also addresses Council's desire to review all aspects of Council's operations.

Best Value / National Competition Policy (NCP) / Competition and Consumer Act 2010 (CCA) implications

The report is consistent with Best Value, National Competition Policy and Competition and Consumer Act 2010 requirements. Close monitoring of budgets is in line with Best Value principles.

Financial / Budgetary Implications

The financial implications are clearly detailed in the attached 2016/17 Mid-Year Budget Review reports.

Economic Implications

The attached report, in conjunction with the detailed briefing to Council, considers all known economic implications for the financial year ending 30 June 2017.

Environmental / Amenity Implications

The recommendation in this report has no significant environmental or amenity implications for Council or the broader community.

Community Implications

This report has no significant unfavourable community or social implications for the Council or the broader community. Improved capital grant funding will result in improved infrastructure renewal outcomes.

Victorian Charter of Human Rights and Responsibilities Act 2006

The recommendation contained in this report does not limit any human rights under the Victorian Charter of Human Rights and Responsibilities Act 2006.

Legal / Statutory Implications

There are no statutory or legal implications. The Local Government Act 1989 allows for budget reallocations. Consideration and adoption of periodic Financial reports as per the Local Government Act 1989 ensures Council complies with its Legal and Statutory obligations

9.7.2 Financial Report to 31 May 2017 (cont.)

Consultation

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Attachments

- Financial Overview and Variance Analysis
- Income Statement
- Capital Works Statement
- Balance Sheet
- Cash Flow Statement
- Capital Works Details

The Financial Overview to 31 May 2017 identifies total operating income of \$28,672,615 with total operating expenditure of \$24,508,766 resulting in a surplus to date of \$4,163,849. The MYR/Current Budget reports a surplus of \$1,337,115 whilst the Forecast to June 30 2017 is a surplus of \$4,627,958. An overview of the budget variances is provided in the following table.

Capital Works total expenditure to 31 May 2017 is \$4,756,835. The MYR/Current budget for Capital Expenditure is \$11,139,896. The Forecast to 30 June 2017 is total to \$6,866,555, a favorable variance of \$4,273,341. \$4,559,480 is Capital Works to be carried forward to 2017/18 and is detailed below.

An overview of the budget variances is provided in the following table.

OPERATING INCOME Fav. / (Unfav).

Ref.	Line Item	Variance	Notes
A	Statutory	47,130	Increase in income Forecast budget due to: * Higher than budgeted income for Planning Fee, Subdivision Fees & Boating Infringements
B	User Fees	37,588	Increase in income Forecast due to: * Higher than budgeted income for Debt collection expenses recovered, Pound Fees, Regatta Centre events & Tip Fees Euroa.
C	Grants Operating	2,563,406	Increase in income Forecast budget due to: * \$2.6m early payment Grants Commission - 2017/18 funds
D	Grants capital	162,343	Increase in income Forecast budget due to: * \$17k Avenel Rec Reserve Cricket Nets & Junior Shelter * \$50k Waste Transfer Station upgrade not budgeted * \$120k Euroa Flood Levee - DELWP funding less \$34k Cullens Road Bridge
E	Contributions	574,064	Increase in income Forecast budget due to: * \$317K Longwood Units asset transferred to Council by Dept Housing * \$22K Nagambie Tourism Infrastructure Dev Bus Care Project * \$50k Birkett St Underpass VIC Roads funding * \$100k Campbell St - VIC Roads funding * \$30k Pedestrian Path Euroa Main Rd - VIC Roads funding * \$30k On Road Bike markings - VIC Roads funding * \$15k Violet Town Bowls Club - local contribution * \$10k Nagambie Lakes Mens Shed contribution
F	Other Income	106,160	Increase in income Forecast budget due to: * \$112k Found Assets - Drains

Financial Overview Page 2

OPERATING EXPENDITURE Fav. / (Unfav).

Ref	Line Item	Variance	Notes
G	Employee Costs	(92,110)	Increase in expenditure Forecast budget due to: * Redundancies & overlap of Executive roles
H	Materials and Services	(101,738)	<p>Notes</p> <p>Increase in expenditure Forecast budget due to:</p> <ul style="list-style-type: none"> * \$80k Transfer Stations: additional transport & disposal costs * \$70k Relief Finance Manager, budgeted as Employee Costs, paid as Materials * \$40k replace staff on workcover - offset by Workcover recovery * \$40k Labour Hire cost replacing Employee Cost. * \$35k Labour Hire costs "Customer Service/Admin: partly offset by savings to Employee costs. * \$73k HR Professional Services - Corporate Services & Assets Department review * \$27k Roadside Weeds & Pest Management * \$30k Shirewide Economic Development Strategy - increased cost * \$23k Legal Expenses: sale of Assets * \$13k Saleyards maintenance - matched by additional income * \$13k Public Notices - additional costs tenders, waste management, job adverts. * \$13k increased recruitment costs <p>Decrease in expenditure Forecast budget due to:</p> <ul style="list-style-type: none"> * \$90k savings Shared Services * \$85k Violet Town Landfill * \$50k Environment Officer * \$50k Euroa Football Club redevelopment * \$20k Detailed Timber Bridge reports * \$20k Planning compliance * \$14k Strathbogie Marketing * \$12k Senior Citizens Centres * \$11k Chip Replacement * Multiple favorable & unfavorable adjustments with a net effect

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CAPITAL EXPENDITURE		Fav./ (Unfav).	
Ref	Line Item	Variance	Notes
1	Capital	4,273,341	less Capital Works c/forward to 2017/2018 total \$4,559,480
			\$400,000: Sheans Creek Rd Bridge no 5
			\$250,000: Avenel Hall upgrade
			\$250,000: Birkett St Railway Pedestrian Crossing
			\$250,000: Brookleigh Rd Bridge No 120
			\$204,000: Avenel Longwood Bridge No 59
			\$200,000: Nagambie High St Toilets
			\$200,000: Avenel Longwood Bridge No 62
			\$184,000: Brock St Toilet
			\$180,000: Nagambie Rushworth Rd Bridge no 75
			\$180,000: Tarcombe Ruffy Rd Bridge No 14
			\$180,000: Euroa Flood Levee
			\$165,000: Avenel Longwood Bridge No 63
			\$154,000: Ben Kell Rd Bridge No 36
			\$140,000: McCrackens/McKenzie Rd Bridge no 125
			\$140,000: Carters Rd Bridge No 55
			\$120,000: Euroa School parking improve Stage 1
			\$104,000: Halsalls Lane Bridge
			\$100,000: Violet Town Oval Toilets
			\$100,000: Pavement Rehabilitation Program
			\$100,000: Garrett St Euroa
			\$ 87,000: Shiffner St Violet Town
			\$ 84,000: Giffen Rd Bridge No 42
			\$ 80,000: Bonds Lane Bridge No 144
			\$ 80,000: Nagambie Drainage - Retention Dam
			\$ 60,000: Violet Town Rec Reserve masterplan implement
			\$ 50,000: Environmental Improvements solar power Civic Centre
			\$ 50,000: Dip Lane Bridge No 143
			\$ 45,000: Shiffner St Violet Town
			\$ 43,000: Nagambie Industrial Area: Drainage
			\$ 40,000: Euroa Swimming Pool roof structure change rooms

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CAPITAL EXPENDITURE Fav. / (Unfav). continued

Ref	Line Item	Variance	Notes
			\$ 40,000: Dip Lane Bridge No 142
			\$ 36,480: Avenel Hall seal carpark/30m footpath
			\$ 36,000: Angle parking Nagambie, consult/design
			\$ 30,000: Nagambie - Glass Square Bowling Club - Clubrooms
			\$ 30,000: Violet Town Bowls Club Shed
			\$ 30,000: Bell St Palmer Ave Drainage
			\$ 23,000: Nagambie Industrial Area - Scoping
			\$ 20,000: Nagambie - Glass Square Tennis Club - Clubrooms
			\$ 20,000: Binney St Roundabout
			\$ 20,000: Livingstone St walking track
			\$ 15,000: Create Easements for Flood Levees
			\$ 15,000: Screen Planting Caravan Park Kirkland Ave
			\$ 13,500: Drainage Investigation
			\$ 10,500: Other Drainage

STRATHBOGIE SHIRE COUNCIL

Comprehensive Income Statement
For the month ended May 2017

	YTD Actual	YTD Budget	YTD Variance	MYR/Current Budget	Forecast June 2017	Variance Current Budget to Forecast <small>Rev./((Unrev.)</small>	Reference
INCOME							
Rates and charges	17,865,762	17,908,500	(42,738)	17,908,500	17,908,500	0	
Statutory fees and fines	354,250	300,348	53,903	314,470	361,600	47,130	A
User fees	621,002	606,299	14,703	655,562	693,150	37,588	B
Grants - operating	5,364,787	4,913,208	451,579	5,498,390	8,061,796	2,563,406	C
Grants - capital	2,823,532	2,440,400	383,132	2,940,400	3,102,743	162,343	D
Contributions - monetary	860,635	222,117	638,519	398,446	972,510	574,064	E
Contributions - non monetary	0	0	0	0	0	0	
Share of net profits of associates	0	0	0	0	0	0	
Bad and doubtful debts	0	0	0	0	0	0	
Other income	782,647	670,248	112,399	724,615	830,775	106,160	F
Total Income	28,672,615	27,061,119	1,611,496	28,440,383	31,931,074	3,490,691	
EXPENSES							
Employee Costs	(8,074,206)	(7,976,685)	(97,521)	(8,701,838)	(8,793,948)	(92,110)	G
Material and services	(10,010,589)	(10,199,503)	188,914	(11,788,030)	(11,889,768)	(101,738)	H
Share of net loss of associates	0	0	0	0	(0)	0	
Bad and doubtful debts	0	(917)	917	(1,000)	(1,000)	0	
Depreciation	(5,665,594)	(4,797,650)	(867,944)	(5,233,800)	(5,233,800)	0	
Borrowing costs	(93,115)	(94,417)	1,301	(103,000)	(103,000)	0	
Net loss on disposal of property, infrastructure, plant and equipment	(468,575)	(651,383)	182,808	(710,600)	(710,600)	0	
Other Expenses	(196,687)	(211,750)	15,063	(565,000)	(571,000)	6000	
Total Expenses	(24,508,766)	(23,932,305)	(576,461)	(27,103,268)	(27,303,116)	(199,848)	
(Deficit)/surplus for the year	4,163,849	3,128,815	1,035,035	1,337,115	4,627,958	3,290,843	
Other Comprehensive Income							
Net asset revaluation increment/(decrement)	0	0	0	0	0	0	
Total comprehensive result	4,163,849	3,128,815	1,035,035	1,337,115	4,627,958	3,290,843	

For the month ended May 2017

	YTD Actual	YTD Budget	YTD Variance	MYR/Current Budget	Forecast June 2017	Variance Current Budget to Forecast Fav./(Unfav.)	Reference
CAPITAL EXPENDITURE							
Property							
Land	2,954	0	(2,954)	0	3,000	(3,000)	
Buildings	881,489	595,000	(286,489)	1,740,000	1,000,800	739,200	
Recreation Leisure & Community Services	85,902	135,000	49,098	165,000	165,920	(920)	
Open space	150,978	149,727	(1,251)	249,727	231,200	18,527	
Total property	1,121,323	879,727	(241,596)	2,154,727	1,400,920	753,807	
Plant and equipment							
Plant, machinery and equipment	314,441	210,000	(104,441)	630,000	390,000	240,000	
Furniture & Equipment	25,897	23,300	(2,597)	26,000	26,000	0	
Computers and telecommunications	218,402	316,250	97,848	345,000	350,000	(5,000)	
Total Plant and equipment	558,740	549,550	(9,190)	1,001,000	766,000	235,000	
Infrastructure							
Roads	2,013,756	2,377,700	363,944	3,710,523	3,195,589	514,934	
Bridges and culverts	536,601	857,000	320,399	3,201,000	864,000	2,337,000	
Footpaths	45,479	0	45,479	131,600	141,600	(10,000)	
Drainage	480,936	466,333	(14,603)	896,046	498,446	397,600	
Kerb and channel	0	0	0	45,000	0	45,000	
Total infrastructure	3,076,772	3,701,033	624,261	7,984,169	4,699,635	3,284,534	
Total capital works expenditure	4,756,835	5,130,310	373,475	11,139,896	6,866,555	4,273,341	
Represented by:							
New asset expenditure	219,609	94,000	(125,609)	897,000	357,800	539,200	
Asset renewal expenditure	3,792,088	4,341,310	549,222	8,677,216	5,632,555	3,044,661	
Asset upgrade expenditure	733,604	685,000	(48,604)	1,416,480	822,000	594,480	
Asset expansion expenditure	11,534	10,000	(1,534)	149,200	54,200	95,000	
Total capital works expenditure	4,756,835	5,130,310	373,475	11,139,896	6,866,555	4,273,341	

Balance Sheet

For the month ended May 2017

	YTD Actual	MYR/Current Budget	Forecast June 2017	Variance Current Budget to Forecast Fav./[Unfav.]
Assets				
Current Assets				
Cash and cash equivalents	12,075,878	5,465,000	13,029,184	7,564,184
Other financial assets	1,200,000	1,200,000	1,200,000	0
Trade and other receivables	2,574,495	1,903,000	1,903,000	0
Inventories	19,454	5,000	5,000	0
Non-current assets classified as held for sale	1,928,000	1,738,000	1,928,000	190,000
Other assets	119,629	113,000	113,000	0
Total Current Assets	17,917,456	10,424,000	18,178,184	7,754,184
Non Current Assets				
Investments in associates	241,520	242,000	242,000	0
Property, Infrastructure, plant and equipment	283,853,640	278,629,000	274,355,659	(4,273,341)
Other financial assets	2,032	2,000	2,000	0
Total Non Current Assets	284,097,192	278,873,000	274,599,659	(4,273,341)
Total Assets	302,014,648	289,297,000	292,777,843	3,480,843
Liabilities				
Current Liabilities				
Trade and other payables	1,064,134	2,810,000	2,810,000	0
Trust fund and deposits	867,676	762,000	762,000	0
Provisions	3,152,202	3,038,000	3,038,000	0
Interest-Bearing Loans and borrowings	62,941	522,000	522,000	0
Total Current Liabilities	5,146,953	7,132,000	7,132,000	0
Non Current Liabilities				
Trust fund and deposits	63,486	68,000	68,000	0
Provisions	966,062	631,000	631,000	0
Interest-Bearing Loans and borrowings	1,202,063	678,000	678,000	0
Total Non Current Liabilities	2,231,611	1,377,000	1,377,000	0
Total Liabilities	7,378,564	8,509,000	8,509,000	0
Net Assets	294,636,084	280,788,000	284,268,843	3,480,843
Equity				
Reserves	209,361,828	198,419,000	198,419,000	0
Accumulated Surplus	85,274,256	82,369,000	85,849,843	3,480,843
Total Equity	294,636,084	280,788,000	284,268,843	3,480,843

STRATHBOGRIE SHIRE COUNCIL

Cash Flow Statement	YTD Actual	MYR/Current
For the month ended May 2017	Inflows	Budget
	(Outflows)	Inflows
		(Outflows)
Cash flows from operating activities		
Rates and charges	17,086,676	17,909,000
Statutory fees and fines	354,250	314,000
User fees	693,213	732,000
Grants	8,191,056	8,477,000
Contributions - monetary	543,635	0
Interest received	197,597	290,000
Other receipts	473,409	717,000
Net GST refund/(payment)	122,985	0
Employee Costs	(8,148,903)	(8,701,000)
Materials & services	(11,675,747)	(11,856,000)
Trust Funds and deposits	(68,894)	0
Other payments	(196,694)	(498,000)
Net cash provided by operating activities	7,572,583	7,384,000
Cash flows from investing activities		
Payments for property, infrastructure, plant & equipment	(4,756,834)	(11,140,000)
Proceeds from sales of property, infrastructure, plant & equipment	398,518	940,000
Payments for landfill rehabilitation	-	(524,000)
Net cash used in investing activities	(4,358,316)	(10,724,000)
Cash flows from financing activities		
Finance costs	(93,115)	(103,000)
Proceeds from borrowings	-	-
Repayment of borrowings	(425,254)	(472,000)
Net cash used in financing activities	(518,369)	(575,000)
Net increase (decrease) in cash and cash equivalents	2,695,898	(3,915,000)
Cash and cash equivalents at the beginning of the financial year	9,379,978	10,580,000
Cash and cash equivalents at 31 May 2017	12,075,876	6,665,000
Short-Term Investments as at 31 May 2017	YTD Actual	
NAB	2,900,000	
CBA	2,000,000	
ANZ	2,500,000	
GMCU	2,200,000	
	9,600,000	



**Strathbogie Shire Council
Account Management Report
for year to May 2017 (actuals as at 13 June 17 - 92% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Capital Land									
20113 49 Hill St Longwood	\$0	\$0	\$0	\$2,954	\$0	\$2,954	-\$2,954	-\$2,954	0%
Total Land	\$0	\$0	\$0	\$2,954	\$0	\$2,954	-\$2,954	-\$2,954	0%
Open Space									
20111 Euroa Skate Park Shade Sail	\$15,000	\$15,000	\$0	\$0	\$1,300	\$1,300	-\$1,300	\$13,700	8%
22025 Create Essements for Flood Levees	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
22026 Nagambie Oval	\$15,000	\$20,727	\$20,727	\$11,502	\$25,691	\$37,093	-\$16,366	-\$16,366	179%
22027 Avenel Oval	\$14,000	\$14,000	\$14,000	\$9,539	\$0	\$9,539	\$4,461	\$4,461	68%
22029 Violet Town Oval	\$15,000	\$15,000	\$5,000	\$5,247	\$1,843	\$7,090	-\$2,090	\$7,910	47%
22030 Longwood Oval	\$30,000	\$30,000	\$30,000	\$47,336	\$0	\$47,336	-\$17,336	-\$17,336	158%
22032 Longwood Recreation Reserve Tree Removal	\$30,000	\$30,000	\$30,000	\$11,066	\$0	\$11,066	\$18,934	\$18,934	37%
22035 Buckley Park Landfill extension	\$0	\$0	\$0	\$2,545	\$0	\$2,545	-\$2,545	-\$2,545	0%
27176 Capital Works Project design	\$60,000	\$60,000	\$50,000	\$63,743	\$4,555	\$68,298	-\$18,298	-\$18,298	137%
27179 Violet Town Rec Reserve masterplan implement	\$60,000	\$60,000	\$0	\$0	\$0	\$0	\$60,000	\$60,000	0%
Total Open Space	\$344,000	\$249,727	\$149,727	\$150,978	\$33,289	\$184,267	-\$34,540	\$98,749	74%
Recreation Leisure & Community Services									
20112 Bi-Centennial Park, Euroa (Playground Equipment Refurb)	\$0	\$0	\$0	\$922	\$0	\$922	-\$922	-\$922	0%
27180 Euroa Swimming Pool: seating & tables	\$15,000	\$15,000	\$15,000	\$14,529	\$0	\$14,529	\$471	\$471	97%
27181 Violet Town Swim Pool Filter replacement	\$70,000	\$70,000	\$40,841	\$40,841	\$0	\$40,841	-\$29,159	-\$29,159	58%
27182 Avenel Swim Pool perimeter fencing	\$60,000	\$60,000	\$80,000	\$23,006	\$26,055	\$49,062	\$10,938	\$10,938	82%
27183 Avenel Swim Pool seat & tables	\$10,000	\$10,000	\$10,000	\$4,844	\$0	\$4,844	\$5,156	\$5,156	48%
27184 Ruffy Tablelands Community Ctr bore equipment	\$5,000	\$5,000	\$5,000	\$1,760	\$909	\$2,669	\$2,331	\$2,331	53%
27185 Dog dropping signage parks	\$5,000	\$5,000	\$5,000	\$0	\$0	\$0	\$5,000	\$5,000	0%
Total Recreation Leisure & Community Services	\$165,000	\$165,000	\$135,000	\$85,902	\$26,965	\$112,867	\$22,133	\$79,098	68%
Buildings									
20026 Nagambie - Glass Square Bowling Club - Clubrooms	\$30,000	\$30,000	\$0	\$1,026	\$818	\$1,844	-\$1,844	\$26,156	8%
20029 Nagambie - Glass Square Tennis Club - Clubrooms	\$20,000	\$20,000	\$0	\$1,026	\$818	\$1,844	-\$1,844	\$18,156	9%
20073 Violet Town Bowls Club Shed	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	0%
20078 Euroa Caravan Park: Upgrade Program	\$35,000	\$35,000	\$15,000	\$29,441	\$1,338	\$30,777	-\$15,777	\$4,223	88%
20086 Violet Town Community Centre - Roof	\$0	\$0	\$0	\$500	\$0	\$500	-\$500	-\$500	0%
20101 Euroa Civic Centre Conference Room: Roof	\$0	\$0	\$0	\$400	\$0	\$400	-\$400	-\$400	0%
20104 RSL Hall Memorial Park, Euroa: Stage 2 Painting & Rendering	\$0	\$0	\$0	\$680	\$0	\$680	-\$680	-\$680	0%
22033 Nagambie Lakes Mens Shed	\$0	\$0	\$0	\$9,056	\$1,863	\$10,939	-\$10,939	-\$10,939	0%
22034 Euroa Saleyards Roof - Stage 2	\$385,000	\$385,000	\$385,000	\$421,897	\$0	\$421,897	-\$36,897	-\$36,897	110%
22038 Nagambie Library Redevelopment	\$110,000	\$110,000	\$110,000	\$114,276	\$2,096	\$116,372	-\$6,372	-\$6,372	105%
22039 Avenel Hall upgrade	\$400,000	\$400,000	\$25,000	\$149,848	\$4,126	\$153,974	-\$246,026	\$246,026	38%
27169 Strathbogie Hall windows refurb	\$30,000	\$30,000	\$30,000	\$0	\$18,298	\$18,298	\$11,702	\$11,702	61%
27170 Euroa Swimming Pool roof structure change rooms	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$40,000	\$40,000	0%
27171 Nagambie Community Ctr verandah extension	\$10,000	\$10,000	\$10,000	\$11,534	\$0	\$11,534	-\$1,534	-\$1,534	115%
27172 Nagambie High St Toilets	\$200,000	\$200,000	\$0	\$0	\$0	\$0	\$200,000	\$200,000	0%

**Strathbogie Shire Council
Account Management Report
for year to May 2017 (actuals as at 13 June 17 - 92% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
27173 Brock St Toilet	\$200,000	\$200,000	\$20,000	\$55,747	\$92,825	\$148,573	-\$128,573	\$51,428	74%
27174 Environmental Improvements solar power Civic Centre	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000	0%
27176 Euroa Croquet Club Toilets	\$40,000	\$40,000	\$0	\$24,200	\$0	\$24,200	-\$24,200	\$15,800	61%
27177 Violet Town Oval Toilets	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	0%
27246 Selyards Fence Panels	\$0	\$25,000	\$0	\$24,960	\$0	\$24,960	-\$24,960	\$40	100%
27247 Security Cameras - Black Cavalier/Trav Rest	\$0	\$50,000	\$0	\$0	\$55,880	\$55,880	-\$5,880	\$5,880	112%
27250 Ragatta Centre Comfort Station substructure	\$0	\$0	\$0	\$35,801	\$3,364	\$38,965	-\$38,965	-\$38,965	0%
27258 Nagambie Recreation Reserve: replace kitchen ceiling	\$0	\$0	\$0	\$1,295	\$0	\$1,295	-\$1,295	-\$1,295	0%
Total Buildings	\$1,665,000	\$1,740,000	\$695,000	\$681,489	\$181,444	\$1,062,934	-\$467,934	\$658,511	61%
Roads									
Road Reseal Program									
24999 Road Resealing Program	\$729,000	\$729,000	\$729,000	\$1,012	\$0	\$1,012	\$727,988	\$727,988	0%
27100 Aerodrome Road FS1	\$0	\$0	\$0	\$77,021	\$0	\$77,021	-\$77,021	-\$77,021	0%
27101 Ash Street FS2	\$0	\$0	\$0	\$1,229	\$0	\$1,229	-\$1,229	-\$1,229	0%
27102 Birckett Street FS3	\$0	\$0	\$0	\$2,777	\$0	\$2,777	-\$2,777	-\$2,777	0%
27103 Bonnie Doon Road FS4	\$0	\$0	\$0	\$15,886	\$0	\$15,886	-\$15,886	-\$15,886	0%
27104 Creightons Creek Road FS5	\$0	\$0	\$0	\$16,922	\$0	\$16,922	-\$16,922	-\$16,922	0%
27105 Creightons Creek Road FS6	\$0	\$0	\$0	\$18,931	\$0	\$18,931	-\$18,931	-\$18,931	0%
27106 Euroa Strathbogie Rd FS7	\$0	\$0	\$0	\$36,933	\$0	\$36,933	-\$36,933	-\$36,933	0%
27107 Kennedy Street FS8	\$0	\$0	\$0	\$409	\$0	\$409	-\$409	-\$409	0%
27108 Longwood Ruffy Rd FS9	\$0	\$0	\$0	\$45,451	\$0	\$45,451	-\$45,451	-\$45,451	0%
27109 Magloneby Rd FS10	\$0	\$0	\$0	\$15,173	\$0	\$15,173	-\$15,173	-\$15,173	0%
27110 Magloneby Rd FS11	\$0	\$0	\$0	\$31,614	\$0	\$31,614	-\$31,614	-\$31,614	0%
27111 Mack Rd FS12	\$0	\$0	\$0	\$50,324	\$0	\$50,324	-\$50,324	-\$50,324	0%
27112 Quarry Rd FS13	\$0	\$0	\$0	\$23,614	\$0	\$23,614	-\$23,614	-\$23,614	0%
27113 Shearns Creek Rd FS14	\$0	\$0	\$0	\$15,564	\$0	\$15,564	-\$15,564	-\$15,564	0%
27114 Vale Street FS15	\$0	\$0	\$0	\$29,522	\$0	\$29,522	-\$29,522	-\$29,522	0%
27115 Aerodrome Rd RS1	\$0	\$0	\$0	\$891	\$0	\$891	-\$891	-\$891	0%
27116 Aerodrome Road RS2	\$0	\$0	\$0	\$6,615	\$0	\$6,615	-\$6,615	-\$6,615	0%
27117 Allason Rd RS3	\$0	\$0	\$0	\$38	\$0	\$38	-\$38	-\$38	0%
27118 Doherty Rd RS4	\$0	\$0	\$0	\$14,908	\$0	\$14,908	-\$14,908	-\$14,908	0%
27119 Euroa Strathbogie Rd RS5	\$0	\$0	\$0	\$4,779	\$0	\$4,779	-\$4,779	-\$4,779	0%
27120 Gap Rd RS6	\$0	\$0	\$0	\$1,440	\$0	\$1,440	-\$1,440	-\$1,440	0%
27121 Goulburn Weir Rd RS7	\$0	\$0	\$0	\$2,211	\$0	\$2,211	-\$2,211	-\$2,211	0%
27122 McDiemics Rd RS8	\$0	\$0	\$0	\$20,878	\$0	\$20,878	-\$20,878	-\$20,878	0%
27123 Mitchellstown Rd RS9	\$0	\$0	\$0	\$17,798	\$0	\$17,798	-\$17,798	-\$17,798	0%
27124 Mitchellstown Rd RS10	\$0	\$0	\$0	\$16,396	\$0	\$16,396	-\$16,396	-\$16,396	0%
27125 Nagambie Locksley Rd RS11	\$0	\$0	\$0	\$6,476	\$0	\$6,476	-\$6,476	-\$6,476	0%
27126 Tablik Mones Rd RS12	\$0	\$0	\$0	\$693	\$0	\$693	-\$693	-\$693	0%
27127 Elliot St US1	\$0	\$0	\$0	\$3,416	\$0	\$3,416	-\$3,416	-\$3,416	0%
27128 Ewings Rd US2	\$0	\$0	\$0	\$3,804	\$0	\$3,804	-\$3,804	-\$3,804	0%
27129 Ewings Rd US3	\$0	\$0	\$0	\$3,841	\$0	\$3,841	-\$3,841	-\$3,841	0%
27130 Hart St US4	\$0	\$0	\$0	\$4,711	\$0	\$4,711	-\$4,711	-\$4,711	0%

**Strathbogie Shire Council
Account Management Report
for year to May 2017 (actuals as at 13 June 17 - 92% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
27131 High St US5	\$0	\$0	\$0	\$9,004	\$0	\$9,004	-\$9,004	-\$9,004	0%
27132 Jubilee Cres US6	\$0	\$0	\$0	\$1,002	\$0	\$1,002	-\$1,002	-\$1,002	0%
27133 Kennedy St US7	\$0	\$0	\$0	\$6,529	\$0	\$6,529	-\$6,529	-\$6,529	0%
27134 Maxfield St US8	\$0	\$0	\$0	\$2,170	\$0	\$2,170	-\$2,170	-\$2,170	0%
27135 Queen St US9	\$0	\$0	\$0	\$246	\$0	\$246	-\$246	-\$246	0%
27136 Racecourse Rd US10	\$0	\$0	\$0	\$3,997	\$0	\$3,997	-\$3,997	-\$3,997	0%
27138 Watson St US12	\$0	\$0	\$0	\$1,921	\$0	\$1,921	-\$1,921	-\$1,921	0%
27139 Williams St US13	\$0	\$0	\$0	\$1,793	\$0	\$1,793	-\$1,793	-\$1,793	0%
27226 RS13: Negambie Locksley Rd Tablik	\$0	\$0	\$0	\$38,930	\$0	\$38,930	-\$38,930	-\$38,930	0%
27227 RS14: Negambie Locksley Rd Tablik	\$0	\$0	\$0	\$43,013	\$0	\$43,013	-\$43,013	-\$43,013	0%
27228 RS15: Negambie Locksley Rd Tablik	\$0	\$0	\$0	\$39,448	\$0	\$39,448	-\$39,448	-\$39,448	0%
27229 US14: Racecourse Rd Negambie	\$0	\$0	\$0	\$19,057	\$0	\$19,057	-\$19,057	-\$19,057	0%
Total Road Reseal Program	\$729,000	\$729,000	\$729,000	\$658,388	\$0	\$658,388	\$70,612	\$70,612	90%
Road Rehabilitation Program									
25920 Pavement Rehabilitation Program	\$1,282,000	\$1,282,000	\$671,000	\$9,079	\$0	\$9,079	\$661,921	\$1,272,921	1%
27193 Rowe St/Shep Rd Intersection	\$0	\$0	\$0	\$47,911	\$0	\$47,911	-\$47,911	-\$47,911	0%
27240 Pine Lodge Road	\$0	\$0	\$0	\$965	\$0	\$965	-\$965	-\$965	0%
27241 Pine Lodge Road	\$0	\$0	\$0	\$13	\$0	\$13	-\$13	-\$13	0%
27242 Pine Lodge Road	\$0	\$0	\$0	\$73	\$0	\$73	-\$73	-\$73	0%
Total Road Rehabilitation Program	\$1,282,000	\$1,282,000	\$671,000	\$58,040	\$0	\$58,040	\$612,960	\$1,223,960	5%
Shoulder Pavement Program									
25150 Shoulder Pavement Program	\$447,489	\$447,489	\$220,000	\$550,763	\$0	\$550,763	-\$330,763	-\$103,274	123%
Total Shoulder Pavement Program	\$447,489	\$447,489	\$220,000	\$550,763	\$0	\$550,763	-\$330,763	-\$103,274	123%
Resheet Program									
25202 Resheeting Program	\$537,554	\$537,554	\$520,000	\$11,891	\$0	\$11,891	\$505,663	\$525,663	2%
25234 Balmattum Rd Ch 8000-10600	\$0	\$0	\$0	\$35,348	\$0	\$35,348	-\$35,348	-\$35,348	0%
25235 Negambie Rushworth Rd Ch 8000-10000	\$0	\$0	\$0	\$25,032	\$0	\$25,032	-\$25,032	-\$25,032	0%
25236 Red Gum Lane Ch 0-505	\$0	\$0	\$0	\$6,837	\$0	\$6,837	-\$6,837	-\$6,837	0%
25237 Reedy Lake Rd Ch 0-2000	\$0	\$0	\$0	\$28,276	\$0	\$28,276	-\$28,276	-\$28,276	0%
25240 Wier Rd Ch 2900-5400	\$0	\$0	\$0	\$30,147	\$0	\$30,147	-\$30,147	-\$30,147	0%
27194 South Costerfield Greytown Rd Ch 7420-9250	\$0	\$0	\$0	\$26,050	\$0	\$26,050	-\$26,050	-\$26,050	0%
27198 Segafredos Lane Ch 0-500	\$0	\$0	\$0	\$6,456	\$0	\$6,456	-\$6,456	-\$6,456	0%
27196 Segafredos Lane Ch 500-1500	\$0	\$0	\$0	\$14,228	\$0	\$14,228	-\$14,228	-\$14,228	0%
27197 Bull Ln Ch 0-1100	\$0	\$0	\$0	\$16,630	\$0	\$16,630	-\$16,630	-\$16,630	0%
27198 Watfivale Rd Ch 2500-7700	\$0	\$0	\$0	\$58,239	\$0	\$58,239	-\$58,239	-\$58,239	0%
27199 Old Euroa Rd Ch 5700-7700	\$0	\$0	\$0	\$27,014	\$0	\$27,014	-\$27,014	-\$27,014	0%
27200 Longwood Mansfield Rd Ch 6650-9100	\$0	\$0	\$0	\$31,671	\$0	\$31,671	-\$31,671	-\$31,671	0%
27201 Longwood Mansfield Rd Ch 10200-10900	\$0	\$0	\$0	\$9,210	\$0	\$9,210	-\$9,210	-\$9,210	0%
27202 Grimwade Rd Ch 15638-17138	\$0	\$0	\$0	\$16,475	\$0	\$16,475	-\$16,475	-\$16,475	0%
27203 Grimwade Rd Ch 17138-18248	\$0	\$0	\$0	\$12,026	\$0	\$12,026	-\$12,026	-\$12,026	0%
27204 McKernans Rd Ch 1000-2000	\$0	\$0	\$0	\$13,425	\$0	\$13,425	-\$13,425	-\$13,425	0%
27205 Negambie Rushworth Rd Ch 12000-13000	\$0	\$0	\$0	\$14,334	\$0	\$14,334	-\$14,334	-\$14,334	0%
27206 Reedy Lake Rd Chy 2700-4000	\$0	\$0	\$0	\$17,730	\$0	\$17,730	-\$17,730	-\$17,730	0%
27207 Upper Boho Rd Ch 0-2400	\$0	\$0	\$0	\$52,759	\$0	\$52,759	-\$52,759	-\$52,759	0%

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**Strathbogie Shire Council
Account Management Report
for year to May 2017 (actuals as at 13 June 17 - 92% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
27208 Cemetery Rd Ch 4000-5900	\$0	\$0	\$0	\$27,226	\$0	\$27,226	-\$27,226	-\$27,226	0%
27209 Bartons Lane Ch 700-2800	\$0	\$0	\$0	\$30,366	\$0	\$30,366	-\$30,366	-\$30,366	0%
27210 Footlers Rd Ch 0-1000	\$0	\$0	\$0	\$10,454	\$0	\$10,454	-\$10,454	-\$10,454	0%
27211 Kelvin View Rd Ch 1540-3075	\$0	\$0	\$0	\$22,838	\$0	\$22,838	-\$22,838	-\$22,838	0%
27212 Wallis Rd Ch 6595-6585	\$0	\$0	\$0	\$11,511	\$0	\$11,511	-\$11,511	-\$11,511	0%
27253 Tarcombe Road Resheet Ch 6090-8390	\$0	\$0	\$0	\$31,260	\$0	\$31,260	-\$31,260	-\$31,260	0%
Total Resheet Program	\$537,554	\$537,554	\$520,000	\$567,433	\$0	\$567,433	-\$47,433	-\$29,879	106%
Roads General									
25958 Birkett St Railway Pedestrian Crossing	\$138,000	\$213,000	\$0	\$18,875	\$7,320	\$26,195	-\$26,195	\$186,805	12%
25985 Avenel School Carpark	\$40,000	\$40,000	\$40,000	\$40,990	\$0	\$40,990	-\$990	-\$990	102%
27076 O'Connors Rd-Grant St, Mingshore - Upgrade for school bus	\$5,000	\$5,000	\$5,000	\$4,601	\$0	\$4,601	\$399	\$399	92%
27077 Violet Town Flood Mitigation - special charge scheme	\$100,000	\$40,000	\$40,000	\$48,233	\$0	\$48,233	-\$6,233	-\$6,233	116%
27175 Avenel Hall seal carpark/30m footpath	\$36,480	\$36,480	\$0	\$1,090	\$0	\$1,090	-\$1,090	\$35,400	3%
27187 Panorama Drive Roadworks	\$20,000	\$20,000	\$0	\$16,676	\$227	\$16,903	-\$3,097	\$3,097	85%
27188 Binney St Roundabout	\$400,000	\$150,000	\$0	\$0	\$5,305	\$5,305	-\$5,305	\$144,695	4%
27189 Euros School parking improve Stage 1	\$160,000	\$150,000	\$150,000	\$23,035	\$7,695	\$30,730	\$118,270	\$119,270	20%
27190 Angle parking Negambie, consultant/design	\$90,000	\$90,000	\$0	\$18,282	\$0	\$18,282	-\$71,718	\$10,000	0%
27191 Birkett/Drysdale intersection	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	0%
27249 Screen Planting Caravan Park Kirkland Ave	\$0	\$0	\$0	\$0	\$0	\$0	-\$9,360	-\$9,360	0%
27252 Zero Roads condition assessment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
27255 Tarcombe Road: major maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Total Roads General	\$949,480	\$714,480	\$235,000	\$179,132	\$20,547	\$199,679	\$36,321	\$635,348	28%
Total Roads	\$3,945,523	\$3,710,523	\$2,375,000	\$2,013,766	\$20,547	\$2,034,303	\$340,697	\$1,696,767	55%

Bridges

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Bridges Council									
22037 Halsalls Lane Bridge	\$60,000	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000	0%
23017 Various Bridge Abutments & Piles	\$70,000	\$70,000	\$0	\$7,372	\$7,550	\$14,922	-\$14,922	\$5,078	21%
23029 Cumies Road Bridge No 30: Re Deck	\$60,000	\$60,000	\$0	\$1,150	\$0	\$1,150	-\$1,150	\$58,850	2%
23030 Cullens Road Bridge No 86: Replaces	\$320,000	\$320,000	\$320,000	\$313,646	\$0	\$313,646	\$6,354	\$6,354	98%
27148 Avenel Longwood Bridge No 59	\$182,000	\$182,000	\$182,000	\$22,500	\$0	\$22,500	\$159,500	\$159,500	12%
27149 Avenel Longwood Bridge No 63	\$112,000	\$112,000	\$0	\$23,154	\$0	\$23,154	-\$88,846	-\$88,846	21%
27150 Avenel Longwood Bridge No 62	\$200,000	\$200,000	\$200,000	\$9,266	\$0	\$9,266	\$190,735	\$190,735	9%
27152 Bonds Lane Bridge No 144	\$120,000	\$120,000	\$0	\$0	\$0	\$0	\$120,000	\$120,000	0%
27155 Friendlies Reserve-Memorial Oval survey	\$10,000	\$10,000	\$0	\$1,820	\$0	\$1,820	-\$8,180	-\$8,180	18%
27156 Dip Lane Bridge No 142	\$85,000	\$85,000	\$10,000	\$9,806	\$0	\$9,806	\$75,194	\$75,194	12%
27157 Dip Lane Bridge No 143	\$190,000	\$190,000	\$50,000	\$0	\$0	\$0	\$50,000	\$190,000	0%
27158 Geodectic Rd Bridge No 18	\$140,000	\$140,000	\$10,000	\$9,897	\$0	\$9,897	\$130,103	\$130,103	7%
27159 Giffen Rd Bridge No 42	\$74,000	\$74,000	\$0	\$0	\$0	\$0	\$74,000	\$74,000	0%
27160 McCrackens/McKenzie Rd Bridge no 125	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$100,000	\$100,000	0%
27161 Nagambie Rushworth Rd Bridge no 75	\$84,000	\$84,000	\$0	\$9,158	\$0	\$9,158	-\$74,842	-\$74,842	11%
27163 Nelsons Rd Bridge	\$50,000	\$50,000	\$50,000	\$53,380	\$0	\$53,380	-\$3,380	-\$3,380	107%
Total Bridges Council	\$1,917,000	\$1,857,000	\$622,000	\$459,328	\$9,370	\$468,698	\$363,302	\$1,397,672	25%

**Strathbogie Shire Council
Account Management Report
for year to May 2017 (actuals as at 13 June 17 - 92% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
Bridges RTR									
22036 Geodetic Rd Bridge No 19	\$140,000	\$140,000	\$10,000	\$10,927	\$0	\$10,927	-\$927	\$129,073	8%
27151 Ben Kell Rd Bridge No 36	\$154,000	\$154,000	\$0	\$9,309	\$0	\$9,309	-\$9,309	\$144,692	6%
27153 Brookleigh Rd Bridge No 120	\$260,000	\$260,000	\$0	\$10,338	\$0	\$10,338	-\$10,338	\$269,663	4%
27154 Carfers Rd Bridge No 55	\$124,000	\$124,000	\$0	\$22,300	\$0	\$22,300	-\$22,300	\$101,700	18%
27182 Nagambie Rushworth Rd Bridge no 75	\$96,000	\$96,000	\$0	\$0	\$0	\$0	\$0	\$96,000	0%
27184 Shearns Creek Rd Bridge no 5	\$400,000	\$400,000	\$15,000	\$14,683	\$0	\$14,683	\$417	\$385,417	4%
27185 Tarcombe Ruffly Rd Bridge No 14	\$180,000	\$180,000	\$10,000	\$9,816	\$0	\$9,816	\$184	\$170,184	5%
Total Bridges RTR	\$1,344,000	\$1,344,000	\$36,000	\$77,272	\$0	\$77,272	-\$42,272	\$1,266,728	6%
Total Bridges	\$3,261,000	\$3,201,000	\$87,000	\$536,601	\$9,370	\$545,971	\$311,029	\$2,664,399	17%
Drainage									
22020 Nagambie Drainage - Retention Dam	\$60,000	\$60,000	\$0	\$4,420	\$0	\$4,420	-\$4,420	\$55,581	7%
24007 Nagambie Industrial Area - Scoping	\$43,000	\$43,000	\$0	\$0	\$0	\$0	\$0	\$43,000	0%
24008 Nagambie Industrial Area: Drainage	\$43,000	\$43,000	\$0	\$0	\$0	\$0	\$0	\$43,000	0%
24027 Euroa Mansfield Rd: Seven Cks to Anderson St Stage 1 Drainage	\$130,000	\$217,046	\$200,000	\$216,688	\$0	\$216,688	-\$16,688	\$358	100%
27166 Shiffner St Violet Town	\$87,000	\$87,000	\$0	\$0	\$0	\$0	\$0	\$87,000	0%
27167 Euroa Flood Levee	\$50,000	\$50,000	\$50,000	\$7,944	\$0	\$7,944	\$42,056	\$42,056	18%
27168 Garrett St Euroa	\$100,000	\$100,000	\$0	\$3,874	\$1,186	\$5,060	-\$5,060	\$94,940	5%
27192 Bell St Drainage design	\$0	\$0	\$0	\$12,080	\$0	\$12,080	-\$12,080	-\$12,080	0%
27243 Burns Avenue Drainage	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000	0%
27244 Drainage Investigation	\$0	\$13,500	\$0	\$0	\$0	\$0	\$0	\$13,500	0%
27245 Other Drainage	\$0	\$16,500	\$0	\$0	\$0	\$0	\$0	\$16,500	0%
27254 Nagambie Rec Reserve Drainage	\$0	\$0	\$0	\$919	\$5,455	\$6,373	-\$6,373	-\$6,373	0%
201000 Drainage Rowe St Euroa: Design & Scheme Preparation	\$117,000	\$236,000	\$216,333	\$235,012	\$364	\$235,378	-\$19,042	\$824	100%
Total Drainage	\$630,000	\$896,046	\$486,333	\$480,936	\$7,004	\$487,940	-\$21,607	\$416,111	54%
Footpaths									
27140 Anderson St 57m	\$5,700	\$5,700	\$0	\$0	\$4,667	\$4,667	-\$4,667	\$1,134	80%
27141 Clifton St 92m	\$9,200	\$9,200	\$0	\$6,303	\$0	\$6,303	-\$6,303	\$2,897	69%
27142 Kirkland Ave Footpath expansion	\$19,200	\$19,200	\$0	\$0	\$0	\$0	\$0	\$19,200	0%
27143 Library Lane	\$20,000	\$20,000	\$0	\$21,340	\$409	\$21,749	-\$21,749	-\$1,749	109%
27144 Livingstone St walking track	\$60,000	\$60,000	\$0	\$17,836	\$19,535	\$37,371	-\$37,371	\$22,629	62%
27145 Railway St 15m	\$1,500	\$1,500	\$0	\$0	\$1,500	\$1,500	-\$1,500	\$0	100%
27146 Weir St 160m	\$16,000	\$16,000	\$0	\$0	\$16,000	\$16,000	-\$16,000	\$0	100%
27251 Euroa Main Rd Path	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Total Footpaths	\$131,500	\$131,600	\$0	\$46,479	\$42,011	\$87,489	-\$87,489	\$86,121	66%
Kerb & Channel									
27147 Shiffner St Violet Town	\$45,000	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000	0%
Total Kerb & Channel	\$45,000	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000	0%
Plant & Machinery									

**Strathbogie Shire Council
Account Management Report
for year to May 2017 (actuals as at 13 June 17 - 92% of year)**

	Original Budget	Current Budget	YTD Budget	YTD Actual	YTD On Order	YTD Total Committed	YTD Variance	Rev. Bud. Variance	% Rev Bud
27186 CH&S Programs	\$30,000	\$30,000	\$20,000	\$30,338	\$9,818	\$40,154	-\$20,154	-\$10,154	134%
28006 Plant Replacement (Strathcoon)	\$300,000	\$300,000	\$40,000	\$134,423	\$0	\$134,423	-\$94,423	\$166,577	48%
28007 Motor Vehicle Fleet Replacement	\$300,000	\$300,000	\$140,000	\$149,882	\$0	\$149,882	\$318	\$150,318	50%
Total Plant & Machinery	\$630,000	\$630,000	\$210,000	\$314,441	\$9,818	\$324,259	-\$114,259	\$315,559	51%
Furniture & Equipment									
21129 Council Chamber Furniture	\$0	\$17,000	\$17,000	\$17,170	\$0	\$17,170	-\$170	-\$170	101%
27223 Tasmanian Oak Table	\$0	\$3,000	\$3,000	\$2,718	\$0	\$2,718	\$282	\$282	91%
27224 Espresso Coffee Machine Expobar Zircon' 2gr	\$0	\$3,300	\$3,300	\$3,309	\$0	\$3,309	-\$9	-\$9	100%
27225 Mitsubishi Reverse Cycle 5kw Split System	\$0	\$2,700	\$2,700	\$2,700	\$0	\$2,700	\$0	\$0	100%
Computers & Telecommunications									
26012 Hardware Replacement Program	\$345,000	\$345,000	\$316,250	\$218,402	\$129,068	\$347,470	-\$31,220	-\$2,470	101%
Total Computers & Telecommunications	\$345,000	\$345,000	\$316,250	\$218,402	\$129,068	\$347,470	-\$31,220	\$126,598	101%
Total Furniture & Equipment	\$345,000	\$371,000	\$342,250	\$244,299	\$129,068	\$373,368	-\$31,118	\$126,701	101%
CAPEXP adjustments since adoption									
29999 Capital works completed	\$0	\$0	\$0	-\$740,565	\$0	-\$740,565	\$740,565	\$740,565	0%
Total CAPEXP adjustments since adoption	\$0	\$0	\$0	-\$740,565	\$0	-\$740,565	\$740,565	\$740,565	0%
Total Capital	\$11,062,123	\$11,139,896	\$5,130,310	\$4,016,270	\$459,516	\$4,475,786	\$664,524	\$7,123,626	40%
Grand Total	\$11,062,123	\$11,139,896	\$5,130,310	\$4,016,270	\$459,516	\$4,475,786	\$654,524	\$7,123,626	40%

+ 740,565
4,756,835

9.7.3 Business Management System

The June 2017 Business Management System Report includes reports as follows:-

- Building Department – May 2017 Statistics
- Planning Department – Planning Application Approvals – Development Cost (Capital Improved Value) - May 2017 (*details to be provided in July report*)
- Confirm Customer Enquiry Flow – Report for May 2017
- Waste Management Reporting ~ Year to Date - May 2017
- Actioning of Council Reports Resolutions – Status Report
- Outstanding Actions of Council Resolutions to 31 May 2017
- Review of Council Policies – May / June 2017
- Record of Assemblies of Councillors
- Record of Meetings of Section 86 Committees of Council received in the past month

By reporting on a monthly basis, Council can effectively manage any risks that may arise. The Business Management System will also incorporate Council's corporate goals and objectives.

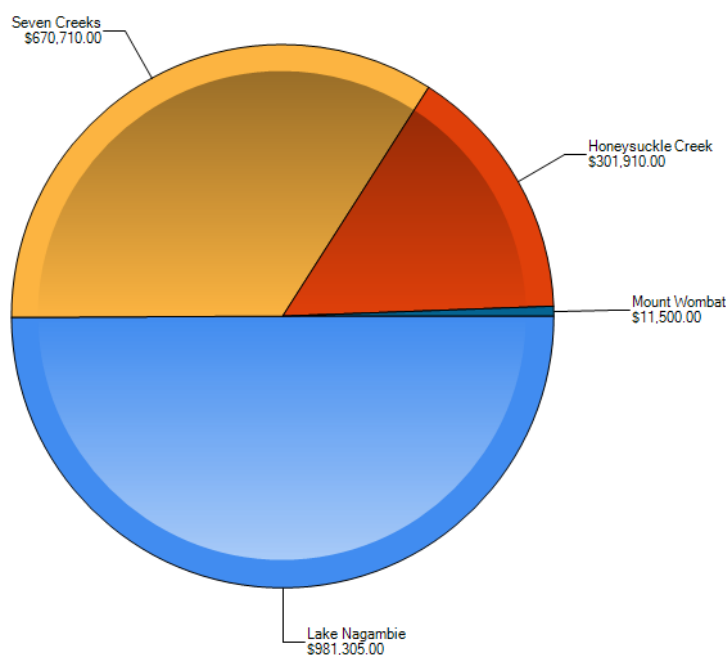
RECOMMENDATION

That the report be noted.

BUILDING APPROVALS

MAY 2017

A total of 23 permits were lodged with Council for the month of May 2017, with a works value of \$1,965,425. Approximately half of the value was for works in the Lake Nagambie ward, with 41% of that value being for one domestic development alone. The majority of permits lodged were for the construction of dwellings, dwelling improvements or sheds.



Honeysuckle Creek

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20140083/2	22/05/2017	Completion of	Detached Dwelling & Garage	Earlston	\$280,000.00
20170102/0	12/05/2017	Construction of	Shed	Violet Town	\$7,910.00
20172328/0	24/05/2017	Construction of	Shed	Boho	\$14,000.00

Lake Nagambie

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
2017/001680/0	16/05/2017	Construction of	Dwelling & Garage, Retaining Wall	Nagambie	\$408,045.00
20170029-0	19/05/2017	Construction of	Dwelling & Garage	Nagambie	\$295,720.00
20170665 / 0	4/04/2017	Construction of	Swimming Pool and Fence	Nagambie	\$80,950.00
20171064/0	24/05/2017	Construction of	Swimming Pool and Fence	Kirwans Bridge	\$15,500.00
20171206/0	29/05/2017	Demolition of	Shop	Nagambie	\$30,000.00
20171207/0	29/05/2017	Demolition of	Shop	Nagambie	\$15,000.00
20172189/0	11/05/2017	Construction of	Sail Shades	Nagambie	\$5,400.00
20172190	12/05/2017	Construction of	Verandah & Deck	Arcadia South	\$10,000.00
20172195/0	16/05/2017	Construction of	Hay Shed	Mitchellstown	\$90,950.00
20172302/0	23/05/2017	Alterations & Additions to	Dwelling	Nagambie	\$14,740.00
20172330/0	17/05/2017	Demolition of	Dwelling	Kirwans Bridge	\$15,000.00

Mount Wombat

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
20172211/0	30/05/2017	Construction of	Shed	Boho South	\$11,500.00

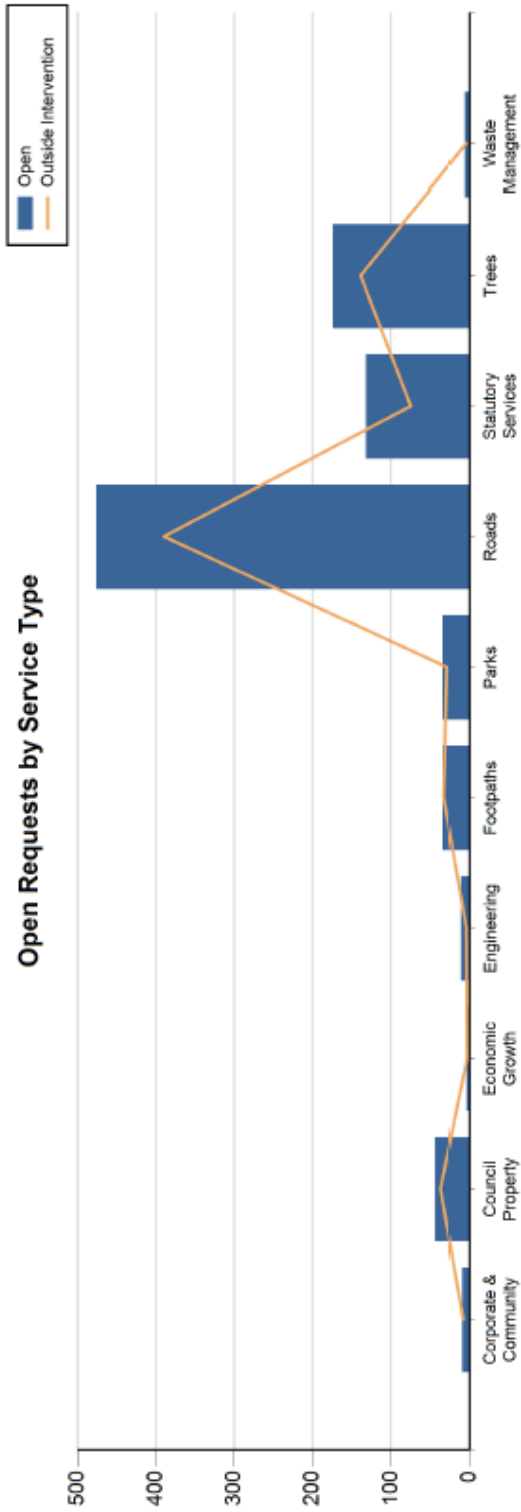
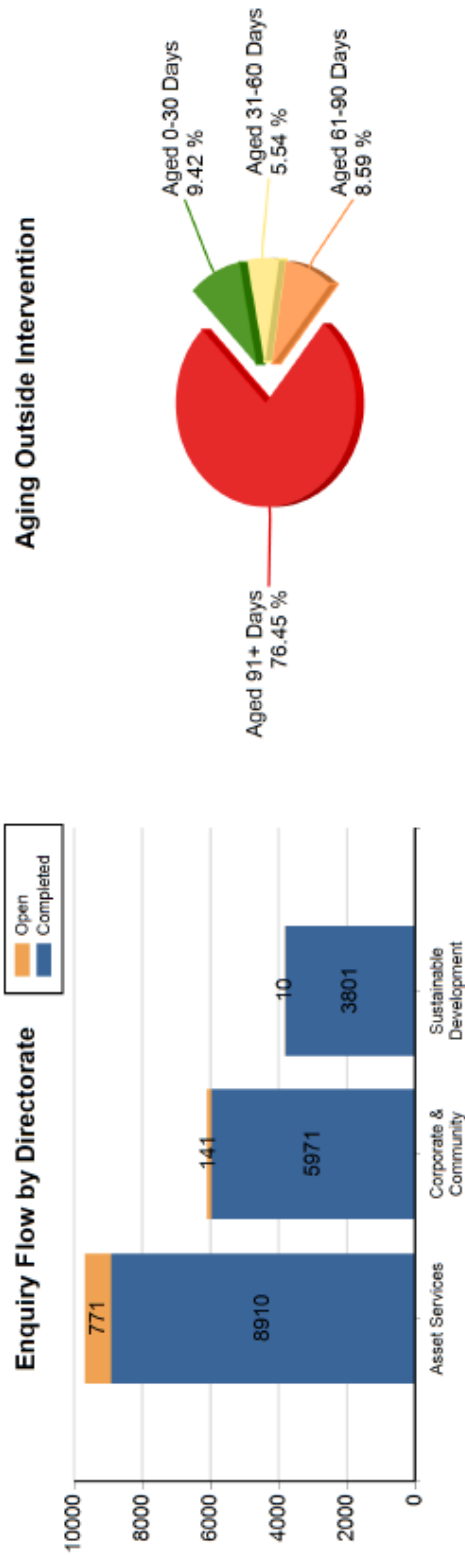
Seven Creeks

Permit Number	Permit Date	Works	Building Use	Town	Cost Of Works
2017/001777/0	25/05/2017	Construction of	Dwelling & Garage	Euroa	\$275,955.00
20170349/0	30/05/2017	Construction of	Dwelling & Garage	Euroa	\$252,339.00
201710314/0	16/05/2017	Completion of	Dwelling & Veranda	Euroa	\$15,000.00
20171062/0	25/05/2017	Re-erection of	Carport	Euroa	\$20,992.00
20172080/0	16/05/2017	Alteration to	Farm Shed	Euroa	\$39,652.00
20172194/0	29/05/2017	Construction of	Dwelling & Shed	Euroa	\$43,520.00
20172197/0	19/05/2017	Construction of	Shed	Euroa	\$16,752.00
20172323/0	19/05/2017	Restump of	Dwelling	Euroa	\$6,500.00

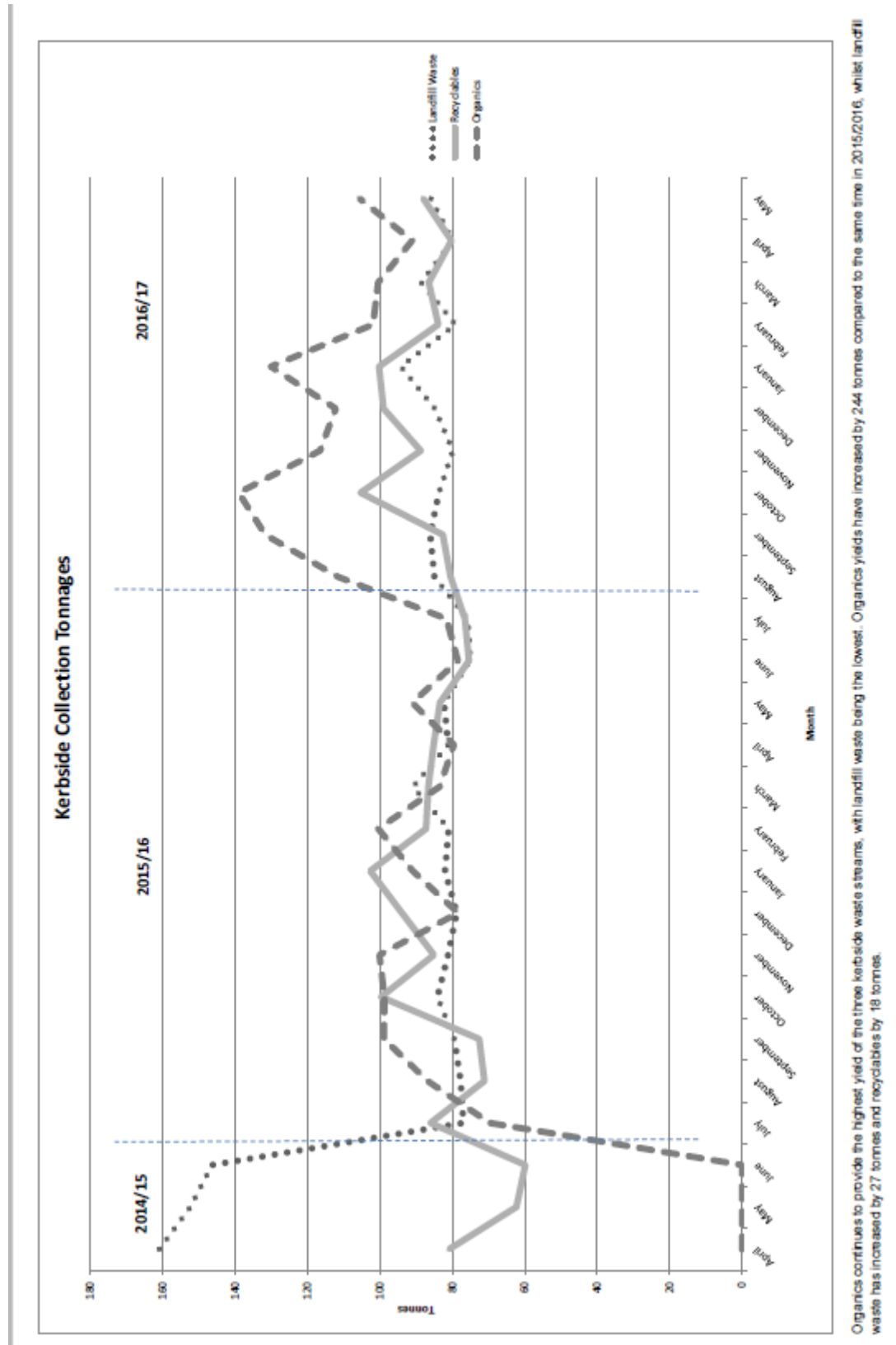
CONFIRM CUSTOMER ENQUIRY FLOW
- REPORT FOR MAY 2017

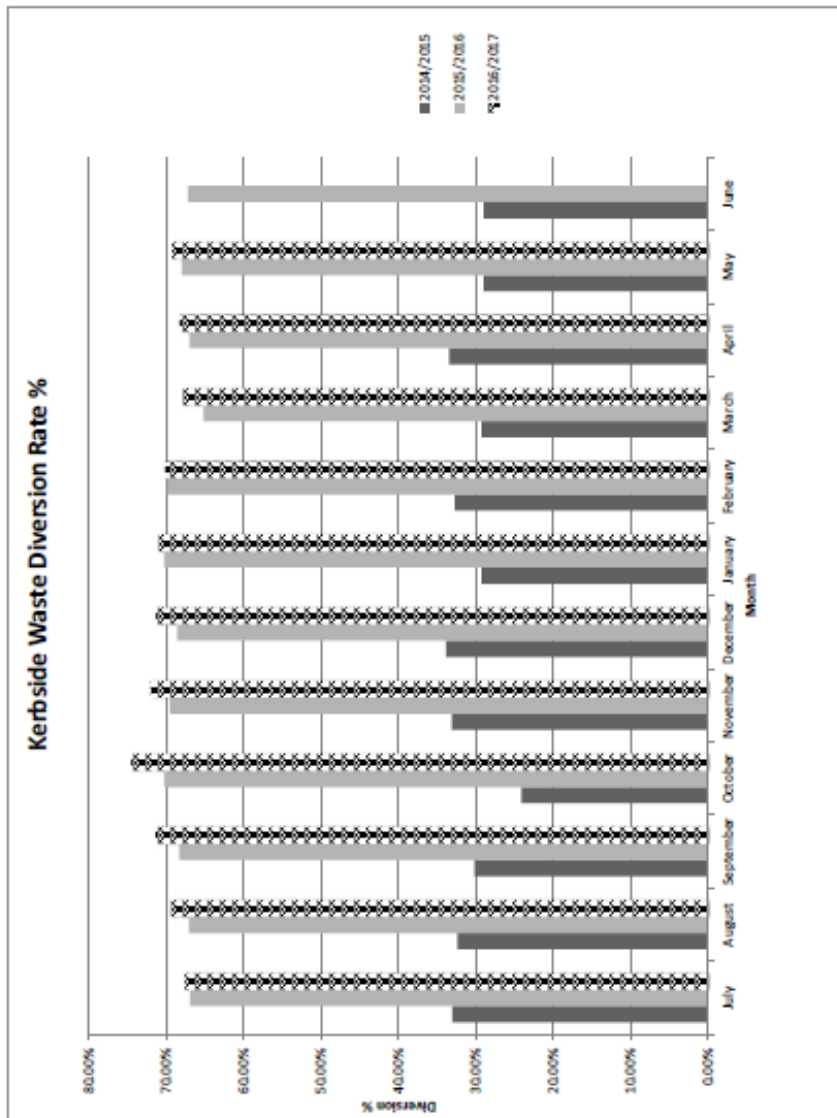
Confirm Customer Enquiry Flow
May 2017

Service Type	Total		May 2017		2016-2017		Aging Outside Intervention						
	Logged	Open	Logged	Open	Logged	Open	0-30	31-60	61-90	91+	Total		
Corporate & Community	1,009	9	2	1	8	1	87.50%	1	0	0	7	8	
Council Property	1,142	44	17	8	176	30	82.95%	6	4	5	22	37	
Economic Growth	2,530	3	0	0	4	0	100.00%	0	0	0	3	3	
Engineering	240	10	1	0	13	3	76.92%	0	0	0	4	4	
Footpaths	250	34	5	2	70	21	70.00%	4	2	3	24	33	
Parks	336	34	7	4	96	26	72.92%	1	0	5	23	29	
Roads	6,179	476	170	47	1,943	332	82.91%	36	13	34	307	390	
Statutory Services	5,103	132	67	22	705	77	89.08%	5	5	3	62	75	
Trees	1,446	174	44	23	385	113	70.65%	14	16	12	97	139	
Waste Management	1,369	6	28	0	364	5	98.63%	1	0	0	3	4	
	19,604	922	341	107	3,764	608	83.85%	68	40	62	552	722	
Categories & Community General	Council Property Council Property Pest Control Public Art Public Lighting Safeyards Signs	Economic Growth Events Planning Sub Divisions	Engineering Confirm Custodian Enquiry Engineering	Footpaths Footpaths Furniture Road/Steel/Footpaths	Parks Park/Reserve Playground State Forrest/National Park	Roads Bridges Drainage Emergency Call Out Naturstrip Roads Traffic Lights	Statutory Services Building Animals - Domestic Animals - Other Environment Protection Environmental Health Fire Grants Incident Infringement Review Local Laws Marine Safety Private Prop & Rural Roadside	Trees Tree	Waste Management Waste Mngmt & Recycling				



**WASTE MANAGEMENT REPORTING
YEAR TO DATE - MAY 2017**



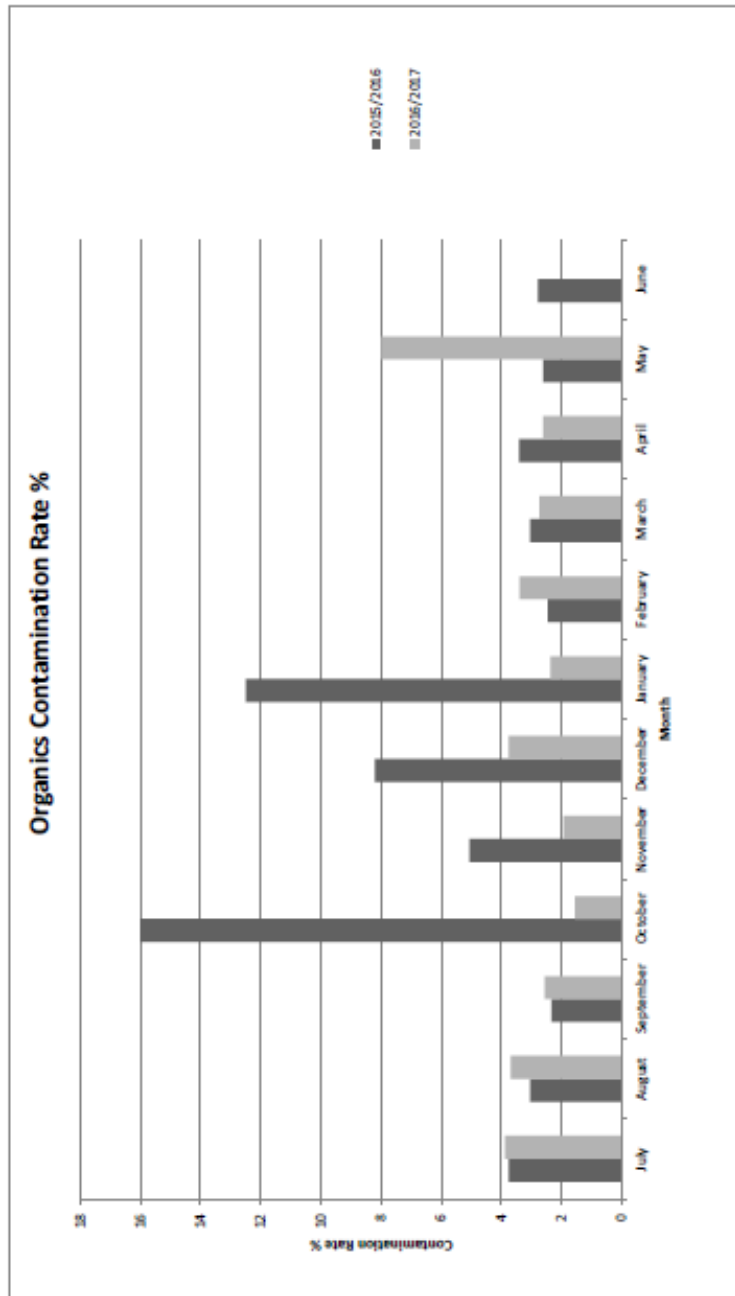


Diversion rates are calculated by dividing the total amount of material diverted from landfill by the total amount of material collected.

In 2014/2015, this equation was simply Kerbside Recyclables / Kerbside Recyclables + Kerbside Landfill Waste.

In 2015/2016 and 2016/2017, organics was added into the equation – Kerbside Organics + Kerbside Recyclables / Kerbside Organics + Kerbside Recyclables + Kerbside Landfill Waste

Thus, due to the addition of the organics tonnages and the decrease in the landfill waste tonnages, our diversion rates have improved to above the state's initial goal of 65%. Again, the monthly trends in diversion rates reflect the seasonal increase in organics and recyclables tonnages over Spring / Summer. 2016/2017 diversion rates continue to be higher than those in 15/16.

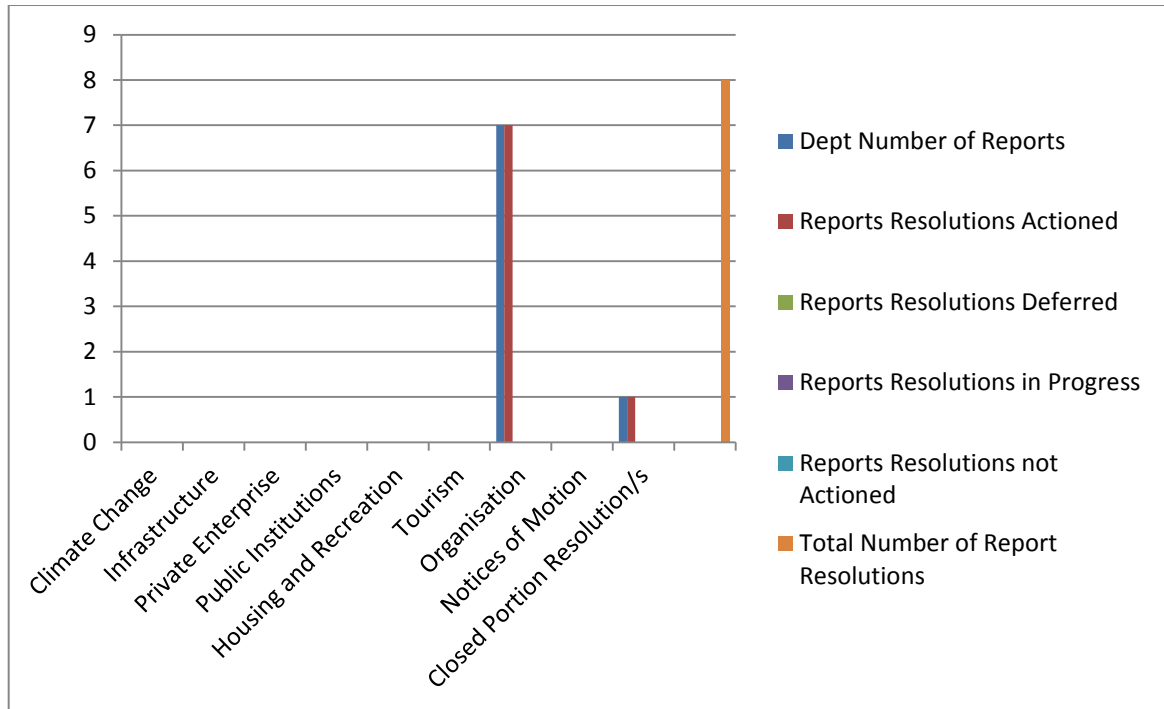


The significant "spikes" in contamination rates in October 2015 – January 2016 were primarily a result of one or two loads per month containing a high amount of contamination and resulting in either three entire load, or a significant portion of the load, unable to be sorted and thus sent to landfill.

Whilst we have been able to dramatically minimise these events through a combination of education and enforcement actions since then, there are still occasions when certain loads contain around 6% - 7% contamination, lifting the overall monthly percentage to around 3% - 4%. Primarily, these high levels of contamination are occurring within the same collection area, so we are working closely with our collection contractor to monitor this area and provide relevant information / enforcement to known regular contaminators.

Again, in May two loads containing significantly high levels of contamination were delivered to the processing facility, lifting our monthly contamination rate to 7.99%. To date in 2016/2017, we are averaging around 3.2%, a drastic improvement on the 6.3% for the same time last year.

ACTIONING OF COUNCIL REPORTS RESOLUTIONS
COUNCIL MEETING – 16 MAY 2017



**OUTSTANDING ACTIONS OF COUNCIL RESOLUTIONS TO
31 MAY 2017**

This Report is to advise the Executive Management Team, Councillors and the community of the status of previous Council resolutions which are in progress but are yet to be finalised.

Council Meeting Date	Item No. Description & Recommendation	Action to Date
<i>There are no report resolutions with outstanding actions yet to be finalised</i>		

**REVIEW OF EXISTING COUNCIL POLICIES
AND ADOPTION OF NEW POLICIES**

Period of Review	Policy Name	Review of Policy / New Policy	Outcome
May / June	Procurement Policy	Review of Policy	Refer Item 9.7.1

RECORDS OF ASSEMBLIES OF COUNCILLORS

For period 5 May to 8 June 2017

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 9 May 2017

Time: 1.00 p.m. - 6.00 p.m.

Attendees:

Councillors

Amanda McClaren

Malcolm Little

John Mason

Kate Stothers

Alistair Thomson

Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)

Phil Howard (Director, Sustainable Development)

Roy Hetherington (Director, Asset Services)

David Roff (Acting Director, Corporate and Liveability)

Apologies

Councillor Debra Swan

Councillor Graeme (Mick) Williams

Caroline Wallis (Group Manager, Corporate and Liveability)

Matters discussed:

Declarations of Interests

1. Councillors Discussions
2. Briefings by Manager, Sustainable Development
 - Planning Matters Update
 - Good Food and Wine Show
3. Assembly of Councillors
 - 3.1 Mayor and CEO Meetings Attendances
 - 3.2 Councillors Meetings Attendances
 - 3.3 Update – Water Technology Investigation – Flash Flood at Nagambie and Violet Town December 2016
 - 3.4 Community Planning Reference Group Charter
 - 3.5 Goulbourn Broken Catchment Management Authority - Invitation to Stakeholder Networking Event
 - 3.6 Trees on Fences
 - 3.7 Shadforth Reserve
 - 3.8 Tarcombe Road
4. Business Euroa
5. Sustainable Development Reference Group Meeting (*Cr Stothers*)

Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?

Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 16 May 2017

Time: 2.00 p.m. - 7.00 p.m.

Attendees:

Councillors

Malcolm Little

John Mason

Kate Stothers

Alistair Thomson

Officer/s

Steve Crawcour (Chief Executive Officer)

Phil Howard (Director, Sustainable Development)

Roy Hetherington (Director, Asset Services)

David Roff (Acting Director, Corporate and Liveability)

Apologies

Councillor Debra Swan

Councillor Amanda McClaren

Councillor Graeme (Mick) Williams

Matters discussed:

~~1. Councillors Discussions~~

2. Meeting with MAV President, Mary Laliou (Gavin Mahoney to also attend)

Declarations of Interest

3. Council Agenda Review

4. Municipal Public Health and Wellbeing Plan (Liveability Plan) Update ~ briefing by Manager, Liveability

5. Assembly of Councillors

5.1 Mayor and CEO Meetings Attendances

5.2 Councillors Meetings Attendances

5.3 Campbell Street Drainage & Road Widening Project - Update

5.4 Burns Avenue Sealing Project Update

5.5 Request for "Emergency" Road Maintenance, Tarcombe Rd, Avenel

5.6 Business Euroa - Request for funding to assist conduct of Traffic Management Course

6. Evolve Events briefing

7. Informal Meeting with Community Members / Cuppa and Chat

8. Ordinary Council Meeting at Euroa

Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
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Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 23 May 2017

Time: 11.00 a.m. - 4.00 p.m.

Attendees:

Councillors

Amanda McClaren

Malcolm Little

John Mason

Kate Stothers

Alistair Thomson

Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)

Phil Howard (Director, Sustainable Development)

Roy Hetherington (Director, Asset Services)

David Roff (Acting Director, Corporate and Liveability)

Team Leader, Sustainable Development (Item 3)

Apologies

Councillor Debra Swan

Matters discussed:

1. Councillors Discussions

Declarations of Interest

2. Euroa RSL - Presentation of 'Buy a Brick' Campaign

3. Solar Bulk Buy

4. Assembly of Councillors

4.1 Mayor and CEO Meetings Attendances

4.2 Councillors Meetings Attendances

4.3 Suggested wording for 'Acknowledgement of Traditional Owners'

4.4 Shadforth Reserve Update

4.5 Invitation to official opening of Granite Hills Aged Care

4.6 Good Food and Wine Expo Roster

4.7 Friends of the Sevens

5. Citizenship Ceremonies

Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
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Record of Assembly of Councillors

Record in accordance with sections 77 and 80A(1) of the *Local Government Act 1989*

Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Name of Meeting: Councillors Forum

Date of Meeting: Tuesday 6 June 2017

Time: 9.30 a.m. - 4.30 p.m.

Attendees:

Councillors

Amanda McClaren

Malcolm Little

John Mason

Debra Swan

Alistair Thomson

Graeme (Mick) Williams

Officer/s

Steve Crawcour (Chief Executive Officer)

Phil Howard (Director, Sustainable Development)

Roy Hetherington (Director, Asset Services)

David Roff (Acting Director, Corporate and Liveability)

Senior Management Team (Item 1)

Manager, Sustainable Development (Items 2 & 3)

Economic Development Officer (Item 3)

Waste Management Engineer (Item 4)

Apologies

Councillor Kate Stothers

Matters discussed:

Declarations of Interest

1. Child Safety Standards Training
2. Tourism, Arts and Culture Advisory Group Briefing
3. Australia Day Workshop
4. Goulburn Valley Local Government Waste Forum briefing
5. Australian Rail Track Corporation - briefing to Council
6. 0-1 Roads Workshop
7. Assembly of Councillors
 - 7.1 Request for Council to consider purchase of mobility aid

Declaration of Interest/s / Direct or Indirect - NIL

Matter No.	Names of Councillor/s who disclosed interest	Did the Councillor/s leave the meeting?
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Record of Meetings of Section 86 Committees of Council
Minutes of Meetings received in the May / June 2017 Period

Name of Committee	Date of Meeting
Euroa Third Age Club	27/04/2017
Longwood Community Centre	24/05/2017
Euroa Community Action Group	29/05/2017
Nagambie Tennis Club	22/08/2016 (AGM)
Violet Town Community Complex	17/05/2017

10. NOTICES OF MOTION

11. URGENT BUSINESS

12. CLOSURE OF MEETING TO THE PUBLIC

13. CONFIRMATION OF 'CLOSED PORTION' DECISION/S

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT..... P.M.